

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, July 17, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

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<https://us02web.zoom.us/j/89559416768?pwd=QkVvU09qUzIzZekQ2UitUWFAwd2QzZz09>

Meeting ID: 895 5941 6768

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Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the June 19, 2023, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the June 19, 2023, Regular Board Meeting.

2. Draft Minutes of the June 21, 2023, Special Board Workshop – Public Information Meeting
Recommendation: Approve the Draft Minutes of the June 21, 2023, Special Board Meeting.

3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.

4. Policy Review – Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003)
Recommendation: Approve the Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003) with changes.

Public Hearing

5. Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023
Recommendation: Conduct a Public Hearing to receive and consider all protests and comments on the Report of Delinquent Water Charges as of June 1, 2023, as adjusted for any payments received through July 6, 2023.

Items for Discussion and/or Action

6. Resolution No. 23-05 - A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year
Recommendation: Depending on the outcome of the Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023, adopt Resolution No. 23-05 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year.
7. Roadmap for Capital Improvements to Meet Future Water Demands
Recommendation: Approve the Scope of Work to develop a plan for meeting future demands pertaining to Sacramento Suburban Water District groundwater supplies, or direct staff as appropriate.
8. Combination Discussions – Disclosure of Possible Conflicts-of-Interest in Legal Counsel’s Representation of Sacramento Suburban Water District and Carmichael Water District and Request for Conflict Waiver
Recommendation: Review and discuss conflict of interest disclosure letter provided by Sacramento Suburban Water District general legal counsel and consider adopting a motion authorizing the Board President to sign the waiver and consent presented in the letter.
9. Carmichael Water District/Sacramento Suburban Water District Combination Discussion Communications Contract Amendment
Recommendation: Approve a contract amendment to In-Communications, in the amount of \$15,000 for services related to the public outreach efforts in the Combination Discussion efforts.
10. Carmichael Water District/Sacramento Suburban Water District Draft Combination Discussion Process and Timeline
Recommendation: Approve the Draft Combination Discussion Process and Timeline as presented at the July 11, 2023, 2x2 Committee meeting.

11. Carmichael Water District/Sacramento Suburban Water District Combination Discussion – Communications Plan
Recommendation: Provide direction and support to staff on one of the following recommendations to the respective Boards: The public outreach efforts to date are sufficient and continue with proposed communications plan efforts, or the public outreach efforts to date are not sufficient and additional public outreach is necessary.
12. Merit Alternatives
Recommendation: Discuss alternatives to Sacramento Suburban Water District's current Merit process as indicated in the Employee Performance Evaluation, Merit and COLA Policy.
13. Reservoir and Booster Pump Station Asset Management Plan
Recommendation: Receive presentation and direct staff as appropriate.

General Manager's Report

14. General Manager's Report
 - a. Potential Change to Board Policy Review Period Update
 - b. ACWA Committee Selections and President and Vice President

Department/Staff Reports

15. Groundwater Well Status Report
16. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
17. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets

18. District Activity Report

Information Items

19. Municipal Services Review Update
20. Auburn Constructors – March 2023 Invoice Update
21. Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Update
22. Upcoming Water Industry Meetings/Conferences
23. Upcoming Policy Review
 - a. Unclaimed Funds Policy (PL – Fin 007)
 - b. Communications and Team Building Policy (PL – Adm 008)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

24. a. Regional Water Authority (Director Wichert)
Agenda from the June 14, 2023, Special Board Meeting
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

25. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Draft Minutes from the June 8, 2023, meeting and the Agenda for the July 11, 2023, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

26. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and

Sacramento Suburban Water District v. United States, et al., United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC. (Hexavalent chromium contamination claims).

- 27. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to TCP contamination.
- 28. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. The 3M Company, et al.*, United States District Court for the District Of South Carolina, Charleston Division, MDL No. 2873 (PFAS contamination claims).

Adjournment

Upcoming Meetings

- Monday, August 7, 2023, at 5:00 p.m., Special Board Workshop – Strategic Plan
- Wednesday, August 9, 2023, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting
- Monday, August 21, 2023, at 6:00 p.m., Regular Board Meeting
- Monday, September 11, 2023, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting

I certify that the foregoing agenda for the July 17, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by July 7, 2023, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District



Agenda Item: 1

Date: July 17, 2023

Subject: Draft Minutes of the June 19, 2023, Regular Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the Draft Minutes of the June 19, 2023, Regular Board Meeting.

Attachment:

1 – Draft Minutes of the June 19, 2023, Regular Board Meeting

Minutes

Sacramento Suburban Water District

Regular Board Meeting

Monday, June 19, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #829 0669 8644

Call to Order

President Boatwright called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Boatwright led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Craig Locke, Dave Jones, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Lynn Pham, Dana Dean, Susan Schinnerer, Todd Artrip, Mitchell McCarthy, Mark Taylor, Monica Vazquez, Aaron Caudillo, Ann Bradford, Jeff Ott, and Julie Nemitz.

Public Present: Legal Counsel Josh Horowitz, William Eubanks, Marti Ikehara, Sandra Rosner, and Shellie Anderson.

Announcements

General Manager Dan York (GM York) announced:

- The District's Top Ops Team qualified as the one team to represent the CA-NV AWWA Section at AWWA's Annual Conference and Exposition (ACE), that was held in Toronto. Although they didn't win the national Top Ops competition, they represented CA-NV, and most importantly, SSWD. The team consisted of Monica Vazquez, Aaron Caudillo, and Mark Taylor.

Todd Artrip (Mr. Artrip) presented the team with the first-place trophy from the CA-NV AWWA Section Competition at the Spring Conference.

The Top Ops Team expressed their appreciation for the opportunity to represent the District at both of the competitions.

Public Comment

Marti Ikehara urged the Board to reconsider the "cash-for-grass" rebate program, as she felt it was beneficial.

Sandra Rosner expressed that her bill was incorrect, and it arrived late.

Julie Nemitz (Ms. Nemitz) expressed there was a delay in Cycle 3 billing from the mailing company and that they identified the issue and have worked to resolve it.

Consent Items

1. **Draft Minutes of the May 15, 2023, Regular Board Meeting**
2. **Treasurer’s Report**

Director Wichert requested to pull Item 2 for discussion.

Director Thomas moved to approve Item 1; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 2, Director Wichert asked clarifying questions. He requested staff provide him with details of the Auburn Constructors invoice.

Dana Dean (Mr. Dean) expressed they were the contractor working on Wells 80 through 84 and explained that he would provide him with further details by the end of the week.

Director Wichert requested staff provide the full Board with an explanation at the July regular Board meeting.

Director Wichert moved to approve Item 2; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

3. **2023 Compensation Study**
GM York introduced Shellie Anderson (Ms. Anderson) with Bryce Consulting, and Human Resources Manager Susan Schinnerer (Ms. Schinnerer) who presented the staff report, PowerPoint presentation, and answered clarifying questions.

Director Wichert inquired how broad the pay band range was.

Ms. Anderson expressed the District’s pay band range was 20% for non-exempt positions and 30% for exempt positions.

Director Wichert additionally inquired about the merit vacation hours awarded to staff at the top of the pay band, and inquired if those amounts were included in the compensation analysis.

Ms. Schinnerer explained the program to Director Wichert while Ms. Anderson explained that she did not include “pay for performance” into compensation, as it was a one-time payment, not a guarantee, and it did not apply to all employees within that classification.

Director Wichert expressed he felt it should be included.

Ms. Anderson answered additional clarifying questions.

Director Wichert inquired if classifications could be compared to private agencies.

Ms. Anderson answered that she’s not able to collect reliable data or benefit information from private agencies. She added that there are many public water agencies regionally to compare with, as that is who the District is competing against for recruitment, therefore, she compares with those agencies.

Director Wichert suggested to use the private contractor information the District collects when hiring private contractors.

President Boatwright inquired if the District collected the certified payroll reports from the contractors.

Discussion ensued over collecting salary and benefit data from private agencies.

Director Locke pointed out that the total cost staff was requesting for the compensation study findings was less than the amount it would cost to hire a consultant to try to collect the information on private agencies, and that he didn’t feel it was worth it. He further suggested to review those questions the next time there was a compensation study review.

Mr. Eubanks expressed he didn’t feel it would be worth it to try to collect salary and benefit data from private agencies.

Director Thomas moved to approve the staff recommendation for Item 3; Director Locke seconded. The motion passed by a 4/1 vote; Director Wichert opposed.

AYES:	Boatwright, Locke, Jones, and Thomas.	ABSTAINED:	
NOES:	Wichert.	RECUSED:	
ABSENT:			

4. **CIP Budget Amendment Request for New Well Projects**

Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report and answered clarifying questions.

Jeff Ott (Mr. Ott) further explained the financial impact of the staff recommendation.

Mr. Eubanks expressed his displeasure with how staff initially estimated cost for new wells.

Director Wichert expressed he was not ready to take a position on the item until he understood the rate implications, noting he was not confident with the schedule.

Director Locke pointed out that projects only get more expensive as time goes on, and supported getting the projects done now, noting that the District has reserves to assist when unexpected CIP issues like this arose, and supported borrowing from reserves. He asked additional clarifying questions.

Mr. Eubanks suggested staff figure out a way to do short-term borrowing versus using reserve money.

Director Thomas moved to approve the staff recommendation; Director Locke seconded.

Director Wichert reiterated that he was not comfortable until he was more aware of the rate implications. He additionally requested staff provide alternative options.

The motion passed by a 4/1 vote; Director Wichert opposed.

AYES:	Boatwright, Locke, Jones, and Thomas.	ABSTAINED:	
NOES:	Wichert.	RECUSED:	
ABSENT:			

5. **2024 Budget Preparation Timeline**

Mr. Ott presented the staff report.

Director Wichert moved to approve the staff recommendation; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

6. **Policy Review – Directors’ Compensation and Expense Reimbursement Policy**

GM York presented the staff report and answered clarifying questions.

Director Wichert suggested that another alternative would be for Directors to only go to conferences that stayed within the designated budget amount.

President Boatwright and Directors Jones and Locke supported the Board attending conferences and workshops, noting how beneficial they felt they were.

President Boatwright moved to approve option 2 of the staff recommendation; to direct staff to revise the Policy to increase the annual limit to \$10,000 each year and bring the Policy back to the July 17, 2023, regular Board meeting for approval. Director Jones seconded. The motion passed by a 4/1 vote; Director Wichert opposed.

AYES:	Boatwright, Locke, Jones, and Thomas.	ABSTAINED:	
NOES:	Wichert.	RECUSED:	
ABSENT:			

7. **Set Public Hearing on July 17, 2023 - Resolution No. 23-04, A Resolution of the Board of Directors of the Sacramento Suburban Water District Setting a Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023**

Ms. Nemitz presented the staff report and answered clarifying questions.

Mr. Eubanks asked additional clarifying questions.

Director Wichert moved to approve the staff recommendation; Director Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

8. **Annual Fraud Prevention Presentation**

Mr. Ott presented the PowerPoint presentation for the Board.

9. **Sacramento Local Agency Formation Commission Call for Nominations for Special District Commissioner (Office #7)**

GM York presented the staff report.

Director Wichert expressed he felt it would be good to have District representation on the committee.

Director Thomas moved to nominate Director Wichert to be considered for the position; President Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

10. **Transmission Main Asset Management Plan – Status Update**

Mr. Dean introduced Mitchell McCarthy (Mr. McCarthy) who presented the staff report and answered clarifying questions.

Mr. McCarthy expressed staff would begin looking at hiring a consultant in 2024 to combine the Distribution and Transmission Main Asset Management Plans, depending on approval of budget and timing.

General Manager’s Report

11. **General Manager’s Report**

GM York presented the staff report.

- a. *AWWA Top Ops Competition in Toronto Update*
GM York expressed this item was already reported on in the announcements.
- b. *ACWA Elections Committee Update*
GM York presented the staff report.

Department/Staff Reports

12. **Groundwater Well Status Report**

Mr. Dean presented the staff report and answered clarifying questions.

13. **Engineering Report**

Mr. Dean presented the staff report and answered clarifying questions.

- a. *Major Capital Improvement Program Projects*
A written report was provided.
- b. *Planning Documents*
A written report was provided.
- c. *Other Projects*
A written report was provided.

14. **Financial Report**

Mr. Ott presented the staff report.

- a. *Financial Statements*
A written report was provided.
- b. *Financial Highlights*
A written report was provided.
- c. *Budgets*
A written report was provided.

15. **District Activity Report**
Mr. Artrip presented the staff report.

Information Items

16. **Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Update**
GM York presented the staff report.

Mr. Eubanks asked clarifying questions.

Director Locke commended the consultants on the efforts at the Public Information Workshop, and further inquired if the Board was interested in expediting both Boards to consider making a commitment to go forward with 2x2 discussions.

GM York pointed out that a director from CWD suggested for both Boards to consider a resolution to begin looking at efficiencies and start conducting the integration of the two districts, committing both Boards to combine.

Mr. Eubanks commented that the LAFCo process would include additional steps to take, which would delay the process.

GM York commented that he disagreed, noting there were already templates created to assist with the process.

Director Locke inquired if the Board was interested in any additional information in order to make a decision on steps going forward.

President Boatwright noted he was interested in hearing what the public comments were before he could make any decisions.

Director Thomas noted he was just interested in more information.

GM York expressed that based on their Public Information Workshop, he was not sure CWD's Board would be willing to approve a resolution like this right now.

Director Wichert noted there were some questions that still needed to be answered with CWD.

Legal Counsel Josh Horowitz (Mr. Horowitz) pointed out that depending on how the reorganization took place, if CWD dissolved and was consolidated into SSWD, the existing rates would continue to apply across the entire new district, however, if the two organizations dissolved and formed a new or organization, both Districts would have to go out for a new Prop 218 process.

17. **Upcoming Water Industry Meetings/Conferences**
A written report was provided.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

18. a. Regional Water Authority (Director Wichert)
The agenda from the May 18, 2023, Board Meeting was provided.

Director Wichert provided an oral report of the meeting.

- b. Sacramento Groundwater Authority (Director Boatwright)
None.

- c. Director Reports – AB 1234

Director Jones provided an oral report of the ACWA Conference he attended May 8 through May 11, 2023.

Director Thomas provided an oral report of the Urban Water User Efficiency Resource meeting he attended on May 9, 2023; the meeting he had with the General Manager on May 12, 2023; the AeroJet CAG meeting he attended on May 17, 2023; the PFAS Webinar he attended on May 25, 2023; and the interview he had with the consultants on the Combination Discussions on May 31, 2023.

President Boatwright and Director Locke provided written reports of their meetings attended.

Committee Reports

19. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
The Draft Minutes from the May 4, 2023, meeting was provided.
- b. Del Paso Manor Water District/SSWD 2x2 Joint Board Meeting (Director Wichert)
The Draft Minutes from the May 22, 2023, meeting was provided.
- c. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
The Agenda from the June 8, 2023, meeting was provided.

Director's Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session at 8:27 p.m. to discuss the following:

20. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

21. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); Sacramento Suburban Water District v. The 3M Company, et al., United States District Court for the District Of South Carolina, Charleston Division, MDL No. 2873 (PFAS contamination claims).

Return to Open Session

The Board convened in Open Session at 8:40 p.m. There was no reportable action.

Adjournment

President Boatwright adjourned the meeting at 8:41 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

DRAFT



Agenda Item: 2

Date: July 17, 2023

Subject: Draft Minutes of the June 21, 2023, Special Board Workshop – Public Information Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the Draft Minutes of the June 21, 2023, Special Board Workshop – Public Information Meeting

Attachment:

1 – Draft Minutes of the June 21, 2023, Special Board Workshop – Public Information Meeting.

Minutes

Sacramento Suburban Water District Special Board Workshop – Public Information Meeting

Wednesday, June 21, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #858 0190 1657

Call to Order

President Boatwright called the meeting to order at 6:30 p.m.

Pledge of Allegiance

President Boatwright led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Todd Artrip, Jeff Ott, and Susan Schinnerer.

Public Present: William Eubanks, Debbi Burnett, Adele Kruger, Marcia Sanchez, Kathleen Deeringer, Michael Seaman, Marti Ikehara, Lori Corder, Ken Payne, Jennifer Harris, Karen Klinger, Robert Matteoli, Yolanda Delgado, Jose Henriquez, Joyce Carlson, Cathy Lee, Ted Costa, Claudia Richardson, Ellen Cross, Kyler Rayden, Chris Nelson, Jennifer Williams, Jennifer Persike, Christine Kohn, Ron Davis, Laurie Bollard, Keith Coolidge, Regina Cave, Paul Selsky, Cody Brown, and Carol Rose.

Public Comment

None.

Items for Discussion and/or Action

1. **Sacramento Suburban Water District/Carmichael Water District Combination Discussion**

General Manager Dan York (GM York) presented the staff report and PowerPoint presentation.

Discussion ensued between the members of the public and the Board of Directors on topics related to the Combination Discussions, including impact on reduced voice and vote, water rights and supply reliability, public vote on the decision, financial costs and consultants, satisfaction with status quo, support for outreach, rates and cost increases, liability and contamination, cost reduction, and water quality/pressure.

Adjournment

President Boatwright adjourned the meeting at 8:21 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

DRAFT



Agenda Item: 3

Date: July 17, 2023

Subject: Treasurer’s Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Actions:

Staff requests the Board of Directors to take the following actions on the items included in the Treasurer’s Report.

1. Ratify the SSWD Warrant Register as submitted for the period June 1, 2023, through June 30, 2023.
2. Accept the credit card expenditures listing for the period June 1, 2023, through June 30, 2023.
3. Ratify the Investment Activity register for the period June 1, 2023, through June 30, 2023.
4. Accept the Investment Portfolio Register as of the end of 2nd Quarter of 2023.
5. Accept the Debt Portfolio Register as of the end of 2nd Quarter of 2023.

Background:

The Treasurer’s Report contains several items required by various Government Code sections and District policy that need to be presented to the Board of Directors (Board) periodically for various actions including ratification, acceptance, or approval.

Per District Policy PL – Fin 014, Payment of Demands, the Board will ratify all demands for payment at the first regular Board Meeting following the month of payment. The Board has also requested to receive and file a register of credit card transactions. District policy PL – Fin 003, Investment Policy, section 800.00, requires the District Treasurer to report to the Board monthly on the investment transactions conducted and regularly on the status of the investment portfolio. Government Code Section 53065.5 requires, at a minimum, the annual reporting of reimbursements to any employee or member of the governing body. This Treasurer’s Report satisfies the requirements of the above listed policies and government code sections for the reporting to and ratification of the Board the various financial transactions of the District.

Discussion:

Four (4) registers are included for Board review and acceptance or ratification:

- Cash Expenditures (AP Warrants) Register – June 2023
- Credit Card Expenditures Register – June 2023

- Investment Activity Register – June 2023
- Investment Portfolio Register – 2nd Quarter 2023

Cash Expenditures (AP Warrants) Register– June 2023

During the month of June 2023, the District made cash payments totaling \$4.6 million. The primary expenditures were \$2.4 million for capital improvement projects, \$0.9 million for payroll, \$0.3 million for pension and health benefits, \$0.3 million for engineering, construction & contract services, \$0.2 for water costs, and \$0.5 million for all other O&M expenses. Per District Policy PL – Fin 014, the District Treasurer confirms that the cash expenditures contained in this register conform to the approved 2023 Annual Budget. The Cash Expenditures (AP Warrants) Register is included as Attachment 1.

Credit Card Expenditures Register – June 2023

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$14,013 for various purchases on the six District purchasing cards. Details by vendor and purpose are included in this report as Attachment 2.

Investment Activity Register – June 2023

During the month of June 2023, the District purchased two Asset-Backed Security Obligations for \$0.3 million (par), and one Federal Agency Commercial Mortgage for 0.4 million (par). The District also received principal pay downs on five Asset-Backed Security Obligations for \$0.1 million (par). Details of the investment transactions are included as Attachment 3.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code. As required by California Government Code 53646, the District affirms its ability to meet its pool's expenditure requirements for the next six months.

Investment Portfolio Register – 2nd Quarter 2023

Excess and reserve funds are invested in diverse investments that consist of corporate notes, Federal Agency bonds and discount notes, U.S. Treasury bonds, notes and bills, Supra-National Agency notes, commercial paper, municipal bonds, negotiable certificates of deposit, asset-backed securities, collateralized mortgage obligations, and Local Agency Investment Fund (LAIF). The District's investments are under the day-to-day management of PFM Asset Management, LLC (PFM). PFM manages the portfolio in compliance with the District's Investment Policy and provides monthly and quarterly reporting, analytics, and proposes strategies for the District. The PFM market portfolio is currently earning a rate of 2.14% per annum (at cost), while LAIF is earning 3.17%. District staff monitors investment assets quarterly and reviews the effective duration of the District's portfolio against its benchmark index on a quarterly basis as well.

Summary of District's Investment Portfolio (June 30, 2023):

Fair Market Value	Security Type	Yield
\$ 1,236,609.60	Money Market	4.71%
9,860,770.65	LAIF	3.17%
	PFM Portfolio	
3,577,371.53	Asset-Backed Securities	1.25%
9,410,908.49	Corporate Notes	2.06%
5,170,756.72	Federal Agency Securities Bonds/Notes	0.40%
1,480,297.05	Federal Agency Collateralized Mortgage Obligation	3.84%
1,676,312.60	Municipal Obligations	1.00%
1,002,651.60	Supra-National Agency Bond	0.41%
14,007,835.85	Treasury Bonds/Notes	3.13%
36,326,133.84	Total PFM Portfolio	2.14%
\$ 47,423,514.09		2.42%

Par value of the PFM Portfolio as of June 30, 2023 is \$38,690,496 versus the market value of \$36,326,134. The difference is primarily related to increasing interest rates, which effects the market value of the investments.

The portfolio details are included with this report as Attachment 4.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code.

Debt Portfolio Register – 2nd Quarter 2023

Total principal outstanding as of June 30, 2023 is now \$48.0 million. The following table shows the District's long-term debt obligations as of June 30, 2023. Scheduled 2023 principal payments of \$4.9 million are not due until the end of October.

Summary of District's Debt Portfolio:

Debt	Original Par	Outstanding	Issuance	Final Maturity
2018A	19,615,000	6,915,000	Fixed Rate Revenue Bond	11/1/2028
2022A	34,725,000	34,455,000	Fixed Rate Revenue Bond	11/1/2031
2022B	6,585,000	6,585,000	Fixed Rate Revenue Bond	11/1/2024
	90,125,000	47,955,000		

Treasurer's Report

July 17, 2023

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Attachments:

1. Cash Expenditures (AP Warrants) Register – June 2023
2. Credit Card Expenditures Register – June 2023
3. Investment Activity Register – June 2023
4. Investment Portfolio Register – 2nd Quarter 2023

**Cash Expenditures
June 2023**

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
A & A STEPPING STONE MFG., INC	83569	6/9/2023	\$32.58	OPERATING SUPPLIES
		TOTAL	\$32.58	
ACS CONSTRUCTION	000007987	6/5/2023	\$3,275.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$3,275.00	
	000008013	6/16/2023	\$695.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$695.00	
	000008036	6/22/2023	\$420.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$420.00	
	000008052	6/29/2023	\$1,475.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$1,475.00	
ACWA JPIA INSURANCE EAP	83682	6/29/2023	\$168.64	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$168.64	
ADP, INC	ACHS & CHECKS	6/2/2023	\$879,054.32	PAYROLL
		TOTAL	\$879,054.32	
	ACH0081095	6/23/2023	\$4,694.20	FINANCIAL SERVICES
		TOTAL	\$4,694.20	
ADVANCED ROOF DESIGN INC	83547	6/5/2023	\$315.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$315.00	
AFLAC	83690	6/29/2023	\$601.27	ACCRUED SUPPLEMENT INSURANCE - AFLAC
		TOTAL	\$601.27	
AIRGAS USA LLC	000008009	6/16/2023	\$48.21	OPERATING SUPPLIES
		TOTAL	\$48.21	
ALLIED UNIVERSAL	83578	6/9/2023	\$906.84	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$906.84	
	83647	6/22/2023	\$862.42	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$862.42	
AMAZON BUSINESS	000007984	6/5/2023	\$1,792.94	OPERATING SUPPLIES
		TOTAL	\$1,792.94	
	000008003	6/9/2023	\$375.97	BUILDING MAINTENANCE - OFFICE & YARD
			\$85.47	OFFICE SUPPLIES
		TOTAL	\$461.44	
	000008011	6/16/2023	\$20.47	OFFICE SUPPLIES
			TOTAL	\$20.47
	000008033	6/22/2023	\$95.68	BUILDING MAINTENANCE - OFFICE & YARD
			\$83.86	OFFICE SUPPLIES
			\$187.38	OPERATING SUPPLIES
		TOTAL	\$366.92	
	000008049	6/29/2023	\$501.11	OPERATING SUPPLIES
		TOTAL	\$501.11	
	AMERITAS (VISION)	83599	6/16/2023	\$2,132.04
TOTAL			\$2,132.04	
ANSWERNET	000007994	6/9/2023	\$739.40	COMMUNICATION
		TOTAL	\$739.40	
ARC BEST/ABF FREIGHT SYSTEMS	000007979	6/5/2023	\$465.54	HAZARDOUS WASTE DISPOSAL
		TOTAL	\$465.54	
AT&T	83557	6/5/2023	\$244.49	COMMUNICATION
		TOTAL	\$244.49	
	83645	6/22/2023	\$308.27	COMMUNICATION
		TOTAL	\$308.27	
	83707	6/29/2023	\$3,846.87	COMMUNICATION
		TOTAL	\$3,846.87	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$3,846.87	
ATLAS DISPOSAL	83559	6/9/2023	\$310.43	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$310.43	
ATLAS FENCE	83712	6/29/2023	\$15,748.00	PROJECT: FENCE REPL - TWO FACILITIES
		TOTAL	\$15,748.00	
AUBURN CONSTRUCTORS	83593	6/16/2023	\$542,904.65	PROJECT: WELL 84 ANTELOPE/DON JULIO
			\$1,040,701.12	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$1,583,605.77	
	83629	6/22/2023	\$136,899.81	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$136,899.81	
AVEVA SELECT CALIFORNIA	83579	6/9/2023	\$750.00	LICENSES, PERMITS & FEES
		TOTAL	\$750.00	
	83648	6/22/2023	\$750.00	LICENSES, PERMITS & FEES
		TOTAL	\$750.00	
BADGER METER INC	000007989	6/9/2023	\$5,888.84	INVENTORY
		TOTAL	\$5,888.84	
	000008004	6/16/2023	\$3,764.79	PROJECT: 4450 ROSEVILLE RD 2400550034
			\$6,740.04	PROJECT: 8312 COOK RIOLO ROAD
			\$347.90	PROJECT: MCCLELLAN PL132A133A2150330043
		TOTAL	\$10,852.73	
	000008014	6/22/2023	\$205.07	PROJECT: 4450 ROSEVILLE RD 2400550034
		TOTAL	\$205.07	
BARTKIEWICZ KRONICK & SHANAHAN	000008015	6/22/2023	\$7,680.67	LEGAL SERVICES
		TOTAL	\$7,680.67	
BROADRIDGE MAIL LLC	ACH0080880	6/8/2023	\$1.80	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$1.80	
	ACH0080881	6/5/2023	\$6,100.70	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$6,100.70	
	ACH0080882	6/5/2023	\$368.50	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$368.50	
	ACH0080883	6/14/2023	\$157.01	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$157.01	
	ACH0080884	6/12/2023	\$3,459.30	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$3,459.30	
	ACH0080885	6/12/2023	\$529.14	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$529.14	
	ACH0080886	6/7/2023	\$16.99	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$16.99	
	ACH0080887	6/6/2023	\$1,172.99	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$1,172.99	
	ACH0081016	6/20/2023	\$1,232.66	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$1,232.66	
	ACH0081017	6/20/2023	\$170.69	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$170.69	
	ACH0081018	6/20/2023	\$5,054.94	CONTRACT SERVICES
		TOTAL	\$5,054.94	
	ACH0081019	6/26/2023	\$1,248.41	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$1,248.41	
	ACH0081020	6/26/2023	\$5,910.23	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$5,910.23	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
BROWER MECHANICAL	000007998	6/9/2023	\$172.70	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$172.70	
	000008024	6/22/2023	\$383.90	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$383.90	
	000008043	6/29/2023	\$260.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$260.00	
BROWN & CALDWELL	83595	6/16/2023	\$4,085.00	PROJECT: WELL 79 VERNER/PANORAMA- NEW
		TOTAL	\$4,085.00	
BRYCE CONSULTING INC	000008042	6/29/2023	\$12,690.00	CONSULTING SERVICES
		TOTAL	\$12,690.00	
BURTON ROBB /BURT'S LAWN & GARDEN SERVICE	000007975	6/5/2023	\$1,350.00	CONTRACT SERVICES
		TOTAL	\$1,350.00	
	000008016	6/22/2023	\$3,270.00	CONTRACT SERVICES
		TOTAL	\$3,270.00	
	000008037	6/29/2023	\$9,030.00	CONTRACT SERVICES
		TOTAL	\$9,030.00	
CAPITAL SWEEPER SERVICE	83576	6/9/2023	\$1,237.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$1,237.00	
	83704	6/29/2023	\$184.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$184.00	
CDWG	000008017	6/22/2023	\$125.00	PROJECT: 2022 - MICROSOFT 365 AND SETUP
		TOTAL	\$125.00	
	000008054	6/29/2023	\$9,473.45	PROJECT: WIRELESS ACCESS POINTS
		TOTAL	\$9,473.45	
CENTRAL VALLEY ENG & ASPHALT	000007982	6/5/2023	\$41,245.50	MISC. REPAIRS
		TOTAL	\$41,245.50	
	000007999	6/9/2023	\$74,983.50	MISC. REPAIRS
		TOTAL	\$74,983.50	
CIGNA-DENTAL INS	83695	6/29/2023	\$15,036.29	EMPLOYEE BENEFIT - DENTAL INSURANCE
		TOTAL	\$15,036.29	
CINTAS	83560	6/9/2023	\$549.41	BUILDING MAINTENANCE - OFFICE & YARD
			\$299.02	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$1,217.03	UNIFORMS
			TOTAL	\$2,065.46
	83683	6/29/2023	\$322.03	BUILDING MAINTENANCE - OFFICE & YARD
			\$292.08	UNIFORMS
TOTAL	\$614.11			
CITY OF SACRAMENTO DEPT OF UTILITIES	83551	6/5/2023	\$14.95	UTILITIES
			TOTAL	\$14.95
	83713	6/29/2023	\$24.34	UTILITIES
			TOTAL	\$24.34
CITY OF SACRAMENTO/ ENCROACHMENT REV DIVISION	83637	6/22/2023	\$613.50	PROJECT: WELL 41 - PUMP STATION IMPROVE
			TOTAL	\$613.50
CITYWORKS AZTECA SYSTEMS INC	000007980	6/5/2023	\$48,903.10	LICENSES & PERMIT
			TOTAL	\$48,903.10
CLEAR VISION WINDOW CLEANING	83627	6/22/2023	\$225.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
			TOTAL	\$225.00
COMCAST	83610	6/22/2023	\$84.32	COMMUNICATION
			TOTAL	\$84.32
CONSOLIDATED	83624	6/22/2023	\$553.39	COMMUNICATION

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
COMMUNICATIONS		TOTAL	\$553.39	
COTTON SHOPPE	83626	6/22/2023	\$1,430.77	UNIFORMS
		TOTAL	\$1,430.77	
COUGHRAN MECHANICAL SERVICE	83684	6/29/2023	\$2,161.60	CONSTRUCTION SERVICES
		TOTAL	\$2,161.60	
COUNTY OF SAC PUBLIC WORKS	83548	6/5/2023	\$292.50	LICENSES, PERMITS & FEES
		TOTAL	\$292.50	
	83612	6/22/2023	\$322.50	PROJECT: WELL 80 WALNUT/AUBURN
			\$604.00	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$926.50	
COUNTY OF SAC UTILITIES	83561	6/9/2023	\$127.35	UTILITIES
		TOTAL	\$127.35	
	83611	6/22/2023	\$275.16	UTILITIES
		TOTAL	\$275.16	
CULLIGAN	83571	6/9/2023	\$43.25	OPERATING SUPPLIES
		TOTAL	\$43.25	
CUSTOMER REFUNDS	Multiple Payments	6/16/2023	\$16,750.15	CUSTOMER REFUNDS: 49
		TOTAL	\$16,750.15	
DAVID JONES	83550	6/5/2023	\$1,675.77	TRAVEL CONFERENCES
		TOTAL	\$1,675.77	
DAVID MCLEES	83586	6/9/2023	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
DIRECT TV	83636	6/22/2023	\$5.00	COMMUNICATION
		TOTAL	\$5.00	
DITCH WITCH EQUIPMENT CO	83631	6/22/2023	\$1,584.10	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$1,584.10	
DOMENICHELLI & ASSOCIATES	000008018	6/22/2023	\$8,010.37	PROJECT: WATT MAIN EXTENSIION
		TOTAL	\$8,010.37	
ELEVATOR TECHNOLOGY INC	000008034	6/22/2023	\$226.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$226.00	
EMCOR SERVICES	83700	6/29/2023	\$11,554.97	CONTRACT SERVICES
		TOTAL	\$11,554.97	
EMIGH ACE HARDWARE	000008019	6/22/2023	\$97.98	OPERATING SUPPLIES
		TOTAL	\$97.98	
EMPLOYEE RELATIONS	000008007	6/16/2023	\$365.40	EMPLOYMENT COST
		TOTAL	\$365.40	
ERC CONTRACTING	000008010	6/16/2023	\$2,875.00	PROJECT: WATT/ELKHORN TANK MIXER
			\$500.00	PROJECT: WELL 40A - MOTOR REPAIR
			\$1,125.00	PROJECT: WELL 84 ANTELOPE/DON JULIO
			\$150.00	PROJECT: WELL N35 - VFD REPLACEMENT
			\$875.00	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$5,525.00	
	000008031	6/22/2023	\$500.00	PROJECT: WATT MAIN EXTENSIION
		TOTAL	\$500.00	
ERROL L MONTGOMERY & ASSOCIATES INC	83602	6/16/2023	\$3,580.00	PROJECT: WELL N6A-REHAB/REDEVELOPE/TEST
		TOTAL	\$3,580.00	
EVELYN COX	83592	6/9/2023	\$418.22	CONSERVATION REBATES
		TOTAL	\$418.22	
FASTRAK INVOICE PROCESSING DEPARTMENT	83703	6/29/2023	\$7.00	OPERATING SUPPLIES
		TOTAL	\$7.00	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
FLEETWASH INC	000008002	6/9/2023	\$486.31	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$486.31	
	000008032	6/22/2023	\$511.25	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$511.25	
	000008048	6/29/2023	\$74.82	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$74.82	
FLOWLINE CONTRACTORS INC	000007983	6/5/2023	\$44,856.00	PROJECT: 2023 VALVE/HYDRANT/SERV REPL
		TOTAL	\$44,856.00	
FRISCH ENGINEERING INC	83594	6/16/2023	\$6,203.44	PROJECT: WELL N10 - PUMP REPLACEMENT
		TOTAL	\$6,203.44	
FUTURE FORD FLEET OF ROSEVILLE	83644	6/22/2023	\$431.22	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$431.22	
GEI CONSULTANTS	83555	6/5/2023	\$119.50	PROJECT: WELL N35 - A N WATER TREATMENT
		TOTAL	\$119.50	
GERALDINE BUEB	83587	6/9/2023	\$75.00	CONSERVATION REBATES
		TOTAL	\$75.00	
GOVERNMENT FINANCE OFFICERS ASSOCIATION	83562	6/9/2023	\$460.00	CONSULTING SERVICES
		TOTAL	\$460.00	
GRAINGER	83563	6/9/2023	\$89.22	OPERATING SUPPLIES
		TOTAL	\$89.22	
	83613	6/22/2023	\$1,033.31	OPERATING SUPPLIES
		TOTAL	\$1,033.31	
GREG BUNDESEN	000008028	6/22/2023	\$351.68	TRAVEL CONFERENCES
		TOTAL	\$351.68	
HARRINGTON PLASTICS	83549	6/5/2023	\$47.86	OPERATING SUPPLIES
		TOTAL	\$47.86	
	83623	6/22/2023	\$19,605.05	INVENTORY
		TOTAL	\$19,605.05	
HDR ENGINEERING	000007996	6/9/2023	\$890.00	CONSULTING SERVICES
		TOTAL	\$890.00	
HECTOR SEGOVIANO	83614	6/22/2023	\$90.00	REQUIRED TRAINING
		TOTAL	\$90.00	
ICONIX WATERWORKS (US) INC	000008012	6/16/2023	\$320.84	PROJECT: WATT MAIN EXTENSIION
		TOTAL	\$320.84	
IN COMMUNICATIONS	83566	6/9/2023	\$2,208.75	PUBLIC RELATIONS
		TOTAL	\$2,208.75	
	83597	6/16/2023	\$9,497.03	PUBLIC RELATIONS
		TOTAL	\$9,497.03	
	83693	6/29/2023	\$3,720.66	PUBLIC RELATIONS
		TOTAL	\$3,720.66	
INDUSTRIAL ELECTRICAL CO	000008035	6/22/2023	\$6,444.77	PROJECT: WELL MC-C3 MOTOR REPAIR
		TOTAL	\$6,444.77	
INTEGRA CHEMICAL CO	83556	6/5/2023	\$8,228.00	OPERATING SUPPLIES
		TOTAL	\$8,228.00	
IRERY CITLALYH JOYA	83588	6/9/2023	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
JENNIFER WADDELL	83590	6/9/2023	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
JOHNSON CONSTRUCTION COMPANY	83573	6/9/2023	\$36,651.00	PROJECT: 2023 AC OVERLAY PHASE B
		TOTAL	\$36,651.00	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
JOSH TAYLOR	83696	6/29/2023	\$226.26	UNIFORMS
		TOTAL	\$226.26	
KAREN PACKER	83581	6/9/2023	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
KIRBY PUMP AND MECHANICAL	83568	6/9/2023	\$41,279.39	PROJECT: MOTOR SAFETY UPGD-SHAFT GUARDS
			\$1,922.65	PROJECT: WATT/ELKHORN TANK MIXER
			\$256.35	PROJECT: WELL 20A-WATT/ARDEN-ELEC IMPRV
			\$2,307.18	PROJECT: WELL 24 - MOTOR REPAIR
			\$4,229.82	PROJECT: WELL 40A - MOTOR REPAIR
			\$7,728.61	PROJECT: WELL 47 - DISCHARGE MODS
			\$1,810.29	PROJECT: WELL 55A - HP TANK REPLACEMENT
			\$54,134.12	PROJECT: WELL 64 HP TANK
			\$36,175.10	PROJECT: WELL N10 - PUMP REPLACEMENT
			\$9,519.21	PROJECT: WELL N34 - CHEMICAL SHED REPL
			\$256.35	PROJECT: WELL N35 - VFD REPLACEMENT
	TOTAL	\$159,619.07		
	83598	6/16/2023	\$10,254.12	CONSTRUCTION - KIRBY LABOR
			\$35,464.42	PROJECT: RESERVIOR/TANK IMPROVEMENT
			\$29,224.26	PROJECT: WELL 25 HP TANK BYPASS
			\$24,291.09	PROJECT: WELL 56A - MOTOR REPAIR
			\$2,144.97	PROJECT: WELL N23A ARV INSTALLATION
TOTAL	\$101,378.86			
KNEIESELS COLLISION - CARMICHAEL	83628	6/22/2023	\$10,515.22	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$10,515.22	
KYLE JIVIDEN	83638	6/22/2023	\$1,410.00	EDUCATION ASSISTANCE
		TOTAL	\$1,410.00	
LES SCHWAB TIRE CENTER MADISON	83615	6/22/2023	\$3,266.27	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$3,266.27	
	83685	6/29/2023	\$805.67	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$805.67	
LIEBERT CASSIDY WHITMORE	83699	6/29/2023	\$2,725.00	CONSULTING SERVICES
		TOTAL	\$2,725.00	
LIFEGUARD FIRST AID	000008029	6/22/2023	\$64.44	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$64.44	
	000008047	6/29/2023	\$142.44	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$142.44	
MANOJKUMAR MANOHARAN	83585	6/9/2023	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
MARK TAYLOR	83616	6/22/2023	\$227.72	TRAVEL CONFERENCES
		TOTAL	\$227.72	
	83686	6/29/2023	\$567.22	TRAVEL CONFERENCES
		TOTAL	\$567.22	
MATHEW CURRAN	83589	6/9/2023	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
MEGAN R GIGLINI	83584	6/9/2023	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
MESSENGER PUBLISHING GROUP	000008045	6/29/2023	\$700.00	PUBLIC RELATIONS
		TOTAL	\$700.00	
MICHAEL MINNICK	83583	6/9/2023	\$100.00	CONSERVATION REBATES
		TOTAL	\$100.00	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
MICHAEL PHILLIPS LANDSCAPE CORP	000007976	6/5/2023	\$290.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$2,060.00	CONTRACT SERVICES
		TOTAL	\$2,350.00	
	000007990	6/9/2023	\$585.00	CONTRACT SERVICES
		TOTAL	\$585.00	
	000008020	6/22/2023	\$3,715.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$2,060.00	CONTRACT SERVICES
		TOTAL	\$5,775.00	
	NDS SOLUTIONS INC	000007991	6/9/2023	\$1,267.03
TOTAL			\$1,267.03	
NINJIO LLC	83575	6/9/2023	\$182.89	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$182.89	
OFFICE DEPOT INC	83617	6/22/2023	\$239.05	PRINTING
		TOTAL	\$239.05	
	83687	6/29/2023	\$127.28	OFFICE SUPPLIES
		TOTAL	\$127.28	
OK TIRE AND AUTOMOTIVE	83552	6/5/2023	\$1,222.80	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,222.80	
	83694	6/29/2023	\$80.73	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$80.73	
ONE STOP TRUCK SHOP	000007977	6/5/2023	\$580.00	COMMUNICATION
		TOTAL	\$580.00	
	000007992	6/9/2023	\$1,595.00	COMMUNICATION
		TOTAL	\$1,595.00	
	000008021	6/22/2023	\$1,116.09	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,116.09	
PACE SUPPLY CORP	000007981	6/5/2023	\$5,428.40	OPERATING SUPPLIES
		TOTAL	\$5,428.40	
	000008026	6/22/2023	\$22,683.68	INVENTORY
		TOTAL	\$22,683.68	
PAPE MACHINERY	83630	6/22/2023	\$933.34	CONTRACT SERVICES
		TOTAL	\$933.34	
	83691	6/29/2023	\$676.90	CONTRACT SERVICES
		TOTAL	\$676.90	
PATRON TRUCKING INC	83574	6/9/2023	\$3,910.84	MISC. REPAIRS
		TOTAL	\$3,910.84	
PECKHAM AND MCKENNEY	83702	6/29/2023	\$8,833.33	CONSULTING SERVICES
		TOTAL	\$8,833.33	
PERS 457 PLAN	ACH0080756	6/2/2023	\$1,900.00	ACCRUED DEF COMP, PERS
		TOTAL	\$1,900.00	
	ACH0081024	6/15/2023	\$1,550.00	ACCRUED DEF COMP, PERS
		TOTAL	\$1,550.00	
PERS HEALTH	ACH0080723	6/7/2023	\$123,552.42	EMPLOYEE BENEFIT - HEALTH INSURANCE
		TOTAL	\$123,552.42	
	ACH0080724	6/7/2023	\$1,695.37	OPEB - RETIREE BENEFITS HEALTH PREMIUM
		TOTAL	\$1,695.37	
PERS PENSION	ACH0080758	6/2/2023	\$18,388.04	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$18,388.04	
	ACH0080759	6/2/2023	\$7,951.27	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$7,951.27	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
	ACH0080761	6/2/2023	\$21,639.77	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$21,639.77	
	ACH0081098	6/16/2023	\$18,388.04	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$18,388.04	
	ACH0081099	6/16/2023	\$7,951.27	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$7,951.27	
	ACH0081100	6/16/2023	\$21,028.91	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$21,028.91	
	ACH0081101	6/30/2023	\$18,388.04	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$18,388.04	
	ACH0081102	6/30/2023	\$7,951.27	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$7,951.27	
	ACH0081103	6/30/2023	\$21,003.03	EMPLOYEE BENEFIT - PENSION
		TOTAL	\$21,003.03	
PETERSON BRUSTAD INC	83570	6/9/2023	\$14,390.45	CONSULTING SERVICES
		TOTAL	\$14,390.45	
	83639	6/22/2023	\$1,398.25	PROJECT: ENTERPR/NORTHDROP RESERVIOR/PS
			\$10,199.53	PROJECT: WALNUT TANK CONDITION ASSMNT
		TOTAL	\$11,597.78	
	83711	6/29/2023	\$8,791.13	PROJECT: FACILITY OPER PLAN-WELL 32A
TOTAL		\$8,791.13		
PFM ASSET MANAGEMENT LLC	000007997	6/9/2023	\$3,544.60	FINANCIAL SERVICES
		TOTAL	\$3,544.60	
PG&E	83618	6/22/2023	\$657.82	UTILITIES
		TOTAL	\$657.82	
PIP MARKETING SIGNS PRINT	83701	6/29/2023	\$210.00	OPERATING SUPPLIES
		TOTAL	\$210.00	
POLLARD WATER	83619	6/22/2023	\$147.73	OPERATING SUPPLIES
		TOTAL	\$147.73	
POWER PLUS	83641	6/22/2023	\$1,057.15	CONTRACT SERVICES
		TOTAL	\$1,057.15	
PSOMAS	000008006	6/16/2023	\$13,138.00	PROJECT: MBP EASEMENTS
		TOTAL	\$13,138.00	
	000008023	6/22/2023	\$7,900.00	PROJECT: MBP EASEMENTS
		TOTAL	\$7,900.00	
PSS ONSITE INC.	83651	6/22/2023	\$1,410.28	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$1,410.28	
PURCHASE POWER	000007986	6/5/2023	\$105.10	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$105.10	
	000008050	6/29/2023	\$297.08	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$297.08	
R&S OVERHEAD DOORS AND GATES	000008025	6/22/2023	\$425.23	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$425.23	
RAWLES ENGINEERING	83688	6/29/2023	\$1,625.00	CONSTRUCTION SERVICES
		TOTAL	\$1,625.00	
REGIONAL WATER AUTHORITY	83620	6/22/2023	\$38,961.93	PREPAID MEMBERSHIP & DUES
		TOTAL	\$38,961.93	
RESOURCE TELECOM LLC	000008039	6/29/2023	\$652.50	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$652.50	
ROBERT ROSCOE	000007993	6/9/2023	\$722.40	OPEB - RETIREE BENEFITS HEALTH INSURANCE

