



Minutes

Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting December 13, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #875 3766 7349

Call to Order – Videoconference/Audioconference Meeting

CWD Director Jeff Nelson (Chair Nelson) called the meeting to order at 3:00 p.m.

Roll Call

SSWD Directors

Present: Dave Jones and Craig Locke.

SSWD Directors

Absent: None.

CWD Directors

Present: Jeff Nelson and Mark Emmerson.

CWD Directors

Absent: None.

SSWD Staff Present: Sacramento Suburban Water District (SSWD) General Manager Dan York (SSWD GM York), Matt Underwood, and Heather Hernandez-Fort.

CWD Staff Present: Carmichael Water District (CWD) General Manager Cathy Lee (CWD GM Lee).

Public Present: Legal Counsel Josh Horowitz, Kevin Thomas, Ellen Cross, Jennifer Persike, Jay Boatwright, Christine Kohn, Jose Henriquez, Kyler Rayden, and Greg Zlotnick.

Public Comment

None.

Consent Items

1. **Draft Minutes of the October 11, 2023, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting**

SSWD Director Jones moved to approve the Consent Item; SSWD Director Locke seconded. The motion passed by unanimous vote.

AYES:	Nelson, Emmerson, Jones, and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. Communication Outreach Summary

CWD GM Lee presented the staff report, noting both documents would be posted to each District’s website.

Chair Nelson expressed he would provide his edits to CWD GM Lee.

3. Public Information Workshop Overview

SSWD GM York presented the staff report.

Jennifer Persike expressed that the intent of the Public Information Workshops was to be an open house style, noting that an open house workshop style allows customers to move around the room and ask questions, and that it is a more informal interaction in a neutral setting. She noted she and Ellen Cross (Ms. Cross) would be there to collect questions and comments from customers, and she answered clarifying questions from the Committee.

CWD Director Emmerson expressed he was in support of the open house style and recommended providing refreshments. He additionally suggested having an online survey/questionnaire available for the customers attending the meeting virtually.

SSWD Director Jones expressed he was in favor of the informal style.

SSWD Director Locke agreed as well, and expressed he was interested in finding out how the customers felt about the information provided and what they learned from the meeting.

Chair Nelson suggested handing out a questionnaire when customers entered the meeting in an effort to open up discussion among the customers in attendance, and even possibly handing out an additional questionnaire as they left the meeting as well, to see if their opinion changed at all.

Further discussion ensued regarding collecting information and opinions from the customers.

It was additionally suggested for each staff member and Director to have nametags.

SSWD Director Locke recommended each Director be allowed to attend each workshop.

Christine Kohn expressed that if the Committee was considering a survey, for them to identify what the goals of the survey were, as only surveying the customers that attend the meeting would provide a very limited number of opinions from the customers each District serves.

Chair Nelson was looking to collect information just from the customers in attendance to see what their concerns/questions were and learn if they understood the information better after the workshop.

SSWD GM York expressed each General Manager would bring the request to both Boards in January for recommendations.

4. **LAFCo Resolution Timeline**

CWD GM Lee presented the staff report.

Chair Nelson pointed out that both workshops should take place before moving forward on the resolution, and further recommended including the resolution in each District's January regular Board meeting. He suggested to then hold the workshops, present it again at each District's February regular Board meeting, then present it again to the Joint Board meeting in March, or allow each District to vote on it at their own regular Board meeting.

SSWD Director Jones expressed he was getting fatigued, as these discussions have taken place for a few years, and he would like to see some decisions being made.

Chair Nelson expressed it would be important to hold the workshops before anything was decided on the resolution.

SSWD GM York expressed that more time would allow legal counsel has an opportunity to review the resolution.

Chair Nelson stated that both Districts could discuss the resolution at their January regular Board meetings.

5. **Combination Discussion Process and Timeline**

SSWD GM York presented the staff report and answered clarifying questions.

Jose Henriquez agreed that if the districts were to submit a resolution to LAFCo in March, staff would then begin with the tasks listed in the Process and Timeline document.

SSWD GM York expressed that there were a few items that would need to be decided prior to submitting the resolution to LAFCo.

SSWD Director Locke clarified that the districts would have opportunities to review the resolution at their January and February Board meetings, with the anticipation of solidifying it at the March Joint Board Meeting.

SSWD GM York agreed with SSWD Director Locke's statement, and further expressed that he and CWD GM Lee would finalize the Process and Timeline document for the January Board meetings.

Chair Nelson expressed that the January 8, 2024, Joint Board Meeting was possibly not needed.

Ms. Cross expressed that the Boards could finalize the language for the resolution at the January 8, 2024, Joint Board Meeting.

Discussion ensued regarding the timeline between the LAFCo resolution and the next general election.

Josh Horowitz, District Legal Counsel, reminded the Committee that candidates for Director seats would need to pull their papers in August of 2024, for the November 2024 election, which would determine how many candidates were running for each seat.

SSWD GM York expressed he and CWD GM Lee would finalize the Process and Timeline.

6. 2x2 Committee Meetings for 2024

Chair Nelson presented the item, noting he felt there would be value in holding another CWD/SSWD 2x2 Committee Meeting after the Public Information Workshops.

SSWD Director Locke recommended having another meeting on February 7, 2024, and suggested having a light agenda just to discuss the outcome of the Public Information Workshops.

SSWD Director Jones recommended dissolving the Committee after the resolution has been voted on.

SSWD GM York pointed out that the Committee was beneficial, as there were still items that could be brought to the Committee for consideration for recommendations to the full Boards.

Chair Nelson proposed having a discussion on if the 2x2 Committee should continue as a committee or not.

CWD Director Emmerson agreed with the idea of holding a Committee meeting following the Public Information Workshops.

SSWD Director Locke proposed to set a standing meeting of the Committee, something like the last Wednesday of the month, and if a meeting was not needed, to just cancel it.

Chair Nelson liked the idea of a standing meeting of the Committee. He agreed with the idea of holding the Committee meeting the first part of February and recommended

there be only one Agenda Item to review the feedback from the Public Information Workshops without the need for any Agenda materials.

The Committee agreed to hold the next meeting on February 7, 2024, at 3:00 p.m., noting that if it is decided that the meeting is not needed, it can be canceled.

The Committee requested to place an item on the next Committee Meeting Agenda to decide if additional meetings are necessary.

Adjournment

Chair Nelson adjourned the meeting at 4:12 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District