



Agenda

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting

3701 Marconi Avenue, Suite 100
Sacramento, CA 95821

Wednesday, July 20, 2022
2:00 p.m.

This meeting will be conducted both in-person in the Sacramento Suburban Water District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/86285680479?pwd=fcme11xlax3C4DcPn8esdlivXbO9uH.1>

Meeting ID: 862 8568 0479

Password: 865621

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Please mute your line.

Where appropriate or deemed necessary, the Committee may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Committee less than 72 hours before the meeting are available for public inspection at each Agency's Administrative Offices.

The public may address the Committee concerning an agenda item either before or during the Committee's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to either one of the General Managers. The Chairperson will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Consent Items

The Committee will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Committee member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

- 1. Minutes of the February 18, 2022, CWD/SSWD 2x2 Committee Meeting
Recommendation: Approve subject minutes.
- 2. Minutes of the June 16, 2022, CWD/SSWD 2x2 Committee Meeting
Recommendation: Approve subject minutes.

Items for Discussion and/or Action

- 3. Combination Study Business Case Analysis Status Update
Recommendation: Review and discuss the update from Raftelis.

Adjournment

I certify that the foregoing agenda for the July 20, 2022, meeting of the Carmichael Water District/Sacramento Suburban Water District 2x2 Committee was posted by July 12, 2022 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and at the Carmichael Water District office, 7837 Fair Oaks Boulevard, Carmichael, CA 95608, and was made available to the public during normal business hours.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District

Agenda Item: 1

Date: July 20, 2022

Subject: Minutes of the February 18, 2022, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the draft minutes of the February 18, 2022, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting.

Attachment:

1 – Draft Minutes



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Ad Hoc Committee Meeting February 18, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #820 7282 4895

Call to Order – Videoconference/Audioconference Meeting

Chair Jeff Nelson called the meeting to order at 3:00 p.m.

Roll Call

SSWD Directors

Present: Craig Locke and Dave Jones.

SSWD Directors

Absent: None.

CWD Directors

Present: Mark Emmerson and Jeff Nelson.

CWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York (SSWD GM York), Assistant General Manager Matt Underwood, Julie Nemitz, Susan Schinnerer, and Heather Hernandez-Fort.

CWD Staff Present: General Manager Cathy Lee (CWD GM Lee).

Public Present: Kevin Thomas.

Announcements

None.

Public Comment

None.

Consent Items

1. Minutes of the November 18, 2021, CWD/SSWD 2x2 Ad Hoc Committee Meeting

SSWD Director Locke moved to approve the Consent Item; SSWD Director Jones seconded. The motion passed by unanimous vote.

AYES:	Locke, Jones, Emmerson, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **Combination Study Business Case Analysis – Proposal Review**

SSWD GM York and CWD GM Lee presented the staff report and answered clarifying questions.

SSWD Director Locke expressed he would like to meet with Raftelis to review their proposal, and include some additions to the scope of work.

SSWD Director Jones added to inquire if they could identify any fatal flaws and if the unionized staff would be an issue, and how to overcome it.

CWD Director Emmerson noted he was interested in the cost savings to both districts, and was interested in the business case analysis.

Chair Nelson summarized that the Committee agreed with the proposal from Raftelis, noting it was within the expectations of the Committee, and further expressed that he, Director Locke, and both General Managers would schedule a meeting with Raftelis to review and discuss the scope of work, adding what they felt was necessary. He expressed that they would relay what was discussed to the Committee, with the new scope and cost, noting if the Committee approved, both districts would bring it to their full Boards for approval.

SSWD Director Locke added that he was interested in regional water supply and reliability.

CWD Director Nelson added he would like to see what the governance scenarios looked like, and requested for Raftelis to put together some different potential governance scenarios.

Adjournment

Chair Nelson adjourned the meeting at 3:41 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

Agenda Item: 2

Date: July 20, 2022

Subject: Minutes of the June 16, 2022, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the draft minutes of the June 16, 2022, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting.

Attachment:

1 – Draft Minutes



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting June 16, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #865 1178 3849

Call to Order – Videoconference/Audioconference Meeting

Chair Jeff Nelson called the meeting to order at 2:01 p.m.

Roll Call

SSWD Directors

Present: Dave Jones.

SSWD Directors

Absent: Craig Locke.

CWD Directors

Present: Mark Emmerson and Jeff Nelson.

CWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York (SSWD GM York) and Grayson Moyse.

CWD Staff Present: General Manager Cathy Lee (CWD GM Lee).

Public Present: Seth Garrison, Zach Green, Ted Costa, and William Eubanks.

Announcements

None.

Public Comment

None.

Consent Items

1. **Minutes of the February 18, 2022, CWD/SSWD 2x2 Committee Meeting**
The committee requested to bring the minutes of the February 18, 2022 meeting to the next CWD/SSWD 2x2 Committee Meeting for review and approval.

SSWD GM York expressed staff would send them out again before the next meeting.

Items for Discussion and/or Action

2. **Combination Study Business Case Analysis Status Update**

SSWD GM York introduced Seth Garrison and Zach Green with Raftelis who provided an update to the Business Case Analysis study and answered clarifying questions.

William Eubanks asked clarifying questions.

Adjournment

Chair Nelson adjourned the meeting at 2:20 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

DRAFT

Agenda Item: 3

Date: July 20, 2022

Subject: Combination Study Business Case Analysis Status Update

Staff Contact: Dan York, SSWD General Manager
Cathy Lee, CWD General Manager

Recommended Committee Action:

Receive Combination Study Business Case Analysis Status Update presentation by Raftelis.

Discussion:

Raftelis will present a status update to the Committee.