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$722.40	
RUE EQUIPMENT INC	83621	6/22/2023	\$3,431.03	EQUIPMENT MAINTENANCE SERVICES
			\$310.00	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$3,741.03	
SAC ICE LLC	83697	6/29/2023	\$629.69	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$629.69	
SAC VALLEY ELECTRIC INC	83643	6/22/2023	\$867.11	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$867.11	
SACRAMENTO SUBURBAN WATER DISTRICT	83600	6/16/2023	\$242.98	LOCAL TRAVEL COST
		TOTAL	\$242.98	
SARAH DAINS	83601	6/16/2023	\$297.00	TRAVEL CONFERENCES
		TOTAL	\$297.00	
SCOTT BLAKE	83706	6/29/2023	\$250.00	UNIFORMS
		TOTAL	\$250.00	
SECUREWORKS	000007985	6/5/2023	\$5,800.00	PROJECT: PENETRATION TESTING
		TOTAL	\$5,800.00	
SHRED-IT STERICYCLE	83554	6/5/2023	\$94.11	CONTRACT SERVICES
		TOTAL	\$94.11	
SIERRA CHEMICAL COMPANY	000007978	6/5/2023	\$5,674.40	HYPO, CHEMICAL & DELIVERY
		TOTAL	\$5,674.40	
	000008022	6/22/2023	\$5,642.00	HFA, CHEMICAL & DELIVERY
			\$650.00	HYPO, CHEMICAL & DELIVERY
TOTAL	\$6,292.00			
SILICON VALLEY SHELVING AND EQUIP	000008030	6/22/2023	\$2,620.65	OFFICE SUPPLIES
		TOTAL	\$2,620.65	
SMUD	83622	6/22/2023	\$74,350.03	ELECTRICAL CHARGES
		TOTAL	\$74,350.03	
	83689	6/29/2023	\$73,433.47	ELECTRICAL CHARGES
		TOTAL	\$73,433.47	
SMUD ACCOUNTING	000008057	6/29/2023	\$4,000.00	PROJECT: WELL N20 - CA & MN MITIGATION
		TOTAL	\$4,000.00	
SONITROL	000008040	6/29/2023	\$12,868.82	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$942.14	CONTRACT SERVICES
		TOTAL	\$13,810.96	
STORM WIND LLC	83580	6/9/2023	\$2,985.00	REQUIRED TRAINING
		TOTAL	\$2,985.00	
SUBURBAN PROPANE	83692	6/29/2023	\$8,986.41	OPERATING SUPPLIES
		TOTAL	\$8,986.41	
TAK COMMUNICATIONS CA INC	83558	6/5/2023	\$25,647.64	CONSTRUCTION SERVICES
			\$8,445.00	MISC. REPAIRS
		TOTAL	\$34,092.64	
	83577	6/9/2023	\$15,720.00	PROJECT: 2023 AMI ENDPOINTS
			\$24,679.26	CONSTRUCTION SERVICES
	TOTAL	\$40,399.26		
	83646	6/22/2023	\$29,640.00	PROJECT: 2023 AMI ENDPOINTS
TOTAL		\$29,640.00		
83708	6/29/2023	\$2,400.00	CONSTRUCTION SERVICES	
	TOTAL	\$2,400.00		
TEE JANITORIAL & MAINTENANCE	83698	6/29/2023	\$4,108.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$4,108.00	

AP Warrant List From: 6/1/2023 To: 6/30/2023

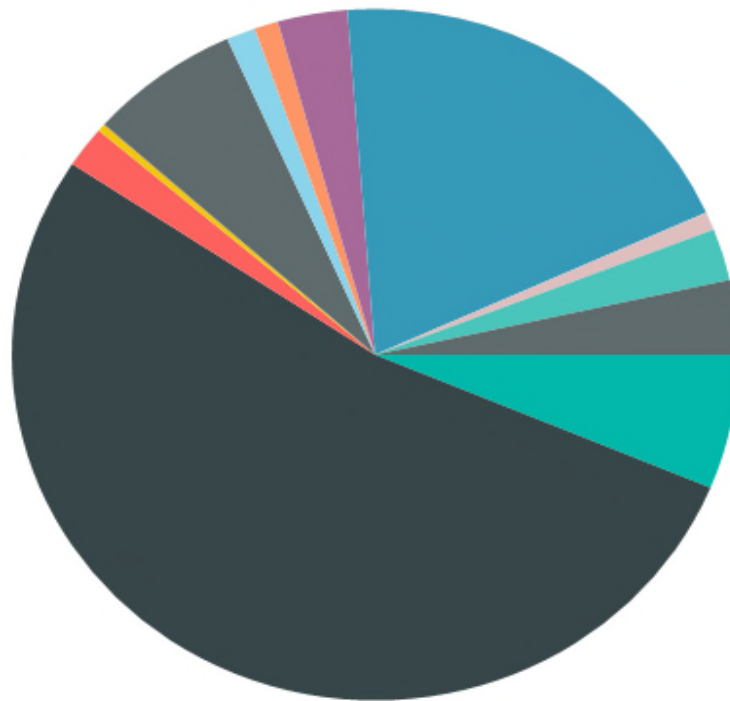
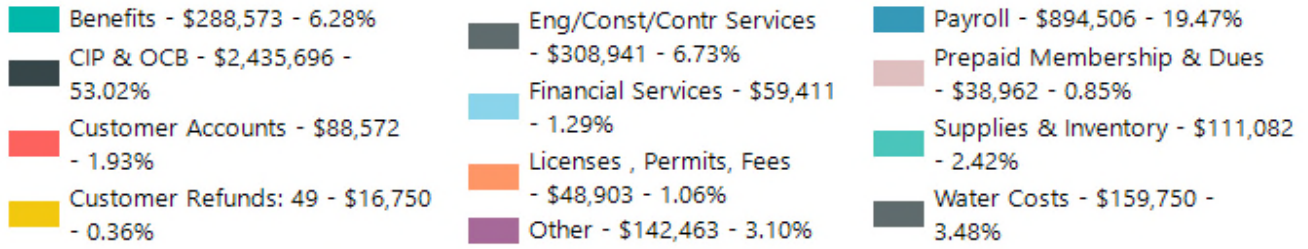
VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
TERRI BASURTO	83582	6/9/2023	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
THINK, INC	000008046	6/29/2023	\$30,735.69	PRINTING
		TOTAL	\$30,735.69	
TINA LYNN DESIGN	000008000	6/9/2023	\$262.50	CONTRACT SERVICES
		TOTAL	\$262.50	
	000008044	6/29/2023	\$1,142.00	CONTRACT SERVICES
		TOTAL	\$1,142.00	
TRIMARK ASSOCIATES INC	000008056	6/29/2023	\$55,740.00	PROJECT: 2023 SCADA NETWORK IMPROVEMENT
		TOTAL	\$55,740.00	
U.S. BANK NA	83564	6/9/2023	\$3,000.00	FINANCIAL SERVICES
		TOTAL	\$3,000.00	
UBEO BUSINESS SERVICES	000008051	6/29/2023	\$111.25	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$111.25	
ULINE SHIPPING SUPPLY SPECIALISTS	83553	6/5/2023	\$240.64	OPERATING SUPPLIES
		TOTAL	\$240.64	
UNUM	83649	6/22/2023	\$4,994.16	EMPLOYEE BENEFIT - LIFE INSURANCE
		TOTAL	\$4,994.16	
US BANK CORPORATE PAYMENT SYSTEM	83596	6/16/2023	\$14,013.44	CAL-CARD PAYMENT
		TOTAL	\$14,013.44	
USA BLUEBOOK	83635	6/22/2023	\$1,154.04	OPERATING SUPPLIES
		TOTAL	\$1,154.04	
	83710	6/29/2023	\$3,272.12	INVENTORY
		TOTAL	\$3,272.12	
USPS	ACH0081021	6/15/2023	\$16,090.26	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$16,090.26	
UTILITY SERVICES ASSOCIATES	000008008	6/16/2023	\$38,980.54	CONTRACT SERVICES
		TOTAL	\$38,980.54	
VALIC AIG	ACH0080757	6/2/2023	\$5,925.00	ACCRUED DEF COMP, VALIC
		TOTAL	\$5,925.00	
	ACH0081025	6/15/2023	\$5,475.00	ACCRUED DEF COMP, VALIC
		TOTAL	\$5,475.00	
VERA M FAVA	83591	6/9/2023	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
VERIZON WIRELESS DALLAS TX	83565	6/9/2023	\$3,668.88	COMMUNICATION
		TOTAL	\$3,668.88	
	83632	6/22/2023	\$2,742.75	COMMUNICATION
		TOTAL	\$2,742.75	
VOCANTAS	83567	6/9/2023	\$10,500.00	LICENSES, PERMITS & FEES
		TOTAL	\$10,500.00	
	83625	6/9/2023	\$10,500.00	LICENSES, PERMITS & FEES
		TOTAL	\$10,500.00	
WALNUT INDUSTRIAL CENTER LLC	83650	6/22/2023	\$2,060.00	H&D WALNUT PARKING LOT LEASE
		TOTAL	\$2,060.00	
WASTE MANAGEMENT	000007995	6/9/2023	\$241.77	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$241.77	
	000008041	6/29/2023	\$151.75	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$151.75	
WATERWISE CONSULTING, INC.	000008001	6/9/2023	\$1,800.00	CONTRACT SERVICES
		TOTAL	\$1,800.00	

AP Warrant List From: 6/1/2023 To: 6/30/2023

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
WCP SOLUTIONS	83705	6/29/2023	\$1,269.69	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$1,269.69	
WEST YOST & ASSOCIATES	000008005	6/16/2023	\$896.00	PROJECT: Q STREET MAIN REPLACMENT
			\$43,029.75	PROJECT: WELL 80 WALNUT/AUBURN
			\$52,113.50	PROJECT: WELL 84 ANTELOPE/DON JULIO
			\$31,706.62	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
			TOTAL	\$127,745.87
	000008055	6/29/2023	\$473.25	PROJECT: Q STREET MAIN REPLACMENT
			\$14,445.25	PROJECT: WELL 80 WALNUT/AUBURN
TOTAL	\$14,918.50			
WESTAMERICA BANK ANALYSIS FEES	ACH0081022	6/16/2023	\$5,535.26	FINANCIAL SERVICES
		TOTAL	\$5,535.26	
WESTAMERICA CARD PROCESSING STMT	ACH0081023	6/5/2023	\$30,526.39	FINANCIAL SERVICES
		TOTAL	\$30,526.39	
WEX	000007988	6/5/2023	\$15,765.96	OPERATING SUPPLIES
		TOTAL	\$15,765.96	
	000008053	6/29/2023	\$12,409.40	OPERATING SUPPLIES
		TOTAL	\$12,409.40	
WOLF CONSULTING	83572	6/9/2023	\$3,000.00	CONSULTING SERVICES
		TOTAL	\$3,000.00	
WOOD RODGERS ENGINEERING	83634	6/22/2023	\$15,148.75	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$15,148.75	
	83709	6/29/2023	\$66.25	PROJECT: MARCONI BLDG ELECTRICAL UPGRAD
		TOTAL	\$66.25	
WORLDPAY INTEGRATED PAYMENTS	83642	6/22/2023	\$3,482.80	FINANCIAL SERVICES
		TOTAL	\$3,482.80	
	ACH0081015	6/6/2023	\$947.10	FINANCIAL SERVICES
		TOTAL	\$947.10	
GRAND TOTAL			\$4,593,608.60	

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
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AP Warrant List Summary Chart



**Credit Card Expenditures
June 2023**

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
June 2023**

Vendor Name	Description	Amount	Proj/GLAcct
SAC COUNTY	WELL 79 PERMIT	\$182.08	14-54509
PARTSELECT.COM	OFFICE SUPPLIES-MARCONI	\$65.86	03-52108
COSTCO	OFFICE SUPPLIES-MARCONI	\$45.23	03-52108
COSTCO	WAREHOUSE SUPPLIES	\$150.76	05-52101
AWWA	TRAINING-ACE 23-MARK TAYLOR-TOP OPS	\$415.00	05-55001
AIR CANADA	TRAINING-ACE 23-MARK TAYLOR-TOP OPS	\$1,310.05	05-55001
AIR CANADA	TRAINING-ACE 23-MONICA VAZQUEZ-TOP OPS	\$1,310.05	05-55001
AIR CANADA	TRAINING-ACE 23-AARON CAUDILLO-TOP OPS	\$1,310.05	05-55001
HOME DEPOT	WAREHOUSE SUPPLIES	\$490.05	05-52101
AWWA	TRAINING-ACE 23-MONICA VAZQUEZ-TOP OPS	\$415.00	05-55001
AWWA	TRAINING-ACE 23-AARON CAUDILLO-TOP OPS	\$415.00	05-55001
PACIFIC FLYWAY	SPRING SAFETY BBQ	\$70.22	02-51403
HOME DEPOT	WAREHOUSE SUPPLIES	\$180.46	05-52101
COSTCO	SPRING SAFETY BBQ- CREDIT (OVERCHARGED)	(\$26.60)	02-51403
COSTCO	SPRING SAFETY BBQ	\$254.20	02-51403
COSTCO	OFFICE SUPPLIES - WALNUT	\$76.75	03-52108
COSTCO	SPRING SAFETY BBQ	\$599.53	02-51403
COSTCO	OFFICE SUPPLIES - WALNUT	\$31.43	03-52108
HOME DEPOT	PRODUCTION TOOLS	\$192.87	06-52101
RALEYS	SPRING SAFETY BBQ	\$70.55	02-51403
SAC COUNTY	WELL 52 PERMIT	\$182.08	14-54509
SOUTHWEST	DAN YORK TRANSFER FLIGHT FEE	\$49.00	02-55001
CAPITOL GRAVEL	MULCH MEYHAM	\$4,034.63	13-53001
HOTEL PACIFIC	DAN YORK ACWA HOTEL	\$1,436.95	02-55001
HOTEL PACIFIC	DAVE JONES ACWA HOTEL (FIRST NIGHT CHARGE)	\$290.70	01-55001
CAL NEVA AWWA	GREG BUNDESEN REGISTRATION CAL NEVA AWWA	\$100.00	13-51406
RALEYS	SAFETY BBQ FOOD	\$48.12	02-51403
COSTCO	COSCTO SAFETY BBQ FOOD	\$68.00	02-51403
SAFEWAY #2620	ALL STAFF MEETING REFRESHMENTS	\$20.96	02-51403
NOAH'S BAGELS	ALL STAFF MEETING REFRESHMENTS	\$114.87	02-51403
TARGET	OFFICE SUPPLIES	\$28.86	12-54008
ADVANCED AUTO PARTS	DETAILING SUPPLIES FOR TRUCK 73	\$80.73	12-52101
	Totals:	\$14,013.44	

Investment Activity
June 2023

Managed Account Security Transactions & Interest

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
06/07/23	06/14/23	AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	150,000.00	(149,986.70)	0.00	(149,986.70)			
06/08/23	06/13/23	FHLMC MULTIFAMILY STRUCTURED P DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	375,000.00	(359,340.82)	(405.38)	(359,746.20)			
06/08/23	06/16/23	BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	135,000.00	(134,969.44)	0.00	(134,969.44)			

Transaction Type Sub-Total **660,000.00** **(644,296.96)** **(405.38)** **(644,702.34)**

INTEREST										
06/01/23	06/01/23	JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 06/01/2021 0.824% 06/01/2025	46647PCH7	395,000.00	0.00	1,627.40	1,627.40			
06/01/23	06/01/23	MONEY MARKET FUND	MONEY0002	0.00	0.00	11,097.35	11,097.35			
06/01/23	06/25/23	FHMS K054 A2 DTD 04/20/2016 2.745% 01/01/2026	3137BNGT5	200,000.00	0.00	457.50	457.50			
06/01/23	06/25/23	FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	0.00	701.71	701.71			
06/01/23	06/25/23	FHMS K058 A2 DTD 11/09/2016 2.653% 08/01/2026	3137BSP72	450,000.00	0.00	994.88	994.88			
06/01/23	06/25/23	FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	260,000.00	0.00	725.18	725.18			
06/04/23	06/04/23	FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	400,000.00	0.00	500.00	500.00			
06/09/23	06/09/23	NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.500% 06/09/2025	63254ABD9	335,000.00	0.00	5,862.50	5,862.50			
06/09/23	06/09/23	NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.905% 06/09/2027	63254ABE7	300,000.00	0.00	5,857.50	5,857.50			
06/15/23	06/15/23	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	0.00	120.83	120.83			
06/15/23	06/15/23	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	34,688.39	0.00	9.83	9.83			

Managed Account Security Transactions & Interest

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
06/15/23	06/15/23	TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	335,712.75	0.00	72.74	72.74			
06/15/23	06/15/23	MBALT 2021-B A3 DTD 06/29/2021 0.400% 11/15/2024	58769KAD6	148,854.66	0.00	49.62	49.62			
06/15/23	06/15/23	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	244,046.94	0.00	111.85	111.85			
06/15/23	06/15/23	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	67,649.09	0.00	28.19	28.19			
06/15/23	06/15/23	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	300,000.00	0.00	992.50	992.50			
06/15/23	06/15/23	COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	0.00	190.21	190.21			
06/15/23	06/15/23	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	102,994.19	0.00	44.63	44.63			
06/15/23	06/15/23	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	130,000.00	0.00	83.42	83.42			
06/15/23	06/15/23	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	61,491.55	0.00	19.47	19.47			
06/15/23	06/15/23	NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	65,000.00	0.00	1,121.25	1,121.25			
06/15/23	06/15/23	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	100,000.00	0.00	61.67	61.67			
06/15/23	06/15/23	NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	332,946.98	0.00	91.56	91.56			
06/16/23	06/16/23	GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	151,006.97	0.00	60.40	60.40			
06/16/23	06/16/23	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	110,000.00	0.00	62.33	62.33			
06/16/23	06/16/23	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	51,777.69	0.00	16.40	16.40			
06/18/23	06/18/23	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/18/2021 1.125% 06/18/2026	89236TJK2	190,000.00	0.00	1,068.75	1,068.75			

Managed Account Security Transactions & Interest

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
06/19/23	06/19/23	BANK OF AMERICA CORP NOTES (CALLABLE) DTD 06/16/2020 1.319% 06/19/2026	06051GJD2	325,000.00	0.00	2,143.38	2,143.38			
06/20/23	06/20/23	VWALT 2022-A A4 DTD 06/14/2022 3.650% 01/20/2027	92868AAD7	145,000.00	0.00	441.04	441.04			
06/20/23	06/20/23	GMALT 2021-2 A4 DTD 05/26/2021 0.410% 05/20/2025	380144AD7	50,000.00	0.00	17.08	17.08			
06/21/23	06/21/23	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	130,000.00	0.00	95.33	95.33			
06/25/23	06/25/23	BMWLT 2021-2 A4 DTD 09/15/2021 0.430% 01/27/2025	09690AAD5	370,000.00	0.00	132.58	132.58			
06/27/23	06/27/23	AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	375,000.00	0.00	4,500.00	4,500.00			
06/30/23	06/30/23	US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	650,000.00	0.00	5,687.50	5,687.50			
06/30/23	06/30/23	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/30/2022 3.950% 06/30/2025	89236TKC8	125,000.00	0.00	2,468.75	2,468.75			
06/30/23	06/30/23	US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	1,800,000.00	0.00	3,375.00	3,375.00			
Transaction Type Sub-Total				9,676,169.21	0.00	50,890.33	50,890.33			

PAYDOWNS										
06/15/23	06/15/23	MBALT 2021-B A3 DTD 06/29/2021 0.400% 11/15/2024	58769KAD6	17,803.72	17,803.72	0.00	17,803.72	1.34	0.00	
06/15/23	06/15/23	TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	24,716.25	24,716.25	0.00	24,716.25	2.66	0.00	
06/15/23	06/15/23	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	5,261.90	5,261.90	0.00	5,261.90	0.55	0.00	
06/15/23	06/15/23	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	7,097.15	7,097.15	0.00	7,097.15	1.53	0.00	
06/15/23	06/15/23	NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	23,737.49	23,737.49	0.00	23,737.49	0.40	0.00	

Managed Account Security Transactions & Interest

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
06/15/23	06/15/23	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	13,074.99	13,074.99	0.00	13,074.99	2.15	0.00	
06/15/23	06/15/23	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	6,580.27	6,580.27	0.00	6,580.27	1.45	0.00	
06/15/23	06/15/23	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	2,707.41	2,707.41	0.00	2,707.41	0.53	0.00	
06/16/23	06/16/23	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	5,638.69	5,638.69	0.00	5,638.69	1.20	0.00	
06/16/23	06/16/23	GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	9,055.57	9,055.57	0.00	9,055.57	0.56	0.00	
Transaction Type Sub-Total				115,673.44	115,673.44	0.00	115,673.44	12.37	0.00	
Managed Account Sub-Total					(528,623.52)	50,484.95	(478,138.57)	12.37	0.00	
Total Security Transactions					(528,623.52)	\$50,484.95	(\$478,138.57)	\$12.37	\$0.00	

**Outstanding Investments
June 2023**

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	100,000.00	AA+	Aaa	07/01/20	07/06/20	106,531.25	0.28	4.76	102,187.71	95,062.50
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	550,000.00	AA+	Aaa	08/05/20	08/07/20	587,855.47	0.18	26.15	562,932.58	522,843.75
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	100,000.00	AA+	Aaa	07/01/21	07/07/21	98,035.16	0.82	1.02	98,903.62	90,140.62
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	250,000.00	AA+	Aaa	05/04/21	05/06/21	245,771.48	0.75	2.55	247,726.55	225,351.55
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	500,000.00	AA+	Aaa	06/28/21	06/29/21	490,410.16	0.81	5.09	494,674.90	450,703.10
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	950,000.00	AA+	Aaa	11/02/21	11/04/21	924,060.55	1.05	9.68	934,381.65	856,335.89
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	400,000.00	AA+	Aaa	01/04/22	01/06/22	390,250.00	1.33	505.44	393,599.05	360,250.00
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	750,000.00	AA+	Aaa	02/18/22	02/25/22	717,656.25	1.83	947.69	728,069.88	675,468.75
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	225,000.00	AA+	Aaa	07/05/22	07/08/22	205,971.68	2.84	586.58	210,562.07	200,460.94
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	350,000.00	AA+	Aaa	05/03/22	05/05/22	316,750.00	3.03	912.47	325,814.28	311,828.13
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	450,000.00	AA+	Aaa	08/01/22	08/04/22	414,281.25	2.74	1,173.17	422,395.80	400,921.87
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	675,000.00	AA+	Aaa	06/02/22	06/06/22	614,276.37	2.94	1,759.75	629,897.88	601,382.81
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	925,000.00	AA+	Aaa	08/08/22	08/15/22	842,328.13	3.04	2,411.52	860,623.43	824,117.19
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,100,000.00	AA+	Aaa	10/05/22	10/11/22	1,013,804.69	4.10	2,809.78	1,028,958.01	1,017,500.00

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,200,000.00	AA+	Aaa	11/01/22	11/04/22	1,095,093.75	4.39	3,065.22	1,112,126.76	1,110,000.00
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	3,000,000.00	AA+	Aaa	01/04/23	01/06/23	2,791,054.69	3.96	7,663.04	2,817,154.32	2,775,000.00
US TREASURY N/B NOTES DTD 04/30/2022 2.750% 04/30/2027	91282CEN7	1,100,000.00	AA+	Aaa	01/31/23	02/03/23	1,059,136.72	3.70	5,096.47	1,063,046.07	1,039,156.25
US TREASURY N/B NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	1,100,000.00	AA+	Aaa	03/02/23	03/06/23	1,026,480.47	4.44	12,618.10	1,031,829.84	1,037,093.75
US TREASURY N/B NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	1,500,000.00	AA+	Aaa	05/01/23	05/05/23	1,449,316.41	3.62	17,206.49	1,451,182.67	1,414,218.75
Security Type Sub-Total		15,225,000.00					14,389,064.48	3.13	56,804.97	14,516,067.07	14,007,835.85
Supra-National Agency Bond / Note											
INTL BK RECON & DEVELOP NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	600,000.00	AAA	Aaa	11/17/20	11/24/20	598,710.00	0.32	154.17	599,828.00	587,993.40
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	440,000.00	AAA	Aaa	09/15/21	09/23/21	439,674.40	0.52	598.89	439,866.31	414,658.20
Security Type Sub-Total		1,040,000.00					1,038,384.40	0.41	753.06	1,039,694.31	1,002,651.60
Municipal Bond / Note											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023	13017HAK2	85,000.00	NR	NR	11/13/20	11/24/20	85,000.00	1.48	627.73	85,000.00	85,000.00
CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.101% 08/01/2024	157411TK5	100,000.00	AA-	Aa1	11/06/19	12/05/19	100,000.00	2.10	875.42	100,000.00	96,663.00
SAN JUAN USD, CA TXBL GO BONDS DTD 10/29/2020 0.702% 08/01/2024	798306WN2	200,000.00	NR	Aa2	10/16/20	10/29/20	200,000.00	0.70	585.00	200,000.00	189,452.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	NR	NR	12/16/20	12/23/20	425,000.00	0.87	1,088.71	425,000.00	392,942.25

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	100,000.00	AA	Aa2	07/10/20	07/16/20	100,000.00	0.88	112.83	100,000.00	93,144.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	75,000.00	AA	Aa3	09/03/20	09/16/20	75,530.25	1.11	471.75	75,221.62	69,489.75
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	105,000.00	AA	Aa3	09/03/20	09/16/20	105,696.15	1.12	660.45	105,290.96	97,285.65
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	200,000.00	AA	Aa3	09/03/20	09/16/20	200,000.00	1.26	1,258.00	200,000.00	185,306.00
MN ST TXBL GO BONDS DTD 08/25/2020 0.630% 08/01/2025	60412AVJ9	130,000.00	AAA	Aaa	08/11/20	08/25/20	130,000.00	0.63	341.25	130,000.00	119,223.00
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025	54438CYK2	175,000.00	AA+	Aaa	10/30/20	11/10/20	175,000.00	0.77	563.65	175,000.00	160,669.25
CA ST UNIV TXBL REV BONDS DTD 07/29/2021 0.862% 11/01/2025	13077DQD7	115,000.00	AA-	Aa2	07/09/21	07/29/21	115,000.00	0.86	165.22	115,000.00	104,898.40
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 1.047% 01/01/2026	646140DP5	90,000.00	AA-	A1	01/22/21	02/04/21	90,000.00	1.05	471.15	90,000.00	82,239.30
Security Type Sub-Total		1,800,000.00					1,801,226.40	1.00	7,221.16	1,800,512.58	1,676,312.60
Federal Agency Commercial Mortgage-Backed Security											
FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	AA+	Aaa	03/19/20	03/25/20	288,621.09	1.95	701.71	279,129.29	265,829.27
FHMS K054 A2 DTD 04/20/2016 2.745% 01/01/2026	3137BNGT5	200,000.00	AA+	Aaa	04/11/23	04/14/23	191,718.75	4.37	457.50	192,369.24	189,265.17
FHMS K058 A2 DTD 11/09/2016 2.653% 08/01/2026	3137BSP72	450,000.00	AA+	Aaa	04/06/23	04/12/23	431,050.78	4.02	994.88	432,306.73	421,441.00
FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	260,000.00	AA+	Aaa	05/19/23	05/24/23	251,996.88	4.31	725.18	252,238.82	248,267.89
FHLMC MULTIFAMILY STRUCTURED P DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	375,000.00	AA+	Aaa	06/08/23	06/13/23	359,340.82	4.44	1,013.44	359,543.89	355,493.72

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
Security Type Sub-Total		1,560,000.00					1,522,728.32	3.84	3,892.71	1,515,587.97	1,480,297.05
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	365,000.00	AA+	Aaa	09/02/20	09/04/20	365,066.65	0.24	286.42	365,004.18	361,639.08
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	485,000.00	AA+	Aaa	09/02/20	09/04/20	484,839.95	0.26	380.59	484,989.95	480,534.12
FREDDIE MAC NOTES DTD 10/16/2020 0.125% 10/16/2023	3137EAEY1	415,000.00	AA+	Aaa	10/14/20	10/16/20	413,452.05	0.25	108.07	414,848.74	408,823.97
FREDDIE MAC NOTES DTD 11/05/2020 0.250% 11/06/2023	3137EAEZ8	450,000.00	AA+	Aaa	11/03/20	11/05/20	449,595.00	0.28	171.88	449,952.70	442,214.10
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	400,000.00	AA+	Aaa	11/23/20	11/25/20	399,544.00	0.29	94.44	399,938.06	391,908.40
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	400,000.00	AA+	Aaa	12/02/20	12/04/20	399,604.00	0.28	75.00	399,943.58	391,368.80
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	450,000.00	AA+	Aaa	04/15/20	04/16/20	447,768.00	0.60	481.25	449,200.93	415,571.85
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	450,000.00	AA+	Aaa	04/22/20	04/24/20	449,073.00	0.67	539.06	449,664.06	416,191.05
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	500,000.00	AA+	Aaa	07/21/20	07/23/20	497,510.00	0.48	833.33	498,974.79	456,229.50
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	450,000.00	AA+	Aaa	08/25/20	08/27/20	447,894.00	0.47	590.63	449,092.48	409,139.55
FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	AA+	Aaa	09/10/20	09/11/20	199,400.00	0.44	243.75	199,737.44	181,715.60
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	AA+	Aaa	09/23/20	09/25/20	448,645.50	0.44	459.38	449,394.78	408,087.90

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	450,000.00	AA+	Aaa	11/09/20	11/12/20	448,389.00	0.57	337.50	449,239.18	407,332.80
Security Type Sub-Total		5,465,000.00					5,450,781.15	0.40	4,601.30	5,459,980.87	5,170,756.72
Corporate Note											
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 10/09/2020 0.400% 10/10/2023	24422EVJ5	100,000.00	A	A2	10/06/20	10/09/20	99,884.00	0.44	90.00	99,989.31	98,548.30
PNC BANK NA CORP NOTES (CALLABLE) DTD 01/23/2019 3.500% 01/23/2024	693475AV7	380,000.00	A-	A3	02/12/19	02/15/19	382,705.60	3.34	5,837.22	380,267.20	375,377.30
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	135,000.00	A-	A2	03/16/21	03/18/21	134,932.50	0.77	289.69	134,983.93	130,199.27
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	06406RAS6	365,000.00	A	A1	04/19/21	04/26/21	364,609.45	0.54	329.51	364,893.10	350,376.28
MORGAN STANLEY CORP NOTES DTD 04/28/2014 3.875% 04/29/2024	61746BDQ6	375,000.00	A-	A1	07/19/19	07/23/19	396,483.75	2.59	2,502.60	378,736.84	369,490.88
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	355,000.00	AA	A1	05/10/21	05/12/21	354,481.70	0.50	217.44	354,850.56	339,887.65
AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	375,000.00	A-	A3	07/11/19	07/15/19	373,140.00	2.51	100.00	374,627.79	363,579.38
GOLDMAN SACHS GROUP INC (CALLABLE) BONDS DTD 07/08/2014 3.850% 07/08/2024	38141EC23	375,000.00	BBB+	A2	07/08/19	07/11/19	392,467.50	2.84	6,938.02	377,842.37	367,945.50
BB&T CORPORATION CORP BONDS DTD 07/29/2019 2.500% 08/01/2024	05531FBH5	400,000.00	A-	A3	08/01/19	08/05/19	400,664.00	2.46	4,166.67	400,135.62	386,106.00
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 08/09/2021 0.500% 08/09/2024	69371RR40	170,000.00	A+	A1	08/03/21	08/09/21	169,908.20	0.52	335.28	169,966.08	160,944.78

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WALT DISNEY COMPANY/THE (CALLABLE) DTD 09/06/2019 1.750% 08/30/2024	254687FK7	400,000.00	A-	A2	09/03/19	09/06/19	398,368.00	1.84	2,352.78	399,618.00	383,641.60
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 09/10/2021 0.625% 09/10/2024	24422EVU0	90,000.00	A	A2	09/07/21	09/10/21	89,941.50	0.65	173.44	89,976.67	85,080.42
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024	06406RAL1	150,000.00	A	A1	01/21/20	01/28/20	150,660.00	2.00	586.25	150,183.40	143,316.15
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 01/10/2022 1.250% 01/10/2025	24422EVY2	125,000.00	A	A2	01/04/22	01/10/22	124,941.25	1.27	742.19	124,970.04	117,639.50
AMAZON.COM INC CORPORATE NOTES DTD 04/13/2022 3.000% 04/13/2025	023135CE4	200,000.00	AA	A1	04/11/22	04/13/22	199,682.00	3.06	1,300.00	199,810.82	192,789.80
HOME DEPOT INC (CALLABLE) CORPORATE NOTE DTD 03/28/2022 2.700% 04/15/2025	437076CM2	35,000.00	A	A2	03/24/22	03/28/22	34,938.75	2.76	199.50	34,964.04	33,502.14
CITIGROUP INC CORP NOTES DTD 04/27/2015 3.300% 04/27/2025	172967JP7	275,000.00	BBB+	A3	08/28/20	09/01/20	305,236.25	0.88	1,613.33	286,852.47	264,521.40
CINTAS CORPORATION NO. 2 CORP NOTE (CALL DTD 05/03/2022 3.450% 05/01/2025	17252MAP5	85,000.00	A-	A3	04/26/22	05/03/22	84,981.30	3.46	488.75	84,988.55	82,060.53
APPLE INC CORPORATE NOTES DTD 05/13/2015 3.200% 05/13/2025	037833BG4	600,000.00	AA+	Aaa	11/24/21	11/29/21	636,930.00	1.37	2,560.00	619,973.24	580,415.40
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 06/01/2021 0.824% 06/01/2025	46647PCH7	395,000.00	A-	A1	05/24/21	06/01/21	395,000.00	0.82	271.23	395,000.00	375,349.54
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.500% 06/09/2025	63254ABD9	335,000.00	AA-	Aa3	05/31/22	06/09/22	335,000.00	3.50	716.53	335,000.00	323,570.81

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	65,000.00	A-	A2	04/27/22	05/04/22	64,982.45	3.46	99.67	64,988.97	62,538.13
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/30/2022 3.950% 06/30/2025	89236TKC8	125,000.00	A+	A1	06/27/22	06/30/22	124,881.25	3.98	13.72	124,920.91	121,957.63
IBM CORP CORPORATE NOTES DTD 07/27/2022 4.000% 07/27/2025	459200KS9	300,000.00	A-	A3	07/20/22	07/27/22	300,000.00	4.00	5,133.33	300,000.00	293,227.20
BANK OF AMERICA CORP NOTES DTD 07/30/2015 3.875% 08/01/2025	06051GFS3	275,000.00	A-	A1	08/18/20	08/20/20	314,011.50	0.93	4,440.10	291,450.89	266,563.83
UNITEDHEALTH GROUP INC (CALLABLE) CORPOR DTD 05/19/2021 1.150% 05/15/2026	91324PEC2	325,000.00	A+	A3	05/17/21	05/19/21	324,434.50	1.19	477.57	324,674.42	293,873.13
ASTRAZENECA FINANCE LLC (CALLABLE) CORP DTD 05/28/2021 1.200% 05/28/2026	04636NAA1	325,000.00	A	A3	07/16/21	07/20/21	325,390.00	1.17	357.50	325,230.91	293,319.98
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/18/2021 1.125% 06/18/2026	89236TJK2	190,000.00	A+	A1	09/08/21	09/13/21	189,578.20	1.17	77.19	189,737.31	169,809.84
BANK OF AMERICA CORP NOTES (CALLABLE) DTD 06/16/2020 1.319% 06/19/2026	06051GJD2	325,000.00	A-	A1	07/23/21	07/27/21	326,491.75	1.22	142.89	325,753.74	297,618.43
AMERICAN EXPRESS CO (CALLABLE) CORPORATE DTD 11/04/2021 1.650% 11/04/2026	025816CM9	325,000.00	BBB+	A2	11/19/21	11/23/21	324,506.00	1.68	849.06	324,665.93	289,332.55
JPMORGAN CHASE & CO NOTES (CALLABLE) DTD 11/19/2020 1.045% 11/19/2026	46647PBT2	250,000.00	A-	A1	11/24/21	11/29/21	242,655.00	1.66	304.79	244,996.83	223,578.50
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 01/10/2022 1.700% 01/08/2027	14913R2U0	325,000.00	A	A2	01/11/22	01/13/22	323,358.75	1.81	2,655.07	323,840.04	293,431.78

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	60,000.00	A	A2	01/19/22	01/24/22	59,898.00	1.99	539.50	59,927.36	54,901.56
BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	625,000.00	AA	Aa2	03/15/22	03/17/22	613,275.00	2.70	4,232.64	616,302.67	583,579.38
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.905% 06/09/2027	63254ABE7	300,000.00	AA-	Aa3	06/09/22	06/13/22	297,318.00	4.10	715.92	297,881.78	286,482.30
WALMART INC CORPORATE NOTES (CALLABLE) DTD 04/18/2023 3.900% 04/15/2028	931142FB4	320,000.00	AA	Aa2	04/12/23	04/18/23	319,411.20	3.94	2,530.67	319,435.09	312,021.44
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 05/25/2023 4.450% 05/15/2028	539830BZ1	45,000.00	A-	A3	05/23/23	05/25/23	44,919.00	4.49	200.25	44,920.65	44,330.18
Security Type Sub-Total		9,900,000.00					10,020,066.35	2.06	54,580.30	9,936,357.53	9,410,908.49
Asset-Backed Security											
MBALT 2021-B A3 DTD 06/29/2021 0.400% 11/15/2024	58769KAD6	131,050.94	AAA	NR	06/22/21	06/29/21	131,041.04	0.40	23.30	131,046.91	129,075.96
BMWLT 2021-2 A4 DTD 09/15/2021 0.430% 01/27/2025	09690AAD5	370,000.00	NR	Aaa	09/08/21	09/15/21	369,986.01	0.43	26.52	369,993.45	359,974.92
GMALT 2021-2 A4 DTD 05/26/2021 0.410% 05/20/2025	380144AD7	50,000.00	AAA	NR	05/18/21	05/26/21	49,995.79	0.41	6.26	49,998.01	49,493.31
CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	61,068.82	AAA	NR	10/14/20	10/21/20	61,055.39	0.50	13.57	61,062.90	59,727.00
GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	46,139.00	AAA	NR	10/06/20	10/14/20	46,129.14	0.38	7.31	46,134.66	45,219.80
HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	56,229.65	AAA	NR	04/20/21	04/28/21	56,223.74	0.38	9.50	56,226.67	54,792.50

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	309,209.49	AAA	Aaa	06/15/21	06/23/21	309,204.25	0.33	45.35	309,206.71	300,306.54
TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	310,996.50	AAA	NR	06/08/21	06/14/21	310,963.01	0.26	35.94	310,978.48	301,316.58
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	31,980.98	AAA	NR	01/20/21	01/27/21	31,974.68	0.34	4.83	31,977.81	31,055.40
HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	130,000.00	NR	Aaa	11/16/21	11/24/21	129,972.60	0.89	31.78	129,983.13	124,983.11
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	95,897.04	AAA	NR	04/13/21	04/21/21	95,876.37	0.52	22.16	95,885.76	92,524.50
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	100,000.00	AAA	NR	11/09/21	11/17/21	99,977.68	0.75	32.89	99,985.72	96,116.08
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	230,971.95	AAA	Aaa	07/21/21	07/28/21	230,933.95	0.55	56.46	230,948.93	221,550.77
GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	141,951.40	AAA	NR	07/13/21	07/21/21	141,942.63	0.48	28.39	141,946.11	136,441.23
COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	AAA	NR	07/15/21	07/22/21	414,983.19	0.55	101.44	414,989.74	393,471.75
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	130,000.00	AAA	Aaa	10/19/21	10/27/21	129,997.54	0.77	44.49	129,998.38	124,166.65
DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	AAA	Aaa	09/20/21	09/27/21	249,946.48	0.58	64.44	249,965.42	235,251.23
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	110,000.00	AAA	Aaa	10/13/21	10/21/21	109,997.20	0.68	31.17	109,998.17	105,269.80
VWALT 2022-A A4 DTD 06/14/2022 3.650% 01/20/2027	92868AAD7	145,000.00	NR	Aaa	06/07/22	06/14/22	144,973.00	3.65	161.72	144,979.14	140,724.28
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	300,000.00	AAA	NR	07/12/22	07/20/22	299,992.92	3.97	529.33	299,994.34	292,854.87

Managed Account Detail of Securities Held

For the Month Ending **June 30, 2023**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	135,000.00	AAA	NR	06/08/23	06/16/23	134,969.44	4.79	269.44	134,969.70	133,926.63
AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	150,000.00	AAA	NR	06/07/23	06/14/23	149,986.70	4.87	344.96	149,986.83	149,128.62
Security Type Sub-Total		3,700,495.77					3,700,122.75	1.25	1,891.25	3,700,256.97	3,577,371.53
Managed Account Sub-Total		38,690,495.77					37,922,373.85	2.14	129,744.75	37,968,457.30	36,326,133.84
Securities Sub-Total		\$38,690,495.77					\$37,922,373.85	2.14%	\$129,744.75	\$37,968,457.30	\$36,326,133.84
Accrued Interest											\$129,744.75
Total Investments											\$36,455,878.59



Agenda Item: 4

Date: July 17, 2023

Subject: Policy Review – Directors’ Compensation and Expense Reimbursement Policy (PL – BOD 003)

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Approve the Directors’ Compensation and Expense Reimbursement Policy (PL – BOD 003) with changes.

