

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 23, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/85101776102?pwd=YW9tYWdqUU5KbGo0bEUzclpuVTFCdz09>

Meeting ID: 851 0177 6102

Password: 466027

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either

agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings
Recommendation: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held in part by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
2. Minutes of the December 19, 2022, Regular Board Meeting
Recommendation: Approve subject minutes.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.

4. Municipal Services Review
Recommendation: Authorize the General Manager to negotiate and execute a contract with Plan West Partners to complete a Municipal Services Review and Sphere of Influence for Sacramento Suburban Water District, in the amount of \$22,000, subject to final review and approval by District legal counsel.

Items for Discussion and/or Action

5. Carmichael Water District and Sacramento Suburban Water District Combination Discussions – A Business Case for a Potential Combination
Recommendation: Amend agreement with Raftelis, in the amount of \$20,000, to address inconsistencies in the Draft Carmichael Water District and Sacramento Suburban Water District Business Case for a Potential Combination report. Authorize the General Manager to sign the amended agreement, subject to final review and approval by District legal counsel.
6. Carmichael Water District and Sacramento Suburban Water District Combination Discussion – Next Steps
Recommendation: Approval to continue further detailed analysis of the Combination Discussions between Carmichael Water District and Sacramento Suburban Water District.
7. Memorandum of Understanding with Carmichael Water District for a Communications Plan for Public Outreach on the Combination Discussions
Recommendation: Approve the Memorandum of Understanding with Carmichael Water District for a Communications Plan for Public Outreach on the Combination Discussions and authorize the General Manager to sign the Memorandum of Understanding, subject to final review and approval by District legal counsel.
8. Policy Review – Capital Asset Policy (PL - Fin 002)
Recommendation: Approve subject policy with changes.
9. 2023 Committee and Liaison Assignments
Recommendation: The Board President will appoint Board committees and assign Board member liaisons to outside organizations.
10. Nominate Director Jay Boatwright for the Sacramento Local Agency Formation Commission Special District Advisory Committee – Office B
Recommendation: Direct the Secretary of the Board to nominate Director Jay Boatwright to be considered for the position of Special District Advisory Committee - Office B, per his request.

General Manager's Report

11. General Manager's Report
 - a. Conjunctive Use Program
 - b. Storm Update

Department/Staff Reports

12. Financial Report
 - a. Financial Statement Highlights
 - b. Budgets
13. District Activity Report
14. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Active Wells
 - c. Planning Documents
 - d. Other Projects

Information Items

15. Upcoming Water Industry Meetings/Conferences
16. Upcoming Policy Review
 - a. Debt Obligation Continuing Disclosure Policy (PL – Fin 013)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

17. a. Regional Water Authority (Director Wichert)
Agendas for the Dec 16, 2022, and January 12, 2023 meetings.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the Dec 21, 2022 meeting.

- b. Sacramento Groundwater Authority (Director Thomas)
Agenda for the Dec 8, 2022 meeting.
- c. Director Reports – AB 1234

Committee Reports

- 18. a. Carmichael Water District/SSWD 2x2 Committee Meeting
Agenda from the December 21, 2022 meeting.
- b. Del Paso Manor Water District/SSWD 2x2 Committee Meeting
Agenda from the January 10, 2023 meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 19. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

Wednesday, February 8, 2023, at 4:00 p.m., CWD/SSWD 2x2 Committee Meeting

Tuesday, February 14, 2023, at 2:00 p.m., DPMWD/SSWD Committee Meeting

Monday, February 27, 2023, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 23, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by January 18, 2023, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District