

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 18, 2022
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/86818165063?pwd=QnVWcitDRzh4WTFVaGdxc1Z0YjE5UT09>

Meeting ID: 868 1816 5063

Password: 623948

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-

agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Action Item

1. a. AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings
Recommendation: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the statewide COVID-19 emergency declared by the Governor: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
- b. Discussion of Board's Continuation of AB 361 Findings to Permit Director Remote Participation in Board Meetings
Recommendation: The Board will discuss and possibly give direction on continuing to agendaize an item on each meeting agenda to make findings under AB 361 to permit remote participation of Directors in Board meetings.

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

2. Minutes of the March 21, 2022, Special Board Meeting
Recommendation: Approve subject minutes.
3. Minutes of the March 21, 2022, Regular Board Meeting
Recommendation: Approve subject minutes.
4. Minutes of the April 4, 2022, Special Board Meeting
Recommendation: Approve subject minutes.
5. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
6. Policy Review – Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL - Adm 003)
Recommendation: Approve subject policy with changes.
7. Policy Review - Information Technology/Disaster Recovery Policy (PL - IT 004)
Recommendation: Ratify subject policy without changes.
8. Resolution No. 22-07, Honoring Jerald R. Beams On His Retirement
Recommendation: Approve subject Resolution.
9. Resolution No. 22-08, Honoring Rachel Middlestead on Her Retirement
Recommendation: Approve subject Resolution.
10. Resolution No. 22-09 Supporting the Regional Water Authority's Request for a One Time State Budget Appropriation of \$16.7 Million to Fund Multi-Benefit Water Infrastructure Projects
Recommendation: Approve Resolution No. 22-09 Supporting the Regional Water Authority's Request for a One Time State Budget Appropriation of \$16.7 Million to Fund Multi-Benefit Water Infrastructure Projects.

Items for Discussion and/or Action

11. San Juan Water District Hinkle Reservoir Relining Project
Recommendation: Informational Item – No Action Required.
12. Resolution No. 22-10 Calling for the November 8, 2022 District Election
Recommendation: Adopt subject Resolution, Authorize the General Manager/Secretary to prepare, execute and submit the necessary documents to the County of Sacramento, Office of Voter Registration and Elections, to call for the election of Directors for Divisions 2, 3, 4, and 5 at the November 8, 2022 general election, including the Notice of District Election and Publication of Notice of Election, and authorize payment of invoices for fees required by the Sacramento

County Office of Voter Registration and Elections for the District's share of costs for the elections held in 2022.

13. Social Media Engagement
Recommendation: Approve the use of social media as a customer engagement tool.

General Manager's Report

14. General Manager's Report
 - a. National Special Districts Working Group to Address Water Infrastructure and Fire Flows

Department/Staff Reports

15. Financial Report
 - a. Draft Financial Statements
 - b. Draft Financial Highlights
 - c. Budgets
16. District Activity Report
17. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Active Wells
 - c. Planning Documents
 - d. Other Projects

Information Items

18. Executive Order N-7-22
19. Upcoming Water Industry Events
20. Upcoming Policy Review
 - a. Employee Recruitment, Hiring and Promotion (PL - HR 009)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 21. a. Regional Water Authority (Director Jones)

None.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the March 23, 2022 Executive Committee Meeting.

- b. Sacramento Groundwater Authority (Director Thomas)

Agenda for the April 7, 2022 Board Meeting.

- c. Director Reports – AB 1234

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 22. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.
- 23. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC.
- 24. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District vs. The Dow Chemical Company et al.*, San Bernardino Superior Court Case No. JCCPSS4435.
- 25. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to PFAS contamination.

Adjournment

Upcoming Meetings

Monday, May 16, 2022, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 18, 2022, meeting of the Sacramento Suburban Water District Board of Directors was posted by April 12, 2022, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 1 a.

Date: April 18, 2022

Subject: AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings

Staff Contact: Dan York, General Manager

Recommended Board Action:

Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the statewide COVID-19 emergency declared by the Governor: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).

Summary:

In light of the Governor’s declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people.¹ Since June of 2021, a more infectious variant of the virus, known as the Delta Variant, has emerged and now accounts for the vast majority of COVID-19 cases.

Although effective vaccines have been approved by the U.S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission.

Those who become infected with COVID-19 are at risk of serious illness and death. Many have been hospitalized with serious illness.

Conducting meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and agency staff, which has the ancillary effect of reducing risk of serious illness and death as well as reducing community spread of the virus.

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting would have to adjourn after this item if a majority of the Board is not attending in-person, and the remaining agenda items will be rescheduled to a future in-person meeting.

¹ www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html
{00272552.1}



Agenda Item: 1 b.

Date: April 18, 2022

Subject: Discussion of Board's Continuation of AB 361 Findings to Permit Director Remote Participation in Board Meetings

Staff Contact: Dan York, General Manager

Recommended Board Action:

The Board will discuss and possibly give direction on continuing to agendize an item on each meeting agenda to make findings under AB 361 to permit remote participation of Directors in Board meetings.

Summary:

On legal counsel's advice, Board President Locke requests that the Board discuss and consider if the continuation of this item is warranted in light of the current condition of the COVID-19 pandemic and the Board's holding of in-person meetings for the last several months. Note that a decision to terminate use of the AB 361 meeting authorization would not affect the Board's ability to provide a virtual meeting option to the public, staff, and consultants. In addition, a Director would still be able to attend meetings virtually under the pre-COVID Brown Act teleconferencing rules. If there is a future spike in COVID illness due to the BA.2 or another variant and a return to fully remote meetings would be prudent, the Board also could reinstate AB 361 procedures at that time.



Agenda Item: 2

Date: April 18, 2022

Subject: Minutes of the March 21, 2022, Special Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the draft minutes of the March 21, 2022, Special Board Meeting.

Attachment:

1 – Draft Minutes

Minutes

Sacramento Suburban Water District Special Board Meeting – Public Hearing Monday, March 21, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, Audio Conference at 1-669-900-6833,
and Video Conference using Zoom at Meeting Id #837 4699 0176

Call to Order

President Locke called the meeting to order at 5:30 p.m.

Pledge of Allegiance

President Locke led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, and Dana Dean.

Public Present: William Eubanks, Michelle Smira, Jennifer Harris, Kathy Raty, and Legal Counsel Josh Horowitz.

Announcements

None.

Public Comment

None.

Public Hearing for the Reapportioning of Divisions for Election of Directors after the 2020 Federal Census

1. Public Hearing for the Reapportioning of Divisions for the Election of Directors After the 2020 Federal Census

President Locke opened the Public Hearing and asked Assistant General Manager Matt Underwood (AGM Underwood) to provide a summary of the circumstances that brought forth the need for the Public Hearing.

General Manager Dan York (GM York) provided a timeline from the Board action calling for the Public Hearing through legal notices provided to the public. He explained

the order of the proceeding for the Public Hearing and noted that after all public comments have been received; the Public Hearing would be closed.

AGM Underwood presented the proposed voting division map, summarized changes to voting divisions, and summarized the verbal and written communication received.

William Eubanks asked clarifying questions.

President Locke closed the public comment portion of the Public Hearing.

President Locke closed the Public Hearing.

Adjournment

President Locke adjourned the meeting at 5:40 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 3

Date: April 18, 2022

Subject: Minutes of the March 21, 2022, Regular Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the draft minutes of the March 21, 2022, Regular Board Meeting.

Attachment:

1 – Draft Minutes

Minutes

Sacramento Suburban Water District Regular Board Meeting Monday, March 21, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #837 4699 0176

Call to Order

President Locke called the meeting to order at 6:00 p.m.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Todd Artrip, Susan Schinnerer, Hannah Dunrud, Ann Bradford, and Julie Nemitz.

Public Present: William Eubanks, Jennifer Harris, Paul Helliker, and Legal Counsel Josh Horowitz.

Action Item

- AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings**

Director Thomas moved to approve Item 1; President Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Announcements

General Manager Dan York (GM York) announced:

- The District's main office is open for customers.

Public Comment

None.

Consent Items

- 2. **Minutes of the February 28, 2022, Regular Board Meeting**
- 3. **Treasurer’s Report**
- 4. **Policy Review - Training and Career Development Policy (PL - HR 004)**

Director Wichert asked clarifying questions in the Treasurer’s report, and requested staff show how much was being spent each month on the high priority engineering projects in the report.

President Locke requested staff provide him with a map illustrating where each well is located in the district.

Director Thomas moved to approve all Consent Items; President Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

- 5. **Policy Review - Rules for Proceedings of the Board of Directors Policy (PL - BOD 002)**

Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report and answered clarifying questions.

Director Wichert noted he was in favor of eliminating all committees.

Legal Counsel Josh Horowitz (Mr. Horowitz) expressed that the Audit Committee had continuing subject matter jurisdiction, noting it could be a standing committee. He additionally noted that the Ad Hoc General Manager Performance Review Committee could be changed to just having the Board President appoint General Manager Contract Negotiators on an annualized basis. He concluded with adding that the Board President could additionally appoint the Carmichael Water District (CWD)/SSWD 2x2 Ad Hoc Committee as a standing committee rather than an ad hoc committee.

Director Wichert moved to approve the staff recommendation; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

6. **Policy Review – Directors’ Compensation and Expense Reimbursement Policy (PL – BOD 003)**

AGM Underwood presented the staff report and answered clarifying questions.

Mr. Horowitz provided clarification.

Director Wichert expressed he did not choose to receive compensation for being a Director, as he believed it was a public service. He further expressed that if a Director elected to be compensated, they should only be compensated for up to 6 meetings where they were representing the District and making decisions as that representative.

Director Jones expressed that if conferences, seminars or other meetings benefit the District, Directors should be compensated for them, noting he was not in favor of compensating for short meetings such as a few minutes with the General Manager. He further noted that District Directors’ compensation has never been increased since inception, and added that he was in favor of reducing the meetings from 10 to 8.

President Locke agreed with Director Jones that there was a benefit to Directors attending meetings, conferences and webinars, as Directors stay well informed of the water industry by being engaged. He expressed he was happy with how the Policy was currently written.

Director Thomas agreed with President Locke and Director Jones.

Mr. Eubanks expressed he was in favor of increasing the Director stipend.

Mr. Horowitz expressed that Director compensation could be increased in 5% increments annually.

GM York expressed staff could bring back an item to a future Board meeting for this discussion and include examples of surrounding Water District’s Director stipends.

Director Thomas moved to keep the original Policy with no changes.

The motion failed for a lack of a second.

No changes were made.

7. **Committee and Liaison Appointments for 2022**

GM York presented the staff report.

President Locke appointed Director Boatwright to the Audit Committee as well as appointed him as the representative for the District to the LAFCo Special Districts Advisory Committee.

President Locke changed the CWD/SSWD 2x2 Ad Hoc Committee, and the Audit Committee, to standing committees. He additionally disbanded the Ad Hoc General Manager Performance Review Committee.

8. **North Service Area Water Supply Capacity Improvements Update**
AGM Underwood thoroughly presented the staff report and answered clarifying questions.

GM York commended staff on identifying ways to enhance the system in preparation for the peak demands.

Paul Helliker (Mr. Helliker) commended staff on their efforts, and noted he looked forward to working together with the District on future projects.

9. **Campaign Contribution Limits on Candidates for District Board of Directors**
GM York presented the staff report.

Mr. Horowitz added that the District did not have campaign contribution limits, noting if the Board elected to assign campaign contribution limits, it would need to be done by ordinance, regulation, or by inserting language into the Ethics Policy.

Mr. Eubanks commented that he was not in favor of campaign contributions for Directors of a water district Board.

No changes were made.

General Manager's Report

10. **General Manager's Report**
GM York presented the staff report and answered clarifying questions.

- a. *Grant of Easement and Right of Way*
A written report was provided.

- b. *Hinkle Project Update*
A written report was provided.

GM York noted that Tony Barela, Operations Manager of San Juan Water District, was willing to present further information on the Hinkle Project at a future Board meeting.

Mr. Helliker expressed his appreciation to District staff for assisting with the Hinkle Project.

- c. *Combination Study Business Case Analysis – Proposal Update*
A written report was provided.

President Locke provided a summary of the previous meeting, noting he was hoping to bring something to the full Board at the April 4, 2022, Special Board meeting.

Mr. Eubanks expressed he did not believe there was any benefit to the District ratepayers to merge with CWD.

Department/Staff Reports

11. Financial Report

Jeff Ott (Mr. Ott) presented the staff report.

Julie Nemitz answered clarifying questions regarding collections.

Jennifer Harris expressed she was not in favor of the District having debt.

a. Draft - Financial Highlights

A written report was provided.

b. Budgets

A written report was provided.

c. Information Required by LOC Agreement

A written report was provided.

12. District Activity Report

Todd Artrip presented the staff report and answered clarifying questions.

13. Engineering Report

Dana Dean presented the staff report and answered clarifying questions.

Director Wichert requested to receive information on the root cause analysis from the Coyle Well issue.

a. Major Capital Improvement Program Projects

A written report was provided.

b. Active Wells

A written report was provided.

c. Planning Documents

A written report was provided.

d. Other Projects

A written report was provided.

Information Items

14. **2021 Budget Reconciliation**
Mr. Ott presented the staff report and answered clarifying questions.
15. **2022 Bond Refinancing Update**
A written report was provided.
16. **Upcoming Water Industry Events**
A written report was provided.
17. **Upcoming Policy Review**
A written report was provided.
 - a. Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL - Adm 003)
 - b. Information Technology/Disaster Recovery Policy (PL - IT 004)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

18. a. Regional Water Authority (Director Jones)
The agenda for the March 10, 2022, Board Meeting was provided.

Regional Water Authority Executive Committee (General Manager York)
The agenda for the February 23, 2022, Executive Committee Meeting was provided.
- b. Sacramento Groundwater Authority (Director Thomas)
The agenda for the March 10, 2022, Special Board Meeting was provided.
- c. Director Reports – AB 1234

Director Thomas provided an oral report on the Del Paso Manor Water District Board Meeting he attended on February 1, 2022; the ACWA Groundwater Committee Meeting he attended on February 16, 2022; the ACWA Water Quality Committee Meeting he attended on February 17, 2022; the Water Forum Meeting he attended on February 24, 2022; and the meeting he had with the General Manager on February 25, 2022.

Committee Reports

19. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Draft Minutes from the February 18, 2022, meeting were provided.

Director's Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not open to the public)

The Board convened in Closed Session at 7:44 p.m. to discuss the following:

20. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to PFAS contamination.
21. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Return to Open Session

The Board convened in Open Session at 8:16 p.m. There was no reportable action.

Adjournment

President Locke adjourned the meeting at 8:17 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 4

Date: April 18, 2022

Subject: Minutes of the April 4, 2022, Special Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the draft minutes of the April 4, 2022, Special Board Meeting.

Attachment:

1 – Draft Minutes

Minutes

Sacramento Suburban Water District Special Board Meeting Monday, April 4, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, Audio Conference at 1-669-900-6833,
and Video Conference using Zoom at Meeting Id #871 2213 3225

Call to Order

President Locke called the meeting to order at 5:00 p.m.

Pledge of Allegiance

President Locke led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, and Heather Hernandez-Fort.

Public Present: William Eubanks, Ursula Binggeli, Ed Binggeli, Mary Sullivan-Trivett, Brenda Hasting, and Legal Counsel Josh Horowitz.

Pledge of Allegiance

President Locke led the Pledge of Allegiance.

Announcements

General Manager Dan York (GM York) announced:

- The ACWA Spring Conference will be taking place in Sacramento May 2-6, 2022.

Public Comment

None.

Public Hearing for the Reapportioning of Divisions for Election of Directors after the 2020 Federal Census

1. **Public Hearing for the Reapportioning of Divisions for the Election of Directors After the 2020 Federal Census**

President Locke opened the Public Hearing and asked GM York to provide a summary of the circumstances that brought forth the need for the Public Hearing.

GM York provided a timeline from the Board action calling for the Public Hearing through legal notices provided to the public. He explained the order of the proceeding for the Public Hearing and noted that after all public comments have been received, the Public Hearing would be closed.

Assistant General Manager Matt Underwood (AGM Underwood) presented the proposed voting division map, summarized changes to voting divisions, and summarized the verbal and written communication received.

William Eubanks (Mr. Eubanks) asked clarifying questions.

Mary Sullivan-Trivett (Ms. Sullivan-Trivett) asked clarifying questions.

AGM Underwood provided an additional summary of the circumstances that brought forth the need for the Public Hearing.

President Locke closed the public comment portion of the Public Hearing.

President Locke closed the Public Hearing.

Items for Discussion and/or Action

2. **Resolution No. 22-06 Reapportioning Divisions for the Election of Directors After the 2020 Federal Census**

AGM Underwood answered clarifying questions.

Director Wichert moved to approve the staff recommendation; Director Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

3. **Carmichael Water District and Sacramento Suburban Water District Combination Study - Business Case Analysis**

GM York presented the staff report.

Mr. Eubanks expressed he was against a combination with Carmichael Water District (CWD) as he did not feel there was any benefit to the District's ratepayers.

Ms. Sullivan-Trivett requested the Board make the information on the Combination Study more simple for ratepayers, and asked additional clarifying questions.

President Locke provided the public with a summary of the Combination Study discussions leading up to the Business Case Analysis.

Clarifying questions were asked by the public and the Board responded.

Director Wichert expressed he was opposed to the contract, noting there was not even a table of contents. He additionally expressed he felt staff could do a better job conducting the Combination Study.

Director Jones expressed he felt the Combination Study was a great starting point.

President Locke expressed he supported continuing with the analysis as well.

Director Boatwright asked some clarifying questions, and expressed he was also interested in the study being performed by an independent firm rather than staff, as he didn't feel staff had the time to do it, and an independent firm would not have a stake in the outcome of the report.

Director Wichert restated he was most interested in staff doing the report, and further expressed staff could use overtime to complete the report.

Director Thomas moved to approve the staff recommendation; Director Jones seconded. The motion passed by a 4/1 vote. Director Wichert opposed.

AYES:	Boatwright, Jones, Locke, and Thomas.	ABSTAINED:	
NOES:	Wichert.	RECUSED:	
ABSENT:			

Closed Session (Closed Session Items are not open to the public)

The Board convened in Closed Session at 5:52 p.m. to discuss the following:

- 4. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Return to Open Session

The Board convened in Open Session at 6:20 p.m. There was no reportable action.

Adjournment

President Locke adjourned the meeting at 6:21 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 5

Date: April 18, 2022

Subject: Treasurer's Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Actions:

Staff requests the Board of Directors to take the following actions on the items included in the Treasurer's report.

1. Ratify the SSWD Warrant Register as submitted for the period March 1, 2022 through March 31, 2022.
2. Accept the credit card expenditures listing for the period March 1, 2022 through March 31, 2022.
3. Ratify the Investment Activity register for the period March 1, 2022 through March 31, 2022.
4. Accept the Investment Portfolio Register as of the end of 1st Quarter of 2022.
5. Accept the Debt Portfolio Register as of the end of 1st Quarter of 2022.
6. Ratify the Quarterly Directors Compensation and Expense Register for 1st Quarter 2022.

Background:

The Treasurer's report contains several items required by various Government Code sections and District policy that need to be presented to the Board of Directors periodically for various actions including ratification, acceptance or approval.

Per District Policy PL – Fin 014, Payment of Demands, the Board of Directors will ratify all demands for payment at the first regular Board Meeting following the month of payment. The Board has also requested to receive and file a register of credit card transactions. District policy PL – Fin 003, Investment Policy, and Government Code Section's 53607 and 53646 require the District Treasurer to report to the Board of Directors monthly on the investment transactions conducted and quarterly on the status of the investment portfolio. Government Code Section 53065.5 requires, at a minimum, the annual reporting of reimbursements to any employee or member of the governing body. This Treasurer's report satisfies the requirements of the above listed policies and government code sections for the reporting to and ratification of the Board of Directors the various financial transactions of the District.

Discussion:

Five (5) registers are attached for Board review and acceptance or ratification:

- Cash Expenditures (AP Warrants) Register – March 2022
- Credit Card Expenditures Register – March 2022
- Investment Activity Register – March 2022
- Investment Portfolio Register – 1st Quarter 2022
- Directors Compensation and Expense Register – 1st Quarter 2022

Cash Expenditures (AP Warrants) Register– March 2022

During the month of March 2022, the District made cash payments totaling \$8.0 million. The primary expenditures were: \$5.8 million for debt service, \$1.04 million for 2022 capital improvement projects, \$0.7 million for payroll, pension and health benefits, \$0.1 million for water costs including pumping costs, and \$0.4 million for all other O&M expenses. Per District Policy PL – Fin 014, the District Treasurer confirms that the cash expenditures contained in this register conform to the approved 2022 Annual Budget. The Cash Expenditures (AP Warrants) Register is included as Attachment 1.

Credit Card Expenditures Register – March 2022

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$13,308 for various purchases on the four District purchasing cards. Details by vendor and purpose are included in this report as Attachment 2.

Investment Activity Register – March 2022

During the month of March 2022, the District purchased two Corporate Notes for \$0.7 million (par). The District received principal pay downs on three Federal Agency Collateralized Mortgage Obligations for \$10,840 (par) and three Asset-Backed Security Obligations for \$39,197 (par). One Corporate Note was matured for \$ 0.2 million (par). Details of the investment transactions are included as Attachment 3.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code. As required by California Government Code 53646, the District affirms its ability to meet its pool's expenditure requirements for the next six months.

Investment Portfolio Register – 1st Quarter 2022

Excess and reserve funds are invested in diverse investments that consist of corporate notes, Federal Agency bonds and discount notes, U.S. Treasury bonds, notes and bills, Supra-National Agency notes, commercial paper, municipal bonds, negotiable certificates of deposit, asset-backed securities, collateralized mortgage obligations, and Local Agency Investment Fund (LAIF). The District's investments are under the day-to-day management of PFM Asset Management, LLC (PFM). PFM manages the portfolio in compliance with the District's Investment Policy and provides monthly and quarterly reporting, analytics, and proposes strategies for the District. The

PFM market portfolio is currently earning a rate of 1.25% per annum, while LAIF is earning 0.37%. District staff monitors investment assets quarterly and reviews the effective duration of the District's portfolio against its benchmark index on a quarterly basis as well.

Summary of District's Investment Portfolio March 31, 2022):

Fair Market Value	Security Type	Yield
\$ 520,558.69	Money Market	0.01%
4,723,637.68	LAIF	0.37%
	PFM Portfolio	
4,766,250.14	Asset-Backed Securities	0.75%
1,878,714.38	Certificates of Deposit	1.46%
8,316,576.04	Corporate Notes	1.72%
6,363,536.38	Federal Agency Securities Bonds/Notes	0.38%
457,448.48	Federal Agency Collateralized Mortgage Obligation	2.27%
1,701,528.95	Municipal Obligations	1.00%
1,308,451.43	Supra-National Agency Bond	0.37%
16,189,848.27	Treasury Bonds/Notes	1.55%
40,982,354.07	Total PFM Portfolio	1.25%
\$ 46,226,550.44		1.15%

The portfolio details are included with this report as Attachment 4.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code.

Debt Portfolio Register – 1st Quarter 2022

On March 16, 2022, the District issued two series of Revenue Refunding Bonds, Series 2022A and 2022B. The Series 2022A bonds were issued tax-exempt at a 5.0% coupon rate with a par amount of \$34,725,000 to refund all of the \$42,000,000 outstanding variable rate 2009A Certificates of Participation. The Series 2022B bonds were issued taxable at an average coupon rate of 1.72% with a par amount of \$6,585,000 to advance refund \$6,265,000 of the \$8,670,000 outstanding 2012A Bonds with an average coupon rate of 4.67%. The District will make the current year 2012A principal payment of \$2,405,000 when due on November 1, 2022. Total principal outstanding as of March 31, 2022 is now \$53.3 million compared to \$60.3 million at December 31, 2021 as a result of the refinancing. In addition, the District terminated the swap agreement with Wells Fargo Bank, N.A.. The termination fee was \$5,642,000. The letter of credit facility agreement with Sumitomo Mitsui Banking Corporation was also terminated. The following table shows the District's long-term debt obligations. Scheduled 2022 principal payments of 5.4 million are not due until the end of October.

Summary of District's Debt Portfolio:

Debt	Original Par	Outstanding	Issuance	Final Maturity
2012A	29,200,000	2,405,000	Fixed Rate Revenue Bond	11/1/2022
2018A	19,615,000	9,630,000	Fixed Rate Revenue Bond	11/1/2028
2022A	34,725,000	34,725,000	Fixed Rate Revenue Bond	11/1/2031
2022B	6,585,000	6,585,000	Fixed Rate Revenue Bond	11/1/2024
	90,125,000	53,345,000		

Directors Compensation and Expense Register – 1st Quarter 2022

Director meetings attended for the 1st quarter of 2022 (that Directors have reported to staff and have been compensated for attending) and expense reimbursements are attached in accordance with the District's Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003) and Government Code Section 53065.5. Directors who have not reported their meeting attendance to District staff are not included in this report and are expected to make an oral report at the Board meeting. Director's Compensation and Expense Register is included with this report as Attachment 5.

