

Amended Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, October 18, 2021
6:00 p.m.

This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/89281698946?pwd=THhGTGxxVUV4K1IvYlllREoveVVQdz09>

Meeting ID: 892 8169 8946

Password: 797758

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President

will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the September 20, 2021, Regular Board Meeting
Recommendation: Approve subject minutes.
2. Minutes of the October 11, 2021, Special Board Workshop – Budget
Recommendation: Approve subject minutes.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. 2021 Audit Engagement Letter and Contract
Recommendation: Approve 2021 Audit Engagement Letter and Contract, Master Services Agreement, and Task Order 2, with Maze & Associates Accountancy Corporation and grant authorization for the Committee Chair to execute the Engagement Letter, Master Services Agreement and Task Order 2 as recommended by the Finance and Audit Committee at the October 5, 2021, Committee meeting.

5. Policy Review - Engagement of Auditor Policy (PL – Fin 001)
Recommendation: Ratify Engagement of Auditor Policy (PL – Fin 001) without changes, as recommended by the Finance and Audit Committee at the October 5, 2021, Committee meeting.
6. Resolution No. 21-14 Nominating San Juan Water District's Pam Tobin for President of the Association of California Water Agencies (ACWA) Board of Directors
Recommendation: Adopt Resolution No. 21-14 supporting the nomination of Pam Tobin for Association of California Water Agencies Board President and authorize the General Manager to submit the resolution to San Juan Water District's office and ACWA offices.

Items for Discussion and/or Action

7. Capital Budget Transfer Request
Recommendation: Approve transfer from Operations and Maintenance Budget to Capital Budget of \$540,000 in order to accelerate construction of new groundwater wells in the North Service Area to restore lost production capacity. Approve the use of \$350,000 of Well Property Acquisition Reserves to complete two planned 2021 well property acquisitions previously approved by the Board.
8. Budget Rollovers
Recommendation: Approve the use of budget rollovers.
9. Calendar Year 2022 Budget – First Draft Update
Recommendation: Receive First Draft update of the Calendar Year 2022 Budget presentation and approve one or more of the recommended actions.
10. Employee Handbook Review - Sick Leave Policy Amendments
Recommendation: Review staff recommendation and direct staff as appropriate.
11. Rescind the Motion and Subsequent Approval of the Motion Made and Approved at the September 20, 2021, Regular Board Meeting for the District to Request that Sacramento LAFCo Amend Resolution No. LAFC 1237
Recommendation: Rescind the motion and approving vote made at the September 20, 2021, regular Board meeting directing the General Manager to meet with LAFCO to ask for relief from the language in LAFCo Resolution No. LAFC 1237 so that the Board can make changes to employee benefits twenty years after the formation of the District.
12. Apply to Sacramento LAFCo to Amend LAFCo Resolution No. LAFC 1237 to Remove Employee Benefits Continuation Provision for Sick Leave Benefits
Recommendation: Consider the Board President's request to meet with LAFCo to ask for relief from the provision in LAFCo Resolution No. 1237 which provides, "The compensation, benefits and other terms and conditions of employment of all of the

respective employees of Arcade and Northridge shall not be reduced by virtue of their becoming employees of the consolidated district”, so that the Board can make changes to the sick leave benefits of all employees to respond to the COVID-19 pandemic.

13. Apply to Sacramento LAFCo to Amend LAFCo Resolution No. LAFC 1237 – Appointing District Spokesperson to Present at LAFCo Meeting
Recommendation: Consider appointing a Director to represent the District at an upcoming Sacramento LAFCo meeting if the Board approves a request to ask for relief from the provision in Section 1(f) of LAFCo Resolution No. 1237 concerning the continuation of employee benefits, so that the Board can make changes to the sick leave benefits of all employees to respond to the COVID-19 pandemic.
14. Employee Handbook Review
Recommendation: Approve one of the formatting options for the Employee Handbook as recommended by the Employee Benefits Ad Hoc Committee at the October 4, 2021 meeting.
15. Committee and Liaison Appointments
Recommendation: The Board President will consider amending the current Committee appointments and Committee structure, possibly including eliminating one or more committees. Please see attached committee list.
16. Social Media
Recommendation: Receive written staff report and direct staff as appropriate.

General Manager’s Report

17. General Manager’s Report
 - a. Collaboration Study Update

Department/Staff Reports

18. Financial Report
 - a. COVID-19 Financial Update
 - b. Financial Highlights
 - c. Budgets
 - d. Information Required by LOC Agreement

19. District Activity Report
20. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Information Items

21. Sacramento Suburban Water District Goals – 2021 Update
22. Water Conservation Update
23. Customer Service Area Security Upgrade Project
24. Well Efficiency Testing Annual Report
25. Correspondence received by the District
26. Upcoming Water Industry Events

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

27. a. Regional Water Authority (Director Jones)
Agenda for the September 22, 2021 Board Meeting

Regional Water Authority Executive Committee (General Manager York)
None.
- b. Sacramento Groundwater Authority (Director Wichert)
Agendas for the October 14, 2021 Regular and Special Board Meetings.
- c. Director Reports – AB 1234

Committee Reports

28. a. Carmichael Water District/SSWD 2x2 Ad Hoc Committee (Director Locke)
Draft Minutes from the September 29, 2021 meetings.
- b. Employee Benefits Ad Hoc Committee Meeting (Director McPherson)
Draft Minutes from the October 4, 2021 meeting.

- c. Finance and Audit Committee Meeting (Director Thomas)
Draft Minutes from the October 5, 2021 meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, November 15, 2021, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the October 18, 2021, meeting of the Sacramento Suburban Water District Board of Directors was posted by October 13, 2021, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District