

Minutes

Sacramento Suburban Water District
Regular Board Meeting
Monday, February 27, 2023

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, Audio Conference at 1-669-900-6833,
and Video Conference using Zoom at Meeting Id #846 3524 5654

Call to Order

President Boatwright called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Boatwright led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Dana Dean, Todd Artrip, Julie Nemitz, Greg Bundesen, and Lynn Pham.

Public Present: William Eubanks, Paul Helliker, Bruce Hartzell, and Ted Costa.

Announcements

General Manager Dan York (GM York) announced:

- Reminded the Board that AB361 was expiring in February, noting this would be the last meeting allowing Directors to attend the meeting virtually.

Public Comment

None.

Consent Items

1. **AB 361 Findings to Continue Permitting Director Remote Participation in Board Meetings**
2. **Minutes of the January 23, 2023, Regular Board Meeting**
3. **Minutes of the January 30, 2023, Special Board Meeting**

4. **Minutes of the February 6, 2023, Special Board Meeting**
5. **Minutes of the February 13, 2023, Special Board Meeting**
6. **Treasurer’s Report**
7. **Municipal Services Review and Sphere of Influence**
8. **Policy Review – Debt Obligation Continuing Disclosure Policy (PL – Fin 013)**
9. **Resolution 23-01 California Governor’s Office of Emergency Services Designation of Applicant’s Agent Resolution Non-State Agencies (OES-FPD-130)**
- 9.5 **General Manager Goals – 2023**

President Boatwright expressed there was Public Comment on Items 6, 7, and 9.5.

Director Thomas moved to approve Items 1-5, 8 and 9; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 6, William Eubanks (Mr. Eubanks) inquired about certain items in the Treasurer’s Report.

GM York provided answers to Mr. Eubanks questions.

Director Thomas moved to approve Item 6; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 7, Mr. Eubanks commented on LAFCo’s requirements.

Director Thomas moved to approve Item 7; Director Wichert seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 9.5, Mr. Eubanks expressed he felt the goals were more like tasks, pointing out he felt they were subjective.

Director Thomas moved to approve Item 9.5; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

10. General Manager Employment Agreement

Director Wichert presented the staff report.

Director Wichert moved to approve the staff recommendation; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

11. Carmichael Water District and Sacramento Suburban Water District Combination Discussions – A Business Case for a Potential Combination

GM York presented the staff report.

Mr. Eubanks asked clarifying questions and expressed he felt the Board should continue in the combination to allow the District an opportunity to gain additional water rights.

Director Wichert expressed he was disappointed with the report, and noted he was not planning on voting to accept the report.

Director Thomas noted he was not very happy with the report either.

Director Locke expressed he felt there was substance to the report and that it did what was intended, which was to identify if there were any fatal flaws.

Director Jones pointed out there were no fatal flaws identified.

Director Thomas moved to approve the staff recommendation; Director Locke seconded. The motion passed by a 4-1 vote, Director Wichert opposed.

AYES:	Boatwright, Jones, Locke, and Thomas.	ABSTAINED:	
NOES:	Wichert.	RECUSED:	
ABSENT:			

12. Carmichael Water District and Sacramento Suburban Water District Combination Discussion – Outreach and Communications Plan Update

GM York presented the staff report and attachments.

Director Thomas expressed he felt the 2x2 Committee was doing a great job and felt they were capable of approving outreach materials.

GM York expressed anything that went before the 2x2 Committee would be brought to the Board for information.

Director Wichert expressed he would like for all outreach materials to be presented to both full Boards for approval before being released to the public.

GM York noted that the Carmichael Water District Board permitted their 2x2 Committee members authority to move forward with approving outreach materials for the public.

Director Thomas expressed he was okay with the 2x2 Committee approving all materials.

Director Wichert expressed it would be good to have the full Board aligned with the materials that went out.

Director Locke noted the point of the 2x2 Committee was to allow a smaller group of representatives to make progress, expressing there could be delays if all materials had to be approved by all 10 members of the Boards.

Mr. Eubanks asked clarifying questions.

Director Locke pointed out that he wants to continue to be transparent with the ratepayers and provide outreach. He additionally expressed he would be interested in providing a one page brief informational document highlighting the pros and cons in bullet points.

Director Wichert noted that most of the materials presented thus far have been information expressing the two districts were thinking about a combination and doing research.

GM York noted there was a CWD/SSWD 2x2 Committee meeting coming up, and that all materials would be provided to that Committee, including the pros and cons list, as well as a map showing both districts side-by-side.

President Boatwright expressed he would feel most comfortable with the full Board weighing in on outreach materials.

Director Locke reiterated that the pros and cons list would be presented at the upcoming Committee meeting, and would prepare it to be presented to the full Boards.

Mr. Eubanks expressed he was concerned that the process is going to be delayed.

13. Carmichael Water District and Sacramento Suburban Water District Combination Discussions – Joint Board Meeting

GM York presented the staff report.

Director Wichert moved to approve the staff recommendation; President Boatwright seconded.

Director Locke requested to attempt to schedule the meeting before the end of April.

Director Wichert requested to attempt to schedule the meeting as soon as possible.

The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

General Manager’s Report

14. General Manager’s Report

GM York presented the staff report.

a. 2022 Regional Groundwater Substitution Transfer

GM York presented the staff report.

Director Thomas inquired how much water each participating agency contributed to the water transfer.

GM York expressed he would provide that to Director Thomas.

Department/Staff Reports

15. Financial Report

Lynn Pham presented the staff report.

a. Draft Financial Statements

A written report was provided.

b. *Draft Financial Highlights*
A written report was provided.

c. *Budgets*
A written report was provided.

16. **District Activity Report**

Todd Artrip presented the staff report and answered clarifying questions.

Director Wichert requested information on when the preventative maintenance will be completed on the transducers.

GM York expressed he would get him that information.

17. **Engineering Report**

Dana Dean presented the staff report and answered clarifying questions.

President Boatwright requested a 3 month schedule for Kirby.

GM York expressed he would get him that information.

a. *Major Capital Improvement Program Projects*
A written report was provided.

b. *Active Wells*
A written report was provided.

c. *Planning Documents*
A written report was provided.

d. *Other Projects*
A written report was provided.

Information Items

18. **Upcoming Water Industry Events**

A written report was provided.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

19. a. Regional Water Authority (Director Wichert)
The agenda for the February 21, 2023 meeting was provided.

Regional Water Authority Executive Committee
The agenda for the January 31, 2023 meeting was provided.

- b. Sacramento Groundwater Authority (Director Boatwright)
The agenda for the February 9, 2023 meeting was provided.

President Boatwright provided an oral report of the Sacramento Groundwater Authority meeting.

- c. Director Reports – AB 1234

Director Thomas provided an oral report on the RWA Board Meeting he attended on January 12, 2023; the Del Paso Manor Water District Board Meeting he attended on January 17, 2023; the AeroJet Cag Meeting that he attended on January 18, 2023; the RWA Meeting he attended on January 19, 2023; the meeting he had with the General Manager on January 20, 2023; and the San Juan Water District Board Meeting he attended on January 25, 2023.

President Boatwright provided a written report of his meetings attended.

Committee Reports

- 20. a. Del Paso Manor Water District/SSWD 2x2 Committee Meeting (Director Wichert)
The agenda from the February 14, 2023, meeting was provided.

Director Wichert provided an oral report of the meeting.

- b. Carmichael Water District/SSWD 2x2 Committee Meeting
The Draft Minutes from the February 8, 2023, meeting was provided.

Director's Comments/Staff Statements and Requests

None.

Adjournment

President Boatwright adjourned the meeting at 7:09 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District