

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, August 21, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/88333320698?pwd=SHZ5cklXOHYxY1RMWDFhWHJCM0tQZz09>

Meeting ID: 883 3332 0698

Password: 922448

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the July 17, 2023, Regular Board Meeting
Recommendation: Approve the draft minutes of the July 17, 2023, Regular Board Meeting.
2. Draft Minutes of the August 7, 2023, Special Board Workshop – Strategic Plan Meeting
Recommendation: Approve the draft minutes of the August 7, 2023, Special Board Workshop – Strategic Plan Meeting.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. Policy Review - Unclaimed Funds Policy (PL – Fin 007)
Recommendation: Ratify the Unclaimed Funds Policy (PL – Fin 007) without changes.
5. Policy Review - Communications and Team Building Policy (PL – Adm 008)
Recommendation: Ratify the Communication and Team Building Policy (PL – Adm 008) without changes.

6. Urban Community Drought Relief Grant
Recommendation: Direct the General Manager to execute agreement with the Regional Water Authority to participate in the Urban Community Drought Relief Grant's Turf Replacement and Customer Outreach Project, upon legal counsel review.
7. Sacramento Local Agency Formation Commission Election of Special District Representative
Recommendation: Direct the Board President to cast a vote for Director Wichert for the position of Special District Commission Seat No. 7, as nominated by the Board, and authorize staff to submit the appropriate paperwork to LAFCo prior to the September 30, 2023, deadline.

Items for Discussion and/or Action

8. Voluntary Agreement Early Implementation Funding Agreement
Recommendation: Approve the Project Agreement with Regional Water Authority and authorize the General Manager to sign upon final legal counsel review.
9. Auburn Constructors – Progressive Design-Build Projects Update
Recommendation: No action. Receive staff presentation.
10. 2023 Mid-Year Budget Update
Recommendation: No action. Review staff report on the first-half financial results of the Calendar Year 2023 budget. If appropriate, provide any guidance or direction.
11. Calendar Year 2024 Budget Assumptions
Recommendation: Approve 2024 initial budget assumptions as a reasonable starting point in preparing the Calendar Year 2024 budget.
12. Recommended Change to Board Policy Review Period
Recommendation: Approve the recommended Board Policy review period.
13. Association of California Water Agencies Region 4 Board Election
Recommendation: Direct President Boatwright to complete the Association of California Water Agencies Region 4 Board Ballot by checking the box that says, "I concur with Region 4 Nominating Committee's recommended slate below," or select individual Board candidates at the Board's pleasure. Direct staff to submit the official ballot to the Association of California Water Agencies by September 15, 2023.
14. Association of California Water Agencies President and Vice President Election
Recommendation: Direct President Boatwright to complete the Association of California Water Agencies President and Vice President electronic ballot by concurring with the Election Committee's recommendations, or select individual

Board candidates at the Board's pleasure, and submit the electronic ballot by September 15, 2023.

15. Reservoir and Booster Pump Station Asset Management Plan – Status Update
Recommendation: Receive amended Reservoir and Booster Pump Station Asset Management Plan, that includes a Booster Pump Maintenance Schedule.

General Manager's Report

16. General Manager's Report
 - a. Federal/State Agencies Tour of District Facilities

Department/Staff Reports

17. Groundwater Well Status Report
18. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
19. Financial Report
 - a. Financial Statements
 - b. Financial Highlights
 - c. Budgets
20. District Activity Report

Information Items

21. Association of California Water Agencies Committee Appointment Considerations for the 2024-2025 Term
22. Upcoming Water Industry Meetings/Conferences

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 23. a. Regional Water Authority (Director Wichert)
None.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

- 24. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Agenda from the August 9, 2023, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

- Monday, September 11, 2023, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting
- Monday, September 18, 2023, at 6:00 p.m., Regular Board Meeting
- Monday, October 2, 2023, at 5:00 p.m., Special Board Workshop – Budget
- Wednesday, October 11, 2023, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting

I certify that the foregoing agenda for the August 21, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by August 11, 2023, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District