Attachments:

1. Cash Expenditures (AP Warrants) Register – March 2022
2. Credit Card Expenditures Register – March 2022
3. Investment Activity Register – March 2022
4. Investment Portfolio Register – 1st Quarter 2022
5. Directors Compensation and Expense Register – 1st Quarter 2022

**Cash Expenditures
March 2022**

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
A & A STEPPING STONE MFG., INC	79878	3/15/2022	\$48.49	MISC. REPAIRS
			\$25.86	OPERATING SUPPLIES
		TOTAL	\$74.35	
A.I. ELECTRIC	79950	3/23/2022	\$930.00	CONTRACT SERVICES
		TOTAL	\$930.00	
ACWA JPIA INSURANCE/EAP	79834	3/15/2022	\$157.08	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$157.08	
AFLAC	79798	3/2/2022	\$737.77	
		TOTAL	\$737.77	
AIRGAS USA LLC	000007040	3/15/2022	\$37.13	OPERATING SUPPLIES
		TOTAL	\$37.13	
ALL PRO BACKFLOW	000007020	3/2/2022	\$561.00	
		TOTAL	\$561.00	
ALLIED UNIVERSAL	79823	3/2/2022	\$798.54	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$798.54	
AMAZON BUSINESS	000007024	3/2/2022	\$77.58	OFFICE SUPPLIES
			\$474.91	OPERATING SUPPLIES
		TOTAL	\$552.49	
	000007043	3/15/2022	\$120.61	EMPLOYEE RETENTION/MORALE
			\$343.61	OFFICE SUPPLIES
		TOTAL	\$414.20	OPERATING SUPPLIES
	000007057	3/23/2022	\$13.54	OFFICE SUPPLIES
			\$781.69	OPERATING SUPPLIES
	TOTAL	\$795.23		
	AMERITAS (VISION)	79858	3/15/2022	\$2,034.24
TOTAL			\$2,034.24	
ANACONDA NETWORKS INC	79870	3/15/2022	\$1,033.73	LICENSES, PERMITS & FEES
		TOTAL	\$1,033.73	
ANDY HEKIN	79828	3/2/2022	\$264.13	BMP REBATES
		TOTAL	\$264.13	
ANSWERNET	000007034	3/15/2022	\$712.26	COMMUNICATION
		TOTAL	\$712.26	
ARIRAT TSURUDA	79827	3/2/2022	\$88.03	BMP REBATES
		TOTAL	\$88.03	
AT&T	79821	3/2/2022	\$4,273.70	COMMUNICATION
		TOTAL	\$4,273.70	
	79872	3/15/2022	\$197.90	COMMUNICATION
		TOTAL	\$197.90	
	79949	3/23/2022	\$4,159.56	COMMUNICATION
		TOTAL	\$4,159.56	
ATLAS DISPOSAL	79781	3/2/2022	\$286.54	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$286.54	
AUBURN CONSTRUCTORS	79847	3/15/2022	\$257,625.93	PROJECT: WELL 79 VERNER/PANORAMA- NEW
		TOTAL	\$257,625.93	
AUTONATION	79815	3/2/2022	\$1,156.92	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,156.92	
AVILES LIGHTING AND ELECTRICAL REPAIR	000007027	3/2/2022	\$466.44	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$466.44	
BADGER METER INC	000007010	3/2/2022	\$39.16	COMMUNICATION

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

		TOTAL	\$39.16	
BARTEL ASSOCIATES LLC	79849	3/15/2022	\$4,050.00	CONSULTING SERVICES
		TOTAL	\$4,050.00	
BARTKIEWICZ KRONICK & SHANAHAN	000007029	3/15/2022	\$11,554.70	LEGAL SERVICES
		TOTAL	\$11,554.70	
BASIC PACIFIC	79814	3/2/2022	\$38.50	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$38.50	
BAY ALARM COMPANY	79782	3/2/2022	\$116.55	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$116.55	
BENDER ROSENTHAL INC	79866	3/15/2022	\$810.94	PROJECT: PROP ACQU -BARRET RANCH WELL
			\$1,767.93	PROJECT: PROP ACQU- CONSULTING SERVICES
		TOTAL	\$2,578.87	
BRADY WORLDWIDE INC	79865	3/15/2022	\$179.49	OPERATING SUPPLIES
		TOTAL	\$179.49	
BROADRIDGE MAIL LLC	0075382	3/1/2022	\$191.38	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$191.38	
	0075456	3/3/2022	\$0.97	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$0.97	
	0075460	3/8/2022	\$2,995.47	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$2,995.47	
	0075461	3/8/2022	\$51.83	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$51.83	
	0075464	3/9/2022	\$556.10	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$556.10	
	0075465	3/15/2022	\$2.43	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$2.43	
	79864	3/15/2022	\$11,688.37	CONTRACT SERVICES
			\$1,818.09	POSTAGE/SHIPPING/UPS/FED EX
			\$4,946.36	PRINTING
		TOTAL	\$18,452.82	
	0075590	3/22/2022	\$3.40	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$3.40	
	0075591	3/22/2022	\$885.73	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$885.73	
	0075592	3/22/2022	\$5,254.61	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$5,254.61	
	79948	3/23/2022	\$10,241.05	CONTRACT SERVICES
			\$701.79	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$10,942.84	
	0075914	3/30/2022	\$5,412.74	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$5,412.74	
	0075915	3/30/2022	\$172.49	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$172.49	
	0075916	3/30/2022	\$0.97	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$0.97	
BROWER MECHANICAL	000007017	3/2/2022	\$518.00	BUILDING MAINTENANCE - OFFICE & YARD
			\$379.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$897.00	
BROWN & CALDWELL	79802	3/2/2022	\$659.52	CONSULTING SERVICES
		TOTAL	\$659.52	
	79853	3/15/2022	\$3,474.77	PROJECT: CALIBRATION HYDROLIC MODEL
		3	\$6,267.66	CONSULTING SERVICES

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

		TOTAL	\$9,742.43	
	79946	3/23/2022	\$1,747.18	CONSULTING SERVICES
		TOTAL	\$1,747.18	
BURTON ROBB /BURT'S LAWN & GARDEN SERVICE	000007030	3/15/2022	\$7,020.00	CONTRACT SERVICES
		TOTAL	\$7,020.00	
CALIFORNIA LABORATORY SERVICES	79805	3/2/2022	\$3,677.00	INSPECTION & TESTING
		TOTAL	\$3,677.00	
CALIFORNIA RURAL WATER ASSOCIATION	79807	3/2/2022	\$1,435.00	MEMBERSHIP & DUES
		TOTAL	\$1,435.00	
CAPITAL SWEEPER SERVICE	79819	3/2/2022	\$170.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$170.00	
CELL ENERGY INC	79835	3/15/2022	\$152.68	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$152.68	
CIGNA-DENTAL INS	79859	3/15/2022	\$14,068.39	EMPLOYEE BENEFIT - DENTAL INSURANCE
		TOTAL	\$14,068.39	
CINTAS	79784	3/2/2022	\$1,406.30	UNIFORMS
		TOTAL	\$1,406.30	
	79836	3/15/2022	\$834.88	UNIFORMS
		TOTAL	\$834.88	
CITIGROUP GLOBAL MARKETS INC	79804	3/2/2022	\$10,643.84	2009A COP INTEREST EXPENSE-MARKETING/LOC DRAW
		TOTAL	\$10,643.84	
CITY OF SACRAMENTO DEPT OF UTILITIES	79800	3/2/2022	\$8.39	UTILITIES
		TOTAL	\$8.39	
	79851	3/15/2022	\$13.04	UTILITIES
		TOTAL	\$13.04	
	79944	3/23/2022	\$21.43	UTILITIES
		TOTAL	\$21.43	
CITY OF SACRAMENTO WATER	79803	3/2/2022	\$500.68	PURCHASED WATER-CITY OF SACRAMENTO
		TOTAL	\$500.68	
COLLECTION PLUS	000007025	3/2/2022	\$355.00	EMPLOYEE BENEFIT - LIFE INSURANCE
		TOTAL	\$355.00	
COMCAST	79785	3/2/2022	\$78.73	COMMUNICATION
		TOTAL	\$78.73	
CONSOLIDATED COMMUNICATIONS	79796	3/2/2022	\$494.04	COMMUNICATION
		TOTAL	\$494.04	
	79943	3/23/2022	\$551.01	COMMUNICATION
		TOTAL	\$551.01	
COUNTY OF SAC ENVIRO MGT DEPT	79808	3/2/2022	\$26,716.00	LICENSES, PERMITS & FEES
		TOTAL	\$26,716.00	
COUNTY OF SAC PUBLIC WORKS	79838	3/15/2022	\$165.00	LICENSES, PERMITS & FEES
		TOTAL	\$165.00	
	79937	3/23/2022	\$660.00	PROJECT: ODS MAIN REMNANTS REPLACEMENT
		TOTAL	\$660.00	
COUNTY OF SAC UTILITIES	79786	3/2/2022	\$758.25	UTILITIES
		TOTAL	\$758.25	
	79837	3/15/2022	\$765.36	UTILITIES
		TOTAL	\$765.36	
COUNTY OF SAC/PLANNING & ENVIRO	80047	3/28/2022	\$3,362.81	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$3,362.81	
CULLIGAN	79813	3/2/2022	\$43.25	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$43.25	
Customer Refunds	79833	3/9/2022	⁴ \$25,082.13	Refund Clearing Account

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

		TOTAL	\$25,082.13	
DIRECT TV	79810	3/2/2022	\$22.50	COMMUNICATION
		TOTAL	\$22.50	
DLT SOLUTIONS	79848	3/15/2022	\$4,930.24	CONTRACT SERVICES
		TOTAL	\$4,930.24	
DMITRY ROSHKO	79812	3/2/2022	\$195.00	OTHER TRAINING
		TOTAL	\$195.00	
DOMCO PLUMBING	79809	3/2/2022	\$675.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$675.00	
DOMENICHELLI & ASSOCIATES	000007047	3/23/2022	\$9,383.29	PROJECT: WATT MAIN EXTENSIION
		TOTAL	\$9,383.29	
E.H. WACHS COMPANY	79855	3/15/2022	\$1,079.01	OPERATING SUPPLIES
		TOTAL	\$1,079.01	
ELEVATOR TECHNOLOGY INC	000007026	3/2/2022	\$218.00	BUILDING MAINTENANCE - OFFICE & YARD
			\$218.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$436.00	
EMIGH ACE HARDWARE	000007031	3/15/2022	\$88.92	OPERATING SUPPLIES
		TOTAL	\$88.92	
	000007048	3/23/2022	\$34.65	OPERATING SUPPLIES
		TOTAL	\$34.65	
EMPLOYEE RELATIONS NETWORK	79852	3/15/2022	\$30.00	EMPLOYMENT COST
		TOTAL	\$30.00	
ERC CONTRACTING	000007041	3/15/2022	\$9,625.00	PROJECT: MCCLELLAN BLDG 251 - MAIN REPL
			\$5,125.00	PROJECT: ODS MAIN REMNANTS REPLACEMENT
		TOTAL	\$14,750.00	
	000007056	3/23/2022	\$1,750.00	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$1,750.00	
ERROL L MONTGOMERY & ASSOCIATES INC	79822	3/2/2022	\$20,896.01	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$20,896.01	
	79951	3/23/2022	\$8,337.20	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$8,337.20	
ESRI	79787	3/2/2022	\$19,000.00	PROJECT: ESRI ENTERPRISE DEPLOYMENT
		TOTAL	\$19,000.00	
FLEETWASH INC	000007023	3/2/2022	\$1,413.84	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,413.84	
FLOWLINE CONTRACTORS INC	000007018	3/2/2022	\$75,320.00	PROJECT: MORSE AVE SIDEWALK IMPROVEMENT
			\$30,692.00	CONSTRUCTION SERVICES
		TOTAL	\$106,012.00	
	000007039	3/15/2022	\$1,308.00	CONSTRUCTION SERVICES
		TOTAL	\$1,308.00	
	000007055	3/23/2022	\$223,408.03	PROJECT: GREENBERRY COMPLEX
		TOTAL	\$223,408.03	
FUTURE FORD	79788	3/2/2022	\$4,887.02	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$4,887.02	
GLEN FOWLER	79953	3/23/2022	\$150.00	BMP REBATES
		TOTAL	\$150.00	
GM CONSTRUCTION & DEVELOPERS	79789	3/2/2022	\$18,480.00	PROJECT: AMI ENDPOINTS
		TOTAL	\$18,480.00	
	79839	3/15/2022	\$9,793.31	CONSTRUCTION SERVICES
			\$8,700.00	MISC. REPAIRS
		TOTAL	\$18,493.31	
	79938	3/23/2022	5 \$1,560.00	PROJECT: AMI ENDPOINTS

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

			\$18,876.59	CONSTRUCTION SERVICES
		TOTAL	\$20,436.59	
GRAINGER	79840	3/15/2022	\$458.05	OPERATING SUPPLIES
		TOTAL	\$458.05	
HACH COMPANY	79790	3/2/2022	\$411.83	OPERATING SUPPLIES
		TOTAL	\$411.83	
IN COMMUNICATIONS	79854	3/15/2022	\$9,553.45	PUBLIC RELATIONS
		TOTAL	\$9,553.45	
INFERRERA CONSTRUCTION MANAGEMENT GROUP	79867	3/15/2022	\$540.00	CONSULTING SERVICES
		TOTAL	\$540.00	
IRON MOUNTAIN OFF SITE DATA PROTECTION	000007036	3/15/2022	\$479.59	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$479.59	
JANET NEELEY	79830	3/2/2022	\$519.25	BMP REBATES
		TOTAL	\$519.25	
JEROME R NEEDY	79829	3/2/2022	\$150.00	BMP REBATES
		TOTAL	\$150.00	
JOE CROCKETT	79799	3/2/2022	\$250.00	UNIFORMS
		TOTAL	\$250.00	
KENNEDY JENKS CONSULTANTS	000007019	3/2/2022	\$6,534.43	PROJECT: WELL PUMP/MOTOR STANDARDIZATIO
		TOTAL	\$6,534.43	
KNIESELS COLLISION - CARMICHAEL	79797	3/2/2022	\$1,513.87	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,513.87	
LANGUAGE WORLD SERVICES	79871	3/15/2022	\$875.00	CONTRACT SERVICES
		TOTAL	\$875.00	
LES SCHWAB TIRE CENTER/MADISON	79791	3/2/2022	\$1,248.68	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,248.68	
LIFEGUARD FIRST AID	000007022	3/2/2022	\$275.14	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$275.14	
LOEWEN PUMP MAINTENANCE	000007011	3/2/2022	\$8,700.00	PROJECT: WELL N34 - ELECTRICAL IMPRV
		TOTAL	\$8,700.00	
	000007046	3/23/2022	\$18,945.40	PROJECT: WELL 59A BAINBRIDGE-MOTOR
			\$16,013.50	PROJECT: WELL N25 SUTTER - MOTOR
			\$20,998.00	PROJECT: WELL4B BELL/MARCONI-MOTOR
		TOTAL	\$55,956.90	
	000007059	3/24/2022	\$10,300.00	PROJECT: WATT/ELKHORN RESV BPS CK VALVE
		TOTAL	\$10,300.00	
MADISON VILLA ESTATES #1	79875	3/15/2022	\$3,081.03	CONSTRUCTION SERVICES
		TOTAL	\$3,081.03	
MARQUES GENERAL ENGINEERING	79820	3/2/2022	\$4,349.96	FIRE HYDRANT PERMIT DEPOSITS
		TOTAL	\$4,349.96	
MICHAEL PHILLIPS LANDSCAPE CORP	000007012	3/2/2022	\$525.00	CONSULTING SERVICES
		TOTAL	\$525.00	
	000007032	3/15/2022	\$1,770.00	CONTRACT SERVICES
		TOTAL	\$1,770.00	
	000007049	3/23/2022	\$1,770.00	CONTRACT SERVICES
		TOTAL	\$1,770.00	
MICHAEL PISANI	79876	3/15/2022	\$150.00	BMP REBATES
		TOTAL	\$150.00	
MISSION OAKS RECREATION & PARK DIST	79832	3/2/2022	\$837.72	BMP REBATES
		TOTAL	\$837.72	
NINJIO LLC	79869	3/15/2022	\$136.18	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	6 \$136.18	

AP Warrant List From: 3/1/2022 To: 3/31/2022

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NOR-CAL PUMP AND WELL DRILLING	79868	3/15/2022	\$2,300.00	FIRE HYDRANT PERMIT DEPOSITS
		TOTAL	\$2,300.00	
NORMAC	79939	3/23/2022	\$8.62	OPERATING SUPPLIES
		TOTAL	\$8.62	
OCCU-MED LTD	79818	3/2/2022	\$644.25	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$644.25	
OFFICE DEPOT INC	79841	3/15/2022	\$830.46	OFFICE SUPPLIES
		TOTAL	\$830.46	
	79940	3/23/2022	\$135.24	OFFICE SUPPLIES
		TOTAL	\$135.24	
ONE STOP TRUCK SHOP	000007033	3/15/2022	\$5,390.48	PROJECT: VEHICLE REPL - TRUCK# 57
		TOTAL	\$5,390.48	
PACE SUPPLY CORP	000007054	3/23/2022	\$4,710.59	OPERATING SUPPLIES
		TOTAL	\$4,710.59	
PAYROLL		1/1/1900	\$529,147.92	Payroll
		TOTAL	\$529,147.92	
PEOPLEREADY	79863	3/15/2022	\$1,066.56	TEMPORARY HELP
		TOTAL	\$1,066.56	
	79947	3/23/2022	\$2,933.04	TEMPORARY HELP
		TOTAL	\$2,933.04	
PERS HEALTH	0075459	3/7/2022	\$1,675.65	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$1,675.65	
	0075596	3/22/2022	\$105,625.28	EMPLOYEE BENEFIT - MEDICAL INSURANCE
		TOTAL	\$105,625.28	
PERS PENSION	REMIT000000000001397	3/15/2022	\$0.00	
		TOTAL	\$0.00	
	0075751	3/11/2022	\$28,543.53	EMPLOYEE BENEFIT - PERS RETIREMENT--EE SHARE
			\$16,402.08	EMPLOYEE BENEFIT - PERS RETIREMENT--ER SHARE
			TOTAL	\$44,945.61
	0075752	3/31/2022	\$28,543.53	EMPLOYEE BENEFIT - PERS RETIREMENT--EE SHARE
			\$16,514.11	EMPLOYEE BENEFIT - PERS RETIREMENT--ER SHARE
			TOTAL	\$45,057.64
PEST PROS	79817	3/2/2022	\$288.15	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$288.15	
PETERSON BRUSTAD INC	79861	3/15/2022	\$1,162.38	PROJECT: WELL 41 - PUMP STATION IMPROVE
		TOTAL	\$1,162.38	
PFM ASSET MANAGEMENT LLC	000007037	3/15/2022	\$4,035.62	FINANCIAL SERVICES
		TOTAL	\$4,035.62	
	000007053	3/23/2022	\$750.00	CONSULTING SERVICES
		TOTAL	\$750.00	
PG&E	79792	3/2/2022	\$42.06	UTILITIES
		TOTAL	\$42.06	
	79842	3/15/2022	\$539.39	UTILITIES
		TOTAL	\$539.39	
	79941	3/23/2022	\$6,526.04	UTILITIES
		TOTAL	\$6,526.04	
PITNEY BOWES EASY PERMIT POSTAGE	79843	3/15/2022	\$18.13	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$18.13	
	79942	3/23/2022	\$240.22	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$240.22	
POLLARD WATER	79844	3/15/2022	\$950.69	OPERATING SUPPLIES
		TOTAL	7 \$950.69	

AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

RAMOS OIL COMPANY	79952	3/23/2022	\$1,949.90	OPERATING SUPPLIES
		TOTAL	\$1,949.90	
RAWLES ENGINEERING	79793	3/2/2022	\$12,000.00	PROJECT: VALVE/HYDRANT/SERV REPL
		TOTAL	\$12,000.00	
	79845	3/15/2022	\$13,700.00	PROJECT: VALVE/HYDRANT/SERV REPL
		TOTAL	\$13,700.00	
RAY MORGAN CO	000007013	3/2/2022	\$54.19	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$54.19	
RESOURCE TELECOM LLC	000007050	3/23/2022	\$652.50	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$652.50	
RICHARDSON & CO LLP	79860	3/15/2022	\$900.00	CONSULTING SERVICES
		TOTAL	\$900.00	
RIVERVIEW INTERNATIONAL TRUCKS INC	79794	3/2/2022	\$1,857.25	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,857.25	
S B JAMES CONSTRUCTION	79877	3/15/2022	\$2,244.48	FIRE HYDRANT PERMIT DEPOSITS
		TOTAL	\$2,244.48	
S E AHLSTROM INSPECTION	000007042	3/15/2022	\$11,305.00	PROJECT: GREENBERRY COMPLEX
		TOTAL	\$11,305.00	
SACRAMENTO SUBURBAN WATER DISTRICT	79862	3/15/2022	\$625.38	EMPLOYEE RETENTION/MORALE
		TOTAL	\$625.38	
SENSUS USA INC	000007028	3/2/2022	\$667.65	OPERATING SUPPLIES
		TOTAL	\$667.65	
SIERRA CHEMICAL COMPANY	000007014	3/2/2022	\$6,688.03	HFA, CHEMICAL & DELIVERY
			\$3,414.00	HYPO, CHEMICAL & DELIVERY
		TOTAL	\$10,102.03	
	000007051	3/23/2022	\$7,049.21	HFA, CHEMICAL & DELIVERY
			\$15,186.00	HYPO, CHEMICAL & DELIVERY
		TOTAL	\$22,235.21	
SMUD	79795	3/2/2022	\$56,287.04	ELECTRICAL CHARGES
		TOTAL	\$56,287.04	
	79846	3/15/2022	\$1,071.24	ELECTRICAL CHARGES
		TOTAL	\$1,071.24	
SONITROL	000007015	3/2/2022	\$2,857.58	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$2,857.58	
SUMITOMO MITSUI BANKING CORPORATION	WIRE163576	3/2/2022	\$4,921.79	2009A COP INTEREST EXPENSE
		TOTAL	\$4,921.79	
	WIRE163880	3/9/2022	\$40,022.26	2009A COP INTEREST EXPENSE
		TOTAL	\$40,022.26	
T&S CONSTRUCTION COMPANY INC	000007044	3/15/2022	\$73,150.00	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$73,150.00	
	000007058	3/23/2022	\$93,460.05	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$93,460.05	
TEE JANITORIAL & MAINTENANCE	79816	3/2/2022	\$4,108.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$4,108.00	
TIMOTHY A WODESTZKI	79954	3/23/2022	\$150.00	BMP REBATES
		TOTAL	\$150.00	
TINA LYNN DESIGN	000007038	3/15/2022	\$460.00	CONTRACT SERVICES
			\$1,243.13	EMPLOYMENT ADS
		TOTAL	\$1,703.13	
TOMMY MOULTON	79873	3/15/2022	\$60.00	REQUIRED TRAINING
		TOTAL	\$60.00	
TRUE POINT SOLUTIONS LLC	79857	3/15/2022	8 \$825.00	CONTRACT SERVICES

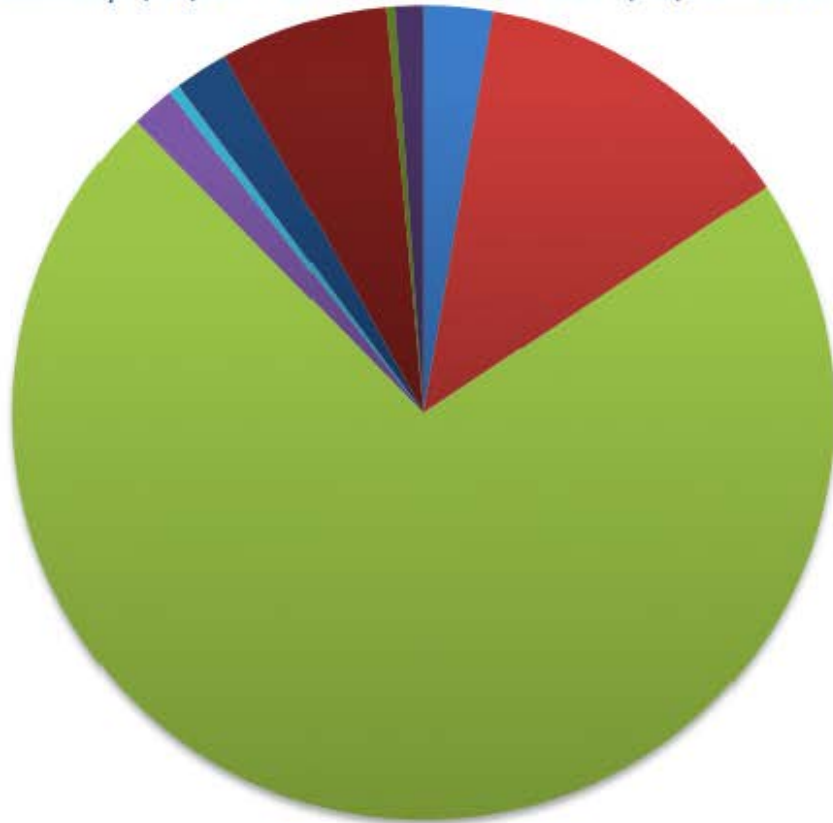
AP Warrant List From: 3/1/2022 To: 3/31/2022

Attachment 1

		TOTAL	\$825.00		
U.S. BANK NA	WIRE163877	3/10/2022	\$3,230.28	2009A COP INTEREST EXPENSE	
		TOTAL	\$3,230.28		
ULINE SHIPPING SUPPLY SPECIALISTS	79856	3/15/2022	\$167.02	OPERATING SUPPLIES	
		TOTAL	\$167.02		
UNUM	79874	3/15/2022	\$5,021.46	EMPLOYEE BENEFIT - LIFE INSURANCE	
		TOTAL	\$5,021.46		
VERIZON WIRELESS/DALLAS TX	79850	3/15/2022	\$5,769.11	COMMUNICATION	
		TOTAL	\$5,769.11		
VOCANTAS	79806	3/2/2022	\$12,900.00	LICENSES, PERMITS & FEES	
		TOTAL	\$12,900.00		
WALNUT INDUSTRIAL CENTER LLC	79826	3/2/2022	\$1,322.00	H&D WALNUT PARKING LOT LEASE	
		TOTAL	\$1,322.00		
WATERWISE CONSULTING, INC.	000007021	3/2/2022	\$4,025.00	CONTRACT SERVICES	
		TOTAL	\$4,025.00		
WELLS FARGO SWAP	WIRE163577	3/2/2022	\$84,287.41	2009A COP INTEREST EXPENSE	
		TOTAL	\$84,287.41		
WEST YOST & ASSOCIATES	000007035	3/15/2022	\$29,556.75	PROJECT: WELL 80 WALNUT/AUBURN	
			\$10,871.25	PROJECT: WELLS 81A-C ANTELOPE N./POKER	
		TOTAL	\$40,428.00		
		000007052	3/23/2022	\$2,516.00	PROJECT: Q STREET MAIN REPLACEMENT
	\$8,648.00			PROJECT: WATT MAIN EXTENSIION	
	\$23,746.19			PROJECT: WELLS 81A-C ANTELOPE N./POKER	
	\$2,127.00			CONSULTING SERVICES	
	TOTAL	\$37,037.19			
	WESTAMERICA BANK ANALYSIS FEES	0075595	3/22/2022	\$6,720.61	FINANCIAL SERVICES
			TOTAL	\$6,720.61	
WESTAMERICA CARD PROCESSING STMT	0075594	3/22/2022	\$10,839.29	FINANCIAL SERVICES	
		TOTAL	\$10,839.29		
WELLS FARGO SWAP	WIRE	3/15/2022	\$5,642,000.00	DEBT SERVICE 2009A COP	
		TOTAL	\$5,642,000.00		
WEX	000007045	3/15/2022	\$13,038.49	OPERATING SUPPLIES	
		TOTAL	\$13,038.49		
WOOD RODGERS ENGINEERING	79801	3/2/2022	\$1,261.25	PROJECT: MARCONI BLDG ELECTRICAL UPGRAD	
			\$1,470.90	PROJECT: WELL 52 - MCC PANEL UPGRADE	
			\$1,252.15	PROJECT: WELL N8 FIELD-CONTROL IMPRV	
			TOTAL	\$3,984.30	
	79945	3/23/2022	\$567.00	PROJECT: MARCONI BLDG ELECTRICAL UPGRAD	
			\$3,827.50	PROJECT: WELL 52 - MCC PANEL UPGRADE	
			\$3,550.00	PROJECT: WELL N8 FIELD-CONTROL IMPRV	
TOTAL	\$7,944.50				
WORLDPAY INTEGRATED PAYMENTS	0075593	3/22/2022	\$787.80	FINANCIAL SERVICES	
		TOTAL	\$787.80		
GRAND TOTAL			\$8,035,350.63		

AP Warrant List Summary Chart

- Benefits - \$ 219,623 - 2.73%
- Debt Service - \$ 5,785,106 - 72.4%
- Financial Services - \$ 33,938 - .42%
- Other - \$ 171,371 - 2.13%
- Supplies & Inventory - \$ 26,879 - .33%
- CIP & OCP - \$ 1,039,513 - 12.94%
- End/Const/Contr Services - \$ 138,277 - 1.72%
- Multi Dist - \$ 1,299 - .02%
- Payroll - \$ 529,148 - 6.59%
- Water Costs - \$ 90,196 - 1.12%



