

Amended Agenda
Sacramento Suburban Water District
Special Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, April 22, 2024
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/87479218660?pwd=UkxYZ2pTNGdGcXRxRTdDdElzdTBqdz09>

Meeting ID: 874 7921 8660

Password: 534348

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the March 18, 2024, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the March 18, 2024, Regular Board Meeting.
2. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
3. Resolution No. 24-02 Calling for the November 5, 2024, Sacramento Suburban Water District Election
Recommendation: Adopt subject Resolution, Authorize the General Manager/Secretary to prepare, execute and submit the necessary documents to the County of Sacramento, Office of Voter Registration and Elections, to call for the election of Directors for Divisions 1 and 2 at the November 5, 2024, general election, including the Notice of District Election and Publication of Notice of Election, and Authorize payment of invoices for fees required by the Sacramento County Office of Voter Registration and Elections for the District's share of costs for the elections held in 2024.
4. April 2024 Legislation Update
Recommendation: Approve staff's recommendations regarding the legislative bills.

5. 2024 Water Conservation Stage Declaration
Recommendation: Declare “Adequate Water Supply” conditions for 2024 and direct staff to implement the water use prohibitions associated with Adequate Water Supply in Regulation No. 15.
6. Resolution No. 24-03 Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulation Governing Water Service
Recommendation: Adopt Resolution No. 24-03 Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulations Governing Water Service, which is attached to the Resolution, effective May 1, 2024, as recommended by the Facilities and Operations (F&O) Committee at the March 7, 2024, F&O Committee meeting.
7. Sacramento Regional Water Bank
Recommendation: Designate Sacramento Suburban Water District a Groundwater Reliant water agency.

Items for Discussion and/or Action

8. Appreciation to William Eubanks for Attending Sacramento Suburban Water District Board and Committee Meetings for 20 Years
Recommendation: Acknowledge appreciation to William Eubanks for a long-standing history of attending Sacramento Suburban Water District Board and committee meetings for 20 years.
- 8.5. Del Paso Manor Water District Reorganization Discussion
Recommendation: Direct staff to schedule a Joint Board meeting to initiate potential reorganization discussions between Sacramento Suburban Water District and Del Paso Manor Water District.
9. Sacramento Suburban Water District and Carmichael Water District Collaborative Partnership
Recommendation: Direct staff on the future collaborative partnership between Sacramento Suburban Water District and Carmichael Water District based on the result of Carmichael Water District’s March 26, 2024, Special Board meeting.
10. San Juan Water District and Sacramento Suburban Water District Potential to Re-Initiate Combination Discussion
Recommendation: Direct staff as appropriate on the potential to re-initiate combination discussions between Sacramento Suburban Water District and San Juan Water District.

General Manager’s Report

11. General Manager’s Report
 - a. CIP/Sacramento County Environmental Management Department Partnership
 - b. Kirby’s Pump and Mechanical Update

- c. Del Paso Manor Water District

Department/Staff Reports

- 12. Groundwater Well Status Report
- 13. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
- 14. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets
- 15. District Activity Report

Information Items

- 16. ACWA/JPIA Liability, Property, and Workers' Compensation Risk Review
- 17. American Water Works Association Competitions
- 18. Climate Pollution Reduction Grant Program – North Watt Avenue Green Means Go
- 19. Upcoming Water Industry Meetings/Conferences
- 20. Upcoming Policy Review
 - a. Water Service Charges and Rate Setting Policy (PL – Fin 009)
 - b. Technology Use Policy (PL – IT 005)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 21. a. Regional Water Authority (Director Wichert)
Agenda from the March 14, 2024, meeting.

- b. Sacramento Groundwater Authority (Director Boatwright)
Agenda from the April 11, 2024, meeting.
- c. Director Reports – AB 1234

Committee Reports

- 22. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
Draft Minutes from the March 4, 2024, meeting.
- b. Facilities and Operations Committee Meeting (Director Jones)
Draft Minutes from the March 7, 2024, meeting
- c. Water Banking Committee Meeting
Draft Minutes from the March 27, 2024, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Wednesday, April 24, 2024, at 4:00 p.m., Audit Committee Meeting
Monday, April 29, 2024, at 4:00 p.m., Special Board Meeting
Monday, May 20, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 22, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by April 12, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 1

Date: April 22, 2024

Subject: Draft Minutes of the March 18, 2024, Regular Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the Draft Minutes of the March 18, 2024, Regular Board Meeting.

Attachment:

1 – Draft Minutes of the March 18, 2024, Regular Board Meeting

Minutes

Sacramento Suburban Water District Regular Board Meeting March 18, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #889 9056 2588

Call to Order

President Thomas called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Thomas led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Craig Locke, Dave Jones, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Lynn Pham, Howard Moreland, Dana Dean, Greg Bundesen, Tommy Moulton, Julie Nemitz, and Todd Artrip.

Public Present: Legal Counsel Josh Horowitz, Legal Counsel Jennifer Buckman, Paul Selsky, Greg Zlotnick, Ted Costa, Jeff Nelson, and Kyler Rayden.

Announcements

General Manager Dan York (GM York) announced:

- Director Wichert was officially appointed to the Regional Water Authority's Executive Committee Board on March 14, 2024.
- Todd Artrip, Operations Manager for the District, has announced his retirement.

Public Comment

None.

Consent Items

1. **Draft Minutes of the February 26, 2024, Regular Board Meeting**
2. **Treasurer's Report**
3. **Policy Review - Employee Compensation Policy (PL – HR 002)**

4. **Policy Review - Workplace Dishonesty Policy (PL – Adm 006)**
5. **March 2024 Legislation Update**

Director Wichert requested to pull Item 3 for discussion.

Director Wichert moved to approve all Consent Items except Item 3; Director Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Regarding Item 3, Director Wichert requested to table the Policy until the Board has had a presentation on alternative compensation options, including more flexibility to reward employees, as well as offering additional incentive for performance, resulting in wider pay bands.

GM York expressed he would work on bringing a presentation to the Board before the budget.

President Thomas tabled the Item.

Items for Discussion and/or Action

6. **Carmichael Water District/Sacramento Suburban Water District Combination Discussion – Public Information Workshops and Outreach Report**
GM York presented the staff report.

Director Boatwright moved to approve the staff recommendation; Director Wichert seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

7. **Carmichael Water District/Sacramento Suburban Water District Combination Discussion - Draft LAFCo Resolution**
GM York presented the staff report.

Director Wichert expressed he would like to have a Joint Board Meeting to discuss the Draft LAFCo Resolution.

Discussion ensued regarding the place of use language on page 3, paragraph 3 in the Draft LAFCo Resolution. The Board generally did not agree with the edits, as they

agreed that the intent of the consolidation discussions included sharing resources jointly.

Legal Counsel Josh Horowitz (Mr. Horowitz) provided clarifying comments on the edits he made in the Draft LAFCo Resolution.

The Board agreed that the addition of Section 4 by Carmichael Water District (CWD) was confusing.

Regarding Section 4. d. 2. Mr. Horowitz pointed out that there would need to be a section in the Draft LAFCo Resolution to provide a consolidated Board flexibility to adjust rates consistent with current law.

Discussion ensued amongst the Board regarding this section and rates, where they agreed with adding the language “as soon as possible,” in Section 4. d. 2.

The Board agreed to keep the language in Section 4. d. 3. regarding the bond debt.

The Board identified that the language in Section 4. g. was problematic, as it was not legal, and was a Policy issue, and they agreed to have labor counsel review it.

Director Wichert pointed out that he was not in support of language regarding not changing compensation and benefits.

The Board requested clarification on Section 4. i. 3. as it was not clear.

Discussion ensued regarding the number of Director seats on the Board, noting the Joint Board agreed with 7 seats with only one election.

Mr. Horowitz expressed he could amend the language in the Draft LAFCo Resolution to clarify the election and Director seats.

The Board recommended GM York or President Thomas attend the CWD Board Meeting and request a Joint Board Meeting.

8. **RiverArc Project**

Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report and answered several clarifying questions. He provided an update to the fiscal impact noting that participation in Phase 1 Procurement, Design, and Construction would cost approximately \$105,000,000 for 10 million gallons per day of capacity, and approximately \$191,000,000 for 20 million gallons per day of capacity.

Director Wichert inquired how often the water would be available and requested staff present a business case for the project.

President Thomas requested additional information on the project.

AGM Underwood clarified that there were still several unknowns with the project, and that staff would continue to keep the Board apprised of any updates.

9. **Reservoir and Booster Pump Station Asset Management Plan – Status Update**

Howard Moreland presented the staff report.

General Manager’s Report

10. **General Manager’s Report**

GM York presented the staff report.

a. *LAFCo Municipal Services Review*

GM York presented the staff report.

Department/Staff Reports

11. **Groundwater Well Status Report**

Tommy Moulton presented the staff report and answered clarifying questions.

12. **Engineering Report**

Dana Dean presented the staff report and answered clarifying questions.

Director Wichert requested to see the progressive design build milestones schedule monthly and suggested to insert the graph into the Engineering Report.

a. *Major Capital Improvement Program Projects*

A written report was provided.

b. *Planning Documents*

A written report was provided.

c. *Other Projects*

A written report was provided.

13. **Financial Report**

Lynn Pham (Ms. Pham) presented the staff report and answered clarifying questions.

a. *Financial Highlights*

A written report was provided.

b. *Financial Statements*

A written report was provided.

c. *Budgets*

A written report was provided.

14. **District Activity Report**
Todd Artrip (Mr. Artrip) presented the staff report.

Information Items

15. **2023 Budget Reconciliation**
Ms. Pham presented the staff report.
16. **2023 Budget Transfers and Amendments**
Ms. Pham presented the staff report.
17. **Association of California Water Agencies/Joint Powers Insurance Authority Risk Control Grant Program**
Mr. Artrip presented the staff report.
18. **Upcoming Water Industry Meetings/Conferences**
A written report was provided.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

19. a. Regional Water Authority (Director Wichert)
None.
- b. Sacramento Groundwater Authority (Director Boatwright)
Agenda from the February 8, 2024, meeting.
- c. Director Reports – AB 1234

Director Jones provided an oral report on the meetings he had with the General Manager on January 19, and February 20, 2024; and the Cap to Cap meeting he attended on February 23, 2024.

President Thomas provided an oral report of the Sacramento Groundwater Authority meeting he attended on February 8, 2024; the meetings he had with the General Manger on February 16, and February 23, 2024; the ACWA Webinar he attended on February 20, 2024; the Webinar he attended on February 22, 2024; and the SJWD Board meeting he attended on February 28, 2024.

Committee Reports

20. a. Carmichael Water District/SSWD 2x2 Committee Meeting (Director Locke)
The agenda from the March 4, 2024, meeting was provided.
- b. Facilities and Operations Committee Meeting (Director Jones)
The agenda from the March 7, 2024, meeting was provided.

Director’s Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session at 8:01 p.m. to discuss the following:

21. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

Return to Open Session

The Board convened in Open Session at 8:05 p.m.

22. **Report from Closed Session.**
There was no reportable action.

Adjournment

President Thomas adjourned the meeting at 8:06 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 2

Date: April 22, 2024

Subject: Treasurer’s Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Actions:

Staff requests the Board of Directors to take the following actions on the items included in the Treasurer’s Report.

1. Ratify the SSWD Warrant Register as submitted for the period March 1, 2024, through March 31, 2024.
2. Accept the credit card expenditures listing for the period March 1, 2024, through March 31, 2024.
3. Ratify the Investment Activity register for the period March 1, 2024, through March 31, 2024.
4. Accept the Investment Portfolio Register as of the end of 1st Quarter of 2024.
5. Accept the Debt Portfolio Register as of the end of 1st Quarter of 2024.

Background:

The Treasurer’s Report contains several items required by various Government Code sections and District policy that need to be presented to the Board of Directors (Board) periodically for various actions including ratification, acceptance, or approval.

Per District Policy PL – Fin 014, Payment of Demands, the Board will ratify all demands for payment at the first regular Board Meeting following the month of payment. The Board has also requested to receive and file a register of credit card transactions. District policy PL – Fin 003, Investment Policy, section 800.00, requires the District Treasurer to report to the Board monthly on the investment transactions conducted and regularly on the status of the investment portfolio. Government Code Section 53065.5 requires, at a minimum, the annual reporting of reimbursements to any employee or member of the governing body. This Treasurer’s Report satisfies the requirements of the above listed policies and government code sections for the reporting to and ratification of the Board the various financial transactions of the District.

Discussion:

Four (4) registers are included for Board review and acceptance or ratification:

- Cash Expenditures (AP Warrants) Register – March 2024
- Credit Card Expenditures Register – March 2024
- Investment Activity Register – March 2024
- Investment Portfolio Register – 1st Quarter 2024

Cash Expenditures (AP Warrants) Register– MARCH 2024

During the month of March 2024, the District made cash payments totaling \$4.0 million. The primary expenditures were \$2.1 million for capital improvement projects, \$0.7 million for payroll, \$0.3 million for pension and health benefits, \$0.1 million for engineering, construction, contract & financial services, \$0.5 for water costs, \$0.1 million for supplies and inventory, and \$0.2 million for all other O&M expenses. Per District Policy PL – Fin 014, the District Treasurer confirms that the cash expenditures contained in this register conform to the approved 2024 Annual Budget. The Cash Expenditures (AP Warrants) Register is included as Attachment 1.

Credit Card Expenditures Register – MARCH 2024

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$12,968 for various purchases on the six District purchasing cards. Details by vendor and purpose are included in this report as Attachment 2.

Investment Activity Register – MARCH 2024

During the month of March 2024, the District purchased two Corporate Notes for \$0.6 million (par). The District sold one Corporate Note for \$0.4 million (par) and two U.S. Treasury Notes for \$0.7 million (par). One Corporate Note was matured for \$0.14 million (par). The District also received principal pay downs on thirteen Asset-Backed Security Obligations for \$0.1 million (par) and four Federal Agency Commercial Mortgages for \$1,850 (par). Details of the investment transactions are included as Attachment 3.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code. As required by California Government Code 53646, the District affirms its ability to meet its pool's expenditure requirements for the next six months.

Investment Portfolio Register – 1st Quarter 2024

Excess and reserve funds are invested in diverse investments that consist of corporate notes, Federal Agency bonds and discount notes, U.S. Treasury bonds, notes and bills, Supra-National Agency notes, commercial paper, municipal bonds, negotiable certificates of deposit, asset-backed securities, collateralized mortgage obligations, and Local Agency Investment Fund (LAIF). The District's investments are under the day-to-day management of PFM Asset Management, LLC (PFM). PFM manages the portfolio in compliance with the District's Investment Policy and provides monthly and quarterly reporting, analytics, and proposes strategies for the District. The PFM market portfolio is currently earning a rate of 3.09 % per annum (at cost), while LAIF is

earning 4.23%. District staff monitors investment assets quarterly and reviews the effective duration of the District’s portfolio against its benchmark index on a quarterly basis as well.

Summary of District’s Investment Portfolio March 31, 2024):

Fair Market Value	Security Type	Yield
\$ 3,284,135.38	Money Market - US Bank	4.93%
4,068,025.16	LAIF	4.23%
	PFM Portfolio	
3,313,568.66	Asset-Backed Securities	2.89%
10,120,831.25	Corporate Notes	2.80%
2,781,886.00	Federal Agency Securities Bonds/Notes	0.53%
5,361,788.30	Federal Agency Collateralized Mortgage Obligation	4.63%
1,642,705.55	Municipal Obligations	0.98%
429,942.92	Supra-National Agency Bond	0.52%
11,986,179.74	Treasury Bonds/Notes	3.68%
35,636,902.42	Total PFM Portfolio	3.09%
\$ 42,989,062.96		3.34%

Par value of the PFM Portfolio as of March 31, 2024, is \$37,003,314 versus the market value of \$35,636,902. The difference is primarily related to increasing interest rates, which affects the market value of the investments.

The portfolio details are included with this report as Attachment 4.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code.

Debt Portfolio Register – 1st Quarter 2024

Total principal outstanding as of March 31, 2024, is now \$43.0 million. The following table shows the District’s long-term debt obligations as of March 31, 2024. Scheduled 2024 principal payments of \$5.0 million are not due until the end of October 2024.

Summary of District’s Debt Portfolio:

Debt	Original Par	Outstanding	Issuance	Final Maturity
2018A	19,615,000	5,630,000	Fixed Rate Revenue Bond	11/1/2028
2022A	34,725,000	34,455,000	Fixed Rate Revenue Bond	11/1/2031
2022B	6,585,000	2,960,000	Fixed Rate Revenue Bond	11/1/2024
	90,125,000	43,045,000		

Treasurer's Report

April 22, 2024

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Attachments:

1. Cash Expenditures (AP Warrants) Register – March 2024
2. Credit Card Expenditures Register – March 2024
3. Investment Activity Register – March 2024
4. Investment Portfolio Register – 1st Quarter 2024

**Cash Expenditures
MARCH 2024**

AP Warrant List From: 3/1/2024 To: 3/31/2024

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
A.I. ELECTRIC	85599	3/27/2024	\$220.00	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$220.00		
ACS CONSTRUCTION	000008559	3/6/2024	\$405.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$405.00		
	000008604	3/27/2024	\$400.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$400.00		
ACWA JPIA INSURANCE EAP	85411	3/6/2024	\$178.56	HR	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$178.56		
ADP, INC	ACHS & CHECKS	3/22/2024	\$655,041.55	District General	PAYROLL
		TOTAL	\$655,041.55		
	ACH0085423	3/22/2024	\$1,962.50	Finance	FINANCIAL SERVICES
		TOTAL	\$1,962.50		
	ACH0085424	3/15/2024	\$376.65	Finance	FINANCIAL SERVICES
		TOTAL	\$376.65		
ADVANCED CONSERVATION MANAGEMENT	85446	3/6/2024	\$14,576.39	District General	PROJECT: HYDRANT BUDDYS
		TOTAL	\$14,576.39		
	85522	3/20/2024	\$4,858.80	Production	OPERATING SUPPLIES
		TOTAL	\$4,858.80		
ADVANCED ROOF DESIGN INC	85502	3/20/2024	\$710.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$710.00		
AFLAC	85582	3/27/2024	\$601.27	District General	ACCRUED SUPPLEMENT INSURANCE - AFLAC
		TOTAL	\$601.27		
ALL PRO BACKFLOW	000008600	3/27/2024	\$4,023.00		BACKFLOW SERVICE
		TOTAL	\$4,023.00		
ALLIED UNIVERSAL	85497	3/14/2024	\$44.42	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$44.42		
	85528	3/20/2024	\$922.79	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$922.79		
AMAZON BUSINESS	000008553	3/6/2024	\$38.79	Finance	OFFICE SUPPLIES
			\$513.64	Field Ops	OPERATING SUPPLIES
		TOTAL	\$552.43		
	000008573	3/14/2024	\$133.59	Finance	OFFICE SUPPLIES
			\$119.94	IT	OPERATING SUPPLIES
	TOTAL	\$253.53			
	000008585	3/20/2024	\$982.80	Conservation	OPERATING SUPPLIES
			TOTAL	\$982.80	
	000008602	3/27/2024	\$712.45	District General	PROJECT: 2023 SCADA NETWORK IMPROVEMENT
			\$21.43	Admin	EMPLOYEE COMM/TEAMBUILDING
\$447.24			Finance	OFFICE SUPPLIES	
\$256.62			Environ Comp	OPERATING SUPPLIES	
TOTAL	\$1,437.74				
AMERITAS (VISION)	85434	3/6/2024	\$2,249.40	Production	OPEB - RETIREE BENEFITS PREMIUM
		TOTAL	\$2,249.40		
AMIR JAVIDEYAN	85460	3/6/2024	\$75.00	Conservation	CONSERVATION REBATES
		TOTAL	\$75.00		
ANSWERNET	000008569	3/14/2024	\$711.72	Distribution	COMMUNICATION
		TOTAL	\$711.72		
AT&T	85448	3/6/2024	\$249.82	IT	COMMUNICATION
		TOTAL	\$249.82		
	85496	3/14/2024	\$356.86	IT	COMMUNICATION
		TOTAL	\$356.86		
	85526	3/20/2024	\$3,855.15	IT	COMMUNICATION
		TOTAL	\$3,855.15		
	85598	3/27/2024	\$249.82	IT	COMMUNICATION
		TOTAL	\$249.82		
ATLAS DISPOSAL	85412	3/6/2024	\$386.72	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$386.72		
AUBURN CONSTRUCTORS	85408	3/6/2024	\$154,116.84	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$154,116.84		
	85410	3/6/2024	\$254,478.52	District General	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$254,478.52		
	85422	3/6/2024	\$118,278.49	District General	PROJECT: WELL 80 WALNUT/AUBURN

AP Warrant List From: 3/1/2024 To: 3/31/2024

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
		TOTAL	\$118,778.49		
	85511	3/20/2024	\$430,306.36	District General	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$430,306.36		
	85577	3/27/2024	\$259,482.38	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$259,482.38		
	85578	3/27/2024	\$315,884.66	District General	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$315,884.66		
BADGER METER INC	000008541	3/6/2024	\$19,736.35	District General	ACCRUED PURCHASES - (RECEIVED NOT VOUCHERED)
		TOTAL	\$19,736.35		
	000008574	3/20/2024	\$882.48	District General	PROJECT: 5307 COLLEGE OAK DRAPN228015100
			\$571.08	District General	PROJECT: 6101 MADISON AVE APN 236036002
		TOTAL	\$1,453.56		
	000008592	3/27/2024	\$1,998.77	District General	PROJECT: 5307 COLLEGE OAK DRAPN228015100
		TOTAL	\$1,998.77		
BARTKIEWICZ KRONICK & SHANAHAN	000008564	3/14/2024	\$10,676.25	Admin	ADMIN - LEGAL SERVICES
		TOTAL	\$10,676.25		
BAY ALARM COMPANY	85413	3/6/2024	\$116.55	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$116.55		
BENJAMIN HENDERSON	85491	3/14/2024	\$145.45	Maintenance	UNIFORMS
		TOTAL	\$145.45		
BRANDON MCGOWEN	85467	3/6/2024	\$139.99	Conservation	CONSERVATION REBATES
		TOTAL	\$139.99		
BRIAN SUTER	85466	3/6/2024	\$119.72	Conservation	CONSERVATION REBATES
		TOTAL	\$119.72		
BROADRIDGE MAIL LLC	85488	3/14/2024	\$18,397.66	Cust Serv	CUST SERV - CONTRACT SERVICES
			\$504.70	Cust Serv	CUST SERV - POSTAGE/SHIPPING/UPS/FED EX
			\$3,881.66	Comm Outreach	PRINTING
		TOTAL	\$22,784.02		
	ACH0085260	3/8/2024	\$14,821.00	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$14,821.00		
	ACH0085261	3/11/2024	\$890.43	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$890.43		
	ACH0085262	3/11/2024	\$720.97	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$720.97		
	ACH0085263	3/11/2024	\$562.11	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$562.11		
	ACH0085264	3/12/2024	\$5.69	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$5.69		
	ACH0085265	3/13/2024	\$0.55	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$0.55		
	85518	3/20/2024	\$8,927.20	Cust Serv	CUST SERV - CONTRACT SERVICES
			\$365.38	Cust Serv	CUST SERV - POSTAGE/SHIPPING/UPS/FED EX
			\$4,305.88	Comm Outreach	PRINTING
		TOTAL	\$13,598.46		
	85593	3/27/2024	\$5,839.69	Cust Serv	PRINTING
		TOTAL	\$5,839.69		
BROWN & CALDWELL	85426	3/6/2024	\$5,368.14	District General	PROJECT: CALIBRATION HYDROLIC MODEL
		TOTAL	\$5,368.14		
	85586	3/27/2024	\$10,027.74	District General	PROJECT: CALIBRATION HYDROLIC MODEL
			\$8,041.33	Engineering	CONSULTING SERVICES
		TOTAL	\$18,069.07		
BUD'S TRI COUNTY TREE SERVICE	000008542	3/6/2024	\$1,890.00	Production	PRODUCTION - CONSTRUCTION SERVICES
		TOTAL	\$1,890.00		
	000008565	3/14/2024	\$2,980.00	Production	PRODUCTION - CONSTRUCTION SERVICES
		TOTAL	\$2,980.00		
BURTON ROBB /BURT'S LAWN & GARDEN SERVICE	000008543	3/6/2024	\$9,165.00	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$9,165.00		
	000008593	3/27/2024	\$3,525.00	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$3,525.00		
CALIFORNIA LABORATORY SERVICES	85588	3/27/2024	\$438.00	Environ Comp	ENVIRON COMPL - HAZARDOUS WASTE DISPOSAL
			\$8,116.00	Engineering	ENGINEERING - INSPECTION & TESTING
		TOTAL	\$8,554.00		

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION	
CALIFORNIA RURAL WATER ASSOCIATION	85513	3/20/2024	\$1,582.00	Admin	MEMBERSHIP & DUES	
		TOTAL	\$1,582.00			
CAPIO	85483	3/14/2024	\$400.00	Conservation	MEMBERSHIP & DUES	
		TOTAL	\$400.00			
CAPITAL SWEEPER SERVICE	85494	3/14/2024	\$184.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$184.00			
CDWG	000008544	3/6/2024	\$9,662.60	District General	PROJECT: 2023 SCADA NETWORK IMPROVEMENT	
		TOTAL	\$9,662.60			
	000008566	3/14/2024	\$42,574.04	District General	PROJECT: 2023 SCADA NETWORK IMPROVEMENT	
		TOTAL	\$42,574.04			
CHASE PAYMENTECH	ACH0085357	3/4/2024	\$15,441.04	Cust Serv	CUST SERVICE - FINANCIAL SERVICES	
		TOTAL	\$15,441.04			
CHERYL JONES	85464	3/6/2024	\$75.00	Conservation	CONSERVATION REBATES	
		TOTAL	\$75.00			
CIGNA-DENTAL INS	85591	3/27/2024	\$16,165.49	Production	EMPLOYEE BENEFIT - DENTAL INSURANCE	
		TOTAL	\$16,165.49			
CINTAS	85503	3/20/2024	\$341.90	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD	
			\$555.56	Maintenance	UNIFORMS	
		TOTAL	\$897.46			
CITY OF SACRAMENTO DEPT OF UTILITIES	85424	3/6/2024	\$39.74	Production	UTILITIES	
		TOTAL	\$39.74			
	85482	3/14/2024	\$15.03	Production	UTILITIES	
		TOTAL	\$15.03			
CITY OF SACRAMENTO WATER	85427	3/6/2024	\$500.68	Production	PURCHASED WATER-CITY OF SACRAMENTO	
		TOTAL	\$500.68			
CITY OF SACRAMENTO/ ENCROACHMENT REV DIVISION	85589	3/27/2024	\$212.00	Distribution	DISTRIBUTION - LICENSES, PERMITS & FEES	
		TOTAL	\$212.00			
CIVICPLUS LLC	85523	3/20/2024	\$5,880.00	Comm Outreach	CO - CONTRACT SERVICES	
		TOTAL	\$5,880.00			
CLEAR VISION WINDOW CLEANING	85510	3/20/2024	\$225.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$225.00			
COLLECTION PLUS	000008554	3/6/2024	\$153.04	HR	EMPLOYMENT COST	
		TOTAL	\$153.04			
COMCAST	85414	3/6/2024	\$105.58	Maintenance	COMMUNICATION	
		TOTAL	\$105.58			
CONSOLIDATED COMMUNICATIONS	85509	3/20/2024	\$645.43	IT	COMMUNICATION	
		TOTAL	\$645.43			
COUNTY OF SAC BUILDING DEPT	85409	3/6/2024	\$49,874.00	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	
		TOTAL	\$49,874.00			
COUNTY OF SAC PUBLIC WORKS	85407	3/6/2024	\$291.51	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	
		TOTAL	\$291.51			
	85416	3/6/2024	\$634.50	District General	PROJECT: WELL 80 WALNUT/AUBURN	
		TOTAL	\$634.50			
	85576	3/27/2024	\$294.30	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	
		TOTAL	\$294.30			
	85579	3/27/2024	\$632.50	Distribution	LICENSES, PERMITS & FEES	
		TOTAL	\$632.50			
	CRAIG LOCKE	85437	3/6/2024	\$407.91	Board of Directors	TRAVEL CONFERENCES
			TOTAL	\$407.91		
85515		3/20/2024	\$136.01	Board of Directors	LOCAL TRAVEL COST	
		TOTAL	\$136.01			
CULLIGAN	85487	3/14/2024	\$44.75	Maintenance	OPERATING SUPPLIES	
		TOTAL	\$44.75			
CUSTOMER REFUNDS	Multiple Payments	3/14/2024	\$13,527.90		CUSTOMER REFUNDS: 55	
		TOTAL	\$13,527.90			
DALE DVORAK	85463	3/6/2024	\$75.00	Conservation	CONSERVATION REBATES	
		TOTAL	\$75.00			
DAVID HEIN	85451	3/6/2024	\$150.00	Conservation	CONSERVATION REBATES	
		TOTAL	\$150.00			
DEWBERRY ENGINEERS INC	85442	3/6/2024	\$690.00	District General	PROJECT: AUBURN BLVD BRIDGE PIPE REPL	
		TOTAL	\$690.00			
DIG SMART LLC	85428	3/6/2024	\$9,600.00	District General	IT PREPAID LICENSES & PERMIT	

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
		TOTAL	\$9,000.00		
DIRECT TV	85514	3/20/2024	\$19.25	Maintenance	COMMUNICATION
		TOTAL	\$19.25		
DOMCO PLUMBING	85432	3/6/2024	\$1,752.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$1,752.00		
DOMENICHELLI & ASSOCIATES	000008594	3/27/2024	\$18,372.50	District General	PROJECT: Q STREET MAIN REPLACMENT
		TOTAL	\$18,372.50		
ELEVATOR TECHNOLOGY INC	000008586	3/20/2024	\$234.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$234.00		
ELLEN M CROSS/STRATEGY DRIVER INC	85492	3/14/2024	\$3,080.00	Admin	ADMIN - CONSULTING SERVICES
		TOTAL	\$3,080.00		
EMCOR SERVICES	85490	3/14/2024	\$8,063.75	Production	PROUDCTION - CONTRACT SERVICES
		TOTAL	\$8,063.75		
	85596	3/27/2024	\$434.50	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$434.50		
EMIGH ACE HARDWARE	000008567	3/14/2024	\$55.95	Production	OPERATING SUPPLIES
		TOTAL	\$55.95		
	000008575	3/20/2024	\$50.17	Field Service	OPERATING SUPPLIES
		TOTAL	\$50.17		
ERC CONTRACTING	000008551	3/6/2024	\$7,625.00	District General	PROJECT: KPM CONTRACT - 2024 TERM 1
			\$13,750.00	District General	PROJECT: WELL N20 - CA & MN MITIGATION
		TOTAL	\$21,375.00		
	000008572	3/14/2024	\$15,800.00	District General	PROJECT: KPM CONTRACT - 2024 TERM 1
			\$1,900.00	District General	PROJECT: WELL N20 - CA & MN MITIGATION
		TOTAL	\$17,700.00		
FASTENAL COMPANY	85430	3/6/2024	\$1,077.32	Field Ops	FIELD OP - OPERATING SUPPLIES
		TOTAL	\$1,077.32		
	85485	3/14/2024	\$817.50	Production	PRODUCTION - OPERATING SUPPLIES
		TOTAL	\$817.50		
FLEETWASH INC	000008552	3/6/2024	\$1,122.28	Maintenance	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,122.28		
FOSTER & FOSTER, INC	000008603	3/27/2024	\$4,250.00	Finance	FINANCE - CONSULTING SERVICES
		TOTAL	\$4,250.00		
GAYLE WELSH	85604	3/27/2024	\$75.00	Conservation	CONSERVATION REBATES
		TOTAL	\$75.00		
GRAINGER	85417	3/6/2024	\$1,461.01	Maintenance	OPERATING SUPPLIES
		TOTAL	\$1,461.01		
	85475	3/14/2024	\$17.82	Maintenance	OPERATING SUPPLIES
		TOTAL	\$17.82		
	85505	3/20/2024	\$160.68	Field Ops	OPERATING SUPPLIES
		TOTAL	\$160.68		
	85580	3/27/2024	\$82.43	District General	INVENTORY
		TOTAL	\$82.43		
GROUNDWATER RESOURCES ASSOCIATION OF CA	85476	3/14/2024	\$160.00	Field Ops	OTHER TRAINING
		TOTAL	\$160.00		
HACH COMPANY	000008576	3/20/2024	\$836.14	Production	OPERATING SUPPLIES
		TOTAL	\$836.14		
	000008595	3/27/2024	\$405.97	Environ Comp	OPERATING SUPPLIES
		TOTAL	\$405.97		
HARRINGTON PLASTICS	85418	3/6/2024	\$63,301.59	District General	INVENTORY
		TOTAL	\$63,301.59		
HILDEBRAND CONSULTING LLC	85447	3/6/2024	\$1,250.00	Finance	FINANCE - CONSULTING SERVICES
		TOTAL	\$1,250.00		
HOLT OF CALIFORNIA	85583	3/27/2024	\$1,236.92	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$1,236.92		
IN COMMUNICATIONS	85429	3/6/2024	\$5,430.58	Admin	ADMIN - CONSULTING SERVICES
		TOTAL	\$5,430.58		
	85587	3/27/2024	\$14,004.29	Comm Outreach	COM. OUTREACH - PUBLIC RELATIONS
		TOTAL	\$14,004.29		
INTERWEST INSURANCE SERVICES LLC	85531	3/20/2024	\$1,937.00	District General	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$1,937.00		
INVOICE CLOUD INC	85441	3/6/2024	\$250.00	Cust Serv	CUST SERV. - CONTRACT SERVICES

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
		TOTAL	\$250.00		
	85597	3/27/2024	\$23,155.00	Cust Serv	CUST SERV. - FINANCIAL SERVICES
		TOTAL	\$23,155.00		
IRON MOUNTAIN OFF SITE DATA PROTECTION	000008548	3/6/2024	\$443.56	IT	LICENSES, PERMITS & FEES
		TOTAL	\$443.56		
JAY BOATWRIGHT	85450	3/6/2024	\$81.07	Board of Directors	TRAVEL CONFERENCES
		TOTAL	\$81.07		
JAY LOWY	85603	3/27/2024	\$117.42	Conservation	CONSERVATION REBATES
		TOTAL	\$117.42		
KEITH DAY	85452	3/6/2024	\$150.00	Conservation	CONSERVATION REBATES
		TOTAL	\$150.00		
KODY MARRS	85455	3/6/2024	\$300.00	Conservation	CONSERVATION REBATES
		TOTAL	\$300.00		
KRISTY MOON	85457	3/6/2024	\$150.00	Conservation	CONSERVATION REBATES
		TOTAL	\$150.00		
LARRY WOMAC	85465	3/6/2024	\$216.60	Conservation	CONSERVATION REBATES
		TOTAL	\$216.60		
LEONARD RICE ENGINEERS INC	000008588	3/20/2024	\$250.00	Engineering	CONSULTING SERVICES
		TOTAL	\$250.00		
LIEBERT CASSIDY WHITMORE	85520	3/20/2024	\$1,782.50	Admin	ADMIN - OTHER TRAINING
		TOTAL	\$1,782.50		
LIFEGUARD FIRST AID	000008584	3/20/2024	\$69.76	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$69.76		
LONNIE KLINKENBERG	85469	3/6/2024	\$128.76	Conservation	CONSERVATION REBATES
		TOTAL	\$128.76		
MARK TAYLOR	85506	3/20/2024	\$60.00	Field Service	REQUIRED TRAINING
		TOTAL	\$60.00		
MARSHALL BISCHOFF	85470	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
MARZIEH BISGAARD	85472	3/6/2024	\$650.00	Conservation	CONSERVATION REBATES
		TOTAL	\$650.00		
MATTHEW KIRKPATRICK	85454	3/6/2024	\$150.00	Conservation	CONSERVATION REBATES
		TOTAL	\$150.00		
MICHAEL MAIR	85456	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
MICHAEL PHILLIPS LANDSCAPE CORP	000008577	3/20/2024	\$3,425.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$2,935.00	Conservation	CONSERVATION - CONTRACT SERVICES
		TOTAL	\$6,360.00		
MIKE HEACOX	85473	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
MISSION OAKS RECREATION & PARK DISTRICT	85461	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
MITCH'S CERTIFIED CLASSES	85517	3/20/2024	\$1,300.00	Environ Comp	ENVIR COMPL - TRAINING
		TOTAL	\$1,300.00		
MOBILE-MED WORK HEALTH SOLUTIONS INC	85443	3/6/2024	\$70.00	HR	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$70.00		
MONICA VAZQUEZ	85530	3/20/2024	\$1,206.20	Environ Comp	ENVIR COMPL - EDUCATION ASSISTANCE
		TOTAL	\$1,206.20		
NICOLE HOFFELT	85458	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
NINJIO LLC	85493	3/14/2024	\$194.46	IT	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$194.46		
OFFICE DEPOT INC	85477	3/14/2024	\$279.84	Finance	OFFICE SUPPLIES
		TOTAL	\$279.84		
OK TIRE AND AUTOMOTIVE	85438	3/6/2024	\$435.70	Maintenance	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$435.70		
ONE STOP TRUCK SHOP	000008545	3/6/2024	\$1,700.45	Maintenance	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,700.45		
PACE SUPPLY CORP	000008599	3/27/2024	\$1,975.91	Distribution	OPERATING SUPPLIES
		TOTAL	\$1,975.91		
PATRICIA LYNN CORDEIRO	85602	3/27/2024	\$1,850.75	Conservation	CONSERVATION REBATES
		TOTAL	\$1,850.75		

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION	
PAUL JOHNSON	85519	3/20/2024	\$60.00	Production	PRODUCTION - REQUIRED TRAINING	
		TOTAL	\$60.00			
PERS 457 PLAN	ACH0085365	3/13/2024	\$2,265.38	District General	ACCRUED DEF COMP, PERS ROTH 457B	
		TOTAL	\$2,265.38			
	ACH0085367	3/21/2024	\$2,265.38	District General	ACCRUED DEF COMP, PERS ROTH 457B	
		TOTAL	\$2,265.38			
PERS HEALTH	ACH0085219	3/6/2024	\$1,876.66	Admin	OPEB - RETIREE BENEFITS PREMIUM	
		TOTAL	\$1,876.66			
	ACH0085220	3/6/2024	\$135,222.25	Production	EMPLOYEE BENEFIT - PERS HEALTH INSURANCE	
		TOTAL	\$135,222.25			
PERS PENSION	ACH0085358	3/13/2024	\$706.89	Admin	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$706.89			
	ACH0085359	3/13/2024	\$10,214.95	Production	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$10,214.95			
	ACH0085360	3/13/2024	\$18,668.41	GIS	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$18,668.41			
	ACH0085361	3/13/2024	\$27,744.64	Production	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$27,744.64			
	ACH0085362	3/21/2024	\$10,193.41	Production	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$10,193.41			
	ACH0085363	3/21/2024	\$18,673.65	GIS	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$18,673.65			
	ACH0085364	3/21/2024	\$28,072.80	Production	EMPLOYEE BENEFIT - PERS RETIREMENT	
		TOTAL	\$28,072.80			
	PEST PROS PEST SOLUTIONS	85440	3/6/2024	\$180.80	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
			TOTAL	\$180.80		
85595		3/27/2024	\$180.80	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$180.80			
PETERSON BRUSTAD INC	85436	3/6/2024	\$3,102.75	District General	PROJECT: ANTELOPE&WATT/ELKHORN RESERVOI	
			\$19,221.88	District General	PROJECT: MBP DUDLEY DUDLEY MAIN REPL	
			\$5,606.80	District General	PROJECT: MBP DUDLEY PEACEKEEPER MAIN RE	
			\$256.00	District General	PROJECT: WELL 41 - PUMP STATION IMPROVE	
	TOTAL	\$28,187.43				
	85486	3/14/2024	\$4,872.00	District General	PROJECT: WALNUT TANK CONDITION ASSMNT	
			\$13,542.64	District General	PROJECT: WELL# N32A-C - WELLS BLENDING	
	TOTAL	\$18,414.64				
	85592	3/27/2024	\$2,029.13	District General	PROJECT: ENTERPRISE RESERV COND ASSESS	
		TOTAL	\$2,029.13			
PETRA ALVAREZ	85459	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES	
		TOTAL	\$500.00			
PFM ASSET MANAGEMENT LLC	000008571	3/14/2024	\$3,535.68	Finance	FINANCE - FINANCIAL SERVICES	
		TOTAL	\$3,535.68			
PG&E	85419	3/6/2024	\$4,368.94	Production	PRODUCTION - UTILITIES	
		TOTAL	\$4,368.94			
	85478	3/14/2024	\$39.18	Production	UTILITIES	
		TOTAL	\$39.18			
PLACER COUNTY WATER AGENCY	85479	3/14/2024	\$346,140.00	District General	ACCRUED PCWA SURFACE WATER COST	
		TOTAL	\$346,140.00			
PSOMAS	000008540	3/6/2024	\$3,029.75	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	
		TOTAL	\$3,029.75			
QUADIENT FINANCE USA - POSTAGE	85525	3/20/2024	\$49.00	Cust Serv	POSTAGE/SHIPPING/UPS/FED EX	
		TOTAL	\$49.00			
QUADIENT LEASING USA INC	85524	3/20/2024	\$834.38	Cust Serv	EQUIPMENT RENTAL/LEASE	
		TOTAL	\$834.38			
R&S OVERHEAD DOORS AND GATES	000008549	3/6/2024	\$707.19	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD	
		TOTAL	\$707.19			
	000008598	3/27/2024	\$510.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD	
		TOTAL	\$510.00			
RAMOS ENVIRONMENTAL SERVICES	85507	3/20/2024	\$901.84	Production	HAZARDOUS WASTE DISPOSAL	
		TOTAL	\$901.84			
RAMOS OIL COMPANY	000008562	3/6/2024	\$1,289.20	Production	PRODUCTION - OPERATING SUPPLIES	
		TOTAL	\$1,289.20			

