

Amended Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, September 16, 2024
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/82353397500?pwd=iwMBbi87mrFmr551lF9g0OcKqgsw1G.1>

Meeting ID: 823 5339 7500

Password: 843237

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Closed Session (Closed Session Items are not opened to the public)

- I. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC. (Hexavalent chromium contamination claims).
- II. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to TCP contamination.
- III. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. The 3M Company, et al.*, United States District Court for the District Of South Carolina, Charleston Division, MDL No. 2873 (PFAS contamination claims).

Open Session

- IV. Report from Closed Session.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the August 19, 2024, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the August 19, 2024, Regular Board Meeting.
2. Treasurer's Report
Recommendation: Approve the items in the Treasurer's report as recommended.
3. September 2024 Legislation Update
Recommendation: Receive staff report regarding legislative bills of interest.
4. Policy Review – Public Works Contracting Policy (PL – Eng 002)
Recommendation: Ratify Public Works Contracting Policy (PL – Eng 002) without changes.

Items for Discussion and/or Action

5. Alternative to Merit Matrix Compensation System
Recommendation: Discuss alternatives to Sacramento Suburban Water District's current merit matrix compensation system as indicated in District's 2024 Goals and the Employee Performance Evaluation, Merit and COLA Policy and direct staff as appropriate.
6. Calendar Year 2025 Rate Increase Budget Assumption
Recommendation: Approve 2025 5.0% Rate Increase Budget Assumption as the starting point in preparing the Calendar Year 2025 Revenue Budget.
7. Sacramento Suburban Water District - Division 1 Election Status
Recommendation: Receive staff report and direct staff as appropriate.

General Manager's Report

8. General Manager's Report
 - a. Regional General Manager/Utility Director Meeting
 - b. General Manager Goals - 2024

Department/Staff Reports

9. Groundwater Well Status Report
10. Engineering Report
 - a. Major Capital Improvement Program Projects

- b. Planning Documents
- c. Other Projects
- 11. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets
- 12. Operations Report
- 13. Customer Service Report

Information Items

- 14. United States Environmental Protection Agency's Lead and Copper Rule Revisions Service Line Inventory – Compliance Efforts Update
- 15. Sacramento Regional Water Bank Update
- 16. Upcoming Water Industry Meetings/Conferences
- 17. Upcoming Policy Review
 - a. Employment Rules and Procedures Policy (PL – HR 001)

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 18. a. Regional Water Authority (Director Wichert)
None.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Joint Board Meeting Items

- 19. a. Sacramento Suburban Water District/Del Paso Manor Water District Joint Special Board Meeting
Draft Minutes from the August 14, 2024, meeting, and the Agenda for the September 11, 2024, meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

- Tuesday, September 24, 2024, at 6:00 p.m., DPMWD/SSWD Joint Special Board Meeting – Public Information Workshop
- Thursday, October 3, 2024, at 6:00 p.m., SJWD/SSWD Joint Special Board Meeting
- Monday, October 7, 2024, at 5:00 p.m., Special Board Meeting – Budget Workshop
- Wednesday, October 9, 2024, at 6:00 p.m., DPMWD/SSWD Joint Special Board Meeting
- Monday, October 14, 2024, at 6:00 p.m., Special Board Meeting – Rate Study Public Hearing
- Monday, October 21, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the September 16, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by September 12, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: IV.

Date: September 16, 2024

Subject: Report from Closed Session

Staff Contact: Dan York, General Manager

This is a placeholder in the event there is a report back from Closed Session.



Agenda Item: 1

Date: September 16, 2024

Subject: Draft Minutes of the August 19, 2024, Regular Board Meeting

Staff Contact: Dan York, General Manager

Recommended Board Action:

Approve the Draft Minutes of the August 19, 2024, Regular Board Meeting.

Attachment:

1 – Draft Minutes of the August 19, 2024, Regular Board Meeting.

Minutes

Sacramento Suburban Water District
Regular Board Meeting
August 19, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #862 6486 1637

Call to Order

Vice President Wichert called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Vice President Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas (joined the meeting at 6:19 p.m.) and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Greg Bundesen, Lynn Pham, Tommy Moulton, Mike Simi, and Julie Nemitz.

Public Present: Paul Helliker.

Announcements

General Manager Dan York (GM York) announced that the Nomination/Declaration of Candidacy for the District's Divisions 1 and 2 closed on August 9, 2024. Sacramento Suburban Water District (SSWD) Division 1 had 1 position that was up for election, and that there were no nominees. Division 2 had 1 position that was up for election, and that Jay Boatwright filed for that position.

Public Comment

None.

Consent Items

1. **Draft Minutes of the July 15, 2024, Regular Board Meeting**
2. **Draft Minutes of the July 29, 2024, Special Board Meeting – Strategic Plan Workshop**
3. **Treasurer's Report**

4. **August 2024 Legislation Update**
5. **Policy Review – Environmental Sustainability Policy (PL – Adm 005)**
6. **Policy Review – Budget Policy (PL – Fin 012)**
7. **Policy Review – Discrimination, Harassment, and Abusive Conduct Prevention Policy (PL – HR 012)**
8. **Resolution No. 24-09 Amending Reserve Policy (PL – Fin 004)**

Director Boatwright moved to approve all Consent Items; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Thomas.		

Items for Discussion and/or Action

9. **Urban Water Use Objective Update**
 Greg Bundesen (Mr. Bundesen) presented the staff report, Power Point presentation, and answered clarifying questions.

 President Thomas joined the meeting at 6:19 p.m.

 Paul Helliker provided additional information on the Urban Water Use Objectives.

 Mr. Bundesen answered clarifying questions.
10. **2024 Mid-Year Budget Update**
 Jeff Ott (Mr. Ott) presented the staff report and answered clarifying questions.

 Director Wichert asked clarifying questions.
11. **Calendar Year 2025 Budget Assumptions**
 Lynn Pham presented the staff report and answered clarifying questions.

 Director Wichert expressed that he was not in favor of the two positions that were included in the rate study and recommended removing them and lowering the first year’s proposed increase to 4.5% instead of 5%.

 President Thomas requested staff bring the item back to the September 16th regular Board meeting to give him an opportunity to examine further.

 Direction was provided to staff to move forward with the staff recommendation.

11.5 Committee and Liaison Appointments – Board Consideration of a Production Capacity Ad Hoc Committee

Mr. Ott presented the staff report.

President Thomas appointed Director Boatwright and Director Wichert to be on the Production Capacity Ad Hoc Committee, with Director Boatwright as the Chair.

General Manager’s Report

12. General Manager’s Report

GM York presented the staff report and answered clarifying questions.

a. SSWD Facilities Consolidation

GM York presented the staff report.

Director Wichert recommended staff engage with a real estate agent to look into a vacant space with enough parking. He additionally pointed out that with the potential upcoming consolidations, now might not be a good time to evaluate relocating.

GM York pointed out that the staff at the Walnut facility have outgrown that location both in building space as well as parking. He reminded the Board that the District is currently leasing a parking area for staff’s personal vehicles at approximately \$2,500 per month.

Director Wichert recommended staff hire a space consultant to look into the issue.

The Board agreed to recommend for staff to investigate the options further and report back on their findings.

Department/Staff Reports

13. Groundwater Well Status Report

Tommy Moulton presented the staff report and answered clarifying questions.

14. Engineering Report

Dana Dean presented the staff report and answered clarifying questions.

a. Major Capital Improvement Program Projects

A written report was provided.

b. Planning Documents

A written report was provided.

c. Other Projects

A written report was provided.

15. **Financial Report**

Mr. Ott presented the staff report.

a. *Financial Highlights*

A written report was provided.

b. *Financial Statements*

A written report was provided.

c. *Budgets*

A written report was provided.

16. **District Activity Report**

Mike Simi presented the staff report and answered clarifying questions.

Information Items

17. **Sacramento Regional Water Bank Update**

Assistant General Manager Matt Underwood presented the staff report and answered several clarifying questions.

18. **Upcoming Water Industry Meetings/Conferences**

A written report was provided.

19. **Upcoming Policy Review**

A written report was provided.

a. *Public Works Contracting Policy (Pl – Eng 002)*

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

20. a. Regional Water Authority (Director Wichert)

None.

b. Sacramento Groundwater Authority (Director Boatwright)

The agenda from the August 8, 2024, meeting was provided.

c. Director Reports – AB 1234

Director Jones provided an oral report of the meeting he had with the General Manager on July 9, 2024; and the LAFCo meeting he attended on July 16, 2024.

