

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, July 15, 2024
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/81261804509?pwd=tcmjnfjkmaXgRwEhYZB86duL9JSbxE.1>

Meeting ID: 812 6180 4509

Password: 040991

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the June 17, 2024, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the June 17, 2024, Regular Board Meeting.
2. Draft Minutes of the June 24, 2024, Special Board Workshop – Rate Study
Recommendation: Approve the Draft Minutes of the June 24, 2024, Special Board Workshop – Rate Study.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. Policy Review – Employee Standards of Conduct and Discipline Policy (PL – HR 011)
Recommendation: Approve Employee Standards of Conduct and Discipline Policy (PL - HR 011) with no changes and update the Policy review period from every two (2) years on the Policy Review Schedule to every four (4) years due to the general language in the policy; legal review would still be required.

Public Hearing

5. Public Hearing on the Report of Delinquent Water Charges as of June 1, 2024
Recommendation: Conduct a Public Hearing to receive and consider all protests and comments on the Report of Delinquent Water Charges as of June 1, 2024, as adjusted for any payments received through July 1, 2024.

Items for Discussion and/or Action

6. Resolution No. 24-06 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2024-2025 Fiscal Year
Recommendations: Depending on the outcome of the Public Hearing on the Report of Delinquent Water Charges as of June 1, 2024, adopt Resolution No. 24-06 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Collection and Requesting Inclusion of Delinquent Rates, Charges, Interest and Penalties for Water Service on the Sacramento County Tax Roll for the 2024-2025 Fiscal Year.
7. Water Forum 2.0 Update
Recommendation: No Action. Receive presentation and direct staff as appropriate.
8. RiverArc Project Update
Recommendation: Receive update on the RiverArc Project and contemplate a future decision regarding participation in the environmental and early design phases in support of this multi-benefit regional environmental and water supply resiliency project.
9. 2024 Comprehensive Water Rate Study – Final Draft
Recommendations: Accept the attached 2024 Comprehensive Water Rate Study report as the basis for the proposed water rate changes for the years 2025 to 2029 to be discussed at a Public Hearing scheduled for October 14, 2024. Accept the proposed Water Shortage Surcharge policy outlined in the 2024 Comprehensive Water Rate Study report to be discussed at the Public Hearing scheduled for October 14, 2024. Accept the 2024 Capacity Fee study report outlined in the 2024 Comprehensive Water Rate Study report as the basis for approving Resolution No. 24-07 – A Resolution of the Board of Directors of the Sacramento Suburban Water District Amending Regulation No. 7 of the Regulations Governing Water Service.

10. Resolution No. 24-07 Amending Regulation No. 7 of the Regulations Governing Water Service
Recommendation: Adopt Resolution No. 24-07 Amending Regulation No. 7, of the Regulations Governing Water Service to update Capacity Fees effective August 1, 2024.
11. Resolution No. 24-08 A Resolution of the Board of Directors of the Sacramento Suburban Water District Declaring Certain Real Estate Exempt Surplus Land and Authorizing Its Sale
Recommendation: Adopt Resolution No. 24-08, declaring as “exempt surplus land” a Sacramento Suburban Water District-owned parcel identified as Sacramento County APN 203-0260-063.
12. Distribution Main Asset Management Plan – Status Update
Recommendation: No action. Receive presentation and direct staff as appropriate.

General Manager’s Report

13. General Manager’s Report
 - a. Grant of Easement and Right of Way at 3936 Dudley Boulevard
 - b. American Water Works Association - Top Ops Competition

Department/Staff Reports

14. Groundwater Well Status Report
15. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
16. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets

17. District Activity Report

Information Items

18. Urban Water Use Objective Update
19. Annual Water Supply and Demand Assessment
20. Upcoming Water Industry Meetings/Conferences
21. Upcoming Policy Review
 - a. Environmental Sustainability Policy (PL - Adm 005)
 - b. Budget Policy (PL – Fin 012)
 - c. Discrimination, Harassment, and Abusive Conduct Prevention Policy (PL – HR 012)
 - d. Reserve Policy (PL – Fin 004)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

22.
 - a. Regional Water Authority (Director Wichert)
Agenda for the July 11, 2024, Regular Board Meeting.
 - b. Sacramento Groundwater Authority (Director Boatwright)
None.
 - c. Director Reports – AB 1234

Joint Board Meeting Items

23.
 - a. Sacramento Suburban Water District/San Juan Water District Joint Special Board Meeting
Agenda from the June 25, 2024, meeting.
 - b. Sacramento Suburban Water District/Del Paso Manor Water District Joint Special Board Meeting
Agenda from the July 10, 2024, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Monday, July 29, 2024, at 6:00 p.m., Special Board Meeting – Strategic Plan Workshop

Wednesday, July 31, 2024, at 6:00 p.m., SSWD/SJWD Joint Special Board Meeting

Wednesday, August 14, 2024, at 6:00 p.m., SSWD/DPMWD Joint Special Board Meeting

Monday, August 19, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the July 15, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by July 5, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District