**Credit Card Expenditures
March 2022**

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
March 2022**

Vendor Name	Description	Amount	Proj/GLAcct
SMART & FINAL	KITCHEN SUPPLIES- WALNUT	\$ 47.34	03-52108
SMART & FINAL	REFRESHMENTS- ALL HANDS,JAN, WALNUT	\$ 38.18	02-51403
COTTON SHOPPE	SSWD HAT DEPOSIT & DIRECTOR BOATWRIGHT POLO	\$ 651.24	12-51408
SWEET DOZEN	REFRESHMENTS- ALL HANDS, JAN, WALNUT	\$ 60.00	02-51403
HOME DEPOT	REPLACEMENT COFFEE MAKER- WALNUT	\$ 398.13	12-52101
NOAHS	20TH ANNIVERSARY BREAKFAST	\$ 1,103.70	02-52101
LEARNIT	TRAINING- WILLIAM SADLER	\$ 295.00	06-51407
LEARNIT	TRAINING-WILLIAM SADLER	\$ 475.00	06-51407
HOME DEPOT	WAREHOUSE SUPPLIES	\$ 92.15	05-52101
HOME DEPOT	REPLACEMENT SAW-DISTRIBUTION	\$ 139.00	07-52101
AWWA	TRAINING-WILLIAM VAN PELT	\$ 150.00	06-51407
AWWA	TRAINING- WILLIAM VANPELT	\$ 150.00	06-51407
SACRAMENTO COUNTY	WELL 70 PERMIT FEE	\$ 450.08	14-54509
SACRAMENTO COUNTY	WELL 79 PERMIT FEE	\$ 145.25	14-54509
PAYPAL	TRAINING-MARK TAYLOR	\$ 115.00	08-51407
FIREHOSE DIRECT	ENGINEERING SUPPLIES	\$ 95.57	15-52101
UCD	TRAINING-CREDIT- BEN HARRIS	\$ (225.00)	05-51406
US BANK CALCARD	LATE FEE	\$ 28.07	03-54503
PAYPAL	HR JOB POSTING	\$ 590.00	17-51402
NEOGOV	HR JOB POSTING	\$ 199.00	17-51402
ACWA	HR JOB POSTING	\$ 475.00	17-51402
BROWN AND CALDWELL	HR JOB POSTING	\$ 200.00	17-51402
TRANSITTALENT	HR JOB POSTING	\$ 175.00	17-51402
RALEY'S	ALL STAFF COMMUNICATIONS TEAM MEETING REFRESHMENTS	\$ 15.38	02-51403
DONUT FAIR	ALL STAFF COMMUNICATIONS TEAM MEETING REFRESHMENTS	\$ 36.00	02-51403
THINGS REMEMBERED	20 YEAR ANNIVERSARY KEYCHAINS FOR STAFF AND BOARD	\$ 184.25	02-52101
WILSONS TROPHY	20 YEAR ANNIVERSARY KEYCHAINS FOR STAFF AND BOARD	\$ 1,087.50	02-52101
WATER WASTEWATER JOBS	HR JOB POSTING	\$ 185.00	17-51402
DOLLAR TREE	20 YEAR ANNIVERSARY BALLOONS FOR ALL STAFF EVENT	\$ 16.26	02-52101
PAYPAL CA	VICKI SPRAGUE CONFERENCE REGISTRATION	\$ 275.00	13-51406
COSTCO	20 YEAR ANNIVERSARY REFRESHMENTS FOR ALL STAFF EVENT	\$ 68.15	02-51403
SAFETY CENTER	VICKI SPRAGUE TRAINING CONFERENCE REGISTRATION	\$ 165.00	13-51406
DLR RESORT RESERVATIONS	DAVE JONES HOTEL FOR AWWA - PAY FOR ONE NIGHT	\$ 297.18	01-55001
LOGMEIN	LOGMEIN SUBSCRIPTION FOR KP COLLECTORS	\$ 3,499.99	18-54509
LOGMEIN	LOGMEIN SUBSCRIPTION FOR REMOTE VENDOR SUPPORT	\$ 1,539.99	18-54509
GMEI	BED/GMEI UTILITY RENEWAL FOR JEFF OTT	\$ 91.00	03-54503
Totals:		\$ 13,308.41	

**Investment Activity
March 2022**

Managed Account Security Transactions & Interest

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
03/15/22	03/17/22	BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	625,000.00	(613,275.00)	(79.86)	(613,354.86)			
03/24/22	03/28/22	HOME DEPOT INC CORPORATE NOTES DTD 03/28/2022 2.700% 04/15/2025	437078CM2	35,000.00	(34,938.75)	0.00	(34,938.75)			
Transaction Type Sub-Total				660,000.00	(648,213.75)	(79.86)	(648,293.61)			
INTEREST										
03/01/22	03/01/22	MONEY MARKET FUND	MONEY0002	0.00	0.00	4.66	4.66			
03/01/22	03/25/22	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	34,544.10	0.00	88.31	88.31			
03/01/22	03/25/22	FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	0.00	701.71	701.71			
03/01/22	03/25/22	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	150,620.70	0.00	387.85	387.85			
03/01/22	03/25/22	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	5,694.44	0.00	15.20	15.20			
03/04/22	03/04/22	FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	0.00	375.00	375.00			
03/08/22	03/08/22	FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEWS	850,000.00	0.00	1,062.50	1,062.50			
03/10/22	03/10/22	JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 09/10/2021 0.625% 09/10/2024	24422EVU0	90,000.00	0.00	281.25	281.25			
03/15/22	03/15/22	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	0.00	120.83	120.83			
03/15/22	03/15/22	NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	410,000.00	0.00	112.75	112.75			
03/15/22	03/15/22	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	100,000.00	0.00	61.67	61.67			
03/15/22	03/15/22	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	145,000.00	0.00	62.83	62.83			
03/15/22	03/15/22	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	0.00	1,146.67	1,146.67			

Managed Account Security Transactions & Interest

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	03/15/22	03/15/22	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	65,000.00	0.00	18.42	18.42			
	03/15/22	03/15/22	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	95,000.00	0.00	30.08	30.08			
	03/15/22	03/15/22	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	150,000.00	0.00	62.50	62.50			
	03/15/22	03/15/22	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	38,631.81	0.00	103.66	103.66			
	03/15/22	03/15/22	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	275,000.00	0.00	126.04	126.04			
	03/15/22	03/15/22	TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	450,000.00	0.00	97.50	97.50			
	03/15/22	03/15/22	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	7,951.29	0.00	20.94	20.94			
	03/15/22	03/15/22	MBALT 2021-B A3 DTD 06/29/2021 0.400% 11/15/2024	58769KAD6	195,000.00	0.00	65.00	65.00			
	03/15/22	03/15/22	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	130,000.00	0.00	83.42	83.42			
	03/15/22	03/15/22	NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	0.00	1,848.75	1,848.75			
	03/15/22	03/15/22	COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	0.00	190.21	190.21			
	03/16/22	03/16/22	GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	170,000.00	0.00	68.00	68.00			
	03/16/22	03/16/22	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	135,000.00	0.00	42.75	42.75			
	03/16/22	03/16/22	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	110,000.00	0.00	62.33	62.33			
	03/17/22	03/17/22	CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	2255263C2	300,000.00	0.00	1,765.08	1,765.08			



Managed Account Security Transactions & Interest

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	03/18/22	03/18/22	CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	8085138N4	135,000.00	0.00	506.25	506.25			
	03/20/22	03/20/22	GMALT 2021-2 A4 DTD 05/26/2021 0.410% 05/20/2025	380144AD7	50,000.00	0.00	17.08	17.08			
	03/20/22	03/20/22	VWALT 2020-A A4 DTD 12/03/2020 0.450% 07/21/2025	92868VAD1	265,000.00	0.00	99.38	99.38			
	03/20/22	03/20/22	VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	179,177.94	0.00	276.23	276.23			
	03/21/22	03/21/22	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	130,000.00	0.00	95.33	95.33			
	03/23/22	03/23/22	FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	0.00	843.75	843.75			
	03/23/22	03/23/22	INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ9	440,000.00	0.00	1,100.00	1,100.00			
	03/25/22	03/25/22	BMWLT 2021-2 A4 DTD 09/15/2021 0.430% 01/27/2025	09690AAD5	370,000.00	0.00	132.58	132.58			
Transaction Type Sub-Total					8,291,620.28	0.00	12,076.51	12,076.51			
MATURITY											
	03/01/22	03/01/22	PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022	69371RP75	150,000.00	150,000.00	2,137.50	152,137.50	132.00	0.00	
Transaction Type Sub-Total					150,000.00	150,000.00	2,137.50	152,137.50	132.00	0.00	
PAYDOWNS											
	03/01/22	03/25/22	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	17.62	17.62	0.00	17.62	0.00	0.00	
	03/01/22	03/25/22	FILMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	4,430.72	4,430.72	0.00	4,430.72	(37.73)	0.00	
	03/01/22	03/25/22	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	6,391.45	6,391.45	0.00	6,391.45	0.16	0.00	
	03/15/22	03/15/22	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AACS	7,951.29	7,951.29	0.00	7,951.29	1.19	0.00	

Managed Account Security Transactions & Interest
For the Month Ending **March 31, 2022**
SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
03/15/22	03/15/22	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	12,377.84	12,377.84	0.00	12,377.84	2.37	0.00	
03/20/22	03/20/22	VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	18,868.23	18,868.23	0.00	18,868.23	2.21	0.00	
Transaction Type Sub-Total				50,037.15	50,037.15	0.00	50,037.15	(31.80)	0.00	
Managed Account Sub-Total					(448,176.60)	14,134.15	(434,042.45)	100.20	0.00	
Total Security Transactions					(448,176.60)	14,134.15	(434,042.45)	100.20	0.00	

**Outstanding Investments
March 2022**

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	735,000.00	AA+	Aaa	05/03/18	05/07/18	711,514.45	2.73	5,786.60	734,531.58	735,918.75
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	1,050,000.00	AA+	Aaa	07/03/18	07/06/18	1,018,992.19	2.69	8,266.58	1,049,354.93	1,051,312.50
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828T99	500,000.00	AA+	Aaa	09/05/18	09/07/18	479,023.44	2.76	1,010.01	498,016.13	501,328.10
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	25,000.00	AA+	Aaa	01/07/19	01/10/19	24,639.65	2.51	133.55	24,931.95	25,125.00
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	1,375,000.00	AA+	Aaa	01/30/19	01/31/19	1,353,193.36	2.55	7,345.04	1,370,821.66	1,381,875.00
US TREASURY NOTES DTD 05/31/2016 1.625% 05/31/2023	912828R69	300,000.00	AA+	Aaa	06/03/19	06/07/19	297,644.53	1.83	1,633.93	299,311.50	298,968.75
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	650,000.00	AA+	Aaa	07/01/19	07/03/19	645,708.98	1.78	4,435.08	648,431.24	644,515.63
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	2,050,000.00	AA+	Aaa	10/02/19	10/04/19	2,061,771.48	1.48	13,987.57	2,054,572.52	2,032,703.12
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828X03	375,000.00	AA+	Aaa	02/03/20	02/07/20	385,180.66	1.36	1,885.36	380,207.68	371,601.56
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828X03	475,000.00	AA+	Aaa	03/02/20	03/06/20	498,137.70	0.85	2,388.12	487,045.69	470,695.31
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828X03	650,000.00	AA+	Aaa	11/01/19	11/06/19	663,152.34	1.55	3,267.96	656,359.29	644,109.38
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828X03	925,000.00	AA+	Aaa	01/02/20	01/07/20	938,622.07	1.66	4,650.55	931,836.01	916,617.19
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828X03	1,925,000.00	AA+	Aaa	12/02/19	12/05/19	1,953,875.00	1.66	9,678.18	1,939,203.94	1,907,554.69
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828Y00	550,000.00	AA+	Aaa	08/05/20	08/07/20	587,855.47	0.18	2,419.54	573,674.39	539,000.00

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	975,000.00	AA+	Aaa	06/03/20	06/05/20	1,036,356.45	0.36	4,289.19	1,011,924.09	955,500.00
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	1,000,000.00	AA+	Aaa	07/01/20	07/06/20	1,065,312.50	0.28	4,399.17	1,040,048.24	980,000.00
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	100,000.00	AA+	Aaa	07/01/21	07/07/21	98,035.16	0.82	94.27	98,356.64	92,328.12
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	250,000.00	AA+	Aaa	05/04/21	05/06/21	245,771.48	0.75	235.67	246,592.31	230,820.30
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	500,000.00	AA+	Aaa	06/28/21	06/29/21	490,410.16	0.81	471.34	492,018.18	461,640.60
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	950,000.00	AA+	Aaa	11/02/21	11/04/21	924,060.55	1.05	895.54	926,589.56	877,117.14
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	400,000.00	AA+	Aaa	01/04/22	01/06/22	390,250.00	1.33	1,259.67	390,776.19	372,562.48
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	750,000.00	AA+	Aaa	02/18/22	02/25/22	717,656.25	1.83	2,361.88	718,398.57	698,554.65
Security Type Sub-Total		16,510,000.00					16,587,163.87	1.55	90,894.80	16,573,002.29	16,189,848.27
Supra-National Agency Bond / Note											
INTL BK OF RECON AND DEV NOTE DTD 04/20/2021 0.126% 04/20/2023	459058JV6	315,000.00	AAA	Aaa	04/13/21	04/20/21	314,347.95	0.23	177.50	314,657.00	309,109.19
INTL BK RECON & DEVELOP NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	600,000.00	AAA	Aaa	11/17/20	11/24/20	598,710.00	0.32	529.17	599,290.79	580,398.00
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	440,000.00	AAA	Aaa	09/15/21	09/23/21	439,674.40	0.52	48.89	439,730.85	418,944.24
Security Type Sub-Total		1,355,000.00					1,352,732.35	0.37	755.56	1,353,678.64	1,308,451.43
Municipal Bond / Note											

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023	13017HAK2	85,000.00	NR	NR	11/13/20	11/24/20	85,000.00	1.48	313.86	85,000.00	84,274.10
CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.101% 08/01/2024	157411TKS	100,000.00	AA-	Aa1	11/06/19	12/05/19	100,000.00	2.10	350.17	100,000.00	98,788.00
SAN JUAN USD, CA TXBL GO BONDS DTD 10/29/2020 0.702% 08/01/2024	798306WNZ	200,000.00	NR	Aa2	10/16/20	10/29/20	200,000.00	0.70	234.00	200,000.00	191,082.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	AA+	NR	12/16/20	12/23/20	425,000.00	0.87	164.33	425,000.00	398,178.25
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	100,000.00	AA	Aa2	07/10/20	07/16/20	100,000.00	0.88	333.58	100,000.00	94,238.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	75,000.00	AA	Aa3	09/03/20	09/16/20	75,530.25	1.11	235.87	75,359.87	71,208.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	105,000.00	AA	Aa3	09/03/20	09/16/20	105,696.15	1.12	330.22	105,472.46	99,691.20
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	200,000.00	AA	Aa3	09/03/20	09/16/20	200,000.00	1.26	629.00	200,000.00	189,888.00
MN ST TXBL GO BONDS DTD 08/25/2020 0.630% 08/01/2025	60412AVJ9	130,000.00	AAA	Aa1	08/11/20	08/25/20	130,000.00	0.63	136.50	130,000.00	121,622.80
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025	54438CYK2	175,000.00	AA+	Aaa	10/30/20	11/10/20	175,000.00	0.77	225.46	175,000.00	162,027.25
CA ST UNIV TXBL REV BONDS DTD 07/29/2021 0.862% 11/01/2025	13077DOD7	115,000.00	AA-	Aa2	07/09/21	07/29/21	115,000.00	0.86	413.04	115,000.00	106,615.35
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 1.047% 01/01/2026	646140DP5	90,000.00	AA-	A1	01/22/21	02/04/21	90,000.00	1.05	235.58	90,000.00	83,916.00
Security Type Sub-Total		1,800,000.00					1,801,226.40	1.00	3,601.61	1,800,832.33	1,701,528.95
Federal Agency Commercial Mortgage-Backed Security											

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	146,189.98	AA+	Aaa	04/04/18	04/09/18	147,434.88	2.88	376.44	146,286.41	146,462.95
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	5,676.82	AA+	Aaa	12/07/18	12/17/18	5,676.80	3.20	15.15	5,676.81	5,702.99
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	28,152.65	AA+	Aaa	11/20/19	11/26/19	28,151.97	2.09	49.08	28,152.32	28,146.65
FHMS KD43 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	AA+	Aaa	03/19/20	03/25/20	288,621.09	1.95	701.71	282,757.34	277,135.89
Security Type Sub-Total		455,019.45					469,884.74	2.27	1,142.38	462,872.88	457,448.48
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	1,200,000.00	AA+	Aaa	08/19/20	08/21/20	1,198,776.00	0.28	308.33	1,199,431.48	1,169,386.80
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEWS	365,000.00	AA+	Aaa	09/02/20	09/04/20	365,066.65	0.24	58.30	365,031.84	355,282.24
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEWS	485,000.00	AA+	Aaa	09/02/20	09/04/20	484,839.95	0.26	77.46	484,923.54	472,087.36
FREDDIE MAC NOTES DTD 10/16/2020 0.125% 10/16/2023	3137EAEY1	415,000.00	AA+	Aaa	10/14/20	10/16/20	413,452.05	0.25	237.76	414,204.11	401,940.78
FREDDIE MAC NOTES DTD 11/05/2020 0.250% 11/06/2023	3137EAEZ9	450,000.00	AA+	Aaa	11/03/20	11/05/20	449,595.00	0.28	453.13	449,784.20	436,077.90
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	400,000.00	AA+	Aaa	11/23/20	11/25/20	399,544.00	0.29	344.44	399,748.51	387,117.60
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	400,000.00	AA+	Aaa	12/02/20	12/04/20	399,604.00	0.28	325.00	399,778.67	386,905.20
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	450,000.00	AA+	Aaa	04/15/20	04/16/20	447,768.00	0.60	1,043.75	448,642.93	423,330.30
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	450,000.00	AA+	Aaa	04/22/20	04/24/20	449,073.00	0.67	1,242.19	449,432.31	424,786.95

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEJ9	500,000.00	AA+	Aaa	07/21/20	07/23/20	497,510.00	0.48	364.58	498,352.29	465,835.50
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	450,000.00	AA+	Aaa	08/25/20	08/27/20	447,894.00	0.47	168.75	448,565.98	418,411.35
FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AKSE2	200,000.00	AA+	Aaa	09/10/20	09/11/20	199,400.00	0.44	56.25	199,587.03	185,799.20
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEK3	450,000.00	AA+	Aaa	09/23/20	09/25/20	448,645.50	0.44	37.50	449,056.16	417,720.60
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	450,000.00	AA+	Aaa	11/09/20	11/12/20	448,389.00	0.57	900.00	448,835.76	418,854.60
Security Type Sub-Total		6,665,000.00					6,648,557.15	0.38	5,617.44	6,655,374.81	6,363,536.38
Corporate Note											
JPMORGAN CHASE & CO BONDS (CALLED, OMD 4 DTD 03/22/2019 3.207% 04/01/2022	46647PBB1	275,000.00	A-	A2	03/15/19	03/22/19	275,000.00	3.21	4,409.63	275,000.00	274,979.65
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 08/14/2020 0.500% 08/14/2023	89236THF5	125,000.00	A+	A1	08/11/20	08/14/20	124,903.75	0.53	81.60	124,956.05	122,010.00
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 10/09/2020 0.400% 10/10/2023	24422EVJ5	100,000.00	A	A2	10/06/20	10/09/20	99,884.00	0.44	190.00	99,941.05	97,087.80
PNC BANK NA CORP NOTES (CALLABLE) DTD 01/23/2019 3.500% 01/23/2024	693475AV7	380,000.00	A-	A3	02/12/19	02/15/19	382,705.60	3.34	2,512.22	380,963.45	385,327.60
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	135,000.00	A	A2	03/16/21	03/18/21	134,932.50	0.77	36.56	134,955.84	130,523.67

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	06406RAS6	365,000.00	A	A1	04/19/21	04/26/21	364,609.45	0.54	785.76	364,730.61	348,999.86
MORGAN STANLEY CORP NOTES DTD 04/28/2014 3.875% 04/29/2024	617468DO6	375,000.00	BBB+	A1	07/19/19	07/23/19	396,483.75	2.59	6,135.42	384,360.60	382,473.00
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	355,000.00	AA	A1	05/10/21	05/12/21	354,481.70	0.50	616.81	354,634.92	340,920.70
AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	375,000.00	A-	A3	07/11/19	07/15/19	373,140.00	2.51	2,350.00	374,158.94	372,257.63
GOLDMAN SACHS GROUP INC (CALLABLE) BONDS DTD 07/08/2014 3.850% 07/08/2024	38141EC23	375,000.00	BBB+	A2	07/08/19	07/11/19	392,467.50	2.84	3,328.65	382,438.55	380,516.25
BBBT CORPORATION CORP BONDS DTD 07/29/2019 2.500% 08/01/2024	05531FBH5	400,000.00	A-	A3	08/01/19	08/05/19	400,664.00	2.46	1,666.67	400,304.58	397,355.20
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 08/09/2021 0.500% 08/09/2024	69371RR40	170,000.00	A+	A1	08/03/21	08/09/21	169,908.20	0.52	122.78	169,927.88	161,388.48
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	400,000.00	BBB+	A2	09/03/19	09/06/19	398,368.00	1.84	602.78	399,209.11	392,642.00
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 09/10/2021 0.625% 09/10/2024	24422EVU0	90,000.00	A	A2	09/07/21	09/10/21	89,941.50	0.65	32.81	89,952.34	85,615.92
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024	06406RAL1	150,000.00	A	A1	01/21/20	01/28/20	150,660.00	2.00	1,373.75	150,357.26	147,624.45
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 01/10/2022 1.250% 01/10/2025	24422EVY2	125,000.00	A	A2	01/04/22	01/10/22	124,941.25	1.27	351.56	124,945.59	119,952.88
HOME DEPOT INC CORPORATE NOTES DTD 03/28/2022 2.700% 04/15/2025	437076CM2	35,000.00	A	NR	03/24/22	03/28/22	34,938.75	2.76	7.88	34,938.97	34,900.60

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CITIGROUP INC CORP NOTES DTD 04/27/2015 3.300% 04/27/2025	172967XP7	275,000.00	BBB+	A3	08/28/20	09/01/20	305,236.25	0.88	3,882.08	294,957.67	276,895.30
APPLE INC CORPORATE NOTES DTD 05/13/2015 3.200% 05/13/2025	037833BG4	600,000.00	AA+	Aaa	11/24/21	11/29/21	636,930.00	1.37	7,360.00	633,327.79	608,873.40
JPMORGAN CHASE & CO CORPORATE NOTES DTD 06/01/2021 0.824% 06/01/2025	46647PCH7	395,000.00	A-	A2	05/24/21	06/01/21	395,000.00	0.82	1,084.93	395,000.00	376,465.02
BANK OF AMERICA CORP NOTES DTD 07/30/2015 3.875% 08/01/2025	06051GFS3	275,000.00	A-	A2	08/18/20	08/20/20	314,011.50	0.93	1,776.04	301,295.52	281,507.88
UNITEDHEALTH GROUP INC (CALLABLE) CORPOR DTD 05/19/2021 1.150% 05/15/2026	91324PEC2	325,000.00	A+	A3	05/17/21	05/19/21	324,434.50	1.19	1,411.94	324,532.89	301,881.45
ASTRAZENECA FINANCE LLC (CALLABLE) CORP DTD 05/28/2021 1.200% 05/28/2026	04636NAA1	325,000.00	A-	A3	07/16/21	07/20/21	325,390.00	1.17	1,332.50	325,332.94	302,692.98
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/18/2021 1.125% 06/18/2026	89236TJK2	190,000.00	A+	A1	09/08/21	09/13/21	189,578.20	1.17	611.56	189,626.71	175,859.06
BANK OF AMERICA CORP NOTES (CALLABLE) DTD 06/16/2020 1.319% 06/19/2026	06051GJD2	325,000.00	A-	A2	07/23/21	07/27/21	326,491.75	1.22	1,214.58	326,231.77	304,362.83
AMERICAN EXPRESS CO (CALLABLE) CORPORATE DTD 11/04/2021 1.650% 11/04/2026	025816CM9	325,000.00	BBB+	A2	11/19/21	11/23/21	324,506.00	1.68	2,189.69	324,541.27	306,274.48
JPMORGAN CHASE & CO NOTES (CALLABLE) DTD 11/19/2020 1.045% 11/19/2026	46647PBT2	250,000.00	A-	A2	11/24/21	11/29/21	242,655.00	1.66	957.92	243,152.49	230,559.25
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 01/10/2022 1.700% 01/08/2027	14913R2U0	325,000.00	A	A2	01/11/22	01/13/22	323,358.75	1.81	1,243.13	323,429.05	307,479.90

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
TARGET CORP CORPORATE NOTES DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	60,000.00	A	A2	01/19/22	01/24/22	59,898.00	1.99	217.75	59,901.76	57,969.42
BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	625,000.00	AA	Aa2	03/15/22	03/17/22	613,275.00	2.70	638.89	613,371.42	611,179.38
Security Type Sub-Total		8,525,000.00					8,648,794.90	1.72	48,525.89	8,600,487.02	8,316,576.04
Certificate of Deposit											
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKJ2	380,000.00	A-1	P-1	07/10/20	07/14/20	380,000.00	0.70	598.50	380,000.00	379,753.38
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	400,000.00	A-1+	P-1	08/27/19	08/29/19	400,000.00	1.84	657.78	400,000.00	401,110.00
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	400,000.00	A-1	P-1	08/29/19	09/03/19	400,000.00	1.85	702.67	400,000.00	401,126.00
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	400,000.00	A-1+	P-1	12/04/19	12/06/19	400,000.00	2.03	2,720.00	400,000.00	401,098.40
CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	300,000.00	A-1	P-1	03/19/21	03/23/21	300,000.00	0.59	73.75	300,000.00	295,626.60
Security Type Sub-Total		1,880,000.00					1,880,000.00	1.46	4,752.70	1,880,000.00	1,878,714.38
Asset-Backed Security											
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	26,253.97	AAA	Aaa	12/04/18	12/12/18	26,248.93	3.22	37.57	26,252.62	26,293.50
VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	160,309.71	AAA	Aaa	01/21/20	01/29/20	160,290.94	1.85	90.62	160,300.04	160,329.93
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	AAA	NR	08/28/19	09/05/19	799,798.56	1.73	611.56	799,903.30	801,282.96
MBALT 2021-B A3 DTD 06/29/2021 0.400% 11/15/2024	58769KAD6	195,000.00	AAA	NR	06/22/21	06/29/21	194,985.28	0.40	34.67	194,988.57	189,694.52



Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
BMWLT 2021-2 A4 DTD 09/15/2021 0.430% 01/27/2025	09690AAD5	370,000.00	NR	Aaa	09/08/21	09/15/21	369,986.01	0.43	26.52	369,988.26	355,649.74
GMALT 2021-2 A4 DTD 05/26/2021 0.410% 05/20/2025	380144AD7	50,000.00	AAA	NR	05/18/21	05/26/21	49,995.79	0.41	6.26	49,996.69	48,469.06
VWALT 2020-A A4 DTD 12/03/2020 0.450% 07/21/2025	92868VAD1	265,000.00	AAA	NR	11/24/20	12/03/20	264,945.20	0.45	36.44	264,960.88	260,276.53
CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	150,000.00	AAA	NR	10/14/20	10/21/20	149,966.99	0.50	33.33	149,976.88	147,254.28
GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	135,000.00	AAA	NR	10/06/20	10/14/20	134,971.15	0.38	21.38	134,979.86	132,903.18
HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	95,000.00	AAA	NR	04/20/21	04/28/21	94,990.01	0.38	16.04	94,992.12	92,558.74
NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	410,000.00	AAA	Aaa	06/15/21	06/23/21	409,983.07	0.33	60.13	409,994.31	396,589.39
TACT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	450,000.00	AAA	NR	06/08/21	06/14/21	449,951.54	0.26	52.00	449,960.26	435,249.41
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	65,000.00	AAA	NR	01/20/21	01/27/21	64,987.16	0.34	9.82	64,990.25	63,407.11
HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	130,000.00	NR	Aaa	11/16/21	11/24/21	129,972.60	0.89	31.78	129,974.91	125,885.23
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	145,000.00	AAA	NR	04/13/21	04/21/21	144,968.75	0.52	33.51	144,974.87	141,647.66
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	100,000.00	AAA	NR	11/09/21	11/17/21	99,977.68	0.75	32.89	99,979.52	96,034.24
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	275,000.00	AAA	Aaa	07/21/21	07/28/21	274,954.76	0.55	67.22	274,961.03	266,793.59
GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	170,000.00	AAA	NR	07/13/21	07/21/21	169,989.49	0.48	34.00	169,990.98	164,715.33

