

Agenda  
Sacramento Suburban Water District  
**Regular Board Meeting**

3701 Marconi Avenue  
Sacramento, California 95821

Monday, June 17, 2024  
6:00 p.m.

**This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/85211573654?pwd=zxQVzzFSjVydthH1LZG6y2N5nQaVXOs.1>

**Meeting ID: 852 1157 3654**

**Password: 819155**

**You can also dial in using your phone: 1 (669) 900-6833**

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>  
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

## **Call to Order**

## **Pledge of Allegiance**

## **Roll Call**

## **Announcements**

## **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

## **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the May 20, 2024, Regular Board Meeting  
***Recommendation: Approve the Draft Minutes of the May 20, 2024, Regular Board Meeting.***
2. Treasurer's Report  
***Recommendation: Approve the items in the report as recommended.***
3. June 2024 Legislation Update  
***Recommendation: Approve staff's recommendations regarding the legislative bills.***
4. Policy Review – Director Sexual Harassment and Abusive Conduct Prevention Training Policy (PL – BOD 005)  
***Recommendation: Approve Director Sexual Harassment and Abusive Conduct Prevention Training Policy (PL – BOD 005) with changes.***
5. Policy Review – Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003)  
***Recommendation: Approve Disposing of Surplus District Real Property, Vehicles, and Large Equipment and Other Personal Property Policy (PL – Adm 003) with changes.***

6. Set Public Hearing on July 15, 2024 - Resolution No. 24-05, A Resolution of the Board of Directors of the Sacramento Suburban Water District Setting a Public Hearing on the Report of Delinquent Water Charges as of June 1, 2024  
***Recommendation: Approve setting a Public Hearing at the July 15, 2024, Regular Board meeting on the written report and proposed collection of listed delinquent charges on the County of Sacramento secured property tax roll; (2) directing the District Secretary to publish the Hearing Notice; and (3) directing staff to mail a personalized letter to each delinquent customer shown on the written report.***
  
7. Resolution No. 24-06 A Resolution of the Board of Directors of the Sacramento Suburban Water District Declaring Certain Rel Estate Exempt Surplus Land and Authorizing Its Sale  
***Recommendation: Adopt Resolution No. 24-06, declaring as “exempt surplus land” a Sacramento Suburban Water District-owned parcel identified as Sacramento County APN 203-0260-063.***

#### **Items for Discussion and/or Action**

8. Kirby’s Pump and Mechanical, Inc. – Year One Update  
***Recommendation: No action. Receive staff presentation on the activities during the first year of Kirby’s Pump & Mechanical’s contract.***
  
9. Supervisory Control and Data Acquisition Asset Management Plan Implementation Status  
***Recommendation: No action. Receive staff presentation on the status of the Supervisory Control and Data Acquisition Asset Management Plan.***
  
10. Amendment No. 2 to 2014 Auburn Boulevard Property Lease with Skip’s Music  
***Recommendation: Review and approve Amendment No. 2.***
  
11. Annual Fraud Prevention Presentation  
***Recommendation: No Action. Receive staff presentation on fraud prevention and overview of the Auditors Management Letter.***

#### **General Manager’s Report**

12. General Manager’s Report
  - a. Water Forum 2.0 Update

#### **Department/Staff Reports**

13. Groundwater Well Status Report

14. Engineering Report
  - a. Major Capital Improvement Program Projects
  - b. Planning Documents
  - c. Other Projects
15. Financial Report
  - a. Financial Highlights
  - b. Financial Statements
  - c. Budgets
16. District Activity Report

**Information Items**

17. 2025 Budget Preparation Timeline
18. Capital Improvement Program Policy Informational Update
19. Upcoming Water Industry Meetings/Conferences
20. Upcoming Policy Review
  - a. Employee Standards of Conduct and Discipline Policy (PL – HR 011)

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

21.
  - a. Regional Water Authority (Director Wichert)  
Agenda from the May 16, 2024 meeting.
  - b. Sacramento Groundwater Authority (Director Boatwright)  
None.
  - c. Director Reports – AB 1234

**Joint Board Meeting Items**

22.
  - a. SSWD/DPMWD Joint Board Meeting (Director Wichert)  
Draft Minutes from the May 22, 2024, meeting.

- b. SSWD/DPMWD Joint Board Meeting (Director Wichert)  
Agenda for the June 5, 2024, meeting.

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 23. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC. (Hexavalent chromium contamination claims).

**Open Session**

- 24. Report from Closed Session.

**Adjournment**

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**Upcoming Meetings**

Tuesday, June 25, 2024, at 6:00 p.m., SJWD/SSWD Joint Board Meeting  
 Wednesday, July 10, 2024, at 6:00 p.m., DPMWD/SSWD Joint Board Meeting  
 Monday, July 15, 2024, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the June 17, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by June 7, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

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Dan York  
 General Manager/Secretary  
 Sacramento Suburban Water District