

Sacramento Suburban Water District

Communication and Team Building Policy

Adopted: September 15, 2003

Ratified without Changes: August 21, 2023

100.00 Purpose of the Policy

The purpose of this policy is to enhance communication among District staff that are located in two offices - Walnut and Marconi, and support team building events to build relationships, share information and improve transparency, enhance employee morale and teamwork, improve job performance, promote safety, and maintain a positive work environment.

200.00 Policy

The Board of Directors authorizes the General Manager to utilize funds approved in the annual budget for the following purposes:

1. District-wide staff meetings (ex. Monthly All Hands Meetings).
2. District team building functions (ex. Annual Achievement).
3. Project events that are District-wide (ex. Strategic Planning).
4. Safety/Hazard recognition programs and events.

The District will implement procedures to conform to the requirements of this Policy. Specific events planned for the calendar year, including costs, shall be included in the annual Budget.

300.00 Policy Review

This policy is consistent with State law and will be reviewed by the Board of Directors at least biennially. Further, this policy will be utilized in the District's annual budgeting process.