President Thomas provided an oral report of the DPMWD Board meeting he attended on July 2, 2024; the meeting he had with the General Manager on July 9, 2024; the meeting he had with Director Locke on July 13, 2024; the AeroJet CAG

meeting he attended on July 17, 2024; and the Water Forum meeting he attended on July 24, 2024.

Joint Board Meeting Items

- 21. a. Sacramento Suburban Water District and San Juan Water District Joint Special Board Meeting
The agenda from the July 31, 2024, meeting was provided.
- b. Sacramento Suburban Water District/Del Paso Manor Water District Joint Special Board Meeting
The Draft Minutes from the July 30, 2024, meeting were provided.

Adjournment

President Thomas adjourned the meeting at 7:51 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 2

Date: September 16, 2024

Subject: Treasurer’s Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Actions:

Staff requests the Board of Directors to take the following actions on the items included in the Treasurer’s Report.

1. Ratify the Sacramento Suburban Water District Warrant Register as submitted for the period August 1, 2024, through August 31, 2024.
2. Accept the credit card expenditures listing for the period August 1, 2024, through August 31, 2024.
3. Ratify the Investment Activity register for the period August 1, 2024, through August 31, 2024.

Background:

The Treasurer’s Report contains several items required by various Government Code sections and Sacramento Suburban Water District (District) policy that need to be presented to the Board of Directors (Board) periodically for various actions including ratification, acceptance, or approval.

Per District Policy PL – Fin 014, Payment of Demands, the Board will ratify all demands for payment at the first regular Board Meeting following the month of payment. The Board has also requested to receive and file a register of credit card transactions. District policy PL – Fin 003, Investment Policy, Section 800.00, requires the District Treasurer to report to the Board monthly on the investment transactions conducted and regularly on the status of the investment portfolio. Government Code Section 53065.5 requires, at a minimum, the annual reporting of reimbursements to any employee or member of the governing body. This Treasurer’s Report satisfies the requirements of the above listed policies and government code sections for the reporting to and ratification of the Board the various financial transactions of the District.

Discussion:

Three (3) registers are included for Board review and acceptance or ratification:

- Cash Expenditures (AP Warrants) Register – August 2024
- Credit Card Expenditures Register – August 2024
- Investment Activity Register – August 2024

Cash Expenditures (AP Warrants) Register– August 2024

During the month of August 2024, the District made cash payments totaling \$3.9 million. The primary expenditures were \$2.0 million for capital improvement projects, \$0.2 million for water costs, \$0.7 million for payroll, \$0.3 million for pension and health benefits, \$0.3 million for engineering, construction, contract & financial services, \$0.1 million for property insurance, \$0.1 million for inventory, and \$0.2 million for all other O&M expenses. Per District Policy PL – Fin 014, the District Treasurer confirms that the cash expenditures contained in this register conform to the approved 2024 Annual Budget. The Cash Expenditures (AP Warrants) Register is included as Attachment 1.

Credit Card Expenditures Register – August 2024

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$10,841 for various purchases on the six District purchasing cards. Details by vendor and purpose are included in this report as Attachment 2.

Investment Activity Register – August 2024

During the month of August 2024, the District purchased one US Treasury Note for \$0.4 million (par), one Federal Agency Commercial Mortgages-Backed Security for 0.3 million (par), and one Asset-Backed Security Obligation for \$0.2 million (par). The District received principal pay downs on eleven Asset-Backed Security Obligations for \$0.1 million (par) and four Federal Agency Commercial Mortgages-Back Securities for \$4,858 (par). Two Municipal Bonds matured for \$0.3 million, and three Corporate Notes matured at \$1.0 million (par). Details of the investment transactions are included as Attachment 3.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code. As required by California Government Code 53646, the District affirms its ability to meet its pool's expenditure requirements for the next six months.

Attachments:

1. Cash Expenditures (AP Warrants) Register – August 2024
2. Credit Card Expenditures Register – August 2024
3. Investment Activity Register – August 2024

**Cash Expenditures
AUGUST 2024**

AP Warrant List From: 8/1/2024 To: 8/31/2024

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
A.I. ELECTRIC	86494	8/1/2024	\$1,837.53	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$1,837.53	
	86672	8/21/2024	\$12,841.84	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$12,841.84	
A1 FABRICATION & WELDING	86597	8/15/2024	\$624.40	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$624.40	
ACS CONSTRUCTION	000008920	8/28/2024	\$665.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$665.00	
ACWA JPIA INSURANCE AUTHORITY	86473	8/1/2024	\$101,084.27	ANNUAL INSURANCE - PROPERTY
		TOTAL	\$101,084.27	
	86589	8/15/2024	\$1,695.00	OTHER TRAINING
		TOTAL	\$1,695.00	
	86655	8/21/2024	\$9,618.30	ANNUAL INSURANCE - CYBER
		TOTAL	\$9,618.30	
ACWA JPIA INSURANCE EAP	86461	8/1/2024	\$359.60	MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$359.60	
ADP, INC	ACH & CHECKS	8/9/2024	\$653,643.76	PAYROLL
		TOTAL	\$653,643.76	
	ACH0087231	8/23/2024	\$2,020.90	FINANCIAL SERVICES
		TOTAL	\$2,020.90	
	ACH0087232	8/23/2024	\$393.60	FINANCIAL SERVICES
		TOTAL	\$393.60	
AFLAC	86587	8/15/2024	\$601.27	EMPLOYEE PAID SUPPLEMENT INSURANCE - AFLAC
		TOTAL	\$601.27	
AIRGAS USA LLC	000008904	8/21/2024	\$50.57	OPERATING SUPPLIES
		TOTAL	\$50.57	
ALL PRO BACKFLOW	000008884	8/15/2024	\$6,738.00	BACKFLOW SERVICE
		TOTAL	\$6,738.00	
	000008903	8/21/2024	\$204.00	BACKFLOW SERVICE
		TOTAL	\$204.00	
ALLIED UNIVERSAL	86618	8/15/2024	\$967.21	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$967.21	
	86673	8/21/2024	\$922.79	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$922.79	
AM CONSERVATION GROUP INC	000008883	8/15/2024	\$201.88	OPERATING SUPPLIES
		TOTAL	\$201.88	
AMAZON BUSINESS	000008861	8/1/2024	\$627.34	OPERATING SUPPLIES
		TOTAL	\$627.34	
	000008888	8/15/2024	\$1,271.44	PROJECT: LAPTOP/EQUIP REFRESH
			\$426.52	OFFICE SUPPLIES
			\$1,455.27	OPERATING SUPPLIES
	TOTAL	\$3,153.23		
	000008906	8/21/2024	\$682.33	OPERATING SUPPLIES
		TOTAL	\$682.33	
	000008918	8/28/2024	\$392.16	FINANCE - MEMBERSHIP & DUES
		TOTAL	\$392.16	
AMERITAS (VISION)	86600	8/15/2024	\$2,229.84	EMPLOYEE BENEFITS - VISION INSURANCE
		TOTAL	\$2,229.84	
AMPARO QUINONEZ	86626	8/15/2024	\$599.99	CONSERVATION REBATES
		TOTAL	\$599.99	
ANA CONTRERAS	86623	8/15/2024	\$804.00	CONSERVATION REBATES
		TOTAL	\$804.00	
ANSWERNET	000008874	8/15/2024	\$868.30	COMMUNICATION
		TOTAL	\$868.30	