Background:

Directors’ Compensation and Expense Reimbursement Policy (PL – BOD 003) (Policy) was last approved with changes by the Board on September 19, 2022. This Policy is intended to provide guidelines concerning Directors’ compensation and the payment of actual and necessary expenses incurred in the performance of official duties and is intended to comply with the requirements of Government Code sections 53232 through 53232.4. At the June 19, 2023, regular Board meeting the Board directed staff to update the Policy.

This Policy update was not reviewed by legal counsel.

Discussion:

The Board directed staff to update the Policy to increase the amount of allowable expenses related to conferences, seminars, and meetings, excluding registration fees, incurred by Board members. The current limit of allowable expenses, excluding registration fees, is set at \$7,500. The Board directed staff to increase the limit to \$10,000.

Staff is recommending the following changes:

1. Section 300.00 – Reimbursement of Directors’ Expenses. Title changed to Directors’ Expenses.
2. Section 300.10 – Policy and General Rules. The amount of allowable expenses is increased to \$10,000 along with minor language changes.
3. Section 300.20 – Reimbursable Expenses. Title changed to Allowable Expenses. Added the following language to end of item (c), “Any provided meals must be subtracted from the daily per-diem rate claimed for meals.”

4. Section 300.40 – Expense Reporting Procedures. Added the following language to end of item (c), “Any provided meals must be subtracted from the daily per-diem rate claimed for meals.”

Both a redlined and clean version of the Policy are attached to this report for reference (Attachments 1 and 2, respectively).

Fiscal Impact:

Approval of proposed changes to Policy will increase Directors’ allowable expenses from \$7,500.00 to \$10,000 for the remainder of calendar year 2023 and beyond. The budget is still sufficient to fund the increase in allowable expenses.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachments:

- 1) Directors’ Compensation and Expense Reimbursement Policy PL – BOD 003 – redline
- 2) Directors’ Compensation and Expense Reimbursement Policy PL – BOD 003 – clean version

Sacramento Suburban Water District

Directors' Compensation and Expense Reimbursement Policy

Adopted: July 21, 2003

Approved with Changes: ~~September 19, 2022~~[July 17, 2023](#)

100.00 Purpose of the Policy

This document sets forth the policy of the Sacramento Suburban Water District concerning Directors' compensation and the payment of actual and necessary expenses incurred in the performance of official duties and is intended to comply with the requirements of Government Code sections 53232 through 53232.4.

200.00 Directors' Compensation

200.10 Amount of Compensation

Each member of the Board of Directors of the District will be entitled to receive \$125.00 per day for each day's attendance at meetings of the Board, or for each day's service rendered as a member of the Board by request of the Board, as provided in article 200.20. Water Code sections 20200 and following authorizes the Board of Directors to increase, by ordinance, the amount of compensation paid to Directors for each day's attendance at meetings of the Board, or for each day's service rendered as a member of the Board above the \$100 per day maximum established in Water Code section 30507. SSWD Ordinance 2022-01 sets the Director compensation at \$125.00 for each day's service rendered as a member of the Board for calendar year 2022 and permits that compensation to be increased on January 1, 2023 and each subsequent January 1 by not more than 5% annually. The annual increase shall be set and approved in the District's Annual Budget.

200.20 Types of Service for Which Compensation Will Be Provided

Applicable law (Government Code section 53232.1) permits the District to compensate Directors for each day's attendance at meetings of the Board, or for each day's service rendered as a Director, subject to a written policy adopted in a public meeting. A Director can be compensated for up to 10 days per calendar month of service in accordance with the Board's adoption of Ordinance No. 2022-01. (Water Code section 20202.) The District encourages Directors to take advantage of opportunities to be informed concerning matters of interest to the District, and to inform others of the activities and interests of the District. The General Manager or his or her designee will provide to the Board on a monthly basis a list of meetings attended by each Director for which the Director will be compensated under this policy. Directors will be

compensated (for up to 10 days per calendar month) for attending the following types of meetings:

- a. Meetings of the Board of Directors of the District and the Board of Directors of the Sacramento Suburban Water District Financing Corporation;
- b. Meetings of Board-appointed committees, attended as a member of the committee;
- c. Meetings of other governmental entities, associations or duly-recognized committees on which the District is officially represented, attended by the liaison representative of the Board and/or the liaison representative alternate who has been appointed to represent the District on the governmental entity or committee (both liaison representative and liaison representative alternate should attend all meetings to be informed on the issues and therefore both will be compensated for attending those meetings);
- d. Conferences, seminars, workshops and other events held within the State of California, State of Nevada, and Washington D.C. that are sponsored by industry associations or nonprofit entities for the purpose of discussing relevant water and local government issues, including days while attending the conference, seminar, workshop or event, but excluding days in transit to or from the conference, seminar, workshop or event (attendance at conferences, seminars, workshops and events held outside the State of California, State of Nevada, and Washington D.C. will be approved by the Board of Directors on a case-by-case basis);
- e. Educational training, seminars, and courses designed to improve Directors' understanding of District business and their obligations as public officials, including ethics training mandated under Government Code section 53235(a) and harassment prevention training under Government Code section 12950.1;
- f. Meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President; and

In connection with business, educational and ceremonial events for which the District has prepaid for a Director's attendance, the Director shall attend such events. If the Director is unable to attend the pre-paid event, the Director shall immediately notify the District. If the District cannot obtain a refund of fees paid, then the District shall bill the Director for reimbursement for all amounts paid, unless the Director's failure to attend the event arises from circumstances beyond the control of the Director.

300.00 ~~Reimbursement of~~ Directors' Expenses

300.10 Policy and General Rules

The District encourages Directors to attend conferences, seminars and other meetings ([meetings](#)) that require their participation or provide an opportunity to be informed concerning matters of interest to the District. Each Director is entitled to reimbursement for the amount of the reasonable and prudent expenditures (i.e., registration fees, travel, meals, lodging, and other actual and necessary expenses) incurred in the performance of his or her official duties. When a Director pre-pays expenses (e.g. registration, airfare, hotel), the Director may submit such items for expense reimbursement prior to the meeting occurrence as described in article 300.20.

A Director may use his or her personal funds for meeting registration. The District will reimburse the Director for the actual amount of the registration, if properly reported and documented in accordance with article 300.40. If requested, staff will register a Director for qualifying meetings as described in article 200.20.

The District's annual budget will set an appropriate level of funding for payment of Directors' expenses. A Director will not be entitled to receive in excess of ~~\$7,500~~[10,000](#) per fiscal year for [conference, seminar and meeting related reimbursable](#) expenses, exclusive of registration fees, unless the Board of Directors preapproves a Director's request to increase this amount for the applicable fiscal year. A maximum of five paid meeting days per conference will be allowed with the following exception: ancillary programs that are not a part of the main conference (e.g. ACWA/JPIA meetings). The General Manager or his or her designee will be responsible for ensuring that the budgeted amount is not exceeded without prior approval of the Board.

Any exceptions for expenses that do not come within the District's expense reimbursement policy must be approved by the Board in a public meeting. (Government Code, §53232.2, subd. (f).) Any question concerning the propriety of a particular expense should be resolved by the Board.

300.20 ~~Reimbursable~~ Allowable Expenses

Directors' direct expenses for attendance at meetings and events authorized by this policy, including registration fees, reasonable travel, lodging, and meal costs, and other actual necessary expenses, will be paid by the District in accordance with the guidelines and per diem rates for an accountable expense reimbursement plan as defined in the United States Internal Revenue Service's Publication 463 ("Travel, Entertainment, Gift and Car Expenses") and federal per diem rates published by the General Services Administration (GSA). A copy of these documents can be obtained from the Finance Director.

The following expenses are authorized business-related expenditures:

- a. **Personal Vehicle Mileage.** A Director will be reimbursed for actual vehicle travel miles at the rate authorized under the IRS Publications for all meetings attended and services provided as defined in article 200.20, Director's Compensation, above. A Director will be considered to have accounted for personal vehicle expenses by indicating the actual miles traveled, the business purpose of the travel, and the date of travel on the approved District expense reimbursement form and submitted in accordance with article 300.40. The District will not reimburse Directors for any other personal vehicle expenses.
- b. **Hotel Expenses.** A Director will be reimbursed for lodging expenses incurred in accordance with this Policy when a Director attends conferences, seminars or meetings, if the Director stays at the hotel or other lodging listed in the event's registration materials at the group rate obtained for the event. If a Director travels on District business for which no hotel is designated or is unable to book lodging at a specified conference rate, he or she will be reimbursed at the per diem hotel rate published by the GSA for the city in which the hotel is located.
- c. **Meals.** A Director may be reimbursed for the cost of meals while attending authorized conferences, seminars or meetings away from the District based on the per meal rate published by the GSA. A Director may either (a) report meals at the GSA per diem rate or (b) use the Director's personal funds to pay for meals, in which case the District will reimburse the Director for actual charges, but only up to the maximum per diem meal rates published by the GSA. If a Director is not traveling for a full day, defined as from 12:01 a.m. to 12:00 Midnight, the per diem meal/incidental allowance will be prorated according to the actual hours of travel unless a Director uses his or her personal funds to pay for meals, in which case the District will reimburse the Director for actual charges for meals incurred while traveling, but only up to the maximum per diem meal rate published by the GSA. If the District pre-pays the cost of one or more meals with a meeting, function or conference registration, a Director must attend the prepaid meals. If a Director fails to attend a pre-paid meal, a Director may not submit a claim for reimbursement for an alternative meal taken in lieu of the pre-paid meal. [Any provided meals must be subtracted from the daily per-diem rate claimed for meals.](#)
- d. **Incidental Allowance.** Tips for meals will be reimbursed up to a maximum of 20% of the cost of the reimbursable portion of any meal in accordance with the tip shown on the receipt attached to an expense reporting form. The District will reimburse a Director for tips actually given to cabbies, baggage porters, bellhops and hotel housekeepers that are reasonable and customary for the area. A Director may be reimbursed for toll charges and parking fees up to the actual amount expended.

- e. Common Carrier Travel. When personal vehicle use for District business is impractical due to time and/or distance, a Director may use regularly-scheduled commercial carriers for travel. Consistent with scheduling needs and the most-direct route, a Director traveling by plane, train, rental vehicle, bus, taxi, or ride share will travel by the least-expensive fare actually available for the date and time of the travel. When possible, travel should be planned in advance to permit use of advance fares. Long-term parking must be used at airports for travel exceeding 24 hours. The District will reimburse the Director for the actual amount of the fare and related, necessary expenses (e.g., baggage fees), if properly reported in accordance with article 300.30.
- f. Telephone/Fax/Cellular/Internet. A Director will be reimbursed for actual telephone, fax and reasonable internet expenses incurred for District business. Telephone bills should identify which calls were made for District business. For cellular calls when the Director has a particular number of minutes included in the Director's plan, the Director can identify the percentage of calls made for District business.

300.30 Types of Expenses for Which Reimbursement Will Not Be Provided

Director expenses that are not deemed to be reimbursable business expenses may include, but are not limited to:

- a. Barber and/or beauty shop charges
- b. Fines for traffic or parking violations
- c. Expenses of any person accompanying a Director on a District-approved trip or event
- d. Personal telephone calls
- e. Fitness/Health Facility or Massages
- f. Alcoholic beverages
- g. Entertainment expenses (movies, sporting events, etc.)
- h. Non-Mileage vehicle expenses
- i. Charitable contributions

300.40 Expense Reporting Procedures

In order to be reimbursed for any expense authorized under this Policy, within 60 days of incurring the expense, a Director must fill out and sign a District-provided expense report form available from the Finance Department. The expense report form is designed to ensure that Directors' expense reimbursements comply with the requirements of Government Code section 53232.3 and IRS Publication 463. Accordingly, the General Manager will review each expense report form, and sign it to indicate compliance with the requirements of this policy. In all cases when a Director seeks reimbursement for expenses incurred while attending a conference, seminar or other meeting, a copy of the conference registration form must either be attached to his or her expense report or on file at the District (e.g. copy attached to check request or

purchasing card paperwork). In addition, a Director will be required to attach the following documentation to his or her expense reimbursement report as a condition of receiving reimbursement for an appropriately-incurred business expense:

- a. **Personal Vehicle Mileage.** To verify mileage, the General Manager or designee will document personal vehicle mileage, using tools such as Google or MapQuest, which will be attached to the Director's expense report.
- b. **Lodging Expenses.** If a Director wishes to be reimbursed for lodging expenses, he or she must attach to the expense report an itemized bill issued by the hotel and a copy of the credit card receipt or other proof of the Director's payment. Except when attending a conference, seminar or other meeting and using the available group rate booked for the event, the District will reimburse a Director only for the actual amount of the hotel expenses incurred at the pre-arranged rate at the convention hotel or up to the GSA per diem rate for events that do not have a host hotel.
- c. **Meal Expenses.** If a Director wishes to be reimbursed for meal expenses at the GSA per diem rate, he or she may fill out the expense report form and claim the expense without further documentation. If a Director pays for meals with his or her own funds, he or she must attach to the expense report an itemized bill, copy of a credit card receipt or other proof of the Director's payment. In such cases, the District will reimburse a Director only for the actual amount of the meal expense incurred up to a maximum amount of the applicable per diem rate published by the GSA. [Any provided meals must be subtracted from the daily per-diem rate claimed for meals.](#)
- d. **Common Carrier Travel.** A Director must attach to his or her expense report the fare, coupon, or itemized bill from a travel agency, airline, rental vehicle, bus or train showing the actual amount expended for such travel. A boarding pass, conference badge, business receipt from the destination or other documentation indicating the travel occurred must be attached to the Director's expense report.
- e. **Incidental Expenses.** Whenever possible, a Director should obtain a receipt for incidental expenses such as tolls and parking fees. For incidental expenses where no receipt is available, such as tips and parking meter costs, a reimbursement request for such expenses may be claimed on the District approved expense report. Certification that such expenses were related to District business, reasonable, appropriate, and actually incurred by the Director is made when signing the District approved expense report form.

In all cases, the Director will remain responsible for filing an expense report and attaching the appropriate documentation obtained by the Director in conformance with paragraphs a. through e. above. Flat-rate advances or payments of expenses are prohibited under Government Code section 53232.2, except for per diem payments authorized in accordance with the GSA published rates.

A Director must substantiate all expenses on an expense report with the appropriate documentation attached within 60 days of incurring or paying the expense. An expense report submitted after the 60 days will only be paid if approved by the Board at a regular meeting. Any mis- or late-reported expenses incurred by a Director will be considered income to the affected Director. To comply with the applicable tax laws, the District will issue to a Director a Form W-2 including all mis- or late-reported expenses as income.

300.50 Disclosure

To comply with reporting requirements of Government Code section 53232.3, the District will prepare a list of the meetings attended by each Director for which the District provided compensation, and a list of the amount and purpose of each expense reimbursement paid by the District to each Director. This information will be reported quarterly at a regular monthly Board of Directors meeting. Regardless of the compensation and expense reporting frequency, at the next regular Board meeting Directors also must provide either an oral or written report of meetings and other authorized events attended for which they will be compensated by the District. If multiple officials attended the same event, a joint report may be made.

All expenses are subject to verification that they comply with this Policy. Directors should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All District expenditures are public records subject to disclosure under the Public Records Act, except that the District will ensure that no Director personal information, such as credit card numbers and home addresses, is provided to the public in the event of a request for such records.

300.60 Penalties

Government Code Section 53232.4 defines the penalties for falsifying or misusing public funds. The penalties include: (1) loss of the violator's reimbursement privileges; (2) restitution of misused District funds; (3) civil penalties of up to \$1,000 per day for each day of violation and three times the value of the public resources misused; and (4) criminal prosecution and lifetime bar from holding public office. The Board will report any violation of this Policy to the appropriate authorities.

300.70 Payment of Compensation and Expenses

All reimbursable expenses as outlined in this policy will be paid within the next payroll cycle upon receipt of a completed expense reporting form approved by the General Manager or designee.

400.00 Policy Review

This Policy shall be reviewed at least biennially.

Sacramento Suburban Water District

Directors' Compensation and Expense Reimbursement Policy

Adopted: July 21, 2003
Approved with Changes: July 17, 2023

100.00 Purpose of the Policy

This document sets forth the policy of the Sacramento Suburban Water District concerning Directors' compensation and the payment of actual and necessary expenses incurred in the performance of official duties and is intended to comply with the requirements of Government Code sections 53232 through 53232.4.

200.00 Directors' Compensation

200.10 Amount of Compensation

Each member of the Board of Directors of the District will be entitled to receive \$125.00 per day for each day's attendance at meetings of the Board, or for each day's service rendered as a member of the Board by request of the Board, as provided in article 200.20. Water Code sections 20200 and following authorizes the Board of Directors to increase, by ordinance, the amount of compensation paid to Directors for each day's attendance at meetings of the Board, or for each day's service rendered as a member of the Board above the \$100 per day maximum established in Water Code section 30507. SSWD Ordinance 2022-01 sets the Director compensation at \$125.00 for each day's service rendered as a member of the Board for calendar year 2022 and permits that compensation to be increased on January 1, 2023 and each subsequent January 1 by not more than 5% annually. The annual increase shall be set and approved in the District's Annual Budget.

200.20 Types of Service for Which Compensation Will Be Provided

Applicable law (Government Code section 53232.1) permits the District to compensate Directors for each day's attendance at meetings of the Board, or for each day's service rendered as a Director, subject to a written policy adopted in a public meeting. A Director can be compensated for up to 10 days per calendar month of service in accordance with the Board's adoption of Ordinance No. 2022-01. (Water Code section 20202.) The District encourages Directors to take advantage of opportunities to be informed concerning matters of interest to the District, and to inform others of the activities and interests of the District. The General Manager or his or her designee will provide to the Board on a monthly basis a list of meetings attended by each Director for which the Director will be compensated under this policy. Directors will be

compensated (for up to 10 days per calendar month) for attending the following types of meetings:

- a. Meetings of the Board of Directors of the District and the Board of Directors of the Sacramento Suburban Water District Financing Corporation;
- b. Meetings of Board-appointed committees, attended as a member of the committee;
- c. Meetings of other governmental entities, associations or duly-recognized committees on which the District is officially represented, attended by the liaison representative of the Board and/or the liaison representative alternate who has been appointed to represent the District on the governmental entity or committee (both liaison representative and liaison representative alternate should attend all meetings to be informed on the issues and therefore both will be compensated for attending those meetings);
- d. Conferences, seminars, workshops and other events held within the State of California, State of Nevada, and Washington D.C. that are sponsored by industry associations or nonprofit entities for the purpose of discussing relevant water and local government issues, including days while attending the conference, seminar, workshop or event, but excluding days in transit to or from the conference, seminar, workshop or event (attendance at conferences, seminars, workshops and events held outside the State of California, State of Nevada, and Washington D.C. will be approved by the Board of Directors on a case-by-case basis);
- e. Educational training, seminars, and courses designed to improve Directors' understanding of District business and their obligations as public officials, including ethics training mandated under Government Code section 53235(a) and harassment prevention training under Government Code section 12950.1;
- f. Meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President; and

In connection with business, educational and ceremonial events for which the District has prepaid for a Director's attendance, the Director shall attend such events. If the Director is unable to attend the pre-paid event, the Director shall immediately notify the District. If the District cannot obtain a refund of fees paid, then the District shall bill the Director for reimbursement for all amounts paid, unless the Director's failure to attend the event arises from circumstances beyond the control of the Director.

300.00 Directors' Expenses

300.10 Policy and General Rules

The District encourages Directors to attend conferences, seminars and other meetings (meetings) that require their participation or provide an opportunity to be informed concerning matters of interest to the District. Each Director is entitled to reimbursement for the amount of the reasonable and prudent expenditures (i.e., registration fees, travel, meals, lodging, and other actual and necessary expenses) incurred in the performance of his or her official duties. When a Director pre-pays expenses (e.g. registration, airfare, hotel), the Director may submit such items for expense reimbursement prior to the meeting occurrence as described in article 300.20.

A Director may use his or her personal funds for meeting registration. The District will reimburse the Director for the actual amount of the registration, if properly reported and documented in accordance with article 300.40. If requested, staff will register a Director for qualifying meetings as described in article 200.20.

The District's annual budget will set an appropriate level of funding for payment of Directors' expenses. A Director will not be entitled to receive in excess of \$10,000 per fiscal year for conference, seminar and meeting related expenses, exclusive of registration fees, unless the Board of Directors preapproves a Director's request to increase this amount for the applicable fiscal year. A maximum of five paid meeting days per conference will be allowed with the following exception: ancillary programs that are not a part of the main conference (e.g. ACWA/JPIA meetings). The General Manager or his or her designee will be responsible for ensuring that the budgeted amount is not exceeded without prior approval of the Board.

Any exceptions for expenses that do not come within the District's expense reimbursement policy must be approved by the Board in a public meeting. (Government Code, §53232.2, subd. (f).) Any question concerning the propriety of a particular expense should be resolved by the Board.

300.20 Allowable Expenses

Directors' direct expenses for attendance at meetings and events authorized by this policy, including registration fees, reasonable travel, lodging, and meal costs, and other actual necessary expenses, will be paid by the District in accordance with the guidelines and per diem rates for an accountable expense reimbursement plan as defined in the United States Internal Revenue Service's Publication 463 ("Travel, Entertainment, Gift and Car Expenses") and federal per diem rates published by the General Services Administration (GSA). A copy of these documents can be obtained from the Finance Director.

The following expenses are authorized business-related expenditures:

- a. **Personal Vehicle Mileage.** A Director will be reimbursed for actual vehicle travel miles at the rate authorized under the IRS Publications for all meetings attended and services provided as defined in article 200.20, Director's Compensation, above. A Director will be considered to have accounted for personal vehicle expenses by indicating the actual miles traveled, the business purpose of the travel, and the date of travel on the approved District expense reimbursement form and submitted in accordance with article 300.40. The District will not reimburse Directors for any other personal vehicle expenses.
- b. **Hotel Expenses.** A Director will be reimbursed for lodging expenses incurred in accordance with this Policy when a Director attends conferences, seminars or meetings, if the Director stays at the hotel or other lodging listed in the event's registration materials at the group rate obtained for the event. If a Director travels on District business for which no hotel is designated or is unable to book lodging at a specified conference rate, he or she will be reimbursed at the per diem hotel rate published by the GSA for the city in which the hotel is located.
- c. **Meals.** A Director may be reimbursed for the cost of meals while attending authorized conferences, seminars or meetings away from the District based on the per meal rate published by the GSA. A Director may either (a) report meals at the GSA per diem rate or (b) use the Director's personal funds to pay for meals, in which case the District will reimburse the Director for actual charges, but only up to the maximum per diem meal rates published by the GSA. If a Director is not traveling for a full day, defined as from 12:01 a.m. to 12:00 Midnight, the per diem meal/incidental allowance will be prorated according to the actual hours of travel unless a Director uses his or her personal funds to pay for meals, in which case the District will reimburse the Director for actual charges for meals incurred while traveling, but only up to the maximum per diem meal rate published by the GSA. If the District pre-pays the cost of one or more meals with a meeting, function or conference registration, a Director must attend the prepaid meals. If a Director fails to attend a pre-paid meal, a Director may not submit a claim for reimbursement for an alternative meal taken in lieu of the pre-paid meal. Any provided meals must be subtracted from the daily per-diem rate claimed for meals.
- d. **Incidental Allowance.** Tips for meals will be reimbursed up to a maximum of 20% of the cost of the reimbursable portion of any meal in accordance with the tip shown on the receipt attached to an expense reporting form. The District will reimburse a Director for tips actually given to cabbies, baggage porters, bellhops and hotel housekeepers that are reasonable and customary for the area. A Director may be reimbursed for toll charges and parking fees up to the actual amount expended.

- e. Common Carrier Travel. When personal vehicle use for District business is impractical due to time and/or distance, a Director may use regularly-scheduled commercial carriers for travel. Consistent with scheduling needs and the most-direct route, a Director traveling by plane, train, rental vehicle, bus, taxi, or ride share will travel by the least-expensive fare actually available for the date and time of the travel. When possible, travel should be planned in advance to permit use of advance fares. Long-term parking must be used at airports for travel exceeding 24 hours. The District will reimburse the Director for the actual amount of the fare and related, necessary expenses (e.g., baggage fees), if properly reported in accordance with article 300.30.
- f. Telephone/Fax/Cellular/Internet. A Director will be reimbursed for actual telephone, fax and reasonable internet expenses incurred for District business. Telephone bills should identify which calls were made for District business. For cellular calls when the Director has a particular number of minutes included in the Director's plan, the Director can identify the percentage of calls made for District business.

300.30 Types of Expenses for Which Reimbursement Will Not Be Provided

Director expenses that are not deemed to be reimbursable business expenses may include, but are not limited to:

- a. Barber and/or beauty shop charges
- b. Fines for traffic or parking violations
- c. Expenses of any person accompanying a Director on a District-approved trip or event
- d. Personal telephone calls
- e. Fitness/Health Facility or Massages
- f. Alcoholic beverages
- g. Entertainment expenses (movies, sporting events, etc.)
- h. Non-Mileage vehicle expenses
- i. Charitable contributions

300.40 Expense Reporting Procedures

In order to be reimbursed for any expense authorized under this Policy, within 60 days of incurring the expense, a Director must fill out and sign a District-provided expense report form available from the Finance Department. The expense report form is designed to ensure that Directors' expense reimbursements comply with the requirements of Government Code section 53232.3 and IRS Publication 463. Accordingly, the General Manager will review each expense report form, and sign it to indicate compliance with the requirements of this policy. In all cases when a Director seeks reimbursement for expenses incurred while attending a conference, seminar or other meeting, a copy of the conference registration form must either be attached to his or her expense report or on file at the District (e.g. copy attached to check request or

purchasing card paperwork). In addition, a Director will be required to attach the following documentation to his or her expense reimbursement report as a condition of receiving reimbursement for an appropriately-incurred business expense:

- a. **Personal Vehicle Mileage.** To verify mileage, the General Manager or designee will document personal vehicle mileage, using tools such as Google or MapQuest, which will be attached to the Director's expense report.
- b. **Lodging Expenses.** If a Director wishes to be reimbursed for lodging expenses, he or she must attach to the expense report an itemized bill issued by the hotel and a copy of the credit card receipt or other proof of the Director's payment. Except when attending a conference, seminar or other meeting and using the available group rate booked for the event, the District will reimburse a Director only for the actual amount of the hotel expenses incurred at the pre-arranged rate at the convention hotel or up to the GSA per diem rate for events that do not have a host hotel.
- c. **Meal Expenses.** If a Director wishes to be reimbursed for meal expenses at the GSA per diem rate, he or she may fill out the expense report form and claim the expense without further documentation. If a Director pays for meals with his or her own funds, he or she must attach to the expense report an itemized bill, copy of a credit card receipt or other proof of the Director's payment. In such cases, the District will reimburse a Director only for the actual amount of the meal expense incurred up to a maximum amount of the applicable per diem rate published by the GSA. Any provided meals must be subtracted from the daily per-diem rate claimed for meals.
- d. **Common Carrier Travel.** A Director must attach to his or her expense report the fare, coupon, or itemized bill from a travel agency, airline, rental vehicle, bus or train showing the actual amount expended for such travel. A boarding pass, conference badge, business receipt from the destination or other documentation indicating the travel occurred must be attached to the Director's expense report.
- e. **Incidental Expenses.** Whenever possible, a Director should obtain a receipt for incidental expenses such as tolls and parking fees. For incidental expenses where no receipt is available, such as tips and parking meter costs, a reimbursement request for such expenses may be claimed on the District approved expense report. Certification that such expenses were related to District business, reasonable, appropriate, and actually incurred by the Director is made when signing the District approved expense report form.

In all cases, the Director will remain responsible for filing an expense report and attaching the appropriate documentation obtained by the Director in conformance with paragraphs a. through e. above. Flat-rate advances or payments of expenses are prohibited under Government Code section 53232.2, except for per diem payments authorized in accordance with the GSA published rates.

A Director must substantiate all expenses on an expense report with the appropriate documentation attached within 60 days of incurring or paying the expense. An expense report submitted after the 60 days will only be paid if approved by the Board at a regular meeting. Any mis- or late-reported expenses incurred by a Director will be considered income to the affected Director. To comply with the applicable tax laws, the District will issue to a Director a Form W-2 including all mis- or late-reported expenses as income.

300.50 Disclosure

To comply with reporting requirements of Government Code section 53232.3, the District will prepare a list of the meetings attended by each Director for which the District provided compensation, and a list of the amount and purpose of each expense reimbursement paid by the District to each Director. This information will be reported quarterly at a regular monthly Board of Directors meeting. Regardless of the compensation and expense reporting frequency, at the next regular Board meeting Directors also must provide either an oral or written report of meetings and other authorized events attended for which they will be compensated by the District. If multiple officials attended the same event, a joint report may be made.

All expenses are subject to verification that they comply with this Policy. Directors should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All District expenditures are public records subject to disclosure under the Public Records Act, except that the District will ensure that no Director personal information, such as credit card numbers and home addresses, is provided to the public in the event of a request for such records.

300.60 Penalties

Government Code Section 53232.4 defines the penalties for falsifying or misusing public funds. The penalties include: (1) loss of the violator's reimbursement privileges; (2) restitution of misused District funds; (3) civil penalties of up to \$1,000 per day for each day of violation and three times the value of the public resources misused; and (4) criminal prosecution and lifetime bar from holding public office. The Board will report any violation of this Policy to the appropriate authorities.

300.70 Payment of Compensation and Expenses

All reimbursable expenses as outlined in this policy will be paid within the next payroll cycle upon receipt of a completed expense reporting form approved by the General Manager or designee.

400.00 Policy Review

This Policy shall be reviewed at least biennially.



Agenda Item: 5

Date: July 17, 2023

Subject: Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Conduct a Public Hearing to receive and consider all protests and comments on the Report of Delinquent Water Charges as of June 1, 2023, as adjusted for any payments received through July 6, 2023.

Discussion:

At the June 19, 2023, regular meeting, the Board approved Resolution No. 23-04 placing a Public Hearing on the Sacramento Suburban Water District's (District) Report of Delinquent Water Charges as of June 1, 2023, on the agenda for its July 17, 2023, regular Board meeting. The Secretary of the Board published the Resolution calling for the Public Hearing in The Sacramento Bee on June 28 and July 5, 2023, and mailed to each person listed on the report notice of the Public Hearing, as directed in Resolution No. 23-04. At the Public Hearing, the Board must hear all comments and protests made to the filed written report. If a majority of the delinquent property owners appear and protest the written report, then the Board must reject the report and direct staff to collect the delinquent charges in another manner. A successful protest also means that the delinquent charges cannot become a secured tax lien against the delinquent parcels. If no protest occurs or an attempted protest is unsuccessful, then the Board may overrule any protests and adopt the written report, with or without changes. The Board's determinations on the written report are final and become the delinquencies that staff forwards to Sacramento County for collection on the Fiscal Year 2023-2024 secured property tax roll. If not validly protested and approved by the Board, staff will update the report one final time to account for any payments received after July 6, 2023, prior to submitting it to Sacramento County.

Staff have updated the Report on Delinquent Water Charges as of June 1, 2023, previously presented to the Board at the June 19, 2023, regular Board meeting and removed any accounts that have been paid through July 6, 2023.

The format of the Public Hearing will be as follows:

1. Opening of the Public Hearing by the President of the Board of Directors and report from the General Manager.
2. Public comment and protests.
3. Close Public Hearing.

4. Tabulate number of protests received and determination of protest.
5. Assuming the protest is unsuccessful, proceed to next agenda item to consider approving Resolution No. 23-05, with or without changes.

Fiscal Impact:

There is no fiscal impact to holding the Public Hearing.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates



Agenda Item: 6

Date: July 17, 2023

Subject: Resolution No. 23-05 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year

Staff Contact: Julie Nemitz, Customer Services Manager
Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Depending on the outcome of the Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023, adopt Resolution No. 23-05 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year.

Discussion:

At this regular Board meeting, the Board held a Public Hearing on the Report of Delinquent Water Charges as of June 1, 2023, for the purpose of hearing all comments and protests made to the filed written report. If a successful protest against the written report did not occur, then the Board may adopt Resolution No. 23-05 and direct staff to transmit a certified copy of Resolution No. 23-05 with an updated list of all delinquent accounts to the Sacramento County Board of Supervisors requesting the Auditor-Controller to place the delinquent charges described in the Resolution and attached list on the secured property tax roll to be collected with the Sacramento County general taxes.

Staff has reviewed the original report of delinquent water charges as of June 1, 2023 (1,644 accounts for \$753,997.60) and identified 458 accounts that have since paid their delinquent balances as of July 6, 2023. The report now includes 1,186 accounts in the amount of \$590,542.35 as of July 6, 2023. Staff will update the report once more to capture any additional payments just before submitting it to the County. Additionally, staff will also add the fees related to transferring delinquent charges to the County tax roll (\$10.00) to each delinquent balance due. Staff will transmit the report to Sacramento County on or after August 1, 2023, and before the August 4, 2023 deadline.

Resolution No. 23-05 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year
July 17, 2023
Page 2 of 2

Fiscal Impact:

The fiscal impact resulting from the adoption of Resolution No. 23-05 and the placing of delinquent charges on the County tax roll would be the potential collection of \$590,542.35 in outstanding receivables and an increase in the District's cash.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachment:

1. Resolution No. 23-05 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2023-2024 Fiscal Year

RESOLUTION NO. 23-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO
SUBURBAN WATER DISTRICT AUTHORIZING COLLECTION AND
REQUESTING INCLUSION OF DELINQUENT RATES, CHARGES, INTEREST,
AND PENALTIES FOR WATER SERVICE ON THE
SACRAMENTO COUNTY TAX ROLL FOR THE 2023-2024 FISCAL YEAR**

WHEREAS, Water Code sections 31701 and following and Health & Safety Code sections 5470 and following authorize the Sacramento Suburban Water District (“District”) to establish rates and charges for water service, to prescribe penalties for the nonpayment of those charges, and to have delinquent charges and penalties collected on the Sacramento County secured property tax roll under specified conditions;

WHEREAS, the District has prescribed rates and charges for water service, has provided for penalties for delinquent water charges, and has followed the required process to collect such delinquent charges on the Sacramento County tax roll as authorized;

WHEREAS, a written report on the delinquent water service charges that were delinquent for more than 60 days as of June 1, 2023, was filed with the District Board of Directors and a public hearing called on the report as required by law; and

WHEREAS, the notice of the time and place for the public hearing on the written report was duly published and mailed as provided by law, and the Board of Directors held a public hearing on July 17, 2023, to consider all objections and protests, if any, to the written report on the delinquent charges.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Sacramento Suburban Water District as follows:

1. The Board hereby approves the written report of delinquent water service rates, charges, interest, and penalties attached hereto as Exhibit “A” and incorporated herein, and determines that each charge described in said report for each parcel is proper and correct.

2. Requests the Sacramento County Board of Supervisors to authorize the County Auditor and Tax Collector to perform the functions provided by Water Code sections 31701.5, Health and Safety Code sections 5473.4, 5473.6, 5473.7, and 5473.9, and the District’s Regulations Governing Water Service, Regulation No. 2, Section I and Regulation No. 5, Section K and L, respecting the collection of said delinquent charges on the same bill with the County’s secured property taxes and other secured levies, for the compensation at a cost not to exceed the amount set by law.

3. Staff is hereby directed to transmit a certified copy of the Resolution to the Sacramento County Board of Supervisors and Auditor-Controller, and to work with County

staff to collect the delinquent water service rates, fees, and charges as provided in this resolution.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District at its regular meeting held on July 17, 2023, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Jay N. Boatwright
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on July 17, 2023.

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District

EXHIBIT A

**DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023 FOR PLACEMENT
ON SACRAMENTO COUNTY TAX ROLL**

<u>Assessor's Parcel No.</u>	<u>Property Owner's Name</u>	<u>Delinquent Amount</u>
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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
27700640310000	Derek Sims	\$124.86		Cody Kenngott/Sarah	
23005800250000	Donald Brenner	\$127.12	26802040040000	Keyser Alvis	\$181.27
27800920050000	Alisha/Maalik Hazziez	\$128.01	23204600100000	Meghan Johnson	\$181.40
28200510330000	Danelle L Moore	\$134.29	27702020080000	Andres Garcia	\$182.15
27801240080000	Leticia Valadez	\$139.37	26801220040000	Brayant Wood	\$183.23
26603920090000	Erin Lewis	\$140.75	27101910090000	Yolanda Santana Tejada	\$185.39
27800630290000	Gabriela Carter	\$141.20	27801630140000	Lydia Castro	\$187.06
27702320040000	Caden G Sharp	\$146.91	28905700090000	Edward Freidberg	\$187.31
	Quinn and Christy		28201630010000	Greg Mace	\$187.35
28903140030000	Monsma	\$156.08	26601310300000	Aren Jackson	\$187.72
23007000030055	Lynetta Stephens	\$159.16	24000500370000	Mark Robinson	\$188.72
27800350080000	Mildred Gallen	\$160.99	23007000010043	Charles Glover	\$192.88
27900960050000	Rylee Thompson	\$160.99	27101700360000	Timothy A Ahrk	\$192.93
28102810120000	Jason C Bollinger	\$161.68	29201500190000	Stephanie Mainwaring	\$192.93
24004120020000	Stephanie Gonzales	\$162.07	25401020040000	Richard Jaime	\$193.91
27100830060000	Neil Johnson	\$162.76	23007000010042	Hannah Harris	\$194.94
26601700330000	Timathy Christie	\$162.80	26602110350000	S Hull	\$195.05
25502310220000	Karen Davis	\$164.12	28603400280000	Pyongil Kim/Karen Lee	\$196.86
23203420050000	Albert Navarro	\$164.13	26603810100000	Mohammad Alogaidi	\$197.92
23205000070000	Christopher M Platz	\$164.81	25503430190000	Kayla/Cody Hilton	\$198.03
28201550030000	Thomas/Stacee Neff	\$164.96	27702330010000	Cynthia Martin	\$199.23
25803300080000	Jeffrey Cryderman	\$165.50	25501820150000	Aarti Bansal	\$200.98
26604020160000	Pedro Jimenez	\$167.36	25501020120000	Emmanuel/Cynthia Mojica	\$201.26
27701830080000	Carmelita Garner	\$167.75	21902620230000	Robert T Gaut	\$201.76
28200510070000	Brian Welch	\$170.49	26602630010000	Enrique Hernandez	\$202.24
27702210020000	Lakeysha Williams	\$170.79	27701940070000	Vincent Valenzuela	\$203.17
	Elias J/Jesus N		20001920090000	Latricia Wise	\$204.36
22805500520000	Gonzalez	\$171.56	25803300160000	Maria Pietralunga	\$205.63
27900620010000	Patrick McGowan	\$171.56	21904200260000	Carl Ohmer	\$205.76
25402120040000	Mary Wood	\$171.57	27701770100000	Eric W Mackey	\$206.43
28201530130000	Joshua Mathisen	\$171.67	28103510070000	Brian/Sherry Haus	\$207.19
26801910120000	Keri Kay Schuman	\$171.76	21901310090000	Roshawn Walker	\$207.64
23005500100000	Julie Nervo	\$172.08	28600610080000	Holly Roina	\$208.85
27901020120000	Jennifer Rikkers	\$172.55	20000760270000	Peggy Turner	\$211.85
	Jill Morrison/Cody		21701220070000	Alfred Smith	\$212.04
26900820100000	Tappan/Mark G Tappan	\$172.64	27900130050000	Richard Weimerskirch	\$212.69
	Nancy Motmans Living		21905300540000	Jean Drew	\$212.82
27900550010000	Trust	\$173.72	25401040170000	Lori Peters	\$212.82
26800250020000	K. Koslin	\$174.50	25401520180000	Tula Rhea	\$213.90
27101700350000	Vladimir Akhramenko	\$174.80	22004900160000	Raelynn Harrod	\$214.37
27101700350000	Vladimir Akhramenko	\$174.80	23005700310000	Linda Baston	\$214.68
27101700360000	Timothy A Ahrk	\$175.88		Richard Burton/Caitlyn	
25502600440000	Mina Hamilton	\$176.17	26801320040000	Bailey	\$215.19
25402410200000	Christine Martinez	\$176.86	21701210130000	Charlene Riley	\$215.33
27900760010000	Brittany/Fedros Yavrom	\$176.86	22005700040000	Manolo Cacella	\$215.56
27801310110000	Michelle Aguilar	\$176.96	25400320070000	Trent Gray	\$216.93
26803120140000	ITB Enterprises Inc	\$177.68	21902100690000	G Freeman	\$217.12
22802640070000	Selina Romero	\$177.84	22004400080000	Aviante L Beasley	\$217.92
25603300210000	Daniel Richardson	\$177.97	22909700080000	Todd M Cline	\$218.02
25602310170000	George Sawyer	\$179.30	21702620260000	Raymond K Delong Jr	\$218.11
27701810060000	Anka Zupan	\$179.70	22005100450000	Russel Ballard	\$219.19

¹Names of all owners of each delinquent parcel as shown on the most recent Sacramento County equalized assessment roll available, or any more recent account information known to SSWD.

EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
21702320140000	R Montoya	\$220.07	29202620020000	Carter English	\$236.24
21905600070000	Maire/Ray Hubler	\$220.21	27101120060000	Peter/Gina Solis	\$236.49
21700440130000	Gil Rivas	\$220.42	24002530150000	2016 Rader Family Trust	\$236.53
28200230030000	Cherie Yip	\$220.78		Satyanarayana	
25504300010000	Maria Apuya	\$220.96		Tota/Sudharanl	
23007900460000	Anand Janakiram	\$221.24	28502800190000	Pallapothu	\$237.32
	Cassandra/Marissa		28103210060000	Gbadamosi	\$237.77
25403000150000	Drysdale	\$221.34	27900640200000	Jody Johnson	\$238.22
20003520020000	Suzanne Franciosi	\$222.12	21906200730000	Brandon Blackburn	\$238.30
23007400320000	Jana Wells	\$222.22		Stephanie Tran Van	
25803900300000	Oliver/Natalie Moore	\$223.20	27803000390000	Nguyen	\$238.43
23602430190000	Brandon Ferreira	\$223.30	27100900210000	Daniel and Susan Amaral	\$238.49
21702430380000	Jose Zaragoza	\$223.39	27701910060000	T Davy	\$238.59
23005600140000	Yolanda Bernabe	\$223.40	27801900310000	VHZ Investments LLC	\$238.98
21802620290000	Patrick H W Johnson	\$224.18	22002740260000	Kerrie Hartman	\$239.06
21702850030000	Sharon Petersen	\$224.37	21702140130000	Olga Garcia	\$239.07
22007600620000	Joshua Jozwiak	\$225.35	24001210040000	Heather Pearson	\$239.57
22909300160000	M Glicksman/J Kleiman	\$225.45	23005210180004	Jennifer Brazell	\$240.08
20000420150000	Christine Marie Balaoro	\$226.04	27800130050000	Raul Gomez	\$240.10
20001430040000	Maria Moran	\$226.34	20318800570000	Jasuimder Chouhan	\$240.94
29203230060000	Brenda Deary	\$226.60	23602220010000	Scott Patterson	\$241.14
20317800420000	Tran Lai	\$227.12	25800210040000	Liu Lamei	\$241.64
25801940100000	J Elvida Woodworth	\$227.22	21905000130000	Irina Ganchenko	\$241.99
24002530040000	Matthew Gunther	\$227.42	23005220190002	Michael R Malpede Jr	\$242.13
27701720020000	David & Marion Gilbert	\$227.81	21702820070000	Melissa Millinchamp	\$242.22
26603920140000	Jalisa Coleman	\$228.60	26802720100000	Salvador Guerra Jr	\$242.71
27800140110000	Alyssa Anda-Swaffor	\$228.69	20000210020000	Miguel Tovar	\$243.36
	Juan and Shaelyn		25601710460000	Joann Spaulding	\$243.48
27702030230000	Mosqueda	\$228.83	26604010030000	Michael Willits	\$243.79
23005800280000	Brian Emerson	\$229.24	20000250040000	Robin M Lake	\$243.98
	Mark Whitten/ Megan		21800820040000	Shawn Gregory	\$244.48
29203030020000	Marcoux	\$229.42		Daniel/Stephanie	
21903430470000	David Vashchenko	\$229.68	24002510060000	Honaker	\$244.57
27802020140000	Kanran Nakhaee	\$229.86		Geoffrey/Kimberly	
27801620120000	Dana Perkins	\$229.87	28202470100000	Butler	\$245.74
21904400580000	Rebecca Donat	\$230.26	22800720030000	Michael Bauer	\$246.91
20000760030000	Camy or David Findley	\$230.65	21700920040000	Merle Nash	\$246.95
22803310280000	Michael Jordan	\$230.75	27100630150000	Julio Ortiz	\$247.12
28600640280000	Melanie B Tymes	\$230.75		Berry/Christopher	
21903430010000	BRIO VENTURES LLC	\$231.14	25501410090000	Ranieri	\$248.88
	David Deluca/Barbara		22802440120000	George H Oberle Jr	\$248.99
24002530060000	Leach	\$232.25		Yee Family 2017	
27800740050000	Terri Lee Hutchinson	\$232.59	25501510200000	Revocable Trust	\$249.08
23007000030041	Douglas Propst	\$232.62	25401030010000	Ronald Rojas	\$250.05
25601910190000	James Bloom	\$232.71	21107100010000	Andrew Sanchez	\$250.20
21802420040000	Elsa Rodriguez	\$232.79	27900350120000	Todd/Julie Klinger	\$250.51
28201620090000	Juaquina Roman	\$233.00	22006400300000	IHFC California LLC	\$251.01
23202530060000	Stanley Bransgrove	\$233.30	27100830150000	Keith Walkup	\$251.33
27902030040000	Darren/Kim Wagerman	\$234.86	21801330090000	Noe Hernandez Priego	\$251.82
21800810010000	Joseph Turner	\$236.04	24002820070000	Cindy Luna	\$252.38
27900560060000	Our Family Trust	\$236.23	25501720430000	Cynthia Mojica	\$252.38
28600620070000	Clarissa/Jonathan Alva	\$236.24	20318600170000	Marlon A Valenzuela	\$252.50

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
27801550100000	John/Theodora Shtirbu	\$252.72		Armando and Marina	
25803200190000	Levi Vigna	\$253.58	23602830040000	Navarro	\$270.47
28602700200000	Clarissa/Jonathan Alva	\$253.78	26603410260000	Lloyd E Nunn	\$270.47
21702320080000	Francisco Contreras	\$253.85	26603440170000	Robert Ferguson	\$271.35
23203630190000	Ryan Vantricht	\$254.17	27701840080000	Peter Perkins	\$271.92
26600820280000	John/Maria Rodriguez	\$254.18	26603040020000	Jose Sanchez Yanez	\$272.49
24000500480000	Jason Z Tabor	\$254.40	23202930050000	Gertrude Strambi	\$272.56
	Daniel Martin or Megan		20002630010000	Andrew Simon	\$272.58
25600630090000	Martin	\$254.77	25803200210000	Hamid Ghasemiyeh	\$272.93
22805000500000	Cheryl Angeles	\$255.23	23601230090000	Cora Schager	\$273.09
27800360060000	Jonathan Levine	\$255.34	20003130250000	G Stadler	\$273.82
20002320070000	Sandra Nino	\$256.52	21904400560000	Natalia Dyachkova	\$274.73
23601320090000	Vicky Neel	\$256.92		Olegario Rodriguez	
21902900140000	Janice Bispham	\$257.31	28502260070000	Herrera	\$275.45
	Gazarrie M Stallworth			Dennis and Elina	
26603510030000	Phillips	\$258.78	26801750060000	Berrocal	\$275.84
20319600690000	Adrian Braescu	\$258.90		Alison and Christopher	
25803900050000	William Anderson	\$259.13	28603500150000	Corder	\$275.87
20000740030000	Benyamin Maor	\$259.36	25402410030000	Ashleigh Gaultney	\$276.79
23601660140000	Brenden Blom	\$259.36	22002740400001	Sherri Walker	\$276.96
27701770070000	Jehime Toro	\$260.01	21801530120000	Cody Freidenfelt	\$277.02
20317800980000	Anatoliy Garilyuk	\$260.74	25501240160000	Matthew Petersen	\$277.21
29202820280000	Arthur W Pannell	\$260.94	22005900060009	Christian Ludwig	\$277.32
22006230210000	Debra Hamilton	\$261.52	28600220330000	Fusion Yoga Studio	\$277.66
25401220070000	Antoinette Lewis	\$261.68	21903430270000	Bradley Fisher	\$277.84
25602550090000	Marc Gonzalez	\$261.71	23005210040002	Masi Mojaddidi	\$278.22
20001720130000	Marth Diaz Gomez	\$261.93	20002740040000	Ayala Melgar	\$278.40
	Francisco/Maria		20317200380000	John Allen	\$278.53
22005400330000	Fernandez	\$262.07	25401010210000	Pranavkumar Shah	\$278.54
	Chris Cortez/Isabel			Christiana or Daniel	
21905600410000	Vigil	\$262.20	28904220190000	Kopf	\$278.59
21800410030000	Trumaine Lee	\$262.22	22006000650000	Justin Gonsalves	\$279.25
	Sher Investment Group		23005210160003	Maria Hoyos	\$279.44
28900720020000	LLC	\$262.32	23601660100000	Tyler Young	\$279.55
	Jeffrey A and Christa L		27801320070000	Jennifer/Joseph Smith	\$279.60
26800710130000	Morris	\$262.51	20002830020000	Danelle Crawford	\$280.58
22005900060031	Derick Seward	\$262.78	21800620070000	Doris Suazo	\$280.72
22005900030015	Taylor Castorena Hicks	\$263.46	23202110150000	Monica Costello	\$280.94
22800630200000	Pedro Robles	\$264.07	23005230070003	Cassidy Perkins	\$281.59
23200720270000	Ty/Kerrie Joiner	\$264.20	25600310450000	Renee Cooper	\$281.70
	Christina/Kyle		20003330110000	Navishkaar Chaudhari	\$281.96
25601920090000	Richardson	\$264.20	28902950060000	Connor Holahan	\$282.99
21700520190000	Robert Martinez	\$264.50	21900940020000	Jesus/Enrique Ramos	\$283.09
	Robert/Glenda Velon		20003110300000	Phil Makin	\$283.86
23005230290001	Family Rev	\$265.53	21801920210000	Christine M Pumphrey	\$284.03
29204510250000	R Juarez	\$265.63	25401510120000	Adrian/Rachel Burt	\$284.21
25503830130000	Mary Jane Apuya	\$266.64	22803600170000	Leona M Haverman	\$284.61
25401820090000	Charles Kight	\$266.72		Lluvia Viridiana	
29203130060000	Neda Afshar	\$267.56	22804020210000	Ramirez	\$284.66
23003120220000	Susan Embry-Busch	\$269.16	27900720040000	Jody Fye	\$285.05
21700920100000	Richard Smoot	\$269.38	26803110180000	Belyn Davi	\$285.22
26602640190000	Ricardo Mendoza	\$269.46	26801330090000	Sharon Sava	\$285.61

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
22003320150000	David Silva	\$285.81	25500820500000	Jacob Bernard Williams	\$298.97
23005230250003	Andrew S Fears	\$286.59	25402310120000	Neil Wheelock	\$300.38
21702650010000	Cory Lee	\$286.89	23007000030014	Imani Kahlil Thomas	\$302.57
23005700090000	Tyrone Moore	\$287.40	23205000680000	Barbara Drysdale	\$302.57
27801830050000	Miguel Sanchez	\$287.87		Sefilina Merina Lopa	
25602620050000	Karsznia Family Trust	\$288.04	22902930080000	Tupou	\$303.13
23005230150002	Tiffany Bush	\$288.80	20003110150000	Salvador Vargas	\$303.17
21902060060000	Dearun Dumas	\$289.11	27900120030000	Jennin V Martinez	\$303.51
29204520070000	Karena/ Mark Benskin	\$289.18	27800130080000	Danielle/Ronald Garcia	\$303.60
28600220150000	Ian Blackstad	\$289.27	22803310410000	Cali/James Pearson	\$303.69
28202260090000	Joseph Johnston	\$290.02	27102340200000	Steven W Tuthill	\$304.36
	Anne Marie/John		24001410390000	Harjinder Kaur	\$305.03
21903100030000	Vendetti	\$290.23	22802440050000	Roy Loving	\$305.46
27100730080000	Debra Templeton	\$290.50	20001110250000	Ezequiel Gonzalez	\$305.80
21902640120000	Serene M Stadler	\$290.55	29203240070000	Nurdy Muny Incorporated	\$306.07
24004510920000	Linda Demosthenes	\$290.58	23600830020000	Dorothy Nichols	\$306.11
21902900120000	Ivan Yakimenko	\$290.94	25803900420000	Walter C Krum	\$306.40
20003520080000	Elizabeth Lyle	\$291.25	22805400490000	Martina Escobar	\$307.48
20001110310000	Donald and Amy Carson	\$291.57	29204150020000	Stacy L Patton	\$308.35
	Dustin/Stephanie		27801210050000	Amanda Juarez	\$309.43
21700440020000	Buettner	\$291.58	25502900630000	Kara Talaska	\$309.64
27800640210000	Frank Boslet	\$291.62	28601410160000	Amado/Carmelita Santos	\$309.66
23601710060000	Bihai Peng	\$292.09	28601310050000	Carmelita Santos	\$309.87
20001210200000	Danielle Robbins	\$292.41	20003710050000	Jaime Vasquez Rodriguez	\$310.12
23205300130000	John S Coon	\$293.00	29203530020000	Victoria A Lee	\$311.02
21702700550000	Rebecca Mitchell	\$293.27	29400600170000	Laura Powell	\$311.21
25602710030000	Rebecca Goddard	\$293.37	22005900090021	Rogelio Alcaraz Chavez	\$312.09
20321600710000	Nick Asish Singh	\$293.52	26601530160000	Johny Lam	\$312.13
25503910140000	Elizabeth Manthei	\$293.73	21905700420000	Billie Lou Perez	\$312.49
22803410210000	Matthew Gutierrez	\$293.77	26800430120000	Timothy Borge	\$313.01
27702330150000	Walter Scott	\$293.88	22800730020000	Ricki L Angers	\$313.06
23600510610000	Shane B Wilson	\$294.00	22800520030000	Megan Molnar	\$313.45
21702610010000	Danny Lagow	\$294.25	27801230060000	A Olsen	\$313.56
21800550070000	Nicholas Fryer	\$294.46	26602110350000	S Hull	\$313.65
	Diane Rivas/Edward		27100730040000	Victoria Fernandez	\$313.74
20001620030000	Abeyta III	\$294.49	21800410010000	Jennifer Marie Goodson	\$313.83
23602810360000	Kari Whitney	\$294.76	22909300150000	Tyrone Curry	\$314.79
23005210110003	Dale Adams	\$295.11	26800730040000	David Chase	\$315.17
20318500090000	Danielle Burke	\$295.41	23003510070000	Tracy Weston	\$316.87
21802430100000	Patrick McMillen	\$296.49	26604010150000	Martin Rivas	\$317.49
21903520330000	Eduardo Guerrero	\$296.72	22804600170000	Aleksandr Lyubasyuk	\$317.66
22007300480000	Martin Payan	\$296.98	21800510320000	Elaine Valadez	\$318.48
23006600390000	Michael Gage	\$297.32		Al Amana Revocable	
22904400090000	Leonard/Gail Mayberry	\$297.67	26602510410000	Living Trust	\$318.70
22003410040000	Clyde/Margo Payne	\$297.68	21700220140000	Miguel Mendoza	\$319.38
26602320050000	Rudy Erends	\$297.80	27800120140000	Preserved Assets LLC	\$319.81
	Sergey & Tatyana		23204500080000	Jose/Trisha Davila	\$320.16
21802830090000	Vorobyev	\$297.91	21902400220000	Jeremy Turner	\$321.09
22005900030007	Olena Kravchenko	\$297.99	26602330030000	Paul/Maritzta Flores	\$321.98
22006100470000	Douglas Randle	\$298.19	21702030160000	Jeena (Reid) Lewis	\$322.08
21906200540000	Grace Viray	\$298.54			
21700320070000	Cesar Montiel	\$298.91			

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
20317500760000	Elena Moon and Delores Andrade	\$322.60	22904500220000	Yvonne Debique	\$345.67
23003210060000	Paul and Mcclina Woods Christopher/Danielle	\$323.16	26803310010000	Debra Lazzarini Christine Boyle Living Trust	\$345.97
24001030060000	Marsden	\$323.60	27801640010000	Jeanette Smith	\$346.16
26602110170000	Jennifer A Blakeney	\$324.21	23004320010000	Robert E Rickman	\$346.53
21702110530000	Neftali Hernandez	\$325.80	25601240010000	Rebecca Taylor	\$346.54
26600400370000	John Rios	\$325.88	21701620200000	Nazary Bolebrukh	\$346.62
27101110020000	Gary and Janet Garland Tracy St John Revocable Trust	\$325.98	20001830070000	Matthew Laporta Mohammad/Reza/Idean Farid	\$347.34
25402330030000	Carmelita Santos	\$326.74	25503910100000	James Rothery	\$347.94
26803410170000	Jon Gardner	\$327.65	27801900220000	Norman E Gerity	\$348.74
23204300120000	Jose Rincon	\$327.76	23202260110000	Ken D Lobner Revocable Trust	\$349.31
20003120260000	Jolanda William	\$328.37	23600510510000	Samia Salazar	\$349.56
20000760200000	Ivan/Olga Balepin	\$328.53	23002530020000	Casey Pina	\$349.73
22806500100000	Gary Brown Jr	\$329.65	25601240030000	David M Bluth	\$349.75
25501610380000	Dave Walsh	\$329.67	21801340260000	Phillip Waldrop	\$349.90
27900320030000	Michael or Anastasia Boden	\$330.45	23007000040014	C Mues	\$349.99
29203740070000	Kevin/Yazmin Sanders	\$330.61	27702020070000	Vianney or Esteban	\$350.08
24002820110000	Leander T Perera	\$330.87	25401600050000	Irizarry	\$350.20
27701820020000	Aniss Bakhshi	\$331.39	20003010170000	Patricia B Price	\$350.57
27900730050000	David/La Toya Rossi	\$332.12	22800650010000	Mark Green	\$350.87
24001040100000	Zachary Holman	\$332.83	24004730030000	G Glacken	\$350.87
25401120070000	Robert H Moyer Revocable Trust	\$333.33	27900720290000	Naeim Mahfroujaki	\$351.26
26800920080000	Amanda Vincent	\$334.23	27800940260000	Cheryl Norton	\$352.23
21901510200000	Greg Turinsky	\$334.37	21906900410000	Michael Corrie	\$352.25
20002420110000	Lyubov Bolebrukh	\$335.89	20317200570000	John Manning	\$352.37
20318000850000	Edward Sanchez Bowen	\$336.13	25500820210000	Debra Fletter and James Ward	\$353.81
26603040030000	H Yager	\$336.62	26803030030000	Davis Nguyen	\$354.03
26801720100000	Deanna Green	\$337.47	21903600220000	Mariela Silva	\$354.19
25402530120000	Iris Aguilar	\$337.53	21700930100000	Lillian G Fulton	\$354.22
20002630020000	Carolyn Johnson	\$337.75	25501130060000	Maureen Gwarada	\$354.70
21901310120000	William Starr	\$338.16	22909300120000	Carol Peterson	\$354.89
26803440070000	John B Adams	\$338.18	23005220110004	Bryan S Gibson	\$354.91
23005700300000	Jason Anderson	\$338.52	21902700350000	Autumn Reede	\$355.17
27900710120000	Michael Masayon	\$338.61	25401220090000	David Fox	\$355.62
20003410210000	Richard R Martin	\$338.82	25600540030000	Leshawn Yang	\$356.07
22005900100006	Derrick Walker	\$339.15	23009000090000	Jorge Losz/Brenda Saelee-Loza	\$356.60
26603930200000	Eileen Kayaer	\$339.32	24000410260000	Dulce Lopez	\$357.89
22901230010000	Cheri L Acton	\$339.76	21905700550000	Natalie Gelly	\$357.94
21905000320000	Shaquille D Thompson	\$340.19	23005210090002	Shannon Miller Roach	\$358.84
26602320070000	Som Keola Praseuth	\$340.23	22005100060000	Kamal Mansoor	\$359.99
21903520760000	Christian Locsin/Angelo Cortes	\$340.45	26800240080000	Lorraine Espinosa	\$360.72
23007000030045	James Baker	\$340.93	23600830040000	Rochelle Alvir	\$360.73
24004120010000	Tyler Monk	\$341.72	20003210270000	Austin Smiley	\$361.12
26801220300000	Dale Cadger	\$341.74	28600650170000	Noel Panganiban	\$361.22
22002330040000	Gwen Walker	\$342.02	26801330120000	Weldon Velosa	\$361.87
22902610070000	Angela Taylor	\$342.16	26604040080000	William L Monks	\$361.91
25500510320000		\$342.72	20321600490000		\$362.10

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
21802440070000	Sandra Johnson	\$362.24	21801220080000	Jonathan Stuscavage	\$380.18
23000110040000	Benjamin D Beaver	\$362.43	28202450100000	Mario Debernardo	\$380.31
23602120070000	Valerie Diprima	\$362.46	21900620020000	J Glaeser	\$380.36
	Brian or Heather		28905700140000	Christopher Chiu	\$381.04
28200830120000	Hendricks	\$362.65	25503430300000	Heidi Komlofske-Rojek	\$381.10
26803110030000	Stacy Warzecha	\$362.70	20000720230000	Solidad Unsioq	\$381.20
22806100280000	Esther Edwards	\$362.87	27800630040000	Julian Aguilar	\$381.20
20318000210000	Mayuran Kulaveerasigam	\$363.21	27801010180000	Abren Delvis	\$381.37
20001760050000	Emilio Barrera	\$363.64	21901820030000	Anthony J Marhx	\$384.47
21901520090000	Davin E Brown	\$364.56	23202010320000	Felicia Kamber	\$384.49
23202010390000	Sarah Straub	\$364.72	25402530060000	Mike J Monasmith	\$384.67
	Luciano and Gloria		21901110120000	Ladd Family Trust	\$384.71
22002860100000	Monroy	\$365.56	27701840130000	P Neubauer	\$385.15
	Donald and Christi		21802720180000	Linda Crawford	\$385.41
25600920130000	Freeman	\$365.84	23202530120000	Gordon Graf	\$385.66
20002640010000	Rebecca Gower	\$366.29		Yared Negussie & Lia	
21802520020000	Alisha T Cherry	\$367.57	22806500020000	Futuwi	\$385.95
	Cody Wilcox /Erica		21800630030000	Tamara L Dorsey	\$386.23
27900320050000	Young	\$368.07	24001740150000	Leticia Valadez	\$387.27
20001720170000	Oscar Gomez	\$368.14	26603010030000	Brandon James	\$387.28
	Pensco Fbo Sheryl		27102320110000	Tiffany Pelton	\$387.77
21902800680000	Rothery	\$368.83	22002920050000	Corey Chase	\$388.25
25502720120000	Jason Guthrie	\$370.21	22806500260000	Lois Campos	\$388.25
23203640010000	Cynthia Anders-Silva	\$370.53	20000440010000	Denise Dodson	\$388.41
23202420070000	Gloria Dupras	\$370.64	22804430070000	Reta Habibeh	\$388.73
	Della/Scott/William		21700420100000	Crystal Beaugez	\$388.88
21901630090000	Crites	\$370.93	21901130060000	Andrew Johnson	\$389.14
25502740100000	Serry Dumbuya	\$371.63	23202720070000	Suzanne Goff	\$389.24
22007000100000	Carlos Regalado	\$372.33	22006900230000	Saman Malganji	\$389.51
21901640020000	Cory Hanson	\$372.39	25502600420000	Travis D Cassidy	\$389.64
23600940150000	April Godwin	\$372.66	21904800560000	Charlene Delap	\$389.68
21904700080000	Jacinta Escobar	\$372.75	21905200030006	Linda L Sanchez	\$389.73
21902620180000	John D Wagner	\$372.99	21701330110000	Santiago Ruiz	\$389.80
21900810060000	Thrifty Trust	\$373.49	20317400450000	Delbert Duncan	\$390.67
21801210080000	Milissa Hughes	\$373.78	20001720200000	Earl Stevenson	\$390.84
22004400130000	Billy R Graham	\$374.16	27900930070000	Charles A Villa	\$391.50
22005600540000	Gregorio/Loida Locquiao	\$374.55	21801210030000	Anthony J Brown II	\$392.37
21801440020000	Brenda Mendoza	\$374.60	28102040010000	Mark Grotewohl	\$392.37
26801910230000	Justin Young	\$375.18	23202910170000	Rochelle Delet	\$392.52
28904920070000	A Olsen	\$375.77	26602330330000	Azucena Romero	\$392.53
	Christine/Steven/Tyler		23005800060000	Ezra Otieno	\$392.62
25501010160000	Allen	\$375.78	23008900260000	Saroj Bardewa	\$392.64
27801630020000	Scott J Yocum	\$375.98	26801340030000	Ryan/Taylor Olin	\$392.90
21901440020000	Patricia Galvez	\$376.02	20320200020000	Agustus Lei Remigio	\$393.16
25401330180000	Alma Padilla	\$376.21	23005230290003	Michelle Niko Wells	\$393.21
21701500100000	Connie Reitman	\$376.97	22806300450000	Elgen Wood	\$393.36
21904910340000	Sarah E Manley	\$377.61	28902430070000	Jon R Salas	\$394.03
22802010070000	Scott Wiggen	\$377.81	23000220100000	Wade Iuete	\$394.58
26803240020000	Ava Smith	\$378.09	21801410140000	George and Roseanne Alm	\$394.91
22800720140000	Korinna Gish	\$378.45	25400330060000	Angelique Wind	\$395.08
25400820460000	Claudia & George Wilson	\$378.62			
21906601440000	Jose Mercado	\$379.79			
25502900520000	Benjanette Ward	\$380.08			

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
23203410070000	Ryan Weaver and Amber Taft	\$396.46	20001210050000	Patrick Healy	\$411.48
20318900310000	Pardeep Vajwa	\$396.76	25401520230000	Saul Yanez	\$411.73
20316200130000	Gherson Poston	\$396.83	27100430340000	Olivia Rios-Acuna	\$412.29
21802030030000	Christian Smith	\$396.84	26900530130000	Felipe J Trevino	\$412.42
23204700150000	Trisha Huie	\$396.99	27701920080000	Jeaneal Carrera	\$412.94
28202750100000	Jodi Kaplan	\$397.07	26802040140000	Mehrizi Props LLC	\$415.16
22802010450000	Michael Nims	\$397.40	22902910190000	April/Dean Pinsoneault	\$415.34
27702220190000	Jorge Flores Romero	\$397.46	21901750050000	Laura Lagge	\$415.68
22002450130000	Alex Torres	\$397.76	25601920070000	Lane Nicholas	\$415.82
21902100390000	Jean Gaines	\$398.25	20000620040000	F Lindahl	\$416.18
21906700160000	Samantha/Edgar Quio	\$399.36	21800330130000	Luis Olivarez	\$416.66
20309100710000	Vikrant Jain	\$399.62	20801310210000	Edgar Castaneda	\$416.70
22001800150000	Brandy Rea-Sotelo	\$399.81	21702820130000	Patricia Lopez	\$416.72
23006230140000	Judith Reon	\$399.92	21800510300000	Hector Galarza Lucero	\$418.81
24000410110000	Michael Diaz/Steven Palma	\$400.00	24001110190000	Maeve G Hardy	\$419.30
27100220390000	Jerry Garner	\$400.27	22006210130000	Carlos Maestas	\$419.46
21906600380000	Rajbir Singh Bathla	\$400.45	23004320090000	Anthony Pawich	\$419.82
21801330080000	Franklin Shelton	\$400.47	20000210150000	Craig M Lester	\$420.33
21900830060000	Kahlanie Alarcon	\$400.51	22004400190000	Andres Sandoval	\$420.36
22902740120000	Donold Arnold	\$400.77	21906400010000	Derrick Osborne	\$421.05
21901510140000	James Godbold Jr	\$401.03	21904700010000	Tyreece Galloway	\$421.57
27801520100000	James Willis/Timothy Willis	\$401.11		Wilven Tampubolon/Yuniar Wahyun	\$422.35
25400410060000	AK Investments LLC	\$401.12	27701820080000		\$422.35
22900630060000	Jasper LLC	\$401.91	25501020310000	Olivia Amaro	\$423.26
22802320270000	Avenir/Liliya	\$403.35	23203730130000	Sheila Panglinan	\$423.27
24001110850000	Slivinskiy	\$403.35		Rowser and Kristine Seraspi	\$423.44
25401210030000	Ricardo Perez and Elida Valdes	\$403.41	23003030080000	Chad Lewis and Katherine Quiles	\$423.49
27701940090000	Natalie I Kirkhouse Rev Trust	\$403.57	20001210240000	Junior Williams	\$423.72
25601120220000	Suzanne J Lopez	\$403.77	25400810050000	Sara Wallace	\$423.85
21702320500000	Golden Revocable Living Trust	\$404.29	21901430020000	Capital City Management Inc	\$423.99
23007100010000	Francisco Navarro	\$405.04	21906700460000	Edlene Leathers	\$424.73
22804010180000	Vasquez	\$405.29	27801020630000	Douglass/Jane Wilner	\$424.75
25600310070000	Martin Family Trust	\$405.43	28201220020000	Jaymes Thierry	\$424.81
22002910210000	Lamont Barlow	\$405.69	21802460060000	Victor Reyes	\$425.34
25502120180000	Lisa Mace	\$406.40	21800310130000	Corey Faria	\$425.67
21800330060000	Kalu Obi Ekeh	\$406.44	21901420140000	W Laffey	\$425.68
24000920050000	Lopaka Salazar	\$406.66	20003310210000	Christi/Ryan Sadler	\$425.70
20003420290000	Glenn/Michelle Mason	\$406.78	22901240020000	Kim Hart	\$425.98
24000330120000	Nathan Sinsel	\$406.81	21905300420000	Graham Jackson	\$426.34
24002920070000	Debra Trollope	\$406.84	20001420040000	Bar Benbenisty	\$426.36
24004510070000	Sarah Abbott	\$408.64	22002450050000	Donald L England Jr	\$426.44
27801020470000	Kamalpreet Khaira	\$408.80	21900810100000	Mia Sha Helton	\$427.01
26802610100000	Deric Isaacson	\$409.88	21906600290000	Zoila Marleny Bor	\$427.07
22005900070018	Joseph Vergara/Jacob Porter	\$410.53	22805600360000	Harjinder/Rumjit Singh	\$427.35
	M Field	\$411.09	20321900990000	Mark/Stephanie Gilkey	\$428.23
	Kenneth Alexander	\$411.35	24002920060000	Ricardo B Calma	\$428.31
			23202830110000	Larry Antoine Turner	\$428.34
			20001910110000	Nicholas Morey	\$429.40
			22005200110000		

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
26601310290000	Joseph William Baza	\$429.45	29201500270000	Thomas Knox	\$447.96
27702310240000	Judah Joslyn	\$429.58	27101320130000	Thomas Molmen	\$447.97
26900300410000	Funda Kivran	\$430.75	23005500080000	Angela Thomas	\$448.50
23601670060000	Gholemreza Manavirad	\$432.35	22901220180000	Nolan Wootan	\$448.73
25602620090000	Byron Cavell	\$432.61		Gretel Maria Davila- Lacayo	\$448.84
22805500420000	Jon and Sara Belk	\$432.63	22802520500000		
21701310050000	Gordon Family Trust	\$432.93	28502620070000	Bonnie Gonzales	\$450.01
20317400800000	Erika Alva	\$433.35	24002530110000	Lynne Valdez	\$450.15
20321600230000	Randy Banzon	\$433.46	20318700560000	Jorge/Lolita Terrazas	\$450.26
21903520300000	Adela Neft	\$433.69	20000130030000	Keisha D Jones	\$450.54
21801220050000	Edward Bates	\$434.07	27901320140000	JASPER LLC	\$450.76
23602240040000	Sherah Hernandez	\$434.08	21906300280000	Jacqueline Mead	\$451.19
22004700040000	Delores A Kester	\$434.45	25402720160000	Jose/Belia Castillo	\$451.63
21800210050000	David Reynolds	\$434.89	21901630380000	Taisir Shurafa	\$451.94
21801440130000	Taranjot Dhanjal	\$435.01	20003130310000	Dominique Turner	\$452.13
21906300800000	Tracey Vitale	\$435.13	21702320100000	Brittany/Melissa Green	\$452.39
22803320750000	Greg Borg	\$435.44	21107100160000	Kerry Dahlin	\$452.79
25503550090000	M Umene	\$435.74	28903120110000	David/Kristine Reed	\$453.21
26603410160000	Rebecca Day	\$435.76	22003410030000	Michael/Sonya Ables	\$453.76
25502810020000	Elizabeth Edgington	\$435.97	23602430010000	John Scott	\$453.96
25400500080000	Carlos Villicana Gaona	\$436.57	21901750090000	Michael Riley	\$454.45
27900110120000	Kerri Marr	\$436.82	28201530200000	Megan Vogeli	\$454.82
22903620240000	K R Franklin	\$438.25		Angelina/Corey	
26802040050000	Gailhord Melendres	\$438.61	22002730090000	Alexander	\$456.99
	Dean A and Stephanie M Stern	\$438.90	21904200210000	Maureen Mann	\$457.09
26803310100000				Franklin Thompson and Alma Joahna Padilla	\$457.32
21700820140000	Rosemary Thompson	\$439.89	22806200020000		
26800320110000	Harpreet Singh	\$440.75	21904400410000	Jose De Leon	\$458.90
26802610220000	Maria Elena Cuamatzi	\$440.85	20000550270000	Alyssa/Vanessa Delgado	\$459.04
26802720020000	Kristin Isaacson	\$440.89	20000660140000	Dana Scarlett	\$459.62
26601530070000	E Visser	\$441.08	22803420160000	Duane/Deborah Clemons	\$460.33
21700710040000	Dana Palmquist	\$441.12	20321900050000	Mollie TiangRineman	\$460.34
22005900060020	Jennifer Streets-Casias	\$441.94	20318600360000	Vadim Vronskiy	\$460.46
20319600800000	Kathleen Connelly	\$442.20	23204110060000	Nathanial Brooks	\$460.92
20003530070000	Howard Birmingham II	\$442.65	21904700230000	Claudia Flory Werner	\$461.39
23203640040000	Tim Lister	\$442.66	23600810140000	Rich Dung Quac Le	\$461.62
28201870010000	Jenovino Family Trust	\$442.66	27900320150000	Bryan Tolentino	\$462.01
26800410160000	Steve Fenton	\$442.79	27101530290000	KiKis Chicken	\$462.14
24006000020000	Colleen Donald	\$443.15	27702320350000	R Mitsumori	\$462.40
21800530090000	Jose Arreola	\$443.46	28902010310000	Edwin Hayes	\$462.84
21901720140000	Augustina Ryan	\$443.83	21903600070000	Steven Scott	\$463.16
21902050100000	Sean Kercher	\$444.08		Cecilia Rivera or	
21801830040000	Angela Albertson	\$444.47	21700120090000	William Urice	\$463.73
21906601550000	Frank Anderson Jr	\$445.36	21802440080000	Michael Finuf	\$464.06
22802520300000	Antonio Vasquez	\$445.67	22806500090000	Aaron/Victoria Singh	\$464.18
28202030030000	Cecil L/Robin M Watson	\$445.96	23008900280000	Lyubomyr Kontsemal	\$464.18
26604040040000	Mark Adams	\$446.16	23008600020000	Valerie Golovko	\$464.29
24000920190000	Marilois P Barragan	\$446.29	22004610100000	Jorge Nunez	\$464.44
27800360090000	Anna Hagus Tabarez	\$446.34	20000930010000	Juan Guzman	\$464.49
21902050110000	Enrique Zermeno	\$447.09	21901440030000	Lisa Delgado	\$464.55
20000940010000	Lasalle Vandoren	\$447.62		Devontae Booker/Destiny	
			22004900150000	Mathews	\$466.88

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
21800930120000	Gilbert Ochoa Tinoco	\$466.93	26600810160000	Niko Hernandez	\$489.46
25601340070000	Andrew Deal	\$467.57	21902100830000	John Dsupin	\$489.50
	Paval/Lyudmila		27901920050000	Brandon C Conley	\$489.96
22909600060000	Palamarchuk	\$467.69	25601110100000	Kathleen Stedman	\$491.06
23008300050000	Karen Uribe	\$468.98	26800220100000	Keith B Day	\$491.53
28201230010000	Inga Olsen	\$469.59	26900820130000	Joseph/Lucy Ann Nemeč	\$491.89
26803330040000	Katherine/Michael Leon	\$470.16	27900110100000	Byron Cavell	\$492.54
26601700320000	Julietta Zekaryan	\$470.20	23002520160000	Joseph Hemmer	\$493.01
26604020130000	Aline Marcadier	\$470.38	21902700610000	Andrew J Howard	\$493.48
21904800150000	Faith M Patterson	\$470.66	20002110130000	Stacy Gonzales	\$493.99
22003220040000	Jorge Gonzales	\$471.82	21700110220000	Carmen Herrera	\$494.46
21800520030000	Agave Transport Inc	\$472.10	22909300020000	Saraba Ljubinka	\$494.75
	Richard A Frakes/Kelley		28904400050000	Bryan Cheah	\$494.88
20000930020000	M Williams	\$472.19	22005100100000	Ralph/Verlene Williams	\$497.12
23200720080000	Andrew Farren	\$472.37	22005300150000	Andrey/Tamara Tagintsev	\$497.17
21702430200000	Turrina and James Hogan	\$473.66	27800630150000	Carmen Ramos	\$497.37
20319800020000	Ivan Caudillo	\$474.30	24000110150000	Fredy Lopez	\$498.72
20000720020000	Howard L Crawford	\$475.56	21902300150000	Kenneth Levenson	\$499.98
27800140020000	Jowell Bell	\$475.66	22800720170000	Kimberly Connelly	\$500.37
21901730100000	Mikhail Nagornyy	\$476.14	23602420090000	Mary Holton	\$500.58
21905200060006	Joelle Toston	\$476.33	27800630080000	Miriam Mah	\$500.73
26601700300000	Sally C Marana	\$476.95	21903420310000	Colleen K Bolles	\$501.41
26600810080000	Dwayne Brown	\$478.15	22005600390000	Colin/Melanie Arnold	\$502.11
22005100750000	Thomas A Ponder	\$478.34	21701810030000	Nicole Blackledge	\$502.25
22804350140000	Vachagan Darbinyan	\$478.97	27702230090000	Mike Curtis	\$503.31
21701830060000	Miriam Aide Plascencia	\$479.98	21900810010000	Susan Ker/Kenya Sanders	\$504.38
21902030120000	Dina Ostapyuk	\$480.03	21800410410000	Kathleen Crowley	\$505.05
27900720240000	Christina Michelinia	\$480.03	20002850090000	Judith Moreno Ortiz	\$506.42
21902040060000	William Smith	\$480.19	21800620080000	Kenneth E Williams Sr	\$506.43
23601110130000	Robert Knoll	\$480.49	21901710230000	Jeffery/Susan Moore	\$506.88
21906500640000	Joshua/Serena Phelan	\$480.72	22004700470000	Stephanie Walters	\$507.28
20318600560000	Raed Bakir	\$480.88	27902420130000	Edgar/Marina David	\$507.85
22803800300000	Irakliy Pachuliya	\$481.55	21800320040000	Gil Cobos	\$509.31
22002430010000	Lori Shepherd	\$481.62	21107000030000	John Glasgow	\$509.74
21802730210000	Ruth Hale	\$482.35	22803530040000	Fe Orriah Jones	\$510.35
23601910040000	Belwood Investments LLC	\$483.10	21701320030000	Patresha King	\$510.79
23005420060000	Oscar H Neumann	\$483.30	21901040090000	Luis/Kaila Vazquez	\$510.82
26800930060000	Mandeep Kang	\$483.96	27900840280000	A Wheeler	\$513.11
22803800600000	Lamont Barlow	\$485.00	21702620160000	Cheng Saetern	\$513.74
23007000030062	Wayne Moore	\$485.23	22002740200000	Pamela Leyden	\$514.08
22803220050000	Robert Davis	\$486.56	26803210100000	The Car Czar Inc.	\$514.12
27102220230000	Delia/Eisen Lim	\$487.29	22006800590000	Joanna Billingsy	\$516.37
20002540120000	Jessica/Miguel Colon	\$487.36	23601840030000	Vera Holdings LLC	\$516.50
23006600470000	Ronald Dingman	\$488.51	23601340050000	Melissa Finley	\$516.73
21801230040000	Timothy Preble	\$488.54	21800910320000	Delores Bermudez	\$516.89
20003420140000	Jaime Ruiz Ramos	\$488.69	25503210040000	Jason Cooper	\$517.03
	Nelya/Yaroslav		22902820050000	Samantha Castillo	\$517.66
23008900180000	Slivinskiy	\$488.73		Starlene Lisa	
22904400110000	Gloria Fernandez	\$488.78	21702810040000	Hernandez-Barriault	\$518.04
26602940050000	Anita Jessen	\$488.95	23600940120000	Omid Azimzadeh	\$518.15
22005100300000	Art/Mary D Vargas	\$488.99	21901520120000	Sally M Tuggle	\$518.41

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
26602730100000	N Markeson	\$518.47	24001040050000	Gerald R Tatterson	\$548.17
25603900520000	Josefa Cardena	\$519.30	27900740070000	Nicholas A Kopac	\$549.32
22803210040000	Ramon Moraga	\$520.59	27100630230000	Tracy Mccarron	\$550.81
21702640060000	David/Julia Broyles	\$520.96	28900740030000	Nicholas & Chri Bonanno	\$551.41
28601440170000	Schmall Family Trust	\$522.99	28200210030000	Steven Li	\$551.54
26800420180000	Mihai Radu	\$523.64		David E and Maria	
23006600120000	Louise Roysdon	\$523.89	22003320030000	Christina Cortez	\$551.93
27702220280000	Jenny Charvet	\$524.00	21107000310000	Cheryl Geary	\$552.48
21107200480000	Villalovos Family Trust	\$524.01	23601750070000	Juan Roldan	\$553.18
21702620300000	George Graham	\$524.38	25502260160000	Pok Teh	\$554.12
22003020030000	James Trinkkeller	\$524.49	23202740070000	David London	\$555.06
21901630410000	Jose/Lydia Deleon	\$525.00	21905200030010	Christine Isaman	\$555.39
21800430160000	Matthew Ramirez	\$525.88	21900720150000	Trent Jensen	\$555.95
21702630060000	George Williams	\$526.49	25502600370000	Alicia Garcia	\$556.50
20318600590000	Gupreet Singh	\$526.90	26602220160000	4021 Renick Way LLC	\$557.03
23007400300000	Jonatthan Sabadlab	\$527.32	21901130040000	Randy/Vanessa Bell	\$558.44
21905500460000	Tommy Nguyen	\$527.90	26803610070000	JAIME TOBANACHE CARDONA	\$558.89
23202260070000	Jolanta Jonczyk	\$528.75	23003230270000	Scott Kirkeeng	\$559.83
22806200030000	Franklin Thompson	\$529.73	21902800820000	Aletta Maria Shedenhelm	\$560.06
21801440090000	Rosa Gonzalez	\$532.65	26800710290000	Jason Murphree	\$560.20
27100120050000	Sonja Lopez	\$533.40	21802710070000	Gensis Santos	\$561.07
21700730140000	Rocio Vieyra	\$533.49	22802320320000	Integrated Motors	\$561.26
21801810040000	Vera Holdings LLC	\$535.91	22006230050000	Vincent Delgado	\$561.39
	Donna Lynch/James		21800930170000	Mohammad Kabir	\$562.46
23204110140000	Detmers	\$535.95	20318900840000	Paul Corbett	\$563.68
29203010190000	Michael Moore	\$536.48	25401420180000	Dennis Larsen	\$567.58
	Samad P Janfeshan/		26802340060000	Anita Crawford	\$567.88
21702200130000	Mitra Ashrafi	\$536.50	21702140030000	Juan C Munoz	\$568.00
20320000140000	Huy Tran	\$537.13	22005700300000	Severiano Vega	\$568.08
21902700550000	James W Hallissy	\$537.78	21801210090000	John and Lisa Webster	\$569.79
22803800470000	Michael Goossens	\$537.96	27701830180000	Michael/Rachel Davies	\$571.60
25503220020000	Khudir Abdulhaq	\$540.13	21801710040000	Robert Rosker	\$572.27
21701430280000	Gina Snarr	\$540.43	22005200300000	Judy/Tom D'Agostini	\$572.75
27702130130000	James Pisano	\$540.78	22003620120000	Asa Kmt Simien	\$573.03
24001110600000	Pho Phongmany	\$541.25		Elizabeth and Robert	
22902630090000	Richard Mc Greevy	\$541.60	21902700470000	Frith	\$574.89
	Lafmairta Aziz		20001210260000	E Nieto	\$575.03
24003520200000	Quattrone	\$541.78	25601330040000	Daniel Chapman	\$576.92
21901920080000	Judy/Austin Teng	\$542.26	22900610080000	Michael Mullen	\$576.98
21902800170000	Brian/Cherice Shumaker	\$542.54	22006500450000	Allan L McCreary	\$577.54
21801710190000	Katie Knittel	\$543.38	22002730060000	Asha Jones	\$577.99
28202640180000	G&J Boise LLC	\$543.58	20000720110000	Gillian Eppinette	\$580.60
25401510160000	Benjamin Banahene	\$543.64	20321400200000	Rajneel/Shomita Raj	\$581.14
22803410420000	Wallace or Linda Elane	\$544.51	20000330220000	Robert Jackson	\$581.90
20003220200000	Sean Mcmanigal	\$544.78	21800810140000	Jessica Rubio Munoz	\$583.05
28902420050000	Eric Curtis	\$545.34	25401520100000	Xiaoxia Huang	\$584.14
25501320320000	Brian K Lewis	\$546.40	21906500310000	Brandyn Roberts	\$585.51
	Sabuette A. M.			Tyronda Hogan/Charles	
21801920020000	DeMatties	\$546.96	21702630150000	Richardson	\$585.59
	Kimberley Cox/Bency		23602730130000	Brian Lowry	\$585.65
25401600060000	Joseph	\$547.55	25400200180000	Maher Atayas	\$587.39
22806300030000	Maria Aguilar	\$547.87			

