

Agenda  
Sacramento Suburban Water District  
**Regular Board Meeting**

3701 Marconi Avenue  
Sacramento, California 95821

Monday, May 20, 2024  
6:00 p.m.

**This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/84045272736?pwd=TnJZbS9hTHJEcXFVZWRTc1I1ZSTNqQT09>

**Meeting ID: 840 4527 2736**

**Password: 073711**

**You can also dial in using your phone: 1 (669) 900-6833**

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>  
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

## **Call to Order**

## **Pledge of Allegiance**

## **Roll Call**

## **Announcements**

## **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

## **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the April 22, 2024, Special Board Meeting  
***Recommendation: Approve the Draft Minutes of the April 22, 2024, Special Board Meeting.***
2. Draft Minutes of the April 29, 2024, Special Board Workshop  
***Recommendation: Approve the Draft Minutes of the April 29, 2024, Special Board Workshop.***
3. Treasurer's Report  
***Recommendation: Approve the items in the report as recommended.***
4. Policy Review – Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009)  
***Recommendation: Ratify the Water Service Rates, Fees and Charges Setting Policy (PL – Fin 009) without changes and change the review period from one year to five years to coincide with rate or fee and charges studies.***
5. Policy Review – Technology Use Policy (PL – IT 005)  
***Recommendation: Approve the Technology Use Policy (PL – IT 005) with changes.***

### **Items for Discussion and/or Action**

6. Resolution No. 24-04 Honoring Todd Artrip on his Retirement  
***Recommendation: Adopt Resolution No. 24-04 Honoring Todd Artrip, Operations Manager, on his Retirement.***
7. 2023 Annual Comprehensive Financial Report and Audit Results  
***Recommendation: Accept the 2023 Annual Comprehensive Financial Report and audit results, as recommended by the Audit Committee at the April 24, 2024, Audit Committee meeting.***
8. Transmission Main Asset Management Plan – Status Update  
***Recommendation: Receive presentation and direct staff as appropriate.***
9. Sacramento Local Agency Formation Commission – Public Hearing on Del Paso Manor Water District  
***Recommendation: Receive update on the result of the Public Hearing held on May 1, 2024, by the Sacramento Local Agency Formation Commission on the intent to initiate dissolution of Del Paso Manor Water District.***

### **General Manager's Report**

10. General Manager's Report
  - a. Grant of Easement and Right of Way
  - b. Groundwater Well Asset Management Plan Update

### **Department/Staff Reports**

11. Groundwater Well Status Report
12. Engineering Report
  - a. Major Capital Improvement Program Projects
  - b. Planning Documents
  - c. Other Projects
13. Financial Report
  - a. Financial Highlights

- b. Financial Statements
- c. Budgets

14. District Activity Report

**Information Items**

15. Upcoming Water Industry Meetings/Conferences

16. Upcoming Policy Review

- a. Director Sexual Harassment and Abusive Conduct Prevention Training Policy (PL – BOD 005)
- b. Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003)

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 17. a. Regional Water Authority (Director Wichert)  
None.
- b. Sacramento Groundwater Authority (Director Boatwright)  
None.
- c. Director Reports – AB 1234

**Committee Reports**

- 18. a. Audit Committee Meeting (Director Locke)  
Draft Minutes from the April 24, 2024, meeting.

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Adjournment**

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**Upcoming Meetings**

Wednesday, May 22, 2024, at 6:00 p.m., Sacramento Suburban Water District/Del Paso Manor  
Water District Joint Board Meeting

Monday, June 17, 2024, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the May 20, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by May 9, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District