

Minutes

Sacramento Suburban Water District Regular Board Meeting Monday, September 18, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #837 8602 0155

Call to Order

President Boatwright called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Boatwright led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Craig Locke, Dave Jones, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Dane Westvik, Julie Nemitz, Dana Dean, Jeff Ott, Greg Bundesen, and Todd Artrip.

Public Present: Jennifer Harris.

Announcements

General Manager Dan York (GM York) announced:

- SGA's 25th Anniversary Event on Thursday, September 21, 2023, from 8:00 am – 9:30 am at The Sutter Club.
- Regional Water Authority, California Natural Resources Agency, and Department of Water Resources media event to announce \$55 million in funding dedicated to bolstering water resilience within Sacramento and its surrounding area on September 25, 2023, at 10:00 am at the Freeport Water Intake Center.

Public Comment

Jennifer Harris requested the Board look into the Tokay Park Water Company's water conditions and assist, if possible.

Director Wichert asked clarifying questions.

GM York expressed he would reach out to the Sacramento LAFCo to see if there was anything they could do.

Consent Items

1. **Draft Minutes of the August 21, 2023, Regular Board Meeting**
2. **Treasurer’s Report**

Director Wichert moved to approve all Consent Items; Director Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

3. **Social Media Update**
Greg Bundesen presented the staff report and Power Point presentation and answered clarifying questions.
4. **Buildings and Structures Asset Management Plan – Status Update**
Todd Artrip (Mr. Artrip) presented the staff report.

Director Wichert noted that he understood the reasoning behind hiring a consultant to assist with the Building and Structures Asset Management Plan, however, in an effort to save money, he liked the idea of staff performing the work if possible.
5. **Committee and Liaison Appointments – Association of California Water Agencies Appointments**
GM York presented the staff report.

Director Thomas requested to be added to the Groundwater Committee.

Director Jones requested to be added to the Water Management Committee.

President Boatwright agreed with the staff recommendations, additional requests, and requested to be added to the Water Quality Committee.

President Boatwright additionally requested to add a Water Bank Committee to the Committee and Liaisons List, and appointed Director Thomas as the Chair, and Director Wichert as the second Director to the Committee.
6. **Recommended Change to Board Policy Review Period**
Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report.

GM York expressed staff would bring modifications to the Policy Review Period as appropriate for Board consideration.

Director Wichert agreed noting it would be a good idea to adjust the Policy Review Period if needed, at the time the Policy was being reviewed.

Director Locke moved to approve the staff recommendation, including the edits that Director Wichert provided; Director Thomas seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Locke, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

7. Sacramento Suburban Water District Goals – 2023 Update

GM York presented the staff report and the 2023 Goals update.

Due to the confidential information contained in the SCADA Asset Management Plan, GM York inquired if the Board was interested in doing a high-level report to the Board at the October regular Board meeting, or if they would prefer to have a more detailed report presented in Closed Session.

The Board agreed with holding a more high-level report at the October Regular Board meeting, excluding any confidential information.

Julie Nemitz presented an update on the tax-based delinquency recovery program.

General Manager’s Report

8. General Manager’s Report

GM York presented the staff report.

- a. *North Watt Avenue Corridor – Sacramento Area County of Government*
A written report was provided.
- b. *First Amendment Auditor*
A written report was provided.

Department/Staff Reports

9. Groundwater Well Status Report

Dana Dean (Mr. Dean) presented the staff report.

Director Wichert recommended staff place hydropneumatics tanks into one of the asset management plans.

Mr. Dean agreed, noting it was in the Groundwater Asset Management Plan.

10. Engineering Report

Mr. Dean presented the staff report and answered clarifying questions.

President Boatwright recommended staff change the title of “prior” to “original,” when referencing the estimated completed date in the Engineering Report.

Director Wichert requested staff provide another presentation on the Auburn Contractors schedule and budget at a future meeting.

a. Major Capital Improvement Program Projects

A written report was provided.

b. Planning Documents

A written report was provided.

c. Other Projects

A written report was provided.

11. Financial Report

Jeff Ott presented the staff report and answered clarifying questions.

a. Financial Highlights

A written report was provided.

b. Financial Statements

A written report was provided.

c. Budgets

A written report was provided.

12. District Activity Report

Mr. Artrip presented the staff report.

Director Wichert inquired if the District participated in the Creek Week events anymore.

AGM Underwood expressed that the event has not been scheduled in a few years.

Information Items

13. Upcoming Water Industry Meetings/Conferences

A written report was provided.

14. **Upcoming Policy Review**

A written report was provided.

a. *Impaired Capital Asset Policy (PL - Fin 008)*

A written report was provided.

b. *Capacity Fee Setting Policy (PL - Fin 010)*

A written report was provided.

c. *Payment of Demands Policy (PL - Fin 014)*

A written report was provided.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

15. a. Regional Water Authority (Director Wichert)

Director Wichert provided an oral report of the last meeting of the RWA Board, requesting that the Board receive the Groundwater Banking presentation that Trevor Joseph (Mr. Joseph) provided at the meeting, as he felt it was a great presentation.

GM York expressed he would contact Mr. Joseph to see about presenting it at a future Board meeting.

Director Wichert additionally expressed his interest in being considered for the RWA Executive Committee.

GM York expressed that staff would provide an Action Item report at the next regular Board meeting requesting support from the Board for Director Wichert's nomination to the RWA Executive Committee.

b. Sacramento Groundwater Authority (Director Boatwright)

The Agenda from the August 18, 2023, Special Board Meeting was provided.

c. Director Reports – AB 1234

Director Jones provided an oral report of the meeting he had with Director Locke on July 25, 2023; and the meeting he had with GM York on August 14, 2023.

Director Thomas provided an oral report of the LAFCo meeting he attended on August 2, 2023; the meeting he had with GM York on August 14, 2023; the Webinar he attended on August 16, 2023; the SGA Board meeting he attended on August 18, 2023; the EPA Watersmart Grant Projects Webinar he attended on August 24, 2023; the Webinar on Storage and Distribution on August 29, 2023; and the ACWA Committee meetings he attended on August 30, 2023.

GM York expressed he attended the CSDA Annual Conference and encouraged the Directors to consider attending that conference as he found it to be very beneficial.

President Boatwright provided a written report of his meetings attended.

Committee Reports

- 16. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
The Draft Minutes from the August 9, 2023, meeting were provided.

Director's Comments/Staff Statements and Requests

None.

Adjournment

President Boatwright adjourned the meeting at 7:40 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District