

## **Minutes**

### **Sacramento Suburban Water District Regular Board Meeting Monday, June 20, 2022**

#### **Location:**

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, Audio Conference at 1-669-900-6833,  
and Video Conference using Zoom at Meeting Id #836 5402 0212

#### **Call to Order**

President Locke called the meeting to order at 6:00 p.m. He expressed he was not feeling well and turned the gavel to Vice President Jones (Director Jones) to conduct the meeting.

#### **Pledge of Allegiance**

Director Jones led the Pledge of Allegiance.

#### **Roll Call**

Directors Present: Jay Boatwright, Dave Jones, Kevin Thomas, Robert Wichert, and Craig Locke via Zoom.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Todd Artrip, Greg Bundesen, and Julie Nemitz.

Public Present: William Eubanks, Ted Costa, Paul Helliker, Cathy Lee, and Jeff Nelson.

#### **Announcements**

General Manager Dan York (GM York) announced:

- The new District map on the boardroom wall.

#### **Public Comment**

None.

#### **Consent Items**

1. **AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings**
2. **Minutes of the May 16, 2022, Regular Board Meeting**
3. **Treasurer's Report**

4. **Policy Review – Information Technology/Disaster Recovery Policy (PL - IT 004)**

Director Wichert requested to pull Item 4 for discussion.

Director Wichert moved to approve all Consent Items except Item 4; Director Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 4, Director Wichert expressed there was no reference in the policy of the standards or certifications that the District should comply with, and he felt that it should be included the policy. He additionally commented on Section 200.40, number 4, noting that he wanted to be sure dormant items were caught.

Director Wichert requested to table Item 4 for further clarification.

GM York expressed staff would bring the item back to the July regular Board meeting with further clarification.

**Items for Discussion and/or Action**

5. **2023 Budget Preparation Timeline**

Jeff Ott (Mr. Ott) presented the staff report and answered clarifying questions.

William Eubanks (Mr. Eubanks) recommended the Board revisit the policy to incorporate all unspent money from CIP, and place it in reserves.

Director Thomas moved to approve the staff recommendation; Director Wichert seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

6. **Committee and Liaison Appointments for 2022**

President Locke presented the staff report and appointed Director’s Boatwright and Wichert as SGA alternates.

7. **Sacramento Groundwater Authority and Sacramento Central Groundwater Authority Consolidation Evaluation Update**

GM York presented the staff report and answered clarifying questions.

Director Wichert expressed he felt there were cost savings associated with having just the one organization to manage the resources, he was in favor of consolidating the two organizations. He additionally expressed that each agency should be allowed to have a voice and a vote, so that no one felt left out.

Ted Costa provided further information on the discussions at the meetings between SGA and SCGA. He additionally promoted the importance of good governance.

Jeff Nelson expressed that Carmichael Water District was going to discuss this topic at their next Board meeting. He added that he felt too many agencies involved could make things difficult and he felt that a lot of the questions about the consolidation have not been answered.

GM York expressed there is a lot of discussion and that it takes time to vet out the information.

The Board requested staff to bring updated information back to the Board at future meetings, including cost savings.

## **General Manager's Report**

### **8. General Manager's Report**

GM York presented the staff report and answered clarifying questions.

- a. *Grant of Easement and Right of Way*  
A written report was provided.
- b. *Bureau of Reclamation Tour – Sacramento Region Groundwater Bank*  
A written report was provided.
- c. *Director's Compensation and Expense Reimbursement Policy Update*  
A written report was provided.

## **Department/Staff Reports**

### **9. Financial Report**

Mr. Ott presented the staff report and answered clarifying questions.

- a. *Financial Statements*  
A written report was provided.
- b. *Financial Highlights*  
A written report was provided.
- c. *Budgets*  
A written report was provided.

10. **District Activity Report**  
Todd Artrip (Mr. Artrip) presented the staff report and answered clarifying questions.
11. **Engineering Report**  
Dana Dean presented the staff report and answered clarifying questions.  
  
Mr. Eubanks inquired about the status of the permitting process.
  - a. *Major Capital Improvement Program Projects*  
A written report was provided.
  - b. *Active Wells*  
A written report was provided.
  - c. *Planning Documents*  
A written report was provided.
  - d. *Other Projects*  
A written report was provided.

#### **Information Items**

12. **Association of California Water Agencies/Joint Powers Insurance Authority H.R. LaBounty Safety Award**  
Mr. Artrip presented the staff report.
13. **Water Conservation Survey**  
Greg Bundesen presented the staff report and answered clarifying questions.
14. **Biannual Groundwater Level Report**  
Mr. Artrip presented the staff report and answered clarifying questions.  
  
Director Boatwright inquired what the vertical line on the graph represented.  
  
GM York expressed staff would get him the answer.
15. **Upcoming Water Industry Events**  
A written report was provided.
16. **Upcoming Policy Review**  
A written report was provided.
  - a. Employee Standards of Conduct and Discipline Policy (PL – HR 011)
  - b. Director Sexual Harassment Prevention Training Policy (PL - BOD 005)

- c. Electronic Mail, Internet and Computer Use Policy (PL - IT 005)
- d. Capital Improvement Program Policy (PL – XX)

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 17. a. Regional Water Authority (Director Jones)  
None.

Regional Water Authority Executive Committee (General Manager York)  
The agenda for the May 25, 2022 meeting was provided.

- b. Sacramento Groundwater Authority (Director Wichert)  
The agenda for the May 17, 2022 Special Board Meeting, and the June 9, 2022 Board meeting were provided.

- c. Director Reports – AB 1234

Director Thomas provided an oral report on the Del Paso Manor Water District Board meeting he attended on May 3, 2022; his meeting with the General Manager on May 6, 2022; the RWA Board meeting he attended on May 12, 2022; the SGA Special Board Meeting he attended on May 17, 2022; and the AeroJet CAG meeting he attended on May 18, 2022.

**Committee Reports**

- 18. a. Carmichael Water District/SSWD 2x2 Meeting (Director Locke)  
The draft Agenda for the June 16, 2022 meeting was provided.

Mr. Eubanks expressed he felt the meetings were not very productive.

**Director’s Comments/Staff Statements and Requests**

None.

**Adjournment**

Director Jones adjourned the meeting at 7:39 p.m.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District