AP Warrant List From: 8/1/2024 To: 8/31/2024

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION	
ANTHONY NICHOLS	86638	8/15/2024	\$500.00	CONSERVATION REBATES	
		TOTAL	\$500.00		
AT&T	86493	8/1/2024	\$281.42	COMMUNICATION	
		TOTAL	\$281.42		
	86617	8/15/2024	\$365.47	COMMUNICATION	
		TOTAL	\$365.47		
	86745	8/28/2024	\$4,182.55	COMMUNICATION	
		TOTAL	\$4,182.55		
ATLAS DISPOSAL	86645	8/21/2024	\$386.72	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$386.72		
AUBURN CONSTRUCTORS	86458	8/1/2024	\$544,444.01	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	
		TOTAL	\$544,444.01		
	86460	8/1/2024	\$194,042.78	PROJECT: WELL 84 ANTELOPE/DON JULIO	
		TOTAL	\$194,042.78		
	86472	8/1/2024	\$65,353.90	PROJECT: WELL 80 WALNUT/AUBURN	
		TOTAL	\$65,353.90		
	86588	8/15/2024	\$2,300.00	FIRE HYDRANT PERMIT DEPOSITS	
		TOTAL	\$2,300.00		
	86727	8/28/2024	\$51,126.91	PROJECT: RETENTION PAYABLE	
		TOTAL	\$51,126.91		
	BADGER METER INC	000008849	8/1/2024	\$381.22	INVENTORY
				\$2,897.26	INVENTORY
TOTAL			\$3,278.48		
000008868		8/15/2024	\$571.08	OPERATING SUPPLIES	
		TOTAL	\$571.08		
000008895		8/21/2024	\$1,793.20	PROJECT: 1124 BELL ST APN285022101	
			\$1,322.21	PROJECT: 4798 MANZANITA AVE2360070016	
		TOTAL	\$3,115.41		
BADGER TAG & LABEL CORPORATION		000008907	8/21/2024	\$797.73	OPERATING SUPPLIES
			TOTAL	\$797.73	
BARTKIEWICZ KRONICK & SHANAHAN	000008869	8/15/2024	\$13,333.75	LEGAL SERVICES	
		TOTAL	\$13,333.75		
BAY ALARM COMPANY	86646	8/21/2024	\$116.55	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$116.55		
BERENICE JIMENEZ	86634	8/15/2024	\$75.00	CONSERVATION REBATES	
		TOTAL	\$75.00		
BLAIR REGO	86630	8/15/2024	\$150.00	CONSERVATION REBATES	
		TOTAL	\$150.00		
BROADRIDGE MAIL LLC	ACH0086967	8/8/2024	\$15,686.89	POSTAGE/SHIPPING/UPS/FED EX	
		TOTAL	\$15,686.89		
	ACH0086968	8/9/2024	\$2,279.65	POSTAGE/SHIPPING/UPS/FED EX	
		TOTAL	\$2,279.65		
	ACH0086969	8/12/2024	\$128.25	POSTAGE/SHIPPING/UPS/FED EX	
		TOTAL	\$128.25		
	86667	8/21/2024	\$8,167.30	CUSTOMER SERVICE - CONTRACT SERVICES	
			\$65.10	POSTAGE/SHIPPING/UPS/FED EX	
		TOTAL	\$8,232.40		
	BROWER MECHANICAL	000008856	8/1/2024	\$654.00	BUILDING MAINTENANCE - OFFICE & YARD
TOTAL			\$654.00		
000008877		8/15/2024	\$172.70	BUILDING SERVICE EXPENSE - OFFICE & YARD	
		TOTAL	\$172.70		
BROWN & CALDWELL	86658	8/21/2024	\$32,248.51	PROJECT: CIP DELIVERY PERFORMANCE	
		TOTAL	\$32,248.51		
BSK ASSOCIATES	000008847	8/1/2024	\$2,680.00	PROJECT: WLS 81/82/83 ANTELOPE N./POKER	

AP Warrant List From: 8/1/2024 To: 8/31/2024

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$2,680.00	
	000008848	8/1/2024	\$2,575.00	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$2,575.00	
	000008859	8/1/2024	\$4,135.00	PROJECT: WELL N20 - CA & MN MITIGATION
			\$11,155.00	INSPECTION & TESTING
		TOTAL	\$15,290.00	
BUD'S TRI COUNTY TREE SERVICE	000008850	8/1/2024	\$3,565.00	PRODCTION - CONSTRUCTION SERVICES
		TOTAL	\$3,565.00	
	000008870	8/15/2024	\$450.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$450.00	
BURTON ROBB /BURT'S LAWN & GARDEN SERVICE	000008896	8/21/2024	\$9,265.00	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$9,265.00	
CALIFORNIA LABORATORY SERVICES	86595	8/15/2024	\$4,400.00	ENVIRON COMPLIANCE - INSPECTION & TESTING
		TOTAL	\$4,400.00	
	86659	8/21/2024	\$4,098.00	ENGINEERING - INSPECTION & TESTING
		TOTAL	\$4,098.00	
CAPITAL SWEEPER SERVICE	86615	8/15/2024	\$184.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$184.00	
CAREERS IN GOVERNMENT INC	86747	8/28/2024	\$2,500.00	HR - MEMBERSHIP & DUES
		TOTAL	\$2,500.00	
CAROL CAPPER	86632	8/15/2024	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
CENTRAL VALLEY ENG & ASPHALT	000008881	8/15/2024	\$27,125.00	PROJECT: WALNUT PAVEMENT SEAL
			\$25,575.00	MISC. REPAIRS
		TOTAL	\$52,700.00	
CHAD JIVIDEN	86482	8/1/2024	\$60.00	REQUIRED TRAINING
		TOTAL	\$60.00	
CHARLES NORRIS	86633	8/15/2024	\$78.11	CONSERVATION REBATES
		TOTAL	\$78.11	
CHASE PAYMENTECH	ACH0086970	8/2/2024	\$21,699.41	CUST. SERVICE - CREDIT CARD FEES
		TOTAL	\$21,699.41	
CIGNA-DENTAL INS	86480	8/1/2024	\$15,959.12	EMPLOYEE BENEFITS - DENTAL INSURANCE
		TOTAL	\$15,959.12	
CINTAS	86576	8/15/2024	\$1,348.92	BUILDING MAINTENANCE - OFFICE & YARD
			\$2,156.58	UNIFORMS
		TOTAL	\$3,505.50	
CITY OF SACRAMENTO DEPT OF UTILITIES	86475	8/1/2024	\$15.29	UTILITIES
		TOTAL	\$15.29	
	86656	8/21/2024	\$15.03	UTILITIES
		TOTAL	\$15.03	
	86756	8/29/2024	\$24.68	UTILITIES
		TOTAL	\$24.68	
CITY OF SACRAMENTO WATER	86476	8/1/2024	\$36,383.21	ACCRUED PURCHASE WATER - CITY OF SACRAMENTO
		TOTAL	\$36,383.21	
	86730	8/28/2024	\$500.68	PURCHASED WATER-CITY OF SACRAMENTO
		TOTAL	\$500.68	
	86757	8/29/2024	\$51,699.00	WATER FORUM 2.0 COST SHARING AGREEMENT
		TOTAL	\$51,699.00	
CLEAR VISION WINDOW CLEANING	86586	8/15/2024	\$225.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$225.00	
	86654	8/21/2024	\$225.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$225.00	
CODY SCOTT	86660	8/21/2024	\$267.00	OTHER TRAINING
		TOTAL	\$267.00	

AP Warrant List From: 8/1/2024 To: 8/31/2024

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
COLLEGE OAK TOWING	86462	8/1/2024	\$165.00	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$165.00	
COLMAR FIQUEROA-MOSELEY	86620	8/15/2024	\$2,250.00	CONSERVATION REBATES
		TOTAL	\$2,250.00	
COMCAST	86647	8/21/2024	\$100.84	COMMUNICATION
		TOTAL	\$100.84	
CONSOLIDATED COMMUNICATIONS	86653	8/21/2024	\$645.31	COMMUNICATION
		TOTAL	\$645.31	
CORE & MAIN	86734	8/28/2024	\$1,927.29	PRODUCTION - OPERATING SUPPLIES
		TOTAL	\$1,927.29	
COSTCO	86483	8/1/2024	\$260.00	MEMBERSHIP & DUES
		TOTAL	\$260.00	
COTTON SHOPPE	86585	8/15/2024	\$265.26	UNIFORMS
		TOTAL	\$265.26	
COUNTY OF SAC ENVIRO MGT DEPT	86477	8/1/2024	\$221.00	ENVIRON COMPLIANCE - LICENSES, PERMITS & FEES
		TOTAL	\$221.00	
	86733	8/28/2024	\$221.00	ENVIRON COMPLIANCE - LICENSES, PERMITS & FEES
		TOTAL	\$221.00	
COUNTY OF SAC PUBLIC WORKS	86457	8/1/2024	\$103.50	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$103.50	
	86459	8/1/2024	\$338.50	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$338.50	
	86464	8/1/2024	\$282.00	PROJECT: WATT AVE COMPLETE STREETS PRJ
			\$70.50	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$352.50	
	86642	8/21/2024	\$47.00	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$47.00	
	86643	8/21/2024	\$69.50	PROJECT: WELL 84 ANTELOPE/DON JULIO
TOTAL		\$69.50		
CREATION NETWORKS INC	000008911	8/21/2024	\$7,119.07	PROJECT: BOARD ROOM AUDIO SYSTEM
		TOTAL	\$7,119.07	
CULLIGAN	86603	8/15/2024	\$44.75	OPERATING SUPPLIES
		TOTAL	\$44.75	
CUSTOMER REFUNDS	Multiple Payments	8/14/2024	\$26,237.79	CUSTOMER REFUNDS: 113
		TOTAL	\$26,237.79	
DIGIKEY ELECTRONICS	86613	8/15/2024	\$204.31	OPERATING SUPPLIES
		TOTAL	\$204.31	
DIRECT TV	86479	8/1/2024	\$13.00	COMMUNICATION
		TOTAL	\$13.00	
	86598	8/15/2024	\$19.25	COMMUNICATION
		TOTAL	\$19.25	
DOMCO PLUMBING	86478	8/1/2024	\$225.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$225.00	
DOMENICHELLI & ASSOCIATES	000008897	8/21/2024	\$3,562.50	PROJECT: WATT MAIN EXTENSIION
		TOTAL	\$3,562.50	
	000008912	8/28/2024	\$8,092.50	PROJECT: Q STREET MAIN REPLACMENT
		TOTAL	\$8,092.50	
ELEVATOR TECHNOLOGY INC	000008862	8/1/2024	\$234.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$234.00	
	000008889	8/15/2024	\$234.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$234.00	
EMCOR SERVICES	86488	8/1/2024	\$115.00	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$115.00	
	86669	8/21/2024	\$655.00	PRODUCTION - CONTRACT SERVICES

