

Agenda  
Sacramento Suburban Water District  
**Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, July 18, 2022  
6:00 p.m.

**This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/84312580201?pwd=citid2VtZWpacTVxQ25MRlVfb3NwZz09>

**Meeting ID: 843 1258 0201**

**Password: 077907**

**You can also dial in using your phone: 1 (669) 900-6833**

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>  
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-

agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings  
*Recommendation: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).*
2. Minutes of the June 20, 2022, Regular Board Meeting  
*Recommendation: Approve subject minutes.*
3. Minutes of the June 27, 2022, Special Board Workshop  
*Recommendation: Approve subject minutes.*
4. Treasurer's Report  
*Recommendation: Approve the items in the report as recommended.*

5. Policy Review – Employee Standards of Conduct and Discipline Policy (PL – HR 011)  
***Recommendation: Approve subject policy with changes.***
6. Policy Review – Director Sexual Harassment Prevention Training Policy (PL - BOD 005)  
***Recommendation: Approve subject policy with changes.***
7. Policy Review – Electronic Mail, Internet and Computer Use Policy (PL - IT 005)  
***Recommendation: Approve subject policy with changes.***

### **Public Hearing**

8. Public Hearing on Proposed Ordinance No. 2022-01 – An Ordinance of the Board of Directors of Sacramento Suburban Water District Fixing the Compensation of Directors  
***Recommendation: Conduct a Public Hearing on proposed Ordinance No. 2022-01 – An Ordinance of the Board of Directors of Sacramento Suburban Water District Fixing the Compensation of Directors.***

### **Items for Discussion and/or Action**

9. Ordinance No. 2022-01 – An Ordinance of the Board of Directors of the Sacramento Suburban Water District Fixing the Compensation of Directors  
***Recommendation: Following the Public Hearing, consider enacting Ordinance No. 2022-01 fixing Director Compensation at \$125 per day's service for up to 10 days of service each month and a schedule of annual increases in compensation of 5% maximum each year.***
10. Former General Manager Post-Retirement Medical Costs  
***Recommendation: Review and provide direction on former General Manager Rob Roscoe's request for reimbursement of Medicare premiums and premiums above the Board-established "cap" on the District's maximum payment for retiree medical insurance premiums***
11. Sacramento Suburban Water District and Del Paso Manor Water District 2x2 Committee  
***Recommendation: Approve and assemble a 2x2 Committee to discuss a potential combination of Del Paso Manor Water District and Sacramento Suburban Water District into one organization.***
12. Late Night Water Waste Patrols  
***Recommendation: Approve a Water Conservation Budget amendment of \$40,000 for late night water waste patrol efforts.***

13. Annual Fraud Prevention Presentation

***Recommendation: No action. Receive staff presentation and review fraud prevention policies and procedures for District operations. Direct staff as appropriate.***

### **General Manager's Report**

14. General Manager's Report
  - a. Grant of Easement and Right of Way
  - b. Sacramento Groundwater Authority and Sacramento Central Groundwater Authority

### **Department/Staff Reports**

15. Financial Report
  - a. Financial Statement Highlights
  - b. Budgets
16. District Activity Report
17. Engineering Report
  - a. Major Capital Improvement Program Projects
  - b. Active Wells
  - c. Planning Documents
  - d. Other Projects

### **Information Items**

18. Social Media Update
19. Upcoming Water Industry Events
20. Upcoming Policy Review
  - a. Budget Policy (PL – Fin 012)
  - b. Return to Work Policy (PL – HR 007)

- c. Discrimination and Harassment Training Policy (PL – HR 012)
- d. Workplace Violence Policy (PL - HR 013)

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 21. a. Regional Water Authority (Director Jones)  
Agenda for the July 7, 2022 meeting.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agenda for the June 22, 2022 meeting.
- b. Sacramento Groundwater Authority (Director Wichert)  
None.
- c. Director Reports – AB 1234

**Committee Reports**

- 22. a. Carmichael Water District/SSWD 2x2 Meeting (Director Locke)  
Draft Minutes from the June 16, 2022 meeting.

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Adjournment**

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**Upcoming Meetings**

Wednesday, July 20, 2022, at 2:00 p.m., CWD/SSWD 2x2 Committee Meeting  
Monday, August 15, 2022, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the July 18, 2022, meeting of the Sacramento Suburban Water District Board of Directors was posted by July 13, 2022, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District