

Minutes

Sacramento Suburban Water District Audit Committee Meeting Wednesday, November 1, 2023

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #898 3381 0328

Call to Order – Videoconference/Audioconference Meeting

Director Boatwright called the meeting to order at 4:00 p.m.

Roll Call

Directors Present: Jay Boatwright and Craig Locke (arrived at the meeting at 4:09 p.m.)

Directors Absent: None.

Staff Present: General Manager Dan York, Heather Hernandez-Fort, Lynn Pham, and Jeff Ott.

Public Present: David Alvey.

Announcements

Director Boatwright announced that Director Locke was running late and that he would attend the meeting shortly.

Public Comment

None.

Consent Items

1. Draft Minutes of the April 19, 2023, Audit Committee Meeting

Director Boatright approved the Draft Minutes of the April 19, 2023, meeting.

AYES:	Boatwright.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Locke.		

Items for Discussion and/or Action

2. 2023 Audit Engagement Letter and Task Order 4

Director Boatwright announced that he wanted to postpone the presentation on Item 2 until Director Locke joined the meeting.

Chair Locke joined the meeting at 4:09 p.m.

Jeff Ott (Mr. Ott) presented the staff report and introduced David Alvey (Mr. Alvey), with Maze & Associates, the District’s contracted auditor, who presented the Engagement Letter and Task Order 4.

The Committee agreed to continue with the extended audit procedures, as they felt it was a valuable additional layer of transparency.

Director Boatwright moved to provide the staff recommendation; Chair Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Adjournment

Director Boatwright adjourned the meeting at 4:23 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District