

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, January 22, 2024
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/81683017763?pwd=cmtUN3FyWVRiM2VWcXRKRFAyZVRjUT09>

Meeting ID: 816 8301 7763

Password: 430000

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the December 18, 2023, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the December 18, 2023, Regular Board Meeting.
2. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
3. Policy Review - Electronic Communication Management and Retention Policy (PL - IT 003)
Recommendation: Approve the Electronic Communication Management and Retention Policy (PL - IT 003) with changes.
4. Agreement Between Del Paso Manor Water District and Sacramento Suburban Water District for Cost Sharing, Ownership, Operation and Maintenance of Interties
Recommendation: Authorize the General Manager to execute the Agreement Between Del Paso Manor Water District and Sacramento Suburban Water District for Cost Sharing, Ownership, Operation and Maintenance of Interties.

5. Cancel the April Regular Board Meeting and Scheduled a Special Board Meeting in its Place
Recommendation: Cancel the April 15, 2024, Regular Board Meeting and schedule a Special Board Meeting on April 22, 2024, in its place.

Items for Discussion and/or Action

6. Resolution No. 24-01, Honoring Ben Harris on his Retirement
Recommendation: Adopt Resolution No. 24-01 Honoring Ben Harris, Safety/Risk Officer, on his Retirement.
7. Progressive Design-Build Projects – 2024 Milestones
Recommendation: No action. Receive staff presentation and provide direction as appropriate.
8. Groundwater Well Asset Management Plan Implementation Status Update
Recommendation: Receive status update on the Groundwater Well Asset Management Plan and direct staff as appropriate.
9. Carmichael Water District/Sacramento Suburban Water District Combination Discussion Update
Recommendation: Receive staff presentation and direct staff as appropriate.

General Manager's Report

10. General Manager's Report
 - a. Regional Collaboration Information

Department/Staff Reports

11. Groundwater Well Status Report
12. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
13. Financial Report
 - a. Financial Highlights

- b. Financial Statements
 - c. Budgets
14. District Activity Report

Information Items

15. Certificate of Achievement for Excellence in Financial Reporting
16. Association of California Water Agencies/Joint Powers Insurance Authority H.R. LaBounty Safety Award
17. Upcoming Water Industry Meetings/Conferences
18. Upcoming Policy Review
- a. Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

19. a. Regional Water Authority (Director Wichert)
None.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Committee Reports

20. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Minutes from the December 13, 2023, meeting.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

21. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

- 22. Conference to provide the District’s labor negotiator, Director Robert Wichert, with direction concerning changes to the General Manager’s compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

Open Session

- 23. Report from Closed Session.

Adjournment

Upcoming Meetings

Wednesday, January 31, 2024, at 6:30 p.m., Special Board Meeting - SSWD/CWD Combination Discussion Public Information Workshop

Wednesday, February 7, 2024, at 3:00 p.m., CWD/SSWD 2x2 Committee Meeting

Monday, February 26, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 22, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by January 12, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District