

Amended - Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, November 20, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/83137630770?pwd=SGNxZGVrVWYrdkpBRERNUFRXTzBOZz09>

Meeting ID: 831 3763 0770

Password: 421074

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the October 16, 2023, Special Board Meeting
Recommendation: Approve the Draft Minutes of the October 16, 2023, Special Board Meeting.
2. Draft Minutes of the October 16, 2023, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the October 16, 2023, Regular Board Meeting.
3. Draft Minutes of the November 2, 2023, Special Board Meeting
Recommendation: Approve the Draft Minutes of the November 2, 2023, Special Board Meeting.
4. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
5. 2023 Audit Engagement Letter and Task Order 4
Recommendation: Approve 2023 Audit Engagement Letter and Task Order 4, with Maze & Associates Accountancy Corporation and grant authorization for the Audit Committee Chair to execute the Engagement Letter and Task Order 4 as recommended by the Audit Committee at the November 1, 2023, Audit Committee meeting.

6. Policy Review - Training and Career Development Policy (PL - HR 004)
Recommendation: Ratify Training and Career Development Policy (PL – HR 004) without changes and update review frequency from one (1) to four (4) years.
7. Policy Review - Engagement of Auditor Policy (PL – Fin 001)
Recommendation: Approve the Engagement of Auditor Policy (PL – Fin 001) with changes.
8. Policy Review - Debt Management Policy (PL - Fin 011)
Recommendation: Approve the Debt Management Policy (PL – Fin 011) with changes.
9. Revised Capacity Fee Setting Policy (PL – Fin 010)
Recommendation: Approve the revised Capacity Fee Setting Policy (PL – Fin 010).

Items for Discussion and/or Action

- 9.5. Resolution No. 23-06, Honoring Tom Dickinson on his Retirement
Recommendation: Adopt Resolution No. 23-06 Honoring Tom Dickinson, Cross Connection Control Specialist, on his Retirement.
10. Sacramento Regional Water Bank
Recommendation: Receive presentation and direct staff as appropriate.
11. Auburn Contractors – Progressive Design-Build Projects Update
Recommendation: No action. Receive staff presentation.
- 11.5. Regional Water Authority Vice Chair and Executive Committee 2024 Election
Recommendation: Discuss the candidate pool for the Regional Water Authority Vice Chair and Executive Committee for 2024 and provide direction to complete the Official 2024 Voting Ballot. Direct the General Manager to submit the Official 2024 Voting Ballot to the Regional Water Authority by December 14, 2023.
12. State Urban Water Use Objective Update
Recommendation: Receive report regarding the implementation of the State Urban Water Use Objectives required by SB 606 and AB 1668.
13. Groundwater Well Asset Management Plan Implementation Status
Recommendation: Receive status update from staff and provide appropriate direction.

General Manager's Report

14. General Manager's Report
 - a. Regional General Manager & Utility Directors Workshop

Department/Staff Reports

15. Groundwater Well Status Report
16. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
17. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets
18. District Activity Report

Information Items

19. Carmichael Water District/Sacramento Suburban Water District - Combination Discussion
20. Carmichael Water District/Sacramento Suburban Water District - Major Themes Document
21. Consolidated District Billing
22. Fieldman, Rolapp and Associates, Inc. - SEC Settlement
23. Upcoming Water Industry Meetings/Conferences

24. Upcoming Policy Review
 - a. Water Banking and Transfer Policy (PL - BOD 006)
 - b. Investment Policy (PL - Fin 003)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

25. a. Regional Water Authority (Director Wichert)
Agenda from the November 9, 2023, Board Meeting.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

26. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Draft Minutes from the October 11, 2023, meeting.
- b. Facilities and Operations Committee Meeting (Director Jones)
Draft Minutes from the October 19, 2023, meeting.
- c. Carmichael Water District/SSWD Joint Board Meeting (Director Boatwright)
Draft Minutes from the October 24, 2023, meeting.
- d. Water Banking Committee Meeting (Director Thomas)
Draft Minutes from the October 30, 2023, meeting.
- e. Audit Committee Meeting (Director Locke)
Draft Minutes from the November 1, 2023, meeting.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

27. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

Open Session

- 28. Report from Closed Session.

Adjournment

Upcoming Meetings

Wednesday, December 13, 2023, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting

Monday, December 18, 2023, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the November 20, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by November 10, 2023, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District