

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, December 18, 2023
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/82380604397?pwd=cHdia0dXVHAwaEVQRGVaVEF3KzJCZz09>

Meeting ID: 823 8060 4397

Password: 846839

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Election of District Officers

1. Election of District Officers

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

2. Draft Minutes of the November 20, 2023, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the November 20, 2023, Regular Board Meeting.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. General Manager Out of State Travel Request
Recommendation: Approve the General Manager out of state travel to attend the Sacramento Metropolitan Chamber's Capitol-to-Capitol Conference, scheduled April 13-17, 2024.
5. Policy Review - Water Banking and Transfer Policy (PL - BOD 006)
Recommendation: Approve the Water Banking and Transfer Policy (BOD 006) with changes.

6. Policy Review - Investment Policy (PL - Fin 003)
Recommendation: Approve the Investment Policy PL – Fin 003 with changes, and affirm the Board of Directors’ desire to delegate its investment authority to the District Treasurer for a period of one year (Calendar Year 2024) pursuant to Government Code section 53607 and Investment Policy (PL – Fin 003).

Items for Discussion and/or Action

7. Consider Conducting a Valuation of Kirby’s Pump & Mechanical, Inc.
Recommendation: Authorize the General Manager to conduct a valuation of Kirby’s Pump & Mechanical, Inc., for potential use in an assessment as to whether to consider purchase of Kirby’s Pump & Mechanical, Inc., as provided by the exclusive 5-year contract with Kirby’s Pump & Mechanical, Inc., and report back to the Board at a future regular Board meeting.
8. CY2023 Operating and Capital Budget Amendments
Recommendation: Approve the requested \$1,000,000 amendment to the 2023 Operating Budget for additional production water costs and transmission & distribution repair costs, and to move up to \$1,200,000 from the CY2024 budget to CY2023 for the Well 84 Multi-Year project.
9. Committee and Liaison Appointments for 2024
Recommendation: The Board President makes appointments to Board committees and assigns Board member liaisons to outside organizations.

General Manager’s Report

10. General Manager’s Report
 - a. CSDA Virtual Tour: Water Infrastructure for Firefighting

Department/Staff Reports

11. Groundwater Well Status Report
12. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects

13. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets
14. District Activity Report

Information Items

15. ACWA/JPIA President's Special Recognition Award
16. Combination with Carmichael Water District
17. Upcoming Water Industry Meetings/Conferences
18. RiverArc Project
19. Upcoming Policy Review
 - a. Electronic Communication Management and Retention Policy (PL - IT 003)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

20. a. Regional Water Authority (Director Wichert)
None.
- b. Sacramento Groundwater Authority (Director Boatwright)
Agenda for the December 14, 2023, Board Meeting.
- c. Director Reports – AB 1234

Committee Reports

21. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Agenda for the December 13, 2023, meeting.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 22. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

Open Session

- 23. Report from Closed Session.

Adjournment

Upcoming Meetings

Monday, January 8, 2024, at 6:00 p.m., CWD/SSWD Joint Board Meeting

Monday, January 22, 2024, at 5:45 p.m., Financial Corporation Meeting

Monday, January 22, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the December 18, 2023, meeting of the Sacramento Suburban Water District Board of Directors was posted by December 8, 2023, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District