Managed Account Detail of Securities Held

For the Month Ending March 31, 2022

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	AAA	NR	07/15/21	07/22/21	414,983.19	0.55	101.44	414,985.53	394,721.98
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	130,000.00	AAA	Aaa	10/19/21	10/27/21	129,997.54	0.77	44.49	129,997.76	124,339.45
DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	AAA	Aaa	09/20/21	09/27/21	249,946.48	0.58	64.44	249,951.97	237,073.33
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	110,000.00	AAA	Aaa	10/13/21	10/21/21	109,997.20	0.68	31.17	109,997.45	105,080.98
Security Type Sub-Total		4,896,583.68					4,895,898.32	0.75	1,477.28	4,896,098.06	4,766,250.14
Managed Account Sub-Total		42,086,583.13					42,285,257.73	1.25	146,767.66	42,222,346.03	40,982,354.07
Securities Sub-Total		\$42,086,583.13					\$42,285,257.73	1.25%	\$146,767.66	\$42,222,346.03	\$40,982,354.07
Accrued Interest											\$146,767.66
Total Investments											\$41,129,121.73



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

April 11, 2022

[LAIF Home](#)
[PMLA Average Monthly Yields](#)

SACRAMENTO SUBURBAN WATER DISTRICT

DIRECTOR OF FINANCE
 3701 MARCONI AVENUE, SUITE 100
 SACRAMENTO, CA 95821

[Tran Type Definitions](#)

Account Number:

March 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/15/2022	3/14/2022	RW	1699019	1659290	JEFFERY S. OTT	-5,642,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	10,392,235.64
Total Withdrawal:	-5,642,000.00	Ending Balance:	4,750,235.64

**Directors Compensation and Expense Accounting
First Quarter, March 31, 2022**

Sacramento Suburban Water District
Board of Directors Meetings Attended (1)
Pay Rate per Diem is \$100.00
1st Quarter 2022

Director Thomas:

01/05/2022 SSWD Special Board Meeting
01/10/2022 SSWD Special Board Meeting
01/19/2022 Aerojet CAG Meeting
01/21/2022 Meeting with GM
01/24/2022 SSWD Regular Board Meeting
01/25/2022 SGA Special Meeting
01/26/2022 Regional Water Executive Committee Meeting
01/27/2022 Water Forum WFSE Plenary
02/01/2022 Del Paso Manor Water District Board Meeting
02/07/2022 SSWD Special Board Meeting
02/10/2022 SGA Board Meeting
02/16/2022 ACWA Groundwater Committee
02/17/2022 ACWA Water Quality Committee
02/18/2022 2 X 2 with Carmichael Water District
02/23/2022 Regional Water Authority Executive Committee
02/24/2022 Water Forum – Fish Recovery
02/25/2022 Meeting with GM
02/28/2022 SSWD Regular Board Meeting
03/02/2022 Lafco Meeting
03/10/2022 Regional Water Authority Meeting
03/16/2022 Aerojet CAG
03/18/2022 Meeting with GM
03/21/2022 SSWD Board Meeting
03/23/2022 Regional Water Authority Executive Committee
03/29/2022 Groundwater Lunch Series, SGMA

Director Jones:

01/05/2022 SSWD Special Board Meeting
01/10/2022 SSWD Special Board Meeting
01/24/2022 SSWD Regular Board Meeting
10/07/2021 Regional Water District 20th Anniversary
10/11/2021 SSWD Budget Workshop
10/15/2021 Meeting GM and Engineering Manager (CIP)
10/18/2021 SSWD Regular Board Meeting

Director Locke:

01/04/2022 Del Paso Manor Water District Board Meeting
01/05/2022 SSWD Special Board Meeting
01/09/2022 Meeting with Director Jones
01/10/2022 SSWD Special Board Meeting
01/11/2022 San Juan Water District Board Meeting
01/13/2022 Meeting with GM
01/18/2022 Carmichael Water District Board Meeting
01/19/2022 Aerojet CAG Meeting
01/20/2022 Meeting with Director Boatwright
01/24/2022 SSWD Regular Board Meeting
02/01/2022 Del Paso Manor Water District Board Meeting
02/03/2022 Perfecting Water Conservation and Customer Experience
02/10/2022 SGA Board Meeting
02/15/2022 Carmichael Water District Meeting
02/16/2022 San Juan Water District Special Board Meeting
02/17/2022 2 X 2 Meeting Prep with Director Nelson
02/18/2022 2 X 2 with Carmichael Water District
02/22/2022 San Juan Water District Board Meeting
02/23/2022 EPA Water Research Webinar
02/28/2022 SSWD Regular Board Meeting
03/01/2022 Del Paso Manor Water District Board Meeting
03/02/2022 Readiness Against Tide of Industrial Cyber Attacks
03/03/2022 Water Forum Plenary Information Session
03/07/2022 RWA Conversation with Karla Nemeth
03/08/2022 SSWD and CWA Meeting with Raftelis
03/10/2022 Regional Water Authority Meeting
03/11/2022 NACWA 30th Annual Meeting
03/15/2022 Defining the Cybercrime Landscape for 2022
03/16/2022 Aerojet CAG
03/21/2022 SSWD Meeting and Special Board Meeting

Director Wichert:

No Pay – Verbal Report

11/15/2021 SSWD Regular Board Meeting
 11/18/2021 2 X 2 with Carmichael Water District
 11/22/2021 SSWD Special Board Meeting

Director Boatwright:

01/13/2022 Regional Water Authority
 01/18/2022 Regional Water Authority Special Meeting
 01/20/2022 Harassment Training
 01/25/2022 SGA Special Board Meeting
 01/26/2022 Regional Executive Committee Meeting
 02/02/2022 CSDA Board Member Best Practices
 02/03/2022 CSDA Day -2
 02/07/2022 SSWD Special Board Meeting
 02/04/2022 SGA Board Meeting
 02/10/2022 SGA Meeting
 02/23/2022 Regional Water Authority Executive Committee
 02/24/2022 Tour of SSWD District Facilities
 02/28/2022 SSWD Regular Board Meeting
 03/02/2022 Lafco Budget Meeting
 03/03/2022 RWA & SGA History Call
 03/07/2022 RWA Conversation with Karla Nemeth
 03/10/2022 Regional Water Authority Meeting
 03/17/2022 EPA – VMCR5 Presentation
 03/18/2022 Meeting with GM
 03/21/2022 SSWD Regular and Special Board Meeting

(1) Meetings attended during the current quarter as reported by individual directors.

This report meets the reporting requirements of Government Code section 53065.5. This information will be included with the agenda materials for quarterly Board of Directors meetings.

**Directors Expense Report
Calendar Year 2022
Current Quarter**

Event/Purpose	Jones	Locke	Boatwright	Thomas	Wichert	Total
Local Meeting Mileage						-
Reimbursed by District						
Local Meeting Expenses						
Reimbursed by District						
Paid Directly by District						
Conferences						
Reimbursed by District						-
Paid Directly by District						-
Total	-	-	-	-	-	-

**Directors Expense Report
2022 Year to Date**

Event/Purpose	Jones	Locke	Boatwright	Thomas	Wichert	Total
Local Meeting Mileage						-
Reimbursed by District						-
Local Meeting Expenses						-
Reimbursed by District						
Paid Directly by District						
Conferences						
Reimbursed by District						
Paid Directly by District						
Refunded by Director						
Refunded Directly by Vendor						
Total	-	-	-	-	-	-

This report meets the reporting requirements of Government Code sections 53065.5 and 53232.3 and is in conformance with District Policy. Per section 300.10 of the Director's Compensation and Expense Reimbursement Policy (PL-BOD003), a Director's total annual reimburseable expenses, excluding registration fees, may not exceed \$4,000.00.



Agenda Item: 6

Date: April 18, 2022

Subject: Policy Review – Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003)

Staff Contact: Matt Underwood, Assistant General Manager

Recommended Board Action:

Approve the Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003) with changes.

Background:

Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003) (Policy) was adopted by the Board of Directors (Board) on July 21, 2003, and last reviewed by the Board on October 19, 2020. On March 21, 2022, the Policy was brought to the Board for its biennial review. No comments from Directors have been received to date. This Policy was not reviewed by legal counsel for this update.

Discussion:

Staff recommends approving the Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003) with changes. Both a redline version (Attachment 1) and clean version (Attachment 2) are included for your reference. Edits by staff were made to the following sections:

Section 100.10 Definitions:

“Generators” was added and “self-propelled” was deleted in the Vehicles and Large Equipment definition.

Both a redlined version (Attachment 1) and a clean version (Attachment 2) of the updated Policy are attached for reference.

Fiscal Impact:

Adopting the Policy updates does not have a fiscal impact.

Strategic Plan Alignment:

Goal B: Optimize Operational and Organizational Efficiencies

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Policy Review – Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003)

April 18, 2022

Page 2 of 2

Attachments:

1. Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 006) redlined
2. Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 006) clean

Sacramento Suburban Water District

**Disposing of Surplus District Real Property, Vehicles, and Large Equipment
and Other Personal Property Policy**

Adopted: July 21, 2003
Approved with Changes on ~~October 19, 2020~~ April 18, 2022

100.00 Purpose of the Policy

The primary purpose of this policy is to allow management staff to determine if a parcel of real property, easement, vehicles, or large equipment or other personal property is no longer needed for daily, emergency, or future operations. A staff report is generated to document why a parcel of real property, easement, vehicles, or large equipment or other District property should not be retained.

100.10 Definitions

Real Property – Any parcel of land owned by the District.

Easement – An interest in another’s real property that permits the District to make limited use of that real property for a District purpose.

Vehicles and Large Equipment – Utility trucks, dump trucks, tractors, backhoes, forklifts, generators, and other significant ~~self-propelled~~ equipment used in District operations.

Personal Property – Small equipment (cut-off saws, drills, etc.), computer equipment (monitors, printers, etc.), office furniture.

200.00 Disposal of Real Property

1. District management staff determines if a parcel of real property no longer meets the needs of daily, emergency, or future operations, a staff report is generated to document why the parcel should not be retained.
2. District management staff determines if a parcel falls within the notice and offer procedures provided in Government Code sections 54220 through 54232, as they may be amended from time to time. If the statutory notice and offer procedures must be followed, the District must obtain a qualified appraisal of the parcel and offer the surplus real property to specified public agencies before it can sell the property to other public agencies or a private party. The specified public agencies are as follows:

- a) Sacramento County for developing low- and moderate-income housing;
 - b) Sacramento County Parks and Recreation Department for park and recreational purposes;
 - c) Any regional park authority that has jurisdiction over the area in which the surplus real property is located if it is to be used for park and recreational purposes;
 - d) The State Resources Agency for park and recreational purposes; and
 - e) The school district in whose jurisdiction the parcel is located.
3. A parcel of real property is exempt from the statutory notice and offer procedures if it:
- a) Is less than 5,000 square feet; **or**
 - b) Is less than “the minimum legal residential building lot size for the jurisdiction in which the parcel is located”; **or**
 - c) Has no recorded access and is less than 10,000 square feet; **and**
 - d) Is not: (a) contiguous to land owned by a state or local agency that is used for park, recreational, open-space, low- or moderate-income housing; or (b) located in an enterprise zone or high-density, economically-distressed areas involved in certain redevelopment program; **and**
 - e) Is sold to the owner of contiguous land.
4. The Board of Directors declares real property surplus and determines if a parcel must be offered to the designated public agencies under the statutory notice and offer procedures prescribed by the Government Code or is exempt from such procedures. If the District must sell a surplus parcel under the statutory notice and offer procedures, the General Manager will give qualifying public agencies notice of the parcel’s availability for purchase. If none of the agencies to which notice must be given notifies the District within 60 days after receiving notice that they are interested in buying the surplus parcel, then the District may sell the parcel by advertised public sale.
5. In all cases where the statutory notice and offer procedures have not resulted in disposal of a parcel, the District will sell surplus real property by public sale. The General Manager will notice the parcel’s sale at the appraised value unless the Board of Directors authorizes a different price. The notice of sale will contain a description of the property; a statement of time and place for opening bids. Bids

for the purchase of real property will be accepted or rejected by a resolution of the District Board of Directors. Alternatively, the District may list the surplus parcel for public sale with a licensed real estate broker in good standing who advertises the parcel through a multiple listing service or similar listing system at a fair market value determined by the broker using comparable sales data. Documents for the conveyance of title to surplus real property will be executed by the President of the Board upon authorization by the Board of Directors.

6. If the General Manager determines that a surplus parcel is exempt from the Government Code's notice and offer procedures, it will not be necessary to obtain a formal appraisal of the property. If circumstances warrant, the surplus parcel may be sold for less than fair market value. In such cases, the General Manager or his designee will prepare a staff report documenting why the parcel was not appraised, why it may be sold for less than fair market value, the fiscal impact of selling the parcel, and why it is exempt from the Government Code notice and offer procedures. After review of the staff report, the Board of Directors may approve the sale of the surplus parcel by motion. A staff report and a certified copy of the Board of Directors Meeting minutes reflecting the Board's approval of the sale is sufficient to authorize the General Manager to make the sale.

300.00 Relinquishment of District Interest in Easements

1. Staff determines if an easement no longer meets the needs of daily, emergency, or future operations of the District. Staff then will generate a report that documents the justification for relinquishing the easement and makes a determination whether the easement has any fair market value. Staff then will forward the report to the General Manager for review. If staff determines that the easement has fair market value, the General Manager will present the staff report to the Board at its next regular meeting with a recommendation for Board action on relinquishing the easement in accordance with Article 200.00 of this policy.
2. If staff determines that the easement has nominal fair market value, the General Manager shall have the authority, upon review and approval of the recommendation in the staff report, to sign and record a quitclaim deed to relinquish the District's interest in the easement. If the easement is a Public Utility Easement, the General Manager shall have the authority, upon review and approval of the recommendation in the staff report, to sign an easement relinquishment letter.
3. If, upon recommendation of staff, the General Manager authorizes disposal of an easement under this Article, then the General Manager will report the disposal of the easement to the Board at its next regular meeting following the recording of the quitclaim deed relinquishing the easement.

400.00 Disposal of Vehicles and Large Equipment

1. At least once each calendar year, staff will prepare a list of District vehicles and items of large equipment that are deemed surplus.
2. District management staff will establish values and set minimum bid prices for each vehicle or item of large equipment to be sold by public auction. If staff, during the process of establishing value to a vehicle or piece of large equipment, determines that the particular vehicle or equipment has diminutive or no value or the costs of preparation for sale and sale are greater than the value of the vehicle or equipment, then the General Manager is authorized to dispose of the property in accordance with Sections 500.00 (5) and (6) of this policy.
3. The General Manager may authorize the sale of surplus vehicles and large equipment with an estimated value of \$15,000 or less. Vehicles and large equipment with an estimated value greater than \$15,000 will be sold as surplus following authorization by the Board of Directors at a public meeting.
4. Vehicles or large equipment are to be sold at public auction. The General Manager will consign the vehicles or equipment to a public auctioneer after posting a notice concerning the sale of the vehicle or large equipment.

400.10 Guidelines Concerning the Sale of Surplus Vehicles and Large Equipment

Prior to the sale of surplus vehicles or large equipment, the General Manager will direct staff to take the following actions:

1. Remove all District equipment from the vehicle or large equipment (radio, decals, etc.).
2. Clean, and if necessary, repair the vehicle or large equipment if it has an immediate safety issue.
3. Vehicle or large equipment will be sold at public auction.
4. Establish vehicle or large equipment value using an appropriate, publicly available valuation tool such as the Kelley Blue Book, qualified appraisal, trade publications, or classified newspaper advertisements. Staff will prepare a written report concerning the valuation of the item and attach appropriate documentation.
5. Arrange for the delivery and consignment of the item and in consultation with the General Manager and auctioneer, determine an appropriate reserve or minimum price for the item.

6. Prepare and post a notice of sale. The notice and advertisement will include the vehicle or large equipment description, minimum bid, conditions of sale, and place of public auction.
7. When the vehicle or large equipment is sold, the General Manager or his/her designee will sign the “pink slip”, bill of sale, and any other documents required to complete the sale.
8. After the vehicle or large equipment is sold, the General Manager or his/her designee will complete paperwork as required by DMV to report the sale of the vehicle or large equipment and return all completed forms and vehicle license plates to DMV.

500.00 Disposal of Other Personal Property Other than Vehicles/Large Equipment

1. At least once each calendar year, staff will prepare a list of District personal property, other than vehicles and large equipment, which is deemed surplus.
2. District management staff will establish values and set minimum bid prices for each item of personal property to be sold by public auction. If staff, during the process of establishing value to an item of personal property, determines it to be of diminutive or no value, the General Manager is authorized to dispose of the property in accordance with Sections 500.00 (5) and (6) of this policy.
3. The General Manager may authorize the sale of personal property with an estimated value of \$15,000 or less. Personal property with an estimated value greater than \$15,000 will be sold as surplus following authorization by the Board of Directors at a public meeting.
4. Surplus personal property is to be sold at public auction. The General Manager will consign the personal property to a public auctioneer after posting a notice concerning the District’s sale of the property.
5. For surplus items not sold, the General Manager has the authority to donate such items to another government agency or any non-discriminatory, tax exempt non-profit organization qualified under Internal Revenue Code section 501(c)(3).
6. If an item of surplus property is not sold during sale and the General Manager is unable to donate the surplus items to a qualified government agency or tax-exempt organization, the General Manager may properly dispose of such items at a legal disposal site.

600.00 Revenue from Disposal of Surplus Property

All revenue received from the disposal of surplus real or personal property will be deposited in the District’s General Operating Fund unless otherwise specified by the Board of Directors.

700.00 Prohibition Against Upgrades

Unless necessary to ensure the safety, merchantability, or serviceability of surplus property, District staff may not make any repairs or upgrades to any real or personal property recommended or already deemed to be surplus. For example, staff may not replace a vehicle's worn but serviceable tires with new tires, nor may staff add or replace optional equipment that enhances a vehicle's value. Before sale and upon the General Manager's authorization, District staff may repair or replace parts on a surplus item if it is necessary to ensure that it is safe, serviceable, or merchantable.

800.00 Prohibited Director, Officer and Employee Transactions

In accordance with Government Code section 1090, all members of the District Board of Directors and the General Manager are prohibited from purchasing surplus District real or personal property. Staff members generally are eligible to buy surplus District real or personal property noticed for sale on the same terms and conditions as those offered to members of the public, except that any District employee who actively participated in determining an item's price, surplus status, or conditions of sale is prohibited from purchasing such items because the employee is deemed by law to have a prohibited interest in the sale. The General Manager, in consultation with the Board and legal counsel, will determine if an employee has a prohibited interest in an item of surplus property.

900.00 Lot or Group Sales

The District reserves the right to place items of surplus property in a group or lot for sale to the highest bidder.

900.10 Discretion of Board and General Manager

Except as prohibited by law, the Board of Directors and General Manager will have the discretion to waive any minor irregularity in the procedures for the surplusing and disposing of surplus property. Such discretion will be exercised in a non-discriminatory manner.

1000.00 Policy Review

This Policy shall be reviewed at least biennially.

Sacramento Suburban Water District

**Disposing of Surplus District Real Property, Vehicles, and Large Equipment
and Other Personal Property Policy**

Adopted: July 21, 2003
Approved with Changes on April 18, 2022

100.00 Purpose of the Policy

The primary purpose of this policy is to allow management staff to determine if a parcel of real property, easement, vehicles, or large equipment or other personal property is no longer needed for daily, emergency, or future operations. A staff report is generated to document why a parcel of real property, easement, vehicles, or large equipment or other District property should not be retained.

100.10 Definitions

Real Property – Any parcel of land owned by the District.

Easement – An interest in another’s real property that permits the District to make limited use of that real property for a District purpose.

Vehicles and Large Equipment – Utility trucks, dump trucks, tractors, backhoes, forklifts, generators, and other significant equipment used in District operations.

Personal Property – Small equipment (cut-off saws, drills, etc.), computer equipment (monitors, printers, etc.), office furniture.

200.00 Disposal of Real Property

1. District management staff determines if a parcel of real property no longer meets the needs of daily, emergency, or future operations, a staff report is generated to document why the parcel should not be retained.
2. District management staff determines if a parcel falls within the notice and offer procedures provided in Government Code sections 54220 through 54232, as they may be amended from time to time. If the statutory notice and offer procedures must be followed, the District must obtain a qualified appraisal of the parcel and offer the surplus real property to specified public agencies before it can sell the property to other public agencies or a private party. The specified public agencies are as follows:

- a) Sacramento County for developing low- and moderate-income housing;
 - b) Sacramento County Parks and Recreation Department for park and recreational purposes;
 - c) Any regional park authority that has jurisdiction over the area in which the surplus real property is located if it is to be used for park and recreational purposes;
 - d) The State Resources Agency for park and recreational purposes; and
 - e) The school district in whose jurisdiction the parcel is located.
3. A parcel of real property is exempt from the statutory notice and offer procedures if it:
- a) Is less than 5,000 square feet; **or**
 - b) Is less than “the minimum legal residential building lot size for the jurisdiction in which the parcel is located”; **or**
 - c) Has no recorded access and is less than 10,000 square feet; **and**
 - d) Is not: (a) contiguous to land owned by a state or local agency that is used for park, recreational, open-space, low- or moderate-income housing; or (b) located in an enterprise zone or high-density, economically-distressed areas involved in certain redevelopment program; **and**
 - e) Is sold to the owner of contiguous land.
4. The Board of Directors declares real property surplus and determines if a parcel must be offered to the designated public agencies under the statutory notice and offer procedures prescribed by the Government Code or is exempt from such procedures. If the District must sell a surplus parcel under the statutory notice and offer procedures, the General Manager will give qualifying public agencies notice of the parcel’s availability for purchase. If none of the agencies to which notice must be given notifies the District within 60 days after receiving notice that they are interested in buying the surplus parcel, then the District may sell the parcel by advertised public sale.
5. In all cases where the statutory notice and offer procedures have not resulted in disposal of a parcel, the District will sell surplus real property by public sale. The General Manager will notice the parcel’s sale at the appraised value unless the Board of Directors authorizes a different price. The notice of sale will contain a description of the property; a statement of time and place for opening bids. Bids for the purchase of real property will be accepted or rejected by a resolution of the

District Board of Directors. Alternatively, the District may list the surplus parcel for public sale with a licensed real estate broker in good standing who advertises the parcel through a multiple listing service or similar listing system at a fair market value determined by the broker using comparable sales data. Documents for the conveyance of title to surplus real property will be executed by the President of the Board upon authorization by the Board of Directors.

6. If the General Manager determines that a surplus parcel is exempt from the Government Code's notice and offer procedures, it will not be necessary to obtain a formal appraisal of the property. If circumstances warrant, the surplus parcel may be sold for less than fair market value. In such cases, the General Manager or his designee will prepare a staff report documenting why the parcel was not appraised, why it may be sold for less than fair market value, the fiscal impact of selling the parcel, and why it is exempt from the Government Code notice and offer procedures. After review of the staff report, the Board of Directors may approve the sale of the surplus parcel by motion. A staff report and a certified copy of the Board of Directors Meeting minutes reflecting the Board's approval of the sale is sufficient to authorize the General Manager to make the sale.

300.00 Relinquishment of District Interest in Easements

1. Staff determines if an easement no longer meets the needs of daily, emergency, or future operations of the District. Staff then will generate a report that documents the justification for relinquishing the easement and makes a determination whether the easement has any fair market value. Staff then will forward the report to the General Manager for review. If staff determines that the easement has fair market value, the General Manager will present the staff report to the Board at its next regular meeting with a recommendation for Board action on relinquishing the easement in accordance with Article 200.00 of this policy.
2. If staff determines that the easement has nominal fair market value, the General Manager shall have the authority, upon review and approval of the recommendation in the staff report, to sign and record a quitclaim deed to relinquish the District's interest in the easement. If the easement is a Public Utility Easement, the General Manager shall have the authority, upon review and approval of the recommendation in the staff report, to sign an easement relinquishment letter.
3. If, upon recommendation of staff, the General Manager authorizes disposal of an easement under this Article, then the General Manager will report the disposal of the easement to the Board at its next regular meeting following the recording of the quitclaim deed relinquishing the easement.

400.00 Disposal of Vehicles and Large Equipment

1. At least once each calendar year, staff will prepare a list of District vehicles and items of large equipment that are deemed surplus.
2. District management staff will establish values and set minimum bid prices for each vehicle or item of large equipment to be sold by public auction. If staff, during the process of establishing value to a vehicle or piece of large equipment, determines that the particular vehicle or equipment has diminutive or no value or the costs of preparation for sale and sale are greater than the value of the vehicle or equipment, then the General Manager is authorized to dispose of the property in accordance with Sections 500.00 (5) and (6) of this policy.
3. The General Manager may authorize the sale of surplus vehicles and large equipment with an estimated value of \$15,000 or less. Vehicles and large equipment with an estimated value greater than \$15,000 will be sold as surplus following authorization by the Board of Directors at a public meeting.
4. Vehicles or large equipment are to be sold at public auction. The General Manager will consign the vehicles or equipment to a public auctioneer after posting a notice concerning the sale of the vehicle or large equipment.

400.10 Guidelines Concerning the Sale of Surplus Vehicles and Large Equipment

Prior to the sale of surplus vehicles or large equipment, the General Manager will direct staff to take the following actions:

1. Remove all District equipment from the vehicle or large equipment (radio, decals, etc.).
2. Clean, and if necessary, repair the vehicle or large equipment if it has an immediate safety issue.
3. Vehicle or large equipment will be sold at public auction.
4. Establish vehicle or large equipment value using an appropriate, publicly available valuation tool such as the Kelley Blue Book, qualified appraisal, trade publications, or classified newspaper advertisements. Staff will prepare a written report concerning the valuation of the item and attach appropriate documentation.
5. Arrange for the delivery and consignment of the item and in consultation with the General Manager and auctioneer, determine an appropriate reserve or minimum price for the item.

6. Prepare and post a notice of sale. The notice and advertisement will include the vehicle or large equipment description, minimum bid, conditions of sale, and place of public auction.
7. When the vehicle or large equipment is sold, the General Manager or his/her designee will sign the “pink slip”, bill of sale, and any other documents required to complete the sale.
8. After the vehicle or large equipment is sold, the General Manager or his/her designee will complete paperwork as required by DMV to report the sale of the vehicle or large equipment and return all completed forms and vehicle license plates to DMV.

500.00 Disposal of Other Personal Property Other than Vehicles/Large Equipment

1. At least once each calendar year, staff will prepare a list of District personal property, other than vehicles and large equipment, which is deemed surplus.
2. District management staff will establish values and set minimum bid prices for each item of personal property to be sold by public auction. If staff, during the process of establishing value to an item of personal property, determines it to be of diminutive or no value, the General Manager is authorized to dispose of the property in accordance with Sections 500.00 (5) and (6) of this policy.
3. The General Manager may authorize the sale of personal property with an estimated value of \$15,000 or less. Personal property with an estimated value greater than \$15,000 will be sold as surplus following authorization by the Board of Directors at a public meeting.
4. Surplus personal property is to be sold at public auction. The General Manager will consign the personal property to a public auctioneer after posting a notice concerning the District’s sale of the property.
5. For surplus items not sold, the General Manager has the authority to donate such items to another government agency or any non-discriminatory, tax exempt non-profit organization qualified under Internal Revenue Code section 501(c)(3).
6. If an item of surplus property is not sold during sale and the General Manager is unable to donate the surplus items to a qualified government agency or tax-exempt organization, the General Manager may properly dispose of such items at a legal disposal site.