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
RESOURCE TELECOM LLC	000008578	3/20/2024	\$652.50	IT	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$652.50		
RICHARD HASELTINE	85462	3/6/2024	\$75.00	Conservation	CONSERVATION REBATES
		TOTAL	\$75.00		
RIVER CITY PAINTING	000008582	3/20/2024	\$3,140.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$3,140.00		
ROBERT ROSCOE	000008546	3/6/2024	\$765.40	Admin	OPEB - RETIREE BENEFITS PREMIUM
		TOTAL	\$765.40		
RUE EQUIPMENT INC	85508	3/20/2024	\$2,703.90	Maintenance	EQUIPMENT MAINTENANCE SERVICES
			\$2,167.11	Maintenance	VEHICLE MAINTENANCE SERVICES
	TOTAL	\$4,871.01			
	85581	3/27/2024	\$1,059.18	Maintenance	EQUIPMENT MAINTENANCE SERVICES
TOTAL	\$1,059.18				
SAC VALLEY ELECTRIC INC	85444	3/6/2024	\$1,950.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
			TOTAL	\$1,950.00	
	85521	3/20/2024	\$411.00	Maintenance	BUILDING MAINTENANCE - OFFICE & YARD
			TOTAL	\$411.00	
SAC VALLEY TRAILER SALES INC	85445	3/6/2024	\$6,273.56	District General	PROJECT: CONFINED SPACE TRAILER
			TOTAL	\$6,273.56	
SACRAMENTO COUNTY UTILITIES	85415	3/6/2024	\$275.16	Maintenance	UTILITIES
			TOTAL	\$275.16	
	85474	3/14/2024	\$477.54	Maintenance	UTILITIES
			TOTAL	\$477.54	
85504	3/20/2024	\$388.23	Production	UTILITIES	
		TOTAL	\$388.23		
SCOTT VICE	85468	3/6/2024	\$150.00	Conservation	CONSERVATION REBATES
			TOTAL	\$150.00	
SENSUS USA INC	000008555	3/6/2024	\$650.00	IT	CONSULTING SERVICES
			TOTAL	\$650.00	
SHAWN CHANEY	85584	3/27/2024	\$60.00	Distribution	REQUIRED TRAINING
			\$150.99	Maintenance	UNIFORMS
			TOTAL	\$210.99	
SHRED-IT STERICYCLE	85435	3/6/2024	\$571.19	Cust Serv	CONTRACT SERVICES
			TOTAL	\$571.19	
SIERRA CHEMICAL COMPANY	000008568	3/14/2024	\$1,355.00	Production	HFA, CHEMICAL & DELIVERY
			TOTAL	\$1,355.00	
	000008579	3/20/2024	\$1,939.19	Production	HFA, CHEMICAL & DELIVERY
			\$11,265.90	Production	HYPO, CHEMICAL & DELIVERY
TOTAL	\$13,205.09				
SILICON VALLEY SHELVING AND EQUIP	000008601	3/27/2024	\$2,027.99	Maintenance	OPERATING SUPPLIES
			TOTAL	\$2,027.99	
SMUD	85420	3/6/2024	\$49,309.50	Production	ELECTRICAL CHARGES
			TOTAL	\$49,309.50	
	85480	3/14/2024	\$69,942.91	Production	ELECTRICAL CHARGES
			TOTAL	\$69,942.91	
SMUD ACCOUNTING	000008561	3/6/2024	\$500.00	District General	PROJECT: WELL N20 - CA & MN MITIGATION
			TOTAL	\$500.00	
	000008605	3/27/2024	\$500.00	District General	PROJECT: WELL N20 - CA & MN MITIGATION
			TOTAL	\$500.00	
SONITROL	000008547	3/6/2024	\$4,053.74	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$1,414.20	Maintenance	CONTRACT SERVICES
			TOTAL	\$5,467.94	
	000008596	3/27/2024	\$2,026.87	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$1,414.20	Maintenance	CONTRACT SERVICES
			TOTAL	\$3,441.07	
STORM WIND LLC	85601	3/27/2024	\$2,508.00	IT	IT - REQUIRED TRAINING
			TOTAL	\$2,508.00	
T&S CONSTRUCTION COMPANY INC	000008560	3/6/2024	\$60,781.20	District General	PROJECT: WELL 78 BUTANO - PUMP STATION
			TOTAL	\$60,781.20	
TAK COMMUNICATIONS CA INC	85449	3/6/2024	\$48,961.00	District General	PROJECT: 2024 VALVE/HYDRANT/SERV REPL
			\$21,408.40	District General	RETENTION PAYABLE
			TOTAL	\$70,369.40	

AP Warrant List From: 3/1/2024 To: 3/31/2024

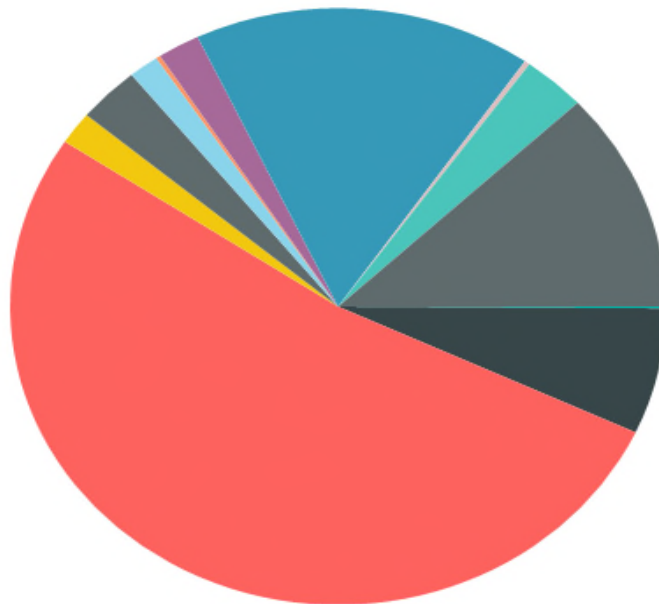
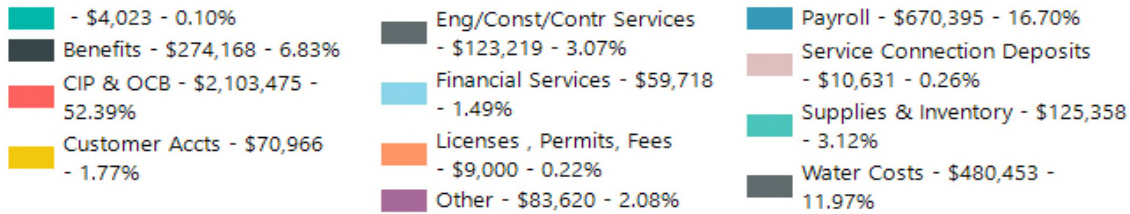
Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
	85527	3/20/2024	\$5,700.00	District General	PROJECT: 2024 LARGE METER REPLACEMENT
		TOTAL	\$5,700.00		
	85600	3/27/2024	\$17,327.88	District General	PROJECT: 2024 VALVE/HYDRANT/SERV REPL
		TOTAL	\$17,327.88		
TAYLOR INVESTMENTS LLC	85607	3/28/2024	\$10,631.00	District General	SERVICE CONNECTION DEPOSITS REFUND
		TOTAL	\$10,631.00		
TECHNICAL SYSTEMS, INC	000008558	3/6/2024	\$7,218.84	District General	PROJECT: 2023 SCADA NETWORK IMPROVEMENT
		TOTAL	\$7,218.84		
TEE JANITORIAL & MAINTENANCE	85489	3/14/2024	\$4,108.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$4,108.00		
	85594	3/27/2024	\$4,108.00	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$4,108.00		
TEICHERT CONSTRUCTION	85421	3/6/2024	\$1,830.00	District General	RETENTION PAYABLE
		TOTAL	\$1,830.00		
TELSTAR INSTRUMENTS	85516	3/20/2024	\$9,424.00	Production	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$9,424.00		
TINA LYNN DESIGN	000008583	3/20/2024	\$222.00	Comm Outreach	CONTRACT SERVICES
		TOTAL	\$222.00		
TODD BARSNESS VOICE OVER TALENT	000008589	3/20/2024	\$400.00	Comm Outreach	PUBLIC RELATIONS
		TOTAL	\$400.00		
TRUE POINT SOLUTIONS LLC	85433	3/6/2024	\$740.00	Cust Serv	CONTRACT SERVICES
		TOTAL	\$740.00		
	85590	3/27/2024	\$2,775.00	District General	PROJECT: TRUEPOINT CUST/ENHANCEMENTS
		\$5,735.00	Cust Serv	CUST SERV - CONTRACT SERVICES	
	TOTAL	\$8,510.00			
UBEO BUSINESS SERVICES	000008557	3/6/2024	\$182.05	IT	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$182.05		
	000008587	3/20/2024	\$123.55	IT	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$123.55		
ULINE SHIPPING SUPPLY SPECIALISTS	85431	3/6/2024	\$173.98	Field Ops	OPERATING SUPPLIES
		TOTAL	\$173.98		
UNUM	85529	3/20/2024	\$6,008.02	Production	EMPLOYEE BENEFIT - LTD INSURANCE
		TOTAL	\$6,008.02		
US BANK CORPORATE PAYMENT SYSTEM	85484	3/14/2024	\$12,968.33	Production	MONTHLY CREDIT CARD PAYMENT
		TOTAL	\$12,968.33		
USA BLUEBOOK	85512	3/20/2024	\$612.12	Field Ops	OPERATING SUPPLIES
		TOTAL	\$612.12		
VALIC AIG	ACH0085366	3/13/2024	\$5,110.94	District General	ACCRUED DEF COMP, VALIC ROTH 457B
		TOTAL	\$5,110.94		
	ACH0085368	3/21/2024	\$5,110.94	District General	ACCRUED DEF COMP, VALIC ROTH 457B
		TOTAL	\$5,110.94		
VALLEY BATTERY	85439	3/6/2024	\$194.87	Maintenance	EQUIPMENT MAINTENANCE SERVICES
		\$407.05	Maintenance	VEHICLE MAINTENANCE SERVICES	
		TOTAL	\$601.92		
VERIZON WIRELESS DALLAS TX	85423	3/6/2024	\$2,395.05	IT	COMMUNICATION
		TOTAL	\$2,395.05		
	85481	3/14/2024	\$5,769.11	IT	COMMUNICATION
		TOTAL	\$5,769.11		
WALNUT INDUSTRIAL CENTER LLC	85532	3/20/2024	\$2,151.80	Field Ops	H&D WALNUT PARKING LOT LEASE
		TOTAL	\$2,151.80		
WASTE MANAGEMENT	000008570	3/14/2024	\$1,028.60	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$1,028.60		
	000008580	3/20/2024	\$451.29	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$451.29		
	000008597	3/27/2024	\$426.13	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$426.13		
WATERWISE CONSULTING, INC.	000008550	3/6/2024	\$1,675.00	Conservation	CONTRACT SERVICES
		TOTAL	\$1,675.00		
WCP SOLUTIONS	85495	3/14/2024	\$1,188.97	Maintenance	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$1,188.97		
WEST YOST & ASSOCIATES	000008581	3/20/2024	\$22,699.50	District General	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$22,699.50		

AP Warrant List From: 3/1/2024 To: 3/31/2024

VENDOR	PAYMENT NO.	DATE	AMOUNT	DEPARTMENT	DESCRIPTION
	000008590	3/27/2024	\$34,340.90	District General	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$34,340.90		
	000008591	3/27/2024	\$83,931.80	District General	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$83,931.80		
WESTAMERICA BANK ANALYSIS FEES	ACH0085369	3/18/2024	\$4,570.54	Finance	CUST SERV/FIN - FINANCIAL SERVICES
		TOTAL	\$4,570.54		
WEX	000008563	3/6/2024	\$10,631.92	Maintenance	MAINTENANCE - OPERATING SUPPLIES
		TOTAL	\$10,631.92		
WILLIAM CHAN	85453	3/6/2024	\$2,750.00	Conservation	CONSERVATION REBATES
		TOTAL	\$2,750.00		
WILLIAM KEEHN	85471	3/6/2024	\$500.00	Conservation	CONSERVATION REBATES
		TOTAL	\$500.00		
WILLIAM WELLS	85605	3/27/2024	\$188.91	Conservation	CONSERVATION REBATES
		TOTAL	\$188.91		
WOLF CONSULTING	000008556	3/6/2024	\$7,050.00	IT	IT - CONSULTING SERVICES
		TOTAL	\$7,050.00		
WOOD RODGERS ENGINEERING	85425	3/6/2024	\$1,306.25	District General	PROJECT: MARCONI BLDG ELECTRICAL UPGRAD
		TOTAL	\$1,306.25		
	85585	3/27/2024	\$5,670.07	District General	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$5,670.07		
GRAND TOTAL			\$4,015,026.73		

AP Warrant List Summary Chart



**Credit Card Expenditures
MARCH 2024**

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
March 2024**

Vendor Name	Description	Amount	Proj/GLAcct
ASCE PURCHASING	MEMBERSHIP RENEWAL DUES (MITCHELL MCCARTHY)	\$311.00	15-52501
WAL-MART #5982	ALL STAFF MEETING REFRESHMENTS	\$29.95	02-51403
NOAH'S BAGELS	ALL STAFF MEETING REFRESHMENTS	\$134.61	02-51403
HYHOPES ENTERPRISES	MARCONI ALL STAFF REFRESHMENTS (DON QUIXOTES)	\$393.84	02-51403
WAL-MART #5982	MARCONI ALL STAFF REFRESHMENTS (DON QUIXOTES)	\$12.14	02-51403
CAL NEV AWWA	GREG BUNDESEN REGISTRATOIN	\$400.00	13-51403
ACWA	DAN YORK FULL CONFERENCE	\$840.00	02-55002
ACWA	JAY BOATWRIGHT	\$840.00	01-55002
CAPIO	GREG BUNDESEN REGISTRATION	\$130.00	13-51406
CA IRRIGATION INSTITUTE	GREG BUNDESEN AND JOSH TAYLOR REGISTRATION	\$600.00	13-55001
ASCE	ANGELINA NGUYEN REGISTRATION	\$165.45	15-52501
ASCE	DAVE JONES REGISTRATION	\$450.00	01-55002
COSTCO	BLUE CARD LOCKER ITEMS	\$728.44	02-52501
CAL NEV AWWA	GREG BUNDESEN REGISTRATION FOR WORKSHOP	\$225.00	13-51406
ROUND TABLE	LUNCH WITH THE GENERAL MANAGER AND DEPARTMENT - TEAM BULDING & COMMUNICATION	\$167.50	02-51403
RALEYS	LUNCH WITH THE GENERAL MANAGER AND DEPARTMENT - TEAM BULDING & COMMUNICATION	\$23.20	02-51403
DICKS SPORTING GOODS	BLUE CARD LOCKER ITEMS	\$552.60	02-52101
APWA	TOMMY MOULTON MEMBERSHIP RENEWAL	\$248.00	15-52501
APWA	TOMMY MOULTON TRAINING	\$345.00	15-51406
WPS OE	TRAINING-BEN HARRIS	\$50.00	02-51406
MITCH'S CERTIFIED CLASS	TRAINING-JOSH GAGNON	\$800.00	07-51406
FRED PRYOR	TRAINING-JOSH GAGNON	\$99.00	07-51407
CPS HR CONSULTING	TRAINING-HOWARD MORELAND	\$150.00	06-51407
AWWA	TRAINING-CHRIS CARTER	\$275.00	05-55001
AWWA	TRAINING-GEREMY MOODY	\$275.00	05-55001
EFILE/FORMSTAX	1099 FORMS FILING	\$269.50	03-54503
AWWA	TRAINING-MONICA VAZQUEZ	\$60.00	05-55001
AWWA	TRAINING-AARON CAUDILLO	\$35.00	05-55001
AWWA	TRAINING-MARK TAYLOR	\$35.00	05-55001
EFILE/FORMS TAX	1099 FORMS FILING	\$4.75	03-54503
HOME DEPOT	WATER CONSERVATION SUPPLIES	\$183.46	13-52101
COSTCO	KITCHEN SUPPLIES-MARCONI	\$103.93	03-52108
WPS OE	TRAINING-MARK TAYLOR	\$2,925.00	08-51407

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
March 2024**

Vendor Name	Description	Amount	Proj/GLAcct
RALEYS	TEAM BUILDING & COMMUNICATIONS BREAKFAST REFRESHMENTS (JUICE)	\$17.36	02-51403
HYHOPES ENTERPRISES	TEAM BUILDING & COMMUNICATIONS BREAKFAST REFRESHMENTS (BURRITOS)	\$460.64	02-51403
REGISTER.COM	CHARGE REVERSAL FOR DOMAIN & ACCOUNT PROTECTION	\$206.00	18-54509
ADVANCED AUTO PARTS	FUEL CAP	\$14.13	12-52101
CAL AIR RESOURCES BOARD	CTC-VIS PROGRAM REGISTRATION FOR DIESEL POWERED FLEET	\$180.00	12-52101
CAL AIR RESOURCES BOARD	CTC-VIS REGISTRATION FEE	\$5.38	12-52101
CALIFORNIA CUSTOM TRAILERS	TRAILER DIAGNOSIS	\$203.98	12-54003
ADVANCED AUTO PARTS	REPLACEMENT LIGHTBULBS	\$18.47	12-54004
	Totals:	\$12,968.33	

Investment Activity
MARCH 2024



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
02/21/24	03/01/24	WFCIT 2024-A1 A DTD 03/01/2024 4.940% 02/15/2029	92970QAA3	400,000.00	(399,891.44)	0.00	(399,891.44)			
03/05/24	03/14/24	BLACKROCK FUNDING INC CORPORATE NOTES (C) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	35,000.00	(34,936.65)	0.00	(34,936.65)			
03/06/24	03/14/24	BLACKROCK FUNDING INC CORPORATE NOTES (C) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	540,000.00	(540,264.60)	0.00	(540,264.60)			
Transaction Type Sub-Total				975,000.00	(975,092.69)	0.00	(975,092.69)			

INTEREST										
03/01/24	03/01/24	MONEY MARKET FUND	MONEY0002	0.00	0.00	12,550.12	12,550.12			
03/01/24	03/25/24	FHMS K511 A2 DTD 12/01/2023 4.860% 10/01/2028	3137HB3G7	210,000.00	0.00	850.50	850.50			
03/01/24	03/25/24	FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69	299,309.42	0.00	1,211.70	1,211.70			
03/01/24	03/25/24	FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	258,636.07	0.00	721.38	721.38			
03/01/24	03/25/24	FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6	575,000.00	0.00	2,228.13	2,228.13			
03/01/24	03/25/24	FHLMC MULTIFAMILY STRUCTURED P DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	375,000.00	0.00	1,013.44	1,013.44			
03/01/24	03/25/24	FHMS K510 A2 DTD 11/01/2023 5.069% 10/01/2028	3137HB3D4	135,000.00	0.00	570.26	570.26			
03/01/24	03/25/24	FHMS K507 A2 DTD 09/01/2023 4.800% 09/01/2028	3137HAMS2	375,000.00	0.00	1,500.00	1,500.00			
03/01/24	03/25/24	FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	298,883.14	0.00	1,189.80	1,189.80			
03/01/24	03/25/24	FHMS K505 A2 DTD 07/01/2023 4.819% 06/01/2028	3137HACX2	375,000.00	0.00	1,505.94	1,505.94			
03/01/24	03/25/24	FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	270,146.97	0.00	689.33	689.33			
03/01/24	03/25/24	FHMS K054 A2 DTD 04/20/2016 2.745% 01/01/2026	3137BNGT5	200,000.00	0.00	457.50	457.50			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
03/01/24	03/25/24	FHMS K514 A2 DTD 02/01/2024 4.572% 12/01/2028	3137HBLV4	215,000.00	0.00	819.15	819.15			
03/01/24	03/25/24	FHMS K064 A2 DTD 05/15/2017 3.224% 03/01/2027	3137BXQY1	375,000.00	0.00	1,007.50	1,007.50			
03/01/24	03/25/24	FHMS K508 A2 DTD 10/01/2023 4.740% 08/01/2028	3137HAQ74	375,000.00	0.00	1,481.25	1,481.25			
03/01/24	03/25/24	FHMS K509 A2 DTD 10/01/2023 4.850% 09/01/2028	3137HAST4	280,000.00	0.00	1,131.67	1,131.67			
03/01/24	03/25/24	FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BQDE6	375,000.00	0.00	1,309.38	1,309.38			
03/01/24	03/25/24	FHMS K058 A2 DTD 11/09/2016 2.653% 08/01/2026	3137BSP72	450,000.00	0.00	994.88	994.88			
03/04/24	03/04/24	FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	0.00	375.00	375.00			
03/15/24	03/15/24	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	13,318.40	0.00	3.77	3.77			
03/15/24	03/15/24	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	15,203.68	0.00	6.33	6.33			
03/15/24	03/15/24	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	19,018.29	0.00	6.02	6.02			
03/15/24	03/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	138,153.30	0.00	63.32	63.32			
03/15/24	03/15/24	NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	148,359.03	0.00	40.80	40.80			
03/15/24	03/15/24	CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/15/2027	161571HV9	350,000.00	0.00	1,341.67	1,341.67			
03/15/24	03/15/24	BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	135,000.00	0.00	538.88	538.88			
03/15/24	03/15/24	NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	0.00	1,848.75	1,848.75			
03/15/24	03/15/24	AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	150,000.00	0.00	608.75	608.75			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
03/15/24	03/15/24	TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	144,710.18	0.00	31.35	31.35			
03/15/24	03/15/24	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	82,207.63	0.00	52.75	52.75			
03/15/24	03/15/24	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	0.00	120.83	120.83			
03/15/24	03/15/24	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	300,000.00	0.00	992.50	992.50			
03/15/24	03/15/24	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	46,388.77	0.00	20.10	20.10			
03/15/24	03/15/24	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	58,350.84	0.00	35.98	35.98			
03/15/24	03/15/24	BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	625,000.00	0.00	7,187.50	7,187.50			
03/15/24	03/15/24	COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	0.00	190.21	190.21			
03/15/24	03/15/24	AMXCA 2023-3 A DTD 09/19/2023 5.230% 09/15/2028	02582JKD1	330,000.00	0.00	1,438.25	1,438.25			
03/16/24	03/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	69,272.32	0.00	39.25	39.25			
03/16/24	03/16/24	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	8,007.00	0.00	2.54	2.54			
03/16/24	03/16/24	GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	79,024.75	0.00	31.61	31.61			
03/20/24	03/20/24	VWALT 2022-A A4 DTD 06/14/2022 3.650% 01/20/2027	92868AAD7	145,000.00	0.00	441.04	441.04			
03/21/24	03/21/24	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	77,072.77	0.00	56.52	56.52			
03/21/24	03/21/24	HAROT 2023-4 A3 DTD 11/08/2023 5.670% 06/21/2028	438123AC5	70,000.00	0.00	330.75	330.75			
03/23/24	03/23/24	INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	440,000.00	0.00	1,100.00	1,100.00			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
03/23/24	03/23/24	FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	0.00	843.75	843.75			
03/29/24	03/29/24	CITIBANK NA CORP NOTES (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3	550,000.00	0.00	15,958.25	15,958.25			
Transaction Type Sub-Total				11,176,062.56	0.00	64,938.40	64,938.40			
MATURITY										
03/18/24	03/18/24	CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	135,000.00	135,000.00	506.25	135,506.25	67.50	0.00	
Transaction Type Sub-Total				135,000.00	135,000.00	506.25	135,506.25	67.50	0.00	
PAYDOWNS										
03/01/24	03/25/24	FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	503.10	503.10	0.00	503.10	(24.92)	0.00	
03/01/24	03/25/24	FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	223.30	223.30	0.00	223.30	0.01	0.00	
03/01/24	03/25/24	FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	552.72	552.72	0.00	552.72	17.01	0.00	
03/01/24	03/25/24	FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69	570.42	570.42	0.00	570.42	0.00	0.00	
03/15/24	03/15/24	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	5,919.08	5,919.08	0.00	5,919.08	0.11	0.00	
03/15/24	03/15/24	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	5,130.99	5,130.99	0.00	5,130.99	1.15	0.00	
03/15/24	03/15/24	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	5,097.88	5,097.88	0.00	5,097.88	1.12	0.00	
03/15/24	03/15/24	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	5,471.85	5,471.85	0.00	5,471.85	1.18	0.00	
03/15/24	03/15/24	NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	16,735.15	16,735.15	0.00	16,735.15	0.28	0.00	
03/15/24	03/15/24	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	4,038.16	4,038.16	0.00	4,038.16	0.42	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
03/15/24	03/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	10,668.94	10,668.94	0.00	10,668.94	1.76	0.00	
03/15/24	03/15/24	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	2,130.32	2,130.32	0.00	2,130.32	0.42	0.00	
03/15/24	03/15/24	TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	17,916.12	17,916.12	0.00	17,916.12	1.93	0.00	
03/16/24	03/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	5,008.87	5,008.87	0.00	5,008.87	0.13	0.00	
03/16/24	03/16/24	GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	7,085.92	7,085.92	0.00	7,085.92	0.44	0.00	
03/16/24	03/16/24	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	4,258.16	4,258.16	0.00	4,258.16	0.91	0.00	
03/21/24	03/21/24	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	6,437.48	6,437.48	0.00	6,437.48	1.36	0.00	
Transaction Type Sub-Total				97,748.46	97,748.46	0.00	97,748.46	3.31	0.00	
SELL										
03/06/24	03/08/24	AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	355,000.00	351,861.80	514.75	352,376.55	(2,619.90)	(3,107.46)	FIFO
03/20/24	03/21/24	US TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	350,000.00	323,339.84	1,024.04	324,363.88	(11,566.41)	(19,039.05)	FIFO
03/20/24	03/21/24	US TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	400,000.00	369,531.25	1,170.33	370,701.58	(20,718.75)	(25,702.08)	FIFO
Transaction Type Sub-Total				1,105,000.00	1,044,732.89	2,709.12	1,047,442.01	(34,905.06)	(47,848.59)	
Managed Account Sub-Total					302,388.66	68,153.77	370,542.43	(34,834.25)	(47,848.59)	
Total Security Transactions					\$302,388.66	\$68,153.77	\$370,542.43	(\$34,834.25)	(\$47,848.59)	

**Outstanding Investments
MARCH 2024**

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 04, 2024

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SACRAMENTO SUBURBAN WATER DISTRICT

DIRECTOR OF FINANCE
3701 MARCONI AVENUE, SUITE 100
SACRAMENTO, CA 95821

[Tran Type Definitions](#)

Account Number:

March 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/4/2024	3/4/2024	RD	174867	170909	JEFFERY S. OTT	4,000,000.00

Account Summary

Total Deposit:	4,000,000.00	Beginning Balance:	68,025.16
Total Withdrawal:	0.00	Ending Balance:	4,068,025.16



SACRAMENTO SUBURBAN WAT
 ACCOUNT NUMBER:

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 March 1, 2024 to March 31, 2024

ASSET DETAIL

Security Description

Security Description	Shares/Face Amt	Price	Market Value	Tax Cost	Unrealized Gain/Loss	Percent of Total Portfolio	Estimated Annual Income	Estimated Current Yield
Cash & Equivalents								
Cash/Money Market								
First American Government - 31846V203 Oblig Fd Cl Y #3763	3,284,135.380	1.0000	3,284,135.38	3,284,135.38	0.00	8.4	161,955.23	4.93
Total Cash/Money Market			\$3,284,135.38	\$3,284,135.38	\$0.00	8.4	\$161,955.23	



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	100,000.00	AA+	Aaa	08/05/20	08/07/20	106,882.81	0.18	442.31	101,173.55	97,515.62
US TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	400,000.00	AA+	Aaa	02/18/22	02/25/22	382,750.00	1.83	1,260.99	391,414.59	369,500.00
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	225,000.00	AA+	Aaa	07/05/22	07/08/22	205,971.68	2.84	235.66	214,088.21	205,593.75
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	350,000.00	AA+	Aaa	05/03/22	05/05/22	316,750.00	3.03	366.59	331,721.09	319,812.50
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	450,000.00	AA+	Aaa	08/01/22	08/04/22	414,281.25	2.74	471.33	429,137.50	411,187.50
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	675,000.00	AA+	Aaa	06/02/22	06/06/22	614,276.37	2.94	706.99	640,913.05	616,781.25
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	925,000.00	AA+	Aaa	08/08/22	08/15/22	842,328.13	3.04	968.84	876,345.95	845,218.75
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,100,000.00	AA+	Aaa	10/05/22	10/11/22	1,013,804.69	4.10	8,340.66	1,044,802.74	1,032,625.00
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,200,000.00	AA+	Aaa	11/01/22	11/04/22	1,095,093.75	4.39	9,098.90	1,131,725.42	1,126,500.00
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	3,000,000.00	AA+	Aaa	01/04/23	01/06/23	2,791,054.69	3.96	22,747.25	2,857,934.98	2,816,250.00
US TREASURY NOTES DTD 04/30/2022 2.750% 04/30/2027	91282CEN7	1,100,000.00	AA+	Aaa	01/31/23	02/03/23	1,059,136.72	3.70	12,714.97	1,070,310.07	1,047,578.18
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	825,000.00	AA+	Aaa	03/02/23	03/06/23	769,860.35	4.44	3,802.03	783,302.35	783,492.19
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	1,500,000.00	AA+	Aaa	05/01/23	05/05/23	1,449,316.41	3.62	6,912.77	1,460,186.53	1,424,531.25
US TREASURY NOTES DTD 02/28/2023 4.000% 02/29/2028	91282CGP0	900,000.00	AA+	Aaa	02/02/24	02/06/24	903,761.72	3.89	3,130.43	903,622.30	889,593.75



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		12,750,000.00					11,965,268.57	3.68	71,199.72	12,236,678.33	11,986,179.74

Supra-National Agency Bond / Note

INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	440,000.00	AAA	Aaa	09/15/21	09/23/21	439,674.40	0.52	48.89	439,948.01	429,942.92
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Security Type Sub-Total		440,000.00					439,674.40	0.52	48.89	439,948.01	429,942.92
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Municipal Bond / Note

CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.101% 08/01/2024	157411TK5	100,000.00	AA-	Aa1	11/06/19	12/05/19	100,000.00	2.10	350.17	100,000.00	99,031.00
SAN JUAN USD, CA TXBL GO BONDS DTD 10/29/2020 0.702% 08/01/2024	798306WN2	200,000.00	NR	Aa2	10/16/20	10/29/20	200,000.00	0.70	234.00	200,000.00	196,930.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	NR	NR	12/16/20	12/23/20	425,000.00	0.87	164.33	425,000.00	407,983.00
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	100,000.00	AA	Aa2	07/10/20	07/16/20	100,000.00	0.88	333.58	100,000.00	95,437.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	75,000.00	AA	Aa3	09/03/20	09/16/20	75,530.25	1.11	235.87	75,138.25	71,508.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	105,000.00	AA	Aa3	09/03/20	09/16/20	105,696.15	1.12	330.22	105,181.50	100,111.20
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	200,000.00	AA	Aa3	09/03/20	09/16/20	200,000.00	1.26	629.00	200,000.00	190,688.00
MN ST TXBL GO BONDS DTD 08/25/2020 0.630% 08/01/2025	60412AVJ9	130,000.00	AAA	Aaa	08/11/20	08/25/20	130,000.00	0.63	136.50	130,000.00	122,848.70
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025	54438CYK2	175,000.00	AA+	Aaa	10/30/20	11/10/20	175,000.00	0.77	225.46	175,000.00	165,565.75
CA ST UNIV TXBL REV BONDS DTD 07/29/2021 0.862% 11/01/2025	13077DQD7	115,000.00	AA-	Aa2	07/09/21	07/29/21	115,000.00	0.86	413.04	115,000.00	108,166.70
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 1.047% 01/01/2026	646140DP5	90,000.00	AA-	A1	01/22/21	02/04/21	90,000.00	1.05	235.58	90,000.00	84,436.20



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		1,715,000.00					1,716,226.40	0.98	3,287.75	1,715,319.75	1,642,705.55
Federal Agency Commercial Mortgage-Backed Security											
FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	269,643.87	AA+	Aaa	03/19/20	03/25/20	282,999.66	1.95	688.04	271,547.38	265,080.87
FHMS K054 A2 DTD 04/20/2016 2.745% 01/01/2026	3137BNGT5	200,000.00	AA+	Aaa	04/11/23	04/14/23	191,718.75	4.37	457.50	194,662.64	192,624.92
FHMS K058 A2 DTD 11/09/2016 2.653% 08/01/2026	3137BSP72	450,000.00	AA+	Aaa	04/06/23	04/12/23	431,050.78	4.02	994.88	436,624.08	428,353.49
FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	258,083.35	AA+	Aaa	05/19/23	05/24/23	250,139.23	4.31	719.84	252,117.36	249,198.56
FHMS K064 A2 DTD 05/15/2017 3.224% 03/01/2027	3137BXOY1	375,000.00	AA+	Aaa	08/16/23	08/18/23	353,730.47	4.98	1,007.50	357,470.35	360,074.89
FHLMC MULTIFAMILY STRUCTURED P DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	375,000.00	AA+	Aaa	06/08/23	06/13/23	359,340.82	4.44	1,013.44	362,646.40	359,810.69
FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69	298,739.00	AA+	Aaa	12/06/23	12/14/23	298,736.60	4.86	1,209.40	298,736.76	298,366.34
FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	298,659.84	AA+	Aaa	07/19/23	07/27/23	298,652.35	4.78	1,188.92	298,653.40	297,003.05
FHMS K505 A2 DTD 07/01/2023 4.819% 06/01/2028	3137HACX2	375,000.00	AA+	Aaa	07/13/23	07/20/23	378,745.50	4.59	1,505.94	378,206.22	376,091.53
FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BQDE6	375,000.00	AA+	Aaa	07/18/23	07/31/23	368,642.58	4.58	1,309.38	369,509.34	367,566.70
FHMS K508 A2 DTD 10/01/2023 4.740% 08/01/2028	3137HAO74	375,000.00	AA+	Aaa	10/11/23	10/19/23	366,774.00	5.26	1,481.25	367,465.14	375,042.10
FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6	575,000.00	AA+	Aaa	09/07/23	09/14/23	566,494.03	4.99	2,228.13	567,348.08	573,229.31
FHMS K509 A2 DTD 10/01/2023 4.850% 09/01/2028	3137HAST4	280,000.00	AA+	Aaa	10/25/23	10/31/23	271,072.76	5.60	1,131.67	271,754.90	281,355.31
FHMS K507 A2 DTD 09/01/2023 4.800% 09/01/2028	3137HAMS2	375,000.00	AA+	Aaa	09/20/23	09/28/23	370,517.63	5.07	1,500.00	370,930.27	376,124.87



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K510 A2 DTD 11/01/2023 5.069% 10/01/2028	3137HB3D4	135,000.00	AA+	Aaa	11/14/23	11/21/23	134,609.72	5.14	570.26	134,635.49	136,849.63
FHMS K511 A2 DTD 12/01/2023 4.860% 10/01/2028	3137HB3G7	210,000.00	AA+	Aaa	11/28/23	12/07/23	209,396.67	4.93	850.50	209,432.15	211,189.56
FHMS K514 A2 DTD 02/01/2024 4.572% 12/01/2028	3137HBLV4	215,000.00	AA+	Aaa	02/01/24	02/08/24	217,149.79	4.34	819.15	217,090.74	213,826.48
Security Type Sub-Total		5,440,126.06					5,349,771.34	4.63	18,675.80	5,358,830.70	5,361,788.30
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	450,000.00	AA+	Aaa	04/15/20	04/16/20	447,768.00	0.60	1,043.75	449,537.45	429,439.50
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	450,000.00	AA+	Aaa	04/22/20	04/24/20	449,073.00	0.67	1,242.19	449,803.83	429,582.15
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	500,000.00	AA+	Aaa	07/21/20	07/23/20	497,510.00	0.48	364.58	499,350.20	471,284.00
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	450,000.00	AA+	Aaa	08/25/20	08/27/20	447,894.00	0.47	168.75	449,410.00	422,407.80
FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	AA+	Aaa	09/10/20	09/11/20	199,400.00	0.44	56.25	199,828.15	187,629.80
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	AA+	Aaa	09/23/20	09/25/20	448,645.50	0.44	37.50	449,599.00	421,416.00
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	450,000.00	AA+	Aaa	11/09/20	11/12/20	448,389.00	0.57	900.00	449,482.46	420,126.75
Security Type Sub-Total		2,950,000.00					2,938,679.50	0.53	3,813.02	2,947,011.09	2,781,886.00
Corporate Note											
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	0640GRAS6	365,000.00	A	A1	04/19/21	04/26/21	364,609.45	0.54	785.76	364,991.09	363,741.85

Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
MORGAN STANLEY CORP NOTES DTD 04/28/2014 3,875% 04/29/2024	61746BDQ6	375,000.00	A-	A1	07/19/19	07/23/19	396,483.75	2.59	6,135.42	375,345.32	374,090.25
AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2,400% 06/27/2024	02665WCZ2	375,000.00	A-	A3	07/11/19	07/15/19	373,140.00	2.51	2,350.00	374,910.55	372,062.25
GOLDMAN SACHS GROUP INC (CALLABLE) BONDS DTD 07/08/2014 3.850% 07/08/2024	38141EC23	375,000.00	BBB+	A2	07/08/19	07/11/19	392,467.50	2.84	3,328.65	375,070.56	373,153.88
BB&T CORPORATION CORP BONDS DTD 07/29/2019 2,500% 08/01/2024	05531FBH5	400,000.00	A-	A3	08/01/19	08/05/19	400,664.00	2.46	1,666.67	400,033.72	395,514.00
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 08/09/2021 0,500% 08/09/2024	69371RR40	170,000.00	A+	A1	08/03/21	08/09/21	169,908.20	0.52	122.78	169,989.11	166,938.98
WALT DISNEY COMPANY/THE (CALLABLE) DTD 09/06/2019 1,750% 08/30/2024	254687FK7	400,000.00	A-	A2	09/03/19	09/06/19	398,368.00	1.84	602.78	399,864.60	394,147.20
BANK OF NY MELLON CORP DTD 10/24/2019 2,100% 10/24/2024	06406RAL1	150,000.00	A	A1	01/21/20	01/28/20	150,660.00	2.00	1,373.75	150,078.54	147,145.05
AMAZON.COM INC CORPORATE NOTES DTD 04/13/2022 3,000% 04/13/2025	023135CE4	200,000.00	AA	A1	04/11/22	04/13/22	199,682.00	3.06	2,800.00	199,890.61	195,579.60
HOME DEPOT INC (CALLABLE) CORPORATE NOTE DTD 03/28/2022 2,700% 04/15/2025	437076CM2	35,000.00	A	A2	03/24/22	03/28/22	34,938.75	2.76	435.75	34,979.16	34,053.57
CINTAS CORPORATION NO. 2 CORP NOTE (CALL DTD 05/03/2022 3,450% 05/01/2025	17252MAP5	85,000.00	A-	A3	04/26/22	05/03/22	84,981.30	3.46	1,221.88	84,993.25	83,328.31
APPLE INC CORPORATE NOTES DTD 05/13/2015 3,200% 05/13/2025	037833BG4	600,000.00	AA+	Aaa	11/24/21	11/29/21	636,930.00	1.37	7,360.00	611,919.52	587,169.60
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 06/01/2021 0,824% 06/01/2025	46647PCH7	395,000.00	A-	A1	05/24/21	06/01/21	395,000.00	0.82	1,084.93	395,000.00	391,540.99



