



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting December 21, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #843 8214 0145

Call to Order – Videoconference/Audioconference Meeting

SSWD Director Craig Locke (Chair Locke) called the meeting to order at 4:00 p.m.

SSWD Directors

Present: Dave Jones and Craig Locke.

SSWD Directors

Absent: None.

CWD Directors

Present: Mark Emmerson and Jeff Nelson.

CWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York (SSWD GM York), Assistant General Manager Matt Underwood, Heather Hernandez-Fort.

CWD Staff Present: General Manager Cathy Lee (CWD GM Lee).

Public Present: Kevin Thomas, Ron Davis, Christine Kohn, and Jay Boatwright.

Announcements

SSWD GM York announced:

- Sacramento Suburban Water District has a new Board President, Director Jay Boatwright, and a new Board Vice President, Director Kevin Thomas.

Public Comment

None.

Consent Items

1. Minutes of the October 13, 2022, CWD/SSWD 2x2 Committee Meeting

SSWD Director Jones moved to approve the Consent Item; CWD Director Nelson seconded. The motion passed by a unanimous vote.

AYES:	Jones, Locke, Emmerson, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. Combination Study Business Case Analysis Status Update

SSWD GM York presented the staff report, expressing he was hopeful to bring the Raftelis Report to both Boards in January, to seek approval to accept the report from each Board.

3. Combination Discussion Communications Plan

SSWD GM York presented the staff report and answered clarifying questions.

The Committee clarified that communications would include that the two agencies were currently just looking at any potential benefits of a combination.

CWD Director Emmerson expressed he felt the CWD Board mostly just wanted to be informed of what is being communicated to the public.

Chair Locke expressed he thought it would be best to communicate to each Board what the Committee was doing, but that the Committee make the decisions on content and details.

SSWD Director Jones pointed out he wanted to be sure to be transparent and communicative to the public.

The Committee agreed to change the naming configuration from “phases,” to something different.

SSWD GM York suggested having an internal spokesperson to conduct meetings with the stakeholders.

SSWD GM York expressed staff should bring this Item to each respective Boards for approval.

SSWD Director Jones moved to approve the staff recommendation; CWD Director Emmerson seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, Emmerson, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

4. **Combination Discussion – Next Phase**

SSWD GM York presented the staff report, reviewed Attachment 1, and answered clarifying questions.

The Committee agreed that “Phase 2” should probably be focused on communications, and “Phase 3” should probably be focused on getting further into the details.

SSWD GM York expressed that he and CWD GM Lee could continue to work on some of the details, and then provide them to the Committee.

The Committee agreed to provide this topic, with a formal scope and schedule to each respective Boards as an Action Item, to solicit comments and keep both Boards in the loop.

5. **Next Meeting**

The Committee agreed to hold the next meeting on February 8, 2023 at 4:00 p.m.

6. **Public Comment**

None.

Adjournment

Chair Locke adjourned the meeting at 4:47 p.m.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District