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EXHIBIT A

**REPORT OF DELINQUENT WATER ACCOUNTS THROUGH JUNE 1, 2023
FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
21701210110000	Daniel Pletcher	\$590.76	25601710190000	Senior Carelink	\$665.58
	Antonio Paniagua/Ruby		21801330120000	L Denton	\$668.05
21801420190000	Moreno	\$593.21	21702850110000	Andrade Family Trust	\$670.28
	Kiyono S Martinson		20318700530000	Huong Tran/Tra Le	\$671.04
20000630200000	Revocable Living TR	\$593.28	22005000450000	Abhilash Itharaju	\$671.75
22803410530000	William Frias	\$594.18	22806800120000	David Clark	\$672.96
22806100230000	Passion Alston	\$594.68	21702160020000	Desmond/Jennifer Hatch	\$673.27
21801510120000	Pavel Badaliy	\$596.77	21802020150000	Leona Burns-Smith	\$675.99
26601530200000	Tracy White	\$597.11	28502620040000	Ram Sah	\$676.59
22909700770000	James Takahashi	\$599.46	26900210370000	James Baker	\$678.43
20000920290000	Sonia Castaneda Rivera	\$601.24	26800430060000	Hafiz Rezaei Ismaeel	\$683.68
21702140070000	Rebecca Cook	\$602.13	20003010140000	Jesus Ramierz	\$686.72
21905300220000	Ana Perdomo	\$606.25	21700410110000	Phil Makin	\$689.80
25600630130000	Melissa Irene Starks	\$606.54		Waffle Square Attn Imab	
25800320250000	Jill Bennett	\$607.45	27801640190000	Jund	\$691.37
28202630120000	Diane L Casillas	\$607.64	24001111050000	Maryam Haidari	\$691.77
28600130320000	Gilbert Garcia Herrera	\$607.79	22007600060000	Aysha Sheppard	\$700.21
21701220010000	Tanisha N Hunter	\$608.57	22805400020000	Christopher Keener	\$702.69
23001610180000	Michael A Morgan	\$609.45	26601600070000	Harbagh/Salma Jagur	\$704.33
27102510110000	Kien Du Phung	\$611.09	20003530250000	Lews De Filppis	\$704.42
21801930040000	Ericka Butler	\$611.81	22800650090000	Ignacio Gutierrez	\$705.91
21800810530000	Gina/Corey Faria	\$619.49	23006500140000	Mohammadata Karimi	\$710.78
21702430110000	Judith/Michael Nugent	\$619.77		Lafmairta Aziz	
26800410110000	Qamar Suboh	\$621.50	25601710200000	Quattrone	\$713.22
21905800200000	Xzavier Harris	\$621.79	27102320070000	Sheila B Barker	\$714.73
21702870010000	Tara Noland	\$623.54	23006700080000	Robert/Catherine Barnes	\$718.93
21702110200000	Colette Wolf	\$625.10	20003510020000	Foy/Nai/Saeng Saelee	\$720.68
21700320310000	Flavio Rivas	\$626.55	20000620070000	Tyrone Keller	\$726.68
22803320770000	Inga Olsen	\$631.57	22005900100002	Yen Wang	\$727.44
20001840010000	Carrie Tharp	\$632.55	27701930050000	Rafael Mariano	\$728.23
23001410040000	Bailey Family Trust	\$634.25	24001810260000	Iris Agis	\$731.03
	Loay Al Dandan and		22800530060000	Zenith Endeavors LLC	\$733.09
22804420080000	Firyal Abu Mahmoud	\$634.40	21800430040000	Marisa Salas	\$737.97
24006700040000	Sarfraz Ahmed	\$635.94		Richard/Christie	
20003520090000	Pedro/Eliana Alvarez	\$639.02	23203610140000	Terranova	\$738.07
23602130090000	David/Nicole Freeman	\$639.58	23004800160000	Vyacheslav Shkrovanets	\$739.90
	Betty R Axup 2009		28600120080000	Kyns BBQ	\$742.39
28903120070000	Living Trust	\$640.31		Juan Ruiz or Ismael	
27101110470000	Andrew Olsufka	\$642.37	27801010120000	Vargas	\$750.24
22002730200000	Robert J Gavia	\$648.11	21906800220000	Madline Russell	\$760.25
21800910310000	Frank Bermudez	\$649.39	23601220120000	William De Visscher	\$761.84
22006000560000	James Rothery	\$652.20	22002460240000	William Hixson	\$764.57
	Sacramento Self-Help		27103220050000	Fernando Chavez	\$773.06
22900630030000	Housing	\$652.90	21701850080000	Anthony R. Dazo	\$778.25
28603500030000	Patrick Keith Reding	\$653.03	20001510070000	Edward/Sherrie Nuzman	\$782.82
27101020070000	Randal Lucas	\$653.49	23005600040000	David Barzelay	\$783.79
22006800470000	George Stutes	\$655.05		Ryan Morgan/Jennifer	
23203310150000	Common Spirit Health	\$656.52	23001140120000	Mullen	\$796.59
22903650140000	Marcus Hayes	\$657.89	20319800370000	Igor Bondar	\$800.35
22803510090000	Jason Mcguire	\$658.90	26802100230000	Maksim/Irina Vlasov	\$800.59
25501610360000	Joshua Keele	\$660.56	22805500390000	Roger Krier	\$805.71
26802610130000	Isidora Ceralde	\$662.02	21902200460000	Carmen Martinez	\$805.98

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EXHIBIT A

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
24002550110000	Juan Cruz	\$812.60	22804500340000	Tim Tyler	\$952.59
23600920140000	John/Whitney Webb	\$814.63	28601310320000	Star Dog LLC	\$952.90
20001210100000	Christina Fletcher	\$816.45	22800730120000	Natalie Van Der Ven	\$953.60
25500620050000	Dale Boston	\$817.13	27702330140000	Hosea Wheeler	\$959.65
20319600660000	David M Cunkelman	\$817.14	22900500110000	3M Motors	\$975.84
	Zafar and Vanessa		27702330080000	Judith Esguerra Sheldon	\$982.89
28904400390000	Alikhan	\$818.43	27702030240000	Deborah O' Brien	\$983.04
21802430120000	Michael Radosevich	\$819.89	27701950150000	Francis Galiney III	\$983.41
25600310010000	James Hall	\$821.91	22000130340000	Creations Hair Salon	\$983.65
21700930170000	Dalila K Tobin	\$822.99	20001720040000	Tibbits Family Trust	\$986.66
21501900460000	Middle Eastern Market	\$824.62	21700220040000	Clifton Frazee	\$991.46
20317100070000	Jeremy Smith	\$824.70	20317600450000	Kimberly Contreras	\$996.17
	Angelina Harris/Kenneth		21900610070000	Mulbah Kerkula	\$997.72
21905200050005	Robinson	\$826.33	22802810310000	Ramon Lerma	\$998.81
28103730150000	Dong/Soo Kim	\$829.44	20000730060000	Timothy Linda Arias	\$1,006.52
21904600150000	Gino Dascenzi	\$835.16	22804020170000	Jovita Brunotte	\$1,008.96
	Joshua and Melissa		27900840120000	Chemseddine Haddane	\$1,013.77
20317100730000	Porter	\$838.32	22909700690000	Melvin Caballero	\$1,018.94
27902420130000	Edgar/Marina David	\$843.61	20000920260000	Darren/Janeth Drew	\$1,019.22
23003650120000	Michael McQueen	\$845.52	21901460550000	James Reyes	\$1,024.42
22806200090000	Keisha Green	\$847.58	22006800430000	Barbara J Clay	\$1,025.28
20002010080000	Chris McGuire	\$847.95	27800940250000	3D Inv Group LLC	\$1,030.20
23601220100000	Mitchel Anderson	\$848.04	21904200020000	Ryan Fuller	\$1,040.29
	Carmen Juslin/Michelle		21902100220000	Clarence Hillard	\$1,047.77
23008900230000	Weatherford	\$850.19	22800720200000	Daisha Jackson	\$1,049.46
21901460650000	Lindsay Quirarte	\$853.87	21800910210000	Iosif Maciuca	\$1,056.37
23005500350000	Ayauna Ford	\$854.32	25500220050000	Jason H Mallory	\$1,058.60
21904600080000	Paul Hamilton	\$856.13	22002920120000	Carl L Palmer	\$1,058.72
21800810040000	Mary Dispensa	\$856.92	21901040160000	Pedro Figueroa	\$1,058.82
24004900090000	Hollister Partners LLC	\$860.81	21905300200000	Joshua Scott	\$1,070.11
25601340050000	Scott Cartwright	\$861.82	21101530060000	Sequoia IRR Trust CBO	\$1,071.34
	Shawna Marie Alcantar-			Dulip Prasad/Cheree	
21900940040000	Gavin	\$863.62	26601310230000	Caron	\$1,071.74
22800610040000	Michael Buescher	\$865.94	25400710240000	Arthur McCombs	\$1,074.12
21901110200000	Edgar Castro Ferrer	\$879.46	21902500190000	Maria Frey	\$1,074.88
21800520190000	Emma White	\$884.29	20801410220000	Mary J Bright	\$1,077.79
28904210110000	Sean McBride	\$890.11	20000310080000	Guy and Lori Raper	\$1,085.44
23601610040000	Mark Bray	\$890.49	22803220140000	Jose Magallon	\$1,091.07
20319800210000	Daniel Lujan	\$895.75	27102800160000	Kathy Hedgpeth	\$1,098.94
	Wiseman-Coe 2002 Family			Lucas Family Partners	
22803600280000	Trust	\$902.30	23200310080000	LP	\$1,102.91
25400600240000	Michael Iyasere	\$904.37	21701220160000	Joshua Estampa	\$1,115.81
20000630260000	David Hardy	\$906.38	23601330030000	Jason Roe	\$1,125.24
22006000750000	Sharmain Pepper	\$911.00	21801220270000	Cosme/Edith Burciaga	\$1,127.99
	William Brundidge or		28905600250000	Chris & Stacey Griggs	\$1,136.87
20001420230000	Celina Galindo	\$914.21	27902430100000	Habaybna Kitchen	\$1,158.33
	Maria Guadalupe			Luis Juarqui & C	
21800530190000	Quiroz/Ruperto Carrillo	\$920.24	25402710010000	Garibaldi	\$1,166.63
26603450140000	Rickie Walker	\$930.05	21801930050000	Deborah Como	\$1,182.05
22900100370000	Itrucking Capital LLC	\$930.22	27801520030000	Reynando A Accooe	\$1,186.83
20318200380000	Margarita Prokopovich	\$936.70	21702320350000	Peni Koka/Lesieli Nau	\$1,210.20
21903600140000	Krista Eklund	\$943.01			
21903520030000	Richard Sherman	\$950.46			

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
21702820060000	Darryl Lawrence	\$1,211.65	21801120030000	Candyce Brown	\$2,010.11
21702430350000	Keianna Laguna	\$1,225.39	22800630120000	Christina Bujanda	\$2,020.54
21701330120000	Beau Reynolds	\$1,225.91	22806100520000	Elaine Johnson Demitro	\$2,055.42
20003600180000	Kalinka Kachka Trust	\$1,233.68	20003530200000	Gretchen Gantz	\$2,066.07
22803510140000	Pedro Gutierrez	\$1,234.67	27800940270000	Lions Auto Sales	\$2,136.59
25502220090000	Lia Futuwi	\$1,235.99	22004400340000	Friendly Hernandez	\$2,162.94
23602520110000	Theodore Brintz	\$1,245.87	24001120170000	Alisia J Navarro	\$2,268.79
22800710160000	Kim Flink	\$1,247.12	22801820330000	Francisco/Rosita Orozco	\$2,900.83
21905000110000	Acclaim Trust Muang Saephan	\$1,250.06	25402600010000	Janene E Love	\$3,047.54
22006100480000	Priinda Hoohuli	\$1,276.07	24000110210000	Augusta Legacy Properties LLC	\$3,437.99
23007200100000	Anosheh Satvat	\$1,284.70	25502810520000	APA CA LLC RE Better Plumbing Company	\$4,733.85
20318500790000	Mary/Paul Grimes	\$1,291.58	25401410110000	Zachary Ciliberto	\$143.32
21701850020000	Timothy Forrest	\$1,323.75	25502120380000	Special Needs Trust	\$149.62
21905200060010	Margaretha Muryadi	\$1,329.82	22802520130000	W Fitzpatrick	\$152.40
24005110120000	Candice Kramer	\$1,333.89	24004510110000	Badea Badila	\$153.52
20000630290000	Ursula Martinez and Jose Palacios	\$1,336.20	26603440010000	Kelly Ketcham	\$153.69
21801320150000	Brandon Rodigo	\$1,369.25	28200530080000	Letha Boatner	\$158.59
20002040130000	Clarence Hillard	\$1,374.48	28600220270000	Charles Caplener	\$159.91
27801230140000	Christopher Holtzman	\$1,379.62	25500820190000	Nicole A Maron	\$160.69
25401520110000	Michael Giles	\$1,380.81	27701230100000	Brian/Jennifer Carleon	\$160.99
20000420080000	Jose Moreno	\$1,386.32	24001010050000	Bethany Chavez	\$161.59
21701610140000	Ricardo Grajeda	\$1,403.95	26800910070000	Daniel/Ana Rocha	\$162.06
20319900060000	Rochelle Wynes	\$1,449.19	25503020140000	Cheryl L Archer	\$162.07
26602110310000	Natalie M Geiskopf/Johnathan E Lee	\$1,475.29	26602630070000	Paul Rios	\$163.14
29202410230000	Marinell Hunt	\$1,477.11	27100510140000	Joseph Schmitz	\$163.14
21901950030000	Joseph Martinez	\$1,495.14	25603300440000	Beverly K Becker	\$163.14
28905100240000	Stephanie Macon	\$1,499.76	27100430020000	Arthur Jenkins	\$165.20
21700440060000	Wanda Stephenson	\$1,531.55	27100430020000	Whitney B Disney	\$165.29
28905900220000	Attorney-in-Fact Arden Bluffs HOA	\$1,534.66	26801730120000	Serineh Karapetian	\$165.36
21902100180000	Jeaninemarie Hart	\$1,543.35	26900230180000	Angela Lee Howard	\$166.01
21904200430000	Sazo Ernest	\$1,557.85	26600810220000	Chris Mendoza	\$166.18
28601720030000	Jerry Martinez	\$1,587.09	25401510020000	Dannial Roben	\$166.37
20003120240000	Jamal Carlisle	\$1,630.32	27801320040000	Brittney Anderson/Adam Brownfield	\$166.37
28103120010000	Michelle Chan	\$1,643.87	23005700130000	Mary Antonelli/Gary Bernard	\$167.02
20002310170000	Annie or Lee McNabb	\$1,710.28	27801640030000	Robert Muirhead	\$167.26
27902420130000	Edgar/Marina David	\$1,712.58	24003810080000	Laura/Helen Yasukoichi Compas	\$167.45
21802010080000	Robert Mccoin	\$1,750.21	25501310130000	Elliott J Elkhoury	\$167.51
22800720010000	Kristina Compber	\$1,776.73	25402530100000	Erik Paguio Espera	\$170.49
20003410050000	Melvin Lyons	\$1,778.92	27901100580000	Jesse D Barnes	\$170.49
20801220470000	Sris Ram	\$1,809.08	27101110390000	Cesar Mardones	\$171.76
21503100180000	Americorp Nat Civilian Comm Co	\$1,833.01	26803620190000	Henning Mortens & Bond Driving	\$172.49
26800820040000	Harvey M Mercer Family Trust	\$1,894.73	25402720340000	Vyacheslav/Oksana Zanko	\$172.64
22803220110000	Albert Gaynor	\$1,900.95	24002820260000	Forest Viehman	\$173.62
22003110130000	Isam Alazzawi	\$1,909.56	27901930090000	James P Mills	\$174.77
22805900060000	Thomas Herbst	\$1,916.76	27901930130000	James P Mills	\$174.80
			26800220020000	Jasmine Vollenweider	\$174.90
			25502230010000	Joshua Carvajal	\$175.29

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
24001110910000	Micaela Dine	\$175.68		Graham L Greenfield and	
26801330050000	Sally L Cuill	\$175.78	24003530070000	Keeley Lane Nickelson	\$205.19
26802020140000	Alexandrina Braica	\$175.78	22003240070000	Roger Reed	\$206.41
	WK/SK Lueth Family		28904910150000	Richard Biddle	\$208.03
26602330060000	Trust	\$176.46	21902620040000	Pamela Dealy	\$208.80
27800520120000	Daniel J Nicholson	\$176.53	27100630100000	Jacob Ford	\$211.30
25501820240000	Christian Stewart	\$176.56	20002510040000	Virsaveia Kuznetsov	\$211.64
29201610130000	Ilyas Cuvelioglu	\$176.66	20317400840000	Salwa Abdul Karim	\$211.94
26600820290000	Barbara Brown	\$177.46		William and Linda	
26603440180000	Jimmy/Enoria Gilbert	\$178.04	21802740120000	Gibson	\$212.53
25501710190000	Panagiotis Alevizos	\$178.28	26803230310000	Kevin Mayugba	\$213.55
27701930180000	Brookes Hewell	\$179.12	21901110270000	Babylyn Estabillo	\$213.57
28601040140000	Akaninyeme Umoh	\$180.78	21702020140000	David Mecedal	\$213.90
25503920060000	Lori Gomez	\$181.36	27101700340000	Vladimir Akhramenko	\$213.95
29203140160000	John Dickey	\$182.12	22902820070000	Laura Scott	\$214.30
22005900030001	Kathleen Mayberry	\$182.17	20317500740000	Maria Gjura	\$215.96
28602700400000	Aaron/Byrne/Allison Day	\$182.25	21904600170000	Travis Barry	\$216.14
25502260120000	David L Staten	\$183.08	28502710040000	Pedro Lewis	\$216.37
25503920190000	Ruben/Melissa Badalyan	\$183.13	27102940080000	Soleiman Rahel	\$216.84
26602220150000	Yarida Sanchez	\$183.14	21903410110000	Gani M Sabeh	\$217.03
22803910120000	Miguel Lucero	\$183.68	22006800810000	Lauren Eller	\$217.92
27900130010000	Jill Holly Arrington	\$184.41	27901930030000	Mario V. Ming	\$218.12
26601700020000	Shahab Riahi	\$184.60	26801040270000	Nathan Peralta Flores	\$218.47
26601130190000	C Wanner	\$185.26	23006500380000	Brian Hooker	\$218.83
24001110160000	Christopher Juell	\$185.58	21800910060000	Isaak Stansfield	\$219.18
27901230050000	Michele Volz	\$187.54	20309100930000	James Johnson	\$219.28
21700450100000	David A Sherril	\$188.78	21107200100000	Warner Ratcliff	\$219.87
28600220260000	Orit/Yoram Ayalon	\$189.48	27102700210000	Thomas & Eline Mays	\$219.92
26802630110000	Trudi Solis	\$189.60	21802710120000	Clements Carter Jr	\$220.08
28601720270000	Polsanghi Living Trust	\$189.60	24004510010000	Fon Loghin	\$220.15
28902420030000	A Simpson	\$190.39	21903430130000	Alexander Bober	\$220.46
26900400080000	Timothy/Kristyn Martin	\$190.48	20003810010000	Naeko Shoun	\$221.53
26602240320000	Paul/Janet Williams	\$190.90	21905700600000	Daniel Robinson	\$221.60
25500310100000	James Henderson	\$192.07	23005600230000	Timothy McRorey	\$222.21
25402900210000	Raveendra Somarouthu	\$192.83	20321901140000	Sharanpal Singh	\$222.22
29203630110000	Alan Charles Calkin	\$193.23	26801940080000	Alicia Hughes	\$222.23
27701950160000	Porfirio/Lind Guerra	\$193.72	25601120190000	Anna Kays Hoepker	\$223.30
25402520010000	Patricia C Simpson	\$194.45	20315700750000	Fammie Randall	\$223.42
24006700180000	Nicole Harrigan	\$194.59	25503220190000	Richard Schroeder	\$224.34
23005210190003	Stephen Keepke	\$194.94	27901940010000	Joe and Cindy Detrick	\$224.34
27800630320000	Maria Martinez	\$195.25	21700520250000	Jonas Carr	\$225.46
22005000020000	Richard Ransom	\$197.85		Richard A Silva Living	
23205000400000	Helena A Raguro	\$200.24	23202010220000	Trust	\$226.73
25500640060000	John/Natalie Arndt	\$200.38	20317900410000	Bartow Rigge	\$227.32
29203010150000	Rebecca Janicki	\$201.26	26800460040000	Craig Higgins	\$227.61
23203310080000	Steve Monkman	\$201.28	22910100080000	Benjamin/Robin Lemay	\$228.69
23601910020000	Micah Lacey	\$201.39	23005500230000	Creta Griffin	\$229.36
26800950010000	Aaron/Alexis Carter	\$201.65	23007000030038	Saadia Haq	\$229.48
25400310080000	Christine Nelson	\$204.38	21904920010000	George Costin	\$230.66
25500420510000	Jennifer Dermon	\$204.56	22904500100000	Candice Collins	\$230.75
			20321400380000	Mohammad Bhatti	\$231.63

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EXHIBIT A

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
22904400080000	Richard Schroder	\$231.64	21903600290000	Maria Munoz	\$245.25
21700730050000	Arturo/Dianna Fernandez	\$231.94	21801340140000	Gary E Hale	\$245.45
22007600450000	Svetlana Andreichenko	\$232.03	23000220190000	Maxim Tyshchenko	\$245.84
20319600950000	Michael Wright	\$232.32	27801830010000	Dean Perez	\$246.07
23603210620000	Niloofar Nasri	\$232.71	20001720190000	Kimberly McConico	\$247.41
28600210050000	Ronald Martinez	\$233.00	27901940030000	Amelia Sanchez Living Trust	\$247.90
24005900030000	Solomon Bartkovsky	\$233.01	25500910760000	Erica J Gaddi	\$247.93
21801210050000	Catherine Henderson	\$233.10	27103230170000	Kurt or Victoria Swanson	\$249.07
25401030160000	David Herbert	\$233.10	22802640320000	Luther Whaley	\$249.42
24000320060000	Lenard/Shawna Pot	\$233.63	26803030140000	Abel or Gloria Cutierrez	\$250.45
29201620080000	Ali Abrishamchi	\$233.98	24001310960000	Laurie Rich	\$250.71
20002720210000	Teresa Velasquez	\$234.57	21700320240000	David/Sarah Orens	\$251.51
21903430660000	Patrick Torrey	\$234.70	27101110220000	Dustin Kuehne	\$252.22
23203810140000	Megan Boardman	\$234.86	26603410180000	Yanira Rodriguez	\$252.26
22004900360000	Marina Huettlinger	\$234.87	28904140030000	Mary Barry and Matthew Powell	\$252.72
22909200440000	Jennifer Kendrick	\$235.03	20318600330000	Karendeeep Singh	\$253.39
28502800070000	Jerardo and Maria Amezeua	\$235.26	26603310260000	Bill Kelly	\$253.85
21906600350000	Ajai Robinson	\$235.55	20002710050000	Miguel Jiminez/Telvy Salgado Sotelo	\$254.62
22007600290000	Celedonio Deleon Jr	\$235.61	21500610160000	Raymel Graves	\$255.16
20003530140000	Sally Brown	\$235.65	24000610070000	Ride USA Cope's Auto Sales	\$256.73
23204700220000	Melissa Johnston	\$236.26	23203840010000	Emma Gill	\$259.36
23202120070000	Ruslan Lakeev	\$236.46	28103120060000	Aaron/Anita Cook Md	\$259.58
23002820090000	RTED America LLC	\$236.52	25501820060000	Edina Cole	\$260.26
21904910140000	Baljinder Singh	\$236.73	21801720200000	Jason Mendonsa	\$260.29
20000820180000	Danny Sonevilay/Uyen Vo	\$236.77	20000620140000	Cecilia Martinez	\$260.51
23006210040000	Seyavsh Ghahfarokhi	\$237.03	27101920040000	Todd Bird	\$260.56
23200740020000	Fergoli	\$237.13	27902420090000	Jennifer Rae	\$261.80
25400600330000	Benjamin Aylers	\$237.41	22803330130000	George D Whipple	\$262.34
24003520080000	Christopher Reitz	\$237.70	20002510140000	John Gleason	\$263.06
24003520080000	Angela Lyons	\$237.70	23007000040008	Mack/Felipa Pulido	\$263.58
21802720010000	Yonis Lara	\$237.91	22005900090002	Megan Sanders	\$264.89
26801220350000	Jason Huck	\$238.48	25601130020000	Lisa Stanley	\$265.50
21701330140000	Gary Parent	\$238.69	21702700140000	R Tinucci	\$265.51
25501240110000	Joseph Green	\$239.17	20003420220000	Robert Collins	\$266.28
21901440060000	High Sidel LLC	\$239.32	25401720170000	W Finch	\$267.19
26602810200000	Anthony Schwartz	\$239.73	20317100470000	Michelle Serrato	\$267.25
25502120160000	Khien Vu	\$240.03	23204110120000	Maria Hinayon	\$268.30
22903230010000	Michael and Kathleen Meeks	\$240.06	27800530100000	Leonel Rivas/Diana Paz	\$269.35
25801930030000	Barry/Mae Daniel	\$240.26	24003200480000	James Frasche	\$269.91
25501810090000	Maria/Gerald Capuchino	\$240.40	22005100180000	Troy and Mary Redman	\$271.18
23601150070000	Fredrick and Lindsey Billings	\$240.85	20801710170000	Jay W Johnson	\$272.74
28601420050000	Jose Hernandez	\$241.03	26602230120000	Khien Vu	\$273.24
28200820040000	William Mundy	\$241.62	20317200430000	John Hyniek	\$275.17
22804700780000	Alejandro Quintana	\$241.63	26802620040000	Christopher Travles	\$275.75
23002110300000	Jill Stuart	\$241.63	20318100250000	Dyshon Jones	\$276.06
28201530020000	David R Wiegel	\$243.46	21903600110000	Evelyn Anderson	\$276.29
21701610250000	Dodie Lopez	\$243.55			
26602420150000	Beatrice Lopez	\$243.59			
23003820150000	Jordan Aguilar	\$244.38			

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APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
21904200120000	John P Johnson	\$276.55	27701230060000	M Joya	\$316.94
20002860010000	John/Mary Gray	\$276.66	22900650140000	Joel Bieber	\$317.84
28201520270000	Maria Sevilla	\$278.19	20317100830000	Hector Ochoa	\$319.26
27902430050000	Jonathan Ganz	\$278.80	22001710320000	RT Painting Inc	\$321.52
27801900410000	P. Jeyhoun DBA Cars To Go	\$280.00	25602730090000	Nelson Segura Nunez	\$321.90
28102920170000	Grace Davis	\$281.13	24000320100000	James Lamell	\$322.93
20001520030000	Mandy Sperber	\$282.00	21701720170000	Gerardo Sanchez	\$324.43
23004320150000	Alexander White	\$282.28	20318600350000	Gallardo	\$325.76
25501510420000	Gary E/Marion K Wehsels	\$282.39	20001210010000	Bryan/Shana Perry	\$328.60
22909300510000	James and Mary Goetsch	\$282.57	21802440210000	Diana Garrison	\$328.94
23005700020000	Eric Deletetsky	\$282.62	21904700300000	Guy C Williams	\$329.51
23003150050000	Murat Alptekin	\$284.68	22909300040000	Shannon Spotwood	\$329.91
20321500010000	Jurat Gulyamov	\$285.06	27801320020000	Scott/Angela Joseph	\$330.32
27801360030000	Melissa Quintana	\$286.19	21902900060000	William Patterson	\$331.28
28201620100000	Maxine Lor	\$287.59	24001730010000	Richard Aviles	\$333.16
23203660110000	Alexander Malaki	\$287.87	21904300310000	Tevita/Akrika Hokafonu	\$334.93
21702050070000	Hector Maldonado	\$288.07	22005900090013	Faviola Aranda Valencia	\$336.32
24004530060000	Aimee Williams	\$288.39	22006210410000	Anne Gravier	\$336.50
21902400760000	Thuan Q Tat	\$288.98	27801610040000	Mary Ann Simpson	\$338.58
21801820140000	Raylene Jeffery	\$289.62	21702640010000	Laura Gonzalez	\$340.59
27800360080000	Charles Hoehn	\$292.69	23203640030000	Rose M Blea Living Trst/Henry V Blea	\$340.87
20317600630000	Mark/Oksana Logvin	\$293.30	20002200210000	Evan Harris	\$341.40
21905600060000	Barbara Curry	\$293.49	22005400140000	Golden Hands Salon	\$344.37
21801820020000	Wesley Caruso	\$293.55	21905100060000	Michael Morgan	\$344.82
22904300050000	Kathryn Macias	\$296.30	21701830070000	Alicia Madera	\$346.28
27102930170000	Sherry Nelson Beam	\$297.51	23006900040000	Jaqueline Marler	\$346.29
27801410090000	Ana Rodriguez	\$298.16	22005900060024	Eric/Anette Saxe	\$347.05
22903650050000	Margaret Christian	\$298.32	21700430060000	Jonathan Marlin	\$347.09
20321800880000	Twonisha Bradley	\$300.00	23202910190000	Zachary Freels	\$348.49
24001120340000	Daniel/Haleigh Couri	\$301.42	21700120240000	Michael Martin	\$349.68
26800320090000	Janine Caspersen	\$301.42	21802730290000	Lilialorenzo Watts	\$350.32
21800920390000	Raj/Brenda Mayberry	\$302.03	20320200640000	Rigoberto and Rosemary Carmona	\$351.59
25400720040000	Lauren Tariel	\$302.53	21906200190000	Ajay Kumar Lakha	\$353.85
25401920150000	Celia/Jesus Vasquez	\$303.22	27103230310000	Daniel Knouse	\$354.32
21701500230000	Jose Preciado Paz	\$303.31	26800210030000	John Cody/Julia Murphy	\$354.43
20319900080000	Bona Parlindungan	\$304.25	22803800260000	Ryan/Maria Machen	\$354.86
25600540090000	Matthew P Baron	\$304.95	25500820120000	Jose/Lisa Zambrano	\$355.76
22004800130000	Kirpal Bhullar	\$305.03	23601150010000	Siale Sikei Niakili	\$360.07
26800460200000	Roberto Grau	\$306.18	24002540040000	Suka	\$360.25
21800310060000	Garrett Prusse	\$306.80	22003420040000	Richard S Schultz	\$360.28
27101110190000	Brandon Abell	\$307.02	20000510100000	Frank Leyva	\$361.12
23000220080000	Alice M Burrows	\$307.76	28102630060000	Gabriel/Debra Kamakani	\$361.31
27101420080000	Daniel Casaddan	\$308.69	21902500460000	Gabriel Valverde	\$362.48
23005210050002	Nicholas H Manisealeo	\$308.75	27102950050000	D Glum	\$362.62
22005900090011	Hien Vo	\$310.17	20003410200000	Jorge Arellano	\$363.33
28901720030000	Todd/Elizabeth Rufer	\$311.92	26900820010000	Jaquie Dillard	\$363.41
21801910040000	S Morford	\$313.63	21107200340000	Ronald D Andrade	\$363.50
26800710410000	Keyon R Mitchell/Emmy Aeeves	\$314.18	21902900760000	Brooke A Lowman	\$366.66
20318600400000	Grant Shear	\$316.42		Mirnes Sisic	
				Jeannie Bixby	

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EXHIBIT A

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APN #	Property Owner's Name ¹	Amount	APN #	Property Owner's Name ¹	Amount
27902040020000	Jon and Sheryl Kennedy	\$367.15	21905400430000	Natalia Dmitriev	\$433.36
	Jacqueline Langworthy		27901020030000	Kathleen Dedman	\$436.41
21800910430000	Smith	\$367.60	25601820580000	Yomara Castrillion	\$438.70
25600800310000	Collin Overman	\$368.03	29202750040000	Katayoun Aflatouni	\$439.45
	Lucas and Catherine		28600510020000	Lance Haines	\$439.89
25601310040000	Matthews	\$372.75	20003120140000	Rich Coulson	\$440.00
22006100650000	David E Caldwell	\$373.37	23006230260000	John/Margi Herzog	\$440.87
21802430050000	Semilla Muellner	\$374.76	28905100050000	Mark Simas	\$440.89
27900220180000	Jesus Ochoa Jordan	\$375.86	25502450190000	Craig Martin	\$443.98
26801010270000	Albert Camargo	\$376.44	27100720220000	Ellita Goedecke	\$444.81
21801710140000	David Daniels	\$379.33	21702010070000	Benjamin Nelson	\$447.16
25801940010000	Joyce R Eastin	\$379.35	28600510090000	Philip Thomas	\$447.34
20001630030000	Dennis Smith	\$382.67	29401700390000	Dale/Jane Means	\$448.43
25602630130000	Daniel Spackman	\$384.11	22900500560000	Parratopia	\$448.62
24000620080000	Vadim Bachinsky	\$387.73		David Taylor/Kathryn	
25602040010000	W Keslar	\$388.29	22005000600000	Bishop	\$451.21
27800140120000	Roger Cannady	\$388.70	25501240080000	Thomas/Cynthia Dewey	\$452.30
	Melanie		26803110190000	Jennifer Carvalho	\$452.50
	Frier/Christopher		24001010230000	Jordan Lee A E Junior	\$453.37
21702700610000	Walker	\$389.13	25801940040000	Justin Bomben	\$454.03
26801730040000	Rodney Daniel	\$390.90		Sergio Pinto/Traecie	
26900600160000	Mohammad Mansori	\$391.73	25503610100000	Moreno	\$454.44
28200910220000	Jeff Latus	\$393.05	21904700110000	Viktor/Svetlana Galay	\$454.61
20000630140000	Judith Hurley	\$394.67	20000320130000	Emelia Mendoza	\$455.26
27902300050000	Ardenway Wireless	\$394.71	21801220240000	David A Jones	\$456.03
26800250100000	Tatiana Miller	\$397.27	26802100960000	Sam's Sub Shop	\$456.18
23203410090000	H J Cleary	\$397.89	28903610270000	Nikolas Pikios	\$457.44
21902670080000	Jerry Albanese	\$400.27	21902400790000	Heather Duran	\$458.11
21702850260000	Trevor Doyle	\$400.64	25500520040000	Elias Garcia	\$461.91
28600210120000	Melanie S Day	\$401.48	23003230140000	Alesandra Wheeler	\$465.81
25501530140000	Arthur Jenkins	\$401.55	22902520130000	Robert M Smith Vivanco	\$466.87
23602420080000	Eric R Carleson	\$403.11	22803510100000	Brenda Kearney	\$467.81
21700940040000	Avedan J Ellefson	\$403.35	27801540060000	Juan Garcia	\$467.82
21904800660000	Michael Law	\$403.68	27102520060000	Alison Hastings	\$473.26
20001820070000	David Akins	\$404.47	20317100040000	Debra McCastle	\$474.05
20320100460000	Anthony Coleman	\$405.15	26801340110000	Eliseo Garcia Duran	\$479.05
21902100280000	Zachery/MeaganTucker	\$406.32	20003520050000	Terrence Randle	\$479.32
29204160040000	J Schoenenberger	\$406.49	23602810110000	Raul/Crystal Magallanes	\$481.27
25401720280000	Desmond Cadian	\$406.62	22909700680000	Debra Vincent	\$482.03
25601310010000	Micaela Hamilton	\$406.75	20001120020000	Ayanna Spikes	\$482.04
25601310070000	Alisa Bazan	\$412.00	24004510260000	Jim Heyes	\$485.78
20000920280000	Andrea Gomez Contreras	\$414.58	24005110060000	Aurash Sadeghi	\$488.89
25501110070000	Jerry Uhl	\$416.64	21700450010000	Diana Flores	\$491.55
20003330120000	Silverstre Lara	\$419.79	23203660100000	Nelson K Senft	\$493.01
29401700160000	Freedom Mortgage Corp	\$421.20		Anthony Beebout Karen	
24001120040000	Frances Samano	\$421.63	25502900580000	Richardson	\$493.93
23002010250000	Joshua M Coyle	\$423.81	21904400280000	Samuel/Michelle Wingard	\$497.34
23600110200000	Ryan Fairchild	\$427.63	25601820660000	Jesus Ramirez	\$498.27
22804600800000	Andrey/Olga Bondaruk	\$427.87	21801820230000	Jeffrey Leedy	\$498.51
28901220040000	Wendy Beseda	\$428.65	22002910340000	Diana Lyons	\$499.83
22804600120000	Alexander Knyazkov	\$430.18	26800420040000	Stephen Michaud	\$500.20

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FOR PLACEMENT ON SACRAMENTO COUNTY TAX ROLL**

<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>	<u>APN #</u>	<u>Property Owner's Name¹</u>	<u>Amount</u>
21902100300000	Jacob Lopez	\$501.49			
27100720290000	Cynthia S Silveria	\$504.32			
22804110040000	Kenneth D Hall	\$504.48			
21801210040000	Margaret Peska	\$507.61			
28203020010000	Richard Santana	\$514.25			
21906700480000	Velodymyr/Svetlana Gencharov	\$519.23			
21800810100000	Mike Collin Curtis	\$531.17			
21700120200000	Living Trust	\$534.09			
22802020230000	Daniel Martin	\$536.81			
24005700150000	Jason Adams	\$537.30			
26900230160000	Diane Enderle	\$541.51			
23004130010000	Richard Resch	\$544.56			
26602730110000	Bonnie J Vail	\$552.92			
25801920020000	Capital Real Estate Solutions	\$553.74			
20309101080000	Lorna Patterson	\$557.68			
21800220080000	Khrystyna/Yaroslav Yatskiy	\$570.04			
22002320190000	Eric Reyes	\$579.81			
22900240010000	Juanita Sawyer	\$591.70			
27100810110000	Horizon Smog	\$611.30			
26802420070000	Mary Econome	\$612.03			
27902620140000	W Anderson	\$618.91			
21500710010000	2235 Park Towne LLC	\$634.62			
28603400360000	Dorothy Flaherty	\$643.46			
27902020010000	Robert Dewar	\$685.92			
20001760020000	Pimpun Pongchandr Carlos and Marlene Morales	\$706.88			
25802610010000	Gwendolyn Spears	\$714.64			
22903620370000	Revocable Trust	\$771.17			
25501720510000	Robert/Sonya Reyes	\$904.89			
21500620060000	VARE LLC	\$908.93			
27701600470000	E Jbeily	\$941.60			
21107000500000	Strategic Rstrt Acquisition Co	\$942.26			
28906000110000	Jerry Kelley	\$1,099.67			
21901430120000	Scott Wetch	\$1,148.25			
26801400240000	Marta Garcia	\$1,338.43			
23000310150000	Town and Country West LLC	\$1,390.80			
23006100160000	William Walter	\$1,529.97			
20301100460000	Miro Ilie	\$2,537.02			
27800200080000	Antelope Christian Center	\$2,625.84			
26802800520000	CBS El Camino, LLC	\$4,104.02			
22801410280000	Tuscana Court Apartments	\$7,522.65			

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Agenda Item: 7

Date: July 17, 2023

Subject: Roadmap for Capital Improvements to Meet Future Water Demands

Staff Contact: Matt Underwood, Assistant General Manager

Recommended Board Action:

Approve the Scope of Work to develop a plan for meeting future demands pertaining to Sacramento Suburban Water District groundwater supplies, or direct staff as appropriate.

Background:

The Sacramento Suburban Water District (District) Board of Directors (Board) assigned several District Goals to the General Manager for completion in CY2023. District Goal No. 4 reads as follows:

Provide a roadmap, acceptable to the Board, for capital improvements necessary to meet future water demands for the District utilizing components within the 2017 Water System Master Plan.

- *Emphasize ground water supply portion with emphasis on potential treatment requirements.*
- *Remain diligent and responsive in the litigation efforts regarding Cr6, TCP, and PFAS.*
- *Prepare to do a full update in 2024.*

Discussion:

Staff has initiated the subject project and retained a consultant, Brown and Caldwell (BC), for assistance. Staff and BC have developed the below Scope of Work for the project.

Scope of Work

The Scope of Work is to develop a District roadmap for capital improvements necessary to meet future water demands. The purpose of the roadmap is to provide a communication tool for staff and the Board to understand the type and timing of supply improvements necessary to maintain a sufficient supply of groundwater. The roadmap will emphasize the District's groundwater portion of its supply portfolio, with an emphasis on potential treatment requirements. The desired outcome of this roadmap is to provide a set of exhibits that provide information on groundwater supply and demand so that the Board can make informed funding decisions related to adequacy of the District's water supply capacity.

BC and staff will utilize the District's Water System Master Plan and other existing studies and reports to develop a database of supply assets and key parameters (e.g., age, capacity, condition, treatment). The District's existing database of historical demand and projected demands will be added to it to create a supply/demand database. BC will then develop an interactive "data visualization" application (software) – Microsoft's "Power BI" – for comparing supply and demand over time.

The benefit of a data visualization approach, relative to a static technical report, for example, is that staff can utilize it going forward for years to come through updating the underlying data set of production facilities' parameters. The software allows for very flexible parametric selections to provide near-limitless data interrogation to fit a particular inquiry through a visual (graphic) interface. For example, various future time horizons could be selected for viewing, such as 5 years, 15 years, et cetera; and/or a range of well age could be selected, such as only wells under a certain age.

Well facility sites will be screened for adequacy of size to permit installation of a treatment facility should this be necessary in future (i.e., a vulnerability rating). The space needed to add treatment will be a selectable criterion in the application.

Reliability of Groundwater Supply Capacity

Through the exclusive contract with Kirby's Pump and Mechanical, staff has been effective at restoring capacity (bringing wells back on-line) and making general facility improvements. Overall, these efforts will improve reliability of the system as a whole, which will provide a corresponding increase in capability to access groundwater supplies when needed to meet system demands into the future.

End Product

Once completed, staff plans to present to the Board a presentation of the project to include "slides" of the Power BI interface representing select critical supply/demand relationships. Staff anticipates presenting this to the Board at the September 2023 regular Board meeting.

Fiscal Impact:

Consultant fee for this Scope of Work is nearly \$112,000.

Strategic Plan Alignment:

Goal A: Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe

Goal B: Optimize Operational and Organizational Efficiencies

Goal C: Ensure Fiscal Responsibility and Affordable Rates



Agenda Item: 8

Date: July 17, 2023

Subject: Combination Discussions – Disclosure of Possible Conflicts-of-Interest in Legal Counsel’s Representation of Sacramento Suburban Water District and Carmichael Water District and Request for Conflict Waiver

Staff Contact: Dan York, General Manager

Recommended Board Action:

Review and discuss conflict of interest disclosure letter provided by Sacramento Suburban Water District general legal counsel and consider adopting a motion authorizing the Board President to sign the waiver and consent presented in the letter.

Discussion:

The District is currently represented by Bartkiewicz, Kronick, and Shanahan (BKS) as general legal counsel.

Carmichael Water District (CWD) has retained BKS as special legal counsel, however, currently they do not have general legal representation.

BKS has been The District’s general counsel since it was formed in 2002. BKS has been providing joint advice to both the SSWD and CWD Boards and management on combination issues and has determined that attorney ethics rules require written disclosure of potential conflicts of interest and to set the expectations that, if the two Board’s finally approve a combination and initiate an application to the Sacramento LAFCo to combine (1) BKS will remain the District’s general counsel and advise the Board throughout the LAFCo approval process, and (2) at the time a final decision is made, CWD will need to retain separate counsel to avoid any conflict problems.

To comply with its ethical obligations and ensure that the District Board of Directors is fully informed of potential conflict of interest issues and has the opportunity to consider these issues and provided informed written consent regarding them, BKS has prepared the attached disclosure letter. The letter describes the conflict-of-interest issues involved in BKS’ current role as joint legal advisor to the District and CWD Boards on combination issues and requests that the Board consider providing the waiver and consent requested by BKS.

If the Board provides the waiver, BKS will remain the District’s general legal counsel throughout the combination process and be available to advise the Board and management on it.

