

## **Minutes**

Sacramento Suburban Water District  
**Special Board Workshop – Strategic Plan Meeting**  
Monday, August 7, 2023

### **Location:**

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and  
Video Conference using Zoom at Meeting Id #817 8620 2226

### **Call to Order**

President Boatwright called the meeting to order at 5:00 p.m.

### **Roll Call**

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Todd Artrip, Greg Bundesen, Julie Nemitz, and Susan Schinnerer.

Public Present: William Eubanks, Ted Costa, and Kyle Ochendusko.

### **Announcements**

General Manager Dan York (GM York) notified the Board that on Tuesday, August 15, 2023, staff was hosting a tour of the Antelope Pump Back Facility for the United States Bureau of Reclamation and the United States Geological Survey.

Director Jones announced that he had to leave early due to an appointment.

### **Public Comment**

None.

### **Items for Discussion and/or Action**

#### **1. Strategic Plan Status Update**

GM York introduced the staff report, noting the Strategic Plan update was a District goal and expressed that due to the combination discussions currently taking place with Carmichael Water District, staff didn't feel it would be necessary to do a full revision to the Strategic Plan at this time.

Assistant General Manager Matt Underwood, Jeff Ott (Mr. Ott), Greg Bundesen (Mr. Bundesen), Todd Artrip, Dana Dean, Susan Schinnerer, and Julie Nemitz collectively presented the PowerPoint presentation and answered clarifying questions.

Director Wichert asked further questions about the SCADA system.

Mr. Ott expressed he would schedule a meeting with Director Wichert to discuss his questions in further detail.

Director Locke commented about the possibility of considering another rate increase in 2025, once the currently approved increases were completed.

Director Wichert inquired why the Grant Funding Rebate Program did not allow gardeners or licensed handymen to do the leaks or repairs.

Mr. Bundesen expressed that it was a requirement of the Grant to be a California Licensed Contractor in order to do any of the repairs, and noted he would discuss this with RWA.

President Boatwright inquired if there was a link to the YouTube videos on the District website.

Mr. Bundesen stated he would get back to President Boatwright on the answer to his question.

Director Jones exited the meeting at 6:10 p.m.

William Eubanks complimented staff's presentation, noting it was an outstanding reflection of all the work staff has done. He further commented that it was inspiring, and staff, management, and the Board should be very proud.

Various Board members expressed their appreciation for staff's efforts, noting it was an excellent presentation and it spoke volumes for the good work staff conducted.

Director Wichert pointed out there was an area of improvement in the Asset Management Plans (AMP), noting there was not enough focus on the AMP projects in the budget, and recommended staff review the AMPs during preparation of each year's budget to ensure those projects were incorporated.

GM York expressed that the District was one of the first water agencies locally to proactively implement AMPs, noting they are a working document, in need of additional improvements. He further expressed that over time, staff has been placing more focus on updating them and improving the processes. He stated that funding was an additional issue, as projects continue to increase in cost.

GM York thanked staff for the presentation.

**Adjournment**

President Boatwright adjourned the meeting at 6:19 p.m.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District