

Minutes

Sacramento Suburban Water District Special Board Meeting Monday, November 22, 2021

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #842 4326 5601.

Call to Order – Videoconference/Audioconference Meeting

President Wichert called the meeting to order at 4:00 p.m.

Pledge of Allegiance

President Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Dave Jones, Kevin Thomas, Craig Locke, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Susan Schinnerer, and Heather Hernandez-Fort.

Public Present: Legal Counsel Josh Horowitz.

Announcements

None.

Public Comment

None.

Board Vacancy

1. Board to Discuss Filling Vacancy Resulting from Director McPherson's Resignation

The Board agreed to work through the process as a full Board, as opposed to appointing a separate ad-hoc committee.

General Manager Dan York (GM York) expressed staff would take care of notifying all the proper entities of the vacancy.

The Board agreed to send a direct mailer to each of the customers in Division 2, notifying of the vacancy and appointment.

President Wichert directed staff to post the vacancy at both District offices, as well as a library.

GM York pointed out Attachment 1, noting it was a timeline of the last open Director position, and suggested to follow the process of requesting a letter of interest and resume.

GM York expressed the position would need to be filled by January 14, 2022.

The Board agreed to have the mailer sent out by December 3, 2021, with a deadline for submissions by December 20, 2021.

The Board additionally agreed to hold a Special Board Meeting on December 29, 2021, at 4:30 p.m., to review all submissions.

The Board agreed to hold another Special Board Meeting on January 5, 2022, at 4:30 p.m., to interview each candidate; and hold a final Special Board Meeting on January 10, 2022, at 4:30 p.m., for the Board to make an appointment to the vacant Director position.

Adjournment

President Wichert adjourned the meeting at 4:38 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District