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.500% 06/09/2025	63254ABD9	335,000.00	AA-	Aa2	05/31/22	06/09/22	335,000.00	3.50	3,647.78	335,000.00	328,666.16
NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	65,000.00	A-	A2	04/27/22	05/04/22	64,982.45	3.46	660.29	64,993.21	63,637.60
IBM CORP CORPORATE NOTES DTD 07/27/2022 4.000% 07/27/2025	459200KS9	300,000.00	A-	A3	07/20/22	07/27/22	300,000.00	4.00	2,133.33	300,000.00	295,164.00
BANK OF AMERICA CORP NOTES DTD 07/30/2015 3.875% 08/01/2025	06051GFS3	275,000.00	A-	A1	08/18/20	08/20/20	314,011.50	0.93	1,776.04	285,513.89	270,739.43
UNITEDHEALTH GROUP INC (CALLABLE) CORPOR DTD 05/19/2021 1.150% 05/15/2026	91324PEC2	325,000.00	A+	A2	05/17/21	05/19/21	324,434.50	1.19	1,411.94	324,759.77	300,124.50
ASTRAZENECA FINANCE LLC (CALLABLE) CORP DTD 05/28/2021 1.200% 05/28/2026	04636NAA1	325,000.00	A	A2	07/16/21	07/20/21	325,390.00	1.17	1,332.50	325,169.38	299,987.68
BANK OF AMERICA CORP NOTES (CALLABLE) DTD 06/16/2020 1.319% 06/19/2026	06051GJD2	325,000.00	A-	A1	07/23/21	07/27/21	326,491.75	1.22	1,214.58	325,465.45	308,170.85
AMERICAN EXPRESS CO (CALLABLE) CORPORATE DTD 11/04/2021 1.650% 11/04/2026	025816CM9	325,000.00	BBB+	A2	11/19/21	11/23/21	324,506.00	1.68	2,189.69	324,741.11	297,595.03
JPMORGAN CHASE & CO NOTES (CALLABLE) DTD 11/19/2020 1.045% 11/19/2026	46647PBT2	250,000.00	A-	A1	11/24/21	11/29/21	242,655.00	1.66	957.92	246,109.09	233,071.75
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 01/10/2022 1.700% 01/08/2027	14913R2U0	325,000.00	A	A2	01/11/22	01/13/22	323,358.75	1.81	1,273.82	324,087.89	299,163.48
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	60,000.00	A	A2	01/19/22	01/24/22	59,898.00	1.99	247.00	59,942.80	55,680.66



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	625,000.00	AA	Aa2	03/15/22	03/17/22	613,275.00	2.70	638.89	618,070.42	587,359.38
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.905% 06/09/2027	63254ABE7	300,000.00	AA-	Aa2	06/09/22	06/13/22	297,318.00	4.10	3,644.67	298,286.58	291,641.70
WALMART INC CORPORATE NOTES (CALLABLE) DTD 04/18/2023 3.900% 04/15/2028	931142FB4	320,000.00	AA	Aa2	04/12/23	04/18/23	319,411.20	3.94	5,754.67	319,523.86	313,168.96
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 05/25/2023 4.450% 05/15/2028	539830BZ1	45,000.00	A-	A2	05/23/23	05/25/23	44,919.00	4.49	756.50	44,932.91	44,488.08
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 07/14/2023 4.950% 07/14/2028	24422EXB0	275,000.00	A	A1	07/21/23	07/25/23	277,101.00	4.78	2,911.56	276,810.61	276,644.78
CITIBANK NA CORP NOTES (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3	550,000.00	A+	Aa3	10/02/23	10/04/23	547,272.00	5.92	177.31	547,508.45	569,142.20
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 01/05/2024 4.650% 01/05/2029	89236TLL7	115,000.00	A+	A1	01/03/24	01/05/24	114,848.20	4.68	1,277.46	114,854.69	114,056.66
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 01/05/2024 4.650% 01/05/2029	89236TLL7	160,000.00	A+	A1	01/02/24	01/05/24	159,780.80	4.68	1,777.33	159,790.16	158,687.52
AIR PRODUCTS & CHEMICALS CORP NOTES (CAL DTD 02/08/2024 4.600% 02/08/2029	009158BH8	250,000.00	A	A2	02/06/24	02/08/24	249,667.50	4.63	1,693.06	249,676.15	248,117.25
CISCO SYSTEMS INC CORPORATE NOTES (CALLA DTD 02/26/2024 4.850% 02/26/2029	17275RBR2	310,000.00	AA-	A1	02/21/24	02/26/24	309,891.50	4.86	1,461.74	309,893.35	311,736.62



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BLACKROCK FUNDING INC CORPORATE NOTES (C) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	35,000.00	AA-	Aa3	03/05/24	03/14/24	34,936.65	4.74	77.68	34,937.20	35,019.57
BLACKROCK FUNDING INC CORPORATE NOTES (C) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	540,000.00	AA-	Aa3	03/06/24	03/14/24	540,264.60	4.69	1,198.50	540,262.26	540,301.86
Security Type Sub-Total		10,360,000.00					10,447,246.35	2.80	67,482.63	10,367,395.26	10,120,831.25
Asset-Backed Security											
CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	10,105.80	AAA	NR	10/14/20	10/21/20	10,103.58	0.50	2.25	10,105.17	10,059.60
GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	3,748.84	AAA	NR	10/06/20	10/14/20	3,748.04	0.38	0.59	3,748.61	3,741.20
HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	14,980.13	AAA	NR	04/20/21	04/28/21	14,978.56	0.38	2.53	14,979.61	14,855.19
NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	131,623.88	AAA	Aaa	06/15/21	06/23/21	131,621.66	0.33	19.30	131,623.09	129,368.20
TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	126,794.06	AAA	NR	06/08/21	06/14/21	126,780.41	0.26	14.65	126,789.04	124,627.43
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	11,188.08	AAA	NR	01/20/21	01/27/21	11,185.87	0.34	1.69	11,187.31	11,040.40
HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	70,635.29	NR	Aaa	11/16/21	11/24/21	70,620.41	0.89	17.27	70,628.82	68,935.37
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	40,916.92	AAA	NR	04/13/21	04/21/21	40,908.10	0.52	9.46	40,913.48	40,247.25
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	53,219.85	AAA	NR	11/09/21	11/17/21	53,207.97	0.75	17.50	53,214.24	52,047.30
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	127,484.36	AAA	Aaa	07/21/21	07/28/21	127,463.38	0.55	31.16	127,474.89	124,051.08

Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	71,938.83	AAA	NR	07/13/21	07/21/21	71,934.39	0.48	14.39	71,936.83	70,266.90
COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	415,000.00	AAA	NR	07/15/21	07/22/21	414,983.19	0.55	101.44	414,992.28	409,067.12
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	76,288.55	AAA	Aaa	10/19/21	10/27/21	76,287.11	0.77	26.11	76,287.83	74,113.59
DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	250,000.00	AAA	Aaa	09/20/21	09/27/21	249,946.48	0.58	64.44	249,973.54	244,459.20
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	64,263.45	AAA	Aaa	10/13/21	10/21/21	64,261.82	0.68	18.21	64,262.63	62,400.92
CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/15/2027	161571HV9	350,000.00	AAA	NR	01/24/24	01/31/24	349,946.70	4.61	715.56	349,949.56	348,158.93
VWALT 2022-A A4 DTD 06/14/2022 3.650% 01/20/2027	92868AAD7	145,000.00	NR	Aaa	06/07/22	06/14/22	144,973.00	3.65	161.72	144,983.55	143,560.06
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	300,000.00	AAA	NR	07/12/22	07/20/22	299,992.92	3.97	529.33	299,995.46	295,799.67
BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	135,000.00	AAA	NR	06/08/23	06/16/23	134,969.44	4.79	287.40	134,974.38	134,302.24
AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	150,000.00	AAA	NR	06/07/23	06/14/23	149,986.70	4.87	324.67	149,988.86	148,203.51
HAROT 2023-4 A3 DTD 11/08/2023 5.670% 06/21/2028	438123AC5	70,000.00	NR	Aaa	11/01/23	11/08/23	69,987.67	5.67	110.25	69,988.61	70,875.62
AMXCA 2023-3 A DTD 09/19/2023 5.230% 09/15/2028	02582JKD1	330,000.00	AAA	NR	09/12/23	09/19/23	329,985.25	5.23	767.07	329,986.65	332,809.79
WFCIT 2024-A1 A DTD 03/01/2024 4.940% 02/15/2029	92970QAA3	400,000.00	AAA	Aaa	02/21/24	03/01/24	399,891.44	4.95	1,646.66	399,893.10	400,578.09
Security Type Sub-Total		3,348,188.04					3,347,764.09	2.89	4,883.65	3,347,877.54	3,313,568.66



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2024**

SACRAMENTO SUBURBAN WATER DISTRICT - Combined Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Managed Account Sub-Total		37,003,314.10					36,204,630.65	3.09	169,391.46	36,413,060.68	35,636,902.42
Securities Sub-Total		\$37,003,314.10					\$36,204,630.65	3.09%	\$169,391.46	\$36,413,060.68	\$35,636,902.42
Accrued Interest											\$169,391.46
Total Investments											\$35,806,293.88



Agenda Item: 3

Date: April 22, 2024

Subject: Resolution No. 24-02 Calling for the November 5, 2024, Sacramento Suburban Water District Election

Staff Contact: Dan York, General Manager

Recommended Board Action:

It is recommended that the Board of Directors approve the following actions:

1. Adopt Resolution No. 24-02 Calling the November 5, 2024, District Election, Requesting Consolidation of Elections, and Designating Payment for Publication of Statements of Qualifications.
2. Authorize the General Manager/Secretary to prepare, execute, and submit the necessary documents to the Sacramento County Office of Voter Registration and Elections to call for the election of Directors for Divisions 1 and 2 at the November 5, 2024, general election, including the Notice of District Election and Publication of Notice of Election.
3. Authorize payment of invoices for fees required by the Sacramento County Office of Voter Registration and Elections for the District's share of costs for the election held in 2024.

Discussion:

Sacramento Suburban Water District (District) elects Directors by Division in even numbered years. In 2024, Division 1 (David A. Jones) and Division 2 (Jay N. Boatwright) are scheduled for election.

To consolidate the District's election with the statewide November 5, 2024, general election, and place the two Director elections on the combined Sacramento County ballot, the District must take several actions to satisfy the requirements of the Sacramento County Office of Voter Registration and Elections. Four items must be returned to the Office of Voter Registration and Elections by the County's administrative deadline of July 3, 2024. Those items include:

- Resolution Calling General District Election
- Notice of District Election
- Publication of Notice of Election
- Certification of Maps and Boundaries

The Notice of Election must provide information on the date of the election, offices for which candidates may file, qualifications required for the candidates, and, in an effort to reduce costs to the District while still meeting requirements of election code, a statement that the election notice will be published combining information with other districts scheduled for the November 5, 2024 election into one notice and a request to consolidate the District's election with other elections being held in Sacramento County on the same day. The District must pay the costs of its share of the combined election in accordance with the fee schedule provided by the County Office of Voter Registration and Elections.

The Elections Code further requires that a current map and boundary description must be delivered to the Office of Voter Registration and Elections by June 3, 2024. An updated District map was submitted to the County in 2022, after the Board adopted Resolution No. 22-06, Reapportioning Divisions for the Election of Directors After the 2020 Federal Census. The District will provide documentation that no map or boundary changes have occurred since the November 8, 2022, Election.

Legal Counsel reviewed the resolution and forms included in this report.

Fiscal Impact:

While final costs will not be known until a bill is submitted to the District after the November 2024 election, the District has budgeted for expected costs for the election of 1 Director running opposed in 2024.

Strategic Plan Alignment:

Goal B - Optimize Operational and Organizational Efficiencies

Elections provide District customers an opportunity to become directly involved in SSWD, participate in the democratic process, and voice an opinion about their elected representative on the District's Board of Directors.

Attachments:

1. Resolution No. 24-02
2. Notice of District Election and Publication of Notice of Election
3. Map and Boundary Certification
4. Notice from the Voter Registration and Elections Office

RESOLUTION NO. 24-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SACRAMENTO SUBURBAN WATER DISTRICT
CALLING THE NOVEMBER 5, 2024 DISTRICT ELECTION,
REQUESTING CONSOLIDATION OF ELECTIONS, AND
DESIGNATING PAYMENT FOR PUBLICATION OF
STATEMENTS OF QUALIFICATIONS**

WHEREAS, a statewide general election will be held within the County of Sacramento on Tuesday, November 5, 2024;

WHEREAS, it is the Sacramento Suburban Water District’s policy to hold its elections for Directors on the same date as the statewide general election on the first Tuesday after the first Monday in November in even numbered years to promote interest in the election and to reduce costs for ratepayers;

WHEREAS, an election is required to be held within the Sacramento Suburban Water District on November 5, 2024, for the purpose of electing members of the Board of Directors by and from Divisions 1 and 2, which also will affect Sacramento County;

WHEREAS, the Board of Directors adopted a description of the boundaries of, and map designating, the Sacramento Suburban Water District’s voting divisions on April 4, 2022 (“Map”), a copy of which Map was certified and delivered to the County of Sacramento Board of Supervisors and Registrar of Voters;

WHEREAS, it is the Sacramento Suburban Water District’s policy to require candidates running for seats on the Board of Directors to pay for the cost of publishing their statements of qualifications; and

WHEREAS, Elections Code section 10403 requires the Sacramento Suburban Water District to file with the Board of Supervisors, with a copy to the Registrar of Voters, a resolution requesting consolidation with a statewide election if such consolidation is desired.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Sacramento Suburban Water District as follows:

1. In accordance with Elections Code section 10403, the District requests that the Board of Supervisors of Sacramento County consolidate the regularly scheduled General District Election with the statewide election to be held on November 5, 2024.
2. The Board hereby re-certifies the Map, which is on file with the Registrar of Voters, and confirms that there have not been any changes in the boundaries of the District’s electoral divisions since the Map was certified and filed with the Registrar.

3. In accordance with Water Code sections 30733 and 30735 and section 1, subdivision (h)(3) of Resolution No. LAFC 1237, the Board (a) determines that a candidate for election to the Board of Directors of the District shall be a resident of the division from which he or she is elected, and shall be elected by the voters alone of that division, and (b) authorizes and directs the General Manager to hold an election in Divisions 1 and 2, as such divisions are shown on the Map, at the November 5, 2024 General District Election.
4. Each candidate for the office of Director in Divisions 1 and 2 shall pay their pro rata share of the costs of publication of that candidate's statement as required under Elections Code section 13307 and as determined by the County Registrar of Voters. The limitation on the number of words that each candidate may use in his or her candidate's statement is 200 words. Each candidate shall prepay the costs of their candidate's statement to the Registrar of Voters at their office at the time the candidate files their nomination papers.
5. In accordance with Elections Code sections 1303(b), 10509 and 10522 and the Sacramento County Registrar of Voters' administrative regulations, the District Board authorizes and directs the Secretary to execute and seal this resolution, and to deliver the signed and sealed resolution to the Sacramento County Registrar of Voters, who shall, as required by law, submit this Resolution to the Sacramento County Board of Supervisors on the District's behalf by no later than July 3, 2024.
6. The District agrees to reimburse the Registrar of Voters for actual costs incurred to conduct the District election, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures, and billed to and paid by the District after the November 5, 2024 general election.
7. In accordance with the Sacramento County Registrar of Voters' administrative guidelines, the District hereby certifies that it will use the following method of selecting a winning candidate for Director in Division 1 or 2 in case of a tie vote at the November 5, 2024, general District election:

Upon notification of a tie by the Registrar of Voters, the District Secretary will notify the candidates who have received the tie votes and order those candidates or their designated representatives to appear before the Board of Directors for a determination of the winner at the time and place designated by the Board. At the designated time and place, the Board will determine the tie by a drawing of lots conducted by the Board President, or their designee, and the winner of the drawing shall be declared the winner by the Board. (Elections Code Section 10551, subd. (b).)

PASSED AND ADOPTED by the Board of Directors of Sacramento Suburban Water District at a meeting on the 22nd day of April, 2024, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Kevin Thomas
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a Special meeting hereof held on the 22nd day of April, 2024.

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District

NOTICE OF DISTRICT ELECTION

Sacramento Suburban Water District

Notice is hereby given that a General District Election will be held November 5, 2024, in this District. The offices for which candidates may declare their candidacy are:

Director, two positions, representing Divisions 1 and 2.

Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act under which the District is organized (Water Code sections 30000 et seq.):

Each candidate must reside in and be a registered voter of the Division by and from which they would be elected both while a candidate and if elected, while they remain in office.

(Elections Code sections 321 and 359; Water Code sections 30021 and 30735.)

Official Declarations of Candidacy for eligible candidates desiring to file for either of the above elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 15, 2024, and must be filed not later than 5:00 p.m. on August 9, 2024. However, if a Declaration of Candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 14, 2024, to file a Declaration of Candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates, or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 9, 2024.

Dated this 22nd day of April 2024.

(District Seal)

Dan York
District Secretary

PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a “Notice of Election.” The notice shall contain the date of the General District Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Sacramento Suburban Water District

Recommends the following (check one only):

The Registrar of Voters publish a combined election notice with other districts

or

A separate/individual district notice.

If a separate/individual district notice is requested, the district requesting is responsible for publication in a newspaper that circulates district-wide.

Dated: April 22, 2024

Dan York
District Secretary

{00317713.1}

MAP AND BOUNDARY CERTIFICATION

The Sacramento Suburban Water District hereby certifies that:

No map and boundary changes have occurred since the November 8, 2022, Election, and that the map and boundary description that you have on file is current.

Yes, the map and boundaries have changed since the November 8, 2022, Election. I have enclosed/mailed the updated map and boundary descriptions.

Dated this 22nd day of April 2024.

(District Seal)

District Secretary

Dan York



Voter Registration & Elections

Hang Nguyen
Director

County of Sacramento

Divisions

Administrative Services
Campaign Services
Precinct Operations
Registration & Outreach
Vote by Mail
Voting Systems & Technology

February 16, 2024

Sent via e-mail

Dan York, General Manager
Sacramento Suburban Water District
3701 Marconi Ave, Suite 100
Sacramento, CA 95821

Dear Dan York:

Preparations are currently in progress for the November 5, 2024, Presidential General Election. Several items will need to be acted upon by your district board in conjunction with the required "election resolution". Please provide in writing the information outlined below.

1. **RESOLUTION CALLING THE ELECTION**

The district election will be held on the same date as the November 5, 2024, Presidential General Election. Pursuant to Elections Code §10403, your district is required to file a resolution with the Board of Supervisors and a copy with our office, requesting consolidation and setting forth the exact form of any question(s) or office(s) to be voted upon at such election. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election.

Please include in the resolution, in case of a tie vote, the method for determining the winner, and who is responsible for determining winner.

A. **Elective Offices**

Date and purpose of the election.

Please note: If a vacancy occurs between the date of your resolution and the beginning of the nomination period, please notify our office immediately.

B. Candidate’s Statement – number of words

The district board must determine whether to limit candidate statements of qualifications to 200 words or authorize an extension to 400 words. Due to formatting criteria within the County Voter Information Guide, we recommend 200 words. (Elections Code §13307(a))

C. Candidate’s Statement Costs

The district board must determine whether the individual candidate(s) or the district will pay for the publication of the voluntary candidates’ statements included in the County Voter Information Guide. Whether the Candidate or the district pays the cost of the candidate’s statement, the candidate statement payment is required at the Voter Registration and Elections office at the time the candidate(s) files their nomination documents, and a statement to this effect must be included in the resolution.

2. NOTICE OF DISTRICT ELECTION AND PUBLICATION OF ELECTION NOTICE

Elections Code §12112 requires that we publish a notice of election that contains the date of the election, the offices for which candidates may file, qualifications required by your principal act, and other information. To reduce costs to the district(s) while still meeting requirements of code, we will publish one election notice, combining information on all districts scheduled for election on November 5, 2024.

3. REIMBURSEMENT OF COSTS

The Board of Supervisors has adopted an ordinance establishing a schedule of fees and charges for the administration of elections by Sacramento County Voter Registration and Elections. Elections Code §10520

Please refer to the current fee schedule to calculate your cost.

Fee Schedule

Please note: An invoice for the actual cost of election administration will be submitted to your district after the certification of the November 5, 2024, Election.

4. CERTIFICATION OF MAPS AND BOUNDARIES

Please provide a current map and boundary description to our office. **Our recommended deadline is June 5, 2024,** for the November 5, 2024, Election.

In addition, jurisdictions that elect by area or division must have their new area or division legal boundary descriptions and maps in our office by July 3, 2024.

Any pending annexation will need to be completed prior to this date and be reflected on the map you provide or certify. This certification may be done by letter or by completion of a certification form in this office. Please contact our mapping department at (916) 875-6248 if you have any questions in this regard.

5. OTHER

If your district is contemplating placing a measure on the November 5, 2024, Presidential General Election ballot, please coordinate this with our office at the earliest date possible. The recommended deadline for a district measure to be consolidated with the November election is July 29, 2024. If this deadline cannot be met, contact our office immediately. It is important for your district and our

office to coordinate the details of what and how items need to be submitted to our office. Here is a link to our measure calendar on our website. [Measure Calendar](#)

If any resolutions necessitate special requirements that the Department of Voter Registration and Elections needs to fulfill, such requirements need to be listed in the resolution.

6. **RETURN TO VOTER REGISTRATION AND ELECTIONS**

- ▶ Your Resolution
- ▶ Publication of Notice of Election Form
- ▶ Notice of Election
- ▶ Certification of Maps and Boundaries

Enclosed is a sample resolution which may be of assistance to you in providing the required information. The deadline for submission of the resolution requesting consolidation with the November 5, 2024, Presidential General Election is July 3, 2024.

The nomination period for the November 5, 2024, election is July 15, 2024, through August 9, 2024. A Candidate's Guide for the election is being prepared and will be available to all candidates at the time they obtain their nomination papers.

If you have any questions regarding the election, or require additional clarification of the above, please call (916) 875-6276 or email voters-campaignservices@saccounty.gov.

Thank you,



Karen Startup
Campaign Services Manager

Enclosures



Agenda Item: 4

Date: April 22, 2024

Subject: April 2024 Legislation Update

Staff Contact: Greg Bundesen, Conservation and Communications Supervisor

Recommended Board Action:

Approve staff’s recommendations regarding the legislative bill listed in Table 1.

Background:

PL – Adm 004 Legislative Response Policy establishes the District’s position relative to legislative proposals, and to respond to requests for support or opposition from various agencies (i.e., the Association of California Water Agencies and the Regional Water Authority).

Discussion:

Table 1 shows proposed Assembly Bills (AB) and Senate Bills (SB) of interest to the District, a summary of the proposed legislative bills, and staff recommended positions. Staff’s recommended positions are based on input from ACWA and the RWA. Legislative bill text can be provided upon request.

Table 1: Legislative Bills of Interest		
Bill Number	Summary	Position
AB 2599 (Papan D-San Mateo)	Updates language in SB 3 (2023) regarding restitution authority. ACWA sponsored bill.	Support

Other Actions

The District submitted a comment letter to the State Water Resources Control Board (SWRCB) regarding the second draft regulations to “make water conservation a way of life” in California. A third draft regulation will be released this summer.

The District signed on to comment letters to the SWRCB from the Association of California Water Agencies (ACWA) and the Regional Water Authority (RWA) regarding the second draft of the regulations to “make conservation a way of life” in California.

Copies of the letters submitted by the District, ACWA, and the RWA can be provided upon request.

Fiscal Impact:

Though there may be a fiscal impact if a legislative bill passes or fails, there is no immediate cost to approving staff’s recommended positions.

Strategic Plan Alignment:

- **Goal A:** Provide a High-Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe
- **Goal B:** Optimize Operational and Organizational Efficiencies
- **Goal C:** Ensure Fiscal Responsibility and Affordable Rates



Agenda Item: 5

Date: April 22, 2024

Subject: 2024 Water Conservation Stage Declaration

Staff Contact: Greg Bundesen, Conservation and Communication Supervisor

Recommended Board Action:

Declare “Adequate Water Supply” conditions for 2024 and direct staff to implement the water use prohibitions associated with Adequate Water Supply in Regulation No. 15.

Background:

On April 17, 2023, in response to Governor Newsom’s Executive Order N-5-23 rescinding the 2022 Emergency Drought Declaration, the Board of Directors declared Adequate Water Supply Conditions. Since April 2023, District customers have reduced water use by 8% when compared to 2020.

Discussion:

After a historic water year at the beginning of 2023, California’s water supply conditions continue to be stable. The statewide snowpack as of April 2, 2024, is 110% of the historical April 1st average. Water conditions have stabilized to the point where state water users are receiving more water through their contracts. Increases are as follows:

- On February 21, 2024, State Water Project allocations increased from 15% to 30% of requested deliveries. The State Water Project provides water to 29 different state water contractors throughout California.
- On March 25, 2024, the Bureau of Reclamation increased Central Valley Project (CVP) allocations for North-of-Delta Contractors from 75% of requested deliveries to 100%.

Folsom Lake has been experiencing periods of filling and purging due to recent atmospheric river events. Folsom Lake is currently at 73% of max capacity and 115% of the historical average. Staff anticipates that the District will have access to surface water through the Middle Fork Project Agreement, the City of Sacramento, and San Juan Water District. The District may also have access to Rule 215 water, should U.S. Bureau of Reclamation release water from Folsom Lake for flood control.

Adequate Water Supply Conditions

Adequate Water Supply conditions reflect the District’s current water supply conditions. Adequate Water Supply conditions have a recommended (non-mandatory) watering schedule of

three days per week (based on address number). Customers will be required to comply with the mandatory watering time (no watering from 12:00 noon to 6:00 p.m.). All water use prohibitions that are included in Adequate Water Supply conditions can be found in Regulation No. 15.

Staff will continue to promote water conservation as a way of life in California. The District will continue to offer water conservation related programs such as Water-Wise House Calls, Leak Investigations, rebate programs, and various community outreach and educational activities.

Staff is not requesting any additional funding to implement the water use prohibitions in Adequate Water Supply. Staff budgeted for Adequate Water Supply conditions with the addition of continuing the late-night water waste patrol.

Customer outreach will continue to be offered through bill inserts and the District's website and Facebook page. Social media has increased customer interactions between staff and customers. The District has amassed 670 followers since launching its Facebook page.

Water Conservation Regulations

In February 2024, the State Water Resources Control Board (SWRCB) released the second draft of the Regulations to "Make conservation a way of life in California" (Legislation) (SB 606 & AB 1668). The Legislation requires the SWRCB to develop annual efficient water use standards for each urban water utility by calculating standards for indoor water use, outdoor water use, water loss, and commercial, industrial, and institutional (CII) water use.

The District submitted a comment letter to the SWRCB, and signed comment letters submitted by the Association of California Water Agencies and the Regional Water Authority regarding the proposed second draft. The SWRCB will release another draft of the Regulations this summer and offer a final comment period. Staff will prepare a presentation for the Board regarding the impacts of the Legislation once the SWRCB finalizes the standards later this year.

Fiscal Impact:

There is no direct fiscal impact to declaring Adequate Water Supply.

Strategic Plan Alignment:

- Goal A: Provide a high-quality reliable water supply by ensuring it is sustainable, clean, and safe.
- Goal B: Optimize operational and organizational efficiencies.
- Goal D: Maintain excellent customer service.



Agenda Item: 6

Date: April 22, 2024

Subject: Resolution No. 24-03 Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulations Governing Water Service

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Adopt Resolution No. 24-03 Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulations Governing Water Service, which is attached to the Resolution, effective May 1, 2024, as recommended by the Facilities and Operations (F&O) Committee at the March 7, 2024, F&O Committee meeting.

Summary

In addition to water service rates and charges that the Board adopts under Proposition 218, the District maintains a variety of fees and charges that it assesses certain customers or future customers for special services provided to them by the District. These fees and charges are set at the discretion of the Board subject to the cost of service principles provided under Proposition 26. To ensure that the District's miscellaneous fees and charges are legally-compliant, the District conducts periodic studies. The last fees and charges study was adopted by the Board in April 2017. Staff reached out to HDR Engineering, Inc. (HDR), who performed the previous study, to review and update the methodology used in support of the fees and charges assessed by the District. Their report is attached as Attachment 2 for the Board's review.

Discussion:

Staff is requesting a number of changes to Regulation No. 3 of the Regulations Governing Water Service related to the review of current fees and charges performed by HDR. The following is staff's discussion on the requested updates to the miscellaneous fees and charges provided for in Regulation No. 3.

Name – Staff are recommending to change the name to be consistent with related policies and nature of the regulation. The new name is Water Service Rates, Fees and Charges.

Section A – Charges for Water Service – Staff is recommending removing Section A.1 – Flat Rate Customers, because the District no longer has any flat rate customers. The last flat rate to meter conversions were completed in 2022 and the final flat rate billing was calculated in October of this year. Staff are recommending adding three new items to Section A: 1) Mutual Aid, and Emergency Wholesale Customers, 2) Contract Wholesale Customers, and 3) Wheeling Water Deliveries.

1) Section A.2 – Mutual Aid and Emergency Wholesale Customers:

Usage Charge: This charge is solely based on water usage. The rate is for mutual aid, emergency, or other temporary water deliveries to neighboring agencies and is intended to cover District operations and maintenance variable costs attributable to water supply, including the cost of water and treatment and pumping and conveyance costs. The charge shall be the current Non-Residential usage rate and is based on 100 cubic feet of water (748 gallons.).

2) Section A.3 – Contract Wholesale Customers:

Quantity Charge: This charge is solely based on the quantity of water provided in the contracted unit of measure. The rate is for contracted water deliveries of District source water to other water purveyors. The per unit charge shall be negotiated and shall not be less than the direct cost of producing water, including pumping and treatment costs, Sacramento Groundwater Authority (SGA) fees, and any other fixed and variable costs attributable to producing the water. The rate shall be based on the cost of each acre-foot of water supplied.

3) Section A.4 – Wheeling Water Deliveries:

The Wheeling Water charge shall be set according to periodic rate studies conducted in accordance with Proposition 26 as required by the SDCWA v. Met cases. The charge shall be assessed per acre foot of water.

Staff are recommending the following changes to Section B – Service Fees and Charges:

- 4) Section B.1 – Simplifying the current account establishment fee as one single fee regardless of the service's connection status, active or inactive. The fee is changing from \$9.00 for a connection already active and \$31.00 for a disconnected connection to a single \$14.00 account establishment fee.
- 5) Section B.2 – Simplifying the dispatching fee as one single fee regardless of purpose. The fee is changing from \$35.00 for delivering a delinquent notice and \$60.00 for terminating water service to a single \$54.00 dispatching fee.
- 6) Section B.4 – Adding the internal processing time-related charge (\$4.00) to the current County processing fee for the total tax roll processing fee.
- 7) Section B.5 – Moved Section W – Manual Meter Reading Fee to section B.5 and updated the application fee from \$13.00 to \$16.00 and the manual reading fee from \$60.00 to \$64.00. Changed the assessment period from monthly to periodic.

Section C – Temporary Turn-on Charges is being removed and replaced with the dispatching fee from Section B.2.

Section F – Security Deposits is being updated to reflect the current fixed charges for residential ¾” and non-residential 1” fixed charges for determining the deposit amount. The District does not currently require customers to provide security deposits on water service accounts. However, the option does exist and staff would like the deposit amount to be updated. The following language is being added to paragraph 5.

“and result in the return of a security deposit. Failure to maintain a clean payment history may result in the District retaining a security deposit for a longer period or, in cases where no security deposit is held, the District may require a security deposit be paid as a condition of maintaining service.”

Section I – Meter Testing Fee is being updated as follows:

- 1) Large Meter test fee is increasing from \$285.00 to \$352.00
- 2) Intermediate meter test fee is increasing from \$200.00 to \$352.00
- 3) Small meter test fee is increasing from \$60.00 to \$107.00

Section J – Bacteriological Testing minimum fee will increase from \$25.00 to \$153.00. However, this fee is charged at actual cost.

Staff are recommending the following changes to Section M – Variance Application Service Fees:

- 1) Changing the District variance fee from \$300.00 to \$333.00.
- 2) Adding a new fee, DDW Variance – Plan Review/Waiver Application – establishing a base fee of \$1,213.00 plus an additional fee of \$352.00 for each specific variance requested. This fee is to cover the costs of the District requesting a variance from DDW standards on behalf of the project owner.
- 3) Adding a new fee, DDW Variance – Construction Verification/Waiver Closure – establishing a base fee of \$718.00 plus an additional fee of \$260.00 for each specific variance requested. This fee is to cover the costs of the District managing the verification of the variance from DDW standards.
- 4) Removing the Special Board Meeting fee as variance requests requiring a hearing will be addressed at a regularly scheduled Board meeting.

Staff are recommending the following changes to Section P – Fire Hydrant Water Charge:

- 1) Changing the refundable deposit charge from \$2,300.00 to \$3,000.00.
- 2) Changing the one-time application fee from \$100.00 to \$122.00.
- 3) Changing the \$50.00 service charge to the current 2” meter fixed charge based on the current rate schedule.
- 4) Removing the current \$20.00 equipment rental charge as the equipment costs are now covered in the service charge.

- 5) Updating the illegal fire hydrant use fine from \$500.00 to \$1,000.00 and holding the violator responsible for any replacement or damage costs.

Section Q – Plan Check fee is being renamed to Development Services and the current Section Q and Section R will become sub-sections to Section Q. Section Q is being updated as follows:

- 1) Section Q.1 – Plan Check Fee: The fee will be charged as follows:
 - a. The base fee will be \$621.00; plus,
 - b. Additional fee of \$232.00 for each service connection; plus,
 - c. Additional fee of \$342.00 for each 50’ of main or fraction thereof.
 - d. The minimum charge of \$900.00 is being removed.
- 2) Section Q.2 – Supervision and Inspection: The fee will be charged as follows:
 - a. The base fee will be \$440.00; plus,
 - b. Additional fee of \$220.00 for each service connection; plus,
 - c. Additional fee of \$440.00 for each 50’ of main or fraction thereof.
 - d. The minimum charge of \$600.00 is being removed.
- 3) Section Q.3 – Single Service Developments: Adding a new fee for single service developments of \$347.00.

Section R – Supervision and Inspection has been added to Section Q as Section Q.2.

Section S – Hydrant Flow Test has been updated to also include a Hydrant Flow Analysis. The current hydrant flow test fee is increasing from \$350.00 to \$519.00 and the new fee for a hydrant flow analysis will be set at \$347.00.

Section W – Manual Meter Reading Fee has been moved to Section B.5.

Fiscal Impact:

Changes to water service charges will potentially increase District revenue. The total of all water service charges collected in 2021, 2022, and 2023, amounted to \$408,004, \$1,137,823, and \$992,930, respectively.

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates.

Attachments:

- 1) Resolution No. 24-03 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Amending Regulation No. 3 of the Regulations Governing Water Service.
- 2) HDR Technical Report on Fee Study
- 3) Regulation No. 3 – Water Service Rates, Fees, and Charges – redline.
- 4) Regulation No. 3 – Water Service Rates, Fees, and Charges – clean.

RESOLUTION NO. 24-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SACRAMENTO SUBURBAN WATER DISTRICT
AMENDING REGULATION NO. 3 OF THE
REGULATIONS GOVERNING WATER SERVICE**

WHEREAS, on July 19, 2004, the Board enacted Ordinance 2004-03, entitled “An Ordinance of the Board of Directors of Sacramento Suburban Water District Adopting Regulations Governing Water Service”;

WHEREAS, the Board now desires to amend Regulation No. 3 of the Regulations Governing Water Service in accordance with District policy PL-Fin 009 – Water Service Rates, Fees, and Charges Setting Policy, as further described in this Resolution and as further set forth in the revised version of the regulation attached to and incorporated herein as Attachment 1;

WHEREAS, the Board has accepted the miscellaneous fees and charges study draft report prepared by HDR Inc. and presented by staff; and

WHEREAS, the described amendments to Regulation No. 3 are solely to amend miscellaneous fees and charges not subject to Proposition 218’s notice and hearing requirements as provided in Article XIII D, section 6 of the California Constitution or the notice requirements of Government Code sections 66016 through 66018 (Mitigation Fee Act).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sacramento Suburban Water District as follows:

1. Regulation No. 3 is hereby amended as shown in Attachment 1.
2. The Board authorizes and directs the General Manager and staff to take all actions necessary to amend Regulation No. 3 and to enforce such amended regulations in accordance with the authority granted by this Resolution.
3. Except as modified by the terms of this Resolution, the existing District Regulations Governing Water Service shall remain in full force and effect. Any provisions in the existing regulations that conflict with the amendments approved in this Resolution are deemed superseded and of no further effect.
4. This Resolution shall take effect as of May 1, 2024.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on the 22nd day of April 2024, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Kevin Thomas
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the 22nd day of April 2024.

(SEAL)

By: _____
Daniel R. York
General Manager/Secretary
Sacramento Suburban Water District

Regulation No. 3 Water Service Rates, Fees, and Charges

Adopted: March 15, 2004

Amended: April 22, 2024

A. Charges for Water Service

The District charges all Customers on a monthly basis. All charges are based on the District's costs of providing District Water Service. Therefore, the basis for charges and rates are categorized on the same basis as District costs. Explanations of each charge and the related District costs are as follows:

1. Metered Customers:

Usage Charge: This charge is based on water usage. The charge is intended to cover District operations and maintenance variable costs attributable to Metered Rate Customers, including the cost of water and treatment and pumping and conveyance costs. The Usage Charge is based on 100 cubic feet (ccf) of water (748 gallons.).

Fixed Charge: This charge is based on meter size. The charge is intended to cover District fixed operations and maintenance costs attributable to serving Metered Rate Customers. This charge also covers District capital improvement costs and periodic principal and interest payments due on District debt.

Sacramento Suburban Water District Metered Rate Customers					
Meter Usage Charge (\$/CCF) – 1 CCF = 748 gallons	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Residential - 1st Tier (0-15 CCF)	\$ 0.88	\$ 0.92	\$ 0.95	\$ 0.98	\$ 1.01
Residential - 2nd Tier (16+ CCF)	\$ 1.15	\$ 1.20	\$ 1.24	\$ 1.28	\$ 1.32
Multi-Family Residential - Uniform	\$ 1.26	\$ 1.31	\$ 1.35	\$ 1.39	\$ 1.43
Non-Residential - Uniform	\$ 1.33	\$ 1.38	\$ 1.42	\$ 1.47	\$ 1.52

Sacramento Suburban Water District Metered Rate Customers					
Fixed Charge	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
5/8" meter	\$ 32.01	\$ 33.29	\$ 34.29	\$ 35.32	\$ 36.38
3/4" meter	\$ 44.40	\$ 46.18	\$ 47.56	\$ 48.99	\$ 50.46
1" meter	\$ 69.19	\$ 71.96	\$ 74.12	\$ 76.34	\$ 78.63
1 1/2" meter	\$ 131.17	\$ 136.42	\$ 140.51	\$ 144.72	\$ 149.07
2" meter	\$ 205.53	\$ 213.75	\$ 220.16	\$ 226.77	\$ 233.57
3" meter	\$ 403.85	\$ 420.00	\$ 432.60	\$ 445.58	\$ 458.95
4" meter	\$ 626.95	\$ 652.03	\$ 671.59	\$ 691.74	\$ 712.49
6" meter	\$ 1,246.68	\$ 1,296.55	\$ 1,335.44	\$ 1,375.51	\$ 1,416.77
8" meter	\$ 2,238.25	\$ 2,327.78	\$ 2,397.61	\$ 2,469.54	\$ 2,543.63
10" meter	\$ 2,981.93	\$ 3,101.21	\$ 3,194.24	\$ 3,290.07	\$ 3,388.77
12" meter	\$ 4,190.40	\$ 4,358.02	\$ 4,488.76	\$ 4,623.42	\$ 4,762.12

2. Mutual Aid and Emergency Wholesale Customers:

Usage Charge: This charge is solely based on water usage. The rate is for mutual aid, emergency, or other temporary water deliveries to neighboring agencies and is intended to cover District operations and maintenance variable costs attributable to water supply, including the cost of water and treatment and pumping and conveyance costs. The charge shall be the current Non-Residential usage rate and is based on 100 cubic feet of water (748 gallons.).

3. Wholesale Contract Customers:

Quantity Charge: This charge is solely based on the quantity of water provided in the contracted unit of measure. The rate is for contracted water deliveries of District source water to other water purveyors. The per unit charge shall be negotiated and shall not be less than the direct cost of producing water, including pumping and treatment costs, Sacramento Groundwater Authority (SGA) fees, and any other fixed and variable costs attributable to producing the water. The rate shall be based on the cost of each acre-foot of water supplied.

4. Wheeling Water Deliveries:

The Wheeling Water charge shall be set according to periodic rate studies conducted in accordance with Proposition 26 as required by the SDCWA v. Met cases. The charge shall be assessed per acre foot of water.

B. Service Fees and Charges

1. Account Establishment Fee: For each new account to be established, a \$14.00 service charge shall be assessed and added to the first or opening water bill.
2. Dispatching Fee: A dispatch fee of \$54.00 shall be assessed in accordance to Section K.2, Regulation No. 5 and Section C, Regulation No. 6:

3. After Hours Fee: Other than in an emergency, to locate a service or shut-off water service after regular business hours the District shall charge its actual cost of time and material, not to exceed \$150.00.
4. Tax Roll Processing Fee: When transferring delinquent water service charges to the Sacramento County secured property tax roll for collection, the District shall charge a fee of \$4.00 plus the current amount of the County’s processing fees for collection services to the Customer’s delinquent water billing charges transferred to the County secured property tax roll for collection.
5. Manual Meter Reading Fee:
 In the event a customer declines to allow the District to install an electronic meter reading device at the customer’s service connection, thereby requiring the District to read the meter manually, the customer shall comply with the following requirements as a condition of receiving water service:
 - a) Complete an application for manual meter reading and pay a \$16.00 application fee. The customer must complete the application agreeing to the charges.
 - b) On a periodic basis, pay a \$64.00 manual meter reading fee. The customer shall also be responsible for paying all other water service charges imposed as a condition of receiving District water service.

C. Temporary Turn-On Charges

Omitted

D. Cross-Connection Control Program

Monthly charges shall be paid to fund the District’s Cross-Connection Control Program (CCCP). This charge shall be billed monthly per Backflow Prevention Assembly (Assembly) to each Account holder with one or more Assemblies. Each Assembly is the property of the Landowner. The services covered by this charge shall include, but are not limited to, administering/monitoring the program, notifying Customers, performing inspections, reviewing and recording test results and reporting to the State Water Resources Control Board Division of Drinking Water (DDW). The charge shall be determined each year based on program expenses and the number of Assemblies within the District. The monthly charge for the CCCP shall be (see table below) per Assembly for all connection sizes.

