

Minutes

Sacramento Suburban Water District Special Board Meeting Wednesday, December 29, 2021

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #851 1776 7525.

Call to Order – Videoconference/Audioconference Meeting

Vice President Jones called the meeting to order at 4:34 p.m.

Announcements

Vice President Jones announced that President Locke would be joining the meeting shortly, as he was running a few minutes behind.

Pledge of Allegiance

Vice President Jones led the Pledge of Allegiance.

Roll Call

Directors Present: Kevin Thomas, Dave Jones, Robert Wichert, and Craig Locke (joined the meeting via Zoom at 4:41 p.m.)

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, and Heather Hernandez-Fort.

Public Present: William Eubanks, Chelsea Spier, Emmett Mahle, and District Legal Counsel Josh Horowitz.

Announcements

General Manager Dan York (GM York) wished all a Happy New Year.

Public Comment

None.

Board Vacancy

1. Division 2 Board Vacancy Interview Process

GM York introduced the item.

William Eubanks (Mr. Eubanks) inquired why the Board decided to appoint a Director, as opposed to holding a Special Election, and encouraged the Board to find a candidate that was interested in water.

President Locke joined the meeting at 4:41 p.m.

Board discussion ensued over the process of conducting interviews for the 13 candidates that have provided their letters of interest and resumes.

The Board agreed to interview all 13 candidates, in alphabetical order, at the Special Board Meeting on January 5, 2022, at 4:30 p.m.

The Board agreed to assign a time for each candidate to join the meeting for their interview.

The Board agreed to allow 10 minutes for each candidate to answer predetermined questions, as well as tell the Board about themselves.

The Board agreed to send an email to each candidate on Thursday, December 30, 2021, with the predetermined questions, as well as the interview instructions.

The Board agreed to the following questions:

- Why do you want to be on the Board?
- What do you bring to benefit the Board?
- Do you have any experience with being on any other Boards?
- Is there anything else you want to add?

The Board agreed to have the Board President review the final questions and instructions for staff to send to each candidate.

The Board additionally agreed that once each candidate's presentation was over, they would be invited to sit in the audience if they chose.

The Board agreed that following all interviews on January 5, 2022, each Director would select their top two candidates. Once selected, those candidates would be contacted and asked to attend the meeting on January 10, 2022, at 4:30 p.m., for additional questions from the Board.

The Board agreed that following the final interviews on January 10, 2022, the Board would appoint a new Director for Division 2.

Mr. Eubanks commented on Agenda Item's 2 and 3, expressing he felt very highly of GM York's performance, and noted he felt GM York brought a lot of experience and clarity to the operation of this District, which, he felt was outstanding.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session 5:46 p.m. to discuss the following:

2. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.
3. Conference to provide the District's labor negotiator, Director Craig Locke, with direction concerning changes to the General Manager's compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

Return to Open Session

The Board convened in Open Session at 6:34 p.m. There was no reportable action.

Adjournment

President Locke adjourned the meeting at 6:35 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District