

# **Agenda**

## **Sacramento Suburban Water District Audit Committee Meeting**

3701 Marconi Avenue  
Sacramento, CA 95821

Wednesday, November 1, 2023  
4:00 p.m.

**This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/89833810328?pwd=YVpBSFg2UGNUMTBCZzlaNCttMmI4Zz09>

**Meeting ID: 898 3381 0328**

**Password: 915127**

**You can also dial in using your phone: 1-669-900-6833**

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>. Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Committee may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Committee concerning an agenda item either before or during the Committee's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**Call to Order**

**Roll Call**

**Public Comment**

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

**Consent Items**

The committee will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any member of the Committee, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. **Draft Minutes of the April 19, 2023, Audit Committee Meeting**  
*Recommendation: Approve the draft minutes of the April 19, 2023, Audit Committee Meeting.*

**Items for Discussion and/or Action**

2. **2023 Audit Engagement Letter and Task Order 4**  
*Recommendation: Recommend approval of the 2023 Audit Engagement Letter and Task Order 4, with Maze & Associates Accountancy Corporation, to the full Board of Directors and request authorization for the Audit Committee Chair to execute the Engagement Letter and Task Order 4.*

**Adjournment**

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**Upcoming Meetings:**

- Monday, November 20, 2023, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the November 1, 2023, meeting of the Sacramento Suburban Water District was posted by October 24, 2023, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was made available to the public during normal business hours.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District