Attachment:

1. Disclosure Letter.

BARTKIEWICZ, KRONICK & SHANAHAN

A PROFESSIONAL CORPORATION
1011 TWENTY-SECOND STREET
SACRAMENTO, CALIFORNIA 95816-4907
TEL. (916) 446-4254
www.bkslawfirm.com

JOSHUA M. HOROWITZ
jmh@bkslawfirm.com
Direct Tel.: (916) 244-3232

July 6, 2023

Board of Directors
Sacramento Suburban Water District
3701 Marconi Avenue, Suite 100
Sacramento, CA 95821

Re: Disclosure Regarding Joint Representation of Sacramento Suburban Water District and Carmichael Water District in the Investigation of a Possible Combination of Districts, and Request for Conflict Waiver

Dear Members of the Board:

My firm and I serve as General Counsel to the Sacramento Suburban Water District (“SSWD”). We also serve as special counsel to the Carmichael Water District (“CWD”). In my role as SSWD General Counsel and special counsel to CWD, I have been asked to advise both the SSWD and CWD Boards of Directors on matters related to a possible consolidation or reorganization of the two Districts into a single new agency. Although the two Boards have agreed to pursue these discussions on a voluntary basis and all advice I have rendered to date has been for the purpose of promoting the SSWD and CWD Boards’ joint interest in pursuing a combination, my role as joint advisor has the potential to cause a conflict of interest now and, if the two Boards make a final decision to consolidate or reorganize and file an application to the Sacramento LAFCo to combine, would likely at some point thereafter result in an actual conflict. Under the applicable professional rules of conduct relating to our representation of existing clients when conflicts of interest may potentially or actually exist, I am required to: (1) disclose to the SSWD Board any potential or actual conflicts of interest, as we understand them, in our joint representation of SSWD and CWD in matters related to the possible combination; (2) discuss the risks of such joint representation; and (3) request that the SSWD Board consent to our joint representation of SSWD and CWD and eventual withdrawal from representing CWD and continuing representation of SSWD at the point where the likelihood of an actual conflict could arise.

As I have discussed with you and General Manager Dan York previously, we do not see any actual, present conflict of interest in our jointly advising both SSWD’s and CWD’s Boards and staffs about matters related to the possible combination of your agencies. The interests of SSWD and CWD are similar now as the Boards seek legal advice on the process for and advantages and disadvantages of combining. Furthermore, this dual advisory role does not involve any confidential information of either client that might be compromised by disclosure to the other. In addition, I have represented SSWD for two decades and CWD for

several years and therefore have significant institutional experience and history concerning both agencies. We also represented Northridge Water District when it consolidated with Arcade Water District to form SSWD and were involved in the discussion of a possible combination between SSWD and the San Juan Water District. As a result, our joint representation of both Districts may be advantageous to both Boards and management because of the efficiencies and cost savings that might be achieved because of our knowledge and experience in a matter of mutual interest.

Although there is no existing, actual conflict of interest if we jointly provide legal advice to the SSWD and CWD Boards and staffs in their discussions of a possible consolidation or reorganization, a potential for a conflict of interest might arise as a result of our joint representation regardless of any advantages that such representation may offer. For example, one District could decide to withdraw from further participation in a pending consolidation and refuse to pay its share of costs to a consultant or LAFCo for services related to the pending consolidation. In case of a dispute between SSWD and CWD, we could not negotiate a resolution of that dispute for both Districts because we would have conflicting duties of loyalties considering the parties' opposing interests. While we believe that our joint advising of SSWD and CWD at this stage of the process is advantageous and proper, the Board should be aware of the potential for a conflict and determine for itself if it is comfortable with the joint representation. Please note that the Board may consider retaining independent legal counsel to review and advise on this disclosure and request for a conflict waiver, and for the purpose of advising SSWD on matters related to the discussions of a possible consolidation or reorganization of SSWD and CWD into a single new agency.

Regardless of any dual advisory role we might properly engage in during the time when SSWD and CWD are jointly investigating and deciding whether to combine, if the SSWD Board gives final approval for preparing a resolution of application to the Sacramento LAFCo to consolidate or reorganize with CWD, our dual role must end then due to the likelihood that a conflict may arise as the two Districts negotiate conditions of the resolution and combination with LAFCo and negotiate with one another on organizational, financial, and operational issues. As your General Counsel, our first loyalty is to SSWD, its Board and staff, and ratepayers. By a similar letter, we have advised the CWD Board that we would need to end our dual representation at this time and that CWD would need to retain other special counsel to represent its interests for the remainder of the LAFCo proceedings to process the application and consider approving the proposed combination.

In conclusion, we have evaluated the above risks and have determined that our joint representation of SSWD and CWD would not compromise our ability to impartially advise both Districts in their discussions about a possible consolidation or reorganization for as long as the two Boards agree on pursuing this goal and are analyzing the legal and policy issues necessary to make a final determination to combine and order the preparation of the board

SSWD Board of Directors

July 6, 2023

Page 3

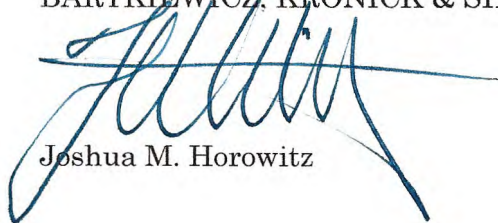
resolutions necessary to make application to LAFCo. Under the California Rules of Professional Conduct Rule 1.7, however, we are required to disclose the potential conflicts and risks to the Board and to obtain its consent before representing SSWD, even if the Board already is aware of a potential for a conflict of interest and has agreed to joint representation with CWD in this matter.

In accordance with our conclusion, we request that the SSWD Board of Directors review this disclosure. If you agree with our conclusion that jointly advising SSWD and CWD does not present an actual, present conflict of interest and you independently determine that our joint representation of SSWD and CWD as described in this letter is in SSWD's best interest, we request that the Board authorize the Board President to sign and return to us a copy of this letter with the Board President's signature on the attached Waiver and Consent.

If the SSWD Board requests that we represent both parties, our employment by SSWD is conditioned on our also obtaining the CWD Board's waiver and consent. If the Board objects to our joint representation of SSWD and CWD in discussions about a possible reorganization or consolidation, please inform us as soon as possible so that we may inform CWD that it must immediately retain separate counsel.

If the Board has any questions concerning this letter or the attached Waiver and Consent, I will participate in the July 17, 2023 regular meeting and can address the Board's questions and concerns at that time.

Very truly yours,
BARTKIEWICZ, KRONICK & SHANAHAN



Joshua M. Horowitz

JMH:

WAIVER AND CONSENT

The Board of Directors of the Sacramento Suburban Water District acknowledges the conflict disclosure made by its general legal counsel, Bartkiewicz, Kronick & Shanahan, a Professional Corporation, of its current representation of the Carmichael Water District and the potential conflicts of interest that might arise as a result of jointly advising of both Districts in discussions about a possible consolidation

or reorganization. Bartkiewicz, Kronick & Shanahan also has explained to the Board of Directors the possible consequences to the District if a conflict of interest were to arise in the future. The Board of Directors has reviewed legal counsel's disclosures and has satisfied itself that no present, actual conflict of interest exists between Bartkiewicz, Kronick & Shanahan's joint representation of both agencies in their discussions about a possible combination. Absent an existing conflict of interest, the Board concludes that it is desirable to request that Bartkiewicz, Kronick & Shanahan continue to advise the District on such matters in the manner described in the above letter.

The Sacramento Suburban Water District's Board of Directors acknowledges that it has been advised by Bartkiewicz, Kronick & Shanahan that it may seek independent counsel before signing this Waiver and Consent and has determined not to seek such counsel.

Notwithstanding the potential for a conflict of interest to arise in the future, the Board consents to the joint representation of Sacramento Suburban Water District and Carmichael Water District by Bartkiewicz, Kronick & Shanahan in discussions about a possible consolidation or reorganization of these Districts on the conditions and for the time discussed in the above letter.

Dated: July _____, 2023

SACRAMENTO SUBURBAN WATER DISTRICT

By: _____
Jay N. Boatwright
President, Board of Directors

Attest:

Daniel R. York
Secretary, Board of Directors



Agenda Item: 9

Date: July 17, 2023

Subject: Carmichael Water District/Sacramento Suburban Water District Combination Discussion Communications Contract Amendment

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve a contract amendment to In-Communications, in the amount of \$15,000, for services related to the public outreach efforts in the Combination Discussion efforts.

Discussion:

The Carmichael Water District (CWD) and Sacramento Suburban Water District (SSWD) Boards approved a Memorandum of Understanding for a Communications Plan (MOU) for Public Outreach on the Combination Discussions and authorized the General Manager's to sign the MOU, which was executed on January 24, 2023. The estimated cost for the Public Outreach was approved not to exceed \$20,000, which is being split 50/50 between CWD and SSWD.

With the extensive public outreach efforts thus far, and the proposed schedule going forward, staff believes it is necessary to amend the MOU to assist with continued public outreach efforts for the CWD/SSWD Combination Discussions. Attached is the amended Scope for Public Outreach and Engagement (see Attachment 1). The amended amount is \$15,000, which will be split 50/50 between CWD and SSWD.

Depending on if the respective Boards choose to continue the Combination Discussions to the point the districts choose to submit an application with LAFCo, there will be a need to request additional funding for public outreach as each districts will be required to hold a Public Workshop within their service area.

Attachment:

1. Amended Scope for Public Outreach and Engagement.

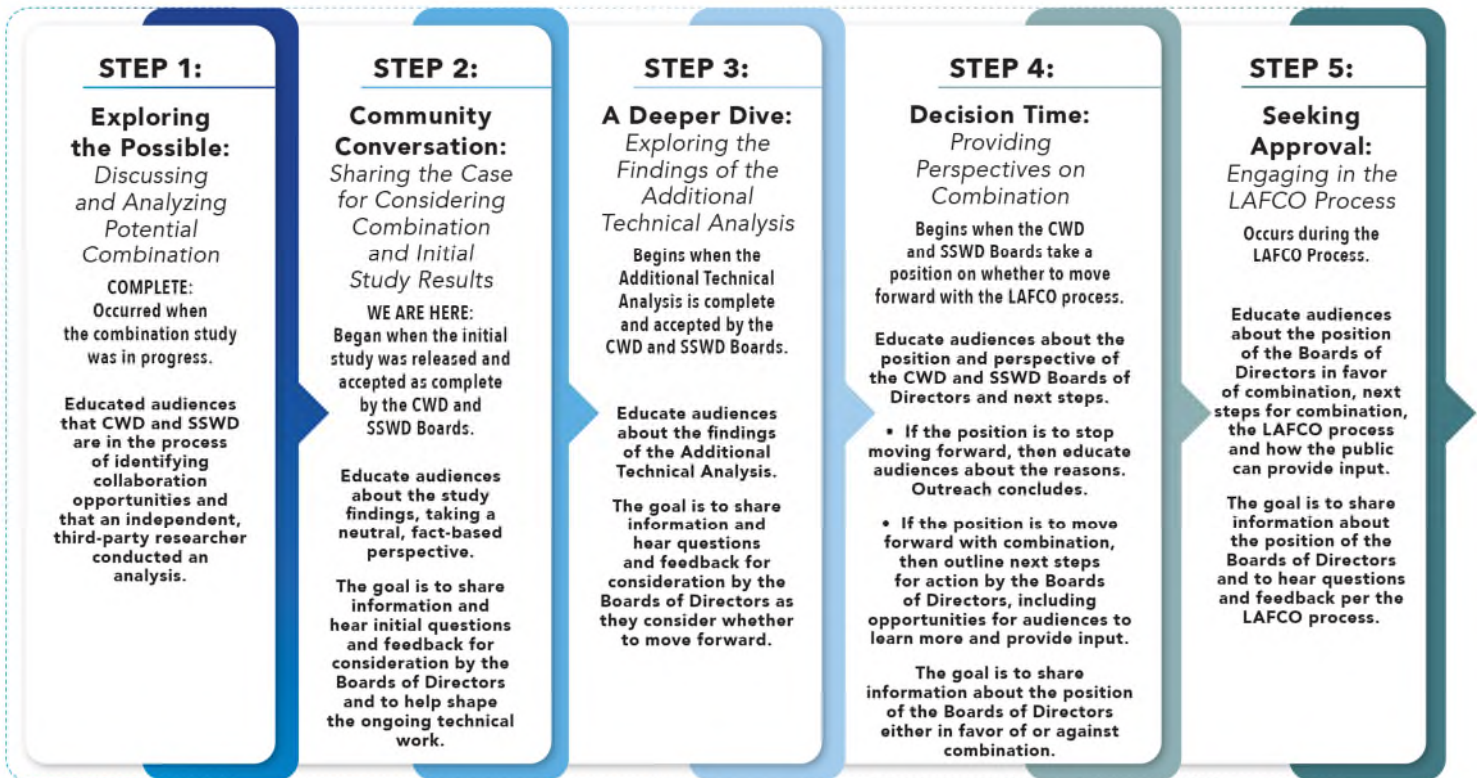


**Carmichael Water District-Sacramento Suburban Water District
Combination Discussions
Scope for Public Outreach and Engagement
DRAFT—July 6, 2023**

PUBLIC OUTREACH AND ENGAGEMENT

Continue to support the Carmichael Water District and Sacramento Suburban Water District with a comprehensive engagement program to inform customers about combination discussions and gather input and questions. As of July 1, 2023, Step 1 is complete, and Step 2 is nearly complete.

The following activities are intended to complete Step 2 and support outreach for Steps 3-4.





STEP 2: COMMUNITY CONVERSATION

Summary Report

Develop a report that summarizes initial public feedback gathered during Public Information Workshops and other avenues for consideration by the CWD and SSWD Boards of Directors. Report will document outreach activities and materials to date. Estimate assumes basic graphic design for report and one round of major and one round of minor edits.

STEP 3: A DEEPER DIVE

Customer Outreach

Outreach to customers to invite them to learn about the findings of the Additional Technical Analysis as presented during a joint Board meeting. The strategy is to provide another opportunity for the public to hear additional considerations regarding potential combination, and to ask questions and provide feedback. Unlike the meetings in Step 2 (Community Conversation), information sharing will take place during a joint board meeting rather than two separate meetings.

Outreach and materials will include:

- Direct mail postcard inviting customers to attend the joint board meeting
- Outreach to local and regional media
- Advertising: Digital and print
- Stakeholder outreach
- Update existing fact sheet: Summary: Exploring the Combination of CWD and SSWD, as needed
- Frequently Asked Questions sheet that addresses questions and comments raised during Public Information Workshops
- Provide updates for CWD and SSWD websites
- Develop LAFCo process fact sheet
- Assistance with a PowerPoint presentation on the results of the Additional Technical Analysis

This estimate does not include a fact sheet on the Technical Analysis, assuming that the Executive Summary will serve as an appropriate summary.

Formatting for Additional Technical Analysis Document

Assist the CWD-SSWD team by formatting the Additional Technical Analysis to facilitate ease of reading. Estimate assumes basic graphic design for report and one round of major and one round of minor edits.

STEP 4: DECISION TIME

Customer Outreach

Outreach to customers to share the decision(s) of the Boards of Directors regarding combination and next steps. If the position is to stop moving forward, then educate audiences about the reasons (and outreach concludes). If the position is to move forward with combination, then outline next steps for action by the Boards, including opportunities for audiences to learn more and provide input.

Outreach and materials will include:



- Direct mail postcard advising customers about the decision of the Boards of Directors (if the decision is to move forward)
- Outreach to local and regional media
- Advertising: Digital and print
- Update existing fact sheets, as needed
- Update Frequently Asked Questions sheet
- Provide updates for CWD and SSWD websites
- Stakeholder outreach

STRATEGIC ADVICE AND PROGRAM COORDINATION

Continue to provide strategic advice to the CWD and SSWD teams during coordination meetings and to provide updates and gather feedback during Board of Directors and 2x2 meetings. In addition, continue to track outreach activities and results and public feedback.

TOTAL ESTIMATE:

\$15,000



Agenda Item: 10

Date: July 17, 2023

Subject: Carmichael Water District/Sacramento Suburban Water District Draft Combination Discussion Process and Timeline

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the Draft Combination Discussion Process and Timeline as presented at the July 11, 2023, 2x2 Committee meeting.

Discussion:

As directed at the at the June 8, 2023, 2x2 Committee meeting, staff developed a Draft Combination Discussion Process and Timeline (CDPT) document (see Attachment 1) that outlines particular topics, timing, activities/products, decision/recommendation, and who is involved in each task. This is a working document, therefore, particular activities within each task may be subject to change based on priorities in the decision making process.

In addition, staff has developed a draft Combination Discussion Meeting Timeline (see Attachment 2) that indicates scheduled 2x2 Committee meetings and proposed Joint Board meetings. The CDPT document evolves from the public outreach portion of the Combination Discussions to receiving a LAFCo Certificate of Completion.

This is a working document, therefore, particular activities within each task may be subject to change based on priorities in the decision making process or direction from the respective Boards. Staff will continue to refine the CDPT to identify and address specific tasks and timelines.

Attachments:

1. CWD/SSWD Combination Discussion Process and Timeline Activities at a Glance
2. CWD/SSWD Combination Discussion Meeting Timeline

SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
TASK 1: PUBLIC OUTREACH	June 2023	Public Outreach to both agencies	<ul style="list-style-type: none"> How to respond to public 	<ul style="list-style-type: none"> Boards GMs Communication Facilitators
	July 11, 2023 2x2 Committee Meeting	<ul style="list-style-type: none"> Post Public Outreach Assessment Communications Contract Amendment Combination Discussion Process and Timeline CWD SSWD Financial and Debt Comparison CWD SSWD Water Rate Comparison Powers of Authority Analysis Municipal Services Review Update 	<ul style="list-style-type: none"> Additional outreach needed? Approve communication contract amendment to full Boards Approve draft process and timeline to full Boards Accept report on financial and debt comparison Accept report on water rate comparison Approve legal counsel analysis for powers of authority options 	<ul style="list-style-type: none"> 2x2 GMs
	August 9, 2023 2x2 Committee Meeting	<ul style="list-style-type: none"> Receive legal opinion on alternatives for a Form of District 		<ul style="list-style-type: none"> 2x2 GMs
	TBD - 2023	Joint Board Meeting <ul style="list-style-type: none"> Post Public Outreach Assessment Vote to proceed with Combination or terminate process 	<ul style="list-style-type: none"> Continue with Combo Process Present Draft Technical Analysis Report Additional Studies Needed? 	<ul style="list-style-type: none"> Joint Boards GMs Facilitators Communication
IF JT BOARDS VOTE YES TO MOVE FORWARD				
TASK 2:	TBD - 2023	Joint Board Meeting	<ul style="list-style-type: none"> Consolidation or Reorganization Form of District 	<ul style="list-style-type: none"> Legal GMs

SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
BOARD DECISIONS		<ul style="list-style-type: none"> LAFCo Application Process approval 	<ul style="list-style-type: none"> Board #: 11, 9, 7, or 5 (Develop appropriate draft division maps) Name of Agency Management Structure Main Administration Office Accept final draft Technical Analysis Report 	<ul style="list-style-type: none"> Joint Boards Facilitators
AFTER GROUP 2 DECISIONS				
TASK 3: OPERATIONAL AND FINANCIAL DECISIONS	TBD	Individual Boards <ul style="list-style-type: none"> Draft 2 “Substantially Similar” Resolutions (**) 	<ul style="list-style-type: none"> Employment <ul style="list-style-type: none"> **Retention Staff Assignments / Jt Org Chart Salary Schedule **Unified Benefits Plan **Retirement Supplemental CALPERS Plans Employee Manuals / Policies Consultants/Vendors Inventory <ul style="list-style-type: none"> Selection/retention Real Property Disposition Inventory <ul style="list-style-type: none"> Consolidating Properties Inventory Plan to maintain easements Surplus Property disposal **Real property transfer for Customers Benefit Inventory, consolidate, surplus, dispose of “personal” property <ul style="list-style-type: none"> Leased/rented 	<ul style="list-style-type: none"> 2X2 GMs Joint Boards Legal

SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
			<ul style="list-style-type: none"> ○ Fleet ○ Transfer for customer benefit ● Ordinances/Resolutions/Rules and Policies <ul style="list-style-type: none"> ○ Inventory, review & select ● Financial System <ul style="list-style-type: none"> ○ Select Acct System, Software, Financial Reporting Protocols ○ **Determine how cash receivables / liabilities are transferred ● Outstanding Indebtedness <ul style="list-style-type: none"> ○ Notify Bondholders ○ Inventory non-bonded loans/grants and notice ● Software/Operating Systems <ul style="list-style-type: none"> ○ Inventory & Prepare Plan ○ Coordinate, transfer, and terminate ● Insurance claims/litigation <ul style="list-style-type: none"> ○ Identify and notify outstanding items and substitute new district ○ Notify ACWA JPIA and terminate and obtain new coverage ● Due Diligence Plan <ul style="list-style-type: none"> ○ Final Audits ● Determine Schedule for Regulatory DDW 	

SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
			<ul style="list-style-type: none"> ○ Water System Permit ○ Assignment surface water transfer of CWD ○ Well Permits for CWD+SSWD 	
DURING COURSE OF GROUP 3 ACTIVITIES, BUT AFTER THOSE ACTIVITIES REQUIRED TO MAKE DECISIONS FOR LAFCO APPLICATION REQUIREMENTS)				
TASK 4: FINAL DECISION BY JOINT BOARD	TBD - 2024	Joint Board Meeting #3 <ul style="list-style-type: none"> ● Adopt “substantially similar” resolutions of application to LAFCo, which then prohibits LAFCo from denying the application and requires it to approve the application with or without condition 	<ul style="list-style-type: none"> ● Final Decision on Consolidation vs Reorganization or Termination <ul style="list-style-type: none"> ○ Reorg will require no public vote (unless protested) ● Official Signatories and Contact to LAFCo on behalf of Board ● Request of LAFCo ● Territory map affected ● Zones of Benefit/Benefit Assessments (confirm as neither agency has them) ● Fiscal / Ops considerations ● Governance Requirements ● CEQA Exemption Evaluation/Notification 	Jt Boards GMs 2X2 Legal
TASK 5: LAFCO APPLICATION AND APPROVAL PROCESS	One Year from filing	<ul style="list-style-type: none"> ● Staff prepares and files application with the Sacramento LAFCo. <ul style="list-style-type: none"> ○ outer boundary survey and related maps ○ plan of service for new agency ○ municipal service review ● Property tax negotiation under Revenue & Taxation Code section 99 with Sacramento County (check box) 	<ul style="list-style-type: none"> ● LAFCo Decision Process <ul style="list-style-type: none"> ○ Step 1: LAFCo Staff Analysis <ul style="list-style-type: none"> ▪ Review for Content ▪ Certificate of Filing ▪ Approval Hearing Date Set (21 days advanced notice) ○ Step 2: Approval Hearing 	<ul style="list-style-type: none"> ● GMs ● Legal ● LAFCo

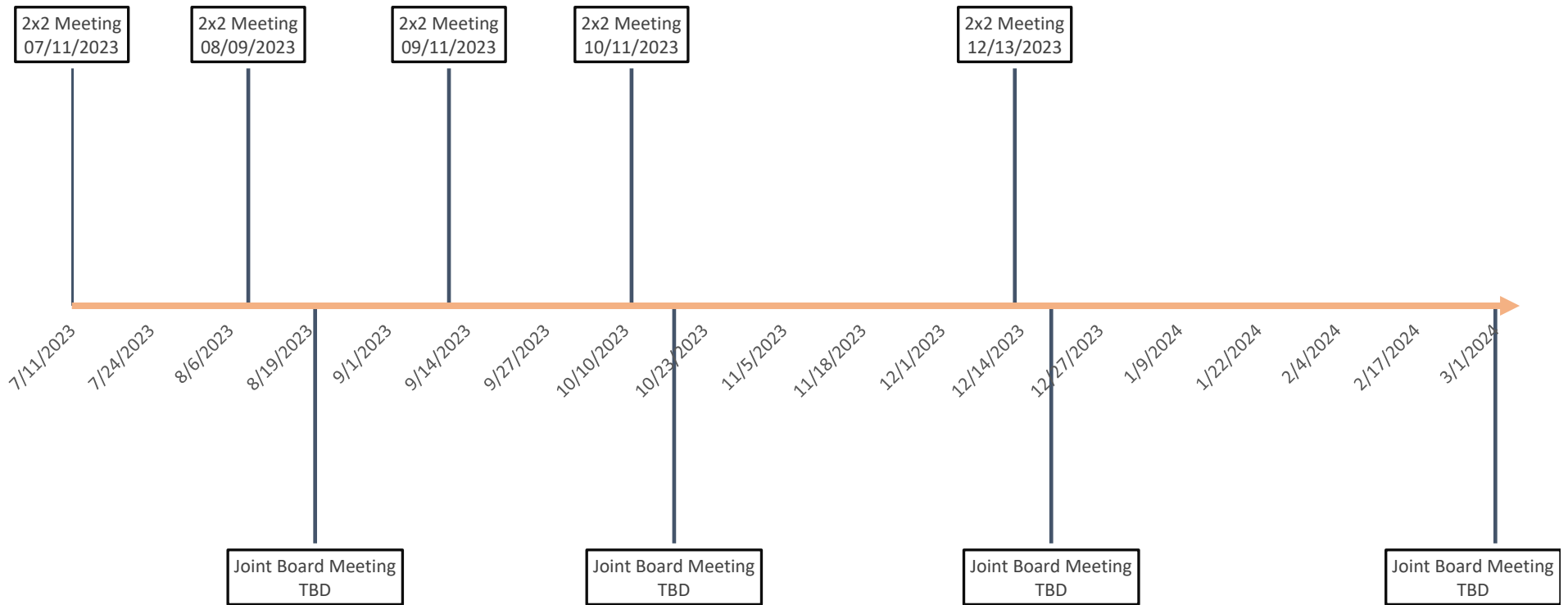
SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> ▪ LAFCo considers facts (written / oral, environmental review) ▪ Commission approves with or without conditions / or denies. <ul style="list-style-type: none"> • If Denies process stops • If Approves w/o conditions will issue a Certificate of Completion and consolidation / reorg completed • If Approves with conditions, one year for SSWD/CWD to satisfy conditions 	

SSWD / CWD COMBINATION DISCUSSIONS
“DRAFT” PROCESS AND TIMELINE
ACTIVITIES AT A GLANCE
July 11, 2023

TOPICS	TIMING	ACTIVITIES/PRODUCTS	DECISIONS/RECOMMENDATION	WHO
			<ul style="list-style-type: none"> ○ Step 3: 30 Day Consideration Period <ul style="list-style-type: none"> ▪ Open to the public? ○ Step 4: Conducting Authority Hearings (21 day advance notice) (by passed if decision is Reorganization) <ul style="list-style-type: none"> ▪ Protest Hearing ▪ Voting details in doc 	
<p>TASK 6: POST-COMBINATION ACTIONS TO IMPLEMENT NEW AGENCY</p>	<p>ASAP from LAFCO Certificate of Completion</p>	<ul style="list-style-type: none"> ● Initial meeting of new agency board ● Roster of Public Agencies filings with the Secretary of State for new agency and CWD and SSWD ● Complete Group 3 Actions ● Consolidation: <ul style="list-style-type: none"> ○ Prop 218 proceedings ○ Mitigation fee Act ● Record notice of transfer of real property interests, if deemed appropriate by management and legal counsel 	<ul style="list-style-type: none"> ● Actions to continue or adopt amended or new ordinances, resolutions, and policies ● Elect board officers ● Appoint secretary, treasurer, auditor, and legal counsel. 	<ul style="list-style-type: none"> ● New Agency Board ● GM ● Legal

SSWD/CWD Combination Discussion Meeting Timeline





Agenda Item: 11

Date: July 17, 2023

Subject: Carmichael Water District/Sacramento Suburban Water District Combination Discussion – Communications Plan

Staff Contact: Dan York, General Manager

Recommended Board Action:

Provide direction and support to staff on one of the following recommendations to the respective Boards:

1. The public outreach efforts to date are sufficient and continue with proposed communications plan efforts.
2. The public outreach efforts to date are not sufficient and additional public outreach is necessary.

Discussion:

The Communications Plan outreach efforts have continued as planned. The Public Information Workshops (Workshop) were held at Carmichael Water District (CWD) on Thursday, June 15, 2023, and at Sacramento Suburban Water District (SSWD) on Wednesday, June 21, 2023.

At the CWD Workshop, there were approximately 50 members of the public that attended in person, and 20 members of the public that attended virtually.

At the SSWD Workshop, there were approximately 30 members of the public that attended in person, and 22 members of the public that attended virtually.

The major themes expressed by attendees at the CWD Workshop were:

- **Representation and Governance:** Concerns were raised about the representation of CWD residents in the water district, as they would constitute only 17 percent of the population in a larger district and have only one board member. The desire for more representation from CWD was expressed, and attendees requested clarity on how the pie will be divided to ensure fair representation.
- **Surface water availability:** There was a concern about whether the combination would result in decreased surface water availability for CWD customers, especially if there was a water shortage situation and SSWD required more water.
- **Infrastructure condition:** The fear was expressed that if SSWD's infrastructure was in poor condition, CWD ratepayers would have to bear the cost of fixing it without receiving any advantage.

- **Water quality:** Some individuals express their satisfaction with the current water quality, particularly with the absence of fluoride. They emphasized the importance of maintaining the same water quality.
- **Change in district status:** The potential change in CWD's status from an irrigation district to adopting county water was mentioned, and the legal distinction and potential gains or losses from such a change were raised.
- **The cost of inaction:** Concerns were expressed about future water reliability and cost if the combination does not proceed. The Boards and general managers were commended for their efforts, and attendees were encouraged to consider the benefits of moving forward.
- **Previous consolidation talks and water rights:** The past experience of potential consolidation with other districts was mentioned, highlighting concerns about losing water rights. The possibility of CWD annexing SSWD was suggested, and the idea of a combination of equals was discussed.
- **Concerns about the Initial Report:** Some individuals expressed their view that the report was high-level and too preliminary. They desired more in-depth analysis and information, including scenarios and potential risks. Another attendee expressed skepticism about the report, questioning the credibility and motivations of the entities involved in its creation.
- **Employee contracts:** The potential combination raised questions about the voiding of current contracts and the need to rewrite them. Attendees sought clarity on this matter.
- **Alternatives to combination:** Attendees expressed their desire to explore alternatives to combination such as joint projects through Memorandums of Understanding or Joint Powers Authorities instead of a full combination.
- **Concerns about rate increases:** Some attendees expressed their opposition to the combination, citing fears of potential water rate increases. They expressed satisfaction with the current services provided by CWD and question the need for a combination.
- **Influence on the State Water Board:** Attendees expressed frustration with the State Water Resource Control Board and suggested that instead of combining, efforts should be made to have someone fight for their interests at the political level.
- **Decision-making process and community input:** Attendees inquired about who ultimately made the final decision regarding the combination and whether there would be a vote by the community. They expressed a desire for greater involvement.
- **Opposition to the combination:** Some individuals expressed their opposition to the combination and inquired about any CWD Board members who are in opposition.

- **Data to support increased efficiency:** Attendees inquired about the efficiency data that would result from the combination. They expect that merging the districts should lead to increased efficiency, but they sought clarification on specific data regarding the anticipated efficiencies.
- **Potential cost savings:** Attendees questioned whether proceeding with the combination would result in unnecessary expenses and suggested that savings could be achieved by not merging.
- **Further consolidation and dilution of voice:** Attendees discussed the potential for CWD and SSWD to further consolidate beyond the current combination, expressing concern that as districts combine and become larger, the individual voices and influence of ratepayers may diminish.
- **Maintaining water rights:** Attendees raised concerns about curtailment and the need to demonstrate use of water rights to avoid potential loss. The challenges of perfecting water rights were emphasized.
- **Considering the bigger picture:** One attendee emphasized the importance of taking a long-term perspective, looking ahead 15 years, and considering the implications for rates and pay in the future.
- **Appreciating the process:** Some individuals acknowledged that they entered the meeting without preconceived notions and appreciated that it was the first step in a long process. They expressed willingness to absorb the information and pass it along to others.
- **Timeline for future steps:** Attendees inquired about the approximate timeline for steps 3, 4, and 5 of the process, seeking clarity on the timeline for further stages of combination talks.

The major themes expressed by attendees at the SSWD Workshop were:

- **Impact on incorporation efforts:** Attendees questioned how the combination of water districts would affect the incorporation efforts of Arden Arcade or Carmichael as cities.
- **Public vote on the decision:** Concerns were raised regarding whether the decision on the combination or reorganization of the districts would go to a public vote.
- **Discussions with Del Paso Manor Water District:** Attendees inquired about discussions with Del Paso Manor Water District regarding the combination, particularly considering its infrastructure issues.
- **Water supply reliability:** Questions were raised about how the combination of different water supplies, rights, permits, and distribution systems would affect water supply reliability.

- **Contracts and expansion:** Attendees expressed concerns about the impact from combination on contracts with the City of Sacramento and PCWA if they were curtailed, and inquired about the benefits of the combination if the place of use could not be expanded.
- **Financial aspects and consultants:** Concerns were raised about the role of consultants and corporations profiting from the project. Attendees requested that financial information and details of consultant fees be made available online. There were also concerns about potential layoffs, benefit cuts, and the overall cost of consultants.
- **Debt and combination:** Questions were asked about the current debt of each water district and how the debt would be addressed in the event of a combination.
- **Satisfaction with the status quo:** An attendee expressed satisfaction with the current state of their water district and a desire to maintain the status quo.
- **Support for combination and outreach:** Some attendees expressed support for the combination and suggested outreach to other jurisdictions, including recreation and park districts. Continued outreach to the public was also encouraged.
- **Cost concerns and rate increases:** Concerns were expressed about the cost of studies, potential rate increases, and temporary short-term increases becoming permanent.
- **Liability and contamination:** Attendees inquired about liability issues related to contamination potentially infiltrating wells in CWD and whether such liabilities have been addressed.
- **Cost reductions:** Questions were raised about how costs would go down with the combination.
- **Water pressure for fire protection:** An attendee asked which water district, SSWD or CWD had better water pressure for fire protection.
- **Groundwater accounting and excess water:** Questions were asked about the Groundwater Sustainability Agency groundwater accounting system, SSWD's usage percentage, and the possibility of selling excess stored water.
- **Surface water rights and diversification:** Attendees discussed the potential benefits for SSWD in gaining surface water rights through the combination with CWD.
- **Weighted vote and transparency:** Concerns were raised about the concept of a weighted vote, and attendees expressed the need for clear explanations regarding this voting system.

- **Support for combination but frustration with process:** Attendees expressed support for the combination but voiced frustration over the lengthy process involved with LAFCo.
- **Support with careful execution:** One attendee supported the consolidation effort but emphasized the importance of careful execution, appreciating the opportunity for customer input.
- **Layperson-friendly information:** Attendees requested more layperson-friendly information in future reports and studies to help customers understand how water supply reliability could be enhanced.

Additional Outreach: Sacramento Suburban Water District

External Communications

- Website updated/link added to home page—central location for all audiences to find information.
- Included in fall 2022 newsletter mailed September 15, 2022.
- Slide included at the monitor during Open House on October 6, 2022.
- Direct mail postcard with QR code mailed to 45,000 SSWD customers (property owners) received on/about October 7, 2022.
- Advertising on Facebook and the Google Display Network began the week of October 10, 2022, and ended on October 30th on Facebook and on November 10th on the Google Display Network.
- Included in bill inserts for October and November 2022.
- Slide included on the Customer Service monitor PowerPoint starting in October 2022.
- SSWD posted to Facebook page on October 13, 2022.
- Outreach to SSWD stakeholders with postcard distributed electronically on/about October 20, 2022.
- July 2023: Bill insert article.

SSWD Staff Outreach

- Employee Meeting/staff update on study on July 20, 2022, and August 17, 2022.
- Internal information hub for information and questions created/Dan emailed link to staff on September 15, 2022.
- Employee Meeting/staff update on study and internal hub/answer questions on September 21, 2022.
- Internal key messages and Frequently Asked Questions provided to SSWD staff and Board members.
- Update at Managers Meeting with distribution of key messages on October 18, 2022.
- Email from the GM to SSWD team, inviting questions and providing link to key messages and FAQs on October 19, 2022.
- Employee Meeting/staff update on study on March 1, 2023.
- Employee Meeting/staff update and PowerPoint presentation on July 6, 2023.

Additional Outreach: Carmichael Water District

External Communications

- Website updated/link added to home page—central location for all audiences to find information.
- Article in May 2023 bill insert.

CWD Staff Outreach

- All Hands Meeting/staff update on study and Q&A with GM on October 14, 2022.
- The SSWD General Manager attended a Carmichael Water District staff meeting to discuss his experience with consolidations on October 31, 2022.
- All Hands Meeting/staff update and Q&A with two CWD Directors on April 21, 2023.
- All Hands Meeting and Q&A opportunity with two CWD Directors on June 23, 2023.

Promotion for Public Information Workshops

Outreach Activities:

- Press release distributed to media outlets May 11 (early deadlines) and June 5.
- CWD postcard received in mailboxes on May 17.
- Letter to HOAs/Neighborhood Associations into the mail on May 18.
- Outreach to elected officials and other influencers on the stakeholder list starting May 22 (ongoing).
- SSWD postcard received in mailboxes on May 24.
- Outreach via existing CWD and SSWD communication channels, including websites, bill inserts bill messages, etc. in May and June.
- Social media post and monitoring (ongoing) and outreach May 18.
- Digital Advertising (Facebook and news/weather sites via the Google Display Network) May 27-June 21.
- Print ads in Carmichael Times and Arden-Carmichael News on June 9 (both workshops).
- Print ad in Carmichael Times on June 16 (SSWD only).

Media and Public Exposure Secured:

- May 18: Carmichael Times story on upcoming information sessions.
- May 19 and June 21: Carmichael Creek Neighborhood Association email to members.
- May 23: Advocates for Arden-Arcade email to members.
- June 13: Email from Supervisor Rich Desmond to constituents.
- June 15: KCRA (interview with CWD Director Jeff Nelson).
- June 13 and 21: NextDoor: Customer post promoting information session.
- June 21: Carmichael Times coverage of CWD information session.
- July Issue: Inside Arden mention of workshops.

Stakeholder Presentations:

- April 30: Carmichael Colony Neighborhood Association Annual Meeting: CWD invited the public to upcoming workshops.
- May 30: LAFCO Special Districts Advisory Committee: SSWD provided an overview and current status of the CWD-SSWD Combination discussions.
- June 13, 10 a.m.: SSWD presentation to the Women’s Group at the St. Mark’s United Methodist Church in Sacramento).
- July 18: CWD-SSWD briefing scheduled with McClellan Park
- July 14: CWD-SSWD briefing scheduled for Assemblymember Josh Hoover
- TBD: CWD-SSWD briefing scheduled for Assemblymember Kevin McCarty



Agenda Item: 12

Date: July 17, 2023

Subject: Merit Alternatives

Staff Contact: Dan York, General Manager
Matthew Underwood, Assistant General Manager
Jeffery Ott, Director of Finance and Administration
Susan Schinnerer, Human Resources Manager

Recommended Board Action:

Discuss alternatives to Sacramento Suburban Water District’s current Merit process as indicated in the Employee Performance Evaluation, Merit and COLA Policy.

Background:

On October 20, 2003, Sacramento Suburban Water District (District) adopted the Employee Performance Evaluation, Merit and COLA Policy (Policy), which has been revised over the years, with the last revision being accepted on October 19, 2020.

The purpose of the Policy is to “establish guidelines to evaluate and assess employee job performance to assist (employees) in improving their job performance...to provide the basis for annual merit increases; and to provide a standard for annual cost-of-living adjustments (COLA). It is the District’s policy to provide a program for advancement of its employees within the pay/salary bands for their classification using a meri-based system based on performance and goal achievement documented through an evaluation process.”

COLAs provide increases to all regular employee salary bands and are based on a separate calculation. Per the Policy, “The District will provide all introductory and regular, full-time employees an annual COLA if approved by the Board of Directors. The annual COLA will be based on the current year month of August ‘West – Size Class B/C (CPI-U)’ percentage as published by the U.S. Bureau of Labor Statistics.” COLAs are increases in salaries or hourly rates that help employees maintain the value of their compensation against inflation. These increases are not viewed as merit increases resulting from good job performance; they are based on economic factors that are not within an employee’s control. Salary bands are adjusted based on COLAs. Though the District does not currently have a cap on the annual COLA, it is a possibility for the Board to address in the future should they desire to do so.

Merit increases are recommended for individual employees based on their performance during a rating period. They are used as an incentive to motivate employees by recognizing performance at and beyond expectations or requirements for a position. In addition, merit increases serve as a retention, productivity, and performance management tool. Merit increases at the District move

the employee’s salary to a higher level within their designated salary band, but do not adjust the salary band.

Per the District’s Employee Performance Evaluation, Merit and COLA Procedure, “merit increases are not automatic; they are given based on performance and in accord with...the budget allocation approved by the Board of Directors. For employees at the top of their position/salary band, merit increases, if approved, may be awarded by the General Manager in the form of a one-time cash amount and/or a one-time allocation of additional vacation hours that will not change an employee’s regular rate of pay/salary or vacation accrual.” Of note is that vacation hours do not affect PERS compensation.

After the annual merit increase budget is approved by the Board, merit increases are calculated based on approved performance evaluation scores and approved by the General Manager. The evaluations require ratings from 1-5 (1 low, 5 High). The ratings are totaled and then converted into a merit increase percentage. Of note is that not all employees receive the maximum merit percent in any year, since merit increases are awarded by the General Manager based on scores in individual performance evaluations. The merit increase budget is calculated based on the current number of regular District employees. Any remaining funds revert to the District’s reserves.

For 2022, the maximum merit percentage approved by the Board of Directors as part of the labor budget was 5%, so the maximum merit percentage award for District employees was 5%:

Performance Rating	Unsatisfactory (1)	Below Expectations (2)	Meets Expectations (3)	Exceeds Expectations (4)	Exceptional (5)
Merit Increase	0%	0%	3%	4%	5%

2022’s merit percentages awarded ranged from 3.0% to 5.0%, with the majority of the merit percentages awarded at 4%.

Strengths of current Merit Policy:

- Fairly common practice.
- Process is based on objective measures (i.e., performance rating).
- Requires managers to thoughtfully assess the performance of employees.
- Allows for the General Manager’s discretion to increase/decrease percentages where performance dictates such.

Concerns of current Merit Policy:

- Merit percent recommendations can be inconsistent based on differing standards for assessing performance.
- Salary increase percentage may not compensate sufficiently for outstanding performance.

The District’s current merit Policy and Procedure addresses individual employee contributions and performance, and it allows employees with higher performance to be awarded accordingly. In addition, by allowing employees at the top of their salary band an opportunity to earn a merit increase, the District allows tenured and/or more experienced staff room to be incentivized for

exceptional performance. This true performance-based merit system has been an effective program for the District.

Discussion:

As a part of the District's goals for 2023, the Board directed the General Manager to "develop alternatives to the current merit matrix compensation system and COLA policy" for review. Staff researched the merit systems of comparable agencies and general merit alternatives, and is providing the following alternatives for the Board's discussion and review:

Alternative #1: Uniform Adjustment (Salary Steps)

The employee pay increase is based on a consistent increase percentage. The District currently utilizes salary bands, which have a salary range of 20% for non-exempt staff and 30% for exempt staff. There are currently no specified salary "steps" and the General Manager can appoint a salary within the range under California Water Code Section 30580.

As an alternative, the District could provide a Uniform Adjustment, or adopt Salary Steps, similar to many comparable public agencies (Attachment 1), with a designated percentage between the steps. A common difference between steps is 5%, and employees typically move through the steps annually. Once the top step is reached, the employee would be eligible to receive a COLA, but no further merit increases.

Strengths of Alternative #1:

- Common among other public agencies.
- Simple approach that is easy to communicate to employees.
- Easy and quick to administer.

