

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, December 19, 2022
6:00 p.m.

This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/85325188382?pwd=ZzZtejBwck1lWFpBMm01U05vMVVGdz09>

Meeting ID: 853 2518 8382

Password: 513165

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-

agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Swearing in Newly Elected Directors

The District Secretary will swear in the newly elected Directors.

Call to Order

Pledge of Allegiance

Roll Call

Election of District Officers

1. Election of District Officers

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

2. AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings
Recommendation: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
3. Minutes of the November 21, 2022, Regular Board Meeting
Recommendation: Approve subject minutes.

4. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
5. Policy Review – Claims Processing Policy (PL - Adm 007)
Recommendation: Approve subject policy with changes.
6. Policy Review – Investment Policy (PL – Fin 003)
Recommendation: Approve subject policy with changes and Affirm the Board of Directors desire to delegate its investment authority to the District Treasurer for a period of one year (Calendar Year 2023) pursuant to Government Code section 53607 and Investment Policy.
7. Policy Review – Capital Improvement Program Policy (PL – Eng 003)
Recommendation: Adopt new Board Policy.
8. General Manager and Director Out of State Travel Request
Recommendation: Approve the General Manager and Director(s) out of state travel to attend the Sacramento Metro Chamber's Cap-to-Cap Conference.

Items for Discussion and/or Action

9. Resolution No. 22-14 Honoring James Arenz On His Retirement
Recommendation: Approve subject Resolution.
10. State of the District 2022
Recommendation: No action. The General Manager will provide the State of the District 2022 presentation.
11. Memorandum of Understanding with Del Paso Manor Water District for a Communications Plan for Public Outreach on the Combination Discussions
Recommendation: Approve the Memorandum of Understanding with Del Paso Manor Water District for a Communications Plan for Public Outreach on the Combination Discussions and authorize the General Manager to sign the Memorandum of Understanding, subject to final review and approval by District legal counsel.
12. Disconnections for Delinquency
Recommendation: Cease the use of temporary disconnections of water services as the primary means of collection on delinquent accounts and begin using the direct tax levy. Direct staff to update the appropriate regulations and policies necessary to begin using the direct levy process instead, by adding delinquent bills to the Sacramento County secured property tax roll each August 1, starting in 2023.

13. Committee and Liaison Appointments for 2023

Recommendation: The Board President will consider committee and liaison appointments for 2023.

General Manager's Report

14. General Manager's Report
 - a. Loehman's Plaza Fire Loop
 - b. Municipal Services Review Update

Department/Staff Reports

15. Financial Report
 - a. Financial Statement Highlights
 - b. Budgets
16. District Activity Report
17. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Active Wells
 - c. Planning Documents
 - d. Other Projects

Information Items

18. ACWA/JPIA President's Special Recognition Award
19. Association of California Water Agencies/Joint Powers Insurance Authority H.R. LaBounty Safety Award
20. Sacramento County Local Agency Formation Commission Annexation Proposal for a Development Project
21. Upcoming Water Industry Events

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

22. a. Regional Water Authority (Director Wichert)

None.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the December 14, 2022 meeting.

- b. Sacramento Groundwater Authority (Director Wichert)

Agenda for the December 8, 2022 meeting.

- c. Director Reports – AB 1234

Committee Reports

23. a. Del Paso Manor Water District/SSWD 2x2 Meeting (Director Wichert)

Agenda from the December 6, 2022 meeting.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

24. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

Wednesday, December 21, 2022, at 4:00 p.m., CWD/SSWD 2x2 Committee Meeting

Monday, January 23, 2023, at 5:45 p.m., Financial Corporation Meeting

Monday, January 23, 2023, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the December 19, 2022, meeting of the Sacramento Suburban Water District Board of Directors was posted by December 14, 2022, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York

General Manager/Secretary

Sacramento Suburban Water District