

Minutes

Sacramento Suburban Water District Audit Committee Meeting Monday, October 10, 2022

Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #864 0699 6448

Call to Order – Videoconference/Audioconference Meeting

Chair Thomas called the meeting to order at 3:30 p.m.

Roll Call

Directors Present: Jay Boatwright and Kevin Thomas.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Lynn Pham, and Jeff Ott.

Public Present: David Alvey and Craig Locke.

Announcements

None.

Public Comment

None.

Consent Items

1. **Minutes of the May 5, 2022, Audit Committee Meeting**

Director Boatwright moved to approve Item 1; Chair Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Thomas.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **2022 Audit Engagement Letter and Task Order 3**

Jeff Ott (Mr. Ott) presented the staff report and answered clarifying questions.

Mr. Ott introduced David Alvey, with Maze & Associates, the District’s contracted auditor, who presented the Engagement Letter and Task Order 3.

Director Boatwright requested a copy of the 5-year fee schedule for Maze & Associates.

Director Boatwright moved to provide the 2022 Audit Engagement Letter and Task Order 3, with Maze & Associates Accountancy Corporation, to recommend approval to the full Board of Directors and request authorization for the Audit Committee Chair to execute the Engagement Letter and Task Order 3. He further requested to place the item on Consent at the October Regular Board Meeting, Chair Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Thomas.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Adjournment

Chair Thomas adjourned the meeting at 3:46 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District