

Agenda

Sacramento Suburban Water District Special Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Wednesday, January 5, 2022
4:30 p.m.

This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/86954365132?pwd=Qys2U0liMlFxeKNvcTBYWVadGdZZz09>

Meeting ID: 869 5436 5132

Password: 338188

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda

items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board’s jurisdiction. Comments are limited to 3 minutes.

Board Vacancy

- 1. The Board Will Interview Candidates for the Vacant Division 2 Director Position
Recommendation: Interview candidates for the vacant Division 2 Board of Director position.

Adjournment

Upcoming Meetings

- Monday, January 10, 2022, at 4:30 p.m., Special Board Meeting
- Monday, January 24, 2022, at 5:45 p.m., Financing Corporation Meeting
- Monday, January 24, 2022, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 5, 2022 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 3, 2022 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 1

Date: January 5, 2022

Subject: The Board Will Interview Candidates for the Vacant Division 2 Director Position

Staff Contact: Dan York, General Manager

Recommended Board Action:

Interview candidates for the vacant Division 2 Board of Director position.

Discussion:

On November 15, 2021, the General Manager was given a letter of resignation, effective immediately, from Kathleen McPherson, who was at that time the District's Division 2 Director. The District held a Special Board meeting on November 22, 2022 to discuss the procedure for filling the vacant seat on the District's Board of Directors due to the vacancy created by the resignation of Ms. McPherson.

The deadline for an applicant to submit a Letter of Interest and Resume was end of business December 20, 2021. A total of thirteen applicants provided a Letter of Interest and Resume by the set deadline. A copy of each applicant's Letter of Interest and Resume was provided to the Directors on December 20, 2021.

On December 29, 2021, the District held a Special Board meeting to review, discuss and determine the interview process for the Division 2 Director vacancy. The Board finalized the interview process and chose to interview all thirteen candidates at the January 5, 2022 Special Board meeting. The candidates have been notified of their interview time as well as the interview process. Each candidate will be given ten minutes to brief the Board on their background and answer the interview questions.

At the end of the interview process, each Director will choose their top two candidates. The overall top two candidates will be interviewed at the January 10, 2022 Special Board meeting. The Board will then choose the candidate to be appointed as the new Division 2 Director. Once appointed, the candidate will be officially sworn in as the District's new Division 2 Director and will be seated at the dais.

Fiscal Impact:

None.

Strategic Plan Alignment:

Customer Service – 3.A. Operate in an open manner including public information to the Board of Directors.

Elections provide District customers an opportunity to become directly involved in SSWD, exercise the democratic process, and voice an opinion on their elected representative on the District's Board of Directors.