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$655.00	
	86738	8/28/2024	\$270.00	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$270.00	
EMIGH ACE HARDWARE	00008851	8/1/2024	\$146.99	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$146.99	
	00008898	8/21/2024	\$91.06	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$91.06	
	00008913	8/28/2024	\$47.37	OPERATING SUPPLIES
		TOTAL	\$47.37	
EMPLOYEE RELATIONS	00008879	8/15/2024	\$1,086.34	EMPLOYMENT COST
		TOTAL	\$1,086.34	
ERC CONTRACTING	00008886	8/15/2024	\$23,500.00	PROJECT: KPM CONTRACT - 2024 TERM 2
		TOTAL	\$23,500.00	
ERIC GUECO	86631	8/15/2024	\$75.00	CONSERVATION REBATES
		TOTAL	\$75.00	
FLEETWASH INC	00008887	8/15/2024	\$1,446.90	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$1,446.90	
	00008905	8/21/2024	\$379.64	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$379.64	
FLOWLINE CONTRACTORS INC	00008857	8/1/2024	\$7,490.78	DISTRIBUTION - CONSTRUCTION SERVICES
		TOTAL	\$7,490.78	
	00008882	8/15/2024	\$5,785.00	PROJECT: ARDEN & CARMICHAEL SIDEWALK
		TOTAL	\$5,785.00	
FUTURE FORD	86722	8/28/2024	\$2,378.65	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$2,378.65	
GLEN HARNISH	86640	8/15/2024	\$55.72	CONSERVATION REBATES
		TOTAL	\$55.72	
GRAINGER	86465	8/1/2024	\$40.56	OPERATING SUPPLIES
		TOTAL	\$40.56	
	86577	8/15/2024	\$350.19	OPERATING SUPPLIES
		TOTAL	\$350.19	
	86648	8/21/2024	\$90.26	EQUIPMENT MAINTENANCE SUPPLIES
		TOTAL	\$90.26	
	86723	8/28/2024	\$334.37	ACCRUED PURCHASES - (RECEIVED NOT VOUCHERED)
			\$1,400.75	OPERATING SUPPLIES
		TOTAL	\$1,735.12	
GREEN MEDIA CREATIONS INC	00008893	8/15/2024	\$7,842.01	CONSERVATION - CONTRACT SERVICES
		TOTAL	\$7,842.01	
HACH COMPANY	00008871	8/15/2024	\$726.33	OPERATING SUPPLIES
		TOTAL	\$726.33	
	00008914	8/28/2024	\$244.36	OPERATING SUPPLIES
		TOTAL	\$244.36	
HARRINGTON PLASTICS	86466	8/1/2024	\$1,715.22	INVENTORY
			\$3,082.00	INVENTORY
		TOTAL	\$4,797.22	
	86578	8/15/2024	\$2,423.97	INVENTORY
			\$1,623.73	PRODUCITON OPERATING SUPPLIES
		TOTAL	\$4,047.70	
HECTOR SEGOVIANO	86724	8/28/2024	\$424.97	FIELD OPS - TRAVEL CONFERENCES
		TOTAL	\$424.97	
HILDEBRAND CONSULTING LLC	86611	8/15/2024	\$3,500.00	CONSULTING SERVICES - RATE STUDY
		TOTAL	\$3,500.00	
HOLT OF CALIFORNIA	86590	8/15/2024	\$16,224.61	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$16,224.61	

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
HUSSAM AHMED	86619	8/15/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
ICONIX WATERWORKS (US) INC	000008863	8/1/2024	\$1,701.63	PROJECT: WATT AVE COMPLETE STREETS PRJ
		TOTAL	\$1,701.63	
	000008909	8/21/2024	\$335.11	OPERATING SUPPLIES
		TOTAL	\$335.11	
IN COMMUNICATIONS	86594	8/15/2024	\$7,253.00	COMM OUTREACH - PUBLIC RELATIONS
		TOTAL	\$7,253.00	
INFOSEND INC	86742	8/28/2024	\$1,598.12	CUST SERVICE - CONTRACT SERVICES
			\$36,806.77	COMM OUTREACH - PRINTING
		TOTAL	\$38,404.89	
INTERWEST INSURANCE SERVICES LLC	86644	8/21/2024	\$328.00	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$328.00	
INVOICE CLOUD INC	86608	8/15/2024	\$24,397.80	CUST SERVICE - CREDIT CARD PROCESSING
		TOTAL	\$24,397.80	
J&J LOCKSMITH	000008872	8/15/2024	\$241.93	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$241.93	
JAMES TRAUB	86622	8/15/2024	\$1,354.50	CONSERVATION REBATES
		TOTAL	\$1,354.50	
JAY BOATWRIGHT	86749	8/28/2024	\$539.49	BOARD - TRAVEL CONFERENCES
		TOTAL	\$539.49	
JOAN FRANZINO	86616	8/15/2024	\$325.00	COMM OUTREACH - CONTRACT SERVICES
		TOTAL	\$325.00	
JOSH TAYLOR	86664	8/21/2024	\$280.00	CONSERVATION - REQUIRED TRAINING
		TOTAL	\$280.00	
JUNE O HARE	86753	8/28/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
KATHRYN SHEDLOSKY XAVIER	86621	8/15/2024	\$2,250.00	CONSERVATION REBATES
		TOTAL	\$2,250.00	
KENNEDY JENKS CONSULTANTS	000008858	8/1/2024	\$10,226.27	PROJECT: BUTTERBALL SER LINE REPL-MRA5B
		TOTAL	\$10,226.27	
	000008917	8/28/2024	\$44,571.97	PROJECT: BUTTERBALL SER LINE REPL-MRA5B
		TOTAL	\$44,571.97	
KIRBY PUMP AND MECHANICAL	86599	8/15/2024	\$469,847.77	PROJECT: KPM CONTRACT - 2024 TERM 2
		TOTAL	\$469,847.77	
KRISTINA WHITE	86636	8/15/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
LES SCHWAB TIRE CENTER MADISON	86580	8/15/2024	\$824.04	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$824.04	
LIEBERT CASSIDY WHITMORE	86487	8/1/2024	\$2,835.00	HR - CONSULTING SERVICES
		TOTAL	\$2,835.00	
	86668	8/21/2024	\$1,035.00	ADMIN - LEGAL SERVICES
		TOTAL	\$1,035.00	
LIFEGUARD FIRST AID	000008860	8/1/2024	\$180.63	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$180.63	
LILIAN CUA PEREZ	86750	8/28/2024	\$2,250.00	CONSERVATION REBATES
		TOTAL	\$2,250.00	
MARK TAYLOR	86581	8/15/2024	\$547.00	FIELD OPS - TRAVEL CONFERENCES
		TOTAL	\$547.00	
MARY EGAN AND ASSOCIATES	86596	8/15/2024	\$1,200.00	HR - CONSULTING SERVICES
		TOTAL	\$1,200.00	
MATT UNDERWOOD	86471	8/1/2024	7 \$190.00	ADMIN - REQUIRED TRAINING

