

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, September 19, 2022
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/83612381932?pwd=Sy9JVXRqeGZlQVhZL000TkpSZnZVZz09>

Meeting ID: 836 1238 1932

Password: 207259

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-

agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings
Recommendation: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
2. Minutes of the August 15, 2022, Regular Board Meeting
Recommendation: Approve subject minutes.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. Policy Review – Public Works Contracting Policy (PL – Eng 002)
Recommendation: Ratify subject policy without changes.

5. Policy Review – Environmental Sustainability Policy (Adm 005)
Recommendation: Approve subject policy with changes.
6. Policy Review – Directors’ Compensation and Expense Reimbursement Policy (PL - BOD 003)
Recommendation: Approve subject policy with changes.
7. Policy Review – Information Technology/Disaster Recovery Policy (PL - IT 004)
Recommendation: Approve subject policy with changes.

Public Hearing

8. 2022 Triennial Public Health Goal Report
Recommendation: Hold a public hearing on the 2022 Triennial Public Health Goal Report. Receive staff presentation, open public hearing, receive public comment on the 2022 Triennial Public Health Goal Report, close public hearing, and respond as appropriate to public comments.

Items for Discussion and/or Action

9. Accepting the 2022 Triennial Public Health Goal Report
Recommendation: Following the Public Hearing, consider accepting the 2022 Triennial Public Health Goal Report.
10. Long-Term Contract With a Groundwater Well Contractor – Kirby’s Pump and Mechanical. Inc.
Recommendation: Authorize the General Manager to negotiate final terms and execute a long-term contract with Kirby’s Pump and Mechanical, Inc., a licensed well contractor, with a term not to exceed 5 years and a guaranteed minimum payment, and with an option to purchase, subject to legal counsel review.
11. Succession Planning Program
Recommendation: Receive report on the current status of the District’s Succession Planning efforts due to potential retirements, promotions, and general attrition, discuss the General Manager’s plans to address the issue, and approve the General Manager’s use of a “floating vacancy.”
12. Water Distribution Operator Vendor Showcase
Recommendation: Receive staff presentation.

General Manager's Report

13. General Manager's Report
 - a. Del Paso Manor Water District/Sacramento Suburban Water District 2x2 Committee Meeting
 - b. Conflict of Interest Code
 - c. Heat Wave Response

Department/Staff Reports

14. Financial Report
 - a. Summary
 - b. Financial Statement Highlights
 - c. Budgets
15. District Activity Report
16. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Active Wells
 - c. Planning Documents
 - d. Other Projects

Information Items

17. Report on 2023 CalPERS Health Plan Premiums
18. Upcoming Water Industry Events
19. Upcoming Policy Review
 - a. Procurement Policy (PL – Fin 005)
 - b. Driver Record and Insurance Review Policy (PL – HR 006)

- c. Lease and Subscription-Based Information Technology Arrangements Accounting Policy (PL – Fin 015)

- d. Capital Improvement Program Policy (PL – Eng 003)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 20. a. Regional Water Authority (Director Jones)
Agenda for the September 8, 2022 meeting.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the August 24, 2022 meeting.

- b. Sacramento Groundwater Authority (Director Wichert)
None.

- c. Director Reports – AB 1234

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

- Tuesday, September 20, 2022 at 2:00 p.m., DPMWD/SSWD 2x2 Committee Meeting
- Wednesday, October 5, 2022, at 5:00 p.m., Special Board Workshop
- Monday, October 10, 2022, at 3:30 p.m., Audit Committee Meeting
- Thursday, October 13, 2022, at 4:00 p.m., CWD/SSWD 2x2 Committee Meeting
- Monday, October 17, 2022, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the September 19, 2022, meeting of the Sacramento Suburban Water District Board of Directors was posted by September 14, 2022, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District