

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, March 20, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/84283752757?pwd=c1JXcGVdWC85OEZlSDdhNFA0aXVQZz09>

Meeting ID: 842 8375 2757

Password: 346389

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the February 22, 2023, Special Board Meeting
Recommendation: Approve subject minutes.
2. Minutes of the February 27, 2023, Regular Board Meeting
Recommendation: Approve subject minutes.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. Facilities and Operations Committee Mission Statement and Charter Update
Recommendation: Approve the Facilities and Operations Committee Mission Statement and Charter, with changes.

5. Resolution No. 23-02, a Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing the General Manager to Execute a Letter of Agreement and Individual Annual Contracts for a Period of Five Years for Surplus Central Valley Project Water Under Section 215 Between the District and the United States Bureau of Reclamation
Recommendation: Adopt subject resolution.

Items for Discussion and/or Action

6. Committee and Liaison Appointments for 2023
Recommendation: The Board President makes appointments to Board committees and assigns Board member liaisons to outside organizations.
7. Carmichael Water District and Sacramento Suburban Water District Combination Discussion – Communications Plan
Recommendation: Receive update on Communications Plan and approve attached outreach materials.
8. Water Meter Asset Management Plan
Recommendation: Approve the Water Meter Asset Management Plan Update, as presented to the Facilities and Operations Committee on March 1, 2023. The Committee supported the Water Meter Asset Management Plan and recommended it to be an Action Item at the March 20, 2023 regular Board meeting.
9. Ordinance No. 2023-01 – An Ordinance of the Board of Directors of Sacramento Suburban Water District Amending Regulations 2, 3, 5, and 6 of the Regulations Governing Water Service
Recommendation: Consider enacting Ordinance No. 2023-01 amending Regulations 2, 3, 5, and 6 of the Regulations Governing Water Service for Sacramento Suburban Water District.

General Manager's Report

10. General Manager's Report
 - a. Employee Handbook Updates

Department/Staff Reports

11. Financial Report
 - a. Draft - Financial Statements
 - b. Draft - Financial Highlights

- c. Budgets
- 12. District Activity Report
- 13. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Active Wells
 - c. Planning Documents
 - d. Other Projects

Information Items

- 14. 2022 Budget Transfers
- 15. 2022 Budget Reconciliation
- 16. Upcoming Water Industry Meetings/Conferences
- 17. Upcoming Policy Review
 - a. Legislative Response Policy (PL – Adm 004)
 - b. Improvement Standards and Technical Specifications (PL – Eng 001)
 - c. Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 18. a. Regional Water Authority (Director Wichert)
Agenda for the March 9, 2023 Board meeting.

Regional Water Authority Executive Committee
Agenda for the February 21, 2023 meeting.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

- 19. a. Del Paso Manor Water District/SSWD 2x2 Committee Meeting (Director Wichert)
Draft Minutes from the February 14, 2022 meeting.
- b. Facilities and Operations Committee Meeting (Director Jones)
Draft Minutes from the March 1, 2023 meeting.
- c. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Draft Minutes from the March 3, 2023 meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Monday, April 17, 2023, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the March 20, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by March 10, 2023, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District