Monthly CCCP Charge					
	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Per Unit Charge	\$ 2.31	\$ 2.41	\$ 2.49	\$ 2.57	\$2.65

If a Customer requests Assembly testing or the District determines it is necessary to test an Assembly, the District shall impose an Assembly test charge of \$107.00 per Assembly.

The charge includes the fee for the required District tag. While the District does not routinely perform repairs or replacements, labor and materials shall be charged to the Account holder if the District is required to repair or replace an Assembly.

As part of the Assembly test, a District tag must be attached to the Assembly indicating whether it “passed” or “failed”. These tags are to be purchased by the tester at the District office. The cost of the tag shall be determined each year based on the cost of producing the tag and overseeing the tag distribution. The current cost shall be \$1.00 per tag.

E. Privately-Owned Fire Protection Systems

A monthly charge shall be paid for water service at un-metered connections to the District’s Water System which supplies water to privately-owned and maintained sprinklers used exclusively for firefighting, irrespective of the quantity of water used and based on the size of the fire service assembly as follows:

Private Fire Service					
<i>Size</i>	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
2-inch	\$ 13.95	\$ 14.51	\$ 14.95	\$ 15.40	\$ 15.87
3-inch	\$ 26.17	\$ 27.22	\$ 28.04	\$ 28.89	\$ 29.76
4-inch	\$ 42.62	\$ 44.33	\$ 45.66	\$ 47.03	\$ 48.45
6-inch	\$ 84.82	\$ 88.22	\$ 90.87	\$ 93.60	\$ 96.41
8-inch	\$ 150.05	\$ 156.06	\$ 160.75	\$ 165.58	\$ 170.55
10-inch	\$ 234.44	\$ 243.82	\$ 251.14	\$ 258.68	\$ 266.45
12-inch	\$ 261.28	\$ 271.74	\$ 279.90	\$ 288.30	\$ 296.95

F. Security Deposits

Whenever an Applicant’s or Customer’s credit rating or payment history is or becomes unacceptable to the District because of poor credit history, non-payment of water bills, or frequent delinquent bill payment, a cash deposit may be required in accordance with the schedule set below:

1. Residential Customers shall be required to pay the sum equal to two (2) months water charge, but not less than \$98.00 (cost of ¾” fixed charges).
2. Non-residential Customers shall be required to pay the sum equal to three (3) times the estimated water bill, but not less than \$230.00 (cost of 1” meter fixed charges).

The District may apply the security deposit to any account of a Customer that is delinquent for more than 30 days and shall notify the Customer of such application. Water service may be terminated if the account is not fully paid and the security deposit replenished, subject to the conditions and procedures described in Regulation No. 6, Section B.

The security deposit shall be returned to the Customer without interest upon termination of the service and payment of all rates and charges owed to the District by the Customer, or

at such earlier time as the District may determine that the credit of the Customer is satisfactory. For the purpose of this Regulation No. 3, the District shall determine whether a Customer's credit is satisfactory. The credit of a Customer who has paid all rates and charges without delinquency for twelve months shall be deemed satisfactory and result in the return of a security deposit. Failure to maintain a clean payment history may result in the District retaining a security deposit for a longer period or, in cases where no security deposit is held, the District may require a security deposit be paid as a condition of maintaining service. Security deposits that remain unclaimed after five (5) years from the date the deposit became refundable shall become property of the District.

G. Application of Payments

Any monies received on an account shall be applied first to the oldest outstanding charges.

H. Returned Payments

The District shall levy a charge for each returned payment as defined in Regulation No. 5, Section C. The amount shall be the District's actual Bank Service Charge plus \$20.00.

I. Meter Testing Fee

This charge shall be assessed to accounts that request a meter test with results within the range set by AWWA per Regulation No. 4, Section D. The fee shall be \$352.00 per meter test for large meters (3" and above), \$352.00 for intermediate meters (1-1/2" and 2"), and \$107.00 for small meters (1" and below).

J. Bacteriological Testing

The District shall assess actual time and material costs but not less than a minimum charge of \$153.00 for each bacteriological test as defined in Regulation No. 7, Section H.8.

K. Annexation Fees

The District shall charge annexation fees for each Parcel located outside of the District's legal boundaries that desires to be annexed into the District. The fee shall be charged on a time and materials basis and reflect all District costs to apply for and complete the annexation of a Parcel, including without limitation staff time, attorneys' and consultant fees, LAFCO application fees, and costs of studies and environmental review. Upon application for an annexation into the District, staff shall estimate the costs to process the annexation and the applicant shall deposit the estimated costs with the District. Upon conclusion of the annexation proceedings, if a portion of the deposit remains, it shall be refunded to the applicant. If the District has expended the entire deposit and advanced additional funds to pay costs of the annexation proceedings, the applicant shall repay the entire amount of any funds advanced by the District as a condition of LAFCO's recording of the Certificate of Completion approving the annexation and of the District's approval of the applicant's Application for Water Service.

L. Water Conservation Violation

In accordance with Section B of Regulation No. 15, the following charges may be imposed for a Water User's violation of the District's water conservation regulations:

1. A charge of \$50.00 shall be added to the next billing for serving the second water conservation violation as defined in Regulation No. 15, Section C.
2. A charge of \$100.00 shall be added to the next billing for serving the third water conservation violation as defined in Regulation No. 15, Section C.

M. Variance Application Service Fees

1. District Variance: A service fee of \$333.00 shall be charged to any person or entity filing a variance application from District standards or regulations as provided in Regulation No. 17, Section B.
2. DDW Variance Request – Plan Review/Waiver Application: A base service fee of \$1,213.00, plus \$352.00 for each requested variance location, shall be charged to any person or entity submitting to District a request that the District prepare and submit a variance application from DDW standards or regulations as provided in Regulation No. 17, Section B.
3. DDW Variance – Construction Verification/Waiver Closure: A base service fee of \$718.00, plus \$260.00 for each DDW-approved variance location, shall be charged to any person or entity granted a variance from DDW standards or regulations as provided in Regulation No. 17, Section B.

N. Facility Use Fees

District Facilities may be used only upon approval of the General Manager. Interested parties must apply for use of District Facilities by completing the District's "Facility Use Application." All charges for use of District Facilities, including insurance requirements, are as noted on the Application and are dependent on facility location, event duration and recovery of all District costs required for the event.

O. Public Information Request

A charge of \$0.10 per page shall be charged for requests for copying of disclosable District records. Additional charges and terms of reproduction and delivery of copies of records are provided in the District's Records Management Policy, PL-Admin 002.

P. Fire Hydrant Water Charge

Water provided by the District for construction, street cleaning or storm/sewer cleaning purposes shall be charged subject to conditions of the service or project and in conformance with Regulation No. 12. The following charges shall apply:

1. For construction water taken through a District Fire Hydrant Meter the contractor or owner who obtains the permit shall be required to pay the following:
 - a) A refundable \$3,000.00 deposit for the hydrant meter with backflow prevention assembly.
 - b) A one-time \$122.00 Application Fee.
 - c) On a monthly basis the following:
 - i) The current metered nonresidential usage rate per hundred cubic feet of water taken.
 - ii) The current 2" meter fixed charge.
 - iii) A \$5.00 Backflow Assembly test fee.
2. For water taken by other municipal agencies or their subcontractors through a District Fire Hydrant for street cleaning or storm/sewer cleaning, the agency is required to obtain a permit in accordance with Regulation No. 12 and to pay the following fees and charges:
 - a) A \$200.00 annual permit fee.
 - b) The current metered nonresidential usage rate per hundred cubic feet of water taken.
3. Use of District Fire Hydrants is authorized by a permit issued by the District only, as conditioned in Regulation No. 13, Section D. Illegal use of a Fire Hydrant may be subject to a \$1,000.00 fine and costs of repair or replacement incurred by District for any damage sustained to the Fire Hydrant.
4. The permit holder shall be responsible for paying the costs of repair or replacement incurred by the District for any damage sustained to the Fire Hydrant, Fire Hydrant Meter or Backflow Prevention Assembly. The District shall have the right to retain all or a portion of the deposit to pay any such costs incurred.

Q. Development Services

1. Plan Check Fee

The District shall assess the following fee for review of an Applicant's construction plans as provided in Regulation No. 7 under Part H.1. The fee shall be calculated as follows:

 - a) Base fee of \$621.00
 - b) \$232.00 for each service connection
 - c) \$342.00 for each 50' of main or fraction thereof

2. **Supervision and Inspection Fee**
The District shall assess the following fee for supervision and inspection of new or upgraded water facilities to be connected to the District system, as provided in Regulation No. 7, Section H.6. The fee shall be calculated as follows:
 - a) Base fee of \$440.00
 - b) \$220.00 for each service connection
 - c) \$440.00 for each 50' of main or fraction thereof

3. **Single Service Development Fee (without engineering plans)**
The District shall assess a fee of \$347.00 for a single service development constructed according to District standards.

R. Moved to Section Q.2

S. **Hydrant Flow Test and Analysis**

- 1) A completed application for hydrant flow test and \$519.00 fee shall be paid in advance to supervise and perform a fire hydrant flow test and to provide written results of the test to the person or entity requesting it.

- 2) The fee for performing a hydrant flow analysis shall be \$260.00.

T. **Abandonment of Service and Reinstallation of Abandoned Service**

The District charge for abandoning an existing water service from the existing water main as provided in Regulation No.7, Section K shall be calculated on a time and materials basis, with a minimum charge of \$3,000.00. The estimated charge shall be paid to the District prior to scheduling the abandonment. In addition, if requested by a Landowner, the District shall restore an abandoned service connection by charging on a time and materials basis, with a minimum charge of \$3,000.00.

U. **Administration Fee**

This fee shall be assessed to those accounts that participate in certain District programs, including, without limitation, the Large Irrigation Service, Wholesale Water, Wheeling Water, and Owner/Tenant Billing Agreement. Each fee is based on actual District costs for administering the individual program and is reviewed at least annually.

V. **Locking Device Replacement Fee**

If the District has installed a locking device on a water meter, curb stop or service valve and such a device is damaged or removed, then a \$35.00 charge shall be imposed on the Landowner.

If installed locking devices on the same service connection continue to be damaged or removed, the District reserves the right to abandon the service. Charges for service

abandonment and any subsequent reinstallation of service shall be on time and materials for the abandonment of the service as provided in Section T of this Regulation No. 3. The charges shall be added to the Customer's water bill and must be paid before service is restored.

Technical Memorandum

Date: 12/5/2023
Client: Sacramento Suburban Water District
To: Jeff Ott, CPA, *Director of Finance and Administration*
From: Shawn Koorn, *Associate Vice President*
Sara Anderson, *Financial Analyst*
Subject: Development of the 2023 Miscellaneous Fees and Charges

1. Introduction

HDR Engineering, Inc. (HDR) was retained by the Sacramento Suburban Water District (District) to assist in the development of the technical approach to update the District's miscellaneous fees and charges, which are contained in Regulation 3. The District's miscellaneous fees and charges are designed to recover costs associated with water service that aren't accounted for in the District's Charges for Water Service. This approach provides the District with a method to routinely update the miscellaneous fees and charges that is easily replicable.

2. Establishing Miscellaneous Fees and Charges

Similar to the establishment of water rates, the methodology and basis for the District's miscellaneous fees and charges are designed to recover the costs of providing the requested service. In the development of the District's fees and charges, these costs are related to the level of effort by staff providing the service, necessary materials and supplies, vehicle related costs, and other direct costs. The District's miscellaneous fees and charges were calculated by identifying the following costs associated with providing water service.

2.1 Staffing

District staff provide the services for customers for each of the fees and charges. In order to identify the staffing cost associated with each fee and charge, the District provided a job classification list, by staffing role, and the corresponding hourly salary rate. The salary rate is based on a "fully loaded rate", which includes the direct labor cost and the overhead costs (i.e., benefits) associated with each staff. Next, the level of effort, or time, to provide the service for each fee or charge was calculated. Given the salary rate, and level of effort, the salary related cost component can be developed for each fee and charge. For example, an Account Establishment Fee requires 15 minutes of a Customer Service Representative II, which has a salary rate of \$56 per hour. As a result, the proposed salary cost for an Account Establishment Fee is \$14.00 ($\56×0.25 hours).

In some cases, multiple staff are engaged in providing the requested service and are included in the development of the fees and charges. One example of this is a Variance Application Service Filing Fee. This requires 60 minutes of an Executive Assistant's time, in addition to 30

minutes of a Field Coordinator, 60 minutes of an Engineer II, 30 minutes of an Engineering Manager and 15 minutes of an Assistant General Manager. Given this level of effort, and the salary rates for each of the applicable staff, the salary component for this service can be developed.

2.2 Vehicles

In addition to salaries, vehicles and other equipment may be necessary to provide the requested service. The District has established equipment rates that were used to establish the costs associated with providing the various services. These costs are related to the maintenance, upkeep, and replacement of the vehicles and equipment. For example, for the Meter Testing charge, the truck used to perform the inspection has an hourly rate of \$38.20. Similar to salary related costs, the amount of time the vehicle or equipment is used, and the hourly vehicle costs are used to establish the cost associated with the fees and charges.

2.3 Other Costs

Additionally, some of the fees and charges have direct fixed costs associated with providing the service. For example, the After Hours Fee is billed at cost, not to exceed \$150. In this case, the cost to shut off water is billed up to the not to exceed amount but is not related to the job classifications or vehicle and equipment pricing discussed above. Similarly, the Facility Use Fees and Administration Fee - District Program Participation Fee are billed at cost. These costs are assessed based on actual District costs and are dependent on the specifications of the service.

3. Summary of the Calculated Miscellaneous Fees and Charges

Each of the fees and charges were evaluated for the above discussed cost components to establish the cost basis. Below in Table 1, the District’s existing and proposed miscellaneous fees are detailed.

Table 1 – Miscellaneous Fees and Charges

Miscellaneous Fees Description	Unit	Existing Fee	Proposed Fee
Account Establishment Fee	Per occurrence	\$9.00	\$14.00
Dispatching Personnel to Customer Property	Per occurrence	\$35.00	\$54.00
Locate a Service/Shut Off Water after Reg Hours	Per occurrence	Billed at cost NTE \$150	Billed at cost NTE \$150
Cross Connection Control Program (CCCP) Monthly Charge	Per month	\$2.65	\$2.65
Assembly Testing/adding charges to customer account	Per assembly	\$61.00	\$107.00
Assembly Testing Tag	Per tag	\$1.00	\$1.00
Returned Payment Charge	Per returned payment	Bank Charge + \$10.00	\$32.00
Meter Testing Fee - Large Meter	Per occurrence	\$285.00	\$352.00
Meter Testing Fee - Intermediate Meter	Per occurrence	\$200.00	\$352.00
Meter Testing Fee - Small Meter	Per occurrence	\$60.00	\$107.00

Miscellaneous Fees Description	Unit	Existing Fee	Proposed Fee
Bacteriological Testing	Per occurrence	T&M Costs; Min \$25 charge	\$153.00
Water Conservation Violation - Second Violation	Per occurrence	\$50.00	\$50.00
Water Conservation Violation - Third Violation	Per occurrence	\$100.00	\$100.00
Variance Application Service Filing Fee	Per application	\$300.00	\$333.00
Facility Use Fees	Per event	Billed at cost	Billed at cost
Public Information Request	Per page	\$0.10	\$0.10
Fire Hydrant Meter - Hydrant Meter Refundable Deposit	Per occurrence	\$2,300.00	\$3,000.00
Fire Hydrant Meter - Application Fee	Per occurrence	\$100.00	\$122.00
Fire Hydrant Meter - Usage Charge	Per hundred cubic feet	Non-residential rate	Non-residential rate
Fire Hydrant Meter - Service Charge (use current 2" service charge)	Monthly	\$50.00	Current 2" Service Charge
Fire Hydrant Meter - Backflow Assembly Test Fee	Monthly	\$5.00	\$5.00
Fire Hydrant Service - Other Municipal Use Permit Fee	Annually	\$200.00	\$200.00
Fire Hydrant Service - Other Municipal Usage	Per hundred cubic feet	Non-residential rate	Non-residential rate
Illegal Use of Fire Hydrant Fee	Per occurrence	\$500 + cost of damages	\$1,000.00
Plan Check Fee - Review Construction Plans (base)	Per occurrence	\$90 (min \$900)	\$621.00
Plan Check Fee - Review Construction Plans (per main connection)	Per Service Connection	\$90 (min \$900)	\$232.00
Plan Check Fee - Review Construction Plans (per 50 feet of main)	Per 50 Feet of Main	\$90 (min \$900)	\$342.00
Supervision and Inspection (base)	Per Occurrence	\$87 (min \$600)	\$440.00
Supervision and Inspection (per main connection)	Per Service Connection	\$87 (min \$600)	\$220.00
Supervision and Inspection (per 50 feet of main)	Per 50 Feet of Main	\$87 (min \$600)	\$440.00
Hydrant Flow Test Fee	Per application	\$350.00	\$519.00
Abandonment/Reinstallation of Service	Per occurrence	T&M Costs; Min \$3,000	T&M Costs; Min \$3,000
Administration Fee - District Program Participation	Annually	Billed at cost	Billed at cost
Locking Device Replacement Fee	Per occurrence	\$35.00	\$35.00
Continued Locking Device Costs	Per occurrence	T&M Costs	T&M Costs
Manual Water Reading Fee - Application Fee	Per occurrence	\$13.00	\$16.00
Manual Water Reading Fee	Monthly	\$60.00	\$64.00

Miscellaneous Fees Description	Unit	Existing Fee	Proposed Fee
Tax Roll Assessment (per account)	Annually	\$0.00	\$4.00
DDW Variance - Plan Review / Waiver Application (base)	Per occurrence	\$x0 (min \$x00)	\$1,213.00
DDW Variance - Plan Review / Waiver Application (per Variance)	Per occurrence	\$x0 (min \$x00)	\$352.00
DDW Variance - Construction Verification / Waiver Closure (base)	Per occurrence	\$x0 (min \$x00)	\$718.00
DDW Variance - Construction Verification / Waiver Closure (per Variance)	Per occurrence	\$x0 (min \$x00)	\$260.00
Hydrant Flow Analysis	Per application	\$x0 (min \$x00)	\$260.00
Single-service Development (without engineering plans)	Per application	\$x0 (min \$x00)	\$347.00

4. Consultant Recommendations

The development of the methodology of establishing the cost basis for the miscellaneous fees and charges was developed to be replicable. Given this, HDR recommends that the District review and update the miscellaneous fees and charges discussed above every one to three years to verify that the charges recover the current costs of providing water service. Absent annual updates, it is recommended practice to annually “index” the miscellaneous fees and charges for inflation using an appropriate measure, such as a local Consumer Price Index (CPI).

5. Summary

This concludes the summary of the development of the District’s miscellaneous fees and charges. Through examining the costs the District incurs in order to provide service to its customers, HDR developed the aforementioned updates to the District’s fees and charges and recommends that the District regularly review expenditures to ensure the recovery of costs incurred to provide District water services.

Regulation No. 3
Water Service Rates, Fees, and Charges ~~and Rates~~

Adopted: March 15, 2004

~~Approved with Changes on~~ Amended: September 20, 2021, March 20, 2023, April 22, 2024

A. Charges for Water Service

The District charges all Customers on a monthly basis. All charges are based on the District’s costs of providing District Water Service. Therefore, the basis for charges and rates are categorized on the same basis as District costs. Explanations of each charge and the related District costs are as follows:

~~1. Flat Rate Customers:~~

~~Usage Charge: This charge is based on Parcel square footage. The charge is intended to cover District operations and maintenance variable costs, attributable to Residential Flat Rate Customers.~~

~~Fixed Charge: This charge is based on connection size. The charge is intended to cover District operations and maintenance fixed costs, attributable to serving Residential Flat Rate Customers.~~

Sacramento Suburban Water District					
Flat Rate Customers					
	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Usage Charge (\$/1,000 sq. ft.)	\$ 2.35	\$ 2.44	\$ 2.52	\$ 2.59	\$ 2.67
Fixed Charge					
3/4" connection	\$ 44.40	\$ 46.18	\$ 47.56	\$ 48.99	\$ 50.46
1" connection	\$ 69.19	\$ 71.96	\$ 74.12	\$ 76.34	\$ 78.63
1 1/2" connection	\$ 131.17	\$ 136.42	\$ 140.51	\$ 144.72	\$ 149.07
2" connection	\$ 205.53	\$ 213.75	\$ 220.16	\$ 226.77	\$ 233.57

1. Metered Customers:

Usage Charge: This charge is based on water usage. The charge is intended to cover District operations and maintenance variable costs attributable to Metered Rate Customers, including the cost of water and treatment and pumping and conveyance costs. The Usage Charge is based on 100 cubic feet (ccf) of water (748 gallons.).

Fixed Charge: This charge is based on meter size ~~and property location~~. The charge is intended to cover District fixed operations and maintenance costs attributable to serving Metered Rate Customers. This charge also covers District capital improvement costs and periodic principal and interest payments due on District debt.

Sacramento Suburban Water District Metered Rate Customers					
Meter Usage Charge (\$/CCF) – 1 CCF = 748 gallons	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Residential - 1st Tier (0-15 CCF)	\$ 0.88	\$ 0.92	\$ 0.95	\$ 0.98	\$ 1.01
Residential - 2nd Tier (16+ CCF)	\$ 1.15	\$ 1.20	\$ 1.24	\$ 1.28	\$ 1.32
Multi-Family Residential - Uniform	\$ 1.26	\$ 1.31	\$ 1.35	\$ 1.39	\$ 1.43
Non-Residential - Uniform	\$ 1.33	\$ 1.38	\$ 1.42	\$ 1.47	\$ 1.52

Sacramento Suburban Water District Metered Rate Customers					
Fixed Charge	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
5/8" meter	\$ 32.01	\$ 33.29	\$ 34.29	\$ 35.32	\$ 36.38
3/4" meter	\$ 44.40	\$ 46.18	\$ 47.56	\$ 48.99	\$ 50.46
1" meter	\$ 69.19	\$ 71.96	\$ 74.12	\$ 76.34	\$ 78.63
1 1/2" meter	\$ 131.17	\$ 136.42	\$ 140.51	\$ 144.72	\$ 149.07
2" meter	\$ 205.53	\$ 213.75	\$ 220.16	\$ 226.77	\$ 233.57
3" meter	\$ 403.85	\$ 420.00	\$ 432.60	\$ 445.58	\$ 458.95
4" meter	\$ 626.95	\$ 652.03	\$ 671.59	\$ 691.74	\$ 712.49
6" meter	\$ 1,246.68	\$ 1,296.55	\$ 1,335.44	\$ 1,375.51	\$ 1,416.77
8" meter	\$ 2,238.25	\$ 2,327.78	\$ 2,397.61	\$ 2,469.54	\$ 2,543.63
10" meter	\$ 2,981.93	\$ 3,101.21	\$ 3,194.24	\$ 3,290.07	\$ 3,388.77
12" meter	\$ 4,190.40	\$ 4,358.02	\$ 4,488.76	\$ 4,623.42	\$ 4,762.12

2. Mutual Aid and Emergency Wholesale Customers:

Usage Charge: This charge is solely based on water usage. The rate is for mutual aid, emergency, or other temporary water deliveries to neighboring agencies and is intended to cover District operations and maintenance variable costs attributable to water supply, including the cost of water and treatment and pumping and conveyance costs. The charge shall be the current Non-Residential usage rate and is based on 100 cubic feet of water (748 gallons).

3. Wholesale Contract Customers:

Quantity Charge: This charge is solely based on the quantity of water provided in the contracted unit of measure. The rate is for contracted water deliveries of District source water to other water purveyors. The per unit charge shall be negotiated and shall not be less than the direct cost of producing water, including pumping and treatment costs,

Sacramento Groundwater Authority (SGA) fees, and any other fixed and variable costs attributable to producing the water. The rate shall be based on the cost of each acre-foot of water supplied.

4. Wheeling Water Deliveries:

The Wheeling Water charge shall be set according to periodic rate studies conducted in accordance with Proposition 26 as required by the SDCWA v. Met cases. The charge shall be assessed per acre foot of water.

B. Service Fees and Charges

1. Account Establishment Fee: For each new account to be established, a \$14.00 service charge shall be assessed and added to the first or opening water bill ~~for payment in accordance with the following provisions:~~

~~Service charge with water service already on.~~ ~~\$9.00~~

~~Service charge during regular business hours, which requires restoration of water.~~ ~~\$31.00~~

2. Dispatching Fee: ~~The following~~A dispatch ~~service charges fee of \$54.00~~ shall be assessed in accordance to Section K.2, Regulation No. 5 and Section C, Regulation No. 6:

~~Dispatching personnel to deliver delinquency notice~~ ~~\$35.00~~

~~Dispatching personnel to terminate water service~~ ~~\$60.00~~

3. After Hours Fee: Other than in an emergency, to locate a service or shut-off water service after regular business hours the District ~~will~~shall charge its actual cost of time and material, not to exceed \$150.00.

4. Tax Roll Processing Fee: When transferring delinquent water service charges to the Sacramento County secured property tax roll for collection, the District ~~will~~shall ~~charge a fee of \$4.00 plus add~~ the current amount of the County's processing fees for collection services to the Customer's delinquent water billing charges transferred to the County secured property tax roll for collection.

5. -Manual Meter Reading Fee:

In the event a customer declines to allow the District to install an electronic meter reading device at the customer's service connection, thereby requiring the District to read the meter manually, the customer shall comply with the following requirements as a condition of receiving water service:

- a) Complete an application for manual meter reading and pay a \$16.00 application fee. The customer must complete the application agreeing to the charges.
- b) On a periodic basis, pay a \$64.00 manual meter reading fee. The customer shall also be responsible for paying all other water service charges imposed as a condition of receiving District water service.

C. Temporary Turn-On Charges

~~Omitted/Removed~~ When water service has been terminated for non-payment or put into an inactive status, and temporary (24-hour maximum) service is required for third-party inspection purposes, a non-refundable charge of \$40.00 shall be paid before service is turned on.

D. Cross-Connection Control Program

Monthly charges shall be paid to fund the District’s Cross-Connection Control Program (CCCP). This charge shall be billed monthly per Backflow Prevention Assembly (Assembly) to each Account holder with one or more Assemblies. Each Assembly is the property of the Landowner. The services covered by this charge shall include, but are not limited to, administering/monitoring the program, notifying Customers, performing inspections, reviewing and recording test results and reporting to the State Water Resources Control Board Division of Drinking Water (DDW). The charge shall be determined each year based on program expenses and the number of Assemblies within the District. The monthly charge for the CCCP shall be (see table below) per Assembly for all connection sizes.

Monthly CCCP Charge					
	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Per Unit Charge	\$ 2.31	\$ 2.41	\$ 2.49	\$ 2.57	\$2.65

If a Customer requests Assembly testing or the District determines it is necessary to test an Assembly, the District ~~will~~shall impose an Assembly test charge of ~~\$64~~107.00 per Assembly. The charge includes the fee for the required District tag. While the District does not routinely perform repairs or replacements, labor and materials ~~will~~shall be charged to the Account holder if the District is required to repair or replace an Assembly.

As part of the Assembly test, a District tag must be attached to the Assembly indicating whether it “passed” or “failed”. These tags are to be purchased by the tester at the District office. The cost of the tag shall be determined each year based on the cost of producing the tag and overseeing the tag distribution. The current cost shall be \$1.00 per tag.

E. Privately-Owned Fire Protection Systems

A monthly charge shall be paid for water service at un-metered connections to the District’s Water System which supplies water to privately-owned and maintained sprinklers used

exclusively for firefighting, irrespective of the quantity of water used and based on the size of the fire service assembly as follows:

Private Fire Service					
Size	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
2-inch	\$ 13.95	\$ 14.51	\$ 14.95	\$ 15.40	\$ 15.87
3-inch	\$ 26.17	\$ 27.22	\$ 28.04	\$ 28.89	\$ 29.76
4-inch	\$ 42.62	\$ 44.33	\$ 45.66	\$ 47.03	\$ 48.45
6-inch	\$ 84.82	\$ 88.22	\$ 90.87	\$ 93.60	\$ 96.41
8-inch	\$ 150.05	\$ 156.06	\$ 160.75	\$ 165.58	\$ 170.55
10-inch	\$ 234.44	\$ 243.82	\$ 251.14	\$ 258.68	\$ 266.45
12-inch	\$ 261.28	\$ 271.74	\$ 279.90	\$ 288.30	\$ 296.95

F. Security Deposits

Whenever an Applicant’s or Customer’s credit rating or payment history is or becomes unacceptable to the District because of poor credit history, non-payment of water bills, or frequent delinquent bill payment, a cash deposit may be required in accordance with the schedule set below:

1. Residential Customers shall be required to pay the sum equal to two (2) months water charge, but not less than \$~~90~~98.00 (cost of ¾” ~~flat base~~fixed charges).
2. ~~Business-Non-residential~~ Customers shall be required to pay the sum equal to three (3) times the estimated water bill, but not less than \$~~180~~230.00 (cost of 1” meter ~~base~~fixed charges).

The District may apply the security deposit to any account of a Customer that is delinquent for more than 30 days and ~~will~~shall notify the Customer of such application. Water service may be terminated if the account is not fully paid and the security deposit replenished, subject to the conditions and procedures described in Regulation No. 6, Section B.

The security deposit ~~will~~shall be returned to the Customer without interest upon termination of the service and payment of all rates and charges owed to the District by the Customer, or at such earlier time as the District may determine that the credit of the Customer is satisfactory. For the purpose of this Regulation No. 3, the District shall determine whether a Customer’s credit is satisfactory. The credit of a Customer who has paid all rates and charges without delinquency for twelve months shall be deemed satisfactory and result in the return of a security deposit. Failure to maintain a clean payment history may result in the District retaining a security deposit for a longer period or, in cases where no security deposit is held, the District may require a security deposit be paid as a condition of maintaining service. Security deposits that remain unclaimed after five (5) years from the date the deposit became refundable ~~will~~shall become property of the District.

G. Application of Payments

Any monies received on an account ~~will~~shall be applied first to the oldest outstanding charges.

H. Returned Payments

The District shall levy a charge for each returned payment as defined in Regulation No. 5, Section C. The amount shall be the District's actual Bank Service Charge plus ~~\$1020~~00.00.

I. Meter Testing Fee

This charge ~~will~~shall be assessed to accounts that request a meter test with results within the range set by AWWA per Regulation No. 4, Section D. The fee ~~will~~shall be ~~\$285~~352.00 per meter test for large meters (3" and above), ~~\$200~~352.00 for intermediate meters (1-1/2" and 2"), and ~~\$60~~107.00 for small meters (1" and below).

J. Bacteriological Testing

The District ~~will~~shall assess actual time and material costs but not less than a minimum charge of ~~\$25~~153.00 for each bacteriological test as defined in Regulation No. 7, Section H.8.

K. Annexation Fees

The District ~~will~~shall charge annexation fees for each Parcel located outside of the District's legal boundaries that desires to be annexed into the District. The fee ~~will~~shall be charged on a time and materials basis and reflect all District costs to apply for and complete the annexation of a Parcel, including without limitation staff time, attorneys' and consultant fees, LAFCO application fees, and costs of studies and environmental review. Upon application for an annexation into the District, staff ~~will~~shall estimate the costs to process the annexation and the applicant shall deposit the estimated costs with the District. Upon conclusion of the annexation proceedings, if a portion of the deposit remains, it ~~will~~shall be refunded to the applicant. If the District has expended the entire deposit and advanced additional funds to pay costs of the annexation proceedings, the applicant ~~will~~shall repay the entire amount of any funds advanced by the District as a condition of LAFCO's recording of the Certificate of Completion approving the annexation and of the District's approval of the applicant's Application for Water Service.

L. Water Conservation Violation

In accordance with Section B of Regulation No. 15, the following charges may be imposed for a Water User's violation of the District's water conservation regulations:

1. A charge of \$50.00 ~~will~~shall be added to the next billing for serving the second water conservation violation as defined in Regulation No. 15, Section C.

2. A charge of \$100.00 ~~will~~shall be added to the next billing for serving the third water conservation violation as defined in Regulation No. 15, Section C.

M. Variance Application Service Fees

1. District Variance: A service fee of \$~~300~~333.00 ~~will~~shall be charged to any person or entity ~~for a filing a~~ variance application from District standards or regulations as provided in Regulation No. 17, Section B.
 2. DDW Variance Request – Plan Review/Waiver Application: A base service fee of \$1,213.00, plus \$352.00 for each requested variance location, shall be charged to any person or entity submitting to District a request that the District prepare and submit a variance application from DDW standards or regulations as provided in Regulation No. 17, Section B.
 3. DDW Variance – Construction Verification/Waiver Closure: A base service fee of \$718.00, plus \$260.00 for each DDW-approved variance location, shall be charged to any person or entity granted a variance from DDW standards or regulations as provided in Regulation No. 17, Section B.
- ~~2. If an Applicant desires a hearing at a special Board of Directors meeting, a fee of \$1,200.00 will be charged as provided in Regulation No. 17, Section E.~~

N. Facility Use Fees

District Facilities may be used only upon approval of the General Manager. Interested parties must apply for use of District Facilities by completing the District’s “Facility Use Application.” All charges for use of District Facilities, including insurance requirements, are as noted on the Application and are dependent on facility location, event duration and recovery of all District costs required for the event.

O. Public Information Request

A charge of \$0.10 per page shall be charged for requests for copying of disclosable District records. Additional charges and terms of reproduction and delivery of copies of records are provided in the District's Records Management Policy, PL-Admin 002.

P. Fire Hydrant Water Charge

Water provided by the District for construction, street cleaning or storm/sewer cleaning purposes ~~will~~shall be charged subject to conditions of the service or project and in conformance with Regulation No. 12. The following charges ~~will~~shall apply:

1. For construction water taken through a District Fire Hydrant Meter the contractor or owner who obtains the permit ~~will~~shall be required to pay the following:

- a) A refundable ~~\$2,300~~3,000.00 deposit for the hydrant meter with backflow prevention assembly.
 - b) A one-time ~~\$100~~122.00 Application Fee.
 - c) On a monthly basis the following:
 - i) The current metered nonresidential usage rate per hundred cubic feet of water taken.
 - ii) ~~A \$50.00 service charge~~The current 2” meter fixed charge.
 - iii) ~~A \$20.00 equipment rental charge~~
 - iv) ~~iii)~~ iii) A \$5.00 Backflow Assembly test fee.
2. For water taken by other municipal agencies or their subcontractors through a District Fire Hydrant for street cleaning or storm/sewer cleaning, the agency is required to obtain a permit in accordance with Regulation No. 12 and to pay the following fees and charges:
- a) A \$200.00 annual permit fee.
 - b) The current metered nonresidential usage rate per hundred cubic feet of water taken.
3. Use of District Fire Hydrants is authorized by a permit issued by the District only, as conditioned in Regulation No. 13, Section D. Illegal use of a Fire Hydrant may be subject to a ~~\$500~~1,000.00 ~~charge~~fine and costs of repair or replacement incurred by District for any damage sustained to the Fire Hydrant.
4. The permit holder ~~will~~shall be responsible for paying the costs of repair or replacement incurred by the District for any damage sustained to the Fire Hydrant, Fire Hydrant Meter or Backflow Prevention Assembly. The District shall have the right to retain all or a portion of the deposit to pay any such costs incurred.

Q. Development Services

1. Plan Check Fee

~~The District shall assess the following fee for~~ An hourly rate of \$90.00 shall be assessed for review of an Applicant’s construction plans as provided in Regulation No. 7 under Part H.1. The fee shall be calculated as follows:

- a) Base fee of \$621.00
 - b) \$232.00 for each service connection
 - c) \$342.00 for each 50’ of main or fraction thereof
- ~~The minimum plan check fee shall be \$900.00.~~

2. ~~R.~~—Supervision and Inspection Fee

~~The District shall assess the following fee~~ An hourly charge of \$87.00 shall be used to calculate the deposit for supervision and inspection of new or upgraded

water facilities to be connected to the District system, as provided in Regulation No. 7, Section H.6. The fee shall be calculated as follows:

a) Base fee of \$440.00

b) \$220.00 for each service connection

c) \$440.00 for each 50' of main or fraction thereof

~~The minimum fee for Supervision and Inspection shall be \$600.00.~~

3. Single Service Development Fee (without engineering plans)

The District shall assess a fee of \$347.00 for a single service development constructed according to District standards.

R. Supervision and Inspection Moved to Section Q.2

S. Hydrant Flow Test and Analysis

1) A completed application for hydrant flow test and \$350519.00 fee shall be paid in advance to supervise and perform a fire hydrant flow test and to provide written results of the test to the person or entity requesting it.

~~1)2)~~ The fee for performing a hydrant flow analysis shall be \$260.00.

T. Abandonment of Service and Reinstallation of Abandoned Service

The District charge for abandoning an existing water service from the existing water main as provided in Regulation No.7, Section K shall be calculated on a time and materials basis, with a minimum charge of \$3,000.00. The estimated charge shall be paid to the District prior to scheduling the abandonment. In addition, if requested by a Landowner, the District ~~will~~shall restore an abandoned service connection by charging on a time and materials basis, with a minimum charge of \$3,000.00.

U. Administration Fee

This fee ~~will~~shall be assessed to those accounts that participate in certain District programs, including, without limitation, the Large Irrigation Service, Wholesale Water, Wheeling Water, and Owner/Tenant Billing Agreement. Each fee is based on actual District costs for administering the individual program and is reviewed at least annually.

V. Locking Device Replacement Fee

If the District has installed a locking device on a water meter, curb stop or service valve and such a device is damaged or removed, then a \$35.00 charge shall be imposed on the Landowner.

If installed locking devices on the same service connection continue to be damaged or removed, the District reserves the right to abandon the service. Charges for service abandonment and any subsequent reinstallation of service ~~will~~shall be on time and materials for the abandonment of the service as provided in Section T of this Regulation

No. 3. The charges ~~will~~shall be added to the Customer's water bill and must be paid before service is restored.

~~W. Manual Meter Reading Fee~~

~~In the event a customer declines to allow the District to install an electronic meter reading device at the customer's service connection, thereby requiring the District to read the meter manually, the customer will comply with the following requirements as a condition of receiving water service:~~

- ~~a) Complete an application for manual meter reading and pay a \$13.00 application fee. The customer must complete the application agreeing to the charges.~~
- ~~b)c) _____ On a monthly basis, pay a \$60.00 manual meter reading fee. The customer also will be responsible for paying all other water service charges imposed as a condition of receiving District water service.~~

Regulation No. 3 Water Service Rates, Fees, and Charges

Adopted: March 15, 2004

Amended: April 22, 2024

A. Charges for Water Service

The District charges all Customers on a monthly basis. All charges are based on the District’s costs of providing District Water Service. Therefore, the basis for charges and rates are categorized on the same basis as District costs. Explanations of each charge and the related District costs are as follows:

1. Metered Customers:

Usage Charge: This charge is based on water usage. The charge is intended to cover District operations and maintenance variable costs attributable to Metered Rate Customers, including the cost of water and treatment and pumping and conveyance costs. The Usage Charge is based on 100 cubic feet (ccf) of water (748 gallons.).

Fixed Charge: This charge is based on meter size. The charge is intended to cover District fixed operations and maintenance costs attributable to serving Metered Rate Customers. This charge also covers District capital improvement costs and periodic principal and interest payments due on District debt.

Sacramento Suburban Water District Metered Rate Customers					
Meter Usage Charge (\$/CCF) – 1 CCF = 748 gallons	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Residential - 1st Tier (0-15 CCF)	\$ 0.88	\$ 0.92	\$ 0.95	\$ 0.98	\$ 1.01
Residential - 2nd Tier (16+ CCF)	\$ 1.15	\$ 1.20	\$ 1.24	\$ 1.28	\$ 1.32
Multi-Family Residential - Uniform	\$ 1.26	\$ 1.31	\$ 1.35	\$ 1.39	\$ 1.43
Non-Residential - Uniform	\$ 1.33	\$ 1.38	\$ 1.42	\$ 1.47	\$ 1.52

**Sacramento Suburban Water District
Metered Rate Customers**

Fixed Charge	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
5/8" meter	\$ 32.01	\$ 33.29	\$ 34.29	\$ 35.32	\$ 36.38
3/4" meter	\$ 44.40	\$ 46.18	\$ 47.56	\$ 48.99	\$ 50.46
1" meter	\$ 69.19	\$ 71.96	\$ 74.12	\$ 76.34	\$ 78.63
1 1/2" meter	\$ 131.17	\$ 136.42	\$ 140.51	\$ 144.72	\$ 149.07
2" meter	\$ 205.53	\$ 213.75	\$ 220.16	\$ 226.77	\$ 233.57
3" meter	\$ 403.85	\$ 420.00	\$ 432.60	\$ 445.58	\$ 458.95
4" meter	\$ 626.95	\$ 652.03	\$ 671.59	\$ 691.74	\$ 712.49
6" meter	\$ 1,246.68	\$ 1,296.55	\$ 1,335.44	\$ 1,375.51	\$ 1,416.77
8" meter	\$ 2,238.25	\$ 2,327.78	\$ 2,397.61	\$ 2,469.54	\$ 2,543.63
10" meter	\$ 2,981.93	\$ 3,101.21	\$ 3,194.24	\$ 3,290.07	\$ 3,388.77
12" meter	\$ 4,190.40	\$ 4,358.02	\$ 4,488.76	\$ 4,623.42	\$ 4,762.12

2. **Mutual Aid and Emergency Wholesale Customers:**

Usage Charge: This charge is solely based on water usage. The rate is for mutual aid, emergency, or other temporary water deliveries to neighboring agencies and is intended to cover District operations and maintenance variable costs attributable to water supply, including the cost of water and treatment and pumping and conveyance costs. The charge shall be the current Non-Residential usage rate and is based on 100 cubic feet of water (748 gallons.).