600.00 Revenue from Disposal of Surplus Property

All revenue received from the disposal of surplus real or personal property will be deposited in the District’s General Operating Fund unless otherwise specified by the Board of Directors.

700.00 Prohibition Against Upgrades

Unless necessary to ensure the safety, merchantability, or serviceability of surplus property, District staff may not make any repairs or upgrades to any real or personal property recommended or already deemed to be surplus. For example, staff may not replace a vehicle's worn but serviceable tires with new tires, nor may staff add or replace optional equipment that enhances a vehicle's value. Before sale and upon the General Manager's authorization, District staff may repair or replace parts on a surplus item if it is necessary to ensure that it is safe, serviceable, or merchantable.

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In accordance with Government Code section 1090, all members of the District Board of Directors and the General Manager are prohibited from purchasing surplus District real or personal property. Staff members generally are eligible to buy surplus District real or personal property noticed for sale on the same terms and conditions as those offered to members of the public, except that any District employee who actively participated in determining an item's price, surplus status, or conditions of sale is prohibited from purchasing such items because the employee is deemed by law to have a prohibited interest in the sale. The General Manager, in consultation with the Board and legal counsel, will determine if an employee has a prohibited interest in an item of surplus property.

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The District reserves the right to place items of surplus property in a group or lot for sale to the highest bidder.

900.10 Discretion of Board and General Manager

Except as prohibited by law, the Board of Directors and General Manager will have the discretion to waive any minor irregularity in the procedures for the surplusing and disposing of surplus property. Such discretion will be exercised in a non-discriminatory manner.

1000.00 Policy Review

This Policy shall be reviewed at least biennially.



Agenda Item: 7

Date: April 18, 2022

Subject: Policy Review – Information Technology/Disaster Recovery Policy (PL – IT 004)

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Ratify the Information Technology/Disaster Recovery Policy (PL – IT 004) without changes.

Background:

The Information Technology/Disaster Recovery Policy (PL – IT 004) (Policy) was adopted by the Board of Directors on April 21, 2008, and was last reviewed by the Board on April 20, 2020. On March 21, 2022, the Policy was brought to the Board for its biennial review. No comments from Directors have been received to date. This Policy was not reviewed by legal counsel for this update.

Discussion:

Staff recommends ratifying the Information Technology/Disaster Recovery Policy (PL – IT 004) without changes.

The Policy is attached to this report for reference (Attachment 1).

Fiscal Impact:

There is no fiscal impact.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates

This policy is a benefit for District customers because it increases clarity on the roles and responsibilities of staff regarding District electronic facilities and data.

Attachments:

- 1) Information Technology/Disaster Recovery Policy PL – IT 004 – clean

Sacramento Suburban Water District

Information Technology/Disaster Recovery Policy

Adopted: April 21, 2008
Approved with Changes: April 18, 2022

100.00 Purpose of the Policy

The purpose of this policy is to establish and ensure appropriate guidance for the usage, support, security, and protection of District electronic facilities including computers, servers, printers, scanners, software, Internet, Intranet, phones, copier/fax machines and all other technology-related devices and data.

200.00 Electronic Facilities Maintenance and Support

Prudent management practices dictate that the District will facilitate its support of District electronic facilities through such means as the following:

1. Maximizing system uniformity with standard configurations.
2. Sustaining District electronic facilities by periodic upgrades and replacements on a regular cycle.
3. Ensuring that District electronic facilities and their support resources are allocated to meet the needs of the District's strategic plans.

200.10 District Property

All District electronic facilities are the sole property of the District. All messages sent and received, including any personal messages, and all data and information stored on District electronic facilities are the District's property regardless of content.

All software acquired for or on behalf of the District or developed by District employees or contract personnel on behalf of the District is and shall be deemed District property.

200.20 Authorized Usage

Only authorized District staff or contract personnel, pre-approved by the General Manager (GM) or the Information Technology Manager (IT Manager), are to use District electronic facilities. All usage of District electronic facilities is to be conducted solely in accordance with District Procedures.

200.30 Unauthorized Usage

Unless pre-approved by the IT Manager or the GM, the use of personal software or peripheral devices installed on or connected to District electronic facilities is not authorized, including, but not limited to:

1. A piece of software acquired for one's home computer
2. Downloaded software from the internet
3. Any proprietary software or data not licensed to the District

(See "PL - IT 005 Electronic Mail, Internet and Computer Use Policy")

200.40 Technology Procurement

All District hardware and software purchased or developed shall be coordinated with the IT Department to ensure that all hardware and software conform to District standards and are purchased or developed at the best possible price.

200.50 Electronic Facilities and Data Security

Appropriate hardware, software and monitoring shall be in place to ensure the protection of District data as well as District electronic facilities.

It is the responsibility of each employee to protect District electronic facilities and data. The following guidelines are for all employees:

- All District electronic facilities and data must be secured at all times by District staff and contract personnel.
- Any loss, theft, or suspicious activity of District electronic facilities or data must be reported to the IT Manager or designee immediately.
- For security and network maintenance purposes, authorized individuals, with IT Manager, Director of Finance and Administration, Assistant General Manager or GM approval, may monitor equipment, systems and network traffic at any time.

200.60 Disaster Recovery

In the event of a critical disaster to District electronic facilities or data at one of the District's primary facility locations (Marconi or Walnut office), the District will have in place the necessary District electronic facilities at both facility locations such that critical functions can be operational as soon as possible. Specific steps for how and when the District's critical functions will be back online will be kept as part of IT Procedure PR – IT 003 and updated as necessary. For critical disasters at both District primary facilities simultaneously, the District will keep an off-site backup of District data such that recovery can occur as expeditiously as possible.

300.00 Policy Review

This Policy shall be reviewed by the Board of Directors at least biennially.



Agenda Item: 8

Date: April 18, 2022

Subject: Resolution No. 22-07, Honoring Jerald R. Beams On His Retirement

Staff Contact: Daniel York, General Manager

Recommended Board Action:

Adopt Resolution No. 22-07 Honoring Jerald R. Beams on His Retirement.

Discussion:

Jerald R. Beams (Mr. Beams) has been a valued employee of the Sacramento Suburban Water District for almost 27 years, having been hired on October 2, 1995. His retirement will be effective May 31, 2022. The resolution commemorates his service. Staff has prepared a ceremonial, framed version of this resolution for presentation to Mr. Beams.

Fiscal Impact:

Minimal.

Strategic Plan Alignment:

Goal E Retain and Recruit a Qualified and Stable Workforce

This resolution benefits District customers in that it recognizes staff who provided superior customer service during their years of service to the District and increases employee morale.

Resolution No. 22-07
A Resolution Honoring
Jerald Beams
On His Retirement

Whereas, Jerald (Jerry) Beams completed almost 27 years of service with the Sacramento Suburban Water District, having been hired on October 2, 1995; and

Whereas, Jerry's dedication to the Sacramento Suburban Water District made it a more efficient organization with improved customer service and increased water supply reliability; and

Whereas, Jerry earned the admiration and respect of his fellow employees, District management staff, the Board of Directors and the public for his dedication, collegiality, enthusiasm, and hard work; and

Whereas, Jerry can now balance leisure, activity and nature by spending countless hours riding his bike, running with hornets, trying to out fish Debi; and

Whereas, Jerry can now spend time with his pet rooster, figuring out how to shop online, shopping at Sam's Club, chasing ducks off his pool, practicing his pop locking, saying random words in German; and

Whereas, Jerry's retirement from the Sacramento Suburban Water District will be effective May 31, 2022.

Now therefore, be it resolved by the Board of Directors of the Sacramento Suburban Water District that:

The Board of Directors expresses its deep and sincere appreciation to Jerald Beams for his years of dedicated public service to the District.

The Board of Directors wishes Jerry all the best for a healthy, happy, and productive future.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on this 18th day of April, 2022.

AYES:
NOES:
ABSENT

By: _____
Craig Locke
President, Board of Directors
Sacramento Suburban Water District

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 9

Date: April 18, 2022

Subject: Resolution No. 22-08 Honoring Rachel Middlestead on Her Retirement

Staff Contact: Daniel York, General Manager

Recommended Board Action:

Adopt Resolution No. 22-08 Honoring Rachel Middlestead on Her Retirement.

Discussion:

Rachel Middlestead (Ms. Middlestead) has been a valued employee of the Sacramento Suburban Water District for almost 18 years, having been hired on June 14, 2004. Her last day of work as an Engineering Projects Coordinator was on March 27, 2022, and her retirement was effective March 28, 2022. The resolution commemorates her service. Staff has prepared a ceremonial, framed version of this resolution for Ms. Middlestead.

Fiscal Impact:

Minimal.

Strategic Plan Alignment:

Goal E Retain and Recruit a Qualified and Stable Workforce

This resolution benefits District customers in that it recognizes staff who provided superior customer service during their years of service to the District and increases employee morale.

Resolution No. 22-08
A Resolution Honoring
Rachel Middlestead
On Her Retirement

Whereas, Rachel Middlestead has completed almost 18 years of service with the Sacramento Suburban Water District, having been hired on June 14, 2004; and

Whereas, Rachel’s strong focus on improvement of systems and processes at the Sacramento Suburban Water District made it a more efficient organization; and

Whereas, Rachel earned the admiration and respect of her fellow employees, District management staff, the Board of Directors, and the public for her dedication, collegiality, enthusiasm, determination, drive, and hard work; and

Whereas, Rachel earned a reputation as a wonderful force for positive change; one to be reckoned with – and smart staff knew this; and

Whereas, Rachel spoiled her coworkers with creative new morning tea concoctions, some of which people even drank; and

Whereas, Rachel certainly stands above all others for her most committed Halloween costumes, year after year; and

Whereas, Rachel can now spend more time with her grandchildren (and not let her phone alarm go off for hours at a time); and

Whereas, Rachel can now settle back into her natural quiet-self mode and recede from the spotlight that she always so enjoyed while at the District; and

Whereas, Rachel’s last day of work was March 27, 2022, and her retirement from the Sacramento Suburban Water District was effective March 28, 2022;

Now therefore, be it resolved by the Board of Directors of the Sacramento Suburban Water District that:

The Board of Directors expresses its deep and sincere appreciation to Rachel Middlestead for her years of dedicated public service to the District.

The Board of Directors wishes Rachel all the best for a happy and productive future.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on this 18th day of April, 2022.

AYES:
NOES:
ABSENT

By: _____
Craig Locke
President, Board of Directors
Sacramento Suburban Water District

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 10

Date: April 18, 2022

Subject: Resolution No. 22-09 Supporting the Regional Water Authority’s Request for a One Time State Budget Appropriation of \$16.7 Million to Fund Multi-Benefit Water Infrastructure Projects

Staff Contact: Greg Bundesen, Water Conservation Supervisor

Recommended Board Action:

Approve Resolution No. 22-09 supporting the Regional Water Authority’s (RWA) request for a one time state budget appropriation of \$16.7 million to fund multi-benefit water infrastructure projects.

Discussion:

In response to current drought conditions, and with more severe effects of climate change increasing, on April 12, 2022, the RWA Board of Directors met to discuss supporting a state funding request for several regional construction ready multi-benefit water related projects.

There are five different projects for which funding is being requested:

- \$4.2 million for Highland Well Project (Citrus Heights Water District)
- \$5 million for Fairbairn Water Treatment Plant Groundwater Well Improvement (City of Sacramento)
- \$5 million for Elk Grove Water District Well for enhanced conjunctive use (Elk Grove Water District)
- \$1.5 million for “RiverArc,” which will provide surface water from the Sacramento River for banking while benefitting the delicate ecosystem of the lower American River by reduced diversions (City of Sacramento).
- \$1 million for environmental planning and engineering work for a non-potable irrigation system, which will directly reduce diversions from Folsom reservoir (City of Folsom).

The RWA is requesting that all member agency Boards of Directors pass and submit a resolution in support of the funding request.

Fiscal Impact

There is no fiscal impact for supporting the state budget appropriation at this time. Should the state legislature approve the budget appropriation, staff will report back the Board how the District may benefit financially.

Strategic Plan Alignment

- Goal A: Provide a high quality reliable water supply by ensuring it is sustainable, clean, and safe.
 - Ensure lasting water supply for future generations by establishing multiple supply sources including conjunctive use, water banking, and water transfers.
 - Optimize existing water supply and evaluate new water supply options including identifying, evaluating, and acquiring new water rights (e.g. RiverArc, City of Sacramento Surface Water Rights).
 - Protect current water rights from external threats through internal oversight and collaboration on legislative actions. (Regional Water Authority, Sacramento Area Water Works Association, and Sacramento Groundwater Authority).

RESOLUTION NO. 22-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO SUBURBAN WATER DISTRICT APPROVING THE SUPPORT OF THE REGIONAL WATER AUTHORITY'S REQUEST FOR A ONE TIME STATE BUDGET APPROPRIATION OF \$16.7 MILLION TO FUND MULTI-BENEFIT WATER INFRASTRUCTURE PROJECTS

WHEREAS, Sacramento Suburban Water District is an original signatory member of the Regional Water Authority since 2001.

WHEREAS, the Regional Water Authority, a joint powers authority formed in 2001, is recognized as a leader for its integrated and collaborative approach in assisting its members' effective management of the region's water resources in support of a sustainable environment, healthy communities, a vibrant economy, and water supply reliability and resilience under future climate conditions.

WHEREAS, the Regional Water Authority has requested a one-time state budget appropriation of \$16.7 million to fund multi-benefit water infrastructure projects.

WHEREAS, the Regional Water Authority represents 20 water providers, five associates and nine affiliate agencies in Northern California.

WHEREAS, for 20 years the Regional Water Authority has provided a unified voice to its diverse membership to improve regional water management plans, advocate for funding, and implement successful water resources strategies and programs.

WHEREAS, the requested funds are for construction-ready projects that will leverage existing infrastructure and build upon proven efforts to adapt to climate change, the loss of snowpack, and extreme weather conditions.

WHEREAS, the Regional Water Authority is the model for sustainable groundwater management and is addressing the threats of climate change impacts, including severe drought, fires and flood.

WHEREAS, the Regional Water Authority is implementing the Sacramento Regional Water Bank, an innovative groundwater storage and recovery program that is central to the ability of local water providers to provide a climate-resilient 21st century sustainable water supply.

WHEREAS, the requested budget allocation would fund Sacramento Regional Water Bank projects.

These projects include:

\$4.2 million for Highland Well Project (Citrus Heights Water District)

\$5 million for Fairbairn Water Treatment Plant Groundwater Well Improvement (City of Sacramento)

\$5 million for Elk Grove Water District Well for enhanced conjunctive use (Elk Grove Water District)

\$1.5 million for “RiverArc,” which will provide surface water from the Sacramento River for banking while benefitting the delicate ecosystem of the lower American River by reduced diversions (City of Sacramento).

\$1 million for environmental planning and engineering work for a non-potable irrigation system, which will directly reduce diversions from Folsom reservoir (City of Folsom).

Whereas, with more severe effects of climate change increasing, we must increase the pace and scale of these kinds of proven multi-benefit projects.

Resolved by the Sacramento Suburban Water District Board of Directors who appreciates, recognizes, and thanks Assembly Members Ken Cooley, (AD8), Jim Cooper (AD9) and Kevin McCarty (AD7) for their support and request for funding.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on the 18th day of April 2022, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Craig Locke
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the 18th day of April 2022.

(SEAL) By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 11

Date: April 18, 2022

Subject: San Juan Water District Hinkle Reservoir Relining Project

Staff Contact: Matt Underwood, Assistant General Manager

Recommended Board Action:
Informational Item – No Action Required.

Background:
San Juan Water District’s (SJWD) 62 million gallon Hinkle Reservoir has a synthetic membrane liner and floating cover. The membrane has reached the end of its service life and needs to be replaced. The Hinkle Reservoir Relining Project will require taking the Hinkle Reservoir off-line for about 6 months to replace its liner and cover. This was previously scheduled to occur between November 2020 and April 2020; however, due to drought conditions it was postponed and is now anticipated to occur between November 2022 and April 2023.

Discussion:
Because SJWD’s Sidney N. Peterson Water Treatment Plant (WTP) relies on Hinkle Reservoir to balance production and demand flows, an alternate flow-balancing capability will be required during the Hinkle Project to ensure SJWD can meet its commitments to both wholesale (including SSWD) and retail customers. SJWD constructed two temporary 1-million-gallon storage tanks to address this; however, this will be insufficient storage capacity to permit near-normal and predictable operations of the WTP during the Hinkle Project.

To address the storage capacity shortfall, SJWD has requested the District assist with flow-balancing by agreeing to receive expected excess flows from WTP to allow for its predictable operations during the Hinkle Project. To accomplish this, relatively minor temporary modifications were made to the operational controls at the District’s Antelope Pressure Reduction Valve Station (Antelope PRV) to manage excess flows from the WTP and to protect the District’s North Service Area distribution system.

The District’s role in the project is to receive expected excess flows from the WTP through the Antelope Pressure Reduction Valve Station, thus balancing the flow through the WTP.

The District has been working with SJWD to prepare for their upcoming Hinkle Reservoir project, scheduled for June 2022, through June 2023. The District and SJWD staff have developed a mode

of operation at the Antelope Pressure Reduction Valve (PRV) Station to support the operation of the WTP while the Hinkle Reservoir is offline between November 2022 and April 2023.

In preparation for the project to begin, the District, SJWD, SJWD wholesale customers, the City of Roseville, and the U.S. Bureau of Reclamation have worked together to simulate the conditions that are expected to occur when the reservoir is off line, as well as unexpected events that could occur.

A one-month test of these operations with SJWD began February 9, 2022, and was completed on March 8, 2022. While refining the process and controls, the test was successful in demonstrating the ability to manage fluctuating system demands using their temporary storage tanks and the Antelope PRV Station. Through preparation and coordination, impacts to the District's system were minimal and did not affect the ability to provide water to its customers. The District also tested the operation of the Antelope Pump Back Station, which would be relied upon in the event of an emergency WTP supply outage. The District successfully pumped approximately 10,000 gpm of groundwater through the Antelope Pump Back Station to supply SJWD.

SJWD staff will be presenting a PowerPoint presentation at the April 18th regular Board meeting to provide an overview of the project.

Fiscal Impact:

Any District outside costs are to be borne by SJWD. Therefore, no costs beyond staff time are anticipated.

Strategic Plan Alignment:

Goal A – Provide a High Quality, Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe.

Goal C – Ensure Fiscal Responsibility and Affordable Rates.

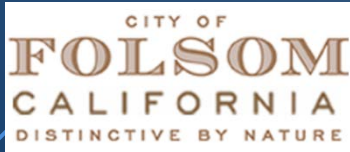
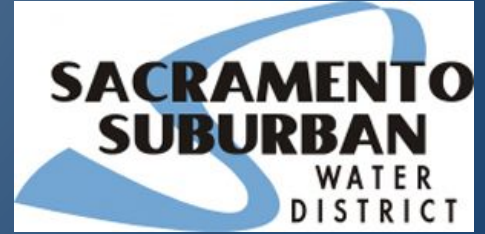
The cooperation and assistance for the District's wholesale partner, SJWD, will benefit the District's customers because it helps ensure that facilities necessary for surface water deliveries to the District are ready when needed.

Attachment:

1 – Presentation

Hinkle Reservoir Cover and Lining Replacement and Outage Operations Planning Project Update

SACRAMENTO SUBURBAN WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 18, 2022



HINKLE RESERVOIR – HISTORY & BACKGROUND

- 62-Million Gallon Reservoir
- Open Reservoir Originally built in mid-1950's
- Lined and Covered in 1980
- Hypalon Membrane Lined and Covered Earthen Reservoir
- Original Expected Lining Life was 25 Years, currently 40 Years Old
- Hinkle Reservoir Provides Operational Storage and Last Step in Treatment Process



Hinkle Reservoir Cover and Liner Replacement Project

- Removal and Replacement of the Hypalon Membrane Cover and Lining
- Rehab of Inlet and Outlet Structures and Misc. Appurtenances
- Construction Bids Due April 13, 2022
- 6-Month Outage: Nov. 2022 to April 2023



Operational Planning Project OVERVIEW

- **Goal:** Develop and implement the Preferred Operational Plan during the Hinkle Reservoir Cover and Liner Replacement Project.
- Meet the supply needs of all the Members during the Outage Period
- Conduct Operational Testing

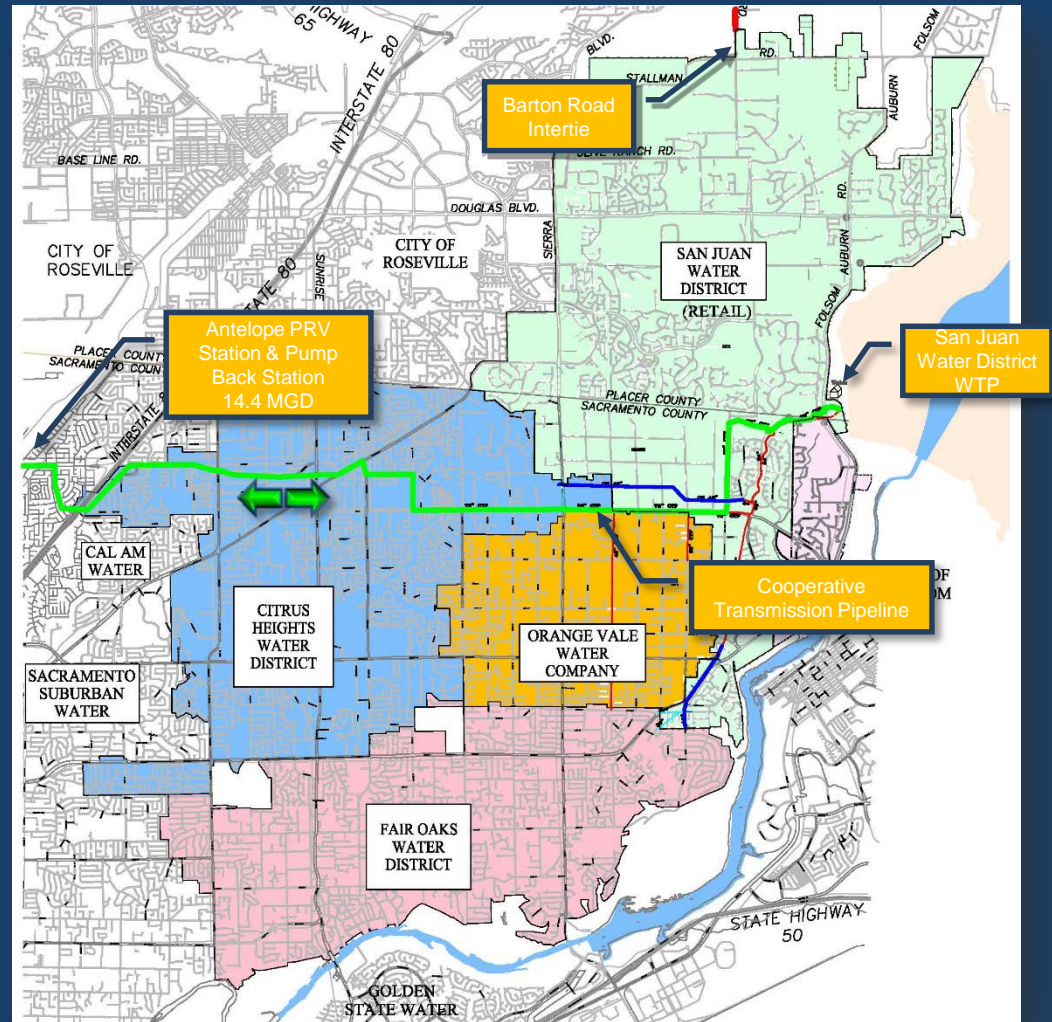


Planned Operation

- Temp. Storage Tanks at Corp Yard
- Operational Control at SSWD Pressure Reducing Station

Wholesale System Operations

- CHWD/FOWD Groundwater Wells
- SSWD Pump Back Station
- PCWA Interties
- USBR Deliveries through the Dam

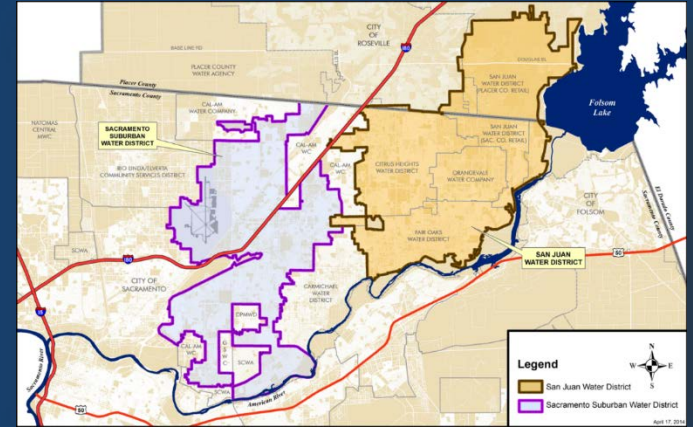


Tanks and Control Valve Operation



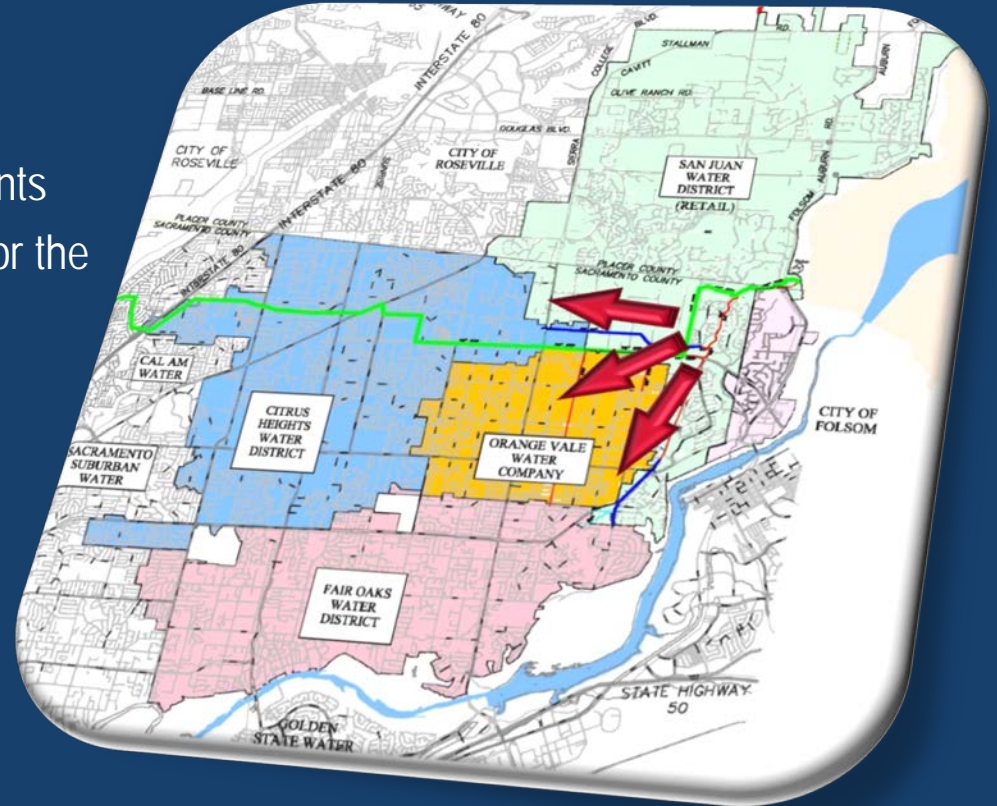
Operating & ERP Procedures

- WSC, Inc. Developed Operating Procedures
- Evaluated Emergency Response Plans and Procedures
- Conducted 19 Operational System Tests
 - Month Long Test



SSWD/SJWD Memorandum of Understanding

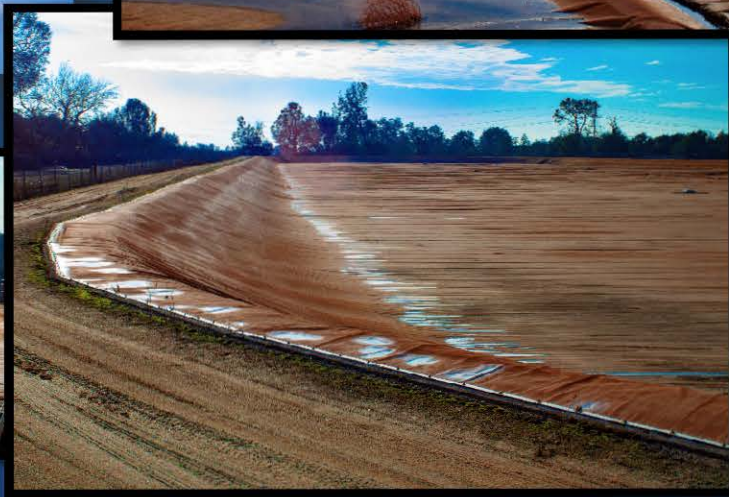
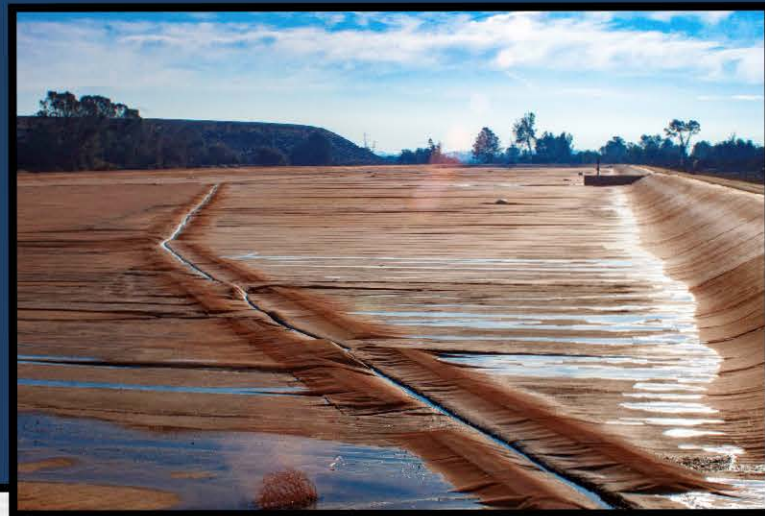
- Protect SSWD System
- SJWD to Reimburse SSWD Lost Revenue Related to PCWA "Take or Pay" Commitments
- SJWD to Pay for Improvements Required for the Project
- Close Coordination & Collaboration of Operational Teams



Project Schedule

- Procedures Completed Dec. 2021
- Functional Test: March 2022
- Construction Begins: June/July 2022
- Hinkle Reservoir Off-Line: Nov. 2022 – May 2023
- Project Complete: May/June 2023





THANK YOU!





