

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, October 16, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/81923653725?pwd=THQ5OEVIUXdRRXVrWHVWRzhwZ01hQT09>

Meeting ID: 819 2365 3725

Password: 693518

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the September 18, 2023, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the September 18, 2023, Regular Board Meeting.
2. Draft Minutes of the October 2, 2023, Special Board Workshop
Recommendation: Approve the Draft Minutes of the October 2, 2023, Special Board Workshop.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. Regional Water Authority Executive Committee Member Support
Recommendation: Support Director Wichert in his desire to run for a seat on the Regional Water Authority Executive Committee.
5. Policy Review - Impaired Capital Asset Policy (PL - Fin 008)
Recommendation: Ratify the Impaired Capital Asset Policy (PL - Fin 008) without changes.

6. Policy Review - Capacity Fee Setting Policy (PL - Fin 010)
Recommendation: Approve the Capacity Fee Setting Policy (PL – Fin 010) with changes.
7. Policy Review - Payment of Demands Policy (PL - Fin 014)
Recommendation: Ratify the Payment of Demands Policy (PL – Fin 014) without changes.

Items for Discussion and/or Action

8. Calendar Year 2024 Budget Review
Recommendation: Staff are recommending the Board to take the following actions: 1. Adopt the Calendar Year 2024 Budget as presented, 2. Adopt the multi-year project budgets and spending schedule as presented, 3. Approve two new positions: 1) Environmental Compliance Technician and 2) Water Conservation Technician, 4. Adopt implementation of the planned 3.0% rate increase as approved by the Board at the October 16, 2019, Rate Hearing effective January 1, 2024, and 5. Approve the salary band schedule for 2024. (Attachment 2)
9. Supervisory Control and Data Acquisition Asset Management Plan Implementation Status
Recommendation: Receive status update from staff and provide appropriate direction.
10. Committee and Liaison Appointments for 2023
Recommendation: The Board President makes appointments to Board committees and assigns Board member liaisons to outside organizations.

General Manager's Report

11. General Manager's Report
 - a. County Paving
 - b. Association of California Water Agency Election Results

Department/Staff Reports

12. Groundwater Well Status Report
13. Engineering Report
 - a. Major Capital Improvement Program Projects

- b. Planning Documents
- c. Other Projects
- 14. Financial Report
 - a. Financial Statements
 - b. Financial Highlights
 - c. Budgets
- 15. District Activity Report

Information Items

- 16. Municipal Services Review Update
- 17. ACA 13 Support Letter and ACA 13 Opposition Rebuttal Letter
- 18. Upcoming Water Industry Meetings/Conferences
- 19. Upcoming Policy Review
 - a. Training and Career Development Policy – (PL - HR 004)
 - b. Engagement of Auditor Policy – (PL – Fin 001)
 - c. Debt Management Policy – (PL - Fin 011)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 20. a. Regional Water Authority (Director Wichert)
Agenda from the September 14, 2023 meeting.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

- 21. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Agenda for the October 11, 2023, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Thursday, October 19, 2023, at 3:00 p.m., Facilities and Operations Committee Meeting

Tuesday, October 24, 2023, at 6:00 p.m., CWD/SSWD Joint Board Meeting

Monday, October 30, 2023, at 3:00 p.m., Water Banking Committee Meeting

Monday, November 20, 2023, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the October 16, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by October 6, 2023, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District