3. **Wholesale Contract Customers:**

Quantity Charge: This charge is solely based on the quantity of water provided in the contracted unit of measure. The rate is for contracted water deliveries of District source water to other water purveyors. The per unit charge shall be negotiated and shall not be less than the direct cost of producing water, including pumping and treatment costs, Sacramento Groundwater Authority (SGA) fees, and any other fixed and variable costs attributable to producing the water. The rate shall be based on the cost of each acre-foot of water supplied.

4. **Wheeling Water Deliveries:**

The Wheeling Water charge shall be set according to periodic rate studies conducted in accordance with Proposition 26 as required by the SDCWA v. Met cases. The charge shall be assessed per acre foot of water.

B. Service Fees and Charges

1. Account Establishment Fee: For each new account to be established, a \$14.00 service charge shall be assessed and added to the first or opening water bill.
2. Dispatching Fee: A dispatch fee of \$54.00 shall be assessed in accordance to Section K.2, Regulation No. 5 and Section C, Regulation No. 6:

3. After Hours Fee: Other than in an emergency, to locate a service or shut-off water service after regular business hours the District shall charge its actual cost of time and material, not to exceed \$150.00.
4. Tax Roll Processing Fee: When transferring delinquent water service charges to the Sacramento County secured property tax roll for collection, the District shall charge a fee of \$4.00 plus the current amount of the County’s processing fees for collection services to the Customer’s delinquent water billing charges transferred to the County secured property tax roll for collection.
5. Manual Meter Reading Fee:
 In the event a customer declines to allow the District to install an electronic meter reading device at the customer’s service connection, thereby requiring the District to read the meter manually, the customer shall comply with the following requirements as a condition of receiving water service:
 - a) Complete an application for manual meter reading and pay a \$16.00 application fee. The customer must complete the application agreeing to the charges.
 - b) On a periodic basis, pay a \$64.00 manual meter reading fee. The customer shall also be responsible for paying all other water service charges imposed as a condition of receiving District water service.

C. Temporary Turn-On Charges

Omitted

D. Cross-Connection Control Program

Monthly charges shall be paid to fund the District’s Cross-Connection Control Program (CCCP). This charge shall be billed monthly per Backflow Prevention Assembly (Assembly) to each Account holder with one or more Assemblies. Each Assembly is the property of the Landowner. The services covered by this charge shall include, but are not limited to, administering/monitoring the program, notifying Customers, performing inspections, reviewing and recording test results and reporting to the State Water Resources Control Board Division of Drinking Water (DDW). The charge shall be determined each year based on program expenses and the number of Assemblies within the District. The monthly charge for the CCCP shall be (see table below) per Assembly for all connection sizes.

Monthly CCCP Charge					
	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
Per Unit Charge	\$ 2.31	\$ 2.41	\$ 2.49	\$ 2.57	\$2.65

If a Customer requests Assembly testing or the District determines it is necessary to test an Assembly, the District shall impose an Assembly test charge of \$107.00 per Assembly.

The charge includes the fee for the required District tag. While the District does not routinely perform repairs or replacements, labor and materials shall be charged to the Account holder if the District is required to repair or replace an Assembly.

As part of the Assembly test, a District tag must be attached to the Assembly indicating whether it “passed” or “failed”. These tags are to be purchased by the tester at the District office. The cost of the tag shall be determined each year based on the cost of producing the tag and overseeing the tag distribution. The current cost shall be \$1.00 per tag.

E. Privately-Owned Fire Protection Systems

A monthly charge shall be paid for water service at un-metered connections to the District’s Water System which supplies water to privately-owned and maintained sprinklers used exclusively for firefighting, irrespective of the quantity of water used and based on the size of the fire service assembly as follows:

Private Fire Service					
Size	01/01/20	01/01/21	01/01/22	01/01/23	01/01/24
2-inch	\$ 13.95	\$ 14.51	\$ 14.95	\$ 15.40	\$ 15.87
3-inch	\$ 26.17	\$ 27.22	\$ 28.04	\$ 28.89	\$ 29.76
4-inch	\$ 42.62	\$ 44.33	\$ 45.66	\$ 47.03	\$ 48.45
6-inch	\$ 84.82	\$ 88.22	\$ 90.87	\$ 93.60	\$ 96.41
8-inch	\$ 150.05	\$ 156.06	\$ 160.75	\$ 165.58	\$ 170.55
10-inch	\$ 234.44	\$ 243.82	\$ 251.14	\$ 258.68	\$ 266.45
12-inch	\$ 261.28	\$ 271.74	\$ 279.90	\$ 288.30	\$ 296.95

F. Security Deposits

Whenever an Applicant’s or Customer’s credit rating or payment history is or becomes unacceptable to the District because of poor credit history, non-payment of water bills, or frequent delinquent bill payment, a cash deposit may be required in accordance with the schedule set below:

1. Residential Customers shall be required to pay the sum equal to two (2) months water charge, but not less than \$98.00 (cost of ¾” fixed charges).
2. Non-residential Customers shall be required to pay the sum equal to three (3) times the estimated water bill, but not less than \$230.00 (cost of 1” meter fixed charges).

The District may apply the security deposit to any account of a Customer that is delinquent for more than 30 days and shall notify the Customer of such application. Water service may be terminated if the account is not fully paid and the security deposit replenished, subject to the conditions and procedures described in Regulation No. 6, Section B.

The security deposit shall be returned to the Customer without interest upon termination of the service and payment of all rates and charges owed to the District by the Customer, or

at such earlier time as the District may determine that the credit of the Customer is satisfactory. For the purpose of this Regulation No. 3, the District shall determine whether a Customer's credit is satisfactory. The credit of a Customer who has paid all rates and charges without delinquency for twelve months shall be deemed satisfactory and result in the return of a security deposit. Failure to maintain a clean payment history may result in the District retaining a security deposit for a longer period or, in cases where no security deposit is held, the District may require a security deposit be paid as a condition of maintaining service. Security deposits that remain unclaimed after five (5) years from the date the deposit became refundable shall become property of the District.

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Any monies received on an account shall be applied first to the oldest outstanding charges.

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The District shall levy a charge for each returned payment as defined in Regulation No. 5, Section C. The amount shall be the District's actual Bank Service Charge plus \$20.00.

I. Meter Testing Fee

This charge shall be assessed to accounts that request a meter test with results within the range set by AWWA per Regulation No. 4, Section D. The fee shall be \$352.00 per meter test for large meters (3" and above), \$352.00 for intermediate meters (1-1/2" and 2"), and \$107.00 for small meters (1" and below).

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The District shall charge annexation fees for each Parcel located outside of the District's legal boundaries that desires to be annexed into the District. The fee shall be charged on a time and materials basis and reflect all District costs to apply for and complete the annexation of a Parcel, including without limitation staff time, attorneys' and consultant fees, LAFCO application fees, and costs of studies and environmental review. Upon application for an annexation into the District, staff shall estimate the costs to process the annexation and the applicant shall deposit the estimated costs with the District. Upon conclusion of the annexation proceedings, if a portion of the deposit remains, it shall be refunded to the applicant. If the District has expended the entire deposit and advanced additional funds to pay costs of the annexation proceedings, the applicant shall repay the entire amount of any funds advanced by the District as a condition of LAFCO's recording

of the Certificate of Completion approving the annexation and of the District's approval of the applicant's Application for Water Service.

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In accordance with Section B of Regulation No. 15, the following charges may be imposed for a Water User's violation of the District's water conservation regulations:

1. A charge of \$50.00 shall be added to the next billing for serving the second water conservation violation as defined in Regulation No. 15, Section C.
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1. District Variance: A service fee of \$333.00 shall be charged to any person or entity filing a variance application from District standards or regulations as provided in Regulation No. 17, Section B.
2. DDW Variance Request – Plan Review/Waiver Application: A base service fee of \$1,213.00, plus \$352.00 for each requested variance location, shall be charged to any person or entity submitting to District a request that the District prepare and submit a variance application from DDW standards or regulations as provided in Regulation No. 17, Section B.
3. DDW Variance – Construction Verification/Waiver Closure: A base service fee of \$718.00, plus \$260.00 for each DDW-approved variance location, shall be charged to any person or entity granted a variance from DDW standards or regulations as provided in Regulation No. 17, Section B.

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A charge of \$0.10 per page shall be charged for requests for copying of disclosable District records. Additional charges and terms of reproduction and delivery of copies of records are provided in the District's Records Management Policy, PL-Admin 002.

P. Fire Hydrant Water Charge

Water provided by the District for construction, street cleaning or storm/sewer cleaning purposes shall be charged subject to conditions of the service or project and in conformance with Regulation No. 12. The following charges shall apply:

1. For construction water taken through a District Fire Hydrant Meter the contractor or owner who obtains the permit shall be required to pay the following:
 - a) A refundable \$3,000.00 deposit for the hydrant meter with backflow prevention assembly.
 - b) A one-time \$122.00 Application Fee.
 - c) On a monthly basis the following:
 - i) The current metered nonresidential usage rate per hundred cubic feet of water taken.
 - ii) The current 2" meter fixed charge.
 - iii) A \$5.00 Backflow Assembly test fee.
2. For water taken by other municipal agencies or their subcontractors through a District Fire Hydrant for street cleaning or storm/sewer cleaning, the agency is required to obtain a permit in accordance with Regulation No. 12 and to pay the following fees and charges:
 - a) A \$200.00 annual permit fee.
 - b) The current metered nonresidential usage rate per hundred cubic feet of water taken.
3. Use of District Fire Hydrants is authorized by a permit issued by the District only, as conditioned in Regulation No. 13, Section D. Illegal use of a Fire Hydrant may be subject to a \$1,000.00 fine and costs of repair or replacement incurred by District for any damage sustained to the Fire Hydrant.
4. The permit holder shall be responsible for paying the costs of repair or replacement incurred by the District for any damage sustained to the Fire Hydrant, Fire Hydrant Meter or Backflow Prevention Assembly. The District shall have the right to retain all or a portion of the deposit to pay any such costs incurred.

Q. Development Services

1. Plan Check Fee
The District shall assess the following fee for review of an Applicant's construction plans as provided in Regulation No. 7 under Part H.1. The fee shall be calculated as follows:
 - a) Base fee of \$621.00
 - b) \$232.00 for each service connection
 - c) \$342.00 for each 50' of main or fraction thereof

2. **Supervision and Inspection Fee**
The District shall assess the following fee for supervision and inspection of new or upgraded water facilities to be connected to the District system, as provided in Regulation No. 7, Section H.6. The fee shall be calculated as follows:
 - a) Base fee of \$440.00
 - b) \$220.00 for each service connection
 - c) \$440.00 for each 50' of main or fraction thereof
3. **Single Service Development Fee (without engineering plans)**
The District shall assess a fee of \$347.00 for a single service development constructed according to District standards.

R. Moved to Section Q.2

S. **Hydrant Flow Test and Analysis**

- 1) A completed application for hydrant flow test and \$519.00 fee shall be paid in advance to supervise and perform a fire hydrant flow test and to provide written results of the test to the person or entity requesting it.
- 2) The fee for performing a hydrant flow analysis shall be \$260.00.

T. **Abandonment of Service and Reinstallation of Abandoned Service**

The District charge for abandoning an existing water service from the existing water main as provided in Regulation No.7, Section K shall be calculated on a time and materials basis, with a minimum charge of \$3,000.00. The estimated charge shall be paid to the District prior to scheduling the abandonment. In addition, if requested by a Landowner, the District shall restore an abandoned service connection by charging on a time and materials basis, with a minimum charge of \$3,000.00.

U. **Administration Fee**

This fee shall be assessed to those accounts that participate in certain District programs, including, without limitation, the Large Irrigation Service, Wholesale Water, Wheeling Water, and Owner/Tenant Billing Agreement. Each fee is based on actual District costs for administering the individual program and is reviewed at least annually.

V. **Locking Device Replacement Fee**

If the District has installed a locking device on a water meter, curb stop or service valve and such a device is damaged or removed, then a \$35.00 charge shall be imposed on the Landowner.

If installed locking devices on the same service connection continue to be damaged or removed, the District reserves the right to abandon the service. Charges for service

abandonment and any subsequent reinstallation of service shall be on time and materials for the abandonment of the service as provided in Section T of this Regulation No. 3. The charges shall be added to the Customer's water bill and must be paid before service is restored.



Agenda Item: 7

Date: April 22, 2024

Subject: Sacramento Regional Water Bank

Staff Contact: Matt Underwood, Assistant General Manager

Recommended Board Action:

Designate Sacramento Suburban Water District a Groundwater Reliant water agency.

Note: As presented to the Water Banking Committee on March 27, 2024, the Committee supported designating Sacramento Suburban Water District a Groundwater Reliant water agency and recommended it to be placed as a Consent Item at the April 22, 2024, Special Board meeting.

Background:

To enhance the long-term viability of the Sacramento region’s communities, businesses, and families, certain water purveyors have committed to a collaborative effort to start up a program to assess the need to better adapt the regional water supply system to climate change and drought. The focus at this time is on expanding conjunctive use to increase the resilience of the region’s water supplies to meet needs – in short by creating a 21st-century water system. This program is known as the Sacramento Regional Water Bank (Water Bank).

The Water Bank is a multi-agency partnership that allows participating local water agencies to expand their conjunctive use by making greater use of the expansive natural reservoir (the aquifer) under the Sacramento region for storing water during wet times for use during dry times.

Staff presented the Water Bank at the October 30, 2023, Water Banking Committee meeting, and at the November 20, 2023, regular Board meeting.

The Water Bank Program Committee is currently working on developing a Water Accounting System (WAS). Defining a baseline (conditions absent the Water Bank operations) is a requirement for proper accounting of Water Bank recharge and recovery. Each agency is required to submit agency-specific assumptions for Water Bank baseline and operations. The key component in establishing the agency baseline is to designate if the agency is 1) “Surface Water Reliant”, 2) “Groundwater Reliant”, or 3) “Surface Water and Groundwater Joint Use”.

Summary:

Sacramento Suburban Water District (SSWD) is by regulation 100% reliant on groundwater to ensure continuous supply to its customers. SSWD has no surface water rights, only contract entitlements for surface water. In addition, the availability of surface water to SSWD has a history of being intermittent and unpredictable. Therefore, SSWD must maintain groundwater production capacity necessary to meet 100% of its customers’ needs.

By enhancing the Sacramento region's utilization of conjunctive use through the Water Bank program the predicted health of the aquifer is improved with the benefit to SSWD of its groundwater supply becoming more resilient and therefore more reliable.

Discussion:

A. WATER SUPPLY

Groundwater

Rights - SSWD has established rights to pump groundwater to supply the entire needs of District customers in any one year and has exercised this right since its inception. Under California law, SSWD is not required to obtain a permit or other approval from any agency to establish its right to pump this groundwater supply. SSWD's groundwater wells and storage facilities are capable of producing 100% of SSWD's annual water demand.

Permitting - As a municipal pumper, SSWD may extract and serve groundwater anywhere within its service area, or outside of it. SSWD has 71 operable wells that are permitted through the State Water Resources Control Board, Division of Drinking Water (DDW). SSWD is required to comply with all applicable federal, local, and state water quality and drinking water standards.

SGA and SGMA - SSWD pumps from the North American Sub-basin (NASb), which is jointly managed on behalf of SSWD and other municipal pumpers by the Sacramento Groundwater Authority (SGA) under a Groundwater Management Plan adopted consistent with the Sustainable Groundwater Management Act (SGMA). SSWD works with other groundwater pumpers in the basin to sustainably manage groundwater supply consistent with SGMA.

Surface Water

Rights - SSWD has no surface water rights.

Contracts - SSWD has two contractual entitlements to surface water, one from the City of Sacramento (City) and one from the Placer County Water Agency (PCWA). SSWD regularly enters into individual annual contracts with the United States Bureau of Reclamation to receive Surplus Central Valley Project Section 215 Water deliveries when available. In 2020, 2021, 2022, and 2023, SSWD entered into individual annual contracts with San Juan Water District (SJWD) to purchase SJWD surface water supplies, when surplus to the needs of SJWD's Wholesale Customer Agencies.

Use - SSWD periodically uses surface water in-lieu of groundwater pumping during permissive water year types and in portions of the SSWD service area when it provides benefits to SSWD customers or aids in meeting other local/regional objectives.

Arcade Water District and City of Sacramento - One of SSWD's two predecessor agencies, Arcade Water District (AWD), entered into an agreement with the City to reserve a water supply for AWD's service area within the City's American River Place of Use. That agreement

committed a portion of the City's surface water supplies for future use by AWD, subject to annual payments. After SSWD was formed in 2002, it continued AWD's payments to the City for the American River Place of Use water supply and AWD's planning and design of facilities that would enable SSWD to receive treated water from the City's E.A. Fairbairn water treatment plant.

In 2004, SSWD and the City entered into a Wholesale Water Supply Agreement under which the City agreed to supply up to 20 million gallons per day (mgd) of treated surface water to SSWD under the former AWD entitlement. The Agreement contains two significant limitations.

- SSWD may only use City treated surface water in the American River Place of Use, which covers most, but not all, of SSWD's South Service Area and none of SSWD's North Service Area.
- SSWD may only obtain City treated surface water when flows in the American River exceed the "Hodge Flow Limitations". This generally means that City treated surface water is only available in the wetter water years.

Northridge Water District and Placer County Water Agency - In 2000, SSWD's other predecessor agency, Northridge Water District (NWD), entered into an agreement to purchase water from PCWA. When SSWD was formed in 2002, it assumed this agreement. The agreement provides that SSWD would buy surface water from PCWA at an increasing volume each year until the maximum contract amount of 29,000 acre-feet per year was reached in 2014, and then maintain this level through the expiration of the agreement in 2025.

2018 - The agreement was amended in 2018 to extend its term through 2045. This permitted SSWD to secure a Long-Term Warren Act Contract for the same term (i.e., through 2025) from the Bureau of Reclamation to wheel PCWA water supplies through Folsom Reservoir to the San Juan Water District (SJWD) for treatment by SJWD and then delivery to SSWD through the Cooperative Transmission Pipeline.

2020 - The PCWA agreement was further amended in 2020 to further reduce SSWD's annual "take or pay" obligation from 12,000 acre-feet to 8,000 acre-feet, with the provision that if PCWA can make additional water available to SSWD in any year, SSWD has the right to take up to 21,000 acre-feet of additional water in that year.

Limitations - The PCWA entitlement has limitations.

- American River Flows
 - PCWA may not deliver water to SSWD in any year when the March through November unimpaired inflow into Folsom Reservoir is less than 1,600,000 acre-feet.
 - However, notwithstanding the foregoing, PCWA may deliver water to SSWD in the following December through February provided water is being released from Folsom Reservoir for purposes of flood protection.

- PCWA Needs
 - The agreement is subject to cutback if PCWA needs any portion of the SSWD entitlement to serve PCWA customers in Placer County, or to meet PCWA's Middle Fork Project power generation obligations to PG&E.
- SSWD Use
 - SSWD Customers – SSWD may only use the PCWA water in PCWA's expanded Place of Use which covers SSWD's North Service Area.
 - Sale and Transfer - SSWD may sell or transfer any portion of its available PCWA entitlement within PCWA's expanded Place of Use (e.g., to the California American Water Company).

B. CONJUNCTIVE USE PROGRAM

As one of the original signatories of the Water Forum Agreement, SSWD has operated an active Conjunctive Use Program since 1998. Under this program, SSWD supplies imported treated surface water to its customers under its City and its PCWA contractual entitlements in lieu of providing pumped groundwater. This reduces SSWD's need to extract groundwater which in turn allows SSWD's groundwater supplies to be replenished through natural groundwater recharge. This operation is referred to as "in-lieu recharge."

SSWD's groundwater wells are located in the NASb which is part of the Sacramento Valley Groundwater Basin. While groundwater levels normally fluctuate (rise and fall) in response to hydrologic conditions, groundwater levels in the NASb have declined over the 50 years prior to the millennium at an average rate of approximately 1.5 to 2.0 feet per year. There is a regional consensus that this decline was largely the result of excessive groundwater pumping.

Throughout the history of SSWD, investments in a Conjunctive Use Program have had a significant effect on bolstering groundwater supplies in the region. By supplementing its supplies with surface water when it is available during wetter years, SSWD's groundwater pumping was reduced, thereby allowing for more groundwater (aquifer) recharge.

C. CONJUNCTIVE USE RESULTS

Water Banking

- SSWD's in-lieu recharge program has contributed to the regional banking of over 400,000 acre-feet of groundwater since 1998.
- SSWD has banked in excess of 245,000 acre-feet of groundwater to improve supply reliability since 2003.
- SSWD files annual reports with the State Water Resources Control Board to document its banked water. These efforts have been recognized and substantiated by the State of California - Department of Water Resources data and reporting.

Aquifer Recovery

- Since 2003, groundwater levels have stabilized in the portion of the NASb from which SSWD pumps water. This was the result, in large part, of an increase in SSWD's in-lieu recharge practice (i.e., increased surface water purchases by SSWD when available) and enhanced conservation practices on the part of SSWD's customers spurred by SSWD's various education and incentive programs.
- Groundwater level recovery, combined with absence of a robust aquifer storage (i.e., groundwater recharge) effort in the area, underscore the general effectiveness of conjunctive use programs (in-lieu recharge programs) and groundwater banking efforts.
- As demonstrated in the Sacramento Valley Groundwater Level chart (Attachment 1), this water supply management strategy reversed the historical trend of groundwater level decline by reducing groundwater pumping to allow the aquifer to naturally stabilize and then begin to recharge.

D. WATER BANK

As mentioned above, the Water Bank's goal is increased resilience of the region's water supplies through expanded use of conjunctive use. The Water Bank is a multi-agency partnership that allows participating local water agencies to make greater use of the expansive natural reservoir (the aquifer) under the Sacramento region for storing water during wet times for use during dry times.

SSWD is a major contributor to the development of the Water Bank. The Water Bank is anticipated to be completed in 2025 and will greatly enhance SSWD and other participating water agency's ability to expand conjunctive use operations in the NASb and South American Subbasins (SASb). The goal of the Water Bank is to expand conjunctive use throughout the region to:

1. Improve long-term regional reliability and provide statewide water supply opportunities when possible; and
2. Support healthy ecosystem function on the lower American River.

E. REGULATORY REQUIREMENTS

SSWD is required to maintain capability to provide 100% of customer needs through its own groundwater pumping capacity. Relevant regulatory requirements are provided below.

SSWD's Water Supply Permit (01-09-05-PER-011)

- Section 1.2:
"The District's well system will be used to provide groundwater to meet customers' needs."
- Section 1.3:
"Purchased surface waters are used by SSWD for conjunctive use. Conjunctive use is meant to offset groundwater usage thus decreasing overdraft and further depletion of the groundwater basin."

California Code of Regulations

- Section 64554(a), Article 2, Chapter 16, Division 4, Title 22:

“At all times, a public water system’s water source(s) shall have the capacity to meet the system’s maximum day demand (MDD).”

The availability of surface water supplies to SSWD from the Lower American River (via the City in the SSA) and from Folsom Lake (via PCWA in the NSA) are dependent on minimum flow criteria. Because there are flow criteria, and because flows are naturally irregular (i.e., not predictable), SSWD is therefore required to meet Maximum Day Demand (MDD) (and Peak Hourly Demand (PHD)) exclusively with firm (unencumbered) groundwater supplies (and with storage capacity for PHD) and precludes including surface water supplies. This cements SSWD’s status as a groundwater only-reliant public water system.

SSWD has sufficient groundwater source and storage capacity to meet both MDD and PHD. As a participating signatory to the Water Forum Agreement, utilizing surface water when available demonstrates SSWD’s commitment to environmental stewardship and to maintaining regional groundwater supply resilience through groundwater banking.

Fiscal Impact:

SSWD has invested considerable resources in a Conjunctive Use water supply system and in Water Banking in efforts to first ameliorate declining groundwater levels, and later to work to arrest them, in the groundwater basin beneath its service area.

For example, from 2003 to 2023 SSWD purchased approximately 222,000 acre-feet of surface water at a cost of approximately \$38.0 million. SSWD and its former individual agencies, NWD and AWD, have invested approximately \$28.9 million on North Service Area surface water facilities and entitlements and approximately \$25.9 million on South Service Area surface water facilities and entitlements. This is a total capital investment of \$54.8 million, and a total surface water investment of \$92.8 million, over twenty years.

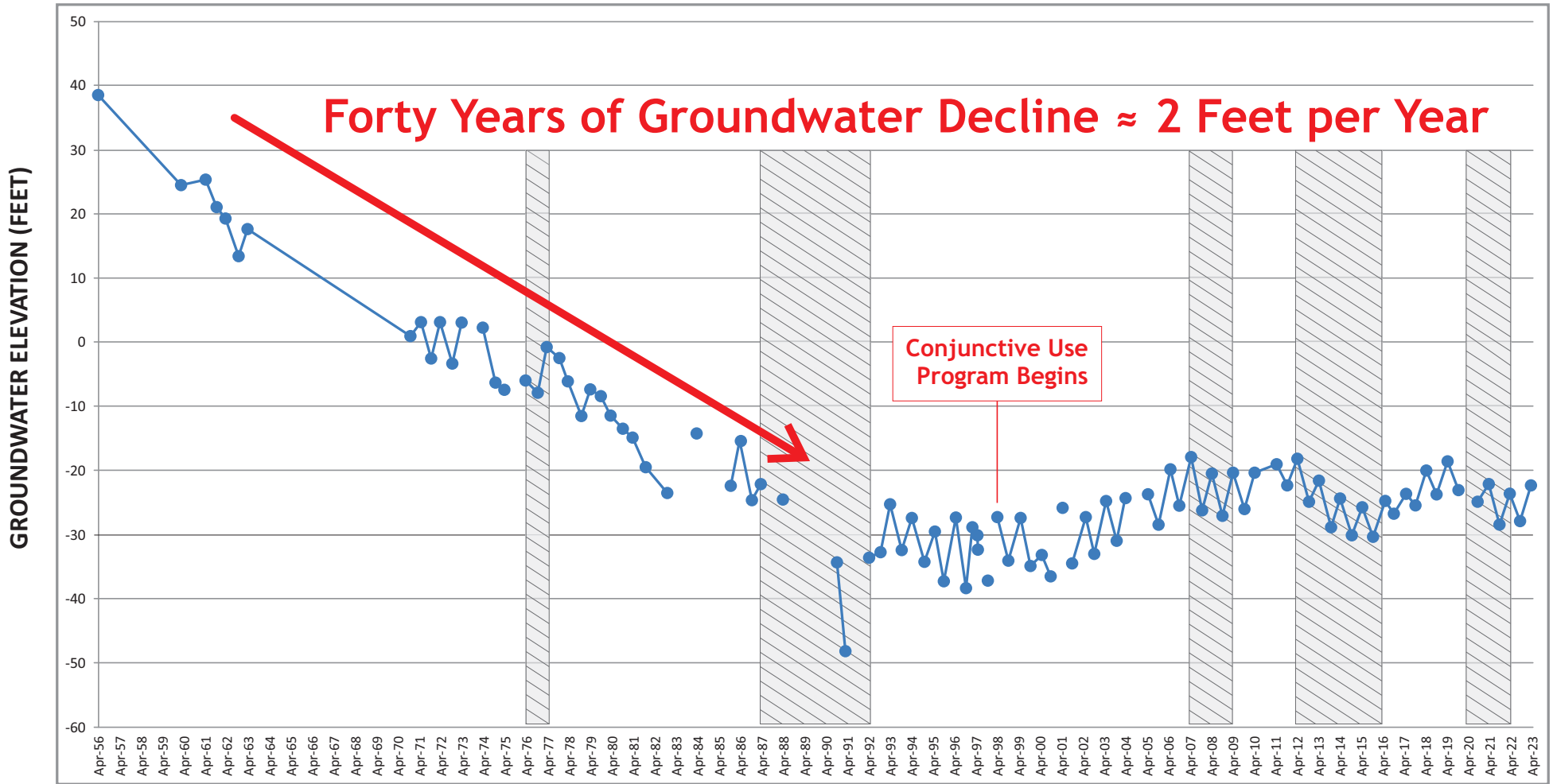
Strategic Plan Alignment:


- Goal A: Provide a High-Quality Reliable Water Supply by Ensuring it is Sustainable, Clean and Safe
- Goal B: Optimize Operational and Organizational Efficiencies
- Goal C: Ensure Fiscal Responsibility and Affordable Rates
- Goal D: Maintain Excellent Customer Service

Attachment:

1. Sacramento Valley Groundwater Level chart

Groundwater Levels, Well 10N05E14Q002M Sacramento Valley (Sacramento County)



 Drought Conditions

 Groundwater Levels



Agenda Item: 8

Date: April 22, 2024

Subject: Appreciation to William Eubanks for Attending Sacramento Suburban Water District Board and Committee Meetings for 20 Years

Staff Contact: Dan York, General Manager

Recommended Board Action:

Acknowledge appreciation to William Eubanks for a long-standing history of attending Sacramento Suburban Water District Board and committee meetings for 20 years.

Discussion:

The Sacramento Suburban Water District Board of Directors suggested to acknowledge appreciation to William Eubanks (Mr. Eubanks) for his long-standing history of participating at both Board and Committee meetings. Meeting records indicate that Mr. Eubanks has been attending Board and Committee meetings regularly for 20 years, starting in 2004.

A Resolution was adopted by the Board in 2014, recognizing and commending Mr. Eubanks for his participation in public meetings of the District for the previous 10 years, and the Board felt it would be appropriate to commemorate his long-standing participation with a small token of their appreciation for his 20 years of dedication.

The District respects its customers and conducts business through open and transparent governance and communications and encourages public involvement in District business and extends its gratitude to Mr. Eubanks for his participation, advice, and feedback, and encourages his continued involvement.

Mr. Eubanks will be present at the April 22, 2024, Regular Board meeting to receive the acknowledgement from the Board.



Agenda Item: 8.5

Date: April 22, 2024

Subject: Del Paso Manor Water District Reorganization Discussion

Staff Contact: Dan York, General Manager

Recommended Board Action:

Direct staff to schedule a Joint Board meeting to initiate potential reorganization discussions between Sacramento Suburban Water District and Del Paso Manor Water District.

Background:

On April 10, 2024, the Sacramento Local Agency Formation Commission (LAFCo) issued a Legal Notice of Public Hearing (see Attachment 1) to conduct a Public Hearing on the following items specific to Del Paso Manor Water District (DPMWD):

1. The amendment of the DPMWD's Municipal Service Review; and
2. The Consideration and adoption of a resolution of intent to initiate dissolution based on one or more of the required findings in Government Code Section 56375.1(a)(1)(A). DPMWD has one or more documented chronic service provision deficiencies that substantially deviate from industry or trade association standards or other government regulations and its board or management is not actively engaged in efforts to remediate the documented service deficiencies. The resolution shall provide a remediation period of not less than 12 months during which DPMWD may take steps to remedy the specified deficiencies and also specify a date upon which the district shall provide the commission a mid-point report on such remediation efforts at a regularly scheduled commission meeting.

The Public Hearing will be held in the LAFCo Board Chambers, May 1, 2024, at 5:30 p.m.

Discussion:

Upon receiving the Legal Notice of Public Hearing, DPMWD held a Special Board meeting on April 16, 2024, to address LAFCo's Analysis that resulted in taking the actions to initiate dissolution of DPMWD. LAFCo Executive Director, Jose Henriquez, was present at DPMWD's Special Board meeting and addressed the DPMWD Board of Directors on the reasons why LAFCo was taking this particular action, as well as answer any questions of the DPMWD Board of Directors.

Mr. Henriquez specifically detailed several areas in which DPMWD was deficient as well as approximate costs associated with correcting those deficiencies. DPMWD staff provided a summary for each of the deficient areas (see Attachment 2).

Mr. Henriquez informed the DPMWD Board that LAFCo will provide a date of May 1, 2025, to correct all noted deficiencies. If the noted deficiencies are not corrected by that date, LAFCo will dissolve DPMWD and take the necessary steps for another water provider to take over all operations of that water system. Mr. Henriquez informed the DPMWD Board that another option was to initiate reorganization discussions with Sacramento Suburban Water District.

Mr. Henriquez also informed the DPMWD Board that if they choose to dissolve into another water provider, and once it is official, the State Water Board's Division of Financial Assistance Department (DFA), within the Office of Sustainable Water Solutions, is focusing on processing grant/principal forgiveness applications for Category Projects, which address serious human health risks and the federal Safe Drinking Water Act compliance issues, and consolidation projects. The subject funding program is essentially first come, first serve, and the availability of funds for DPMWD will be dependent on how quickly a complete construction application can be submitted. Funds are not necessarily guaranteed until a funding agreement has been executed between an applicant and DFA. Additionally, DFA has several funding sources that are utilized to fund projects, such as the Drinking Water State Revolving Fund funds, which are allocated to DFA annually.

The Category Projects are the following:

- Category A - Immediate Health Risk
- Category B - Untreated or At-Risk Sources
- Category C - Compliance or Shortage Problems
- Category D - Inadequate Reliability
- Category E - Secondary Risks
- Category F - Other Projects

The above mentioned grant funds are an important factor to assist in correcting the deficiencies in DPMWD's water system, as funds will not be placed as a financial burden on the District's ratepayers.

Upon conclusion of DPMWD Board discussion, as well as receiving public comments, the DPMWD Board voted unanimously to initiate reorganization discussions with Sacramento Suburban Water District.

Another item that was discussed at DPMWD's April 16th Special Board meeting was reinstating the Mutual Aid Agreement (MAA) with the District to assist with coverage and staffing if needed. DPMWD staff informed their Board that one of their operators is planning to retire in August 2024, and there is no plan to re-fill that position if reorganization discussions are in process with SSWD. It was also noted that they are not requesting assistance for daily tasks, it is for after hours assistance. District staff informed the DPMWD Board that the MAA is already in

place and can be activated at any time during an emergency situation. District staff stated the assistance they are requesting is under an Operational Service Agreement, similar to what was put in place back in 2019/20 when SSWD operated DPMWD's water system during a major staffing issue. District and DPMWD staff will meet and determine what is the best option to assist in their operations.

Fiscal Impact:

Unknown at this time, however, funds will not be placed as a financial burden on the District's ratepayers.

Attachment:

- 1 – Sacramento Local Agency Formation Commission Legal Notice of Public Hearing
- 2 – Local Agency Formation Commission Analysis and Del Paso Manor Water District Staff Summary

PUBLIC NOTICE

THE DAILY RECORDER
barbara_bennett@dailyjournal.com

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
LEGAL NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Sacramento Local Agency Formation Commission on Wednesday May 1, 2024, at 5:30 pm or as soon thereafter as is practicable, shall conduct a public hearing on the following items:

1. The amendment of the Del Paso Manor Water District Municipal Service Review; and
2. The Consideration and adoption of a resolution of intent to initiate dissolution based on one or more of the required findings in Government Code Section 56375.1(a)(1)(A). Del Paso Manor Water District has one or more documented chronic service provision deficiencies that substantially deviate from industry or trade association standards or other government regulations and its board or management is not actively engaged in efforts to remediate the documented service deficiencies. The resolution shall provide a remediation period of not less than 12 months during which the district may take steps to remedy the specified deficiencies and also specify a date upon which the district shall provide the commission a mid-point report on such remediation efforts at a regularly scheduled commission meeting.

The hearings will be held in the Board Chambers, 700 H Street, Room 1450, Sacramento, California.

**PUBLIC MAY ADDRESS THE COMMISSION ON MATTERS
NOT ON THE AGENDA**

VIEW MEETING

The meeting is videotaped and cablecast live on Metrocable 14 on the Comcast, Consolidated Communications and AT&T U-Verse Systems. It is closed captioned for hearing impaired viewers and webcast live at <http://metro14live.saccounty.gov>.

MEETING MATERIALS

The on-line version of the agenda and associated material is available at <https://saclafco.saccounty.gov/Pages/default.aspx>. Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Commission office at (916) 874-6458 to obtain copies of documents.

ACCOMODATIONS

If there is a need for an accommodation pursuant to the Americans with Disabilities Act (ADA), medical reasons or for other needs, please contact the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 or Boardclerk@saccounty.gov prior to the meeting.

For further information contact Sacramento LAFCo; (916) 874-6458, or www.saclafco.org

PUBLICATION:

DAILY RECORDER

NOTICE PREPARATION DATE: **April 5, 2024**

PUBLISH DATE: **Once, April 10, 2024**

BILLING:

José C. Henríquez, Executive Officer
Sacramento LAFCo
1112 "I" Street, Suite 100
Sacramento, California 95814
henriquezj@saclafco.org
(916)874-6458

Analysis

Grand Jury Report Finding 1: The DPMWD has abdicated its mission to “provide safe drinking water in accordance with California and federal regulations and to maintain a reliable water supply for water consumption and fire protection.”

Section 64554c, Article 2, Title 22: (c) Community water systems using only groundwater shall have a minimum of two approved sources before being granted an initial permit. The system shall be capable of meeting MDD (Maximum Day Demand) with the highest-capacity source offline.

Summary:

Del Paso Manor Water Districts calculated MDD from 2012 is 3,130 gal./min. as calculated by the State Water Resource Control Boards last inspection in 2020.

This does not include fire flow requirements. If we took Well 9 offline, which is our biggest producer at 1,500 gal./min we would currently only produce 2,060 gal./min and would be in violation if the state conducted an inspection.

Section 64554 a, Section 1, Article 2, Title 22: (1) For systems with 1,000 or more service connections, the system shall be able to meet four hours of peak hourly demand (PHD) with source capacity, storage capacity, and/or emergency source connections.

Summary:

Del Paso Manor Water Districts PHD is 4,700 gal./min. as calculated by the State Water Resource Control Boards last inspection in 2020. This does not include fire flow requirements. We can meet this requirement if we as a district are willing to pump contaminated water into our distribution system for consumption by our rate payers.

Sacramento County Section 8 Water Supply 8-12: FIRE FLOWS: Required fire flows shall be determined by the adopted California Uniform Fire Code, the fire protection district having jurisdiction, and the County of Sacramento. Water distribution systems shall be designed to provide max day demand plus the required fire flow to each hydrant while maintaining 20 psi or greater residual pressure at the hydrant. For all projects, a note shall be placed on the water plan stating the design fire flow for the distribution system. The water distribution system for single family residential water areas is designed for 1,500 gpm. This will meet requirements for homes up to 3,600 square feet of combustible area, including garages and porches. Homes larger than 3,600 square feet of combustible area are a special condition and may require increased fire flows with larger mains. Required fire flows are 1,750 gpm for homes from 3,600 to 4,800 square feet of combustible area and 2,000 gpm for homes from 4,800 to 6,200 square feet or more of combustible area, or as required by the local Fire Department. The minimum fire flow required by the adopted California Uniform Fire Code for commercial/industrial water systems is 1,500 gpm. For all new

commercial/industrial projects the Water Agency shall require a distribution system designed for 3,000 gpm. Larger buildings or projects may require fire flows up to 4,000 gpm and may require water system upgrades or private supplemental water supplies.

Summary:

Fire flow requirements at the AT&T building are 3,500 gal./min if we add that to MDD of 3,130 gal./min. the resulting demand as required by Sacramento County for fire flow is 6,630 gal./min. See attached graph for current Del Paso Manor Water District flows. We are currently not able to meet this goal even if well 2 was working and we were willing to use contaminated water sources and unsafe wells by OSHA standards, well 7.

California Well Standards, Part III Destruction of Water Wells, Section 20

Purpose of Destruction, Section 21 Definition of Abandoned Well: A well is considered 'abandoned' or permanently inactive if it has not been used for one year, unless the owner demonstrates intention to use the well again. In accordance with Section 115700 of the California Health and Safety Code, the well owner shall properly maintain an inactive well as evidence of intention for future use in such a way that the following requirements are met:

- (1) The well shall not allow impairment of the quality of water within the well and groundwater encountered by the well.
- (2) The top of the well or well casing shall be provided with a cover, that is secured by a lock or by other means to prevent its removal without the use of equipment or tools, to prevent unauthorized access, to prevent a safety hazard to humans and animals, and to prevent illegal disposal of wastes in the well. The cover shall be watertight where the top of the well casing or other surface openings to the well are below ground level, such as in a vault or below known levels of flooding. The cover shall be watertight if the well is inactive for more than five consecutive years. A pump or motor, angle drive, or other surface feature of a well, when in compliance with the above provisions, shall suffice as a cover.
- (3) The well shall be marked so as to be easily visible and located, and labeled so as to be easily identified as a well.
- (4) The area surrounding the well shall be kept clear of brush, debris, and waste materials.