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$190.00	
MICHAEL PHILLIPS LANDSCAPE CORP	000008899	8/21/2024	\$3,535.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
			\$3,385.00	CONSERVATION - CONTRACT SERVICES
MISSION OAKS RECREATION & PARK DISTRICT	86751	8/28/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
MOBILE-MED WORK HEALTH SOLUTIONS INC	86741	8/28/2024	\$325.00	HR - MISCELLANEOUS EMPLOYEE BENEFITS
		TOTAL	\$325.00	
MOHAMED MANEA	86625	8/15/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
MYFLEETCENTER	86491	8/1/2024	\$183.63	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$183.63	
	86612	8/15/2024	\$563.28	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$563.28	
NINJIO LLC	86743	8/28/2024	\$192.56	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$192.56	
NOELLE CHENG	86641	8/15/2024	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
OFFICE DEPOT INC	86582	8/15/2024	\$600.18	OFFICE SUPPLIES
		TOTAL	\$600.18	
PACE SUPPLY CORP	000008880	8/15/2024	\$312.52	INVENTORY
			\$4,947.35	INVENTORY
		TOTAL	\$5,259.87	
	000008901	8/21/2024	\$3,852.28	DISTRIBUTION - OPERATING SUPPLIES
		TOTAL	\$3,852.28	
	000008916	8/28/2024	\$4,081.58	INVENTORY
			\$1,114.33	FIELD OPS - OPERATING SUPPLIES
			\$12,787.44	INVENTORY
		TOTAL	\$17,983.35	
PAUL JOHNSON	86485	8/1/2024	\$75.00	PRODUCTION - REQUIRED TRAINING
		TOTAL	\$75.00	
PEOPLEREADY	86484	8/1/2024	\$2,829.60	DISTRIBUTION - TEMPORARY HELP
		TOTAL	\$2,829.60	
	86605	8/15/2024	\$1,414.80	DISTRIBUTION - TEMPORARY HELP
		TOTAL	\$1,414.80	
	86666	8/21/2024	\$4,377.05	DISTRIBUTION - TEMPORARY HELP
		TOTAL	\$4,377.05	
PERS 457 PLAN	ACH0086973	8/9/2024	\$1,515.38	EMPLOYEE CONTRIBUTION - DEF COMP, PERS ROTH
		TOTAL	\$1,515.38	
	ACH0087234	8/26/2024	\$1,515.38	EMPLOYEE CONTRIBUTION - DEF COMP, PERS ROTH
		TOTAL	\$1,515.38	
PERS HEALTH	ACH0086965	8/12/2024	\$135,099.25	EMPLOYEE BENEFIT - HEALTH INSURANCE
		TOTAL	\$135,099.25	
	ACH0086966	8/12/2024	\$1,875.16	OPEB - RETIREE BENEFITS PREMIUM
		TOTAL	\$1,875.16	
PERS LONG TERM CARE PROGRAM	86467	8/1/2024	\$5,049.25	OPEB - RETIREE BENEFITS PREMIUM
		TOTAL	\$5,049.25	
PERS PENSION	ACH0086974	8/8/2024	\$17,073.78	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$17,073.78	
	ACH0086975	8/9/2024	\$11,050.71	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$11,050.71	
	ACH0086976	8/8/2024	\$27,255.74	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$27,255.74	
	ACH0087237	8/23/2024	\$27,419.34	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$27,419.34	

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
	ACH0087238	8/23/2024	\$11,050.71	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$11,050.71	
	ACH0087239	8/23/2024	\$17,084.31	EMPLOYEE BENEFIT - PERS RETIREMENT
		TOTAL	\$17,084.31	
PEST PROS PEST SOLUTIONS	86607	8/15/2024	\$288.15	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$288.15	
PETERSON BRUSTAD INC	86481	8/1/2024	\$44,570.70	PROJECT: ENTERPRISE RESERV COND ASSESS
			\$50,914.82	PROJECT: MBP DUDLEY DUDLEY MAIN REPL
			\$52,420.28	PROJECT: WATT/ELKHORN RESERVOIR ASSESSM
		TOTAL	\$147,905.80	
	86602	8/15/2024	\$7,376.35	PROJECT: MBP DUDLEY PEACEKEEPER MAIN RE
			TOTAL	\$7,376.35
	86662	8/21/2024	\$10,413.76	PROJECT: WALNUT TANK CONDITION ASSMNT
			\$34,437.78	PROJECT: WATT/ELKHORN RESERVOIR ASSESSM
			TOTAL	\$44,851.54
	86737	8/28/2024	\$19,701.50	PROJECT: ENTERPRISE RESERV COND ASSESS
			\$31,984.70	PROJECT: MCCLELLAN TANK 216 COND ASSESS
			\$9,364.51	PROJECT: WELL# N32A-C - WELLS BLENDING
			TOTAL	\$61,050.71
	PFM ASSET MANAGEMENT LLC	000008855	8/1/2024	\$3,410.51
TOTAL			\$3,410.51	
PG&E	86649	8/21/2024	\$202.60	UTILITIES
		TOTAL	\$202.60	
PIP MARKETING SIGNS PRINT	86489	8/1/2024	\$112.60	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$112.60	
POLLARD WATER	86650	8/21/2024	\$894.08	DISTRIBUTION - OPERATING SUPPLIES
		TOTAL	\$894.08	
	86725	8/28/2024	\$1,046.38	FILED OPS - OPERATING SUPPLIES
			TOTAL	\$1,046.38
PSOMAS	000008854	8/1/2024	\$1,762.68	PROJECT: PRO ACQU-WALERGA/ANTELOPE-PHAM
			\$2,955.00	CONSULTING SERVICES
		TOTAL	\$4,717.68	
	000008915	8/28/2024	\$3,504.00	PROJECT: PRO ACQU-WALERGA/ANTELOPE-PHAM
			\$438.00	ENGINEERING - CONSULTING SERVICES
		TOTAL	\$3,942.00	
QUA TRAN	86635	8/15/2024	\$150.00	CONSERVATION REBATES
		TOTAL	\$150.00	
RAIN FOR RENT	86732	8/28/2024	\$5,572.12	PRODUCTION - OPERATING SUPPLIES
		TOTAL	\$5,572.12	
RAMOS ENVIRONMENTAL SERVICES	86651	8/21/2024	\$493.00	HAZARDOUS WASTE DISPOSAL
		TOTAL	\$493.00	
RAWLES ENGINEERING	86583	8/15/2024	\$16,550.00	PROJECT: 2024 VALVE/HYDRANT/SERV REPL
		TOTAL	\$16,550.00	
RENTAL GUYS	86614	8/15/2024	\$129.04	OPERATING SUPPLIES
		TOTAL	\$129.04	
RESTORATION MANAGEMENT CO	86609	8/15/2024	\$1,051.42	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$1,051.42	
	86739	8/28/2024	\$441.93	BUILDING MAINTENANCE - OFFICE & YARD
			TOTAL	\$441.93
RIVER CITY PAINTING	000008878	8/15/2024	\$890.00	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$890.00	
ROBERT ROSCOE	000008852	8/1/2024	\$765.40	OPEB - RETIREE BENEFITS PREMIUM
		TOTAL	\$765.40	
RODNEY HAGY	86627	8/15/2024	\$480.00	CONSERVATION REBATES