Agenda Item: 12

Date: April 18, 2022

Subject: Resolution No. 22-10 Calling for the November 8, 2022 District Election

Staff Contact: Dan York, General Manager

Recommended Board Action:

It is recommended that the Board of Directors approve the following actions:

1. Adopt Resolution No. 22-10 Calling the November 8, 2022, District Election, Requesting Consolidation of Elections and Designating Payment for Publication of Statements of Qualifications.
2. Authorize the General Manager/Secretary to prepare, execute and submit the necessary documents to the County of Sacramento, Office of Voter Registration and Elections, to call for the election of Directors for Divisions 2, 3, 4, and 5 at the November 8, 2022 general election, including the Notice of District Election and Publication of Notice of Election.
3. Authorize payment of invoices for fees required by the Sacramento County Office of Voter Registration and Elections for the District's share of costs for the elections held in 2022.

Discussion:

Sacramento Suburban Water District elects Directors by Division in even numbered years. In 2022, Division 3 (Robert P. Wichert), Division 4 (Kevin M. Thomas), and Division 5 (Craig M. Locke) are scheduled for election.

On November 15, 2021, Kathleen McPherson resigned from the Board, creating a vacancy in the Division 2 position. On January 10, 2022, the Board appointed Jay Boatwright to the Division 2 Director position. In the normal rotation of Director elections, the Division 2 position would be up for reelection in 2024. But under the requirements of Government Code section 1780, because the Division 2 vacancy occurred in the first half of the term and more than 130 days before the November 8, 2022 statewide election, this position will be included in the District's 2022 election.

To consolidate the District election with the statewide November 8, 2022 general election and place the four Director elections on the combined Sacramento County ballot, the District must take several actions to satisfy the requirements of the County of Sacramento, Office of Voter

Registration and Elections. Four items must be returned to the Office of Voter Registration and Elections by the County's administrative deadline of July 6, 2022. Those items include:

- Resolution Calling General District Election
- Notice of District Election
- Publication of Notice of Election
- Certification of Maps and Boundaries

The Notice of Election must provide information on the date of the election, offices for which candidates may file, qualifications required for the candidates, and, in an effort to reduce costs to the District while still meeting requirements of election code, a statement that the election notice will be published combining information with other districts scheduled for the November 8, 2022 election into one notice and a request to consolidate the District election with other elections being held in the County on the same day. The District must pay the costs of its share of the combined election in accordance with the fee schedule provided by the office of the Sacramento County Voter Registration and Elections.

The Elections Code further requires that a current map and boundary description must be delivered to the Office of Voter Registration and Elections by June 8, 2022. An updated District map was submitted to the County after the Board adopted Resolution No. 22-06, Reapportioning Divisions for the Election of Directors After the 2020 Federal Census.

Legal Counsel reviewed the resolution and forms included in this report.

Fiscal Impact:

While final costs will not be known until a bill is submitted to the District after the November 2022 election, the District has budgeted for expected costs for the election of 3 of the 4 directors in 2022.

Strategic Plan Alignment:

Goal B - Optimize Operational and Organizational Efficiencies

Elections provide District customers an opportunity to become directly involved in SSWD, participate in the democratic process, and voice an opinion about their elected representative on the District's Board of Directors.

RESOLUTION NO. 22-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO SUBURBAN WATER DISTRICT CALLING THE NOVEMBER 8, 2022 DISTRICT ELECTION, REQUESTING CONSOLIDATION OF ELECTIONS AND DESIGNATING PAYMENT FOR PUBLICATION OF STATEMENTS OF QUALIFICATIONS

WHEREAS, a statewide general election will be held within the County of Sacramento on Tuesday, November 8, 2022;

WHEREAS, it is the District's policy to hold its elections for Directors on the same date as the statewide general election on the first Tuesday after the first Monday in November in even numbered years in order to promote interest in the election and to reduce costs for ratepayers;

WHEREAS, an election is required to be held within the Sacramento Suburban Water District on November 8, 2022 for the purpose of electing members of the Board of Directors by and from Divisions 3, 4, and 5, which also will affect Sacramento County;

WHEREAS, the Director representing Division 2 normally would serve a term from 2020 to 2024, but due to former Division 2 Director Kathleen McPherson's resignation on November 15, 2021 within the first half of her term, incumbent appointee Jay Boatwright must stand for election at the November 8, 2022 District election, together with any candidates who file papers to run for this seat, as required by subdivision (d)(2) of Government Code section 1780;

WHEREAS, the Board of Directors adopted a description of the boundaries of, and map designating, the District's voting divisions on April 4, 2022 ("Map"), a copy of which Map was certified and delivered to the Sacramento County Board of Supervisors and Registrar of Voters;

WHEREAS, it is the District's policy to require candidates running for seats on the Board of Directors to pay for the cost of publishing their statements of qualifications; and

WHEREAS, Elections Code section 10403 requires the District to file with the Board of Supervisors, with a copy to the Registrar of Voters, a resolution requesting consolidation with a statewide election if such consolidation is desired.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Sacramento Suburban Water District as follows:

1. In accordance with Elections Code section 10403, the District requests that the Board of Supervisors of Sacramento County consolidate the regularly scheduled General District Election with the statewide election to be held on November 8, 2022.

2. The Board hereby re-certifies the Map, which is on file with the Registrar of Voters, and confirms that there have not been any changes in the boundaries of the District's electoral divisions since the Map was certified and filed with the Registrar;
3. In accordance with Water Code sections 30733 and 30735 and section 1, subdivision (h)(3) of Resolution No. LAFC 1237, the Board (a) determines that a candidate for election to the Board of Directors of the District shall be a resident of the division from which he or she is elected, and shall be elected by the voters alone of that division, and (b) authorizes and directs the General Manager to hold an election in Divisions 2, 3, 4, and 5, as such divisions are shown on the Map, at the November 8, 2022 General District Election.
4. Each candidate for the office of Director in Divisions 2, 3, 4, and 5 shall pay his or her pro rata share of the costs of publication of that candidate's statement as required under Elections Code section 13307 and as determined by the County Registrar of Voters. The limitation on the number of words that each candidate may use in his or her candidate's statement is 200 words. Each candidate shall prepay the costs of his or her candidate's statement to the Registrar of Voters at her office at the time the candidate files his or her nomination papers.
5. In accordance with Elections Code sections 1303(b), 10509 and 10522 and the Sacramento County Registrar of Voters' administrative regulations, the District Board authorizes and directs the Secretary to execute and seal this resolution, and to deliver the signed and sealed resolution to the Sacramento County Registrar of Voters, who shall, as required by law, submit this Resolution to the Sacramento County Board of Supervisors on the District's behalf by no later than July 6, 2022.
6. The District agrees to reimburse the Registrar of Voters for actual costs incurred to conduct the District election, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures, and billed to and paid by the District after the November 8, 2022 general election.
7. In accordance with the Sacramento County Registrar of Voters' administrative guidelines, the District hereby certifies that it will use the following method of selecting a winning candidate for Director in Division 2, 3, 4, or 5 in case of a tie vote at the November 8, 2022 general District election:

Upon notification of a tie by the Registrar of Voters, the District Secretary will notify the candidates who have received the tie votes and order those candidates or their designated representatives to appear before the Board of Directors for a determination of the winner at the time and place designated by the Board. At the designated time and place, the Board will determine the tie by a drawing of lots conducted by the Board President, or his or her designee, and the winner of the drawing shall be declared the winner by the Board. (Elections Code Section 10551, subd. (b).)

PASSED AND ADOPTED by the Board of Directors of Sacramento Suburban Water District at a meeting on the 18th day of April, 2022, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Craig Locke
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a Special meeting hereof held on the 18th day of April, 2022.

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District

NOTICE OF DISTRICT ELECTION

Sacramento Suburban Water District

Notice is hereby given that a General District Election will be held November 8, 2022 in this District. The offices for which candidates may declare their candidacy are:

Director, four positions, representing Divisions 2, 3, 4, and 5.

Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act under which the District is organized (Water Code sections 30000 et seq.):

Each candidate must reside in and be a registered voter of the Division by and from which he or she would be elected both while a candidate and if elected, while he or she remains in office.

(Elections Code sections 321 and 359; Water Code sections 30021 and 30735.)

Official Declarations of Candidacy for eligible candidates desiring to file for any of the above elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 18, 2022, and must be filed not later than 5:00 p.m. on August 12, 2022. However, if a Declaration of Candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 17, 2022, to file a Declaration of Candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates, or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 17, 2022.

Dated this 18th day of April, 2022.

(District Seal)

Dan York
District Secretary

PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a “Notice of Election.” The notice shall contain the date of the General District Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Sacramento Suburban Water District

Recommends the following (check one only):

The Registrar of Voters publish a combined election notice with other districts

or

A separate/individual district notice.

If a separate/individual district notice is requested, the district requesting is responsible for publication in a newspaper that circulates district-wide.

Dated: April 18, 2022

Dan York
District Secretary

Ann Edwards
County Executive



County of Sacramento

David Villanueva
Deputy County Executive
Administrative Services

Courtney Bailey-Kanelos
Registrar of Voters
Voter Registration & Elections

February 18, 2022

Dan York, General Manager
Sacramento Suburban Water District
3701 Marconi Ave, Suite 100
Sacramento, CA 95821

Dear Dan York:

Preparations are currently in progress for the November 8, 2022 General Election. Several items will need to be acted upon by your district board in conjunction with the required "election resolution". Please provide in writing the information outlined below.

1. **RESOLUTION CALLING THE ELECTION**

The district election will be held on the same date as the November 8, 2022 General Election. Pursuant to Elections Code §10403, you are required to file a resolution requesting consolidation and setting forth the exact form of any question(s) or office(s) to be voted upon at such election. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election. Please include in the resolution, in case of a tie vote, the method for determining the winner, and who is responsible for determining winner.

A. **Elective offices**

Date and purpose of the election.

If a vacancy occurs between the date of your resolution and the beginning of the nomination period, please notify our office immediately.

B. **Candidate's Statement — number of words** The district board must determine whether to limit candidate statements of qualifications to 200 words or authorize an extension to 400 words (We recommend 200 words). (Reference: Elections Code §13307(a))

C. **Candidate's Statement costs**

The district board must determine whether the individual candidate(s) or the district will pay for the publication of the voluntary candidates' statements included in the County Voter Information Guide. Whether the Candidate or the district pays the cost of the candidate's statement, the candidate statement payment is required at the Voter Registration and Elections office at the time the candidate(s) files their nomination documents, and a statement to this effect must be included in the resolution.

2. **NOTICE OF DISTRICT ELECTION AND PUBLICATION OF ELECTION NOTICE**

Elections Code §12112 requires that we publish a notice of election that contains the date of the election, the offices for which candidates may file, qualifications required by your principal act, and other information. In an effort to reduce costs to the district(s) while still meeting requirements of code, we will publish one election notice, combining information on all districts scheduled for election on November 8, 2022.

3. **REIMBURSEMENT OF COSTS**

The Board of Supervisors has adopted an ordinance establishing a schedule of fees and charges for the administration of elections by Sacramento County Voter Registration and Elections. **Please refer to the current fee schedule to calculate your cost.**

A bill will be submitted to your district after the November 8, 2022 Election certification.

4. **CERTIFICATION OF MAPS AND BOUNDARIES**

If the map and boundary description on file with our office is current, you must provide a letter verifying that there are no changes.

If there are changes to the map and boundary, please provide a current map and boundary description to the Registrar of Voters. **Our recommended deadline is June 8, 2022** for the November 8, 2022 Election.

Any pending annexation will need to be completed prior to this date and be reflected on the map you provide or certify. This certification may be done by letter or by completion of a certification form in this office. Please contact our mapping department at (916) 875-6248 if you have any questions in this regard.

5. **OTHER**

If your district is contemplating placing a measure on the November 8, 2022 General Election ballot, please coordinate this with our office at the earliest date possible. The recommended deadline for a district measure to be consolidated with the November election is August 1, 2022. If this deadline cannot be met,

contact this office immediately. It is important for your district and our office to coordinate the details of what and how items need to be submitted to us.

If any resolutions necessitate special requirements that the Elections Office needs to fulfill, such requirements need to be listed in the resolution.

6. **RETURN TO VOTER REGISTRATION AND ELECTIONS**

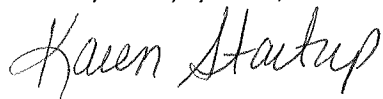
- ▶ Your Resolution ▶ Publication of Notice of Election Form
- ▶ Notice of Election ▶ Certification of maps and boundaries

Enclosed is a sample resolution which may be of assistance to you in providing the required information. The deadline for submission of the resolution requesting consolidation with the November 8, 2022 General Election is July 6, 2022.

The nomination period for the November 8, 2022 Election is July 18, 2022 through August 12, 2022. A Candidate's Guide for the election is being prepared and will be made available all candidates at the time they obtain their nomination papers.

If you have any questions regarding the election, or require additional information or clarification of the above, please call my staff at (916) 875-6276.

Very truly yours,



Karen Startup
Campaign Services Manager
Enclosures



Agenda Item: 13

Date: April 18, 2022

Subject: Social Media Engagement

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Approve the use of social media as a customer engagement tool utilizing Facebook and YouTube.

Background:

At the October 2021 Board meeting, the Board of Directors directed staff to look into having a social media presence and to bring additional details to a future Board meeting. Since October 2021, staff has been researching the benefits of utilizing social media as an outreach tool, drafted goals for the use of social media, evaluated the risk of implementing the use of social media, drafted procedural details to ensure minimal risk to staff and customers, reviewed the use of social media by other regional water agencies, began evaluating various staff levels for social media implementation, and reviewed the costs of social media implementation.

At the February 28, 2022, regular Board Meeting, staff presented to the Board of Directors (Board) the results of its research into the attributes of an effective social media program. The Board directed staff to develop a social media outreach implementation plan, to provide options based on different social media implementation levels, and to include the level of staffing required to effectively implement the different options for a social media presence. In response to the Board's request, staff investigated two different options. These two options represent a minimal level of engagement and a moderate level of engagement. Staff then determined the anticipated costs of each approach.

Discussion:

Staff analyzed two options for social media engagement, a minimal and a moderate level of engagement.

The first option would incorporate a social media presence at a minimal level and incorporate the responsibility of posting, responding, and monitoring into an existing staff member's position. Adding the social media responsibility to an existing staff position without making any concessions for that position's other duties will minimize the amount of time dedicated to social media tasks. Staff estimates that three hours per week would equate to 2-4 posts per week on two social media platforms and would represent the most basic level of implementation. Three

hours per week would equate to a 7.5% increase in the staff position's responsibilities¹. This option would allow staff to begin engaging in social media at a beginner's pace. Starting with a minimal effort in social media at a measured pace would allow staff time to evaluate the appropriate level of social media engagement that would optimize customer and District interactions. Staff is recommending that the District begin by utilizing Facebook and YouTube for this level of engagement.

The second option that staff analyzed is a moderate level of engagement and would involve participating in multiple social media platforms including Facebook, Twitter, YouTube, and Linked In. This level of engagement would equate to about 20 hours of staff time per week for content development, posting, and responding to customer inquiries and comments. According to research, this level of engagement would increase the volume of interaction opportunities with customers; however, adding the needed work to an existing staff position would be an unreasonable increase in that position's responsibilities (WRF, 2017). This option would necessitate hiring another staff position to backfill for the approximate 20 hours of work that will be occupied by social media engagement. The District's staffing consultant did research a full-time Public Information Officer (PIO) or equivalent position and determined that there isn't a need for a full-time PIO at the District.

Based on the analysis and assessment, staff is recommending that the District start with minimal level of engagement to begin the social media program. This would allow the District to start utilizing social media, monitor its effectiveness and then determine if additional resources would be beneficial to the District and its customers.

Fiscal Impact:

1. There is no cost for signing up for social media platforms.
2. For the minimal level of engagement, the estimated costs would be as follows:
 1. \$2,000 for Graphic Design
 2. \$4,000 for Facebook advertisements

Strategic Plan Alignment:

Goal D – Maintain Excellent Customer Service: Engage customers through a variety of venues/methods to create broader based outreach.

¹ Three hours is 7.5% of a 40 hour work week.



Agenda Item: 14

Date: April 18, 2022

Subject: General Manager's Report

Staff Contact: Dan York, General Manager

a. National Special Districts Working Group to Address Water Infrastructure and Fire Flows

The General Manager has been formally invited to be a member of California Special Districts Association (CSDA) national special districts working group to address unmet needs and resources related to water infrastructure for firefighting.

The National Special Districts Coalition (NSDC), of which CSDA is a founding member, is establishing the Working Group in response to stakeholders' feedback underscoring a need to address the lack of sustainable and efficient water infrastructure to accommodate firefighting needs. Based on the parameters of the Working Group and the expertise sought, CSDA felt the District would be a great fit to represent California's fire and water districts in finding solutions to the problem at hand, which to to better understand specifics of issues concerning water infrastructure and fire flow, and to collaborate on solutions to be reported to key Congressional representatives.

Background

The establishment of the Working Group coincides with NSDC's declaration of support for [H.R. 3728](#) (Pascrell), which would authorize a new \$1 billion Federal Emergency Management Agency (FEMA) program to construct, enhance, or repair facilities for fire protection, fire training, and EMS services. The nature of this legislation has opened the ability to directly engage with Congress on legislative solutions to provide resources to address these infrastructure concerns.

Special districts providing fire protection and water services have shared with NSDC wide-ranging concerns on their efforts to provide adequate services to meet fire protection needs in the communities they serve. While some federal programs, such as FEMA's Assistance or Firefighter Grants or the U.S. Department of Agriculture's Rural Development's Community Facilities grants, may be used to meet related limited needs in communities, many needs go unmet to address adequate fire flow in water systems or to secure adequate non-potable water supplies in communities where water infrastructure may not exist.

The Working Group's mission will entail identifying ground-level problems and needs for each fire and water agencies to tackle this issue, then collaborating on potential solutions. The NSDC Advocacy Team will collaborate with the Working Group to

General Manager's Report

April 18, 2022

Page 2 of 2

produce formal recommendations to mitigate or resolve common needs the group identifies. The report will be used for federal legislative and/or regulatory advocacy covering this issue area.

The Working Group will consist of two special district stakeholders providing fire protection services and two special district stakeholders providing water services from each NSDC member organization with an even balance of rural/wildland-urban interface and urban/suburban providers.

In total, the Working Group will include no more than 34 stakeholders spread evenly across the NSDC member states of California, Colorado, Florida, Oregon, Texas, South Carolina, Utah, Washington, and Wyoming.

The Working Group's meetings, conducted virtually, will commence on April 13th, and conclude on May 5th.



Agenda Item: 15

Date: April 18, 2022

Subject: Financial Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Summary:

This staff report contains summarized information on the District’s financial condition for the period ended February 28, 2022. More detailed information can be found in the following attached financial reports:

- Draft Financial Statements – February 2022
- Draft Budget to Actual Reports – February 2022

The section “Information Required by LOC Agreement” has been removed from the regular Financial Report since the debt that required the disclosure of this information, the 2009A COP, was refinanced during March 2022 and the agreement with Sumitomo Mitsui Banking Corporation was terminated on March 16, 2022.

DRAFT - Financial Statements

These Financial Statements and certain other reports noted above are presented in Draft form and should not be relied upon for investment or other decision-making purposes. As December 31 is the District’s year-end for financial reporting purposes, amounts presented in this report will remain “Draft” until the external auditor’s financial audit is complete and the Board accepts the 2021 audited Annual Comprehensive Financial Report (ACFR). The results of the audit and the ACFR are expected to be complete and brought to the Board for approval at the May regular Board meeting.

DRAFT - Financial Highlights – February 2022

Financial Highlights from the Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position are presented in the following table. They are gleaned from the financial statements attached to this report.

Statements of Net Position

	<u>Year-To-Date</u> <u>2/28/2022</u>	<u>Year-To-Date</u> <u>2/28/2021</u>
LIQUIDITY		
Cash and cash equivalents	\$15,235,921.56	\$12,640,037.75
INVESTMENT		
Investments	41,175,827.42	40,567,484.90
ACCOUNT RECEIVABLE		
Account Receivable	3,131,971.33	3,662,883.78
CAPITAL ASSETS		
Property, plant and equipment	523,178,375.00	504,928,342.51
Accumulated depreciation	(214,185,048.20)	(201,379,378.08)
	308,993,326.80	303,548,964.43
LIABILITIES		
Long Term Debt	(65,175,869.30)	(70,740,340.10)
NET POSITION		
Net Position	<u>284,805,551.59</u>	<u>274,102,578.57</u>

Statements of Revenues, Expenses and Changes in Net Position

	<u>Year-To-Date</u> <u>2/28/2022</u>	<u>Year-To-Date</u> <u>2/28/2021</u>
NET INCOME		
Operating Revenue	6,825,469.47	6,723,498.36
Operating Expense	(2,597,463.38)	(2,196,957.92)
Other, Net	(3,124,010.91)	(2,528,605.45)
	<u>1,103,995.18</u>	<u>1,997,934.99</u>

Key information from this report indicates the District's cash balance is \$2.6 million and investments are \$0.6 million more than on February 28, 2021; long-term debt has decreased by \$5.6 million; and net position has increased by \$10.7 million in the last 12 months as the District continues to invest in capital infrastructure replacements while decreasing its outstanding debt. With the Governor of California's Executive Order 42-20 suspending the disconnection of water service for non-payment for residential and certain commercial customers expiring on December 31, 2021, the staff is anticipating a decrease in outstanding receivables as the District resumes collections activities in March 2022. Accounts receivable have decreased \$0.5 million to \$3.1

million as of February 28, 2022 since February 28, 2021. Operating revenues increased \$0.1 million, operating expenses increased \$0.4 million and other, net expenses increased \$0.6 million, year to date compared to the same period a year ago. Operating revenues increased primarily due to a 3.0% increase in rates that took effect January 1, 2022. Fixed charges increased approximately \$150,000 while usage charges decreased approximately \$50,000 from 2021. Operating expense increase is primarily related to \$0.3 million increase in purchased water as surface water was available during January and February. Other, net expenses increased primarily related to a \$0.4 million decrease in the fair market value of the investment portfolio related to rising interest rates.

Budgets:

Budget Item	Actual Amount	Budget Amount	Variance
Revenues and Sources of Funds	\$ 6,961,751	\$ 7,078,980	\$ (117,229)
Operations and Maintenance	2,597,464	3,761,104	1,163,640
Capital	2,230,972	*31,384,076	29,53,104
Debt Service	316,543	397,126	80,583

*Includes \$6.6 million in rollover budget from previous years.

The District's revenues for February 2022 are slightly less than budgeted amount due primarily to the net effects of: 1) capacity fees (facility development charges) were not collected for February as there were no developer projects completed during this month – approximately \$50,000, and 2) rent and other income were also less than budget – approximately \$58,000.

The District's operating and maintenance expenditures for February 2022 came in less than the approved budget by \$1.2 million. Most of this positive variance is due to timing differences.

Operating Capital Program (OCP) expenditures for February were \$0.8 million while \$0.6 million were committed. The 2022 budget for the year is \$2.6 million plus \$1.3 million in rollover funds from previous year's budget for a total of \$3.9 million.

The District's Capital Improvement Program (CIP) budget for 2022 is \$22.2 million plus \$5.3 million in rollover funds from previous year's budget for a total of \$27.5 million. For the first two months, \$1.4 has been spent while an additional \$7.4 million is under commitment. Expenditures continue to be primarily in new well construction, distribution system replacements, well rehabilitation, and meter reading system projects.

The District's Debt budget for 2022 is \$7.5 million consisting of \$5.1 million for principal payments and \$2.4 million for interest. Interest expense consists of: 1) interest paid to bondholders, 2) letter-of-credit facility fees, 3) remarketing fees, 4) arbitrage rebate liabilities, and 5) net SWAP interest.

For the first two months of 2022, the District has incurred interest expense of \$316,543 versus a forecast of \$397,126, or an \$80,583 positive variance.

