

Agenda

Sacramento Suburban Water District Special Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 10, 2022
4:30 p.m.

In accordance with the California Department of Public Health’s and the Governor’s Executive Orders, the District’s boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/87436224370?pwd=NUtiWDUrM01UY3IHTE9uWVdEZW9vdz09>

Meeting ID: 874 36224370

Password: 361179

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should notify the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board’s jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

- 1. Resolution No. 22-01 Approving a Contract for Surplus Central Valley Project Water Under Section 215 Between the Sacramento Suburban Water District and the United States Bureau of Reclamation
Recommendation: Adopt Resolution No. 22-01, authorizing the General Manager to execute a Contract for Surplus Central Valley Project Water under Section 215 between the Sacramento Suburban Water District and the United States Bureau of Reclamation.

Board Vacancy

- 2. Consider Appointing New Director for Division 2
Recommendation: Interview candidates for the vacant Division 2 Board of Director position, appoint the top candidate, and swear in the selected Director for Division 2.

Adjournment

Upcoming Meetings

Monday, January 24, 2022, at 5:45 p.m., Financing Corporation Meeting
Monday, January 24, 2022, at 6:00 p.m., Regular Board Meeting

Special Board Meeting Agenda

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I certify that the foregoing agenda for the January 10, 2022 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 7, 2022 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 1

Date: January 10, 2022

Subject: Resolution No. 22-01 Approving a Contract for Surplus Central Valley Project Water Under Section 215 Between the Sacramento Suburban Water District and the United States Bureau of Reclamation

Staff Contact: Dan York, General Manager

Recommended Board Action:

Adopt Resolution No. 22-01, authorizing the General Manager to execute a Contract for Surplus Central Valley Project Water under Section 215 between the Sacramento Suburban Water District and the United States Bureau of Reclamation.

Discussion:

Staff contacted the United States Bureau of Reclamation (Bureau) to determine if 215 Water was available due to the recent storm activities. The Bureau has informed staff that surplus Central Valley Project water under Section 215 (215 Water) is currently available due to flood control releases. To place the District in position to receive 215 Water, the Bureau requires a Board Resolution and an executed agreement between the District and the Bureau. The US President has issued an executive order that certain federal contractors must have their staffs fully vaccinated, but it is not clear if this applies to contracts for 215 Water. The Bureau requested permission from the federal office in Washington DC to be able to deliver 215 Water to agencies that are not 100% vaccinated for COVID. The Bureau received approval on January 7, 2022 to deliver water to agencies not 100% vaccinated for COVID.

A Resolution authorizing the General Manager to execute an agreement between the District and the Bureau is included as Attachment 1.

The agreement will be reviewed and approved by District Legal Counsel prior to being executed.

Executing the agreement does require the District to take water; however, it allows the District the opportunity to access this water if desired. PCWA also has informed the District that it can make “winter water” available under its water supply agreement. The PCWA water supply would cost more than 215 Water, however, because the District is not required to purchase PCWA water, and would not be required to pay for any of this water if it is not used, the District can take 215 Water without any additional cost.

Fiscal Impact:

Based on the most recent information staff has from San Juan Water District, the approximate savings on purchasing 600AF of 215 Water over purchasing 600AF of winter water from PCWA would be approximately \$39,000. In the past, the Bureau has charged an administration fee of \$1,000 to manage the 215 Water sale.

Strategic Plan Alignment:

Goal A: Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe.

Goal B: Optimize Operational and Organizational Efficiencies

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachments:

1. Resolution No. 22-01

RESOLUTION NO. 22-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO SUBURBAN WATER DISTRICT APPROVING A CONTRACT FOR SURPLUS CVP WATER UNDER SECTION 215 BETWEEN THE DISTRICT AND THE UNITED STATES BUREAU OF RECLAMATION

WHEREAS, the United States Bureau of Reclamation (“Bureau”) is authorized to sell surplus project water to qualifying water suppliers under Section 215 of the Reclamation Reform Act of 1982;

WHEREAS, the District, as a qualifying water supplier, is able to contract for and take surplus project water under Section 215 (“215 Water”), from time to time, when the Bureau declares its availability;

WHEREAS, the Bureau’s notification of availability of 215 Water availability is provided on short notice not conforming with District board meeting dates; and

WHEREAS, the District wishes to execute a 215 Water purchase contract on satisfactory terms and conditions negotiated with the Bureau if the purchase and use of this water supply is determined to be cost-effective and beneficial to the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sacramento Suburban Water District as follows:

1. The General Manager and his designees are hereby directed to make a determination of benefit to the District and its ratepayers of purchasing and using 215 Water in 2022.
2. If the purchase and use of 215 Water in 2022 is economically beneficial, the General Manager is hereby authorized to execute a 215 Water purchase contract with the Bureau, and to implement the purchase and use of such water supplies to the extent available and customer demands permit, subject to legal counsel review and approval of the agreement.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on the 10th day of January 2022, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Craig Locke
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the 10th day of January 2022.

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 2

Date: January 10, 2022

Subject: Consider Appointing New Director for Division 2

Staff Contact: Dan York, General Manager

Recommended Board Action:

1. The Board will interview 5 candidates;
2. The Board will begin making a motion to appoint the top candidate until the majority of the Board approves the nomination.
3. The District Secretary will swear in the selected Director for Division 2.

Discussion:

On November 15, 2021, the General Manager was given a letter of resignation, effective immediately, from Kathleen McPherson, who was at that time the District's Division 2 Director. The District held a Special Board meeting on November 22, 2022 to discuss the procedure for filling the vacant seat on the District's Board of Directors due to the vacancy created by the resignation of Ms. McPherson.

The deadline for an applicant to submit a Letter of Interest and Resume was end of business December 20, 2021. A total of thirteen applicants provided a Letter of Interest and Resume by the set deadline. A copy of each applicant's Letter of Interest and Resume was provided to the Directors on December 20, 2021.

On January 5, 2022 the District held a Special Board meeting for the Board to interview the thirteen candidates that submitted a letter of interest for the vacant position. Upon completion of the interviews, the Board chose five candidates to be interviewed at the January 10, 2022 Special Board meeting.

Once the five candidates are interviewed, the Board will begin making a motion to appoint the top candidate until the majority of the Board approves the nomination. Once appointed, the new Director will be officially sworn in by the District Secretary as a Director and will be seated at the dais.

Fiscal Impact:

None.

Consider Appointing New Director for Division 2

January 10, 2022

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Strategic Plan Alignment:

Customer Service – 3.A. Operate in an open manner including public information to the Board of Directors.

Elections provide District customers an opportunity to become directly involved in SSWD, exercise the democratic process, and voice an opinion on their elected representative on the District's Board of Directors.