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VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$480.00	
RUE EQUIPMENT INC	86584	8/15/2024	\$1,859.36	EQUIPMENT MAINTENANCE SERVICES
			\$175.00	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$2,034.36	
SABAS CHOIS	86752	8/28/2024	\$274.11	CONSERVATION REBATES
		TOTAL	\$274.11	
SAC VALLEY ELECTRIC INC	86490	8/1/2024	\$1,856.94	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$1,856.94	
SACRAMENTO COUNTY UTILITIES	86463	8/1/2024	\$138.09	UTILITIES
		TOTAL	\$138.09	
SACRAMENTO SUBURBAN WD - PETTY CASH	86663	8/21/2024	\$207.19	POSTAGE/SHIPPING/UPS/FED EX
		TOTAL	\$207.19	
SAFETY CENTER INC	86468	8/1/2024	\$490.00	FIELD OPS - REQUIRED TRAINING
		TOTAL	\$490.00	
SECUREWORKS	000008890	8/15/2024	\$51,063.34	PREPAID LICENSES & PERMIT
		TOTAL	\$51,063.34	
SENSUS USA INC	000008908	8/21/2024	\$5,373.97	INVENTORY
		TOTAL	\$5,373.97	
SHARON NICODEMUS	86637	8/15/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
SHERI PEREZ	86639	8/15/2024	\$109.29	CONSERVATION REBATES
		TOTAL	\$109.29	
SHERYL O WOOD	86624	8/15/2024	\$750.00	CONSERVATION REBATES
		TOTAL	\$750.00	
SHRED-IT STERICYCLE	86601	8/15/2024	\$1,238.57	CUST SERVICE - CONTRACT SERVICES
			\$99.93	MAINTENANCE - OPERATING SUPPLIES
		TOTAL	\$1,338.50	
	86736	8/28/2024	\$99.93	CUST SERVICE - CONTRACT SERVICES
	TOTAL	\$99.93		
SIERRA CHEMICAL COMPANY	000008873	8/15/2024	\$11,965.85	HFA, CHEMICAL & DELIVERY
			\$20,965.70	HYPO, CHEMICAL & DELIVERY
		TOTAL	\$32,931.55	
SMUD	86469	8/1/2024	\$3,132.60	ELECTRICAL CHARGES
		TOTAL	\$3,132.60	
	86652	8/21/2024	\$151.63	ELECTRICAL CHARGES
		TOTAL	\$151.63	
	86726	8/28/2024	\$105,265.60	ELECTRICAL CHARGES
		TOTAL	\$105,265.60	
SMUD ACCOUNTING	000008865	8/1/2024	\$500.00	PROJECT: WELL N20 - CA & MN MITIGATION
		TOTAL	\$500.00	
	000008910	8/21/2024	\$500.00	PROJECT: WELL N20 - CA & MN MITIGATION
		TOTAL	\$500.00	
SUE HAGEDON	86629	8/15/2024	\$386.99	CONSERVATION REBATES
		TOTAL	\$386.99	
TAK COMMUNICATIONS CA INC	86495	8/1/2024	\$41,202.25	PROJECT: 2024 VALVE/HYDRANT/SERV REPL
		TOTAL	\$41,202.25	
TECHNICAL SYSTEMS, INC	000008892	8/15/2024	\$4,163.00	PROJECT: SCADA SITE UPGRADE PLAN/DESIGN
		TOTAL	\$4,163.00	
TEE JANITORIAL & MAINTENANCE	86486	8/1/2024	\$4,108.00	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$4,108.00	
TELSTAR INSTRUMENTS	86604	8/15/2024	\$3,251.00	PRODUCTION - CONTRACT SERVICES
		TOTAL	\$3,251.00	
	86665	8/21/2024	\$4,500.00	PROJECT: SCADA SITE UPGRADE PLAN/DESIGN
			\$471.50	PRODUCITON - CONTRACT SERVICES

AP Warrant List From: 8/1/2024 To: 8/31/2024

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
		TOTAL	\$4,971.50	
TESCO	000008853	8/1/2024	\$30,066.00	PROJECT: ENTERPR/NORTHDROP RESERVIOR/PS
		TOTAL	\$30,066.00	
	000008900	8/21/2024	\$4,440.00	PROJECT: ENTERPR/NORTHDROP RESERVIOR/PS
		TOTAL	\$4,440.00	
THE BACKFLOW DEPOT	86670	8/21/2024	\$861.99	BUILDING MAINTENANCE - OFFICE & YARD
		TOTAL	\$861.99	
THOMAS SAWYER	86744	8/28/2024	\$444.65	PRODUCTION - OTHER TRAINING
		TOTAL	\$444.65	
TINA LYNN DESIGN	000008902	8/21/2024	\$240.00	COMM OUTREACH - CONTRACT SERVICES
		TOTAL	\$240.00	
TRUE POINT SOLUTIONS LLC	86661	8/21/2024	\$740.00	CUST SERVICE - CONTRACT SERVICES
		TOTAL	\$740.00	
U.S. BANK NA	86470	8/1/2024	\$3,105.00	FINANCE - FINANCIAL SERVICES
		TOTAL	\$3,105.00	
UBEO BUSINESS SERVICES	000008864	8/1/2024	\$141.47	EQUIPMENT MAINTENANCE SERVICES
		TOTAL	\$141.47	
	000008919	8/28/2024	\$136.67	IT - OPERATING SUPPLIES
		TOTAL	\$136.67	
ULINE SHIPPING SUPPLY SPECIALISTS	86735	8/28/2024	\$500.39	FIELD OPS - OPERATING SUPPLIES
		TOTAL	\$500.39	
UNDERGROUND SERVICE ALERT	86591	8/15/2024	\$6,425.76	DISTRIBUTION - MEMBERSHIP & DUES
			\$21,658.45	PRODUCTION - PREPAID MEMBERSHIP & DUES
		TOTAL	\$28,084.21	
UNUM	86496	8/1/2024	\$5,820.11	EMPLOYEE BENEFIT - LTD INSURANCE
		TOTAL	\$5,820.11	
US BANK CORPORATE PAYMENT SYSTEM	86593	8/15/2024	\$10,841.26	MONTHLY CREDIT CARD ACTIVITY PAYMENT
		TOTAL	\$10,841.26	
VALIC AIG	ACH0086977	8/8/2024	\$5,410.94	EMPLOYEE CONTRIBUTION DEF COMP, VALIC ROTH 457B
		TOTAL	\$5,410.94	
	ACH0087235	8/26/2024	\$29,910.94	EMPLOYEE CONTRIBUTION DEF COMP, VALIC ROTH 457B
		TOTAL	\$29,910.94	
VALLEY BATTERY	86606	8/15/2024	\$342.29	VEHICLE MAINTENANCE SERVICES
		TOTAL	\$342.29	
VERIZON WIRELESS DALLAS TX	86474	8/1/2024	\$2,394.83	IT - COMMUNICATION
		TOTAL	\$2,394.83	
	86592	8/15/2024	\$3,091.38	IT - COMMUNICATION
		TOTAL	\$3,091.38	
	86728	8/28/2024	\$309.98	IT - COMMUNICATION
		TOTAL	\$309.98	
VICKI SPRAGUE	86731	8/28/2024	\$313.61	CONSERVATION - TRAVEL CONFERENCES
		TOTAL	\$313.61	
VICKIE ALLEN	86628	8/15/2024	\$583.13	CONSERVATION REBATES
		TOTAL	\$583.13	
WALNUT INDUSTRIAL CENTER LLC	86497	8/1/2024	\$2,151.80	H&D WALNUT PARKING LOT LEASE
		TOTAL	\$2,151.80	
	86748	8/28/2024	\$2,151.80	H&D WALNUT PARKING LOT LEASE
		TOTAL	\$2,151.80	
WASTE MANAGEMENT	000008875	8/15/2024	\$1,216.34	BUILDING SERVICE EXPENSE - OFFICE & YARD
		TOTAL	\$1,216.34	
WATERWISE CONSULTING, INC.	000008885	8/15/2024	\$390.00	CONSERVATION - CONTRACT SERVICES
		TOTAL	\$390.00	
WECK LABORATORIES INC	86492	8/1/2024	\$22,000.00	ENVIORN COMPLIANCE - INSPECTION & TESTING
		TOTAL	\$22,000.00	

