



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting May 4, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #859 9405 9811

Call to Order – Videoconference/Audioconference Meeting

SSWD Director Craig Locke (Chair Locke) called the meeting to order at 3:00 p.m.

SSWD Directors

Present: Dave Jones and Craig Locke.

SSWD Directors

Absent: None.

CWD Directors

Present: Mark Emmerson and Jeff Nelson.

CWD Directors

Absent: None.

SSWD Staff Present: Sacramento Suburban Water District (SSWD) General Manager Dan York (SSWD GM York), Matt Underwood, Jeff Ott, Susan Schinnerer, and Heather Hernandez-Fort.

CWD Staff Present: Carmichael Water District (CWD) General Manager Cathy Lee (CWD GM Lee) and Debbie Martin.

Public Present: William Eubanks, Ellen Cross, Carl Jones, Tom Gray, Christine Kohn, Bruce Hartzel, Kevin Thomas, Paul Selsky, Paul Helliker, Cody Brown, Ron Davis, and Rod Wood.

Public Comment

Tom Gray, General Manager with Fair Oaks Water District (FOWD), requested the 2x2 Committee (Committee) to consider removing the pre 1914 Water Rights language in the Business Case for a Potential Combination Report (Report), expressing that FOWD was willing to pay the consultant fees to have the language removed. He expressed if there was ever an issue with receiving water, FOWD would be willing to help serve water to the two districts if needed.

Rod Wood, representing Citrus Heights Water District, additionally requested the Committee to consider removing the pre 1914 Water Rights language in the Report.

Consent Items

1. **Minutes of the March 28, 2023, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting**

CWD Director Nelson moved to approve the Consent Item; CWD Director Emmerson seconded. The motion passed by unanimous vote.

AYES:	Emmerson, Jones, Locke, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **Combination Discussions – Draft Outline Report**

SSWD GM York presented the staff report and provided an overview of the Draft Outline Report.

Jeff Ott presented the financial analysis portion of the Draft Outline Report.

CWD Director Nelson requested a more simplistic way to compare CWD’s monthly rates with SSWD’s monthly rates.

CWD Director Emmerson requested a listing of some of the primary categories such as CIP, revenue, and debt to O&M ratio.

Chair Locke requested a percentage of how many meters in the districts are 1” and below, or if they could be listed by size.

Discussion ensued over fluoridation in the SSWD South Service Area.

CWD GM Lee provided an overview of the CWD water rights.

Mr. Eubanks asked clarifying questions.

3. **Combination Discussions – Communications Plan Update**

SSWD GM York presented the staff report.

Chair Locke requested to ensure that the Arden Oaks Estates Home Owners Association was included in the stakeholders list.

CWD Director Nelson commented on Exhibit 2, the Perceived Advantages and Disadvantages to Combination, page 2, 4th bullet from the top, noting he was unsure what “Transparent and well precedented” meant.

SSWD GM York expressed he would have that wording clarified at the next meeting of the 2x2 Committee.

CWD Director Nelson suggested looking into other events to attend as a part of the outreach efforts, such as Creek Week, Carmichael Founders Day, Kiwanis Club, and even Rotary Clubs.

Mr. Eubanks asked clarifying questions and additionally inquired who would be collecting and monitoring customer feedback.

SSWD GM York expressed staff would keep track of all customer correspondence regarding the Combination Discussions and report it back to the Committee and Boards.

4. Consultant Services

SSWD GM York and CWD GM Lee presented the staff report.

SSWD GM York reminded the Committee that at the April 10, 2023, Joint Board Meeting, the Boards authorized the 2x2 Committee to oversee the process to develop a Request for Proposal, pursue consultant services, approve the scope of work, select a consultant, and authorized staff to sign the agreement, not to exceed the amount of \$75,000.

CWD Director Nelson moved to approve the staff recommendation; Chair Locke seconded.

Mr. Eubanks asked clarifying questions.

The motion passed by unanimous vote.

AYES:	Emmerson, Jones, Locke, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

5. Next Meeting of 2x2 Committee

The Committee agreed to hold the next meeting on June 8, 2023, at 3:00 p.m.

6. Public Comment

None.

Adjournment

Chair Locke adjourned the meeting at 4:38 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District