If a pump has been temporarily removed for repair or replacement, the well shall not be considered 'abandoned' if the above conditions are met. The well shall be adequately covered to prevent injury to people and animals and to prevent the entrance of foreign material, surface water, pollutants, or contaminants into the well during the pump repair period.

Summary:

Del Paso Manor Water District currently has two wells that are offline and locked out of the system due to contamination. These wells, although they are considered for use under emergency conditions for fire flows could not be turned on and operated under emergency conditions in a timely fashion. One of

the wells would take anywhere from two to five days of preparation to get it operational. Also, then the system would be contaminated with the chemicals that were present in the well. One well is offline because of OSHA standards relating to confined spaces. Finally, Well 2 has been pulled and is out of service until it can be upgraded or retrofitted. We have no intention of utilizing Well 3 or Well 8 due to contamination, although it gets us closer to flow requirements the board should plan on eventual decommission and destruction of the two contaminated wells.

SB 552, 10609.60-10609.62:

10609.60.

(a) No later than July 1, 2023, and updated every five years thereafter, a small water supplier serving 1,000 to 2,999 service connections, inclusive, and a nontransient noncommunity water system that is a school shall each develop and maintain, onsite, an abridged Water Shortage Contingency Plan (WSCP) that includes, at a minimum, all of the following drought-planning elements:

(1) Drought-planning contacts, including all of the following:

(A) At least one contact at the water system for water shortage planning and response and the development of the plan.

(B) Contacts for local public safety partners and potential vendors that can provide repairs or alternative water sources, including, but not limited to, local community-based organizations that work with the population in and around areas served by the water system, contractors for drilling wells, vended water suppliers, and emergency shower vendors.

(C) State and local agency contacts who should be informed when a drought or water shortage emergency is emerging or has occurred.

(D) Regional water planning groups or mutual aid networks, to the extent they exist.

(2) Triggering mechanisms and levels for action, including both of the following:

(A) Standard water shortage levels corresponding to progressive ranges based on the water supply conditions. Water shortage levels shall also apply to catastrophic interruption of water supplies, including, but not limited to, a regional power outage, an earthquake, a fire, and other potential emergency events.

(B) Water shortage mitigation, response, customer communications, enforcement, and relief actions that align with the water shortage levels required by subparagraph (A).

(b) A small water supplier serving 1,000 to 2,999 service connections, inclusive, and a nontransient noncommunity water system that is a school shall each make the abridged Water Shortage Contingency Plan available on their individual internet websites, if any. A small water supplier serving 1,000 to 2,999 service connections, inclusive, or a

nontransient noncommunity water system that is a school that does not have an internet website shall make the abridged Water Shortage Contingency Plan available to persons upon request. The abridged Water Shortage Contingency Plan shall be provided to the state board's Division of Drinking Water for inspection upon demand.

(c) A small water supplier serving fewer than 1,000 service connections shall add drought planning elements, including, but not limited to, those listed in paragraph (1) of subdivision (a) and subparagraph (A) of paragraph (2) of subdivision (a), to its emergency notification or response plan and submit the plan to the state board. The plan shall be updated every five years, or when significant changes occur.

(d) No later than December 31, 2022, the department and the state board shall create an abridged Water Shortage Contingency Plan template for small water suppliers serving 1,000 to 2,999 service connections, inclusive, and nontransient noncommunity water systems that are schools to facilitate implementation of this section.

(e) To the extent that funding is made available, the state board shall offer technical assistance to small water suppliers serving fewer than 1,000 service connections and nontransient noncommunity water systems that are schools to improve drought and water shortage resiliency, including requirements related to the emergency notification or response plan.

10609.61.

A small water supplier and a nontransient noncommunity water system that is a school shall each report annually water supply condition information to the state board through the state board's Electronic Annual Reporting (eAR) System or other reporting tool, as directed by the state board. Water supply condition information includes, but is not limited to, both of the following:

(a) An inventory and assessment of each water supply source, including its available status and if any further investments or treatment are required for its utilization, any lead time required for its utilization, and its delivery parameters such as flow rate and total volume available.

(b) The reporting year's total water demand volume for each month, and average and peak flowrate demand for each month and annually.

10609.62.

Small water suppliers and nontransient noncommunity water systems that are schools shall implement, subject to funding availability, all of the following drought resiliency measures:

(a) No later than January 1, 2023, implement monitoring systems sufficient to detect production well groundwater levels.

(b) Beginning no later than January 1, 2023, maintain membership in the California Water/Wastewater Agency Response Network (CaWARN) or similar mutual aid organization.

(c) No later than January 1, 2024, to ensure continuous operations during power failures, provide adequate backup electrical supply.

(d) No later than January 1, 2027, have at least one backup source of water supply, or a water system intertie, that meets current water quality requirements and is sufficient to meet average daily demand.

(e) No later than January 1, 2032, meter each service connection and monitor for water loss due to leakages.

(f) No later than January 1, 2032, have source system capacity, treatment system capacity if necessary, and distribution system capacity to meet fire flow requirements.

Summary:

By January 1, 2032, the district will need to have the capacity to meet fire flow and MDD flow demands from within their own system, that is 6,630 gal./min. Currently the district can only legally produce 3,560 gal./min. If the contaminated wells are run into the system that would give the district 5,240 gal./min. Even with all of the districts wells they cannot meet the requirements of Sacramento County to produce MDD and fire flows. Further, the district by January 1, 2032 will need to install water meters for each service connection. The district currently manually checks production ground water levels but does not have automated systems for the older wells.

Kennedy/Jenks Consultants Master Plan, 6.3.3 Well 3, 6.3.4 Well 4, 6.3.5 Well 5, 6.3.7 Well 7:

6.3.3 Well No. 3

- Well No. 3 was constructed in 1949 with a maximum pumping capacity of 580 gpm.
- Recorded Static Water Level – Well measurements in 1956 recorded a static water level of 50.40 ft below the pump discharge level. In 2000, the water table decreased by 64.60 ft and the recorded static water level was 115 ft below the pump discharge level.
- Recorded Specific Capacity - Pump test report dated 1956 shows a recorded specific capacity of 41.50 gpm/ft. In 2000 the specific capacity had decreased to 29.70 gpm/ft.
- Change in Specific Capacity - Between 1956 and 2000 data, specific capacity decreased by 28.4%. Data shows a generally consistent declining trend.
- Impact to Motor/Pump - According to pump test data recorded in 1956, total HP required to pump at 580 gpm well capacity is 40.62 HP. In 2000, the total HP increased to 56.45 HP. Assuming that Well No. 3 pump has a

built-in service factor of 5% to a service capacity of 52.5 HP, the Well No. 3 pump exceeds both of the name plate horsepower and the service factor as of 2000.

6.3.4 Well No. 4

- Well No. 4 was constructed in 1951 with a maximum pumping capacity of 500 gpm.
- Recorded Static Water Level – Measurements in 1956 show a recorded static water level of 57.70 ft below the pump discharge level. In pump test report dated 1999, the water table decreased by 62.30 ft and the recorded static water level is 120 ft below the pump discharge level.
- Recorded Specific Capacity - Pump test report dated 1956 shows a recorded specific capacity of 64.70 gpm/ft. In pump test report dated 1999, the specific capacity increased to 85.70 gpm/ft.
- Change in Specific Capacity - Between 1956 and 1999 data, specific capacity increased by 32.5%. Data shows a generally increasing trend. Impact to Motor/Pump - According to pump test data recorded in 1956, total HP required to pump at 500 gpm well capacity is 38.90 HP. In 2000, the total HP increased to 54.84 HP. Assuming that Well No. 4 pump has a built-in service factor of 5% to a service capacity of 52.5 HP, the Well No. 4 pump exceeds the name plate horsepower and service factor as of 1999.

6.3.5 Well No. 5

- Well No. 5 was constructed in 1953 with a maximum pumping capacity of 460 gpm.
- Recorded Static Water Level – Measurements in 1961 shows a recorded static water level of 67.60 ft below the pump discharge level. In pump test report dated 1999, the water table decreased by 47.70 ft and the recorded static water level is 115.30 ft below the pump discharge level.
- Recorded Specific Capacity – A pump test report dated 1961 shows a recorded specific capacity of 67.60 gpm/ft. In the pump test report dated 1999, the specific capacity increased to 115.30 gpm/ft.
- Change in Specific Capacity - Between 1956 and 1999 data, specific capacity increased by 70.6%. Data shows a generally consistent increasing trend.
- Impact to Motor/Pump - According to pump test data recorded in 1961, total HP required to pump at 460 gpm well capacity is 34.83 HP. In 1999, the total HP increased to 38.64 HP. Assuming that Well No. 5 pump has a built-in service factor of 5% to a service capacity of 52.5 HP, Well No. 5 pump is within the name plate horsepower as of 1999.

This well was serviced in 2009 with the casing hole video inspected. The video review showed considerable cascading metal scale and a mottled surface characteristic of generally uniform corrosion across the surface of the casing. The casing corrosion appears to have completely deteriorated the casing wall in several areas and the well contractor servicing the well advised that casing collapse was a possibility during

cleaning. The well casing perforations were consistent with a mills knife with visible enlargement of the slots. Increased sand production has been observed, consistent with the slot enlargement and holes in the casing.

This well pump and electrical panel also require upgrading to place it back into reliable service and the District weighed the cost of completing the service, estimated at \$60,000 to \$80,000, with the risk and return. It is recommended that the District invest in a replacement well for Well No. 5 and not proceed with rehabilitation of the existing well.

6.3.7 Well No. 7

- Well No. 7 was constructed in 1956 with a maximum pumping capacity of 675 gpm.
- Recorded Static Water Level – Measurements in 1961 show a recorded static water level of 50.50 ft below the pump discharge level. In a 1997 pump test report the water table decreased by 42.50 ft and the recorded static water level is 93 ft below the pump discharge level.
- Recorded Specific Capacity – Pump test report dated 1961 shows a recorded specific capacity of 98.70 gpm/ft. In the pump test report dated 1997, the specific capacity increased to 115.90 gpm/ft.
- Change in Specific Capacity – Between 1961 and 1976 data, specific capacity increased by 17.4%. Data shows a generally consistent increasing trend contrary to regional trends and typical well performance profiles over time.
- Impact to Motor/Pump – According to pump test data recorded in 1961, total HP required to pump at 675 gpm well capacity is 49.02 HP. In 1997, the total HP increased to 56.04 HP. Assuming that Well No. 7 pump has a built-in service factor of 5% to a service capacity of 52.5 HP, the Well No. 7 pump exceeds the name plate horsepower and service capacities as of 1997.

6.3.8 Well No. 8

- Well No. 8 was constructed in 1977 with a maximum pumping capacity of 1100 gpm. Well No. 8 is the District's lead well and was recently upgraded to include a new VFD and electrical switchgear. The existing motor was not replaced and may be at risk from heat buildup under the VFD operating conditions. An enclosure and evaporative cooler has been added around the motor to address the heat buildup at this site.
- Recorded Static Water Level – Measurements in 1980 documented a recorded static water level of 86.75 ft below the pump discharge level. In a pump test report dated 2000, the water table decreased by 27.05 ft and the recorded static water level is 113.80 ft below the pump discharge level.
- Recorded Specific Capacity – Pump test report dated 1980 shows a recorded specific capacity of 39 gpm/ft. In pump test report dated 2000, the specific capacity decreased to 24.20 gpm/ft.

- Change in Specific Capacity – Between 1980 and 2000 data, specific capacity decreased by 37.9%. Data shows a generally consistent declining trend.
- Impact to Motor/Pump – According to pump test data recorded in 1980, total HP required to pump at 1100 gpm well capacity is 101 HP exceeding the pump rated capacity of 100 HP but within the motor service factor allowance for operation at up to 5% over the rated horsepower. Additional pump test data in 1998 indicated the motor drawing 115 HP and exceeding the motor service factor. The District has been operating an additional well to maintain Well No. 8 within acceptable operating ranges but a replacement with a larger motor may be required should the existing motor fail. If the electrical service is upgraded this site should be considered for a 125 HP motor.

Summary:

All the older wells in the district exceed the nameplate horsepower and service capacities, which is an indication that the motors are near the end of life. Further, the recorded static level in all the older wells has gone down dramatically over the years. The older Wells with the exception of well 8 are seventy years old and should be scheduled for either refurbishment, replacement, or decommission and destruction.

Recommendations:

With the district's future liabilities of pipeline replacement, metering, well refurbishment or replacement and meeting fire flow requirements my recommendation is to start 2 X 2 discussions with Sacramento Suburban Water District for consolidation prior to the 2024 election deadline for posting.

Options

1. Try to bring our system up to date to meet the goal of being independent and meet the LAFCo requirements before the December 2025 MSR.
 - a. This would not be financially possible with how far the system has progressed.
 - b. Refer to the Analysis attachment. Financially, the District has too much infrastructure that was not replaced over time for the District to afford to remain independent.
2. Allow the LAFCo dissolution.
 - a. I would not advise this, although SSWD is the obvious choice for consolidation if this action is driven by LAFCo there are no guarantees that we wouldn't end up merging into another district or private company.
 - b. There would be no guarantees that staff could transition to the new agency and although LAFCo has our best interest at heart the process if forced would be dramatic.
3. Fight the dissolution and accept that Del Paso Manor Water District will be providing a reduced level of services to its ratepayers and eventually have California State Regional Water Quality Control Board or LAFCo step in later when DPMWD isn't meeting its goals.
 - a. This would be the worst option. DPMWD would be wasting ratepayer's money to provide a reduced level of service for a vital service that could affect health and safety.
 - b. LAFCo, the State of California and Sacramento County are all partners that will support us if we can continue to meet our goals and provide water for health and fire. If we cannot meet those goals and need to rely on another water district consistently then consolidation or dissolution is the obvious choice.
4. Consolidate with SSWD, if they are open to it prior to LAFCo's dissolution date and have control to protect ratepayers and staff by negotiating the best situation possible.
 - a. To make this work the board would need to act swiftly and get a finalized agreement in place with SSWD by July 15 – July 29 with a deadline of August 9, 2024, to add a ballot measure for the November 5, 2024, general election.
 - b. By consolidating the District is eligible for \$60,000 per service connection for grant funding to bring our system up to date. That is access to over \$100,000,000.

Considerations

If the board initiates consolidation there are more things to consider for the 2024/2025 budget:

1. Does the board still want to pursue the prop 218 loan that might not get paid off by the grant funding available from consolidation or dissolution?
 - a. If the District takes a loan for \$9,000,000 the grant funding that becomes available with consolidation or dissolution might not pay this back. I would strongly urge the board not to pursue a loan at this time.

2. Does the board want to allow Forsgren to finish current open task orders and then stop any progress for pipeline replacement?
 - a. Forsgren is currently finishing the hydrological model, pipeline planning for prop 218 and working on Well #9 generator installation.
 - b. If the board does not take a loan, we do not have the money to start the prop 218 projects.
 - c. My recommendation is to consolidate with SSWD and work in unison with Dan York on what SSWD would find most beneficial for pipeline replacement if consolidation happens, then task Forsgren; projects that DPMWD can afford without utilizing prop 218 money to support that goal.

3. Does the board want to remain as members of the different committees?
 - a. Some of these organizations could support a consolidation or dissolution.
 - b. Currently the District has membership with the following organizations:
 - American Water Works Association (AWWA)
 - Association of California Water Agencies (ACWA)
 - California Rural Water Authority (CRWA)
 - California Special Districts Association (CSDA)
 - Regional Water Authority (RWA)
 - Sacramento Groundwater Authority (SGA)
 - Water Forum

4. There has been staff direction for future agenda items, are those still needed?

5. There is staff direction to join California CLASS and open a new bank account, does the board still want us to pursue these?

6. Are there any items that the board would like to see on the fiscal year 2024/2025 budget given this new information?



Agenda Item: 9

Date: April 22, 2024

Subject: Sacramento Suburban Water District and Carmichael Water District Collaborative Partnership

Staff Contact: Dan York, General Manager

Recommended Board Action:

Direct staff on the future collaborative partnership between Sacramento Suburban Water District and Carmichael Water District based on the result of Carmichael Water District’s March 26, 2024 Special Board meeting.

Background:

The combination discussion between Sacramento Suburban Water District (SSWD) and Carmichael Water District (CWD) began in July 2021 with the appointment of a 2x2 Committee (Committee). During that timeframe, the two districts conducted 21 2x2 Committee meetings, 2 Joint Board meetings, and 4 Public Information Workshops, 2 held at SSWD and 2 held at CWD.

In addition, both districts have also jointly 1) conducted a Business Case Analysis by a third party consultant, 2) developed the Further Analysis of Combining Carmichael Water District and Sacramento Suburban Water District by staff from both organizations, and 3) retained facilitation services and public outreach consultants. In total, SSWD and CWD have paid consultant services costs for the Business Case Analysis, public outreach, and facilitation of \$287,083.60, of which is shared 50/50.

On March 26, 2024, CWD held a Special Board meeting, of which one item was on the agenda, a decision on continuing the combination discussions with SSWD for potential consolidation. After hearing from the public in attendance, and CWD Board discussion, the CWD Board voted 4-1 to cease combination discussions with SSWD. CWD Director Nelson was the lone support vote.

Discussion:

As mentioned above, the combination discussion effort between the two agencies lasted over two and a half years. The District and CWD went into the subject effort as partners with the goal to provide the SSWD and CWD Boards the appropriate information to allow them to make the best decision for the customers, now and into the future.

At the March 26th CWD Special Board meeting, the CWD Board of Directors, by a motion made by CWD Director Greenwood, terminated the combination discussions with SSWD, which

resulted in the 4-1 vote. Based on the 4-1 vote, it was apparent the CWD Board of Directors felt that decision was in the best interest of their customers. However, during the CWD Board of Directors deliberations, of note, there were three CWD Directors who attempted to amend CWD Director Greenwood's motion, which was to include a future collaborative partnership with SSWD, however, their suggested amendments died for a lack of a second. CWD Director Greenwood refused to amend his motion, of which at that point the vote of 4-1 to cease combination discussions with SSWD was approved.

The CWD Board of Directors, as well as CWD employees, made it very clear that evening they do not want a future collaborative partnership with SSWD. Therefore, staff is requesting feedback and direction from the Board on a future collaborative partnership with CWD.



Agenda Item: 10

Date: April 22, 2024

Subject: San Juan Water District and Sacramento Suburban Water District Potential to Re-Initiate Combination Discussion

Staff Contact: Dan York, General Manager

Recommended Board Action:

Direct staff as appropriate on the potential to re-initiate combination discussions between Sacramento Suburban Water District and San Juan Water District.

Background:

In 2011, Sacramento Suburban Water District (SSWD) and San Juan Water District (SJWD) mutually agreed to investigate combination discussions to potentially combine the two agencies. A consultant was retained to conduct a Phase 1 analysis. In April 2014, the consultant presented the final report of the Phase 1 analysis to the Joint Boards of Directors (Joint Boards). Based on the findings of Phase 1, the consultant recommended to the Joint Boards that combining the two Districts was preferable for providing increased water reliability benefits to customers of both Districts, and that a Phase 2 analysis of combining the two Districts be performed. The individual Boards of both Districts accepted the consultant recommendation and directed staff to move forward with developing a Scope of Work for a Phase 2 Study, Further Analysis of Consolidating SSWD and SJWD.

Both Boards further directed the Phase 2 study be broken into two phases - 2A and 2B. Phase 2A would focus on key high-level issues that Board members needed to evaluate in order to make a decision of whether or not to proceed with a Phase 2B analysis. Phase 2B would focus on other important issues or incomplete or unaddressed information needed to be prepared before applying to Local Agency Formation Commission for combining the two agencies should the Boards decide to do so. In addition, the Boards directed that Phase 2A address major concerns of SJWD's wholesale customer agencies, including water supply reliability, as well as identify other potential benefits or impacts of a combination. Full customer outreach was not anticipated as a component of the Phase 2A scope, instead a limited effort to obtain customer concerns by way of sampling 600 customers via a telephone survey was conducted. If the Boards decide to proceed to Phase 2B, a full outreach to all customers was intended to be included in the scope.

San Juan Water District and Sacramento Suburban Water District Potential to Re-Initiate Combination Discussion

April 22, 2024

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However, at the June 25, 2015, SSWD / SJWD Joint Board meeting, the SSWD Directors voted 3-2 to discontinue combination efforts with SJWD, with SJWD Directors voting 5-0 to continue combination efforts.

In March 2018, the District received correspondence from the SJWD General Manager, on behalf of the Board of Directors of SJWD, inquiring about the status of the merger discussions previously conducted by SSWD and SJWD. The subject effort ended up being directed to a regional collaboration study.

Discussion:

In July 2021, the SSWD and Carmichael Water District (CWD) initiated combination discussions to potentially combine the two agencies. In March 2024, the CWD Board of Directors voted to discontinue combination discussions with SSWD.

Staff have recently been contacted by SJWD with interest in re-initiating combination discussions between the two agencies.

The District commits to ongoing enhancements in efficiency, reliability, and customer service, the District remains open to exploring future partnership opportunities with our neighboring water providers and other entities, prioritizing the best interests of our customers. The District also commits to conducting partnerships with neighboring water providers, up to and including combining with those water providers for long-term efficiencies, potential reduction in future costs, and enhance water supply reliability.

Staff is now seeking direction from the Board on potential combination discussions with SJWD. Options include at least one of the following:

1. Direct staff to report to SJWD that SSWD is interested in pursuing additional combination discussions at this time.
2. Direct staff to report to SJWD that SSWD is not interested in reinitiating combination discussions at this time.

Fiscal Impact:

Unknown at this time. Funds were not allocated for the subject topic in the CY2024 Budget.

Strategic Plan Alignment:

Water Supply – 1.B. Provide for the long-term water supply needs of the customers through prudent planning that will ensure capacity to serve system demands.

Customer Service – 3.D. Provide effective customer and community relations by communicating, educating, and providing information on District operations, drinking water issues, resource sustainability and environmental stewardship.



Agenda Item: 11

Date: April 22, 2024

Subject: General Manager's Report

Staff Contact: Dan York, General Manager

a. CIP/Sacramento County Environmental Management Department Partnership

The below grade construction of Wells 81, 82, and 83, and Well 84 was a collaborative project throughout that included internal and external stakeholders, including staff, contractors, consultants, and regulatory agencies. Design and construction of all four wells have seen huge challenges, yet all achieved success as graded by the District's two primary objectives (production capacity, and water quality). Success would not have been likely without the engagement and cohesiveness of all stakeholders.

On February 23, 2024, Sacramento County Environmental Management Department (SCEMD) conducted a final site walk at Wells 81, 82, and 83, and Well 84. SCEMD inspected each well head completion and provided approval of completion, per the requirements of each drilling permit. This completed all site work related to the below grade well construction.

Engineering Manager Dana Dean (Mr. Dean) followed with an email to the involved District staff, and external contractors and consultants expressing appreciation for a job well done that resulted in achieving the District's identified goal of targeted or above production rates, and no treatment.

Mr. Dean also sent an email to the SCEMD team expressing appreciation for the team's fantastic collaboration on the District's well replacement projects. He expressed that in his view, from a group of professionals and experienced contractors who share it, the SCEMD team was instrumental in meeting the challenges while importantly also meeting regulatory requirements and protecting the beneficial uses of groundwater.

Mr. Dean received a response message from a SCEMD team member expressing appreciation and gratitude for the recognition and agreed that it was a very collaborative and successful effort.

b. Kirby's Pump and Mechanical Update

The evaluation of the market value of Kirby's Pump and Mechanical (KPM) has begun. Based on recommendations from the District's previous auditor, Richardson and Company, the District has selected Eisner Advisory Group, LLC (Eisner) to perform the valuation. District staff have met with the owners of KPM to discuss the process and documentation requirements for the valuation. They will begin obtaining and posting

requested documents in April to a secure site set up by Eisner. Staff have completed negotiating the terms of the valuation with Eisner and have signed the engagement letter to commence the valuation. Staff anticipates the valuation being completed in July of this year.

c. Del Paso Manor Water District

The Sacramento Local Agency Formation Commission (LAFCo) has posted a Public Notice on their intent to hold a Public Hearing, at their May 1, 2024, LAFCo meeting, on the following items pertaining to Del Paso Manor Water District (DPMWD):

- The amendment of the DPMWD Municipal Service Review; and
- The consideration and adoption of a resolution of intent to initiate dissolution based on one or more of the required findings in Government Code Section 56375.1(a)(1)(A). DPMWD has one or more documented chronic service provision deficiencies that substantially deviate from industry or trade association standards or other government regulations and its board or management is not actively engaged in efforts to remediate the documented service deficiencies. The resolution shall provide a remediation period of not less than 12 months during which the district may take steps to remedy the specified deficiencies and also specify a date upon which the district shall provide the commission a mid-point report on such remediation efforts at a regularly scheduled commission meeting.



Agenda Item: 12

Date: April 22, 2024

Subject: Groundwater Well Status Report

Staff Contact: Dana Dean, P.E., Engineering Manager

This report summarizes off-line Active sources, their project status, and when they are expected to be operational (on-line). Additionally, the report includes a list of on-line sources that have been identified for future proactive projects. This information is categorized by the following sections: A) Capacity Status Summary; B) Off-Line Capacity Detail; and C) Proactive Projects.

Note: Work has been initiated on numerous facilities and steady progress is underway as indicated below in Section B. Unless specified differently, Kirby's Pump and Mechanical, Inc. (KPM) is the contractor for a project.

Definitions

Active – A well is defined as an Active source within the District's Drinking Water Permit.

On-line – A well is considered on-line when it is Active and available for operation into the distribution system.

Off-line – A well is considered off-line when it is Active and locked-out and tagged-out. As a result, it cannot and will not be used as a source of supply. There are various reasons why a well may be off-line, such as maintenance, power supply, water quality, among others.

A. CAPACITY STATUS SUMMARY

Table 1 below lists the District’s groundwater supply capacity for Active wells. It includes the On-Line amount and percentage, the current month’s projected daily demand based on a 3-year rolling average (*Average Day*), and the year’s projected highest day demand incorporating a factor of 1.5 on the year’s highest Average Day demand (*Highest Day*).

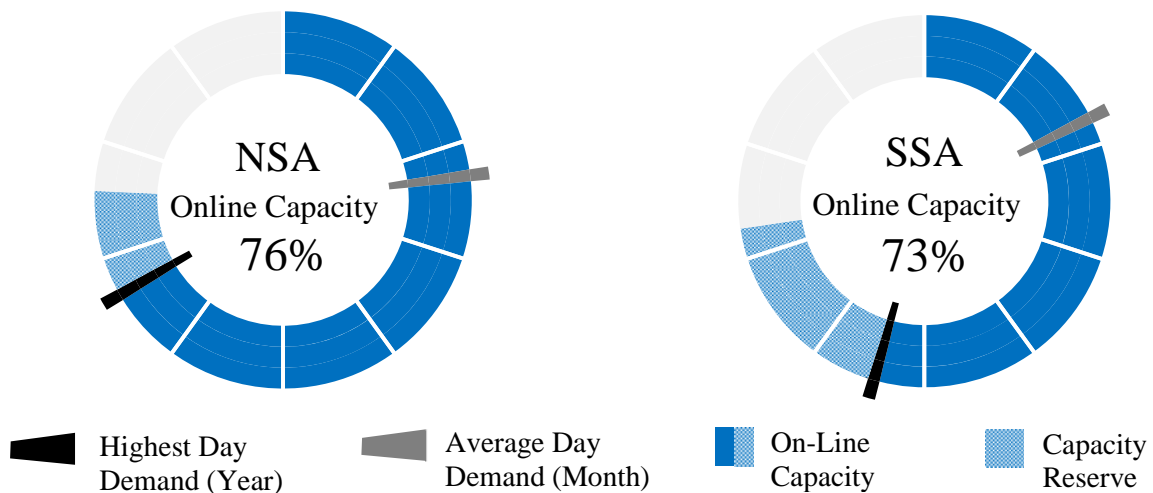
Table 1. Status Summary of Groundwater Supply Capacity by Service Area

Area	Groundwater Supply Capacity			Demand Projection (MGD)	
	Active (MGD)	On-Line (MGD)	On-Line (%)	Average Day (Month)	Highest Day (Year)
NSA	56.5	42.8	76%	13.0	37.6
SSA	56.0	40.7	73%	9.8	30.4
Total	112.5	83.5	74%	22.8	66.6

MGD = Million Gallons per Day

Figure 1 below presents the Table 1 data graphically.

Figure 1. Capacity vs. Demand by Service Area



B. OFF-LINE CAPACITY DETAIL

The District generally has numerous wells undergoing some type of typical lifecycle activity – from preventive maintenance to component repair/replacement. Current off-line wells are listed below:

NORTH SERVICE AREA

Total Active capacity off-line for listed projects: 9,500 gpm / 13.7 MGD
(7,100 gpm last report)

Summary of Change in Well Status		
<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
56A Fairbairn/Karl	Off	(2,000)
N38 Coyle	Off	(400)
Net Change in Capacity:		(2,400)

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

Listed below are Condition Assessment (CA) and preliminary investigative projects for off-line sources. A CA is the initial step in assessing a well’s physical condition necessary to monitor the well’s health and is used in planning any further work efforts.

Projects in this category frequently move to the *Repair and Rehabilitation Projects* or the *Water Quality* category following completion of the CA and/or investigative project before moving to the *Completed* category.

In-Progress Projects: 0 gpm

None.

Planned Projects: 2,400 gpm

N38 Coyle

Capacity / Status: 400 gpm / Off-line 3/28/2024

Reason: Pump breaking suction

Project Phase: Well rehabilitation plan development

Tentative Start: June 2024

Expected Completion: August 2024

56A Fairbairn/Karl

Capacity / Status: 2,000 gpm / Off-line 3/14/2024

Reason: Bacteriological

Project Phase: Investigating potential causes

Tentative Start: April 2024

Expected Completion: June 2024

REPAIR AND REHABILITATION PROJECTS

Listed below are current projects of well casing repair / rehabilitation, pump repair / replacement, and other significant activities.

In-Progress Projects: 0 gpm

None

Planned Projects: 0 gpm

None. See Section C for proactive projects.

HYDRO-PNEUMATIC TANK PROJECTS

Background

In 2012, the District's insurance carrier, ACWA/JPIA, alerted its member agencies of the hazards concerning aging hydro-pneumatic (HP) tanks and the potential for catastrophic failure (with potential for major damage, injury, and death). They recommended regular preventive maintenance and inspections be conducted.

The process of performing HP tank inspections involves the following. The well and tank are isolated from the distribution system and the tank is drained. The tank is then cleaned and an inspection is performed which consists of visual inspection and metal thickness measurements. If needed, appurtenances like safety relief valves are replaced and coating repairs are completed.

Tanks are returned to service if the inspection shows that it is in serviceable condition. However, a tank may need to be recoated and/or repaired, or even replaced.

Projects

Listed below are current HP tank projects and inspections. An inspection is the initial step in assessing a tank's coating and physical condition and is used in planning work efforts.

In-Progress Projects: 900 gpm

N3 Engle

Capacity / Status: 900 gpm / Off-line 1/13/2023

Reason: HP tank structural deficiencies. (Off-line due to safety concerns). Pump and motor were replaced.

Project Phase: Repair work complete. Scheduling well disinfection.

Expected Completion: May 2024

Planned Projects: 0 gpm

None. See Section C for proactive projects.

WATER QUALITY PROJECTS

Listed below are current water quality investigation and remediation projects.

- Wells in this category have significant uncertainty as to successful outcome. As such, the probability of inactivation is higher for wells in this category.
- Wells in this category tend to require significant downhole modifications, chemical rehabilitation, and/or treatment plants. As a result, in almost all cases these projects have a much greater duration.

In-Progress Projects: 5,100 gpm

N6A Palm

Capacity / Status: 1,700 gpm / Off-line 3/4/2020

Reason: Bacteriological

Project Phase: Well disinfected, treatment plant conditioning complete, and flowmeter repaired. Scheduling start-up testing.

Expected Completion: May 2024

N8 Field

Capacity / Status: 1,200 gpm / Off-line 5/2/2023

Reason: Bacteriological (initially) and Manganese (recently)

Project Phase: Bacteriological issue resolved. Additional water quality testing being scheduled.

Expected Completion: June 2024

N20 Cypress

Capacity / Status: 1,100 gpm / Off-line 8/23/2018

Reason: Manganese

Project Phase: Waiting for water quality testing results from packer testing.

Expected Completion: June 2024 (for well rehabilitation). Depending on the outcome of the rehabilitation, a decision will be made on the future course of action needed to return the well to service.

N23A Freeway

Capacity / Status: 1,100 gpm / Off-line 7/6/2023

Reason: Bacteriological

Project Phase: Initial bacteriological sampling indicates a successful disinfection. Additional samples without well use scheduled to confirm disinfection prior to reinstating well.

Expected Completion: April 2024

Planned Projects: 1,100 gpm

N1 Evergreen

Capacity / Status: 1,100 gpm / Off-line 6/1/2021

Reason: PFAS

Contractor: Roadrunner

Project Phase: Project is well modification in an attempt to mitigate PFAS contamination. Ready for construction; waiting for well contractor availability.

Tentative Start: August 2024

Expected Completion: October 2024

COMPLETED PROJECTS

Restored Capacity: 0 gpm

None

SOUTH SERVICE AREA

Total Active capacity off-line for listed projects: 10,700 gpm / 15.3 MGD
(11,400 gpm last report)

Summary of Change in Well Status

<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
55A Stewart/Lynndale	On	1,900
47 Copenhagen/Arden	Off	(1,200)
Net Change in Capacity:		700

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

In-Progress Projects: 1,400 gpm

32A Eden/Root

Capacity / Status: 1,400 gpm / Off-line 12/21/2023

Reason: Failed treatment plant valve

Project Phase: Replacement parts on order. Treatment vessel conditioning will be required after the parts are replaced.

Expected Completion: May 2024

Planned Projects: 1,200 gpm

47 Copenhagen/Arden

Capacity / Status: 1,200 gpm / Off-line 3/13/2024

Reason: Well start-up water hammering

Project Phase: Field testing for pump control valve operation

Tentative Start: May 2024

Expected Completion: June 2024

REPAIR AND REHABILITATION PROJECTS

In-Progress Projects: 1,800 gpm

35 Ulysses/Mercury

Capacity / Status: 800 gpm / Off-line 6/7/2023

Reason: Electrical service failure

Contractor: Frisch Engineering (design); KPM (construction)

Project Phase: Scoping/contracting with designer for repairs necessary for reactivation using the existing 3-wire power supply

Expected Completion: September 2024

41 Albatross/Iris

Capacity / Status: 500 gpm / Off-line 11/5/2018

Reason: Electrical power supply line replacement

Contractor: Auburn Constructors

Project Phase: Waiting for SMUD to connect secondary line to new power pole and install new meter. Operational testing to follow.

Expected Completion: May 2024 (based on SMUD anticipated schedule to install meter, and Tesco field testing)

60 Whitney/Concetta

Capacity / Status: 500 gpm / Off-line 5/13/2021

Reason: Motor failure and pump worn out, and pump station improvements.

Project Phase: VFD wiring and programming

Expected Completion: May 2024

Planned Projects: 2,400 gpm

13 Calderwood/Marconi

Capacity / Status: 700 gpm / Off-line 7/16/2020

Reason: Capacity loss (pump breaking suction)

Project Phase: Condition assessment completed.

In work queue for well cleaning.

Tentative Start: May 2024

Expected Completion: July 2024

20A Watt/Arden

Capacity / Status:

1,100 gpm / Off-line 3/1/2022

Reason:

Electrical service failure. Upgrading service from 3- to 4-wire).

Since this project has made significant progress towards upgrading to a 4-wire service, staff has decided to stay on this path rather than changing to a simpler 3-wire reactivation project. This is in keeping with the strategy to proactively upgrade existing 3-wire services to 4-wire services when practical to do so.

Project Phase:

Plan has been approved by SMUD

Tentative Start:

In work queue for construction of upgraded electrical lines
May 2024

Expected Completion:

July 2024 (based on anticipated SMUD schedule)

70 Sierra/Blackmer

Capacity / Status:

600 gpm / Off-line 5/10/2019

Reason:

Capacity loss (total)

Additionally, HP tank has structural deficiencies (off-line due to safety concerns)

Project Status:

Well condition assessment completed

Tentative Start:

In work queue for well cleaning

Expected Completion:

August 2024

September 2024

HYDRO-PNEUMATIC TANK PROJECTS

In-Progress Projects:

0 gpm

None

Planned Projects:

1,100 gpm

18 Riding Club/Ladino

Capacity / Status:

900 gpm / Off-line 4/8/2022

Reason:

HP tank inspection (off-line due to safety concerns)

Additionally, fluoride injection system is malfunctioning

Project Phase:

Site access alternatives assessment (improved site access is required to remove the HP Tank)

Tentative Start:

April 2024 (for assessment)

Expected Completion:

September 2024

77 Larch/Northrop

Capacity / Status: 200 gpm / Off-line 12/21/2022
Reason: HP tank inspection (off-line due to safety concerns)
Project Phase: Pump testing to assess well condition
Tentative Start: May 2024 (for well condition assessment)
Expected Completion: June 2024

WATER QUALITY PROJECTS

In-Progress Projects: 0 gpm

None

Planned Projects: 2,800 gpm

46 Jonas/Sierra

Capacity / Status: 700 gpm / Off-line 7/16/2018
Reason: PFAS
Contractor: N/A. District Environmental Compliance staff is conducting the evaluation.
Project Phase: Evaluation for inactivation
Tentative Start: N/A
Expected Completion: May 2024

68 Northrop/Dornajo

Capacity / Status: 1,600 gpm / Off-line 11/3/2021
Reason: Entrained gas; manganese
Project Phase: Condition assessment completed. In work queue for well cleaning.
Tentative Start: October 2024
Expected Completion: November 2024

69 Hilldale/Cooper

Capacity / Status: 500 gpm / Off-line 1/25/2017
Reason: Bacteriological
Contractor: N/A. District Environmental Compliance staff is conducting the evaluation.
Project Phase: Evaluation for inactivation
Tentative Start: N/A
Expected Completion: May 2024

COMPLETED PROJECTS

<i>Restored Capacity:</i>	1,900 gpm
<i>55A Stewart/Lynndale Capacity / Status:</i>	1,900 gpm / Off-line 2/26/2024
<i>Reason:</i>	Failed main breaker and motor saver.
<i>Contractor:</i>	A.I. Electric
<i>Resolution:</i>	Replaced main breaker and motor saver.

C. PROACTIVE PROJECTS

Listed below are on-line groundwater facilities selected for proactive work. Wells in this category are showing signs of declining health or have not been evaluated in a significant amount of time. When the project begins it is moved to the Condition Assessment or Investigative Projects in Section B.

NORTH SERVICE AREA

Planned Projects: 3,500 gpm

56A Fairbairn/Karl
Capacity 2,000 gpm

N5 Hillsdale
Capacity 700 gpm

N22 River College
Capacity 800 gpm

SOUTH SERVICE AREA

Planned Projects: 4,800 gpm

25 Thor/Mercury
Capacity 400 gpm

33A Auburn/Norris
Capacity 2,100 gpm

74 Riverwalk/NETP South
Capacity 2,300 gpm



Agenda Item: 13

Date: April 22, 2024
Subject: Engineering Report
Staff Contact: Dana Dean, P.E., Engineering Manager

Summarized below are Engineering Department activities. The report is separated into the following sections: A) Major Capital Improvement Program (CIP) Projects; B) Planning Documents; and C) Other Projects.

A. MAJOR CAPITAL IMPROVEMENT PROGRAM PROJECTS

Below are major CIP projects consistent with the Board’s approved funding program.

SUPPLY – NEW WELLS

The table below shows the stages of the current projects.

Well 78 Butano / Cottage	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	Complete	n/a
	FACILITY COMMISSIONING		
	Start	End	Notes
	May 2023	April 2024	See Note 1

Comment: The facility is fully operational and has been pumping into the distribution system since early December 2023.

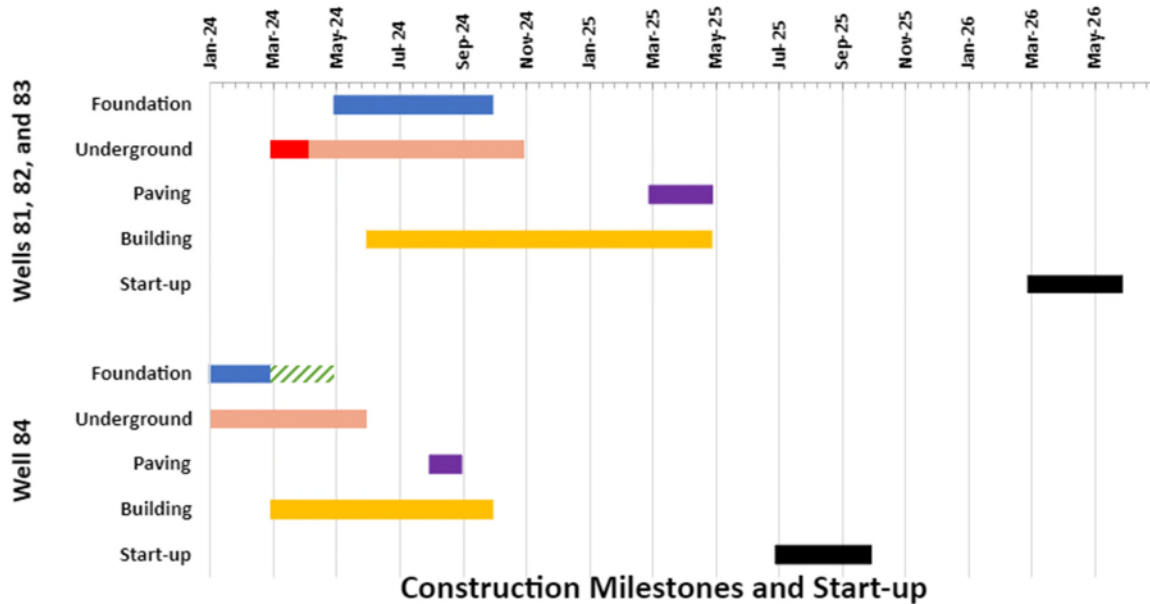
Note 1. Contractor has completed the 28-day commissioning period. Contractor’s remaining “Punch-list” items are being completed April 4, 2024, but does not affect the commissioning period. It’s anticipated to issue the Notice of Completion mid-April.