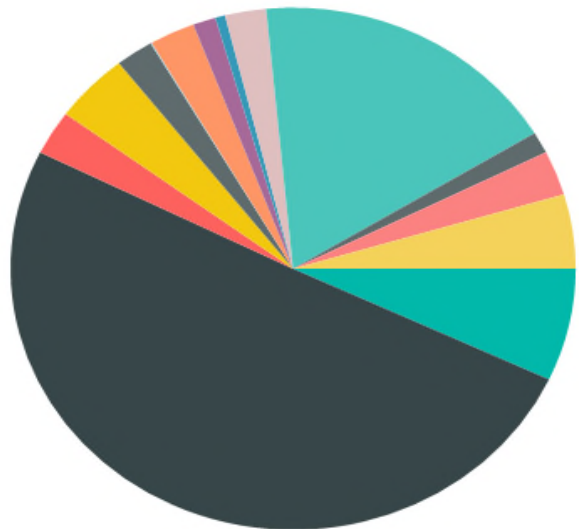
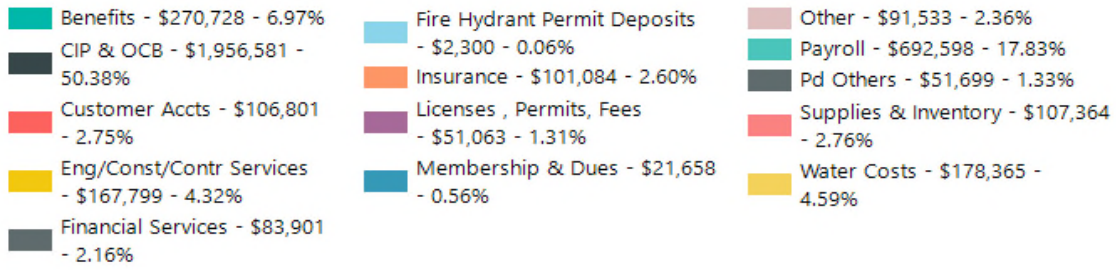
AP Warrant List From: 8/1/2024 To: 8/31/2024

Attachment 1

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
	86671	8/21/2024	\$5,880.00	ENVIORN COMPLIANCE - INSPECTION & TESTING
		TOTAL	\$5,880.00	
WEST YOST & ASSOCIATES	000008867	8/13/2024	\$47,826.72	PROJECT: WLS 81/82/83 ANTELOPE N./POKER
		TOTAL	\$47,826.72	
	000008876	8/15/2024	\$13,281.25	PROJECT: WELL 80 WALNUT/AUBURN
		TOTAL	\$13,281.25	
	000008894	8/21/2024	\$21,824.25	PROJECT: WELL 84 ANTELOPE/DON JULIO
		TOTAL	\$21,824.25	
WESTAMERICA BANK ANALYSIS FEES	ACH0087236	8/16/2024	\$4,886.94	FINANCE - FINANCIAL SERVICES
		TOTAL	\$4,886.94	
WEX	000008866	8/1/2024	\$14,107.77	MAINTENANCE - OPERATING SUPPLIES
		TOTAL	\$14,107.77	
	000008921	8/28/2024	\$13,431.04	MAINTENANCE - OPERATING SUPPLIES
		TOTAL	\$13,431.04	
WHITE CAP	86746	8/28/2024	\$1,768.72	FIELD OPS - OPERATING SUPPLIES
		TOTAL	\$1,768.72	
WILLIAM JOSEPH FULLER JR	86754	8/28/2024	\$1,368.00	CONSERVATION REBATES
		TOTAL	\$1,368.00	
WILMA ROBISON	86755	8/28/2024	\$500.00	CONSERVATION REBATES
		TOTAL	\$500.00	
WOLF CONSULTING	000008891	8/15/2024	\$3,750.00	IT - CONSULTING SERVICES
		TOTAL	\$3,750.00	
WOOD RODGERS ENGINEERING	86657	8/21/2024	\$1,512.50	PROJECT: WELL 78 BUTANO - PUMP STATION
		TOTAL	\$1,512.50	
ZORO	86610	8/15/2024	\$211.11	FIELD OPS - OPERATING SUPPLIES
		TOTAL	\$211.11	
	86740	8/28/2024	\$3,317.29	FIELD OPS - OPERATING SUPPLIES
		TOTAL	\$3,317.29	
GRAND TOTAL			\$3,883,475.12	

VENDOR	PAYMENT NO.	DATE	AMOUNT	DESCRIPTION
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AP Warrant List Summary Chart



**Credit Card Expenditures
AUGUST 2024**

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
August 2024**

Vendor Name	Description	Amount	Proj/GLAcct
BADGER METER	TRAINING- HECTOR SEGOVIANO	\$199.00	05-55001
CA/NV AWWA	TRAINING-MATT UNDERWOOD	\$655.00	02-55001
(ACWA)	TRAINING-MATT UNDERWOOD	\$435.00	02-55001
SOUTHWEST	TRAINING-HECTOR SEGOVIANO	\$410.91	05-55001
SOUTHWEST	TRAINING-MARK TAYLOR	\$425.97	05-55001
ATLANTIS CASINO RESORT	TRAINING- MATT UNDERWOOD	\$147.77	02-55001
HOME DEPOT	DISTRIBUTION SUPPLIES	\$19.02	07-52101
SP DRINK LMNT	WAREHOUSE SUPPLIES	\$270.00	05-52101
HOME DEPOT	WAREHOUSE SUPPLIES	\$39.11	05-52101
TOGOS	INVENTORYLUNCH	\$99.65	03-55002
ROUND TABLE PIZZA	INVENTORY LUNCH	\$114.18	03-55002
SAMS CLUB	KITCHEN/OFFICE SUPPLIES	\$118.40	03-52108
CA/NV AWWA	TRAINING- SHAWN CHANEY	\$530.00	05-55001
CA/NV AWWA	TRAINING-SARAH DAINS	\$530.00	03-55001
ATLANTIS CASINO RESORT	TRAINING-SHAWN CHANEY	\$147.77	05-55001
ATLANTIS CASINO RESORT	TRAINING-SARAH DAINS	\$147.77	03-55001
HOME DEPOT	WAREHOUSE SUPPLIES	\$177.04	05-52101
HOME DEPOT	NEW TOOLS-PM DEPARTMENT	\$35.53	07-52101
HOME DEPOT	NEW TOOLS- PM DEPARTMENT	\$527.58	07-52101
HOME DEPOT	NEW TOOLS-PM DEPARTMENT	\$21.25	07-52101
MCCLATCHY ADVERTISING	PUBLIC HEARING NOTICE	\$529.24	04-54509
ROUND TABLE	DEPT. LUNCH WITH THE GM	\$130.00	02-51403
RALEYS	DEPT. LUNCH WITH THE GM	\$47.80	02-51403
ALLIANCE FOR WATER	VICKI SPRAGUE CONFERENCE REGISTRATION	\$350.00	13-55001
SOUTHWEST	VICKI SPRAGUE CONFERENCE FLIGHT	\$667.95	13-55001
CAPIO	AWARD ENTRY FEE	\$55.00	13-56000
CANVA	ONLINE SOCIAL MEDIA TOOL	\$120.00	19-53001
FRONTIER	MITCH JACKSON FLIGHT TO CONFERENCE	\$64.98	15-55001
ALASKA AIR	MITCH JACKSON FLIGHT TO CONFERENCE	\$108.10	15-55001
SAC BEE	SAC BEE MEMBERSHIP FEE	\$0.99	02-52501
RALEY'S	ALL STAFF MEETING REFRESHMENTS	\$27.20	02-51403
NOAH'S BAGELS	ALL STAFF MEETING REFRESHMENTS	\$134.61	02-51403
UPS STORE	SHIPPING COSTS FOR METROTECH	\$121.31	12-52101
SAMS CLUB	12 ROUND TABLES FOR MARCONI	\$3,196.94	12-54008
DIAMOND SHINE DETAIL SHOP	DETAIL CLEANING FOR VEHICLE 93	\$75.00	12-54005
ADVANCED AUTO PARTS	GEAR OIL FOR NEW WATER PUMP ON TRUCK 71	\$11.19	12-54004
DIAMOND SHINE DETAIL SHOP	DETAIL CLEANING FOR VEHICLE 92	\$75.00	12-54005
DIAMOND SHINE DETAIL SHOP	DETAIL CLEANING FOR TRUCK 95	\$75.00	12-54005
	Totals:	\$10,841.26	