Financial Statements
February 28, 2022

**Sacramento Suburban Water District
Statement of Net Position**

	As Of	Month End	Year End
		<u>2/28/2022</u>	<u>2/28/2021</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents		\$15,235,921.56	\$12,639,998.06
Restricted Cash and cash equivalents		15.77	39.69
Accounts receivable, net of allowance for uncollectible accounts		3,131,971.33	2,960,545.57
Interest receivable		118,189.60	137,979.70
Grants receivables		78,098.94	7,296.94
Other receivables		1.45	58,839.41
Inventory		1,103,502.79	665,738.59
Prepaid expenses and other assets		1,149,306.10	648,280.45
TOTAL CURRENT ASSETS		<u>\$20,817,007.54</u>	<u>17,118,718.41</u>
NONCURRENT ASSETS			
Investments		41,175,827.42	40,567,484.90
Fair value of interest rate swaps		373,563.00	
TOTAL NONCURRENT ASSETS		<u>41,549,390.42</u>	<u>40,567,484.90</u>
Property, plant and equipment		523,178,375.00	504,928,342.51
Accumulated depreciation		(214,185,048.20)	(201,379,378.08)
TOTAL CAPITAL ASSETS		<u>309,993,326.80</u>	<u>303,548,964.43</u>
TOTAL ASSETS		<u>371,359,724.76</u>	<u>361,235,167.74</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on long-term debt refunding		3,931,866.98	4,592,611.34
Deferred outflow of effective swaps			1,162,609.00
Pension contribution subsequent to measurement date		1,720,366.00	1,960,128.00
Other post-employment benefits		578,563.00	240,049.00
Deferred outflow of Asset Obligation		966,186.87	
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		<u>378,556,707.61</u>	<u>369,190,565.08</u>
LIABILITIES			
CURRENT LIABILITIES			
Current portion of long-term debt and capital leases		5,120,000.00	4,965,000.00
Current portion of Compensated Absences		1,000,000.00	880,000.00
Accounts payable		818,674.85	372,358.07
Accrued interest		249,934.88	311,228.95
Deferred revenue and other liabilities		3,663,186.66	3,739,556.54
Accrued expenses		396,056.25	626,063.49
TOTAL CURRENT LIABILITIES		<u>11,247,852.64</u>	<u>10,894,207.05</u>
NONCURRENT LIABILITIES			
Long-term debt		60,055,869.30	65,775,340.10
Compensated absences		184,805.08	419,859.36
Net pension liability		5,806,835.00	10,600,173.00
Net other post-employment benefits liability		3,590,451.00	4,642,228.00
Asset Retirement Obligation		5,080,865.00	
Fair value of interest rate swaps			1,162,609.00
TOTAL NONCURRENT LIABILITIES		<u>74,718,825.38</u>	<u>82,600,209.46</u>
TOTAL LIABILITIES		<u>85,966,678.02</u>	<u>93,494,416.51</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflow of effective swaps		373,563.00	
Employee pensions		5,448,430.00	481,215.00
Other post-employment benefits		1,962,485.00	1,112,355.00
NET POSITION			
Invested in capital assets, net of related debt		247,827,877.16	238,711,824.11
Restricted		15.77	39.69
Unrestricted		36,977,658.66	35,390,714.77
TOTAL NET POSITION		<u>284,805,551.59</u>	<u>274,102,578.57</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION		<u>378,556,707.61</u>	<u>369,190,565.08</u>

Sacramento Suburban Water District
Statements of Revenues, Expenses and Changes in Net Position
Period Ended

	<u>Year-To-Date</u> <u>2/28/2022</u>	<u>Year-To-Date</u> <u>2/28/2021</u>
OPERATING REVENUES		
Water consumption sales	\$ 1,500,151.21	\$ 1,551,549.33
Water service charge	5,293,727.19	5,139,996.33
Wheeling water charge	870.84	624.23
Other charges for services	30,720.23	31,328.47
TOTAL OPERATING REVENUES	6,825,469.47	6,723,498.36
OPERATING EXPENSES		
Source of supply	329,567.50	50,405.39
Pumping	420,849.49	354,579.07
Transmission and distribution	557,478.71	506,741.18
Water conservation	63,851.56	61,322.79
Customer accounts	157,828.93	170,707.94
Administrative and general	1,067,887.19	1,053,201.55
TOTAL OPERATING EXPENSES	2,597,463.38	2,196,957.92
Operating income before depreciation	4,228,006.09	4,526,540.44
Depreciation and amortization	(2,297,462.02)	(2,261,880.08)
OPERATING INCOME	1,930,544.07	2,264,660.36
NON-OPERATING REV. (EXP.)		
Rental income	29,621.20	54,194.84
Interest and investment income	(530,198.49)	(73,623.01)
Interest expense and debt related costs	(326,237.60)	(274,889.20)
Other non-operating revenues	266.00	612.00
Other non-operating expenses		5,300.00
Gain(loss) on disposal of capital assets		21,680.00
NON-OPERATING REV. (EXP.)	(826,548.89)	(266,725.37)
NET INCOME (LOSS) BEFORE CAPITAL	1,103,995.18	1,997,934.99
CAPITAL CONTRIBUTIONS	-	-
CHANGE IN NET POSITION	1,103,995.18	1,997,934.99
Net position at beginning of period	83,701,556.41	256,165,165.08
NET POSITION AT END OF PERIOD	\$ 84,805,551.59	\$ 258,163,100.07

**Budget to Actual Reports
February 28, 2022**

**Sacramento Suburban Water District
Schedule of Net Revenues
As Of**

Actual Year-To-Date	Budget Year-To-Date	Variance Year-To-Date
2/28/2022	2/28/2022	2/28/2022

REVENUES

Water consumption sales	1,500,151.21	1,521,000.00	(20,848.79)
Water service charge	5,293,727.19	5,294,000.00	(272.81)
Wheeling water charge	870.84	2,000.00	(1,129.16)
Other charges for services	30,720.23	28,000.00	2,720.23
Facility development charges	-	50,000.00	(50,000.00)
Interest and investment income	106,394.61	95,660.00	10,734.61
Rental & other income	29,887.20	88,320.00	(58,432.80)
TOTAL REVENUES	6,961,751.28	7,078,980.00	(117,228.72)

**Sacramento Suburban Water District
Operations and Maintenance Budget
Period Ended**

	2022 YTD		
	Actual	Budget	Variance
BUDGETED OPERATING EXPENSES			
Board of Directors	\$4,489.07	\$5,952.04	\$1,462.97
Administrative	328,655.58	502,260.04	173,604.46
Finance	151,538.69	189,661.78	38,123.09
Customer Services	155,210.74	234,353.70	79,142.96
Field Operations	78,064.48	77,960.38	(104.10)
Production	665,244.00	1,032,038.38	366,794.38
Environmental Compliance	85,172.99	137,667.14	52,494.15
Distribution	385,514.48	490,231.48	104,717.00
Field Services	171,964.23	246,228.40	74,264.17
Maintenance	75,091.69	125,188.50	50,096.81
Water Conservation	63,851.56	69,649.04	5,797.48
Engineering	206,095.30	279,449.02	73,353.72
GIS/CAD	55,608.14	68,313.94	12,705.80
Human Resources	25,680.38	60,640.78	34,960.40
Information Technology	142,663.86	203,455.06	60,791.20
Community Outreach	2,618.19	38,054.00	35,435.81
TOTAL OPERATING EXPENSES	2,597,463.38	3,761,103.68	1,163,640.30

**SACRAMENTO SUBURBAN WATER DISTRICT
OPERATING CAPITAL BUDGET
2/28/2022**

Project Number	Project Name	2022 Original Budget	Roll-Over From Prior Year Budget	Total Budget Available	Current Month Expenditures	Expenditures Year-To-Date	Committed Year- To-Date	Remaining Balance
OCP-EQUIP	EQUIPMENT	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
OCP-FLTFAC	FLEET & FACILITIES	\$ 369,000.00	73,613.88	442,613.88	5,120.48	5,120.48	55,986.52	\$ 381,506.88
OCP-IT	INFORMATION TECHNOLOGY	\$ 262,000.00	71,850.75	333,850.75	29,559.53	30,124.92	21,921.83	\$ 281,804.00
OCP-MANT	MAINTENANCE	\$ 501,000.00	-	501,000.00	-	-	-	\$ 501,000.00
OCP-OPS	OPERATIONS	\$ 506,000.00	197,553.90	703,553.90	6,534.43	6,534.43	130,129.49	\$ 566,889.98
OCP-PROPERTY	PROPERTY ACQUISITIONS	\$ 900,000.00	992,341.25	1,892,341.25	112,378.75	797,804.30	406,847.08	\$ 687,689.87
				-		-	-	\$ -
	TOTAL	\$ 2,558,000.00	\$1,335,359.78	\$3,893,359.78	\$153,593.19	\$839,584.13	\$ 614,884.92	# \$2,438,890.73

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**Sacramento Suburban Water District
Capital Improvement Project Budget
2/28/2022**

Project No.	Project Name	2022 Original Budget	Roll-Over From Prior Year Budget	Total Budget Available	Current Month Expenditures	Expenditures Year- To-Date	Committed Year-To- Date	Remaining Balance
SC22-009	WELL REHAB/PUMP ST IMPROVEMENT	\$2,105,000.00	\$1,279,896.00	\$3,384,896.00	\$ 1,470.90	\$ 17,771.69	\$ 1,242,913.05	\$ 2,124,211.26
SC22-010	SCADA/COMMUNICATION IMPROVE	\$385,000.00	\$373,561.99	\$758,561.99	2,513.40	2,513.40	355,422.10	\$ 400,626.49
SC22-011	WELL DESTRUCTION/SITE DEMOLIT	\$325,000.00	\$0.00	\$325,000.00	-	-	-	\$ 325,000.00
SC22-012	WELL NEW CONSTRUCTION	\$11,357,000.00	\$2,481,207.65	\$13,838,207.65	753,088.51	753,088.51	3,666,094.92	\$ 9,419,024.22
SC22-018	DISTRIBUTION MAIN REPL/IMPROV	\$5,235,000.00	\$883,452.34	\$6,118,452.34	441,763.00	441,763.00	1,859,611.46	\$ 3,817,077.88
SC22-024	METER RETROFIT PROGRAM	\$22,000.00	\$181,670.25	\$203,670.25	-	-	-	\$ 203,670.25
SC22-034	RESERVIOR/TANK IMPROVEMENT	\$325,000.00	\$0.00	\$325,000.00	-	-	168,038.19	\$ 156,961.81
SC22-035	CORROSION CONTROL-TRAN MAIN	\$75,000.00	-	\$75,000.00	-	-	-	\$ 75,000.00
SC22-037	VALVE/HYDRANT/SERV REPL	\$400,000.00	-	\$400,000.00	34,487.57	34,487.57	54,852.29	\$ 310,660.14
SC22-038	LARGE METER REPLACEMENT	\$40,000.00	-	\$40,000.00	-	-	38,550.00	\$ 1,450.00
SC22-039	METER REPLACEMENT-PM	\$310,000.00	-	\$310,000.00	-	-	-	\$ 310,000.00
SC22-040	AMI ENDPOINTS	\$1,400,000.00	\$0.00	\$1,400,000.00	14,833.80	62,102.16	-	\$ 1,337,897.84
SC22-048	SPECIAL PROJECTS	\$15,000.00	\$928.04	\$15,928.04	-	-	663.32	\$ 15,264.72
SC22-049	WATER RELATED STREET IMPROV	\$200,000.00	\$96,000.00	\$296,000.00	79,662.00	79,662.00	38,947.00	\$ 177,391.00
		\$ 22,194,000.00	\$ 5,296,716.27	\$ 27,490,716.27	\$ 1,327,819.18	\$ 1,391,388.33	\$ 7,425,092.33	\$ 18,674,235.61



Agenda Item: 16

Date: April 18, 2022

Subject: District Activity Report

Staff Contact: Todd Artrip, Operations Manager

This report describes significant District Activities and milestones over the past month. Included in this report are:

1. Water Operations Monthly Activity and Exceptions Report

This shows the types and number of activities that are in the Field Operations Department.

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

3. Customer Service Monthly Activity Report

This shows the total number of Customer Service phone calls received.

4. Community Outreach Report

This provides the a copy of the monthly bill insert.

1. Water Operations Monthly Activity Report

	March 2022	Monthly Average CY 2022	Total CY 2022	Total # in System	Goal CY 2022	% of Goal Completed in CY 2022
Preventive Maintenance Program - Distribution						
Fire Hydrants Inspected	134	133	398	6173	1235	32%
Fire Hydrant Valves Inspected	134	119	356	5869	1174	30%
Mainline Valves Inspected	216	232	696	11023	2205	32%
Blow Off Valves Inspected	15	18	54	1049	210	26%
ARV/CARV Inspected	-	-	-	283	57	0%
Preventive Maintenance Program - Meters						
Meters Tested (3 - 10 inch)	17	19	58	450	120	48%
Meters Replaced (⁵ / ₈ - 1 inch)	-	4	11	41167	1000	1%
Meter Re-Builds (1 ¹ / ₂ - 2 inch)	44	15	46	2449	245	19%
Preventive Maintenance Program - Production						
Air Release Valves	-	-	-	96	32	0%
Backflow Prevention Assembly Testing	-	-	-	47	47	0%
Chemical Systems - Sodium Hypochlorite	20	14	43	67	67	64%
Chemical Systems - Hydrofluorosilicic Acid	-	-	-	29	29	0%
Generator Inspection & Maintenance	-	-	-	23	23	0%
Generator Load Bank Testing	-	-	-	23	6	0%
Generator Battery Replacement	-	-	-	23	11	0%
Hydraulic Control Valves	1	0	1	48	48	2%
Level Transducers	-	-	-	36	36	0%
Motors (Vertical Turbine)	-	-	-	81	81	0%
Pressure Transducers	-	-	-	93	93	0%
Sumps and Associated Pumps	-	-	-	17	17	0%

	March 2022	Monthly Average	YTD Completed	Total With GPS	Total Assets	Percentage Completed
Global Positioning System						
GPS Coordinates Marked	463	312	937	25945	84541	31%

	March 2022	Monthly Average CY 2022	Total CY 2022
Service Requests			
Main Leaks	6	5	15
Service Line Leaks	8	7	22
Customer Pressure Inquiries	9	6	18
Water Main Shutdown			
-- Unscheduled	3	8	24
-- Scheduled	3	4	12
After Hours Activity (On-Call Technician)			
Calls Received Distribution	54	54	161
Calls Responded Distribution	39	33	100
Calls Received Production	23	16	47
Calls Responded Production	7	3	9
Water Quality			
Complaints	3	3	10
Taste & Odor Complaints	-	-	-

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

CLAIMS UNDER REVIEW/INVESTIGATION

Claim 22-0477

On January 6, 2022 two vehicles were damaged as the result of a damaged blow off box and lid at 4300 Roseville Road. Both claimants have accepted settlements from JPIA as follows:

- Rodney Lewis – \$4,956.84
- Christopher Mitchell and Hartford Insurance – \$2,984.17

This claim is closed.

3. Customer Service Monthly Activity Report

Customer Service Activity Report for the month of March 2022.

Total Calls	Calls Abandoned	% of Calls Abandoned	Average Wait on Queue	Max Wait on Queue	Average Talk Time
2,205	34	1.5%	19s	5m, 28s	3m, 34s

4. Community Outreach Report

May Bill Insert

The May 2022 bill insert will begin on April 26, 2022, and will continue until May 23, 2022. A sample of the bill insert is shown below.

00289423



H₂O on the GO

May 2022



Remodeled and Reopened

SSWD's Customer Service Center has reopened! We were able to take the time when the center was closed to the public to make some much-needed improvements. Come on by and check out the changes. We think you'll love what you see.

The Customer Service Center is open Monday through Friday from 8:00 a.m. until 4:30 p.m.

20th Anniversary Story | The Journey of Water to Your Faucet

Did you know that the high-quality water Sacramento Suburban Water District (SSWD) delivers to homes and businesses could come from an underground aquifer, Folsom Lake, or the Lower American River?

SSWD has over 70 groundwater wells located throughout our service area, with three new wells currently in construction, and construction slated to begin soon on four additional wells. When in operation, each of these new wells will be able to produce approximately 1,500 gallons of water per minute. The new wells are replacing wells that have outlived their useful life. The District's groundwater wells are able to produce over 80,000 gallons of water per minute.

[20th Anniversary Story | page 2](#)

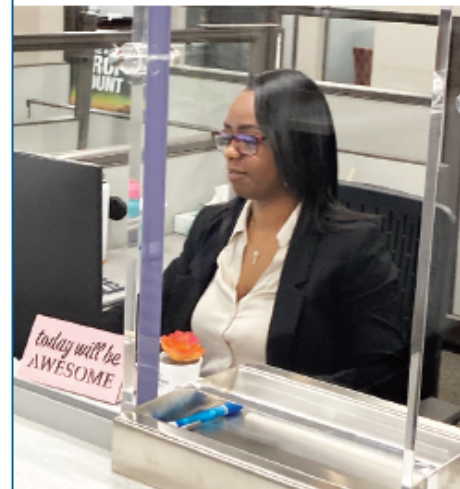
Drinking Water Week May 1st-7th

There When You Need It

Tap water remains one of the most cost-effective purchases around. With the simple turn of a handle you can have water to drink or to fill a pet's bowl, hot water for your shower, and water to help your plants grow. A gallon of gasoline costs \$5 to \$6 or more these days, a gallon of milk \$3.82 and up, but a gallon of tap water costs less than a penny. And best of all, you don't have to leave home to get it.

Give Mom the Gift of Water-Efficiency

You could give flowers this Mother's Day, or a box of favorite chocolates, but why not give a gift that will keep on giving all year long – the gift of water efficiency. Visit sswd.org/rebates to see how we can help you save on the perfect Mother's Day present. Mother Earth will thank you too.



sswd.org

Phone: 916.972.7171

Fax: 916.972.7639

3701 Marconi Avenue, Suite 100

Sacramento, CA 95821-5346

Hours: M-F, 8:00 a.m. to 4:30 p.m.





How to Make Your Yard Beautiful, Healthy and Water-Wise

This May, WaterSense wants you to know how easy it is to create a beautiful water-efficient landscape. Most of the water we use on a daily basis goes toward watering lawns and landscapes. You can make every drop count by following these steps:

- Upgrade your sprinkler system with a WaterSense-labeled weather-based sprinkler timer. They use local weather conditions and information about your yard to precisely time how long your sprinklers should run. *\$150 rebates are available.*
- Install drip irrigation and high-efficiency rotator sprinklers to make sure water is delivered to a plants' roots and at a rate that is more easily absorbed by the soil. You'll lose less water to evaporation or run-off. *\$500 rebates are available.*
- Healthy plants depend on healthy soil. Healthy soil acts like a sponge. It has plenty of air pockets and spaces to absorb and store water. It is also loaded with nutrients and beneficial microbes. You can improve the health of your soil by adding organic matter, like worm castings, compost, or mulch.
- If you'd like to switch from a thirsty lawn to a landscape featuring low-water use native plants, start planning now for fall planting. You can find a great list of native plants at BeWaterSmart.info.

20th Anniversary | from page 1

During years with normal or above average precipitation, SSWD is also able to access surface water through agreements signed with Placer County Water Agency (PCWA) and the City of Sacramento. When available, the surface water from PCWA is used to supplement the water supply in the North Service Area and the surface water from the City of Sacramento is used to augment the water supply in the South Service Area.

The groundwater and surface water SSWD provides is delivered to homes and businesses through a distribution and transmission system that encompasses just under 700 miles, and over 46,000 service connections. It's a vast and elaborate system that allows water to be available whenever you need it.

Get Your Yard Ready for Summer at Mulch Mayhem

When: Saturday, May 21st,
8:00 a.m. to 12:00 p.m.

Where: 917 Enterprise Dr.,
Sacramento, CA 95825

Mulch helps reduce evaporation, control weed growth, and as it breaks down adds beneficial nutrients to the soil. Bring a shovel, a container or tarp, and a way to haul it back to your yard. First come, first-served.

Making It Easy to Pay Your Water Bill

SSWD offers a wide variety of ways to pay your monthly water bill, including:

- In person at the newly renovated customer service center located at 3701 Marconi Avenue, Sacramento, CA 95821
- Over the phone with a Visa, MasterCard, or Discover credit or debit card
- Online through the SSWD website with a Visa, MasterCard, or Discover credit or debit card
- Through the mail by sending a check to Sacramento Suburban Water District, PO Box 1420, Suisun City, CA 94585-4420
- Via the secure drop box located on the north side of the customer service building. It is accessible 24 hours a day, seven days a week

You can also set up auto-payments by contacting the Customer Service Department at 916.972.7171. Payments will occur automatically via credit card or checking account.





Agenda Item: 17

Date: April 18, 2022

Subject: Engineering Report

Staff Contact: Dana Dean, P.E., Engineering Manager

Summarized below are Engineering Department activities. The report is separated into the following sections: A) Major Capital Improvement Program (CIP) Projects; B) Active Wells; C) Planning Documents; and D) Other Projects.

Note on Availability of Parts and Materials

The impacts from COVID-19 on the world’s economies that began in mid-2020, particularly related to manufacturing and transportation of goods, continue to affect availability of parts and materials in the United States. This continues to impact the District’s ability to complete CIP projects in an efficient and timely manner. Suppliers in general are indicating delays continue to be likely and unfortunately are impossible to predict. As a result, the project completion timeframes listed below are staff’s best estimate and considered to be subject to change.

A. MAJOR CAPITAL IMPROVEMENT PROGRAM PROJECTS

The District continues to deliver CIP projects consistent with the Board’s approved funding program, albeit with some delays as discussed above.

SUPPLY – NEW WELLS

The table below shows stages of the current projects. Overall, projects are running a few months behind schedule due to construction phase delays.

Well	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
78 Butano / Cottage	<i>Production Well</i>		
	Complete	Complete	No Change
	<i>Pump Station</i>		
	Complete	June 2022	(note 1)
79 Verner / Panorama (note 2)	<i>Production Well</i>		
	Complete	Complete	No Change
	<i>Pump Station</i>		
	Complete	May 2022	No Change

Well	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
80 Walnut / Auburn	<i>Production Well</i>		
	Complete	Complete	No Change
	<i>Pump Station</i>		
	April 2022	September 2022 (preliminary)	See Note 3
81A, B, C Antelope North / Poker	<i>Production Wells</i>		
	September 2022	December 2022	No Change
	<i>Pump Station</i>		
	Not Started		

¹ Well 78 changes to schedule since last report:

- The District’s contractor has procured SMUD-required underground vaults.
- SMUD has completed the easement with the District’s neighbor, Cornerstone Church.
- SMUD has issued the District authorization to construct the power line.
- Following final approval from Sacramento County for a revised drainage design, the District’s contractor will submit a request to Sacramento County for an expedited encroachment permit.
- Staff anticipates (aggressive and optimistic) to have the well on-line in June 2022.

² Well 79 is a grant-funded project (*2019 Proposition 1 Integrated Regional Water Management Implementation Grant*).

³ Well 80: the preliminary project schedule listed above is expected to be finalized in May 2022 following completion of the design. The revised project completion date is anticipated to be spring 2023 as a result of material and equipment availability lead times, and a slightly delayed construction start due to longer construction time of the groundwater well and design changes to adjust for budget constraints.

DISTRIBUTION

MAIN REPLACEMENT PROGRAM

The table below shows stages of the current major main replacement/improvement projects. Overall, projects are on-track for completion consistent with planning.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
McClellan Bldg. 251 ¹	N/A ¹	May 2022	No Change
Watt Main Extension	June 2022	October 2022	No Change
Q Street (4.7 miles of main)	May 2022	December 2024	Design completion extended from March till May 2022 due to prioritization of the Watt Main Extension project's design and permitting

¹ The McClellan Bldg. 251 project was planned and budgeted for this year for both design and construction phases. Due to the rapid escalation in number and frequency of main failures that began late last year, as well as the high liability factor for aircraft, this project was placed on an emergency-track for immediate replacement this year. Construction began earlier this month and is expected to be completed this spring.

METER RETROFIT PROGRAM

The Meter Retrofit Program is on track to be complete in 2022, before the State deadline of January 2025. The remaining work consists of a relatively small number of unmetered services located throughout the District. Additionally, the final large metering component is the Greenberry condominium complex of about 200 units that began in fall of 2021 and is anticipated to be completed in June 2022.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
2022 Project (20 meters)	Complete	October 2022	No Change
Greenberry Complex	Complete	June 2022	No Change

B. ACTIVE WELLS

The District generally has numerous wells undergoing some type of typical lifecycle activity – from preventive maintenance to component repair/replacement. Current Engineering Department projects are listed below.

NORTH SERVICE AREA

Total Active capacity off-line for listed projects: 9,700 gpm

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

Listed below are current Condition Assessment (CA) and investigative projects. A CA is the initial step in assessing a well's physical condition necessary to monitor the well's health, and for use in planning any further work efforts. Projects in this category frequently move to the *Repair Projects* category following completion of the CA and/or investigative project.

Reactive Projects

N1 Evergreen

Capacity / Status: 1,100 gpm / Off-line
Reason: Water quality (PFAS)
Project Phase: Conducting assessment
Expected Completion: September 2022

Proactive Projects

None.

REPAIR PROJECTS

Listed below are current projects of well casing repair / rehabilitation, pump repair / replacement, water quality investigations, and other significant activities.

N10 Walnut

Capacity / Status: 700 gpm / Off-line
Reason: Pump replacement
Project Phase: Pump ordered on 4/4/2022
Expected Completion: June 2022

N36 Verner

Capacity / Status: 1,200 gpm / Off-line
Reason: Pump replacement
Project Phase: Pump ordered on 2/9/2022
Expected Completion: May 2022

N38 Coyle

Capacity / Status: 1,200 gpm / Off-line
Reason: Water quality (entrained gas)
Project Phase: Investigation of casing degradation
Expected Completion: October 2022

N6A Palm

Capacity / Status: 1,700 gpm / Off-line
Reason: Water quality (bacteriological)
Project Phase: Well currently being rehabilitated
Expected Completion: April 2022

N20 Cypress

Capacity / Status: 1,100 gpm / Off-line
Reason: Water quality (manganese)
Project Phase: Cleaning well casing
Expected Completion: June 2022

N29 Merrihill

Capacity / Status: 900 gpm / Off-line
Reason: Water quality (bacteriological)
Project Phase: Casing repair in design
Expected Completion: September 2022

N34 Cottage

Capacity / Status: 1,800 gpm / Off-line
Reason: Motor failure
Project Phase: Motor ordered on 2/3
Expected Completion: May 2022

SOUTH SERVICE AREA

Total Active capacity off-line for listed projects: 5,200 gpm

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

Reactive Projects

35 Ulysses/Mercury

Capacity / Status: 800 gpm / Off-line
Reason: Submersible pump motor failure
Project Phase: Pump installation
Expected Completion: May 2022

68 Northrop/Dornajo

Capacity / Status: 1,600 gpm / Off-line
Reason: Water quality (entrained gas, manganese)
Project Phase: Preparation for cleaning well casing
Expected Completion: December 2022

69 Hilldale/Cooper

Capacity / Status: 500 gpm / Off-line
Reason: Water quality (bacteriological)
Project Phase: Evaluating replacing well on same site
Expected Completion: October 2022

70 Sierra/Blackmer

Capacity / Status: 600 gpm / Off-line
Reason: Motor failure/Capacity Loss
Project Phase: Preparation for cleaning well casing
Expected Completion: November 2022

Proactive Projects

60 Whitney/Concetta

Capacity / Status: 500 gpm / Off-line
Reason: Preventive Maintenance
Project Phase: Pump in design
Expected Completion: July 2022

REPAIR PROJECTS

13 Calderwood/Marconi

Capacity / Status: 700 gpm / Off-line
Reason: Water Quality (entrained gas)
Project Phase: Cleaning well casing
Expected Completion: May 2022

41 Albatross/Iris

Capacity / Status: 500 gpm / Off-line
Reason: Site electrical power supply line repair
Project Phase: SMUD design and permitting
Expected Completion: September 2022

C. PLANNING DOCUMENTS

The District has planning documents (e.g., Asset Management Plans (AMPs) and Master Plans (MPs)) for all of its infrastructure categories. Plans are generally updated on a staggered schedule and the update frequencies range from 4 to 6 years. The table below lists the items scheduled for updates in the near future with their approximate completion time frame.