Well 80 Walnut / Auburn	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<u>Production Well</u>		
	Complete	Complete	n/a
	<u>Pump Station</u>		
	Complete	July 2024	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
<i>Dec. 2023 (previous) July 2024</i>	August 2024	No Change	

Wells 81, 82, and 83 Antelope North / Poker	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<u>Production Wells</u>		
	Complete	Complete	n/a
	<u>Pump Station</u>		
	Complete	March 2026	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
March 2026	May 2026	No Change	

Well 84 Antelope / Don Julio	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<u>Production Well</u>		
	Complete	Complete	n/a
	<u>Pump Station</u>		
	Complete	July 2025	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
July 2025	September 2025	No Change	

Progressive Design-Build Projects Milestones



Wells 81, 82, and 83

Milestones Update:

- Foundation: On-track
- Underground: Contractor has not been able to start the underground work due to weather delays. Underground work is tentatively scheduled to begin the week of April 15.
- Paving: On-track
- Building: On-track

Well 84

Milestones Update:

- Foundation: Contractor has finished the foundation as of March 2024, ahead of May 2024 Milestone.
- Underground: On-track
- Paving: On-track
- Building: On-track

DISTRIBUTION

MAIN REPLACEMENT PROGRAM

The table below shows stages of the current major main replacement/improvement projects.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
Auburn Blvd. Bridge Main Replacement (see Note 1)	March 2024	See Note 2	Construction schedule under review by City
MBP Dudley Peacekeeper Main Replacement	September 2024	2025	No Change
MBP Dudley Dudley Main Replacement	October 2024	2025	No Change

Note 1. This is a City of Sacramento (City) project to replace an Auburn Boulevard bridge over Arcade Creek. Design for the water line was contracted by the District with City’s consultant and is managed by the District. Construction of the entire project, including the District’s water line, is contracted with and managed by the City. The District will be reimbursing the City for costs related to the water line replacement.

Note 2. Construction was originally planned to occur in 2024. The City has informed the District that construction will likely occur in 2025, however, no schedule has been developed to date.

PLANNING DOCUMENTS

The District has planning documents (e.g., Asset Management Plans (AMPs) and Master Plans (MPs)) for all of its infrastructure categories. AMPs are generally updated on a staggered schedule and the update frequencies range from 4 to 6 years.

The table below lists all of the District’s AMPs and MPs and their update status.

Plan	Last Update	Next Update	Comment
Buildings and Structures AMP	2020	2026	
Distribution Main AMP	2019	2024	
Fleet AMP	2020	2025	
Groundwater Well AMP	2020	2026	
Meter AMP	2023	2028	
Reservoir and Booster Pump Station AMP	2011	n/a	Note 1
SCADA AMP	2021	2026	
Transmission Main AMP	2020	2024	
Water System MP	2017	n/a	Note 2

Note 1. Updating had been deferred until resolution of the Combination Study with Carmichael Water District (CWD). Now that combination discussions with CWD have ceased, staff will budget and plan to initiate update in CY2025.

Note 2. Updating has been deferred pending further progress of the Combination Study with CWD. Now that combination discussions with CWD have ceased, staff will budget and plan to initiate update in CY2025.

B. OTHER PROJECTS

Enterprise Reservoir and Booster Pump Station – Operational Upgrades

This project will allow turnover of the reservoir during groundwater deliveries to City of Sacramento, and optimized energy efficiency during peak-hour demand periods.

Based on information gained during field testing with the integrator and District Operations staff in October 2023, programming modifications were requested by the District to enhance operational flexibility. As a result of the District’s request, estimated project completion was extended from October 2023 into March 2024.

In late January 2024, staff received word from the integrator that their availability for the planned site work (programming installation, and testing) has been impacted and they are now anticipating field work to take place in April instead of March. Work is scheduled for late April with the integrator.

Barring any further delays on the part of the integrator, and any further complications, the project would be expected to be complete in May 2024.



Agenda Item: 14

Date: April 22, 2024

Subject: Financial Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Summary:

This staff report contains summarized **Draft** information on Sacramento Suburban Water District’s (District) financial condition for the period ended February 29, 2024.

- Draft - Financial Statements – February 2024
- Draft - Budget to Actual Reports – February 2024

DRAFT - Financial Statements

These Financial Statements and certain other reports noted above are presented in Draft form and should not be relied upon for investment or other decision-making purposes. As December 31 is the District’s year-end for financial reporting purposes, amounts presented in this report will remain “Draft” until the external auditor’s financial audit is complete and the Board accepts the 2023 audited annual comprehensive financial report (ACFR). The results of the audit and the ACFR are expected to be complete and brought to the Board for approval at the May 20, 2024, Board meeting.

DRAFT - Financial Statement Highlights – February 2024

Financial Highlights from the Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position are presented in the following table. They are gleaned from the financial statements attached to this report.

	Draft - Statement of Net Position		
	Year-To-Date	Year-To-Date	Variance
	2/29/2024	2/28/2023	
LIQUIDITY	\$12,040,837.56	\$13,622,189.17	(\$1,581,351.61)
INVESTMENT	36,258,982.33	37,015,838.14	(\$756,855.81)
CAPITAL ASSETS	337,744,190.89	322,452,268.93	\$15,291,921.96
DEBT	49,086,201.78	54,784,184.66	(\$5,697,982.88)
NET POSITION	325,695,871.44	304,048,495.27	\$21,647,376.17

Draft - Statements of Revenues, Expenses and Changes in Net Position

	<u>Year-To-Date</u> <u>2/29/2024</u>	<u>Year-To-Date</u> <u>2/28/2023</u>	<u>Variance</u>
Operating Revenue	\$7,780,517.65	\$6,952,248.24	\$828,269.41
Operating Expense	(3,642,552.44)	(2,847,942.46)	(794,609.98)
Other, Net	(2,660,249.70)	(2,512,156.39)	(148,093.31)
NET INCOME	1,477,715.51	1,592,149.39	(114,433.88)

Key information from this report indicates that combined the District’s cash balance is \$1.6 million less, and investments are \$0.8 million less than on February 28, 2023; long-term debt has decreased by \$5.7 million; and net position has increased by \$21.6 million in the last 12 months as the District continues to invest in capital infrastructure replacements while decreasing its outstanding debt. Operating revenues increased \$0.8 million, operating expenses increased \$0.8 million and other, net expenses increased \$0.1 million, year to date compared to the same period a year ago. Increase in operating revenues primarily due to the 3% rate increase that occurred on January 1 of this year and a change in billing method. Starting January 1, 2024, all accounts are billed once per month on or around the 5th day instead of billing four billing cycles throughout the month. Previously, one billing cycle was billed in the following month. The year-over-year operating expense increase of \$0.8 million is primarily due to limited available surface water during the first month of previous year while full surface water was available this year, rising costs, and timing differences. Other, net expenses increased \$0.1million net from 2023 primarily related to the net decrease in investment income and unrealized gains of the investment portfolio from the previous year.

Budgets:

Budget Item	Actual Amount YTD	Adjusted Budget Amount YTD	Variance YTD
Revenues and Sources of Funds	7,951,843	7,999,067	(47,224)
Operations and Maintenance	3,642,552	4,242,446	(599,894)
Capital Expenditures *	1,407,684	5,452,574	(4,044,890)
Debt Service - Interest	330,665	330,833	(168)

*Capital budget includes rollover budget from previous years.

The District’s revenues for February 2024 came in close to the approved budget.

The District’s operating and maintenance expenditures as of February 29, 2024, came in less than the approved budget by \$0.6 million. Most of this positive variance is due to timing differences. The District’s Capital Improvement Program (CIP) budget for 2024 is \$25.5 million plus \$3.4 million in rollover funds from previous years’ budgets for a total of \$28.9 million. As of February

29, 2024, \$2.1 million has been spent while an additional \$19.5 million is under commitment. Expenditures continue to be primarily in new well construction, well rehabilitation, and distribution system replacements.

The District's Operating Capital Program (OCP) budget for 2024 is \$3.1 million plus \$0.7 million in rollover funds from previous years' budgets for a total of \$3.8 million. As of February 29, 2024, \$26,218 has been spent while an additional \$0.9 million is under commitment.

Scheduled 2024 principal payments of \$5.0 million are not due until the end of October 2024. Total principal outstanding as of February 29, 2024, is \$49.2 million. The District's debt service budget for 2024 is \$7.0 million consisting of \$5.0 million for principal and \$2.0 for interest payments. Interest payments are in line with the 2024 budget.

Attachments:

1. Draft Financial Statements – February 29, 2024
2. Draft Budget to Actual Reports – February 29, 2024

Draft - Financial Statements
February 22, 2024

DRAFT

**Sacramento Suburban Water District
Balance Sheet**

	As Of		
		<u>February</u>	<u>February</u>
		<u>2/29/2024</u>	<u>2/28/2023</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents		\$12,044,837.56	\$13,619,840.30
Restricted Cash and cash equivalents		15,624.14	2,348.87
Accounts receivable, net of allowance for uncollectible accounts		6,299,476.29	2,869,693.49
Interest receivable		148,961.37	143,257.39
Grants receivables		4,854,201.17	
Other receivables			1,797,583.39
Inventory		984,639.47	886,749.31
Prepaid expenses and other assets		1,185,933.38	1,023,744.34
TOTAL CURRENT ASSETS		25,533,673.38	20,343,217.09
NONCURRENT ASSETS			
Investments		36,258,982.33	37,015,838.14
TOTAL NONCURRENT ASSETS		36,258,982.33	37,015,838.14
Property, plant and equipment		577,219,251.01	548,833,038.23
Accumulated depreciation		(239,445,060.12)	(226,380,769.30)
TOTAL CAPITAL ASSETS		337,774,190.89	322,452,268.93
TOTAL ASSETS		399,566,846.60	379,811,324.16
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on long-term debt refunding		3,011,193.87	3,969,672.27
Pension contribution subsequent to measurement date		4,833,965.00	4,842,834.00
Other post-employment benefits		1,124,093.00	1,300,500.00
Deferred outflow of Asset Obligation		1,258,538.87	981,339.87
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		409,794,637.34	390,905,670.30
LIABILITIES			
CURRENT LIABILITIES			
Current portion of long-term debt and capital leases		5,010,000.00	4,910,000.00
Current portion of Compensated Absences		1,200,000.00	1,000,000.00
Accounts payable		3,319,270.81	1,181,545.63
Accrued interest		661,330.68	694,964.06
Deferred revenue and other liabilities		3,752,309.85	4,219,859.80
Accrued expenses		840,650.81	207,020.20
TOTAL CURRENT LIABILITIES		14,783,562.15	12,213,389.69
NONCURRENT LIABILITIES			
Long-term debt		44,076,201.78	49,874,184.66
Compensated absences		170,047.97	343,395.68
Net pension liability		13,884,790.00	12,721,219.00
Net other post-employment benefits liability		3,077,711.00	3,139,340.00
Asset Retirement Obligation		5,454,858.00	5,133,984.00
TOTAL NONCURRENT LIABILITIES		66,663,608.75	71,212,123.34
TOTAL LIABILITIES		81,447,170.90	83,425,513.03
DEFERRED INFLOWS OF RESOURCES			
Employee pensions		409,458.00	705,650.00
Other post-employment benefits		2,242,137.00	2,726,012.00
NET POSITION			
Invested in capital assets, net of related debt		289,215,352.54	270,541,612.06
Restricted		15,624.14	2,358.84
Unrestricted		36,464,894.76	33,504,524.37
TOTAL NET POSITION		325,695,871.44	304,048,495.27
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION		409,794,637.34	390,905,670.30

Sacramento Suburban Water District
Statements of Revenues, Expenses and Changes in Net Position
Period Ended

	<u>Year-To-Date</u> <u>2/29/2024</u>	<u>Year-To-Date</u> <u>2/28/2023</u>
OPERATING REVENUES		
Water consumption sales	\$ 1,454,187.79	\$ 1,418,388.05
Water service charge	6,195,992.55	5,407,651.03
Wheeling water charge	(1,917.98)	429.49
Other charges for services	132,255.29	125,779.67
TOTAL OPERATING REVENUES	7,780,517.65	6,952,248.24
OPERATING EXPENSES		
Source of supply	358,483.27	101,755.10
Pumping	750,127.18	669,763.55
Transmission and distribution	747,595.06	672,068.75
Water conservation	106,775.12	64,178.11
Customer accounts	225,555.20	202,293.21
Administrative and general	1,454,016.61	1,137,883.74
TOTAL OPERATING EXPENSES	3,642,552.44	2,847,942.46
Operating income before depreciation	4,137,965.21	4,104,305.78
Depreciation and amortization	(2,340,014.00)	(2,291,230.25)
OPERATING INCOME	1,797,951.21	1,813,075.53
NON-OPERATING REV. (EXP.)		
Rental income	40,991.13	60,037.35
Interest and investment income	(26,697.24)	78,538.84
Interest expense and debt related costs	(359,081.26)	(375,897.92)
Other non-operating revenues	24,661.52	16,386.54
Other non-operating expenses	(109.85)	9.05
NON-OPERATING REV. (EXP.)	(320,235.70)	(220,926.14)
NET INCOME (LOSS) BEFORE CAPITAL	1,477,715.51	1,592,149.39
CAPITAL CONTRIBUTIONS		
CHANGE IN NET POSITION	1,477,715.51	1,592,149.39
Net position at beginning of year	324,218,155.93	302,456,345.88
NET POSITION AT END OF PERIOD	\$ 325,695,871.44	\$ 304,048,495.27

**Draft - Budget to Actual Reports
February 29, 2024**

DRAFT

**Sacramento Suburban Water District
Budget to Actual As Of
Period Ended**

	2/29/2024 - YTD			2024
	Actual	Budget	Variance	Annual Budget
REVENUES				
Water consumption sales	\$1,454,187.79	\$1,461,000.00	(\$6,812.21)	\$16,582,000.00
Water service charge	6,195,992.55	6,188,666.66	7,325.89	37,132,000.00
Wheeling water charge	(1,917.98)	62,500.00	(64,417.98)	375,000.00
Other charges for services	132,255.29	165,500.00	(33,244.71)	993,000.00
Capacity fees				1,000,000.00
Interest and investment income	105,672.88	88,000.00	17,672.88	530,000.00
Rental & other income	65,652.65	33,400.00	32,252.65	200,000.00
Grant income				14,710,000.00
TOTAL REVENUES	7,951,843.18	7,999,066.66	(47,223.48)	71,522,000.00
EXPENSES				
Board of Directors	17,114.27	39,138.78	22,024.51	150,832.68
Administrative	488,735.70	498,895.66	10,159.96	2,803,219.96
Finance	207,533.53	226,035.56	18,502.03	1,361,285.19
Customer Services	215,462.88	285,371.10	69,908.22	1,712,226.60
Field Operations	97,252.78	101,366.34	4,113.56	608,206.16
Production	1,001,535.59	1,086,644.64	85,109.05	8,907,861.04
Environmental Compliance	107,074.86	183,464.16	76,389.30	1,100,784.96
Distribution	430,400.61	496,531.04	66,130.43	2,979,182.48
Field Services	219,941.67	280,381.44	60,439.77	1,682,285.01
Maintenance	114,064.73	131,219.94	17,155.21	787,319.64
Water Conservation	106,775.12	157,153.64	50,378.52	865,822.84
Engineering	252,712.36	295,142.56	42,430.20	1,770,855.36
GIS/CAD	81,067.48	82,840.80	1,773.32	499,532.80
Human Resources	60,042.50	79,926.52	19,884.02	479,574.12
Information Technology	232,746.04	252,260.20	19,514.16	1,513,561.16
Community Outreach	10,092.32	46,074.00	35,981.68	276,450.00
TOTAL OPERATING EXPENSES	3,642,552.44	4,242,446.38	599,893.94	27,499,000.00

Sacramento Suburban Water District
Capital Budget
2/29/2024

Project Name	Original Budget	Adjusted Budget	Roll-Over From Prior Year Budget	Total Budget Available	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
CIP-Well Rehad/Pump St Improv	\$4,723,000.00	\$4,621,000.00	\$414,274.29	\$5,035,274.29	\$14,798.64	\$36,173.64	\$3,330,020.40	\$1,669,080.25
CIP-SCADA/Communication Improv	-	\$100,000.00	\$156,976.56	\$256,976.56	\$85,764.31	\$90,173.31	\$143,386.95	\$23,416.30
CIP-Well New Construction	\$15,302,000.00	\$15,302,000.00	\$2,577,587.09	\$17,879,587.09	\$1,245,776.56	\$1,878,735.44	\$15,078,852.24	\$921,999.41
CIP-Trans & Dist Improvements	\$1,650,000.00	\$1,622,000.00	\$203,431.02	\$1,825,431.02	\$38,284.38	\$43,891.18	\$374,099.90	\$1,407,439.94
CIP-Reservoir/Tank Improv	\$980,000.00	\$980,000.00	\$101,983.63	\$1,081,983.63	\$4,872.00	\$4,872.00	\$412,337.58	\$664,774.05
CIP-Corrosion Control	\$120,000.00	\$120,000.00	-	\$120,000.00	-	-	-	\$120,000.00
CIP-Valve/Hydrant/Service Repl	\$700,000.00	\$700,000.00	-	\$700,000.00	-	\$48,961.00	\$109,246.12	\$541,792.88
CIP-Large Meter Replacement	\$85,000.00	\$85,000.00	-	\$85,000.00	\$5,700.00	\$5,700.00	\$68,250.00	\$11,050.00
CIP-Meter Replacement PM	\$300,000.00	\$300,000.00	-	\$300,000.00	\$6,215.00	\$14,410.40	\$10,000.00	\$275,589.60
CIP-Special Projects	\$95,000.00	\$95,000.00	\$778.81	\$95,778.81	-	-	\$528.57	\$95,250.24
CIP-Water Related Street Imprpv	\$1,500,000.00	\$1,500,000.00	-	\$1,500,000.00	-	-	\$1,000.00	\$1,499,000.00
CIP Subtotal	\$25,455,000.00	\$25,425,000.00	\$3,455,031.40	\$28,880,031.40	\$1,401,410.89	\$2,122,916.97	\$19,527,721.76	\$7,229,392.67
OCP - Fleet & Facilities	\$60,000.00	\$60,000.00	\$17,000.00	\$77,000.00	-	-	-	\$77,000.00
OCP - Information Technology	\$1,487,000.00	\$1,387,000.00	\$7,910.50	\$1,394,910.50	-	-	\$7,089.50	\$1,387,821.00
OCP - Maintenance	\$606,000.00	\$606,000.00	\$130,000.00	\$736,000.00	-	-	\$41,704.00	\$694,296.00
OCP - Operations	\$902,000.00	\$1,022,000.00	\$217,731.33	\$1,239,731.33	\$6,273.56	\$26,218.09	\$546,136.98	\$667,376.26
OCP - Property Acquisition	-	\$10,000.00	\$339,771.03	\$349,771.03	-	-	\$339,232.03	\$10,539.00
OCB Subtotal	\$3,055,000.00	\$3,085,000.00	\$712,412.86	\$3,797,412.86	\$6,273.56	\$26,218.09	\$934,162.51	\$2,837,032.26
Total	\$28,510,000.00	\$28,510,000.00	\$4,167,444.26	\$32,677,444.26	\$1,407,684.45	\$2,149,135.06	\$20,461,884.27	\$10,066,424.93



Agenda Item: 15

Date: April 22, 2024

Subject: District Activity Report

Staff Contact: Todd Artrip, Operations Manager

This report describes significant District Activities and milestones over the past month. Included in this report are:

1. Water Operations Monthly Activity and Exceptions Report

This shows the various types and number of activities that are in the Operations Department.

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

3. Customer Service Monthly Activity Report

This shows the total number of Customer Service phone calls received.

4. Community Outreach Report

This provides a copy of the monthly bill insert.

1. Water Operations Monthly Activity Report

	March 2024	Monthly Average CY 2024	Total CY 2024	Total # in System	Goal CY 2024	% of Goal Completed in CY 2024
Preventive Maintenance Program - Distribution						
Fire Hydrants Inspected	180	157	471	6490	1298	36%
Fire Hydrant Valves Inspected	143	128	384	5869	1174	33%
Mainline Valves Inspected	160	187	562	11255	2251	25%
Blow Off Valves Inspected	4	14	42	1049	210	20%
ARV/CARV Inspected	-	0	1	283	57	2%
Preventive Maintenance Program - Meters						
Meters Tested (3 - 10 inch)	14	25	76	450	120	63%
Meters Replaced (5/8 - 1 inch)	-	1	2	41167	826	0%
Meter Re-Builds (1 1/2 - 2 inch)	56	40	119	2449	245	49%
AMI Collectors Inspected	9	3	9	9	9	100%
Preventive Maintenance Program - Production						
Air Release Valves	1	0	1	96	32	3%
Chemical Systems - Sodium Hypochlorite	10	7	22	71	71	31%
Chemical Systems - Hydrofluorosilicic Acid	-	0	1	30	30	3%
Generator Inspection & Maintenance	-	-	-	23	23	0%
Generator Load Bank Testing	-	-	-	23	10	0%
Generator Battery Replacement	-	-	-	23	6	0%
Hydraulic Control Valves	1	10	30	49	49	61%
Level Transducers	-	1	3	35	35	9%
Motors (Vertical Turbine)	2	3	8	82	82	10%
Pressure Transducers	5	10	29	95	95	31%
Sumps and Associated Pumps	-	4	12	19	19	63%
	March 2024	Monthly Average	YTD Completed	Total With GPS	Total Assets	Percentage Completed
Global Positioning System						
GPS Coordinates Marked	1995	1828	5484	25945	84541	31%

	March 2024	Monthly Average CY 2024	Total CY 2024
Service Requests			
Main Leaks	2	3	9
Service Line Leaks	3	4	13
Customer Pressure Inquiries	9	8	23
Water Main Shutdown			
-- Unscheduled	-	4	11
-- Scheduled	7	6	18
After Hours Activity (On-Call Technician)			
Calls Received Distribution	26	36	107
Calls Responded Distribution	9	18	55
Calls Received Production	30	27	82
Calls Responded Production	-	2	7
Water Quality			
Complaints	1	1	3
Taste & Odor Complaints	-	-	-

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

CLAIMS UNDER REVIEW/INVESTIGATION

No new claims filed in March.

3. Customer Service Monthly Activity Report

	Total Calls	Calls Abandone	% of Calls Abandoned	Avg. Wait on Queue	Max. Wait on Queue	Avg. Talk Time
March	1532	16	1.04%	16s	6m, 27s	3m, 16s
February	1554	18	1.16%	15s	5m, 24s	3m, 18s
January	2043	25	1.22%	15s	5m, 39s	2m, 43s
December	1396	12	0.86%	15s	5m, 28s	2m, 46s
November	1446	14	0.97%	15s	6m, 52s	2m, 54s
October	1721	18	1.05%	13s	5m, 14s	3m, 7s

4. Community Outreach Report

Bill Insert

A sample of the May 2024 Bill Insert is shown below.

00203669



H₂O on the GO

May 2024



Working Behind the Scenes | SSWD's Hidden Infrastructure

SSWD's water system is an amazing feat of engineering. Encompassing over 70 groundwater wells that reach down deep into the aquifer, it forms a vast underground network of water mains spanning nearly 700 miles to serve 46,821 metered connections and a population of 194,444. This intricate infrastructure operates tirelessly behind the scenes to ensure a steady flow of water to households and businesses alike.

It's a water system SSWD is continually working to improve by replacing old water mains with new ones that are anticipated to last 100 years or more, constructing new groundwater wells to replace ones that have reached the end of their service life, adding pump stations with increased capacity, and have installed advanced water meters that can electronically transmit water use data and let you know if your home has a leak.

This year, SSWD will spend approximately \$28.9 million on improvements to the water system so that high-quality water will always be there for you when you turn on the tap.

Drinking Water Week: May 5-11

It's estimated that roughly 85 percent of the United States relies upon public water systems to provide clean water for their homes and businesses.

In recognition of the critical role that water systems play, the American Water Works Association (AWWA), which is comprised of over 4,300 utilities that supply roughly 80 percent of the nation's drinking water and treat nearly 50 percent of the wastewater, created Drinking Water Week more than 40 years ago to raise awareness of the importance of pure, clean water in our daily lives.

[Drinking Water Week | page 2](#)



SSWD Receives Multiple Safety Awards

SSWD received five H.R. LaBounty Safety Awards from the Association of California Water Agencies/ Joint Powers Insurance Authority for efforts undertaken in 2023. The awards honor employees who have created and promoted safe workplace practices. SSWD employees received awards for:

Ergonomic Fire Hydrant Repair Station

– SSWD employee Joe Crockett developed a fire hydrant repair station that raises the hydrant to a higher level, allowing for better leverage and lessening the need to stoop or bend down to make repairs.

Safety Calendar Coloring Contest

SSWD employee Ben Harris created a contest in which children related to District employees were challenged to draw a picture of their family member "working safely." The drawings were judged by a committee of District employees and the winning entries were featured on a District annual calendar.

[Safety Awards | page 2](#)

sswd.org

Phone: 916.972.7171

Fax: 916.972.7639

3701 Marconi Avenue, Suite 100

Sacramento, CA 95821-5346

Hours: M-F, 8:00 a.m. to 4:30 p.m.



WaterSense | Plan Your Water-Smart Landscape

Are you feeling bored by your yard? Looking to add some color and interesting plants to your landscape? SSWD can help you transform your old lawn into a gorgeous water-wise landscape filled with low-water use and native plants. We are now offering a Grass-To-Garden rebate. You can receive up to \$1.50 per square foot of lawn you transform into a low-water landscape. We also have rebates available for sprinkler system upgrades. Find out more at [sswd.org/rebates](https://www.sswd.org/rebates).

And if you're looking for inspiration for your yard, you can visit www.sswd.org/gardenoneden.

Inquiring Minds | Where Do I Use the Most Water? Indoors or Outdoors?

Around 60 percent of household water is used to water lawns and yards, and of that, nearly 30 percent is wasted due to evaporation or over-watering. Watering your landscape more efficiently by upgrading your sprinkler system with drip irrigation, high-efficiency rotator sprinklers, or a WaterSense-labeled smart sprinkler timer will not only help you reduce the amount of water used outdoors but also help you have a healthier and happier yard.

Make Your Yard a Star

Do you have a yard filled with low-water use and native plants? Is your yard strong enough to take the summer heat and still look great?

Please enter it in the **Be Water Smart Summer Strong Yard Contest**. The winning entry will be featured in a region-wide advertising campaign this summer.

Complete details on how to enter are at BeWaterSmart.info/SummerStrong.

Drinking Water Week | from page 1

This year AWWA is using Drinking Water Week to celebrate the passage of the Safe Drinking Water Act (SDWA). Created 50 years ago, the SDWA authorized the Environmental Protection Agency to establish standards to protect tap water from hazards and contaminants that could adversely impact human health.

The SDWA has been critical in improving the quality of drinking water and has been amended over the years to reduce the risk of emerging threats and hazards.

Safety Awards | from page 1

Well Pump Turbine Motor Oiling Process
SSWD employee Allen Furr developed a new battery-operated pump system for changing and adding oil to vertical turbine pump motors that reduces the strain and ergonomic risks for employees.

Meter Box Replacement Job Hazard Analysis – SSWD employee Abel Ramirez documented every step involved in replacing a meter box to identify potential risks and prevent future injuries. The review has led to a better system for replacing meter boxes.

To-Go Trauma Kits – SSWD employee Joe Crockett worked with the SSWD District Safety/Risk Officer to identify first aid kits that could be taken to remote areas of a facility. The addition of these kits to the fixed first aid kits in the three main facilities will help to make sure care can be provided more efficiently and rapidly in case of an accident.





Agenda Item: 16

Date: April 22, 2024

Subject: ACWA/JPIA Liability, Property, and Workers' Compensation Risk Review

Staff Contact: Todd Artrip, Operations Manager

The District's insurance carrier, Association of California Water Agencies/Joint Powers Insurance Authority (JPIA), conducts an annual Liability, Property, and Workers' Compensation Risk Review to review District operations, claims, and risk management programs. Upon completion of a Risk Review, recommendations, if warranted, are given to assist in minimizing the potential for claims. A commitment to good risk management practices helps strengthen the District's goal to provide employees with a safe working environment and reduces the District's potential for expensive claims.

On February 28, 2024, Paul Myers, Risk Control Advisor II for JPIA, conducted a Risk Review of the District's Liability, Property, and Workers' Compensation programs. During the Risk Review, Mr. Myers discussed with staff the losses that occurred over the last five policy years. These claims have the most impact on pooled programs, and can assist in identifying trends, training, and risk reduction efforts. In the last five policy years, the District had 8 Workers' Compensation claims, 33 Liability claims, and 9 Property claims. The majority of the Workers' Compensation claims were related to strains. Mr. Myers presented JPIA's new Strain and Sprain Reduction Program designed to reduce strains/sprains by field employees for members in the Workers' Compensation Program. Strains and sprains account for 40% of the claims and JPIA is looking for ways to reduce Workers' Compensation costs for members. The District's current Experience Modification Rates (E-Mod) are 0.60 in the Workers' Compensation Program and 1.77 in the Liability Program. E-Mod rates are not calculated for the Property Program. Rates below 1.0 result in discounted premiums to the District.

Also discussed during the assessment were training opportunities; JPIA resources; the Risk Control Grant the District was awarded for the Confined Space Trailer; H.R. LaBounty Safety Awards; and the 2023-24 JPIA Risk Assessment Focus Areas.

In addition, Mr. Myers toured the Walnut Corporation Yard; Well 80, which is in its final phase of construction; and Wells 81, 82, and 83, and Well 84, all of which are still under construction. Mr. Myers stated that everything appeared well maintained and no major hazards or risks were observed.

On March 20, 2024, staff received a letter from Mr. Myers (Attachment 1) noting the topics that were discussed with staff during his visit. No recommendations for improvements were made during the visit, or in the letter, resulting in the District continuing to achieve its goal of zero correction recommendations.

The District has made great strides towards reducing Liability, Property, and Workers' Compensation risk over the past 20 years since coverage by ACWA/JPIA began, and continues to investigate new programs to increase the safety of our staff, customers, public, and to bolster efforts towards loss prevention in all categories.

Attachment:

1. Liability, Property, and Workers' Compensation Risk Review Letter



March 20, 2024

Mr. Daniel York, General Manager
Sacramento Suburban Water District
3701 Marconi Avenue, Suite 100
Sacramento, CA 95821-5303

Re: Liability, Property, and Workers' Compensation Risk Review

Dear Mr. York:

This letter is a follow-up to my visit to Sacramento Suburban Water District (SSWD) on February 28, 2024. The purpose was to obtain an update on District operations, review loss history, and evaluate for risk exposures. Please thank Matt Underwood, Assistant General Manager, and Todd Artrip, Operations Manager, for their time and consideration. Below are highlights of our discussions and related ACWA JPIA resources.

Loss History

The JPIA reviews losses that occurred over the last five policy years. These claims have the most impact on pooled programs; and can assist in identifying trends, training, and risk reduction efforts. In the last five policy years, the District had 8 workers' compensation claims, 33 liability claims, and 9 property claims. The majority of the workers' compensation claims were related to strains. We discussed the JPIA's new Strain and Sprain Reduction Program designed to reduce strains/sprains by field employees for members in our Workers' Compensation Program. Strains and sprains account for 40% of the claims and the JPIA is looking for ways to reduce workers' compensation costs for members. There are two parts to the program. Part one is a service plan assessing the agency's strain/sprain hazards and looking at potential control methods. Part two consists of hands-on ergonomic training with [Future Industrial Technologies](#) (FIT). Thank you for your interest in this new and exciting opportunity. The District's current Experience Modification Rates (E-Mod) are 0.60 in the Workers' Compensation Program and 1.77 in the Liability Program. E-Mod rates are not calculated for the Property Program. Rates below 1.0 result in discounted premiums to your District.

Training

It was good to hear that the District performs bi-weekly safety meetings and follows an annual training calendar of safety subjects. SSWD routinely attends open training classes hosted by other nearby JPIA members. VectorSolutions is utilized when onboarding new employees. Other available JPIA [training resources](#) include online classes, webinars, and the JPIA's [Video Lending Library](#).

Risk Control Manual (RCM)

The [RCM](#) is a resource that members can use when developing or updating policies for their Safety and Loss Control Programs. During our meeting, I provided an overview of the following sections:

- **Section 15 – Forms and Checklists** – This section has sample forms to use when performing inspections of [offices](#), [remote sites](#), [shops or warehouses](#), [wells](#), and more.
- **Section 28 – Plants, Insects, and Animals** – This section has resources for field staff who may come in contact with [Poison Oak](#) or hazardous insects such as wasps, [bees](#), or [poisonous spiders](#).

Commitment to Excellence (C2E) Program

We discussed the [C2E Program](#) as a “best practices” approach to high frequency and high severity loss drivers for the pool. I gave a brief overview of the resources available in the Infrastructure section and the emergency training resources available in the Wildfire Prevention section. Thank you for signing on to the C2E Program. Having a signed C2E certificate on file creates eligibility for the [JPIA's Risk Control Grant Program](#).

Risk Control Grant Program

Congratulations on being awarded one of the ten JPIA Risk Control Grants to purchase and custom-build a trailer for the District's confined space entry equipment. The JPIA's Risk Control Grant Program is designed to promote the implementation of best practices that will prevent or mitigate losses for members who participate in at least two JPIA pooled programs: Workers' Compensation, Liability, and/or Property Programs. The Grant Program incentivizes members to renew their Commitment to Excellence and review the best practices applicable to their operations. This is accomplished by funding up to \$10,000 for specific one-time, non-routine risk management, loss control programs, or activities that are intended to address those risks. SSWD will be eligible to apply for another grant in October of 2025, as winners must wait a year after being awarded a grant. Please visit the [Grant information page](#) for further information, past winners, and eligibility requirements.

Safety Awards

We discussed the [H.R. LaBounty Safety Awards Program](#) which is designed to promote safe workplace behavior and operations practices while rewarding employees who participate in risk-reducing actions. We thank SSWD for their past and future applications for this biannual award program.

2023-24 Risk Assessment Focus Areas

The following risk reduction and loss control programs are being highlighted for this policy year. The goal is to promote the implementation of best practices that may limit exposures and reduce losses to the membership.

Heavy Equipment

It is important to follow manufacturers' recommendations for all District equipment. Having heavy equipment well maintained reduces the likelihood of a loss related to equipment failure. The JPIA recommends each piece of heavy equipment have written procedures that include

Mr. Daniel York, General Manager
Sacramento Suburban Water District
March 20, 2024
Page 3

inspections, maintenance, training, safe operation, and any other safety-related procedures outlined in the equipment's owner's manual. It was good to hear that the District has certified trainers through IVES for certain heavy equipment such as the Excavator and Skid-Steer Loader.

Age of Pipes

We discussed the importance of performing conditions assessments on all underground pipes. It was good to hear that the District has an ongoing conditions assessment and pipe replacement program incorporated into its Capital Improvement Program (CIP).

Telematics

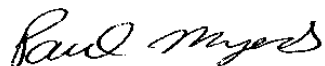
Some districts are beginning to utilize telematics as part of their vehicle operations plan. Telematics can be used to capture a variety of vehicle data such as upcoming vehicle maintenance, location, fuel consumption, driver performance, and more. It was good to hear the District utilizes GPS for its fleet.

Field Visit

Matt and Todd provided a tour of the Walnut Avenue Operations Building, Corporation Yard, and Well 80. Everything appeared well maintained and no major hazards or risks were observed. We then visited Well 81, 82, 83, and 84, all of which are still under construction. We discussed the process of adding these sites to the Property Schedule at the appropriate time.

I want to thank Sacramento Suburban Water District for its membership and participation in the pooled programs for the past 20 years. If you have any questions or need assistance, please contact me at (916) 774-7050, ext. 3144, or via email at PMyers@acwajpia.com.

Sincerely,



Paul Myers
Risk Control Advisor II

320:tl

c: Matt Underwood, Assistant General Manager
Todd Artrip, Operations Manager
JPIA Risk Management Committee
JPIA Member Services
Jay Boatwright, JPIA Board Member



Agenda Item: 17

Date: April 22, 2024

Subject: American Water Works Association Competitions

Staff Contact: Todd Artrip, Operations Manager

The California-Nevada American Water Works Association (CA-NV AWWA) 2024 Spring Operator Symposium (Symposium) was held in Burlingame, California, March 26-27, 2024. The Symposium featured various AWWA Competitions. Top Competition finalists will move on to represent the CA-NV Section in the AWWA Annual Conference and Exposition (ACE) Competition in Anaheim, California, in June 2024.

Top Ops

Top Ops is the “college bowl” of the water industry. Teams of one, two or three water operators, or lab personnel, from all over the CA-NV AWWA Section came together at the Symposium to compete against each other in a fast-paced question-and-answer tournament. A moderator poses a broad range of technical questions and math problems, and the team scoring the most points in the championship round is awarded the CA-NV AWWA Section Top Ops Championship.

The District has competed in the Top Ops Competition since 2017. Each year the District’s Top Ops Team has been composed of a variety of staff and each year the team has made it to the final round. In 2023, the District’s Top Ops Team won the CA-NV Championship; however, this year the team missed winning the competition by two points. Although the team did not win the CA-NV Championship, they qualified to compete against other Top Op Champions from around the world at AWWA ACE Conference.

The District’s 2024 Top Ops Team is Aaron Caudillo, Monica Vazquez, and Mark Taylor.





Agenda Item: 18

Date: April 22, 2024

Subject: Climate Pollution Reduction Grant Program – North Watt Avenue Green Means Go

Staff Contact: Dana Dean, P.E., Engineering Manager

Ongoing discussions and coordination with the County of Sacramento long-term planning group and Sacramento Area Council of Governments (SACOG) has provided the District with an opportunity to be involved in a regional grant application for the Q Street Main Replacement Project (Project). The Project was approved to be included in Sacramento Metropolitan Air Quality Management District (SMAQMD)'s grant application to the U.S. Environmental Protection Agency's Climate Pollution Reduction Grant (CPRG) program.

If SMAQMD is awarded a grant through the CPRG program, it is anticipated the District will receive up to \$5 million to implement a portion of the subject Project. Once a grant is awarded, discussions and a Memorandum of Understanding would be executed between SACOG and the District, which would outline the District's commitment to this grant. Projects within this grant application aim to implement required infrastructure improvements that would be required for infill development along the North Watt Avenue corridor.

Staff will provide future updates to the Board as appropriate.



Agenda Item: 19

Date: April 22, 2024

Subject: Upcoming Water Industry Meetings/Conferences

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Board adopted Policy PL – BOD 003 governing Director compensation and expense reimbursement section 200.20(g) states that Directors may receive a meeting stipend for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Information provided on upcoming water industry events, or regularly scheduled meetings of other water districts, does not imply that approval for a compensable meeting or reimbursement of expenses are triggered.

Below is a list of upcoming water industry meetings/conferences:

Upcoming Meetings:

1. RWA Board Meeting
May 9, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
2. SGA Board Meeting
June 13, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>
3. RWA Board Meeting
July 11, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
4. SGA Board Meeting
August 8, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

Upcoming Water Industry Meetings/Conferences

April 22, 2024

Page 2 of 3

5. RWA Board Meeting
September 12, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
6. SGA Board Meeting
October 10, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>
7. RWA Board Meeting
November 14, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>
8. SGA Board Meeting
December 12, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

Upcoming Conferences:

9. ACWA 2024 Spring Conference & Exhibition
May 7-9, 2024
Sacramento, CA
<https://www.acwa.com/events/page/3/>
10. ACE24
June 10-13, 2024
Anaheim, CA
<https://www.awwa.org/ace/>
11. CSDA Annual Conference & Exhibitor Showcase
September 9-12, 2024
Indian Wells, CA
https://www.csdanet.net/annualconference/home?_ga=2.61373484.1833878149.1701801111-843909300.1701801111
12. AWWA Fall Conference
October 21-24, 2024
Reno, NV
<https://ca-nv-awwa.org/canv/events>

13. ACWA 2024 Fall Conference & Exhibition

December 3-5, 2024

Palm Desert, CA

<https://www.acwa.com/events/page/3/>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Tuesday of the month at 6:00 p.m.
- Citrus Heights Water District: <http://chwd.org/> - Every 3rd Wednesday of the month at 6:30 p.m.
- Del Paso Manor Water District: <https://www.delpasomanorwd.org/> - Every 1st and 3rd Monday of the month at 6:00 p.m.
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month at 10:00 a.m.
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Mondays of the month at 9:00 a.m.
- Fair Oaks Water District: <http://www.fowd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month at 9:00 a.m.
- Orange Vale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month at 4:00 p.m.
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month at 2:00 p.m.
- Rio Linda/Elverta Community Water District: <http://www.rlecwd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month at 6:00 p.m.



