

Agenda

Sacramento Suburban Water District Finance and Audit Committee

3701 Marconi Avenue, Suite 100
Sacramento, CA 95821

Tuesday, October 5, 2021
4:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/88006880677?pwd=MGtUTkNBNUxoemZONzBQMFBxa0lQUt09>

Meeting ID: 880 0688 0677

Password: 183562

You can also dial in using your phone: 1-669-900-6833

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Please mute your line.

Where appropriate or deemed necessary, the Committee may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Committee concerning an agenda item either before or during the Committee's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Consent Items

The committee will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any member of the Committee, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. **Minutes of the August 2, 2021 Finance and Audit Committee Meeting**
Recommendation: Approve subject minutes.

Items for Discussion and/or Action

2. **2021 Audit Engagement Letter and Contract**
Recommendation: Recommend approval of the 2021 Audit Engagement Letter, Master Services Agreement and Task Order 2 with Maze & Associates Accountancy Corporation to the full Board of Directors and request authorization for the Finance and Audit Committee Chair to execute the Engagement Letter, Master Services Agreement and Task Order 2.
3. **Engagement of Auditor Policy (PL – Fin 001)**
Recommendation: Approve Engagement of Auditor Policy (PL – Fin 001) without changes and recommend to full Board for approval.

Adjournment

Upcoming Meetings:

Wednesday, October 6, 2021, at 6:00 p.m., CWD/SSWD Joint Board Meeting
Monday, October 11, 2021, at 6:00 p.m., Special Board Workshop - Budget
Monday, October 18, 2021, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the October 5, 2021 meeting of the Sacramento Suburban Water District Finance and Audit Committee was posted by September 30, 2021 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Dan York
General Manager/Secretary
Sacramento Suburban Water District