

# Minutes

## Sacramento Suburban Water District Audit Committee Meeting Wednesday, April 19, 2023

### Location:

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #841 6102 2417

### Call to Order – Videoconference/Audioconference Meeting

Chair Locke called the meeting to order at 4:30 p.m.

### Roll Call

Directors Present: Jay Boatwright and Craig Locke.

Directors Absent: None.

Staff Present: Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Lynn Pham, and Jeff Ott.

Public Present: David Alvey.

### Announcements

None.

### Public Comment

None.

### Consent Items

1. **Minutes of the October 10, 2022, Audit Committee Meeting**

Director Boatwright moved to approve Item 1; Chair Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

### Items for Discussion and/or Action

2. **2022 Annual Comprehensive Financial Report and Audit Results**

Jeff Ott (Mr. Ott) presented the staff report, answered clarifying questions, and introduced David Alvey (Mr. Alvey) with Maze and Associates, an independent auditor.

Mr. Alvey presented the 2022 Annual Comprehensive Financial Report and Audit Results, noting there were no material weaknesses or internal control deficiencies. He congratulated the Board on a very clean audit.

Chair Locke requested the item be placed on the Consent Calendar at the May regular Board meeting.

Chair Locke moved to approve the staff recommendation; Director Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

**3. Update of the Finance and Audit Committee Mission Statement and Charter**

Mr. Ott presented the staff report.

Chair Locke requested the item be placed on the Consent Calendar at the May regular Board meeting.

Director Boatwright moved to approve the staff recommendation; Chair Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

**4. Ethics Policy (PL – BOD 004) Training Compliance Report**

Mr. Ott presented the staff report and answered clarifying questions.

**Adjournment**

Chair Locke adjourned the meeting at 4:47 p.m.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District