Weaknesses with Alternative #1:

- No differentiation for individual employee performance. Employees who meet minimal expectations receive the same adjustment, or step increase, as those whose performance exceeds expectations.
- Sends a visible statement to employees that all efforts are equal – can affect morale of high performers.
- Diminishes the focus of a salary increase being merit-based; typically, only the lowest performing employees (those below expectations) would be prevented from receiving a step increase.

Alternative #2: Uniform and Discretionary Adjustment

With this alternative, all employees who meet expectations and above receive an across-the-board base pay adjustment of a specific percentage (for example, 3%); a discretionary increase may also be provided to the highest-performing employees.

Strengths of Alternative #2:

- Requires managers to thoughtfully assess the performance of employees.
- Increases earning potential of high-performing employees.

Weaknesses with Alternative #2:

- Across-the-board adjustments may be viewed as insignificant if lower than previous merit adjustments.
- May be viewed as more subjective than other alternatives.

Alternative #3: Position in Range Adjustment

With Alternative #3, salary band increases are based on position in salary band only, and not tied to performance. Employees who are paid within the first, or lowest quartile, of the salary band receive greater increases than those paid in the higher quartiles of the salary band:

Band Quartile	Bottom 25%	26-50%	51-75%	Top 25%
Increase Percent	5%	4%	3%	2%

Strengths of Alternative #3:

- Process is based on objective measures, favoring the employees who are compensated the least.
- Can allow for management discretion in overall increase percentages.

Weaknesses with Alternative #3:

- Does not take into consideration employee performance.
- Does not provide maximum merit incentive for long-term, more tenured employees at the top 25% of their salary bands.

Alternative #4: Pay for Performance Matrix Grid

Alternative #4 incorporates both position in salary band and individual performance merit percentages in generating merit increases. The ranges and percentages can be modified. This option was utilized by the District previously.

Merit Pay Matrix						
Eval Score	<60	60-79.99	80-84.99	85-89.99	90-94.99	95-100
Vacation Award	-	20	40	60	80	100
4 th Quartile	0.0%	1.0%	2.0%	3.0%	4.0%	5.0%
3 rd Quartile	0.0%	2.0%	3.0%	4.0%	5.0%	6.0%
2 nd Quartile	0.0%	3.0%	4.0%	5.0%	6.0%	7.0%
1 st Quartile	0.0%	4.0%	5.0%	6.0%	7.0%	8.0%

Strengths of Alternative #4:

- The District has previously utilized this process which can favor the employees who are in the lower levels of the salary band.
- Performance is considered in making base pay adjustments; only employees meeting expectations and above would be eligible for an increase.

Weaknesses with Alternative #4:

- More complicated to administer.
- Weights the role of performance success in merit increases to those making less in the band.

Staff feels a merit-based system provides a predictable process by which an individual employee's performance directly influences salary increases. The employee benefits because their effort and performance are appropriately recognized, and the District benefits by incentivizing their highest performing employees at a level commensurate with that performance while not overcompensating employees who may not be consistently performing at the highest levels.

As part of the District's values to attract and retain a qualified and skilled workforce, it is important to review data for ongoing recruitment and retention. The Board has continually voted to maintain the District as a competitive agency within the labor market. Part of remaining competitive is to provide clear incentives for employees to not only want to perform at the highest level, but to perform at a high level on a sustained basis.

Fiscal Impact:

Future applicable increases to salaries will be presented to the Board as part of the CY2024 Labor Budget, including Merit and COLA costs.

Strategic Plan Alignment:

Goal B - Optimize Operations and Organizational Efficiencies

Goal C - Ensure Fiscal Responsibility and Affordable Rates

Goal D - Maintain Excellent Customer Service

Goal E - Retain and Recruit a Qualified and Stable Workforce

Attachment:

Attachment 1: Salary Increase Data Among Survey Agencies – 2022/2023



Agenda Item: 13

Date: July 17, 2023

Subject: Reservoir and Booster Pump Station Asset Management Plan – Status Update

Staff Contact: Todd Artrip, Operations Manager

Recommended Board Action:

Receive presentation and direct staff as appropriate.

Background:

The Board adopted a *Reservoir and Booster Pump Station Asset Management Plan (Plan)* on September 19, 2011. It was anticipated that the Plan would be amended periodically as it was recognized that new information would be made available through scheduled inspections and maintenance activities that could alter priorities.

Discussion:

Summary

Implementation Status:	On-Track
Last Update:	2011
Planned Update:	Updating the Plan has been deferred until the resolution of the Combination Study with Carmichael Water District

The Plan can be accessed here:

<https://www.sswd.org/home/showpublisheddocument/863/636433342373700000>

Implementation

Implementation is on-track.

- Attachment 1 – provides a summary of Reservoir and Tank inspection schedule and findings.
- Attachment 2 – provides the Reservoir and Tank re-coating schedule.

Next Update

Updating the Plan has been deferred until the resolution of the Combination Study (Study) with Carmichael Water District. The drivers of this approach are that (a) combining with CWD would most likely require an update of the AMP given CWD’s assets in this category; and (b) the District’s reservoirs and associated pump stations are under no stressors driving an expedited update of this AMP. Upon conclusion of the Study, staff plans to retain the services of a subject

matter expert (consultant). The District’s Mission Statement and Values contribute to staff’s plan to utilize a consultant.

- **Mission Statement:** With increased cost in every aspect of construction, receiving an outside recommendation (from a consultant) will provide supporting direction on how the District should consider maintenance activities for Reservoirs and Booster Pump Stations, contributing to SSWD’s ability to provide water at the lowest responsible water rate.
- **Value:** This AMP update will be a major work product that would benefit from internal and external collaboration with a consultant, who has increased knowledge on the ever-changing and evolving asset management field.
- **Value:** Having the support of a consultant will allow staff to continue to execute CIP projects more efficiently, thereby continue to provide superior customer service as we strive to meet our CIP goals.

Anticipating resolution of the Study in 2024, it is anticipated that staff will begin soliciting consultant interest in the AMP update project as early as the mid-2025 time frame with the intent to have a consultant under contract in early 2026 so as to provide maximum time in the year with a goal to complete the project in early 2027.

Fiscal Impact:

As stated in the Plan, the Plan does not represent a financial commitment by the Board. The Plan will be used as a planning tool during annual budget discussions with the Board.

Strategic Plan Alignment:

Goal A: Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe

Goal B: Optimize Operational and Organizational Efficiencies

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachments:

1. Reservoir and Tank Inspection Schedule
2. Reservoir and Tank Re-Coating Schedule

Attachment 1

Reservoir and Tank - Inspection Schedule								
Facility				Cathodic Protection Test		Inspection and Cleaning		Comments
Name	Year Constructed	Age	Status	Last	Due	Last	Due	
Antelope Reservoir	1999	24	Active	2022	2025	2019	2023	Exterior: overall the coating is sound, in fair to good condition Interior: coating above and below the water line is in overall good condition.
Capehart Elevated Tank	1952	71	Active	2022	2025	2022	2025	Exterior: coating is in fair condition, excluding the top of the tank which is in poor condition. Interior: coating is in fair to poor condition with spot corrosion throughout as the system reaches the end of its serviceable life.
Enterprise / Northrop Reservoir	2006	17	Active	2022	2025	2023	2026	Exterior: overall the coating is sound, in fair to good condition Interior: coating above the water line is in good condition. Coating below the water line is in fair condition. Floor coating is in outstanding condition.
McClellan Park Elevated Tank #216	1953	70	Active	2022	2025	2023	TBD	Pending 2023 inspection Report
Walnut Elevated Tank	1958	65	Active	N/A	N/A	2018	2023	Exterior / Interior: 7-years since being recoated. This facility is in very good condition.

Watt / Elkhorn Reservoir	2000	23	Active	2022	2025	2021	2024	Exterior: overall the coating is sound, in fair to good condition Interior: coating above and below the water line, including the floor, are in poor condition. Scheduled for recoating in 2024.
Planned Cleaning / Inspection Interval approximate 3 years								

Attachment 2

Reservoir and Tank Re-Coating Schedule							
Facility			Coating		Re-Coating		Comments
Name	Year Constructed	Status	Last Coated	Condition	Due	Scheduled	
Antelope Reservoir	1999	Active	1999	Fair	2024	2025	Per the 2019 condition assessment the coating is in fair to good condition.
Capehart Elevated Tank	1952	Active	2008	Fair/Poor	2023	TBD	Structural retro-fit to be completed before re-coating.
Enterprise / Northrop Reservoir	2006	Active	2008 (Ext.) 2007 (Int.)	Fair/Good	2023 (Ext.) 2022 (Int.)	2026 (pending CA)	Scheduled for condition assessment in 2024.
McClellan Park Elevated Tank #216	1953	Active	2003 (Ext.) 2010 (Int.)	Fair	2018 (Ext.) 2025 (Int.)	2027 (pending CA)	Scheduled for condition assessment in 2024.

Walnut Elevated Tank	1958	Active	2011	Good	2026	TBD	Structural retro-fit to be completed before re-coating.
Watt / Elkhorn Reservoir	2000	Active	2001	Fair/Poor	2024	2024	Per the 2022 condition assessment the interior coating is in poor condition.
Planned Interior/Exterior Re-Coating Interval							
Reservoirs - Every 15 Years							
Elevated Tanks - Every 15 Years							



Agenda Item: 14

Date: July 17, 2023

Subject: General Manager’s Report

Staff Contact: Dan York, General Manager

a. Potential Change to Board Policy Review Period Update

At the April 17, 2023, regular Board meeting, staff presented the Board with a presentation on the biennial review period of Board Policies and discussed the potential to reduce the review period and determination of staff and legal counsel involvement in the review process. Staff will be coordinating with legal counsel to prepare a report with additional findings and recommendations. That report is currently scheduled to be presented at the August 21, 2023, regular Board meeting.

b. ACWA Committee Selections and President and Vice President

The ACWA Committee appointment process occurs every two years. Committee members are appointed for a 2-year term that begins on January 1 of even-numbered years. There are 13 ACWA Standing Committees listed below. The Committee Consideration Forms are scheduled to be sent out the beginning of July and are due by September 30, 2023. Recommendations will be submitted to the incoming ACWA President in November, and the ACWA President will appoint members to committees by December 13, 2023. December 31st members will be notified of the appointments.

At the August 21, 2023, regular Board meeting, staff will provide a report for the Board to deliberate on which committees they are interested in being considered for.

ACWA Committee List:

- Agriculture – Unlimited, 1 Region Minimum
- Business Development – Unlimited, 1 Region Min. 1 from other Standing Committees
- Communication – Limited, 40 Maximum
- Energy – Unlimited, 1 Region Minimum
- Federal Affairs – Limited, 5 Region Maximum
- Finance – Limited, 2 Region Max. 1 must be Chair or Vice Chair of Region other must have a financial background
- Groundwater – Unlimited, 1 Region Minimum
- Legal Affairs – Limited, 45 Maximum
- Local Government – Limited, 3 Region Maximum

- Membership – Unlimited, 1 Region Minimum
- State Legislative – Limited, 4 Region Maximum
- Water Management – Limited, 4 Region Maximum
- Water Quality – Unlimited, 1 Region Minimum

ACWA President/Vice President Elections Process:

As previously reported, ACWA has launched a new election process for the 2024-'25 term. As a result of bylaw changes approved by the ACWA membership in 2022, the way in which ACWA members elect the President and Vice President has changed.

An ACWA Election Committee was appointed to facilitate the election of the President and Vice President, including confirming that candidates' eligibility criteria have been met and endorsing preferred candidates. The 11-member Election Committee includes one representative appointed by the current ACWA President and 10 Region representatives appointed by each of the Region Boards. General Manager York was selected to the Election Committee representing ACWA Region 4.

The interviews for ACWA President and Vice President were conducted on June 23, 2023. ACWA received one applicant for ACWA President and two applicants for ACWA Vice President, which are listed below:

ACWA President

Cathy Green.

ACWA Vice President

Ernesto A. Avila

Michael Saunders

Upon completion of the subject interviews, the Election Committee recommended the following be placed on the ACWA Election Ballots; Cathy Green for ACWA President and Ernesto Avila for ACWA Vice President. The election begins electronically July 17, 2023 and ends September 15th. This item will be on the August 21, 2023 agenda to provide direction on which candidates receive SSWD's vote for President and Vice President.

All candidates are listed on the ACWA website and invited to participate in a Townhall Webinar in which ACWA members can ask the candidates questions.

Below are remaining key dates:

- Election Begins: Monday, July 17th
- Candidate Townhall Webinar: Wednesday, July 19th at 2:00 p.m.
- Election Ends: Friday, September 15th
- Election Committee Chair Oversees Ballot Count: Monday, September 25th



Agenda Item: 15

Date: July 17, 2023

Subject: Groundwater Well Status Report

Staff Contact: Tommy Moulton, Senior Project Manager

Introduction

The purpose of this report is to give a comprehensive overview of the current condition and capacity of the Active groundwater wells within the District. Historically, many of the Active but off-line wells in the District did not fit into any of the existing regular/standing reporting categories. This report aims to identify all of the off-line Active sources, their project status, and when they are expected to be operational (on-line). This information is categorized by the following sections: A) Capacity Status Summary; and B) Off-Line Capacity Detail.

NOTE: New capacity projects in construction are addressed in the Engineering Report. This report addresses projects pertaining to existing Active sources.

Definitions

Active – A well is defined as an Active source within the District’s Drinking Water Permit.

On-line – A well is considered on-line when it is Active and available for operation into the distribution system.

Off-line – A well is considered off-line when it is Active and locked-out and tagged-out. As a result, it cannot and will not be used as a source of supply. There are various reasons why a well may be off-line, such as maintenance, power supply, water quality, among others.

Background

Groundwater well contractor availability was a critical challenge facing the District given its dependence on groundwater. The lack of availability of groundwater well contractors has been a chronic problem, not only for the District, but for all public and private water agencies operating groundwater pumping facilities throughout the state of California. Many of these agencies operate wells that are of a similar age to the District’s, and therefore require a similar level of maintenance and repair to maintain both their production capacity and reliability to serve customer demands and provide return on investment.

At the August 2022 regular Board meeting, all five Directors supported the approach presented by staff to enter into a long-term contract with a groundwater well contractor to help ensure an ongoing and adequate groundwater supply for the District to meet system demands.

On September 29, 2022, the District executed a long-term exclusive work contract (Agreement) with Kirby’s Pump and Mechanical, Inc. (KPM). The Agreement provided the District a dedicated crew and equipment to perform well rehabilitation, maintenance, and destruction services. In return, the District pays a daily rate to KPM for their exclusive service to the District during the term of the Agreement.

KPM started work for the District under the Agreement on March 1, 2023. Work has been initiated on numerous facilities and steady progress is underway as indicated below in Section B. Unless specified differently, KPM is the contractor for a project.

A. CAPACITY STATUS SUMMARY

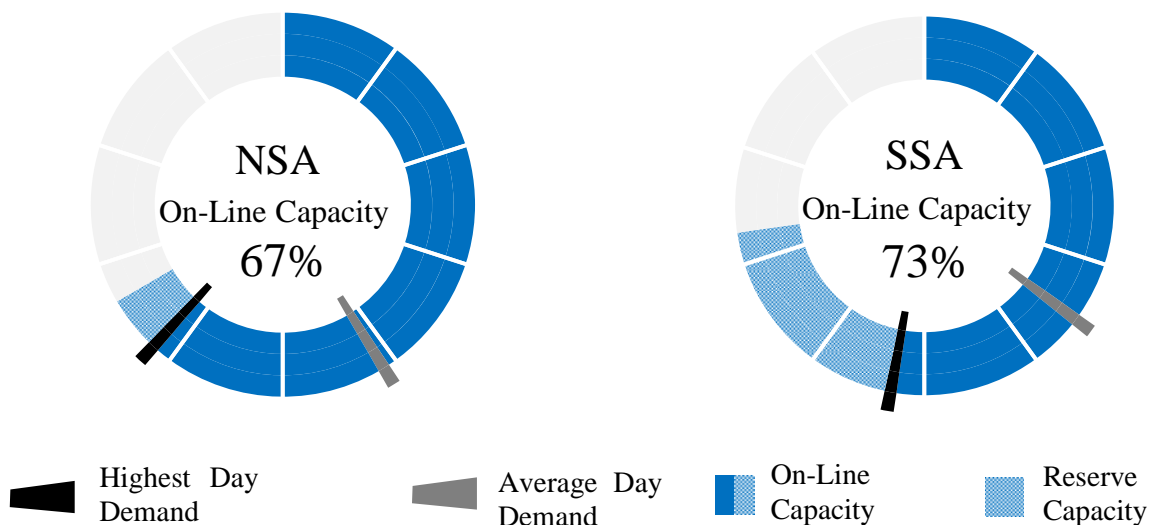
Table 1 below lists the District’s groundwater supply capacity for Active wells, the On-Line amount and percentage, the current month’s projected daily demand based on a 3-year rolling average (*Average Day*), and the current month’s projected highest day demand calculated using a factor of 1.5 applied to the Average Day demand (*Highest Day*). Figure 1 below presents the capacity and demand data graphically.

Table 1. Status Summary of Groundwater Supply Capacity by Service Area

Area	Groundwater Supply Capacity			Monthly Demand Projection	
	Active (MGD)	On-Line (MGD)	On-Line (%)	Average Day (MGD)	Highest Day (MGD)
NSA	58.6	39.0	67%	24.1	36.2
SSA	57.6	41.9	73%	20.3	30.4
Total	116.2	80.9	70%	44.4	66.6

MGD = Million Gallons per Day

Figure 1. Capacity vs. Demand by Service Area



B. OFF-LINE CAPACITY DETAIL

The District generally has numerous wells undergoing some type of typical lifecycle activity – from preventive maintenance to component repair/replacement. Current off-line wells are listed below:

NORTH SERVICE AREA

Total Active capacity off-line for listed projects: 13,600 gpm / 19.6 MGD
(10,600 gpm last report)

Summary of Change in Well Status		
<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
N36 Verner	Off	(1,200)
56A Fairbairn/Karl	Off	(1,800)
Net Change in Capacity:		(3,000)

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

Listed below are current Condition Assessment (CA) and preliminary investigative projects. A CA is the initial step in assessing a well’s physical condition necessary to monitor the well’s health, and is used in planning any further work efforts.

Projects in this category frequently move to the *Repair and Rehabilitation Projects* or the *Water Quality* category following completion of the CA and/or investigative project before moving to the *Completed* category.

In-Progress Projects: 800 gpm

52 Weddigen/Gothberg

Capacity / Status: 800 gpm / Off-line 5/16/2023

Reason: Pump noise

Project Phase: Pump condition assessment

Expected Completion: September 2023

Planned Projects: 0 gpm

None

REPAIR AND REHABILITATION PROJECTS

Listed below are current projects of well casing repair / rehabilitation, pump repair / replacement, and other significant activities.

In-Progress Projects: 2,300 gpm

N7 Rosebud

Capacity / Status: 1,100 gpm / Off-line 9/24/2021

Reason: Electrical upgrade (incoming power from 3- to 4-wire)

Project Phase: Construction of new service connection

Expected Completion: August 2023 (based on anticipated SMUD schedule to connect upgraded site wiring)

N36 Verner

Capacity / Status: 1,200 gpm / Off-line 6/13/2023

Reason: Electrical room A/C failure

Contractor: EMCOR Services

Project Phase: Ordered equipment and waiting for delivery

Expected Completion: July 2023

Planned Projects: 0 gpm

None

HYDRO-PNEUMATIC TANK PROJECTS

Background

In 2012, the District's insurance carrier, ACWA/JPIA, alerted its member agencies of the hazards concerning aging hydro-pneumatic (HP) tanks and the potential for catastrophic failure (with potential for major damage, injury, and death). They recommended regular preventive maintenance and inspections be conducted.

The process of performing HP tank inspections involves the following. The well and tank are isolated from the distribution system and the tank is drained. The tank is then cleaned and an inspection is performed which consists of visual inspection and metal thickness measurements. If needed, appurtenances like safety relief valves are replaced and coating repairs are completed.

Tanks are returned to service if the inspection shows that it is in serviceable condition. However, a tank may need to be recoated and/or repaired, or even replaced.

Projects

Listed below are current HP tank projects and inspections. An inspection is the initial step in assessing a tank's coating and physical condition and is used in planning work efforts.

Recent inspections have revealed significant deficiencies in several HP tanks that may have reached the end of their service life and require removal from service or need to be remediated prior to returning to service. District staff and KPM have been evaluating facilities with HP tanks where inspections have identified deficiencies. To determine the optimum solution for each facility, various factors are taken into consideration, including: coating composition, tank age and structural certification, operational considerations, as well as the cost and lead-times for new tanks.

In-Progress Projects: 900 gpm

N3 Engle

Capacity / Status: 900 gpm / Off-line 1/13/2023

Reason: Structural deficiencies, needs new HP tank (offline due to safety concerns); Water quality investigation (sand production)

Project Phase: Condition assessment

Expected Completion: July 2023 (receive HP tank inspection report); August 2023 (well condition assessment)

Planned Projects: 2,100 gpm

N9 Cameron

Capacity / Status: 1,200 gpm / Off-line 1/13/2023

Reason: Structural deficiencies, needs new HP tank (offline due to safety concerns)

Project Phase: Alternatives assessment for either replacement with new HP tank or other equipment

Tentative Start: August 2023

Expected Completion: August 2024

N22 River College

Capacity / Status: 900 gpm / Off-line 1/13/2023

Reason: Structural deficiencies (offline due to safety concerns)

Project Phase: Alternatives assessment for either replacement with new HP tank or other equipment

Tentative Start: August 2023

Expected Completion: August 2024

WATER QUALITY PROJECTS

Listed below are current water quality investigation and remediation projects.

Wells in this category tend to require significant downhole modifications, chemical rehabilitation, and/or treatment plants. The probability of inactivation is higher for a well in this category than for those in the previous categories.

In-Progress Projects: 4,200 gpm

56A Fairbairn/Karl

Capacity / Status: 1,800 gpm / Off-line 6/23/2023

Reason: Water quality (bacteriological)

Project Phase: Disinfection

Expected Completion: July 2023

Groundwater Well Status Report

July 17, 2023

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N6A Palm

Capacity / Status: 1,700 gpm / Off-line 3/4/2020

Reason: Water quality (bacteriological)

Project Phase: Water quality investigation

Expected Completion: October 2023

N32C Poker C

Capacity / Status: 700 gpm / Off-line 10/27/2014

Reason: Water quality (hexavalent chromium)

Project Phase: Construction of in-line mixer

Expected Completion: July 2023

Planned Projects: 3,300 gpm

N1 Evergreen

Capacity / Status: 1,100 gpm / Off-line 6/1/2021

Reason: Water quality (PFAS). Well modification in an attempt to mitigate PFAS contamination.

Contractor: Pacific Coast Well Drilling or Roadrunner

Project Phase: Ready for construction

Tentative Start: March 2024 (waiting for well contractor availability)

Expected Completion: April 2024

N8 Field

Capacity / Status: 1,100 gpm / Off-line 5/2/2023

Reason: Water quality (bacteriological)

Project Phase: Water quality investigation

Tentative Start: July 2023

Expected Completion: August 2023

N20 Cypress

Capacity / Status: 1,100 gpm / Off-line 8/23/2018

Reason: Water quality (manganese)

Project Phase: Ready for well rehabilitation

Tentative Start: October 2023

Expected Completion: December 2023

COMPLETED PROJECTS

Restored Capacity: 0 gpm

None

SOUTH SERVICE AREA

Total Active capacity off-line for listed projects: 10,900 gpm / 15.7 MGD
(12,700 gpm last report)

Summary of Change in Well Status

<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
74 Riverwalk/NETP South	On	2,600
35 Ulysses/Mercury	Off	(800)
Net Change in Capacity:		1,800

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

In-Progress Projects: 600 gpm

28 Red Robin/Darwin

Capacity / Status: 600 gpm / Off-line 9/21/2020
Reason: Capacity loss; pump breaking suction
Project Phase: Condition Assessment
Expected Completion: September 2023

Planned Projects: 0 gpm

None

REPAIR AND REHABILITATION PROJECTS

In-Progress Projects: 2,400 gpm

41 Albatross/Iris

Capacity / Status: 500 gpm / Off-line 11/5/2018
Reason: Site electrical power supply line replacement
Contractor: Auburn Constructors
Project Phase: Construction of new electrical service
Expected Completion: August 2023 (based on SMUD anticipated schedule to install new power pole and conductors)

60 Whitney/Concetta

Capacity / Status: 500 gpm / Off-line 5/13/2021
Reason: Motor failure and pump worn out; station improvements (equipment and programming)
Contractor: KPM and Loewen
Project Phase: Construction (motor and pump); Design (station improvements)
Expected Completion: July 2023 (motor and pump); June 2024 (station improvements)

72 River Walk/NETP

Capacity / Status: 1,400 gpm / Off-line 8/25/2022
Reason: Capacity loss; pump breaking suction
Project Phase: Construction (casing/screen cleaning)
Expected Completion: July 2023 (for cleaning)

Planned Projects: 3,200 gpm

13 Calderwood/Marconi

Capacity / Status: 700 gpm / Off-line 7/16/2020
Reason: Capacity loss; pump breaking suction
Project Phase: Ready for well rehabilitation
Tentative Start: December 2023
Expected Completion: February 2024

20A Watt/Arden

Capacity / Status: 1,100 gpm / Off-line 3/1/2022
Reason: Electrical failure (incoming power from 3- to 4-wire)
Project Phase: Ready for construction of upgraded electrical lines
Tentative Start: August 2023
Expected Completion: October 2023 (based on anticipated SMUD schedule)

35 Ulysses/Mercury

Capacity / Status: 800 gpm / Off-line 6/7/2023
Reason: Deenergized due to catastrophic electrical service failure (requires incoming power upgrade from 3- to 4-wire)
Contractor: Frisch Engineering (design); KPM (construction)
Project Phase: Scoping/contracting
Tentative Start: September 2023 (design)
Expected Completion: March 2025 (est. 18-months-plus project duration)

70 Sierra/Blackmer

Capacity / Status: 600 gpm / Off-line 5/10/2019
Reason: Capacity loss (total); HP tank structural deficiencies (removed from service due to safety concerns)
Project Status: Ready for well rehabilitation
Tentative Phase: February 2024
Expected Completion: April 2024

HYDRO-PNEUMATIC TANK PROJECTS

In-Progress Projects: 1,900 gpm

18 Riding Club/Ladino

Capacity / Status:

900 gpm / Off-line 4/8/2022

Reason:

Fluoride failure; HP tank inspection (offline due to safety concerns)

Contractor:

Superior Tank Solutions

Project Phase:

Investigation

Expected Completion:

July 2023 (receive inspection report). Any future work will hinge on the report's recommendations.

25 Thor/Mercury

Capacity / Status:

600 gpm / Off-line 12/12/2022

Reason:

HP tank structural deficiencies (tank removed from facility)

Contractor:

Tesco

Project Phase:

Programming for new pump control valve

Expected Completion:

July 2023

77 Larch/Northrop

Capacity / Status:

400 gpm / Off-line 12/21/2022

Reason:

HP tank inspection (offline due to safety concerns)

Contractor:

Superior Tank Solutions

Project Phase:

Investigation

Expected Completion:

July 2023 (receive inspection report). Any future work will hinge on the report's recommendations.

Planned Projects:

0 gpm

None

WATER QUALITY PROJECTS

In-Progress Projects:

0 gpm

None

Planned Projects:

2,800 gpm

46 Jonas/Sierra

Capacity / Status:

700 gpm / Off-line 7/16/2018

Reason:

Exceeded PFAS Response Level

Contractor:

N/A

Project Phase:

Evaluation for inactivation

Tentative Start:

N/A

Expected Completion:

August 2023

68 Northrop/Dornajo

Capacity / Status: 1,600 gpm / Off-line 11/3/2021
Reason: Water quality (entrained gas, manganese)
Project Phase: Ready for well rehabilitation
Tentative Start: May 2024
Expected Completion: July 2024

69 Hilldale/Cooper

Capacity / Status: 500 gpm / Off-line 1/25/2017
Reason: Water quality (bacteriological)
Contractor: N/A
Project Phase: Evaluation for inactivation
Tentative Start: N/A
Expected Completion: August 2023

COMPLETED PROJECTS

Restored Capacity: 2,600 gpm

74 Riverwalk/NETP South

Capacity / Status: 2,600 gpm / Off-line 5/25/2023
Reason: Electrical components failure
Resolution Replaced critical component



Agenda Item: 16

Date: July 17, 2023
Subject: Engineering Report
Staff Contact: Dana Dean, P.E., Engineering Manager

Summarized below are Engineering Department activities. The report is separated into the following sections: A) Major Capital Improvement Program (CIP) Projects; B) Planning Documents; and C) Other Projects.

A. MAJOR CAPITAL IMPROVEMENT PROGRAM PROJECTS

The District continues to deliver CIP projects consistent with the Board’s approved funding program. The 2023 CIP budget is under significant pressure from several areas. New Well projects (Wells 81, 82, and 83; and Well 84 – both Multi-Year projects) have seen costs increase substantially since approval of the budget in October 2022. In addition, the Q Street Main Replacement Phase 1 construction project was cancelled for this year to release funds for new wells. At the July 19, 2023 regular Board meeting, the Board approved approximately \$10 million in additional multi-year funding for the Wells 81, 82, and 83 projects and the Well 84 project.

SUPPLY – NEW WELLS

The table below shows stages of the current projects.

	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
Well 78 Butano / Cottage	<i>Production Well</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	Complete	n/a
	FACILITY COMMISSIONING		
	Start	End	Notes
	May 2023	August 2023	No Change

Well 80 Walnut / Auburn	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	May 2023 (original) September 2023	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	September 2023	November 2023	n/a

Wells 81, 82, and 83 Antelope North / Poker	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete (81)	Complete	n/a
	Complete (82)	July 2023 (prior) September 2023	No Change
	Complete (83)	September 2023 (prior) November 2023	No Change
	<i>Pump Station</i>		
	Complete	December 2024 (prior) August 2025	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	n/a	n/a	n/a

Well 84 Antelope / Don Julio	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete	Complete	No Change
	<i>Pump Station</i>		
	Complete	June 2024 (prior) March 2025	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	n/a	n/a	n/a

DISTRIBUTION

MAIN REPLACEMENT PROGRAM

The table below shows stages of the current major main replacement/improvement projects.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
Watt Main Extension	Complete	August 2023	No Change

B. PLANNING DOCUMENTS

The District has planning documents (e.g., Asset Management Plans (AMPs) and Master Plans (MPs)) for all of its infrastructure categories. AMPs are generally updated on a staggered schedule and the update frequencies range from 4 to 6 years.

The table below lists all of the District’s Asset Management Plans (AMPs) and Master Plans (MPs) and their update status.

Plan	Last Update	Next Update
Buildings and Structures AMP	2020	2026
Distribution Main AMP	2019	2024
Fleet AMP	2020	2025
Groundwater Well AMP	2020	2025
Meter AMP	2023	2028
Reservoir and Booster Pump Station AMP	2011	Note 1
SCADA AMP	2021	2026
Transmission Main AMP	2020	2024
Water System MP (Note 2)	2017	2024

1. *Reservoir and Booster Pump Station AMP*

Updating this AMP has been deferred until resolution of the Combination Study with Carmichael Water District.

2. *Water System MP*

Updating of the Water System MP has been directed by the Board to start in CY2024. Staff anticipates including this project in the draft CY2024 budget presented to the Board in late 2023.

C. OTHER PROJECTS

Enterprise Reservoir and BPS – Operational Upgrades

This project will allow turnover of the reservoir during groundwater deliveries to City of Sacramento, and optimized energy efficiency during peak-hour demand periods. Project extended into July 2023 as additional time is required by the consultant to complete operational programming. Start-up and testing are anticipated to begin mid-July, and barring any complications the project is expected to be complete in late July / early August.



Agenda Item: 17

Date: July 17, 2023

Subject: Financial Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Summary:

This staff report contains summarized information on the District’s financial condition for the period ended May 31, 2023. More detailed information can be found in the following attached financial reports:

- Financial Statements – May 2023
- Budget to Actual Reports – May 2023

Financial Statements

Financial Statement Highlights – May 2023

Financial Highlights from the Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position are presented in the following table. They are gleaned from the financial statements attached to this report.

	Statements of Net Position		
	Year-To-Date	Year-To-Date	Variance
	5/31/2023	5/31/2022	
LIQUIDITY	\$16,737,474.65	\$13,937,021.55	2,800,453.10
INVESTMENT	36,013,501.52	39,655,662.76	(3,642,161.24)
CAPITAL ASSETS	324,747,570.21	309,635,014.95	15,112,555.26
LIABILITIES	54,587,188.94	60,896,502.30	(6,309,313.36)
NET POSITION	306,776,099.13	286,731,334.36	20,044,764.77

Statements of Revenues, Expenses and Changes in Net Position

	Year-To-Date 5/31/2023	Year-To-Date 5/31/2022	Variance
Operating Revenue	18,616,441.96	18,835,615.49	(219,173.53)
Operating Expense	(8,619,895.75)	(7,741,448.29)	(878,447.46)
Other, Net	(5,676,792.96)	(8,064,389.25)	2,387,596.29
NET INCOME	4,319,753.25	3,029,777.95	1,289,975.30

Key information from this report indicates that combined the District’s cash balance is \$2.8 million more than balance on May 31, 2022, while investments are \$3.6 million less than on May 31, 2022; long-term debt has decreased by \$6.3 million; and net position has increased by \$20.0 million in the last 12 months as the District continues to invest in capital infrastructure replacements while decreasing its outstanding debt. Operating revenues decreased \$0.2 million, operating expenses increased \$0.9 million and other, net expenses decreased \$2.4 million, year to date compared to the same period a year ago. Decrease in operating revenues primarily due to an 18% decrease in water consumption. Operating expense increase is primarily related to various increases in pumping costs, transmission and distribution repairs, labor, licenses & permits fees. Other, net expenses decreased \$2.4 million primarily related to a \$2.4 million increase in the fair market value of the investment portfolio.

Budgets:

Budget Item	Actual Amount YTD	Budget Amount YTD	Variance YTD
Revenues and Sources of Funds	18,707,658	20,358,000	(1,650,342)
Operations and Maintenance	8,619,896	10,108,875	(1,488,979)
Capital Expenditures *	5,897,553	11,676,527	(5,778,974)
Debt Service - Principal	-	-	-
Debt Service - Interest	868,705	868,700	5

*Capital budget includes rollover budget from previous years.

The District’s revenues for first five months of 2023 were \$1.7 million less than budgeted amount primarily due to the combined effects of: 1) water consumption sales were less than budgeted amount due primarily to cooler temperatures and Spring rains that resulted in a corresponding reduction in demand; 2) no capacity fees were recognized for the first five months as there were no developer projects completed during this time; 3) investment losses resulting from investment repurchases discussed in previous reports.

The District's operating and maintenance expenditures as of May 31, 2023, came in less than the approved budget by \$1.5 million. Most of this positive variance is due to limited availability of surface water through the 1st quarter, reduced usage through May (-18%), and timing differences.

The District's adjusted Capital Improvement Program (CIP) budget for 2023 is \$22.8 million plus \$5.2 million in rollover funds from previous years' budgets for a total of \$28.0 million. As of May 31, 2023, \$5.3 million has been spent while an additional \$15.1 million is under commitment. Expenditures continue to be primarily in new well construction, well rehabilitation, distribution system replacements, and meter reading system projects.

The District's adjusted Operating Capital Program (OCP) for 2023 is \$0.7 million plus \$1.4 million in rollover funds from previous years' budgets for a total of \$2.1 million. As of May 31, 2023, \$0.6 million has been spent while an additional \$0.8 million is under commitment.

Scheduled 2023 principal payments of \$4.9 million are not due until the end of October. Total principal outstanding as of May 31, 2023, is \$54.8 million. The District's debt service budget for 2023 is \$7.0 million consisting of \$4.9 million for principal and \$2.1 for interest payments. Interest payments are in line with the 2023 budget.

Attachments:

1. Financial Statements – May 31, 2023
2. Budget to Actual Reports – May 31, 2023

Financial Statements
May 31, 2023

**Sacramento Suburban Water District
Statements of Net Position**

	As Of	
	<u>Month End</u>	<u>Month End</u>
	<u>5/31/2023</u>	<u>5/31/2022</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$16,737,447.83	\$13,916,425.24
Restricted Cash and cash equivalents	26.82	20,596.31
Accounts receivable, net of allowance for uncollectible accounts	3,398,917.85	3,260,629.58
Interest receivable	152,807.86	146,371.08
Grants receivables		22,780.41
Other receivables		1.45
Inventory	810,342.37	940,923.58
Prepaid expenses and other assets	708,064.23	614,176.12
TOTAL CURRENT ASSETS	<u>21,807,606.96</u>	<u>\$18,921,903.77</u>
NONCURRENT ASSETS		
Investments	<u>36,013,501.52</u>	<u>39,655,662.76</u>
TOTAL NONCURRENT ASSETS	<u>36,013,501.52</u>	<u>39,655,662.76</u>
Property, plant and equipment	554,562,250.86	527,265,689.88
Accumulated depreciation	<u>(229,814,680.65)</u>	<u>(217,630,674.73)</u>
TOTAL CAPITAL ASSETS	<u>324,747,570.21</u>	<u>309,635,014.95</u>
TOTAL ASSETS	<u>382,568,678.69</u>	<u>368,212,581.48</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred amount on long-term debt refunding	3,730,052.67	4,688,531.07
Pension contribution subsequent to measurement date	4,842,834.00	1,720,366.00
Other post-employment benefits	1,300,500.00	578,563.00
Deferred outflow of Asset Obligation	981,339.87	966,186.87
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>393,423,405.23</u>	<u>376,166,228.42</u>
LIABILITIES		
CURRENT LIABILITIES		
Current portion of long-term debt and capital leases	4,910,000.00	5,390,000.00
Current portion of Compensated Absences	1,000,000.00	1,000,000.00
Accounts payable	1,040,566.81	554,807.04
Accrued interest	173,741.03	141,043.96
Deferred revenue and other liabilities	4,630,868.41	3,958,478.45
Accrued expenses	478,430.27	822,666.53
TOTAL CURRENT LIABILITIES	<u>12,233,606.52</u>	<u>11,866,995.98</u>
NONCURRENT LIABILITIES		
Long-term debt	49,677,188.94	55,506,502.30
Compensated absences	310,305.64	172,329.78
Net pension liability	12,721,219.00	5,806,835.00
Net other post-employment benefits liability	3,139,340.00	3,590,451.00
Asset Retirement Obligation	5,133,984.00	5,080,865.00
TOTAL NONCURRENT LIABILITIES	<u>70,982,037.58</u>	<u>70,156,983.08</u>
TOTAL LIABILITIES	<u>83,215,644.10</u>	<u>82,023,979.06</u>
DEFERRED INFLOWS OF RESOURCES		
Employee pensions	705,650.00	5,448,430.00
Other post-employment benefits	2,726,012.00	1,962,485.00
NET POSITION		
Invested in capital assets, net of related debt	270,541,612.06	247,827,877.16
Restricted	2,358.84	15.77
Unrestricted	<u>36,232,128.23</u>	<u>38,903,441.43</u>
TOTAL NET POSITION	<u>306,776,099.13</u>	<u>286,731,334.36</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u>393,423,405.23</u>	<u>376,166,228.42</u>

Sacramento Suburban Water District
 Statements of Revenues, Expenses and Changes in Net Position
 Period Ended

	<u>Year-To-Date</u> <u>5/31/2023</u>	<u>Year-To-Date</u> <u>5/31/2022</u>
OPERATING REVENUES		
Water consumption sales	\$ 3,866,921.88	\$ 4,629,544.44
Water service charge	14,415,058.85	13,960,762.18
Wheeling water charge	1,347.18	2,215.32
Other charges for services	333,114.05	243,299.32
TOTAL OPERATING REVENUES	18,616,441.96	18,835,821.26
OPERATING EXPENSES		
Source of supply	651,158.79	799,351.15
Pumping	1,919,960.36	1,441,651.49
Transmission and distribution	1,736,842.79	1,695,031.70
Water conservation	286,564.26	189,115.89
Customer accounts	577,491.12	580,745.56
Administrative and general	3,447,878.43	3,035,552.50
TOTAL OPERATING EXPENSES	8,619,895.75	7,741,448.29
Operating income before depreciation	9,996,546.21	11,094,372.97
Depreciation and amortization	(5,725,141.60)	(5,743,088.55)
OPERATING INCOME	4,271,404.61	5,351,284.42
NON-OPERATING REV. (EXP.)		
Rental income	131,655.89	117,740.16
Interest and investment income	820,922.35	(1,156,509.21)
Interest expense and debt related costs	(939,744.80)	(1,288,115.12)
Other non-operating revenues	35,506.15	5,377.70
Other non-operating expenses	9.05	
NON-OPERATING REV. (EXP.)	48,348.64	(2,321,506.47)
NET INCOME (LOSS) BEFORE CAPITAL	4,319,753.25	3,029,777.95
CAPITAL CONTRIBUTIONS		
CHANGE IN NET POSITION	4,319,753.25	3,029,777.95
Net position at beginning of year	302,456,345.88	283,701,556.41
NET POSITION AT END OF PERIOD	\$ 306,776,099.13	\$ 286,731,334.36

Budget to Actual Reports
May 31, 2023

Sacramento Suburban Water District
Schedule of Net Revenues
As Of

	Actual	Budget	Variance
	Year-To-Date	Year-To-Date	Year-To-Date
	5/31/2023	5/31/2023	
REVENUES			
Water consumption sales	\$3,866,921.88	\$5,040,000.00	(\$1,173,078.12)
Water service charge	14,415,058.85	14,257,000.00	158,058.85
Wheeling water charge	1,347.18	3,000.00	(1,652.82)
Other charges for services	333,114.05	418,000.00	(84,885.95)
Capacity fees		290,000.00	(290,000.00)
Interest and investment income	(75,946.17)	205,000.00	(280,946.17)
Rental & other income	167,162.04	145,000.00	22,162.04
TOTAL REVENUES	18,707,657.83	20,358,000.00	(1,650,342.17)

**Sacramento Suburban Water District
Operations and Maintenance Budget
Period Ended**

	5/31/2023 - YTD			2023
	Actual	Budget	Variance	Annual Budget
BUDGETED OPERATING EXPENSES				
Board of Directors	\$42,806.15	\$35,846.80	(\$6,959.35)	\$98,552.32
Administrative	984,830.03	1,110,677.25	125,847.22	2,665,665.40
Finance	473,118.90	552,877.85	79,758.95	1,312,902.84
Customer Services	517,187.37	703,889.55	186,702.18	1,689,344.92
Field Operations	216,294.89	230,750.20	14,455.31	553,798.44
Production	2,272,830.82	2,890,371.46	617,540.64	7,546,330.79
Environmental Compliance	298,288.33	370,519.26	72,230.93	889,248.04
Distribution	1,209,912.26	1,203,418.45	(6,493.81)	2,888,204.64
Field Services	526,930.53	643,804.14	116,873.61	1,545,130.12
Maintenance	355,405.23	303,051.40	(52,353.83)	727,324.00
Water Conservation	286,564.26	283,422.00	(3,142.26)	683,394.80
Engineering	561,544.09	742,146.35	180,602.26	1,768,859.24
GIS/CAD	178,892.19	198,659.40	19,767.21	476,770.56
Human Resources	125,974.19	175,691.20	49,717.01	421,672.88
Information Technology	509,012.76	529,804.45	20,791.69	1,271,530.68
Community Outreach	60,303.75	133,945.00	73,641.25	321,450.00
TOTAL OPERATING EXPENSES	8,619,895.75	10,108,874.76	1,488,979.01	24,860,179.67

Sacramento Suburban Water District
Capital Budget
5/31/2023

Project Name	Original Budget	Adjusted Budget	Roll-Over From Prior Year Budget	Total Budget Available	Current Month Expenditures	Expenditures Year- To-Date	Committed Year- To-Date	Remaining Balance
CIP-Well Rehad/Pump St Improv	\$3,801,000.00	\$2,311,000.00	\$947,482.84	\$3,258,482.84	\$80,749.50	\$186,906.26	\$2,081,698.85	\$989,877.73
CIP-SCADA/Communication Improv	\$266,000.00	\$266,000.00	\$195,497.03	\$461,497.03	\$10,344.57	\$56,498.96	\$168,731.10	\$236,266.97
CIP-Well Destruction	\$253,500.00	\$3,500.00	-	\$3,500.00	-	-	-	\$3,500.00
CIP-Well New Construction	\$13,898,500.00	\$14,778,500.00	\$1,835,195.67	\$16,613,695.67	\$1,474,163.50	\$4,137,122.36	\$9,637,270.20	\$2,839,303.11
CIP-Trans & Dist Improvements	\$1,847,750.00	\$2,279,750.00	\$632,313.17	\$2,912,063.17	\$7,622.02	\$50,633.28	\$2,533,200.04	\$328,229.85
CIP-Meter Retrofit Program	\$5,000.00	\$5,000.00	-	\$5,000.00	-	-	-	\$5,000.00
CIP-Reservoir/Tank Improv	\$337,000.00	\$445,000.00	\$170,506.67	\$615,506.67	\$3,144.88	\$27,871.26	\$411,063.49	\$176,571.92
CIP-Corrosion Control	\$57,000.00	\$57,000.00	\$16,800.00	\$73,800.00	-	-	\$16,800.00	\$57,000.00
CIP-Valve/Hydrant/Service Repl	\$380,000.00	\$652,006.50	\$24,882.75	\$676,889.25	\$261,268.47	\$411,702.24	\$148,965.43	\$116,221.58
CIP-Large Meter Replacement	\$38,000.00	\$38,000.00	-	\$38,000.00	-	-	\$37,270.00	\$730.00
CIP-Meter Replacement PM	\$294,500.00	\$294,500.00	-	\$294,500.00	\$10,965.52	\$25,956.89	\$15,341.25	\$253,201.86
CIP-AMI Endpoints	\$665,000.00	\$392,849.50	-	\$392,849.50	\$5,813.64	\$344,414.50	\$3,075.00	\$45,360.00
CIP-Special Projects	\$14,250.00	\$14,250.00	\$33,913.81	\$48,163.81	-	-	\$12,625.57	\$35,538.24
CIP-Water Related Street Imprv	\$237,500.00	\$537,500.00	\$12,665.46	\$550,165.46	\$13,652.00	\$13,652.00	\$18,165.46	\$518,348.00
CIP Subtotal	\$22,095,000.00	\$22,074,856.00	\$3,869,257.40	\$25,944,113.40	\$1,867,724.10	\$5,254,757.75	\$15,084,206.39	\$5,605,149.26
OCP - Equipment	-	-	\$6,100.00	\$6,100.00	-	\$6,026.67	-	\$73.33
OCP - Fleet & Facilities	\$118,000.00	\$156,144.00	\$169,000.00	\$325,144.00	\$59,475.16	\$170,347.03	\$119,194.89	\$35,602.08
OCP - Information Technology	\$316,000.00	\$316,000.00	\$111,269.27	\$427,269.27	\$14,856.28	\$270,503.78	\$30,047.12	\$126,718.37
OCP - Maintenance	\$20,000.00	-	\$250,000.00	\$250,000.00	-	\$28,529.91	\$25,209.44	\$196,260.65
OCP - Operations	\$256,000.00	\$258,000.00	\$375,219.15	\$633,219.15	\$8,658.90	\$143,075.73	\$223,543.49	\$266,599.93
OCP - Property Acquisition	-	-	\$437,818.15	\$437,818.15	\$4,272.00	\$24,312.00	\$378,170.53	\$35,335.62
OCB Subtotal	\$710,000.00	\$730,144.00	\$1,349,406.57	\$2,079,550.57	\$87,262.34	\$642,795.12	\$776,165.47	\$660,589.98
Total	\$22,805,000.00	\$22,805,000.00	\$5,218,663.97	\$28,023,663.97	\$1,954,986.44	\$5,897,552.87	\$15,860,371.86	\$6,265,739.24



Agenda Item: 18

Date: July 17, 2023

Subject: District Activity Report

Staff Contact: Todd Artrip, Operations Manager

This report describes significant District Activities and milestones over the past month. Included in this report are:

1. Water Operations Monthly Activity and Exceptions Report

This shows the types and number of activities that are in the Field Operations Department.