Agenda Item: 20 a.

Date: April 22, 2024

Subject: Upcoming Policy Review – Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009)

Staff Contact: Jeffery Ott, Director of Finance and Administration

The Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009) (Policy) is scheduled for its periodic review. The Policy was adopted by the Board of Directors (Board) on September 15, 2014, and was last reviewed by the Board on April 17, 2023, without changes.

Staff have reviewed the Policy and are not recommending any changes to the Policy.

The Policy is scheduled for Board review and approval at the May 20, 2024, regular Board meeting. If a Director desires to comment on the Policy, staff requests that they do so by April 29, 2024. If no comment is received, this Policy will be placed as a Consent Item on the May 20, 2024 regular Board meeting agenda.

The purpose of the Policy is to make sure established water service rates, fees, and charges reflect the costs of providing the services rendered and are fair, equitable, and defensible.

This Policy update was reviewed by legal counsel.

In addition, at the September 18, 2023, regular Board meeting, the Board approved an updated the Policy Review Schedule (Schedule), which provides an opportunity for staff to recommend a different review period for policies when they are brought forward for Board review than what is listed on the Schedule. The Water Service Rates, Fees and Charges Setting Policy is currently listed for review every year on the Schedule and does require legal review. Staff is recommending that the review period be updated to every five (5) years to coincide with scheduled rate studies. As the District does not perform rate studies on an annual basis, reviews would best be performed just prior to a rate or fee and charges study.

If the Board approves of the updated review period of five (5) years, the Policy and the Schedule will be updated to reflect this change.

Fiscal Impact:

There is no fiscal impact related to the changes in this Policy.

Upcoming Policy Review – Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009)

April 22, 2024

Page 2 of 2

Strategic Plan Alignment:

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachment:

1 – Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009) – redline

2 – Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009) – clean

Sacramento Suburban Water District

Water Service Rates, Fees, and Charges Setting Policy

Adopted: September 15, 2014

Ratified without Changes: ~~April 17, 2020~~, 2024³**100.00 Purpose of the Policy**

The Sacramento Suburban Water District is required to establish water service rates, fees, and charges that reflect the costs of providing the services rendered and that are fair, equitable, and defensible. The basis for establishing water service rates, fees, and charges has traditionally been cost-of-service principles and methodologies.¹ Under principles established in California law, the District can take into account factors such as conservation, water use efficiency, ability to pay, and accrual of prudent reserves when determining the costs of providing District water service. California law, however, also imposes certain legal constraints on setting water service rates, fees and charges pursuant to Propositions 218 and Proposition 26 (Articles XIII C and XIII D of the California State Constitution), the Proposition 218 Omnibus Implementation Act (Government Code sections 53750 and following), and the Mitigation Fee Act (Government Code sections 66000 and following). Therefore, this policy has been developed to provide guidance for District financial planning and the rate-setting process for the Board of Directors and staff. This policy also provides a foundation for the long-term financial sustainability of the District, while providing ratepayers and the outside financial community with a better understanding of how District water rates, fees, and charges are determined.

200.00 Policy

The District's water service rates, fees, and charges will be reviewed annually to confirm sufficient funding and to assess the need for adjustments to reflect inflation, construction needs, maintain bond covenants, and/or to avoid major rate adjustments resulting from the lack of regular analysis and planning.

200.10 Water Service Rates. The District will establish water service rates using generally accepted rate-setting and costing methodologies, which includes compliance with applicable legal requirements including Proposition 218 and the Proposition 218 Omnibus Implementation Act. The analyses associated with generally accepted rate-setting methodologies include the following:

- A. Revenue Requirement Analysis – Establishes the level of financial resources required to prudently administer District operations and programs, and to maintain, repair, improve, and replace District water service facilities. In

¹ Generally-accepted cost-of-service principles and methodologies are defined and discussed in the American Water Works Association's M-1 Manual, Principles of Water Rates, Fees, and Charges.

developing the District's revenue requirement for current and forecasted future operations of the District, the District will consider the following:

1. Revenue requirements, including anticipated external funding will include all District programs, operations, and maintenance expenses, applicable taxes/transfer payments, debt service (P&I), and capital improvements funded from rates.
2. Revenues and costs will be projected annually, at a minimum, for a three-year period (the proposed budget year plus two additional projected years).
3. Projections of operations and maintenance (O&M) costs should include any estimated incremental O&M costs associated with increased service levels or future capital improvements.
4. Annually, the District will fund, through its water service rates, fees, and charges, an amount to adequately maintain the existing infrastructure of the District. The District will fund selected capital projects based on the District's Capital Asset Replacement Management Plans and the Water System Master Plan.
5. The level of any proposed increase in rates, fees, or charges will be based on the full cost of providing water service to retail and wholesale customers.

B. Cost of Service Analysis – Determines the equitable allocation of the revenue requirement between the various customer groups.

1. When possible, a cost of service study will be utilized to equitably allocate District costs to the various customer classes.
2. The District will utilize generally-accepted methodologies in this analysis, but will also consider the specific circumstances and unique characteristics of the District.

C. Rate Design Analysis – The District will design rates to collect the required level of revenue taking into consideration the following:

1. Rate designs will be reflective of the customers served, District needs, and the policy goals set by the Board of Directors.
2. Rates will be set to recover the costs of delivering water to different customer classes (e.g. single family, multi-family, or commercial).
3. Rates will be designed to be equitable for the service provided.
4. Rates will be set in a manner that is easy for customers to understand and for the District to administer.
5. It shall be the policy of the Board of Directors to set rates at the lowest responsible level.
6. If revenue generated exceeds planned expenditures, including planned reserve requirements, rates can be reduced by the Board of Directors.

200.20 Fee and Charge Analysis. The District maintains various fees and charges to recover the costs of providing certain services or facilities to specific customers or users. Fees

and charges must comply with applicable legal requirements, including Proposition 26 and the Mitigation Fee Act. A fee or charge will be developed when a specific customer or user can be identified, the amount of the fee and the service for which it is being charged can be determined with reasonable accuracy, and it is necessary to encourage or discourage certain behavior. The District will set fees and charges that reflect the goals, objectives, and policies of the Board of Directors and take into consideration the following principles:

1. Beneficiaries of a service should pay for that service.
2. Services provided for the benefit of a specific individual or class requiring District services other than ordinary water service should not be paid from general water rate revenues to avoid subsidies from ratepayers for special benefits.
3. The level of fees and charges should be related to the cost of providing the service consistent with legal requirements.

300.00 Revenue Diversification

The District has limited ability for revenue diversification. Where possible, the District will explore additional revenue sources such as water banking, water transfers, and grants.

400.00 Reviews and Updates

The financial performance of the District will be closely monitored to maintain rates, fees, and charges adequate to finance District operations through:

- A. Annual Reviews - District water service rates, fees, and charges will be reviewed annually as part of the budget process to determine the adequacy of revenues to cover the planned expenditures and to comply with this Policy.
- B. Comprehensive Studies – The District will conduct studies of its water service rates and fees and charges at least every five years to update assumptions, ensure that rates, fees and charges reflect the costs of service and are sufficient to fund District operations, and plan for the long-term solvency and viability of the District.

500.00 Authority

The General Manager and Director of Finance and Administration are responsible for complying with this policy and for regular reporting to the Board of Directors of the District's financial status.

600.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.

Sacramento Suburban Water District

Water Service Rates, Fees, and Charges Setting Policy

Adopted: September 15, 2014

Ratified without Changes: May 20, 2024

100.00 Purpose of the Policy

The Sacramento Suburban Water District is required to establish water service rates, fees, and charges that reflect the costs of providing the services rendered and that are fair, equitable, and defensible. The basis for establishing water service rates, fees, and charges has traditionally been cost-of-service principles and methodologies.¹ Under principles established in California law, the District can take into account factors such as conservation, water use efficiency, ability to pay, and accrual of prudent reserves when determining the costs of providing District water service. California law, however, also imposes certain legal constraints on setting water service rates, fees and charges pursuant to Propositions 218 and Proposition 26 (Articles XIII C and XIII D of the California State Constitution), the Proposition 218 Omnibus Implementation Act (Government Code sections 53750 and following), and the Mitigation Fee Act (Government Code sections 66000 and following). Therefore, this policy has been developed to provide guidance for District financial planning and the rate-setting process for the Board of Directors and staff. This policy also provides a foundation for the long-term financial sustainability of the District, while providing ratepayers and the outside financial community with a better understanding of how District water rates, fees, and charges are determined.

200.00 Policy

The District's water service rates, fees, and charges will be reviewed annually to confirm sufficient funding and to assess the need for adjustments to reflect inflation, construction needs, maintain bond covenants, and/or to avoid major rate adjustments resulting from the lack of regular analysis and planning.

200.10 Water Service Rates. The District will establish water service rates using generally accepted rate-setting and costing methodologies, which includes compliance with applicable legal requirements including Proposition 218 and the Proposition 218 Omnibus Implementation Act. The analyses associated with generally accepted rate-setting methodologies include the following:

- A. Revenue Requirement Analysis – Establishes the level of financial resources required to prudently administer District operations and programs, and to maintain, repair, improve, and replace District water service facilities. In

¹ Generally-accepted cost-of-service principles and methodologies are defined and discussed in the American Water Works Association's M-1 Manual, Principles of Water Rates, Fees, and Charges.

developing the District's revenue requirement for current and forecasted future operations of the District, the District will consider the following:

1. Revenue requirements, including anticipated external funding will include all District programs, operations, and maintenance expenses, applicable taxes/transfer payments, debt service (P&I), and capital improvements funded from rates.
2. Revenues and costs will be projected annually, at a minimum, for a three-year period (the proposed budget year plus two additional projected years).
3. Projections of operations and maintenance (O&M) costs should include any estimated incremental O&M costs associated with increased service levels or future capital improvements.
4. Annually, the District will fund, through its water service rates, fees, and charges, an amount to adequately maintain the existing infrastructure of the District. The District will fund selected capital projects based on the District's Capital Asset Replacement Management Plans and the Water System Master Plan.
5. The level of any proposed increase in rates, fees, or charges will be based on the full cost of providing water service to retail and wholesale customers.

B. Cost of Service Analysis – Determines the equitable allocation of the revenue requirement between the various customer groups.

1. When possible, a cost of service study will be utilized to equitably allocate District costs to the various customer classes.
2. The District will utilize generally-accepted methodologies in this analysis, but will also consider the specific circumstances and unique characteristics of the District.

C. Rate Design Analysis – The District will design rates to collect the required level of revenue taking into consideration the following:

1. Rate designs will be reflective of the customers served, District needs, and the policy goals set by the Board of Directors.
2. Rates will be set to recover the costs of delivering water to different customer classes (e.g. single family, multi-family, or commercial).
3. Rates will be designed to be equitable for the service provided.
4. Rates will be set in a manner that is easy for customers to understand and for the District to administer.
5. It shall be the policy of the Board of Directors to set rates at the lowest responsible level.
6. If revenue generated exceeds planned expenditures, including planned reserve requirements, rates can be reduced by the Board of Directors.

200.20 Fee and Charge Analysis. The District maintains various fees and charges to recover the costs of providing certain services or facilities to specific customers or users. Fees

and charges must comply with applicable legal requirements, including Proposition 26 and the Mitigation Fee Act. A fee or charge will be developed when a specific customer or user can be identified, the amount of the fee and the service for which it is being charged can be determined with reasonable accuracy, and it is necessary to encourage or discourage certain behavior. The District will set fees and charges that reflect the goals, objectives, and policies of the Board of Directors and take into consideration the following principles:

1. Beneficiaries of a service should pay for that service.
2. Services provided for the benefit of a specific individual or class requiring District services other than ordinary water service should not be paid from general water rate revenues to avoid subsidies from ratepayers for special benefits.
3. The level of fees and charges should be related to the cost of providing the service consistent with legal requirements.

300.00 Revenue Diversification

The District has limited ability for revenue diversification. Where possible, the District will explore additional revenue sources such as water banking, water transfers, and grants.

400.00 Reviews and Updates

The financial performance of the District will be closely monitored to maintain rates, fees, and charges adequate to finance District operations through:

- A. Annual Reviews - District water service rates, fees, and charges will be reviewed annually as part of the budget process to determine the adequacy of revenues to cover the planned expenditures and to comply with this Policy.
- B. Comprehensive Studies – The District will conduct studies of its water service rates and fees and charges at least every five years to update assumptions, ensure that rates, fees and charges reflect the costs of service and are sufficient to fund District operations, and plan for the long-term solvency and viability of the District.

500.00 Authority

The General Manager and Director of Finance and Administration are responsible for complying with this policy and for regular reporting to the Board of Directors of the District's financial status.

600.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.



Agenda Item: 20 b.

Date: April 22, 2024

Subject: Upcoming Policy Review – Technology Use Policy (PL – IT 005)

Staff Contact: Jeffery Ott, Director of Finance and Administration

The Technology Use Policy (PL – IT 005) (Policy) is scheduled for its periodic review. The Policy was adopted by the Board of Directors (Board) on September 20, 2004, and was last reviewed by the Board with changes on July 18, 2022.

Staff have reviewed the Policy and are recommending minor changes to the Policy as shown in the attached redlined version.

The Policy is scheduled for Board review and approval at the May 20, 2024, regular Board meeting. If a Director desires to comment on the Policy, staff requests that they do so by April 29, 2024. If no comment is received, this Policy will be placed as a Consent Item on the May 20, 2024 regular Board meeting agenda.

The purpose of this Policy is to provide guidelines for the appropriate use of all technology resources provided by the District.

This Policy update was reviewed by legal counsel.

Fiscal Impact:

There is no fiscal impact related to the changes in this Policy.

Strategic Plan Alignment:

Goal B: Optimize Operational and Organizational Efficiencies

Goal C: Ensure Fiscal Responsibility and Affordable Rates

Attachment:

1 – Technology Use Policy (PL – IT 005) – redline

2 – Technology Use Policy (PL – IT 005) – clean

Sacramento Suburban Water District
Technology Use Policy

Adopted: September 20, 2004
Approved with Changes: ~~July 18, 2022~~ May 20, 2024

100.00 Purpose of the Policy

The purpose of this policy is to provide guidelines for the appropriate use of all technology resources provided by the District. These resources include computers, servers, printers, scanners, software, Internet, Intranet, phones, copier/fax machines, and all other technology-related devices and data.

200.00 Policy

The District uses various forms of electronic communication and equipment including, but not limited to computers, tablets, printers, modems, telephones, cell phones, voice mail, copier/fax machines, internet, texting, and e-mail (collectively referred to as “electronic facilities”). All electronic facilities and data are and will remain the sole property of the District. All messages sent and received, including any personal messages, and all data and information stored on the District’s electronic facilities are the District’s property regardless of content.

200.10 Social Media

Use of District electronic facilities to access and use any form of social media for personal purposes is not permitted. Employees who may need to use social media for District-related business must obtain prior approval from the General Manager or his/her designee and comply with the District’s Social Media Procedures promulgated by the General Manager. Any form of social media used by the District as an outreach or communications tool are subject to the Social Media Procedures promulgated by the General Manager and shall not be used in a manner that creates an open public forum.

200.20 Specifically Prohibited Usage/Activity

Electronic facilities will not be used in any manner that would: (1) be discriminatory, lewd, derogatory, defamatory, disparaging, sexually explicit, harassing, threatening, or obscene; (2) constitute copyright, trademark infringement or misappropriation of trade secrets; or (3) be for any other purpose which is illegal, against District policy, or not in the best interests of the District.

Unless pre-approved by the Information Technology Manager or the General Manager, the use of personal software or peripheral devices installed on or connected to District electronic facilities is not authorized, including, but not limited to:

1. A piece of software acquired for one's home computer
2. Downloaded software from the internet
3. Any proprietary software or data not licensed to the District
4. Personal flash drives or other portable storage devices

External connections to the District's internal network are not permitted unless expressly authorized in advance by the Information Technology Manager or the General Manager and necessary for a District purpose.

Employees must not place stickers, decals, tape or other such attachments on District electronic facilities unless expressly authorized.

200.30 Software Installation and Usage

To avoid any security breach or other harm, employees will not install personal software in District electronic facilities. Unless otherwise determined by the Information Technology Manager or other qualified person, all software on the Internet should be considered copyrighted work. Therefore, employees are prohibited from downloading software and/or modifying any such files without permission from the copyright holder.

All software on any District electronic facility must be licensed to the District. Any updates to existing software must be approved by the Information Technology Manager prior to installing the update.

200.40 Ownership and Privacy

All electronic information created by any employee using any District facility is the property of the District and will remain the property of the District. **Employees should understand that they have no right or expectation of privacy with respect to any messages or information created or maintained on the District's electronic facilities, including personal information or messages, and that any electronic information created, sent, received or accessed by an employee may be a public record subject to disclosure upon request.** Personal passwords may be used for purposes of security, but the use of a personal password does not affect the District's ownership of, or ability to access, the electronic information.

All District electronic facilities provided to employees for the performance of District work will remain the property of the District. Employees are expected to exercise due care and proper safeguards while using District-provided electronic facilities and to notify the Information Technology department in the event of any potential or actual damage, breach, theft or other loss of District electronic facilities or data immediately.

The District reserves the right to enter, access, search, monitor, review, copy, and/or retrieve electronic files, messages, e-mail, texts, voice mail, history of internet usage, and any other type of electronic file or information created or stored on any District electronic facility, without notice, for any legitimate business purpose including, but not limited to, ensuring that there is no misuse or violation of District policy or any law, investigating theft, and monitoring disclosure of District information. The District may override personal passwords if it becomes necessary or appropriate to do so for any reason.

200.50 Data Management and Protection

All employees must use, manage and protect District records resulting from their use of District electronic facilities as required by this policy, the District's Records Management Policy (PL - Adm 002), Electronic Communications [System](#) Management and Retention Policy (PL - IT 003) and all related procedures promulgated by the General Manager, which set forth the responsibilities of all District employees concerning the creation, storage, protection, retention, and disposal of electronic documents and communications that are designated as either official or not official District records. Employees are advised that if they use their personal electronic devices on District business, they may be creating District records that must be preserved and that may subject their personal electronic devices to surrender to the District to search for, view, and possibly extract any District records.

Drafts, copies, duplicates, support files and other types of documents as outlined in Policy PL – Adm 002 Records Management Policy, Section 300.30.b should be removed from District electronic facilities (especially file stores and email) when no longer required. The email system is not to be used as a file storage system. Attachments should be removed and stored with other electronic files in appropriately designated locations in accordance with District Policy PL – IT 003 Electronic Communications [System](#) Management and Retention Policy, Section 100.10 and 200.00.

The Internet does not guarantee the privacy and confidentiality of information. Sensitive District records or other material transferred over the Internet may be at risk of detection or interception by a third party. Employees must exercise caution and due care when transferring such records and materials over the internet. When possible, Employees should use a file sharing site or other secure program for transmitting files instead of attaching sensitive information to an email.

[The use of internet based AI \(Artificial Intelligence\) platforms to assist with content creation should never include any Personal Identifiable Information \(PII\) of customers or District staff.](#)

The introduction of viruses, malware or malicious tampering with any electronic facility is expressly prohibited. Employees are to use extreme care when opening links

or attachments to ensure they are free from viruses or malicious code that could infect District electronic facilities. Files that are downloaded from the internet must be checked with virus detection software before being opened and used. The truth or accuracy of information on the internet and in unsolicited e-mails should be considered suspect until confirmed by a separate (reliable) source.

200.60 Policy Violation

Any employee who misuses the District's electronic facilities or otherwise violates this policy or its related procedures will be subject to discipline up to and including termination.

300.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.

Sacramento Suburban Water District
Technology Use Policy

Adopted: September 20, 2004
Approved with Changes: May 20, 2024

100.00 Purpose of the Policy

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The District reserves the right to enter, access, search, monitor, review, copy, and/or retrieve electronic files, messages, e-mail, texts, voice mail, history of internet usage, and any other type of electronic file or information created or stored on any District electronic facility, without notice, for any legitimate business purpose including, but not limited to, ensuring that there is no misuse or violation of District policy or any law, investigating theft, and monitoring disclosure of District information. The District may override personal passwords if it becomes necessary or appropriate to do so for any reason.

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200.60 Policy Violation

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300.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.



**REGIONAL WATER AUTHORITY
MEETING OF THE BOARD OF DIRECTORS**

Thursday, March 14, 2024 at 9:00 a.m.

**Sacramento Suburban Water District
7800 Antelope North Rd, Antelope, CA 95843
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join the meeting from your computer, tablet or smartphone

Join Zoom Meeting

<https://us06web.zoom.us/j/89073814270>

Meeting ID: 890 7381 4270

Dial by your location

- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT: Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of January 18, 2024, RWA Board Meeting

3.2 Receive Memorandum on Proposed Practices to Address the Improvement of Internal Controls and Approve Revisions to Policy 500.8 (Purchasing Card Policy) and Policy 500.13 (Business Expense Reimbursement Policy) as presented

3.3 Approve Resolution No. 2024-01 approving the DWR Urban Community Drought Relief Grant Agreement

3.4 Approve Robert Wichert to fill the vacancy on the Executive Committee

3.5 Approve Resolution 2024-2 opposing Initiative 1935 (previously Initiative 21-0042A1)

3.6 Direct staff to submit WIIN Act Funding workplan and associated applications to the U. S. Bureau of Reclamation

Action: Approve Consent Calendar items as presented

4. INTRODUCTION TO THE REGIONAL WATER AUTHORITY

Presenter: Jim Peifer, Executive Director

5. FISCAL YEAR 2024/2025 STRATEGIC PLAN PRIORITIES

Presenter: Jim Peifer, Executive Director

Action: Approve 2024/2025 Strategic Plan Priorities

6. WATERSHED RESILIENCE PILOT PROGRAM

Presenter: Trevor Joseph, Manager of Technical Services

Action: Approve Resolution 2024-03 authorizing the Executive Director to enter into a Watershed Resilience Pilot Project agreement with the Department of Water Resources.

7. SACRAMENTO REGIONAL WATER BANK UPDATE

Presenter: Trevor Joseph, Manager of Technical Services

8. EXECUTIVE DIRECTOR'S REPORT

9. DIRECTORS' COMMENTS

ADJOURNMENT

Next RWA Board of Director's Meeting:

May 16, 2024, 9:00 a.m. at a location to be determined. The location is subject to change.

Next RWA Executive Committee Meeting:

March 26, 2024, 1:30 p.m. at the RWA Office, 2295 Gateway Oaks, Suite 100 Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on March 8, 2024

James Peifer, Executive Director



SACRAMENTO GROUNDWATER AUTHORITY
MEETING OF THE BOARD OF DIRECTORS

Thursday, April 11, 2024
at 9:00 a.m.

2295 Gateway Oaks, Suite 100
Sacramento, CA 95833
(916) 967-7692

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Sacramento Groundwater Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/86234537375>

Meeting ID: 862 3453 7375

Dial by your location

+1 669 444 9171 US

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection on SGA's website. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact jpeifer@rwah2o.org. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. **PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of February 8, 2024 SGA Board meeting.

Action: Approve Consent Calendar items as presented

4. REVISIONS TO POLICY 400.3 (BUDGET POLICY)

Presenter: Tom Hoffart, Finance and Administrative Services Manager

Discussion/Action: Approve Revisions to Policy 400.3 (Budget Policy)

5. FISCAL YEAR 2023/2024 BUDGET AMENDMENT

Presenter: Tom Hoffart, Finance and Administrative Services Manager

Discussion/Action: Approve Fiscal Year 2023/2024 Budget Amendment

6. FISCAL YEAR 2024/2025 BUDGET

Presenter: Tom Hoffart, Finance and Administrative Services Manager

Discussion/Action: Adopt Resolution No. 2024-01 to fund the administrative and program budgets for Fiscal Year 2024/2025 and provide for the collection of said funds

7. INFORMATION: SACRAMENTO REGIONAL WATER BANK UPDATE

Presenter: Trevor Joseph, Manager of Technical Services

8. INFORMATION: SUSTAINABLE GROUNDWATER MANAGEMENT ACT GROUNDWATER SUSTAINABILITY PLAN IMPLEMENTATION AND WATER ACCOUNTING FRAMEWORK UPDATES

Presenter: Trevor Joseph, Manager of Technical Services

9. INFORMATION: LEGISLATIVE UPDATE

Presenter: Ryan Ojakian, Manager of Government Relations

10. EXECUTIVE DIRECTOR'S REPORT

11. DIRECTORS' COMMENTS

ADJOURNMENT

Next SGA Board of Director's Meetings:

June 13, 2024, 9:00 a.m. at the RWA/SGA office, 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. The location is subject to change.

Notification will be emailed when the SGA electronic packet is complete and posted on the SGA website at <https://www.sgah2o.org/meetings/board-meetings/>

Posted on: April 4, 2024

Ashley Flores

Ashley Flores, CMC, Secretary

Locke AB1234

March 29th

Debrief Director Nelson and Boatwright from CWD Meeting

March 28th

Water Banking Presentation ASCE Symposium

Debrief Director Nelson and Selsky from CWD Meeting

March 27th

Water Banking Subcommittee

March 26th

CWD Board Meeting

March 19th

State Water Board Hearing

Current Hydrologic Conditions and Response

Consideration of a proposed Resolution to amend the State Fiscal Year 2023-24 Clean Water State Revolving Fund Intended Use Plan by providing the Division of Financial Assistance Deputy Director with discretion to reduce the Water Recycling Funding Program construction grant maximum

Consideration of a proposed Resolution adopting an Emergency Regulation amending Sustainable Groundwater Management Act Fee Schedules in Title 23, Division 3, Chapter 4.5, Section 1040 of the California Code of Regulations

Public Workshop to receive comments on changes to the proposed regulation to make conservation a California way of life.

March 18th

SSWD Board Meeting

March 15th

OWP Safe Drinking Water for Disadvantaged Communities

For nearly a decade, the Office of Water Programs (OWP) at California State University, Sacramento (Sac State) has been helping small, disadvantaged, and otherwise underserved communities throughout California and the nation develop plans and access funding to address substandard drinking water and wastewater infrastructure and services. OWP research engineers Maureen Kerner and Brian Currier will discuss community water needs in California, California's Human Right to Water (AB 685), various state agency programs and initiatives for improved water services for all, and OWP's involvement through contracts with the CA State Water Resources Control Board (State Water Board) and EPA. The speakers will discuss OWP's collaboration with the State Water Board, EPA, disadvantaged communities, and Sacramento State students through technical assistance addressing funding for equity and resilience, environmental finance programs, water sector needs assessments, lead testing and remediation at child care centers, and PFAS drinking water well testing.

March 14th

RWA Board Meeting

March 8th

NACWA in Chico

March 7th
F&O Committee

March 6th
Special Board Meeting

March 5th
CA Water Board Racial Equity Action Plan 2023 Annual Update

The State Water Board's Racial Equity Action Plan 2023 Annual Update was published on February 21, 2024, and details the progress each division and office made towards their racial equity actions.

The State Water Board discuss the annual update and invites the public to share experiences, reflections, and feedback on how it implemented its Racial Equity Action Plan this past year. The State Water Board will not make a formal action to approve or deny the annual update.

March 4th
CWD 2x2

Jay Boatwright
Attended meetings.
March 2024

03/04/2024: CWD/SSWD 2x2 at CWD boardroom. Main objective was the review of the CWD draft of the resolution. Lots of community comments, many about lack of notification. It was my opinion the draft resolution was very one sided, mostly that it blocked any of the CWD water from being used outside of the boundaries of the current CWD territory.

03/05/2024: Coordinated and attended a presentation to the Rotary Club of Carmichael with GM York and GM Lee. CWD Director Nelson also attended. All present gave combination a “thumbs up”.

03/06/2024: Participated in the ACWA Groundwater and Water Quality committee quarterly meetings.

Attended the LAFCo regular meeting where the SSWD MSA was reviewed and approved. Was available for questions, if needed.

03/07/2024: Attended the SSWD Facilities and Operations Committee Meeting. Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulations Governing Water Service. This was the review in advance of presentation to the full board for approval.

03/13/2024: Agenda review with GM York in advance of the regular board meeting.

03/14/2024: Attended the RWA board meeting as the alternate to Director Wichert. Intro to the RWA, fiscal year strategic plans, watershed resilience pilot program (voted to accept the 2M grant from the state, so long as we draw the parameters of what we can provide), and an update on the Sacramento Region Water Bank.

03/18/2024: SSWD Regular board meeting

03/22/2024: Coordinated a CCWD/SSWD combination program for the Rotary Club of Point West Sacramento. Presentation by GM York and GM Lee.

Attended the Cap to Cap water planning session held at the SSWD office. This is the final session ahead of that to be held in Washington, DC.

03/25/2024: Served on the SGA Budget Committee with Brett Ewert and Paul Schubert. Reviewed and commented on the budget proposed by SGA staff ahead of it being presented at the next SGA meeting.

03/26/2024: Attended the CWD special board meeting regarding combination with SSWD. The CWD board voted to discontinue discussions with SSWD.

03/27/2024: Attended the SSWD Water Banking committee meeting. This was to prepare for a consent item stating SSWD is a groundwater reliant agency. Approved as such with many clarifications requested.

Attended the San Juan Water District board meeting to hear the presentation from the RWA and what it does.



**Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting
Monday, March 4, 2024, 6:00 p.m.**

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

MINUTES

The 2x2 Ad Hoc Committee Members of Carmichael Water District and Sacramento Suburban Water District Board of Directors met in in person and via video conference on the 4th day of March at 6:00 p.m.

ATTENDANCE:

- CWD Directors:** Mark Emmerson, Jeff Nelson
- SSWD Directors:** Jay Boatwright, Craig Locke
- CWD Staff:** Cathy Lee, Gaby Padilla
- SSWD Staff:** Dan York
- Public:** Twenty (20) Members of the Public

CALL TO ORDER: Director Nelson called the meeting to order at: **6:00 p.m.**

PUBLIC COMMENT

1. **Public Comment**
No comments.

CONSENT CALENDAR

2. **Minutes for the Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting - December 13, 2023**

M/S Emmerson / Locke to approve the consent calendar.

Mark Emmerson	Aye	✓	Nay	□	Absent	□	Abstain	□
Jeff Nelson	Aye	✓	Nay	□	Absent	□	Abstain	□
Jay Boatwright	Aye	✓	Nay	□	Absent	□	Abstain	□
Craig Locke	Aye	✓	Nay	□	Absent	□	Abstain	□
Board Totals:	Ayes:	4	Nays:	0	Absent:	0	Abstain:	0
Passed Unanimously:		✓						

ITEMS FOR DISCUSSION OR ACTION:

3. **Public Information Workshops and Outreach Report**

Mr. Christian commented that he had recently become aware of the proposed combination and he believes that any outreach that has been done for this topic has not been enough. He mentioned that the report states only 56 people attended the CWD’s most recent workshop and only 30 attended the SSWD’s workshop. He feels that the fact that there was such a small number in attendance, indicating that not enough outreach was completed and it was not representative of the districts. He stated that he has personally spoken to about 56 people about this topic and not any one of them knew about the possible combination. He then mentioned that he has been in Carmichael for many years and has never seen a problem with CWD’s operations and questioned why the merge is even an option.

Mr. Hanscom commented that the Carmichael population was primarily elderly people and would typically only go on social media and websites on a rare occasion. He believes that more diverse outreach should be done to reach all groups of people in the community.

Director Nelson informed Mr. Christianson that a lot of outreach had already been done prior to the workshops, such as postcards, newsletter publications, and it was also posted on both districts’ websites.

Mr. Christian inquired if this would come down to a vote by the community.

Director Nelson informed Mr. Christian that the vote would be part of the LAFCo process where above 50% opposition would trigger a vote and less than 50% would not require a vote.

Director Boatwright commented that the process Director Nelson’s illustrated was correct and that a vote would happen if more than 25% but less than 50% of the voters oppose the combination. If the opposition is less than 25% than it would go through and if the opposition is more than 50% than LAFCo would not approve.

Mr. Christian inquired if LAFCo initiated the consolidation.

Director Locke commented that LAFCo did not originate this and that this process started with CWD and SSWD.

Director Nelson commented that there are over 20 water districts in the area and there was a collaboration study that looked at seven of those districts. In that study it looked to see what can be done to increase the efficiencies of all these districts and it found that many efficiencies can be made. CWD and SSWD decided to explore further.

Director Boatwright commented that he thinks the outreach report is representative and thorough.

Director Nelson commented on the report, specifically on page three of the report under “Rates and Costs in Combination.” He asked staff to change the wording to make sure it states that water rates decreasing is not a benefit of combination. He then explained that in fact the opposite might occur if the combination does happen.

M/S Nelson / Locke to approve staff’s recommendation with the change on page 3 under “Rates and Costs in Combination.”

Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jay Boatwright	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Locke	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals:	Ayes:	4	Nays:	0	Absent:	0	Abstain:	0
Passed Unanimously:		<input checked="" type="checkbox"/>						

4. **Draft LAFCo Resolution Review**

Mrs. Christian inquired how long the water right licenses are good for.

Director Emmerson informed her that they are good for forever unless they are taken away by the regulators. CWD has had these rights since 1915.

Director Nelson informed Mrs. Christian that the State Water Board is relooking the entire water rights system in the state and even though CWD does have these water rights, we can be curtailed from the river because of drought conditions. It is a right CWD has but it is not absolute.

Director Boatwright inquired as to why the resolution had SSWD’s name on it if this was drafted by CWD.

Director Nelson commented that this was missed by staff and should be changed to CWD.

Director Emmerson stated that the additional text to the resolution is on page 3 of 7.

Director Locke inquired if a portion of the resolution completely prohibited SSWD to use the CWD’s licensed water rights. And if the only surface water that SSWD could use was the permitted water right that was by Ancil Hoffman where there was no water treatment plant.

Director Boatwright inquired if the intent of the water right section was that any CWD water is not to leave CWD.

Director Nelson commented that he thought that this would be stating that SSWD would be able to use the remaining water rights after all the demands of the customers are met within CWD.

Director Emmerson commented that he thought the same thing as Director Nelson and they will be looking into this section with the CWD directors.

Mr. Christian inquired how much water they are planning to inject into the aquifer.

CWD's General Manager informed Mr. Christian that the wells that are planned and under construction will inject 1,000 gallons per minute which is about one million gallons per day per well.

Director Locke commented that there are 325,000 gallons in an acre-foot so they would only be injecting 0.22 acre-feet per day.

Director Locke inquired why the section on page 4 of 7 was deleted because he thought this was to keep the debts of each District separate.

Director Nelson informed Director Locke that the main reason this was removed is because they read it as they would lose the flexibility to adjust rates.

Director Boatwright informed Director Locke that the separation of debts was already listed on page 2 of 7 so this deleted section was redundant.

Director Locke inquired if the union would come into the organization and would the employees pay union dues.

Director Boatwright inquired if every employee in those classifications need to join the union.

Director Nelson commented that the employees would not be obligated.

Director Emmerson commented that there is no requirement to join a union in California.

SSWD's General Manager inquired if the plan is to add the resolution to the agenda for the next Board meetings.

Director Boatwright commented that they would not want to take the resolution with the current language to its Board.

Director Nelson commented that they will ask CWD's attorney to clean up the language for SSWD's meeting.

Mrs. Christian inquired when the next Board meetings will be that will include this resolution.

SSWD's General Manager informed Mrs. Christian that they will include this item in the meeting on March 18.

Director Emmerson informed Mrs. Christian that there will be a special Board meeting of the CWD Board on March 26th to discuss this item as there will one Director absent at the regular meeting on March 19th and at the April regular meeting.

Mr. Hanscom inquired why this item couldn't be discussed in April's regular meeting and why they were having a special meeting.

Director Emmerson informed Mr. Hanscom that at the April Board meeting there will be two directors absent and on March 26th all of the Board Members will be present to discuss.

Directors Emmerson and Nelson offered to meet up with any ratepayer to discuss the potential consolidation.

Mrs. Christian inquired what would happen if they decided to pause and revisit the potential combination talks in the future.

Director Nelson commented that they are not there yet.

Director Locke commented that in the two boards, there are a lot of people who are technical experts in water and see the same picture for where we want to be 20 or 40 years from now. If we don't move forward, our kids will be having that discussion.

Director Nelson commented that there are still a lot of benefits and they are currently in listening mode. He then mentioned that they should do a better job of quantifying benefits that haven't been clearly articulated. He compared the pausing of this potential combination to dating someone and wanting to get married, but one party says: let's revisit in a year. Sometimes that works, and sometimes it doesn't.

Director Locke commented that for him, it's managing the region's resources with a larger focus and having the reliability of having enough water. He then mentioned that as far as having a larger voice that if combined, people might pay attention to us.

Director Nelson commented that there are over 20 water districts in the area, you would think that we'd all get along but that is not the case. Another variable, he mentioned, was climate change and that we need more resiliency. CWD is putting in more groundwater wells because we are at risk of being completely cut off from American River water. He mentioned that groundwater wells were \$2 million pre-COVID and now they are \$6 million. By trying to add some resiliency it will potentially protect ratepayers.

Mr. Hanscom commented that, with his experience with consolidation, everything that was duplicate was gone in order to save cost. If there was two people with the same role one was always cut. For example if there are two managers in the same position, one is either going to be laid off or promoted which would cost the employer more money. He mentioned that the only positions that were safe in this case was the employees at the water treatment plant.

Director Locke commented that they have a certain amount of operators for CWD and SSWD and he doesn't think these positions will change. He mentioned that SSWD has a conservation department that makes house calls and have a formalized HR department and IT department.

Director Nelson commented that there will still be the same number of customers and service connections, so the same level of effort will remain.

SSWD's General Manager commented that there will be a natural attrition but he believes that there will be the same number of jobs and that both SSWD and CWD are currently understaffed.

Mr. Matteoli commented that there should be an agreement through attrition at that time and look at each position and decide to keep it and it would be up to the General Manager.

ADJOURNMENT: Director Nelson adjourned the meeting at: **7:30 p.m.**

Jeff Nelson, Chair

Cathy Lee, Board Secretary

Agenda Item 22 b.

Minutes

Sacramento Suburban Water District
Facilities and Operations Committee Meeting
March 7, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #581 6299 4534

Call to Order

Chair Jones called the meeting to order at 4:00 p.m.

Roll Call

Directors Present: Dave Jones and Craig Locke.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, and Jeff Ott.

Public Present: Jay Boatwright and Kevin Thomas.

Public Comment

None.

Consent Item

- 1. Draft Minutes of the October 19, 2023, Facilities and Operations Committee Meeting**

Chair Jones moved to approve Item 1; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Jones and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

- 2. Amending Regulation No. 3 – Water Service Charges and Rates, of the Regulations Governing Water Service**

Jeff Ott presented the staff report and answered clarifying questions, noting the review period for this Regulation is every 5 years.

The Committee unanimously agreed with the staff recommendation and requested staff bring the item to the next regular Board meeting and place it on the Consent Calendar with a recommendation of approval.

Adjournment

Chair Jones adjourned the meeting at 4:08 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

DRAFT

Minutes

**Sacramento Suburban Water District
Water Banking Committee Meeting
Wednesday, March 27, 2024**

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #885 6430 9976

Call to Order – Videoconference/Audioconference Meeting

Chair Wichert called the meeting to order at 4:00 p.m.

Roll Call

Directors Present: Kevin Thomas and Robert Wichert.

Directors Absent: None.

Staff Present: Assistant General Manager Matt Underwood and Heather Hernandez-Fort.

Public Present: Greg Zlotnick, Paul Helliker, Craig Locke, and Jay Boatwright.

Public Comment

None.

Consent Items

1. Draft Minutes of the October 30, 2023, Water Banking Committee Meeting

The Committee unanimously approved the Consent Item.

AYES:	Thomas and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. Sacramento Regional Water Bank

Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report and answered clarifying questions.

Chair Wichert commended staff, expressing he felt the report was very well written.

Greg Zlotnick (Mr. Zlotnick) pointed out that the District has been purchasing water from San Juan Water District as well, but he did not see that information in the report.

Chair Wichert requested to include that information in the report that is presented to the full Board.

AGM Underwood expressed that the staff report presented to the full Board would be updated to include the San Juan Water District individual annual agreements.

In the “rights” section, Chair Wichert pointed out that there was nothing referencing the Sustainable Groundwater Management Act (SGMA) requirements. He noted that they were not entirely permits, but just wanted to point that out.

Chair Wichert additionally inquired about the aquifer level from SGMA and asked if pumping to that level was permitted.

AGM Underwood expressed he would look into that.

Mr. Zlotnick provided an answer noting that the minimum thresholds had to be established for various criteria, and that those thresholds were set above the minimums that existed over time and they were designed to ensure sustainability. He explained that recently there have been discussions about the topic.

Chair Wichert additionally inquired what Hodge Flow limitations were.

AGM Underwood expressed that Hodge Flow was measured in cubic feet per second in the Lower American River and was not a baseline that is consistent throughout the year.

AGM Underwood answered clarifying questions about the unimpaired inflow into the Folsom Reservoir.

The Committee recommended placing the item on the Consent Calendar for the April Special Board meeting with an endorsement of approval.

Adjournment

Chair Wichert adjourned the meeting at 4:34 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District