Plan	Approximate Completion	Change in Completion Status Since Last Report
Reservoir and Booster Pump Station AMP	September 2023	No Change
Meter AMP	October 2022	No Change

D. OTHER PROJECTS

Administration Building – Safety Upgrades for the Backup Electrical System

This project will provide the Administration Building with an electrical distribution panel compliant with National Fire Protection Association’s Standard 70E (*Standard for Electrical*

Safety in the Workplace). Material delays have extended the project estimated completion to July 2022 from the original estimate of March 2021.

Antelope & Watt/Elkhorn Reservoir and BPS – Operational Upgrades

This project will provide an operational retrofit of these two facilities to make them fully functional, and to allow for optimized energy efficiency during peak-hour demand periods. Project completion is expected to extend into April 2022 from the original expected completion of December 2021 due to delays in the delivery of parts and materials.

Enterprise Reservoir and BPS – Operational Upgrades

This project will allow turnover of the reservoir during groundwater deliveries to City of Sacramento, and optimized energy efficiency during peak-hour demand periods. Project completion is expected to extend into April 2022 from the original expected completion of Q4 2021 due to contractor delays in completing programmable logic controller programming.



Agenda Item: 18

Date: April 18, 2022

Subject: Executive Order N-7-22

Staff Contact: Greg Bundesen, Water Conservation Supervisor

Summary:

On March 28, 2022, California Governor Gavin Newsom issued Executive Order (EO) N-7-22 (Attachment 1). EO N-7-22 was issued in response to ongoing extreme drought conditions in California. The EO accomplishes the following:

1. Extends the orders and provisions contained in the October 19, 2019, April 21, 2021, May 10, 2021, and July 8, 2021, Proclamations. The aforementioned Proclamations can be provided upon request.
2. Calls on all Californians to strive to limit summertime water use and to use water more efficiently indoors and out.
3. By May 25, 2022, the State Water Resource Control Board (SWRCB) shall consider emergency regulations that include the following:
 - a. A requirement that each urban water supplier submit a supply and demand assessment to the Department of Water Resources no later than the deadline set by the State Water Code (July 1, 2022).
 - b. A requirement that each urban water utility, at a minimum, enact the stage in their Water Shortage Contingency Plan that equates to a 20% reduction in water use by a date set by the SWRCB.
4. By May 25, 2022, the SWRCB shall consider adopting emergency regulations defining “non-functional turf” and banning irrigation of non-functional turf in the commercial, industrial and institutional sectors except as it may be required to ensure the health of trees and other perennial non-turf plantings.
5. Provisions for groundwater recharge projects and the suspension of specific aspects of the Public Resources Code.

There are other provisions in the EO that do not have a significant impact on District operations that are not listed in this report. Attachment 1 shows all of the provisions of the EO.

In response to the EO, staff is developing the supply and demand assessment and evaluating the implementation of the District’s Water Shortage Contingency Plan to achieve a 20% reduction in

Executive Order N-7-222

April 18, 2022

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water use. Staff will monitor the decision of the SWRCB and report any mandatory actions back to the Board once those decisions are made. Staff will report back to the Board and recommend a Water Conservation Stage after the SWRCB takes action on the EO.

Attachments:

- 1) Executive Order N-7-22

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-7-22

WHEREAS on April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed states of emergency that continue today and exist across all the counties of California, due to extreme and expanding drought conditions; and

WHEREAS climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and California is in a third consecutive year of dry conditions, resulting in continuing drought in all parts of the State; and

WHEREAS the 21st century to date has been characterized by record warmth and predominantly dry conditions, and the 2021 meteorological summer in California and the rest of the western United States was the hottest on record; and

WHEREAS since my October 19, 2021 Proclamation, early rains in October and December 2021 gave way to the driest January and February in recorded history for the watersheds that provide much of California's water supply; and

WHEREAS the ongoing drought will have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS the two largest reservoirs of the Central Valley Project, which supplies water to farms and communities in the Central Valley and the Santa Clara Valley and provides critical cold-water habitat for salmon and other anadromous fish, have water storage levels that are approximately 1.1 million acre-feet below last year's low levels on this date; and

WHEREAS the record-breaking dry period in January and February and the absence of significant rains in March have required the Department of Water Resources to reduce anticipated deliveries from the State Water Project to 5 percent of requested supplies; and

WHEREAS delivery of water by bottle or truck is necessary to protect human safety and public health in those places where water supplies are disrupted; and

WHEREAS groundwater use accounts for 41 percent of the State's total water supply on an average annual basis but as much as 58 percent in a critically dry year, and approximately 85 percent of public water systems rely on groundwater as their primary supply; and

WHEREAS coordination between local entities that approve permits for new groundwater wells and local groundwater sustainability agencies is important to achieving sustainable levels of groundwater in critically overdrafted basins; and

WHEREAS the duration of the drought, especially following a multiyear drought that abated only five years ago, underscores the need for California to redouble near-, medium-, and long-term efforts to adapt its water management and delivery systems to a changing climate, shifting precipitation patterns, and water scarcity; and

WHEREAS the most consequential, immediate action Californians can take to extend available supplies is to voluntarily reduce their water use by 15 percent from their 2020 levels by implementing the commonsense measures identified in operative paragraph 1 of Executive Order N-10-21 (July 8, 2021); and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The orders and provisions contained in my April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021 Proclamations remain in full force and effect, except as modified by those Proclamations and herein. State agencies shall continue to implement all directions from those Proclamations and accelerate implementation where feasible.
2. To help the State achieve its conservation goals and ensure sufficient water for essential indoor and outdoor use, I call on all Californians to strive to limit summertime water use and to use water more efficiently indoors and out. The statewide Save Our Water conservation campaign at SaveOurWater.com provides simple ways for Californians to reduce water use in their everyday lives. Furthermore, I encourage Californians to understand and track the amount of water they use and measure their progress toward their conservation goals.
3. By May 25, 2022, the State Water Resources Control Board (Water Board) shall consider adopting emergency regulations that include all of the following:
 - a. A requirement that each urban water supplier, as defined in section 10617 of the Water Code, shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section 10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water

supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code;

- b. A requirement that each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, the shortage response actions adopted under section 10632 of the Water Code for a shortage level of up to twenty percent (Level 2), by a date to be set by the Water Board; and
- c. A requirement that each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, shortage response actions established by the Water Board, which shall take into consideration model actions that the Department of Water Resources shall develop for urban water supplier water shortage contingency planning for Level 2, by a date to be set by the Water Board.

To further conserve water and improve drought resiliency if the drought lasts beyond this year, I encourage urban water suppliers to conserve more than required by the emergency regulations described in this paragraph and to voluntarily activate more stringent local requirements based on a shortage level of up to thirty percent (Level 3).

- 4. To promote water conservation, the Department of Water Resources shall consult with leaders in the commercial, industrial, and institutional sectors to develop strategies for improving water conservation, including direct technical assistance, financial assistance, and other approaches. By May 25, 2022, the Water Board shall consider adopting emergency regulations defining "non-functional turf" (that is, a definition of turf that is ornamental and not otherwise used for human recreation purposes such as school fields, sports fields, and parks) and banning irrigation of non-functional turf in the commercial, industrial, and institutional sectors except as it may be required to ensure the health of trees and other perennial non-turf plantings.
- 5. In order to maximize the efficient use of water and to preserve water supplies critical to human health and safety and the environment, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended, with respect to the directives in paragraphs 3 and 4 of this Order and any other projects and activities for the purpose of water conservation to the extent necessary to address the impacts of the drought, and any permits necessary to carry out such projects or activities. Entities that desire to conduct activities under this suspension, other than the directives in paragraphs 3 and 4 of this Order, shall first request that the Secretary of the Natural Resources Agency make a determination that the proposed activities are eligible to be conducted under this suspension. The Secretary shall use sound discretion in applying this Executive Order to ensure that the suspension serves the purpose of accelerating conservation projects that are necessary to address impacts of the drought, while at the same time

protecting public health and the environment. The entities implementing these directives or conducting activities under this suspension shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

6. To support voluntary approaches to improve fish habitat that would require change petitions under Water Code section 1707 and either Water Code sections 1425 through 1432 or Water Code sections 1725 through 1732, and where the primary purpose is to improve conditions for fish, the Water Board shall expeditiously consider petitions that add a fish and wildlife beneficial use or point of diversion and place of storage to improve conditions for anadromous fish. California Code of Regulations, title 23, section 1064, subdivisions (a)(1)(A)(i)-(ii) are suspended with respect to any petition that is subject to this paragraph.
7. To facilitate the hauling of water for domestic use by local communities and domestic water users threatened with the loss of water supply or degraded water quality resulting from drought, any ordinance, regulation, prohibition, policy, or requirement of any kind adopted by a public agency that prohibits the hauling of water out of the water's basin of origin or a public agency's jurisdiction is hereby suspended. The suspension authorized pursuant to this paragraph shall be limited to the hauling of water by truck or bottle to be used for human consumption, cooking, or sanitation in communities or residences threatened with the loss of affordable safe drinking water. Nothing in this paragraph limits any public health or safety requirement to ensure the safety of hauled water.
8. The Water Board shall expand inspections to determine whether illegal diversions or wasteful or unreasonable use of water are occurring and bring enforcement actions against illegal diverters and those engaging in the wasteful and unreasonable use of water. When access is not granted by a property owner, the Water Board may obtain an inspection warrant pursuant to the procedures set forth in Title 13 (commencing with section 1822.50) of Part 3 of the Code of Civil Procedure for the purposes of conducting an inspection pursuant to this directive.
9. To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:
 - a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability

Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This paragraph shall not apply to permits for wells that will provide less than two acre-feet per year of groundwater for individual domestic users, or that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code.

10. To address household or small community drinking water shortages dependent upon groundwater wells that have failed due to drought conditions, the Department of Water Resources shall work with other state agencies to investigate expedited regulatory pathways to modify, repair, or reconstruct failed household or small community or public supply wells, while recognizing the need to ensure the sustainability of such wells as provided for in paragraph 9.
11. State agencies shall collaborate with tribes and federal, regional, and local agencies on actions related to promoting groundwater recharge and increasing storage.
12. To help advance groundwater recharge projects, and to demonstrate the feasibility of projects that can use available high water flows to recharge local groundwater while minimizing flood risks, the Water Board and Regional Water Quality Control Boards shall prioritize water right permits, water quality certifications, waste discharge requirements, and conditional waivers of waste discharge requirements to accelerate approvals for projects that enhance the ability of a local or state agency to capture high precipitation events for local storage or recharge, consistent with water right priorities and protections for fish and wildlife. For the purposes of carrying out this paragraph, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, and Chapter 3 (commencing with section 85225) of Part 3 of Division 35 of the Water Code and regulations adopted pursuant thereto are hereby suspended to the extent necessary to address the impacts of the drought. This suspension applies to (a) any actions taken by state agencies, (b) any actions taken by local agencies where the state agency with primary responsibility for the implementation of the directives concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b). The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.
13. With respect to recharge projects under either Flood-Managed Aquifer Recharge or the Department of Water Resources Sustainable

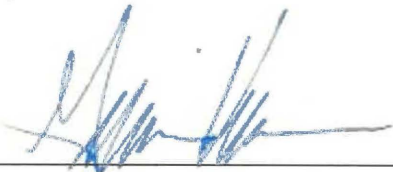
Groundwater Management Grant Program occurring on open and working lands to replenish and store water in groundwater basins that will help mitigate groundwater conditions impacted by drought, for any (a) actions taken by state agencies, (b) actions taken by a local agency where the Department of Water Resources concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

14. To increase resilience of state water supplies during prolonged drought conditions, the Department of Water Resources shall prepare for the potential creation and implementation of a multi-year transfer program pilot project for the purpose of acquiring water from willing partners and storing and conveying water to areas of need.
15. By April 15, 2022, state agencies shall submit to the Department of Finance for my consideration proposals to mitigate the worsening effects of severe drought, including emergency assistance to communities and households and others facing water shortages as a result of the drought, facilitation of groundwater recharge and wastewater recycling, improvements in water use efficiency, protection of fish and wildlife, mitigation of drought-related economic or water-supply disruption, and other potential investments to support short- and long-term drought response.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 28th day of March 2022.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State



Agenda Item: 19

Date: April 18, 2022

Subject: Upcoming Water Industry Events

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Board adopted Policy governing Director compensation and expense reimbursement section 200.20(g) states that Directors may receive a meeting stipend (currently \$100.00) for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Just because information is presented on upcoming water industry events, or regularly scheduled meetings of other water districts, does not necessarily imply that approval for a compensable meeting or reimbursement of expenses are triggered.

Below is a list of upcoming water industry events:

Upcoming Events

1. RWA Executive Committee Meeting
April 27, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
2. Cap-to-Cap
April 30 – May 4, 2022
Washington DC
<https://metrochamber.org/cap22/>
3. ACWA 2022 Spring Conference & Exhibition
May 3, 2022 – May 6, 2022
Sacramento, CA
<https://www.acwa.com/events/page/3/>
4. RWA Board Meeting
May 12, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>

Upcoming Water Industry Events

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5. RWA Executive Committee Meeting
May 25, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
6. SGA Board Meeting
June 9, 2022
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
7. RWA Executive Committee Meeting
June 22, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
8. RWA Board Meeting
July 14, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
9. RWA Executive Committee Meeting
July 27, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
10. SGA Board Meeting
August 11, 2022
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
11. CSDA Annual Conference and Exhibitor Showcase
August 22 – August 25, 2022
Palm Desert, CA
<https://members.cstda.net/imis1/EventDetail?EventKey=22ANNCONF>
12. RWA Executive Committee Meeting
August 24, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
13. RWA Board Meeting
September 8, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>

Upcoming Water Industry Events

April 18, 2022

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14. CSDA Special District Leadership Academy
September 18 – September 21, 2022
Napa, CA
<https://members.csdanet.com/EventDetail?EventKey=22SDLACON2>
15. RWA Executive Committee Meeting
September 28, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
16. SGA Board Meeting
October 13, 2022
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
17. CA-NV AWWA Annual Fall Conference
October 24-26, 2022
Sacramento, CA
https://www.ca-nv-awwa.org/canv/CNS/Events_Classes/Future_Events/CNS/EventsandClasses/Events.aspx?hkey=40976128-710b-4097-b27b-e35fe6133849
18. RWA Executive Committee Meeting
October 26, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
19. RWA Board Meeting
November 10, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>
20. ACWA 2022 Fall Conference & Exhibition
November 29, 2022 – December 2, 2022
Indian Wells, CA
<https://www.acwa.com/events/page/3/>
21. SGA Board Meeting
December 8, 2022
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
22. RWA Executive Committee Meeting
December 14, 2022
Virtual
<https://rwah2o.org/meetings/board-meetings/>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Tuesday of the month at 6:00 p.m.
- Citrus Heights Water District: <http://chwd.org/> - Every 3rd Wednesday of the month at 6:30 p.m.
- Del Paso Manor Water District: <https://www.delpasomanorwd.org/> (916)487-0419 - Every 1st Tuesday of the month at 6:30 p.m.
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month at 10:00 a.m.
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Mondays of the month at 9:00 a.m.
- Fair Oaks Water District: <http://www.fowd.com/> - Every 2nd Monday of the month at 6:30 p.m.
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month at 9:00 a.m.
- Orangevale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month at 4:00 p.m.
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month at 2:00 p.m.
- Rio Linda/Elverta Community WD: <http://www.rlecwd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month at 6:00 p.m.



Agenda Item: 20 a.

Date: April 18, 2022

Subject: Upcoming Policy Review – Employee Recruitment, Hiring and Promotion (PL - HR 009)

Staff Contact: Susan Schinnerer, Human Resources Administrator

The subject Policy is scheduled for its biennial review. The Policy was adopted by the Board on June 18, 2007, and was last reviewed by the Board on May 18, 2020.

Staff has reviewed the Policy and has no recommended changes.

The Policy is scheduled for Board review and approval at the May 16, 2022, regular Board meeting. If a Director desires to comment on the policy, staff requests that they do so by April 25, 2022. If no comment is received, this Policy will be placed as a Consent Item on the May 2022 regular Board meeting agenda.

This Policy update was not reviewed by legal counsel for this update.

Attachment:

1 – Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)

Sacramento Suburban Water District

Employee Recruitment, Hiring, and Promotion Policy

Adopted: June 18, 2007

Approved with changes on: May 18, 2020

100.00 Purpose of the Policy

To establish a uniform and consistent process for recruiting, hiring, and promoting District employees that is fair and equitable to all applicants and employees and hire the most qualified candidate that best meets the needs of the District.

200.00 Policy

The District is committed to ensuring a fair and equitable recruitment and hiring process that complies with all applicable state and federal laws; results in selecting the most qualified candidate based on the needs of the District; contributes to a diverse and dynamic work force; and, shall avoid any favoritism or discrimination. The process, which shall be utilized for all Introductory/Regular/Management and Temporary/Seasonal positions, shall identify and attract qualified candidates, including members of protected groups, and encourage the career growth of current staff. The District will not hire individuals with a documented past or present history of violence to ensure employee and customer safety.

210.00 Equal Opportunity Employer

The District is an equal opportunity employer, and employment decisions are made on the basis of merit, experience, and other bona fide occupational qualifications. The District is committed to complying with all applicable laws providing equal employment opportunities. This policy prohibits discrimination based on race, sex, color, national origin, ancestry, and all other protected classes under applicable federal or state laws. This policy applies to all persons involved in the operation of the District, including employees, directors, other officers, contractors, consultants, and vendors. This policy applies to all areas of employment, including recruitment, hiring, training, promotion, transfer, termination, reduction in force, compensation, and other benefits.

300.00 Authority and Responsibility

The General Manager is responsible for administering this policy and has established processes for recruiting, hiring, and promoting staff that align with this policy and the District's Strategic Plan, and are consistent with applicable state and federal labor

laws, as set forth in the Employee Recruitment, Hiring, and Promotion Procedure (PR - HR 009). Prior approval from the General Manager or his/her designee is required to fill vacant staff positions or to reorganize a department's existing staffing needs.

The General Manager or his/her designee must also approve the hiring or promotion of the recommended candidate and starting pay within the pay/salary band for the position. Nothing in this policy is intended to infringe on the duties of the General Manager as the General Manager has full power and authority to employ and discharge all employees, as authorized under California Water Code Section 30580.

The Board of Directors shall approve the hiring of any new staff positions that will increase the total number of regular, full-time District employees. The Board of Directors shall also determine the recruitment process and selection criteria to be used in the event of a vacancy in the position of General Manager.

400.00 Policy Review

This Policy shall be reviewed at least biennially.

REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE AGENDA

March 23, 2022; 8:30 a.m.

AGENDA

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 847-7589. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Executive Committee may consider any agenda item at any time during the meeting.

RWA Executive Committee Meeting
Wed, March 23, 2022 8:30 AM - 10:30 AM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/404693093>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 404-693-093

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Committee Members may request an item be removed for separate consideration.
 - 3a. Authorize a Teleconference Meeting
 - 3b. Minutes of the February 23, 2022, Executive Committee meeting**Action: Approve Consent Calendar**
- 4. AD HOC COMMITTEE UPDATES**
Information: Dan York, Chair and Jim Peifer, Executive Director
- 5. EMPLOYEE COMPENSATION STUDY AND POSITION RECLASSIFICATIONS UPDATE**
Information: Jim Peifer, Executive Director

6. FISCAL YEAR 2022-2023 BUDGET DISCUSSION ITEMS

Presentation and Discussion: Josette Reina-Luken, Financial and Administrative Services Manager

Action: Executive Committee to provide direction on various Fiscal Year 2022-2023 budget items

7. LEGISLATIVE/REGULATORY UPDATE

Presentation and Discussion: Ryan Ojakian, Legislative and Regulatory Affairs Manager

Action: Take Positions on State Legislation

Action: Affirm Positions on Federal Legislation

8. FUTURE MEETING FORMAT

Discussion: Jim Peifer, Executive Director

9. EXECUTIVE DIRECTOR'S REPORT

10. DIRECTORS' COMMENTS

ADJOURNMENT

Upcoming meetings:

Executive Committee Meeting: Wednesday, April 27, 2022 commencing 8:30 a.m. at the RWA Office, the location is subject to change depending on the COVID-19 emergency.

Regular Board Meeting: Thursday, May 12, 2022 commencing 9:00 a.m. at the RWA Office, the location is subject to change depending on the COVID-19 emergency.

The RWA Board Meeting electronic packet is available on the RWA website at <https://rwah2o.org/meetings/board-meetings/> to access and print the packet.

SACRAMENTO GROUNDWATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, April 7, 2022; 9:00 a.m.

AGENDA

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection on SGA's website. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact cpartridge@rwah2o.org. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Meeting Information:

SGA Board Meeting
Thu, Apr 7, 2022 9:00 AM - 12:00 AM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/917064789>

You can also dial in using your phone.

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Access Code: 917-064-789

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Board members may request an item be removed for separate consideration.
 - a. Extend Resolution 2021-02, including requisite findings, to renew authorization to hold meetings of the Board of Directors via teleconference pursuant to Assembly Bill 361 until such time as the State of Emergency resulting from the COVID-19 pandemic no longer impacts the ability of Board members and the public to safely meet in person.
 - b. Approve the minutes of February 10, 2022 Board meeting

Action: Approve Consent Calendar Items

4. SGA FISCAL YEAR 2022 – 2023 BUDGET

Information and Presentation: Josette Reina-Luken, Financial and Administrative Services Manager

Action: Adopt Resolution No. 2022-01 to fund the administrative and program budgets for FY2022 – 2023 and provide for the collection of said funds.

5. GROUNDWATER SUSTAINABILITY PROGRAM UPDATE

Information and Presentation: Rob Swartz, Manager of Technical Services

6. LEGISLATIVE/REGULATORY UPDATE

Information and Presentation: Ryan Ojakian, Legislative and Regulatory Affairs Manager

7. FUTURE MEETING FORMAT

Discussion: Jim Peifer, Executive Director

8. SACRAMENTO CENTRAL GROUNDWATER AUTHORITY – 3X3 UPDATE

Information: Marcus Yasutake (Chair), Randy Marx (Vice Chair), and Robert Reisig

9. EXECUTIVE DIRECTOR’S REPORT

10. DIRECTORS’ COMMENTS

ADJOURNMENT

Next SGA Board of Director’s Meetings:

June 9, 2022, 9:00 a.m. at the RWA/SGA office, 5620 Birdcage Street, Ste. 110, Citrus Heights, the location is subject to change depending on the COVID-19 emergency.

Notification will be emailed when the SGA electronic packet is complete and posted on the SGA website at <https://www.sgah2o.org/meetings/board-meetings/>.

Craig Locke's AB1234

March 22nd

Without Water

World Water Day, the Keep Long Valley Green (KLVG) will launch the virtual premiere of our film Without Water.

Without Water documents the ongoing dispute between the Los Angeles Department of Water & Power (DWP) and various stakeholders in Long Valley, California. Filmed by acclaimed director Jonathan Hyla, Without Water dives into DWP's plan to reduce or eliminate irrigation allotments on leased lands in Long and Little Round Valleys – Mono County lands that have been irrigated for hundreds of years. Today, these lands, as well as the ranchers and community members that rely on them, are facing an uncertain future due to the scarcity of water created by climate change and Los Angeles County's water demand.

The event will begin at 6:30 pm with the premiere of Without Water and a panel will follow. We are excited to announce two of our confirmed panelists: Jonathan Hyla, director of the film, and Matt Kemp, Long Valley rancher. Additional panelists will be announced closer to the film premiere.

March 21th

SSWD Redistricting Meeting

March 16th

AeroJet CAG

March 15th

Kennedy Jenks Breakfast - Get the Lead Out! Revised Lead and Copper Rule - Compliance in 2024

The Revised Lead and Copper Rule, effective as of December 2021, implements several changes to the existing Lead and Copper Rule including new regulatory limits and improvements in sampling procedures focused on removing lead in distribution systems. Amongst these changes is the critical requirement for drinking water systems to submit an inventory detailing all service lines in the distribution system by the 2024 compliance date. This presentation provides detailed updates on changes to the Revised Lead and Copper Rule and actions that can be taken now for compliance in 2024, focused on developing service line inventories. Information on the current state, methodology, and research on identifying service lines will also be presented.

Attendees will learn about; Major changes to the new Revised Lead and Copper Rule, Actions and steps to take now for compliance in 2024, Methods to build a service line inventory and to identify service line materials

March 15th

Defining the Cybercrime Landscape for 2022: Trends, Concerns, and Preparation

As the cyberthreat landscape rapidly evolves and the escalating risk of cyberattacks and data breaches continues to escalate, never has the need been greater for organizations to proactively prepare for an attack. For its not if, but when an attack will happen. Cybercriminals are finding new ways to adapt, learn and infiltrate smart devices, computers, systems, and network infrastructure with alarming precision and frequency. Join us for the webinar to learn how your organization can acclimate to the changing threat landscape.

Key Takeaways:

- Discover where we've been and where we're headed in the fight against cybercrime

- In-depth review into the types of cyberattacks we're seeing and how to mitigate the risk of an attack on your organization
- From internal and external networks to user endpoints, acquire greater insight into fortifying information systems and valuable assets against cyberthreats
- Gain knowledge about the protocols and solutions you can use to optimize your security program

March 11th

NACWA 30th Annual Meeting

https://us02web.zoom.us/j/86113837725?mc_cid=2ed2ff9084&mc_eid=684c861e95#success

March 10th

RWA Board Meeting

March 7th

RWA Conversation with Karla Nemeth

Please join us as Karla Nemeth, Director of the California Department of Water Resources, shares her thoughts on the statewide water supply outlook for 2022 and how DWR works to balance water supply and environmental needs during drought in RWA's first virtual Coffee Chat of 2022.

March 3rd

Water Forum Plenary Information Session - Central Valley Salmon Recovery Project

The Reorienting to Recovery seeks to engage interested parties across the salmonid landscape in an inclusive, collaborative, and structured process to: identify a suite of implementable and impactful actions that will advance the recovery of the four distinct runs of California Central Valley (CV) salmon and steelhead throughout their life cycle; and establish broad support and buy-in for these preferred actions by making trade-offs transparent and balancing participants diverse values, perspectives, and priorities.

March 2nd

Readiness Against the Rising Tide of Industrial Cyber Attacks

Key Findings from Research Completed in November 2021 on the State of Cybersecurity Across Water & Wastewater Utilities. As headlines point out, cyber attackers have industrial organizations in their sites and manifesting a readiness plan is critical to proactively protect citizens and industrial systems. Even the U.S. Government, in the recent National Security Memorandum, has identified the need for cybersecurity readiness in water and waste water as a key sector within critical infrastructure that requires protection. WaterWorld teamed with Fortinet to uncover the challenges and priorities concerning cybersecurity for water and waste water utilities. During this webinar, we will review the findings from the research concerning the state of cybersecurity across Water & Wastewater, Water or Wastewater only entities.

March 1st

DPMWD Board Meeting

Jay Boatwright
Attended meetings
March 2022

- 03/02/22: Attended LAFCO budget meeting in advance of becoming the SSWD representative
- 03/03/22: Phone Call with Jim Peifer re RWA, SGA, his background, historical information, SGA/RWA merger. Jim provided me with the RWA 2025 Strategic plan, 2021 Legislative and Regulatory Advocacy Annual report and the 2020 Regional Water Efficiency Program Annual Report. Jim said the 2021 report will be available soon.
- 03/07/22: RWA presentation: A conversation with DWR Director Karla Nemeth.
- 03/10/22: Attended RWA regular meeting, which included the budget discussion, regulatory updates, SGA/SCGA merger update, drought update.
- 03/13/22: Attended EPA UCMR 5 presentation re revisions to the Unregulated Contaminant Monitoring Rule for Public Water Systems. Discussed new testing plans and schedule, including PFAS.
- 03/18/22: Met with GM York to review the agenda for the upcoming meeting.
- 03/21/22: SSWD Special and Regular meeting, including closed session.