2. District Claims Update Report

This summarizes claims received by the District. Under the District's Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

3. Customer Service Monthly Activity Report

This shows the total number of Customer Service phone calls received.

4. Community Outreach Report

This provides a copy of the monthly bill insert.

1. Water Operations Monthly Activity Report

	June 2023	Monthly Average CY 2023	Total CY 2023	Total # in System	Goal CY 2023	% of Goal Completed in CY 2023
Preventive Maintenance Program - Distribution						
Fire Hydrants Inspected	101	112	672	6490	1298	52%
Fire Hydrant Valves Inspected	105	115	687	5869	1174	59%
Mainline Valves Inspected	230	227	1363	11255	2251	61%
Blow Off Valves Inspected	41	37	220	1049	210	105%
ARV/CARV Inspected	5	3	17	283	57	30%
Preventive Maintenance Program - Meters						
Meters Tested (3 - 10 inch)	19	20	120	450	120	100%
Meters Replaced (⁵ / ₈ - 1 inch)	46	13	78	41167	826	9%
Meter Re-Builds (1 ¹ / ₂ - 2 inch)	7	28	166	2449	245	68%
Preventive Maintenance Program - Production						
Air Release Valves	8	5	32	96	32	100%
Chemical Systems - Sodium Hypochlorite	14	10	58	67	67	87%
Chemical Systems - Hydrofluorosilicic Acid	4	1	5	29	29	17%
Generator Inspection & Maintenance	-	-	-	23	23	0%
Generator Load Bank Testing	-	-	-	23	10	0%
Generator Battery Replacement	-	-	-	23	6	0%
Hydraulic Control Valves	9	7	41	48	48	85%
Level Transducers	-	5	31	35	35	89%
Motors (Vertical Turbine)	-	9	51	81	81	63%
Pressure Transducers	3	16	95	95	95	100%
Sumps and Associated Pumps	-	2	11	17	17	65%
	June 2023	Monthly Average	YTD Completed	Total With GPS	Total Assets	Percentage Completed
Global Positioning System						
GPS Coordinates Marked	375	256	1534	25945	84541	31%

	June 2023	Monthly Average CY 2023	Total CY 2023
Service Requests			
Main Leaks	4	6	36
Service Line Leaks	2	5	30
Customer Pressure Inquiries	11	7	43
Water Main Shutdown			
-- Unscheduled	5	5	30
-- Scheduled	4	5	32
-			
Calls Received Distribution	47	39	235
Calls Responded Distribution	25	25	150
Calls Received Production	43	33	195
Calls Responded Production	7	4	21
Water Quality			
Complaints	3	2	11
Taste & Odor Complaints	-	0	1

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

CLAIMS UNDER REVIEW/INVESTIGATION

Additional Claim Filed 4400 Elkhorn Blvd, Sacramento – JPIA Claim # 22-0135

Ms. Kimoni Williams secured additional legal representation to pursue further compensation for damages claimed from her apartment flooding as the result of a water main break on August 24, 2021. She had been paid out by JPIA for a previous claim on August 24, 2023, for pack out costs of \$11,592.56, and on November 15, 2023, for contents loss of \$4,696.56. She is pursuing additional compensation through civil action against the District. Claim referred to JPIA to handle.

Claim Filed 5425 Rockwell Road, North Highlands

Claim filed on June 23, 2023, for alleged damage to fencing from storm occurrence on December 31, 2022. District Safety/Risk Officer reviewed the claim and formally rejected it based on insufficient information. The claimant was informed by letter to refile with more photos, receipts for repairs, and any other corroborating information. Once the additional required information is received, further decision will be made on how to manage this claim.

3. Customer Service Monthly Activity Report

Customer Service Activity Report for the month of June 2023.

	Total calls	Calls Abandoned	% of Calls Abandoned	Avg. Wait on Queue	Max. Wait on Queue	Avg. Talk Time
June	2636	47	2.00%	33s	6m, 49s	2m, 57s
May	2062	28	1.36%	18s	6m, 37s	2m, 45s
April	1977	31	1.57%	22s	6m, 37s	3m, 2s
March	1980	16	.81%	17s	5m, 48s	2m, 46s
February	1828	22	1.20%	15s	4m, 58s	3m, 6s
January	2018	20	.99%	19s	6m, 44s	3m, 15s

4. Community Outreach Report

August Bill Insert

A sample of the August 2023 bill insert is shown below.

00281488



H₂O on the GO

August 2023



Make the Switch to Paperless Billing

Are you still getting a paper bill every month? Make the switch to paperless billing. It's an easy and convenient way to view and pay your monthly water bill 24 hours a day. You can see past bills, check your daily usage, and more. Sign up today at www.sswd.org/payment-options.

Working Together | How to Read My Water Bill

Your water bill is designed to provide important information about your account and the amount of water used. This month, we're highlighting some of the key components.

At the top of the bill under Account Summary, you will see your previous balance, the date the payment was received, and if there is any remaining balance.

Beneath that, you will see the date for the current billing period and the new charges.

In the Account Detail section, you will see a breakdown of the new charges. There are two components to this section:

[Working Together](#) | page 2

Groundwater Wells | How SSWD Decides Where to Drill

SSWD draws most of its water from the groundwater aquifer pumped by over 70 groundwater wells located throughout the District's service area.

While SSWD endeavors to keep a groundwater well in service for as long as possible there does come a time when a well must be removed from service and a new groundwater well must be constructed.

Unfortunately, many of these older groundwater wells are on parcels of land not large enough to allow the construction of a modern well. In those cases, SSWD must identify other locations.

[Groundwater Wells](#) | page 2

Update on Combination Discussions

SSWD and Carmichael Water District (CWD) are continuing to hold discussions and explore the benefits and costs of combining.

Customers are encouraged to attend upcoming Board Meetings and CWD/SSWD 2x2 Committee Meetings to share their thoughts and ask questions. Details on how to attend are at <https://www.sswd.org/about/meeting-agendas-packets-minutes>.

sswd.org

Phone: 916.972.7171

Fax: 916.972.7639

3701 Marconi Avenue, Suite 100

Sacramento, CA 95821-5346

Hours: M-F, 8:00 a.m. to 4:30 p.m.



Working Together | from page 1

- ☀️ **Fixed Charge:** Funds the District's fixed operations and maintenance costs, including infrastructure repairs and improvements, wages, and outsourcing services. The amount is based upon the size of the meter for your water service. The most common size of single-family residential meter is ¾" but it could be larger depending on the size of the property. The charges range from \$48.99 for a ¾" meter to \$76.34 for a 1" meter.
- ☀️ **Usage Charge:** Funds variable operations and maintenance costs, such as purchasing surface water, electricity used to pump groundwater, and chemicals used for water treatment. The usage charges are tiered for single-family residential customers, with the first tier starting at \$0.98 per one hundred cubic feet (ccf) of water, which is 748 gallons. The next tier of charges applies when a customer uses over 15 ccf of water in a month. This tier of usage is billed at \$1.28 per ccf. For multi-family residential customers, the rate is \$1.39 per ccf; for non-residential customers, the rate is \$1.47 per ccf.

Other charges that may appear on a monthly water bill, include:

- ☀️ **Private Fire Service Charge:** A monthly charge for water service at un-metered connections to the water system, which supply water to privately owned and maintained fire suppression systems. This charge is based on the connection size.
- ☀️ **Backflow Charge:** Covers the cost of administering and monitoring SSWD's backflow program, which prevents potential contaminants from entering the water system.

You can see the current water rate structure online at: www.sswd.org/rates-and-charges.

If you ever have any questions about your water bill, please contact the Customer Service Team at 916.972.7171, or email us at help@sswd.org.

Groundwater Wells | from page 1

SSWD utilizes a geographical information system (GIS) Well Site Screening Tool to analyze data sets from a variety of sources to find viable locations. The screening tool incorporates data on District boundaries, parcel locations and size, water quality data, proximity to critical habitats, and distance to District pipelines and existing wells, to determine the best locations.

This tool eliminates from consideration sites that do not meet these criteria and greatly speeds up the process for finding suitable locations. It also allows for the incorporation of new information or requirements as they become available.

After the Well Site Screening Tool identifies appropriate locations, field evaluations are conducted, and the locations are ranked in order of preference and feasibility.

Is Your Yard Summer Strong?

A summer strong yard is tough enough to muscle through hot, dry summers and still look great.

- ☀️ It is watered early in the morning so more water gets to plants and less is lost to evaporation.
- ☀️ The yard features low water use and native plants that can handle our hot and dry summer days.
- ☀️ Its sprinkler system includes a weather-based sprinkler timer, drip irrigation and high-efficiency rotator sprinklers that make sure every drop counts.
- ☀️ The soil is checked with a moisture meter or six-inch screwdriver before the sprinklers run to see if water is needed.





Agenda Item: 19

Date: July 17, 2023

Subject: Municipal Services Review Update

Staff Contact: Dan York, General Manager

Municipal Service Reviews and Sphere of Influence (MSR) were added to the Local Agency Formation Commission's (LAFCo) mandate with the passage of the Cortese-Knox-Hertzberg Act in 2000. MSR's are a comprehensive study designed to better inform LAFCo about the provision of municipal services provided to the community. MSR's attempt to capture and analyze information about the governance structures and efficiencies of service providers. The MSR addresses growth, determination of adequate supplies, infrastructure replacement, rates, opportunities for shared resources, and transparency. An MSR evaluates the structure and operation of the local municipalities, service areas, and special districts and discusses possible areas for improvement and coordination.

LAFCo requires completion of a MSR at least every ten years. However, LAFCo also requires completion of a MSR when agencies are considering combining into one organization.

In 2020, SSWD was tasked by LAFCo to provide a draft MSR update from the previously approved 2011 MSR. The draft MSR was presented to LAFCo to be considered by the Commission members in February 2021 and the Commission accepted LAFCo staff's recommendation to receive and file the MSR in April 2021.

Due to Combination Discussions with both Del Paso Manor Water District and CWD, SSWD provided LAFCo with an amended MSR in September 2022. Subsequently, staff was informed by the LAFCo Executive Director that the MSR accepted by the LAFCo Commission in March 2021, was not at the level preferred when it pertains to Combination Discussions. Therefore, the LAFCo Executive Director requested that SSWD complete an up-to-date MSR conducted by a neutral consultant. The LAFCo Executive Director entered into an agreement with Plan West Partners (PWP) to conduct SSWD's MSR.

The General Manager met with PWP on July 5, 2023, and they stated that they are planning on providing the draft MSR by Monday, July 10, 2023. PWP also stated that their current plan is to have the draft MSR to the LAFCo Commission by August 2, 2023, for their initial review/comments and at their October 4, 2023, for an official acceptance. Staff will provide a copy of the draft MSR at the District's August 21, 2023, regular Board meeting.



Agenda Item: 20

Date: July 17, 2023

Subject: Auburn Constructors – March 2023 Invoice Update

Staff Contact: Dana Dean, P.E., Engineering Manager

At the June 19, 2023, regular Board meeting, a Director inquired about invoices paid to Auburn Constructors (Auburn) in the Treasurer’s Report. In that report’s *Warrant List* three items were attributed to Auburn, which totaled \$1,202,431.08. It was requested that staff provide an informational report on these charges at the next regular Board meeting.

The following summary supports the three listed charges by Auburn. Note: The three invoices are for the month of March 2023. The financial reporting to the Board is delayed by approximately two months, in part due to advanced posting (10 days) of the monthly Board packet, and due to approximately 4 weeks required by Auburn to prepare invoices:

Well 80 Walnut/Auburn

Period: March 1, 2023, through March 31, 2023

Total: \$429,194.81

Summary of Work Performed During this Invoice Period:

This invoice is for pump station construction activities and project management by Auburn, and design services by Brown & Caldwell.

Breakdown of Costs from Highest to Lowest (major elements only):

1. Auburn Constructors (\$421,800)
2. Brown & Caldwell (\$7,400)

Wells 81, 82, and 83 Antelope North/Poker

Period: March 1, 2023, through March 31, 2023

Total: \$375,260.30

Summary of Work Performed During this Invoice Period:

This invoice is for well drilling activities by Pacific Coast Well Drilling, construction and project management by Auburn, and design services by Brown & Caldwell.

Breakdown of Costs from Highest to Lowest (major elements only):

1. Pacific Coast Well Drilling (\$157,500)
2. Auburn Constructors (\$118,100)
3. Brown & Caldwell (\$99,700)

Auburn Constructors – March 2023 Invoice Update

July 17, 2023

Page 2 of 2

Well 84 Antelope/Don Julio

Period: March 1, 2023, through March 31, 2023

Total: \$461,261.82

Summary of Work Performed During this Invoice Period:

This invoice is for well drilling activities by Pacific Coast Well Drilling, design services by Brown & Caldwell, and construction and project management by Auburn.

Breakdown of Costs from Highest to Lowest (major elements only):

1. Pacific Coast Well Drilling (\$264,700)
2. Brown & Caldwell (\$127,300)
3. Auburn Constructors (\$69,300)



Agenda Item: 21

Date: July 17, 2023

Subject: Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Update

Staff Contact: Dan York, General Manager

A Carmichael Water District (CWD) and Sacramento Suburban Water District (SSWD) 2x2 Committee Meeting was held on July 11, 2023. Below is a high level briefing on the items discussed at that meeting. Note: Items on that agenda not included in this list are included as separate items in the July Board packet.

Carmichael Water District / Sacramento Suburban Water District Financial and Debt Comparison

Staff prepared a draft comparison of the financial condition of each district. The analysis looked at various financial metric comparisons between the two districts utilizing number of accounts. Metric comparisons are based on each district’s number of accounts and not connections. Staff utilized audited financial statements for CWD as of June 30, 2022, and as of December 31, 2022, for SSWD.

Facts:

- CWD has 11,633 accounts comprised of 9,847 single family residential, 1,206 multi-family residential and 580 non-residential accounts. All accounts are metered. Average monthly bill equals approximately \$99.17 for all accounts.
- SSWD has 45,322 accounts comprised of 39,180 single family residential, 2,306 small multi-family (3 units or less), 1,010 multi-family (4 or more units) and 2,826 non-residential units (commercial, industrial, public agency). At the end of 2022 99.9% of SSWD connections are metered. Average monthly bill equals approximately \$92.75 for all accounts.
- As of June 30, 2022, CWD has outstanding debt of \$32,508,528 or \$2,795 per account. Annual debt service of approximately \$2,500,000 or \$215 per account, fully amortized in 2038. SSWD has outstanding debt of \$54,915,515 or \$1,212 per account. Annual debt service of approximately \$7,000,000 or \$154 per account, fully amortized in 2031.
- CWD’s 2022 O&M costs were \$8,014,335, excluding depreciation, or \$689 per account. SSWD 2022 O&M costs, excluding depreciation, were \$22,454,573 or \$495 per account.
- CWD reserves as of June 30, 2022, were \$12,256,384 or \$1,054 per account. Days cash on hand of approximately \$939. SSWD reserves as of December 31, 2022, were \$42,034,033 or \$928 per account. Days cash on hand of approximately \$796.

- CWD fixed assets, net, as of June 30, 2018 were \$56,080,177 and \$65,454,326 as of June 30, 2022, which is a 17% increase. SSWD fixed assets, net, as of December 31, 2018 were \$286,179,000 and were \$324,541,471 as of December 31, 2022, which is a 13% increase. CWD's net capital assets per account is \$5,627 vs \$7,161 for SSWD.
- CWD has 30 FTE staff or 2.58 per 1000 accounts and SSWD has 76.5 FTE staff or 1.69 per 1000 accounts.
- CWD's OPEB funding percentage is 55.1% compared to 72.5% for SSWD.
- Both CWD and SSWD are CalPERS members for pension. Both agencies have the CalPERS Classic 2.0% @ 55 and PEPR 2.0% @ 62 Miscellaneous Plans. As of June 30, 2021, CWD is funded 95.2% and SSWD is funded 76.7%

CWD has higher per account reserves than SSWD (\$1,054 vs 928). CWD's reserves are designated by its Board to reflect long term capital planning. When implemented, it would be in line with SSWD's expenditures, with an addition of \$1.46 million on CWD infrastructure.

CWD's net assets are \$65,454,326 (\$5,627 per account) as of June 30, 2022, and have increased 17% since June 30, 2018. SSWD's net capital assets are \$324,541,471 (\$7,161 per account) as of December 31, 2022, and have increased by 13% since December 31, 2018. This shows that both districts are investing in infrastructure at a comparable rate over the past 5 years.

CWD's debt is higher per account than SSWD's (\$2,795 vs \$1,212) and is also amortized over a longer period (2038 vs 2031) as CWD recently took advantage of the favorable market conditions and restructured its debt load with new borrowing. CWD has approximately \$10.1 million in unspent debt to be invested in capital assets. The annual debt service per account is also higher (\$215 vs \$154).

Both CWD and SSWD have similar total OPEB and Pension debt per account, approximately \$266 and \$197, respectively.

Both district's current budgets share very similar percentages of spending on O&M, Capital, and Debt Service.

Carmichael Water District / Sacramento Suburban Water District Rate Comparison

CWD and SSWD have similar rate structures (fixed charges and variable usage charges) the application of the rates and rate amounts differ. The differences are significant enough to cause a pause on any decision to utilize one or the other district's rates at combination. The two major differences are: 1) The difference in the fixed charge as a percentage of the total rate charge, 55% for CWD versus 69% for SSWD and 2) CWD utilizes a 1" meter while SSWD utilizes a ¾" meter as the primary residential single-family meter. This comparison demonstrates the differences in rate settings where priorities are focused differently between commodity (usage) rates versus fix rates charge and base meter size.

Depending on the method of combination, recommendations on the rate structures to utilize at combination should consider these differences and the effects on customer billings. As such,

staff recommended that with either a consolidation or reorganization that each district maintain their separate rates through the end of 2025 at a minimum. In addition, staff recommended that the new or continuing entity perform as soon as possible a combined rate study that would also take into account these differences and their effect on customer billings and district revenues.

Powers of Authority for Water Agencies

At the June 8, 2023, 2x2 Committee Meeting, staff provided an update on an analysis received from legal counsel on the differences, as well as the advantages/disadvantages, in the powers of authority of a County Water District and an Irrigation District. In summary, while SSWD and CWD both have the same mission and their respective enabling acts provide sufficient powers to carry out those missions, the County Water District Law provides the most flexibility in the area of public works project bidding and also offers a more modern and tailored set of statutes for the operation of a larger urban water agency.

In addition to the analysis on the differences and advantage/disadvantages, a question arose on other powers of authority being higher or lower in power. There is no legal hierarchy of special district powers of authority, so a question regarding which enabling act is higher or lower in power or priority is not consistent with the structure of special water district enabling acts. Legal counsel commented that the discussion should focus more on comparing the relative powers provided under a particular enabling act and their suitability for the specific circumstances of the community being served and whether the type of water district proposed to provide service has sufficient powers to address all service requirements and any changes circumstances that might arise in the future. A related consideration focuses on ease of operations and administrative convenience.

In order to obtain a legal opinion of other powers of authority being beneficial and/or obtainable, if the combination were to proceed, staff requested that the 2x2 Committee give direction to have legal counsel provide a thorough analysis on additional powers of authority. If the Boards identify one or more missing powers that another type of special district enabling act might provide, then it would be appropriate to consider changing the new district's form.



Agenda Item: 22

Date: July 17, 2023

Subject: Upcoming Water Industry Meetings/Conferences

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Board adopted Policy PL – BOD 003 governing Director compensation and expense reimbursement section 200.20(g) states that Directors may receive a meeting stipend for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Information provided on upcoming water industry events, or regularly scheduled meetings of other water districts, does not imply that approval for a compensable meeting or reimbursement of expenses are triggered.

Below is a list of upcoming water industry meetings/conferences:

Upcoming Meetings:

1. ACWA Board Meeting
July 28, 2023
In-Person and Virtual
<https://www.acwa.com/>

2. LAFCo Meeting
August 2, 2023
In-Person and Virtual
<https://saclafco.saccounty.gov/Pages/default.aspx>

3. SGA Board Meeting
August 10, 2023
In-Person for voting Board Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

4. LAFCo Meeting
September 6, 2023
In-Person and Virtual
<https://saclafco.saccounty.gov/Pages/default.aspx>

Upcoming Water Industry Meetings/Conferences

July 17, 2023

Page 2 of 4

5. RWA Board Meeting
September 14, 2023
In-Person for voting Board Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
6. ACWA Board Meeting
September 29, 2023
In-Person and Virtual
<https://www.acwa.com/>
7. LAFCo Meeting
October 4, 2023
In-Person and Virtual
<https://saclafco.saccounty.gov/Pages/default.aspx>
8. SGA Board Meeting
October 12, 2023
In-Person for voting Board Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>
9. LAFCo Meeting
November 1, 2023
In-Person and Virtual
<https://saclafco.saccounty.gov/Pages/default.aspx>
10. RWA Board Meeting
November 9, 2023
In-Person for voting Board Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
11. ACWA Board Meeting
November 17, 2023
In-Person and Virtual
<https://www.acwa.com/>
12. LAFCo Meeting
December 6, 2023
In-Person and Virtual
<https://saclafco.saccounty.gov/Pages/default.aspx>
13. SGA Board Meeting
December 8, 2023
In-Person for voting Board Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

Upcoming Conferences:

14. CSDA Annual Conference and Exhibitor Showcase
August 28-31, 2023
Monterey, CA
https://www.csdanet.com/annualconference/home?_ga=2.82718422.1926552485.1686238904-546131451.1686238904

15. CA-NV AWWA Fall Conference
October 23-26, 2023
Las Vegas, NV
https://www.ca-nv-awwa.org/canv/CNS/Events_Classes/Future_Events/CNS/EventsandClasses/Events.aspx?hkey=40976128-710b-4097-b27b-e35fe6133849

16. ACWA 2023 Fall Conference & Exhibition
November 27 - 30, 2023
Indian Wells, CA
<https://www.acwa.com/events/page/3/>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Tuesday of the month at 6:00 p.m.
- Citrus Heights Water District: <http://chwd.org/> - Every 3rd Wednesday of the month at 6:30 p.m.
- Del Paso Manor Water District: <https://www.delpasomanorwd.org/> - Every 1st and 3rd Monday of the month at 6:00 p.m.
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month at 10:00 a.m.
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Mondays of the month at 9:00 a.m.
- Fair Oaks Water District: <http://www.fowd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month at 9:00 a.m.
- Orangevale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month at 4:00 p.m.
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month at 2:00 p.m.
- Rio Linda/Elverta Community Water District: <http://www.rlecwd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month at 6:00 p.m.



Agenda Item: 23 a.

Date: July 17, 2023

Subject: Upcoming Policy Review – Unclaimed Funds Policy (PL – Fin 007)

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Summary:

The Unclaimed Funds Policy (PL – Fin 007) (Policy) is scheduled for its biennial review. The Policy was adopted by the Board on March 21, 2005, and was last reviewed by the Board on May 17, 2021, and revised with minor changes. Staff have reviewed the Policy and related Government Code sections and are not recommending any changes to the Policy.

The Policy is scheduled for Board review and approval at the August 21, 2023, regular Board meeting. If a Director desires to comment on the Policy, staff requests that they do so by July 24, 2023. If no comment is received, this Policy will be placed as a Consent Item on the August 21, 2023 regular Board meeting agenda.

Background:

The purpose of this Policy is to set forth the policy of the Sacramento Suburban Water District concerning money that is not property of the District, but remains unclaimed in the official custody of the District.

Discussion:

Staff have reviewed the Policy and related Government Code sections and do not recommend any changes to the Policy.

This Policy update was not reviewed by legal counsel.

Fiscal Impact:

There is no fiscal impact related to the changes in this Policy.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachment:

1 – Unclaimed Funds Policy (PL – Fin 007) – clean version

Sacramento Suburban Water District

Unclaimed Funds Policy

Adopted: March 21, 2005
Ratified without Changes: August 21, 2023

100.00 Purpose of the Policy

This document sets forth the policy of the Sacramento Suburban Water District (District) concerning money that is not property of the District but remains unclaimed in the official custody of the District.

200.00 Authority

In conformance with the California Government Code, Section 50050, et. seq. (Code), money that remains unclaimed in the official custody of the District for three years (one year if the amount is less than \$15.00) becomes property of the District providing the District Treasurer follows certain processes as defined in the Code.

300.00 Responsibility

The General Manager and District Treasurer are responsible for establishing the District's process for unclaimed money that is not the property of the District, yet remains in its custody in conformity with the Code. The process as defined in the Code will be maintained as a separate document and will be considered the District procedures implementing this policy

400.00 Policy Review

This Policy shall be reviewed by the Board of Directors at least biennially.



Agenda Item: 23 b.

Date: July 17, 2023

Subject: Upcoming Policy Review – Communication and Team Building Policy (PL – Adm 008)

Staff Contact: Matt Underwood, Assistant General Manager

The Communication and Team Building Policy (Policy) is scheduled for its biennial review. The Policy was adopted by the Board on September 15, 2003, and was last reviewed by the Board and approved with changes on July 19, 2021.

Staff has reviewed the Policy and has no recommended changes.

The Policy is scheduled for Board review and approval at the August 21, 2023, regular Board meeting. If a Director desires to comment on the Policy, staff requests that they do so by July 24, 2023. If no comment is received, this policy will be placed as a Consent Item on the August 2023 regular Board meeting agenda.

This Policy update was not reviewed by legal counsel.

Attachment:

1 – Communication and Team Building Policy (PL – Adm 008)

Sacramento Suburban Water District

Communication and Team Building Policy

Adopted: September 15, 2003

Approved with Changes: July 19, 2021

100.00 Purpose of the Policy

The purpose of this policy is to enhance communication among District staff that are located in two offices - Walnut and Marconi, and support team building events to build relationships, share information and improve transparency, enhance employee morale and teamwork, improve job performance, promote safety, and maintain a positive work environment.

200.00 Policy

The Board of Directors authorizes the General Manager to utilize funds approved in the annual budget for the following purposes:

1. District-wide staff meetings (ex. Monthly All Hands Meetings).
2. District team building functions (ex. Annual Achievement).
3. Project events that are District-wide (ex. Strategic Planning).
4. Safety/Hazard recognition programs and events.

The District will implement procedures to conform to the requirements of this Policy. Specific events planned for the calendar year, including costs, shall be included in the annual Budget.

300.00 Policy Review

This policy is consistent with State law and will be reviewed by the Board of Directors at least biennially. Further, this policy will be utilized in the District's annual budgeting process.



**REGIONAL WATER AUTHORITY
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Wednesday, June 14, 2023 at 1:30 p.m.

**Fair Oaks Water District
10326 Fair Oaks Blvd
Fair Oaks, CA 95628
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join the meeting from your computer, tablet or smartphone

<https://us06web.zoom.us/j/83679455812?pwd=NTQ4OEdWbzZYT2h1M0xRc1RTdkRCUT09>

Phone: 1-669-900-6833

Meeting ID: 836 7945 5812 Passcode: 094844

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

- 2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. **CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

- 3.1 Approve the draft meeting minutes of May 18, 2023 regular meeting

4. **PRESENTATION: LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM**

Presenters: Nichole Baxter, External Affairs, Northern CA, California American Water and Gloria Martinez, Community Resource Project

5. **INFORMATION: LEGISLATIVE AND REGULATORY UPDATE**

Presenter: Ryan Ojakian, Manager of Legislative and Regulatory Affairs

6. **APPROVE AGREEMENT WITH PARTICIPATING RWA MEMBERS FOR PROFESSIONAL LEADERSHIP DEVELOPMENT TRAINING SERVICES**

Presenter: Jim Peifer, Executive Director

Discussion/Action: Approve Agreement with Participating RWA Members for Professional Leadership Development Training Services

7. **APPROVE FUNDING AGREEMENT BETWEEN THE STATE OF CA (NATURAL RESOURCES AGENCY AND DEPARTMENT OF WATER RESOURCES) AND RWA FOR VOLUNTARY AGREEMENT EARLY IMPLEMENTATION FOR THE AMERICAN RIVER**

Presenter: Michelle Banonis, Manager of Strategic Affairs

Discussion/Action(s): (1) Approve the Funding Agreement with DWR and authorize the RWA Executive Director to execute the final Funding Agreement, subject to review and concurrence from the Executive Committee in any further changes; (2) Direct the RWA Executive Committee to review and consider approval of the final Project Agreement as authorized by RWA Policy 200.2; and (3) Direct RWA Staff to complete and file a Notice of Exemption upon execution of the Funding Agreement

8. **OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS**

9. **CLOSED SESSION**

- 9.1 Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(2): one case, claim by Cecilia Partridge.

10. **RETURN TO OPEN SESSION - ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION**

11. CLAIM FOR DAMAGES FROM CECILIA PARTRIDGE

Presenter: Ryan Bezerra, RWA Counsel

Consider (1) action on claim filed by claimant Cecilia Partridge; and
(2) delegating to the Executive Committee action on any written application by
the claimant for leave to present a late filed claim

12. Executive Director's Report

13. Directors' Comments

ADJOURNMENT

Next RWA Board of Director's Meeting:

September 14, 2023, 9:00 a.m. at the City of West Sacramento, 1110 W. Capitol Avenue, West Sacramento, CA 95691. The location is subject to change.

Next RWA Executive Committee Meeting:

June 27, 2023, 1:30 p.m. at the RWA/SGA office, 5620 Birdcage Street, Ste. 110, Citrus Heights, CA 95610.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on June 9, 2023

Ashley Flores

Ashley Flores, CMC
Board Secretary

Craig Locke AB1234

June 28th

Danish Water Technology

Denmark's Water Technology Alliance offered a Workshop on Resilience and being an interested upstream partner the Consulate General of the Kingdom of Denmark in Silicon Valley and Sacramento City Utilities held a workshop on resilience in water distribution systems in Denmark. There will be Danish speakers, including a representative from Denmark's largest water utility: HOFOR / Greater Copenhagen Utility. We look forward to sharing how Denmark's water sector has reduced water loss, increased energy efficiency and embraced the digital transformation.

June 27th

Rob Roscoe Discussion – Merger Lessons

June 21st

SSWD Outreach Meeting

June 20th

How EPA's Water Infrastructure Planning Tool Can Help Utilities Engage Community & Make Cost-Effective Multi-Benefit Investments

On June 20th 2023, tune in to learn about EPA's Augmented Alternatives Analysis (AAA), a systematic, easily explainable, and transparent process to engage community stakeholders, explain technical analysis, and quantify and compare economic, social, and environmental benefits to make optimal investments and address the challenges and expectations of modern-day project decision-making. As part of this webinar, you'll: Learn about how Camden County Municipal Utilities Authority used the process to identify an optimal and cost-effective mix of green and gray infrastructure to support their long-term control plan; Understand how the process can help your utility identify and evaluate the full range of potential social, environmental, and economic benefits these long-term investments can yield.

June 19th

[SSWD](#) Board Meeting

June 15th

CSWD Outreach Meeting

June 12th

Info Session for 2023 Habitat Project

Each year, the Water Forum works to create and enhance habitat for native salmon and steelhead trout. Both species migrate to the Lower American River as adults to spawn. Fall-run Chinook salmon generally spawn from October through December and steelhead spawning generally occurs January through March. In the egg-laying process, females create a redd in loose gravel in flowing water, deposit their eggs, and then cover them with more gravel. Once hatched, young fish move to the river's slower moving floodplain and side channel areas to find protection from predators and grow before swimming out to the Pacific Ocean.

June 8th

SSWD – CWD 2x2

June 7th

Conversation with Jay Ziegler

June 7th

Environmental Justice Listening Session on efforts to update and implement the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary

State Water Resources Control Board staff will hold a public listening session on Wednesday, June 7, 2023, to receive input from representatives of environmental justice organizations, economically disadvantaged communities (DACs); and black, indigenous, and people of color (BIPOC) community members and individuals on the Board's current efforts to update and implement the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (Bay-Delta Plan), including consideration of possible Voluntary Agreements for those update and implementation efforts.

June 5th

DPM Board Meeting

June 1st

Meet w/ Strategy Driver

Jay Boatwright
Attended meetings.
June 2023

06/01/2023: Attended a tour of the Sites Reservoir, including a presentation from the Executive Director of the Sites Project Authority, Jerry Brown. We met first at the Project Authority office in Maxwell, and heard how water will convey to the reservoir, construction considerations, how to be a part, etc. We then boarded buses to the proposed forebay (which is an existing feature on the canal) and to the reservoir site.

06/07/2023: Participated in RWA's "A Conversation with Delta Watermaster, Jay Ziegler".

06/08/2023: Attended the SSWD/CWD 2x2. Attended as a member of the public. Update presented, next steps, etc.

06/12/2023: Met with GM York to review the June meeting agenda.

06/14/2023: Attended the RWA Special Board Meeting as a member of the public. Attended virtually.

06/19/2023: SSWD regular board meeting.

06/21/2023: SSWD Public Workshop regarding CWD/SSWD combination discussions. Listened to public input. Public comments were also noted by staff for consideration as part of the ongoing combination discussions.



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting June 8, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #813 3672 9624

Call to Order – Videoconference/Audioconference Meeting

CWD Director Mark Emmerson (Chair Emmerson) called the meeting to order at 3:01 p.m. Director Nelson was not present at the time to chair the meeting.

SSWD Directors

Present: Dave Jones and Craig Locke.

SSWD Directors

Absent: None.

CWD Directors

Present: Jeff Nelson (joined the meeting at 3:34 p.m.) and Mark Emmerson.

CWD Directors

Absent: None.

SSWD Staff Present: Sacramento Suburban Water District (SSWD) General Manager Dan York (SSWD GM York), Matt Underwood, Greg Bundesen, Jeff Ott, and Heather Hernandez-Fort.

CWD Staff Present: Carmichael Water District (CWD) General Manager Cathy Lee (CWD GM Lee), and Debbie Martin.

Public Present: Legal Counsel Josh Horowitz, William Eubanks, Ellen Cross, Jennifer Persike, Christine Kohn, Kevin Thomas, Greg Zlotnick, Jose Henriquez, Ron Davis, Kyler Raydel, Jay Boatwright, Ron Greenwood, and Cody Brown.

Public Comment

None.

Consent Items

1. **Minutes of the May 4, 2023, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting**

SSWD Director Jones moved to approve the Consent Item; SSWD Director Locke seconded. The motion passed by unanimous vote.

AYES:	Emmerson, Jones, and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Nelson.		

Items for Discussion and/or Action

2. **Combination Discussions – Draft Outline Report**

SSWD GM York presented the staff report and PowerPoint presentation, reviewed the steps and process going forward, and answered clarifying questions.

Chair Emmerson inquired if there was to be an election, if it would be a vote of the registered voters, or landowners.

Jose Henriquez (Mr. Henriquez), Executive Officer of LAFCo, answered that it would be a vote of the registered voters.

William Eubanks (Mr. Eubanks) asked clarifying questions about procedures during the public information workshops, as well as the LAFCo process and timeline for combination.

Mr. Henriquez explained the LAFCo process for a combination of two agencies.

3. **Combination Discussions – Communications Plan Update**

SSWD GM York presented the staff report.

CWD Director Nelson joined the meeting at 3:34 p.m.

Christine Kohn provided a verbal update of the public outreach status.

CWD Director Nelson inquired if Directors were able to attend each of the Public Information Workshops.

Josh Horowitz (Mr. Horowitz) legal counsel, expressed that the Directors were allowed to attend the Public Information Workshops, noting the Directors of the opposite agency should be mindful not to commit Brown Act violations.

4. **Carmichael Water District and Sacramento Suburban Water District Board of Directors Interviews**

SSWD GM York presented the staff report and introduced Ellen Cross with Strategy Driver, and Jennifer Persike with Jennifer Persike and Company, who presented the PowerPoint presentation of an overview of the interviews with the Directors.

Chair Emmerson pointed out that there were collaborative projects, combining staff resources, and cooperative efforts that the two districts could engage with currently, while the LAFCo process was in process. He further suggested the two districts consider a resolution to engage in cooperative efforts now.

Mr. Horowitz agreed that the two districts could work together on a joint resolution to set direction and currently work on collaborative projects.

SSWD GM York supported the suggestion, further suggesting it could be beneficial to begin with combining the staff of both agencies at a more informal gathering to meet and network together.

Mr. Eubanks asked clarifying questions.

5. **Rate Comparison Analysis Update**

SSWD GM York introduced Jeff Ott who presented the staff report and answered clarifying questions.

Mr. Eubanks asked clarifying questions.

6. **Setting Future Meetings of the 2x2 Committee**

SSWD GM York presented the staff report.

Due to Committee member scheduling conflicts, the Committee agreed to reschedule the August 14, 2023, meeting to August 9, 2023, at 3:00 p.m.

7. **Public Comment**

None.

Adjournment

Chair Emmerson adjourned the meeting at 4:28 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting

3701 Marconi Avenue
Sacramento, CA 95821

Tuesday, July 11, 2023
3:00 p.m.

This meeting will be conducted both in-person in the Sacramento Suburban Water District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/84555745262?pwd=SXhhb1NMVGJRSEgvaklhUnk5TWhSUT09>

Meeting ID: 845 5574 5262

Password: 845538

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The two Agencies use a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Committee may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Committee less than 72 hours before the meeting are available for public inspection at each Agency's Administrative Offices.

The public may address the Committee concerning an agenda item either before or during the Committee's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to either one of the General Managers. The Chairperson will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Consent Items

The Committee will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Committee member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. **Draft Minutes of the June 8, 2023, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting**
Recommendation: Approve the Draft Minutes of the June 8, 2023, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting.

Items for Discussion and/or Action

2. **Combination Discussions – Communications Plan Update**
Recommendation: Provide direction and support to staff on one of the following recommendations to the respective Boards: the public outreach efforts to date are sufficient and continue with proposed communications plan efforts, or the public outreach efforts to date are not sufficient and additional public outreach is necessary.
3. **Communications Plan Consulting Contract Amendment**
Recommendation: Direct staff to request a contract amendment to In-Communications, in the amount of \$15,000, to the Carmichael Water District and Sacramento Suburban Water District Board of Directors for services related to the public outreach efforts for the Combination Discussions.

4. **Draft Combination Discussion Process and Timeline**
Recommendation: Receive presentation and provide direction on the Draft Combination Discussion Process and Timeline to be presented for approval at the July 2023 Carmichael Water District and Sacramento Suburban Water District regular Board meetings.

5. **Carmichael Water District / Sacramento Suburban Water District Financial and Debt Comparison**
Recommendation: Receive presentation on financial and debt comparisons and recommendation to apply the information in the Technical Analysis Report.

6. **Carmichael Water District / Sacramento Suburban Water District Rate Comparison**
Recommendation: Receive presentation on comparison of rate structures and recommendation to apply the information in the Technical Analysis Report.

7. **Powers of Authority for Water Agencies**
Recommendation: Direct legal counsel to provide a summary of powers and authority for which public water agencies can provide additional services other than potable water service.

8. **Municipal Services Review Update**
Recommendation: Receive an update on the status of Carmichael Water District and Sacramento Suburban Water District's Municipal Services Review and Sphere of Influence.

9. **Public Comment**

Adjournment

I certify that the foregoing agenda for the July 11, 2023, meeting of the Carmichael Water District/Sacramento Suburban Water District 2x2 Committee was posted by July 7, 2023 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and at the Carmichael Water District office, 7837 Fair Oaks Boulevard, Carmichael, CA 95608, and was made available to the public during normal business hours.

Dan York
General Manager/Secretary
Sacramento Suburban Water District