Investment Activity
AUGUST 2024

PFM Asset Management

For the Monthly End August 31, 2024

Managed Account Security Transactions & Interest

SACRAMENTO SUBURBAN WATER DISTRICT - COMBINED PORTFOLIO											
Transaction Type	Trade Date	Settlement Date	Maturity Date	CUSIP	Security Description	S&P Rating	Coupon Rate	Par	Principal Proceeds	Accrued Interest	Total Amount
BUY											
BUY	08/09/2024	08/21/2024	03/21/2029	43813YAC6	HAROT 2024-3 A3	NR	4.57	(244,961.51)	245,000.00	-	(244,961.51)
BUY	08/07/2024	08/15/2024	07/01/2029	3137HDXL9	FHMS K526 A2 FLOATING	AA+	4.54	(338,133.59)	335,000.00	(591.85)	(338,725.44)
BUY	08/01/2024	08/05/2024	06/30/2028	91282CCH2	US TREASURY N/B	AA+	1.25	(406,371.09)	450,000.00	(550.27)	(406,921.36)
BUY Total								(989,466.19)	1,030,000.00	(1,142.12)	(990,608.31)
INTEREST											
INTEREST	08/31/2024	08/31/2024	02/29/2028	91282CGP0	US TREASURY N/B	AA+	4.00	-	-	36,500.00	36,500.00
INTEREST	08/30/2024	08/30/2024	08/30/2024	254687FK7	WALT DISNEY COMPANY/THE (CALLABLE)	A-	1.75	-	-	3,538.89	3,538.89
INTEREST	08/26/2024	08/26/2024	02/26/2029	17275RBR2	CISCO SYSTEMS INC (CALLABLE)	AA-	4.85	-	310,000.00	7,517.50	7,517.50
INTEREST	08/01/2024	08/25/2024	01/01/2026	3137BNGT5	FHMS K054 A2	AA+	2.75	-	200,000.00	457.50	457.50
INTEREST	08/01/2024	08/25/2024	10/01/2028	3137HB3G7	FHMS K511 A2	AA+	4.86	-	210,000.00	850.50	850.50
INTEREST	08/01/2024	08/25/2024	11/01/2026	3137BTUM1	FHMS K061 A2 FLOATING	AA+	3.35	-	256,053.65	714.18	714.18
INTEREST	08/01/2024	08/25/2024	09/01/2028	3137HAMS2	FHMS K507 A2 FLOATING	AA+	4.80	-	375,000.00	1,500.00	1,500.00
INTEREST	08/01/2024	08/25/2024	06/01/2028	3137HACX2	FHMS K505 A2	AA+	4.82	-	375,000.00	1,505.94	1,505.94
INTEREST	08/01/2024	08/25/2024	05/01/2028	3137HBC69	FHMS KJ48 A1	AA+	4.86	-	297,007.96	1,202.39	1,202.39
INTEREST	08/01/2024	08/25/2024	10/01/2028	3137HB3D4	FHMS K510 A2 FLOATING	AA+	5.07	-	135,000.00	570.26	570.26
INTEREST	08/01/2024	08/25/2024	04/01/2027	3137F1G44	FHMS K065 A2	AA+	3.24	-	375,000.00	1,013.44	1,013.44
INTEREST	08/01/2024	08/25/2024	12/01/2028	3137HBLV4	FHMS K514 A2	AA+	4.57	-	215,000.00	819.15	819.15
INTEREST	08/01/2024	08/25/2024	08/01/2026	3137BSP72	FHMS K058 A2	AA+	2.65	-	450,000.00	994.88	994.88
INTEREST	08/01/2024	08/25/2024	12/01/2024	3137BGK24	FHMS K043 A2	AA+	3.06	-	267,772.63	683.27	683.27
INTEREST	08/01/2024	08/25/2024	07/01/2028	3136BQDE6	FNA 2023-M6 A2 FLOATING	AA+	4.19	-	375,000.00	1,309.38	1,309.38
INTEREST	08/01/2024	08/25/2024	03/01/2027	3137BXQY1	FHMS K064 A2	AA+	3.22	-	375,000.00	1,007.50	1,007.50
INTEREST	08/01/2024	08/25/2024	08/01/2028	3137HAMH6	FHMS K506 A2 FLOATING	AA+	4.65	-	575,000.00	2,228.13	2,228.13
INTEREST	08/01/2024	08/25/2024	06/01/2028	3137HAD45	FHMS KJ46 A1	AA+	4.78	-	297,959.39	1,186.13	1,186.13
INTEREST	08/01/2024	08/25/2024	08/01/2028	3137HAQ74	FHMS K508 A2 FLOATING	AA+	4.74	-	375,000.00	1,481.25	1,481.25
INTEREST	08/01/2024	08/25/2024	09/01/2028	3137HAST4	FHMS K509 A2	AA+	4.85	-	280,000.00	1,131.67	1,131.67
INTEREST	08/25/2024	08/25/2024	08/25/2025	3135G05X7	FANNIE MAE	AA+	0.38	-	450,000.00	843.75	843.75
INTEREST	08/21/2024	08/21/2024	06/21/2028	438123AC5	HAROT 2023-4 A3	NR	5.67	-	70,000.00	330.75	330.75
INTEREST	08/21/2024	08/21/2024	01/21/2026	43815GAC3	HAROT 2021-4 A3	NR	0.88	-	46,445.14	34.06	34.06
INTEREST	08/20/2024	08/20/2024	01/20/2027	92868AAD7	VWALT 2022-A A4	NR	3.65	-	145,000.00	441.04	441.04
INTEREST	08/16/2024	08/16/2024	09/16/2026	362554AC1	GMCAR 2021-4 A3	AAA	0.68	-	44,741.47	25.35	25.35
INTEREST	08/16/2024	08/16/2024	06/16/2026	380140AC7	GMCAR 2021-3 A3	AAA	0.48	-	44,233.32	17.69	17.69
INTEREST	08/15/2024	08/15/2024	02/15/2029	92970QAA3	WFCIT 2024-A1 A	AAA	4.94	-	400,000.00	1,646.67	1,646.67
INTEREST	08/15/2024	08/15/2024	09/15/2026	254683CP8	DCENT 2021-A1 A1	AAA	0.58	-	250,000.00	120.83	120.83
INTEREST	08/15/2024	08/15/2024	04/15/2027	14318MAD1	CARMX 2022-3 A3	AAA	3.97	-	259,822.16	859.58	859.58
INTEREST	08/15/2024	08/15/2024	05/15/2029	05522RDJ4	BACCT 2024-A1 A	AAA	4.93	-	330,000.00	1,355.75	1,355.75
INTEREST	08/15/2024	08/15/2024	09/15/2028	02582JKD1	AMXCA 2023-3 A	AAA	5.23	-	330,000.00	1,438.25	1,438.25
INTEREST	08/15/2024	08/15/2024	10/15/2025	65480BAC1	NAROT 2021-A A3	AAA	0.33	-	62,762.62	17.26	17.26
INTEREST	08/15/2024	08/15/2024	04/16/2029	02582JKH2	AMXCA 2024-1 A	AAA	5.23	-	315,000.00	1,372.88	1,372.88
INTEREST	08/15/2024	08/15/2024	03/15/2029	89237QAD2	TAOT 2024-C A3	AAA	4.88	-	160,000.00	325.33	325.33
INTEREST	08/15/2024	08/15/2024	09/15/2026	14044CAC6	COPAR 2021-1 A3	AAA	0.77	-	53,170.24	34.12	34.12
INTEREST	08/15/2024	08/15/2024	12/15/2025	14316NAC3	CARMX 2021-1 A3	AAA	0.34	-	3,056.65	0.87	0.87
INTEREST	08/15/2024	08/15/2024	01/16/2029	161571HV9	CHAIT 2024-A1 A	AAA	4.60	-	350,000.00	1,341.67	1,341.67

PFM Asset Management

For the Monthly End August 31, 2024

Managed Account Security Transactions & Interest

SACRAMENTO SUBURBAN WATER DISTRICT - COMBINED PORTFOLIO												
Transaction Type	Trade Date	Settlement Date	Maturity Date	CUSIP	Security Description	S&P Rating	Coupon Rate	Par	Principal Proceeds	Accrued Interest	Total Amount	
INTEREST	08/15/2024	08/15/2024	05/15/2026	44935FAD6	HART 2021-C A3	AAA	0.74	-	33,041.26	20.38	20.38	
INTEREST	08/15/2024	08/15/2024	05/15/2028	02582JJZ4	AMXCA 2023-1 A	AAA	4.87	-	150,000.00	608.75	608.75	
INTEREST	08/15/2024	08/15/2024	02/17/2026	14314QAC8	CARMX 2021-2 A3	AAA	0.52	-	19,351.61	8.39	8.39	
INTEREST	08/15/2024	08/15/2024	11/17/2025	89190GAC1	TAOT 2021-B A3	AAA	0.26	-	57,928.89	12.55	12.55	
INTEREST	08/15/2024	08/15/2024	05/15/2028	05522RDG0	BACCT 2023-A1 A1	AAA	4.79	-	135,000.00	538.88	538.88	
INTEREST	08/15/2024	08/15/2024	06/15/2026	14317DAC4	CARMX 2021-3 A3	AAA	0.55	-	86,130.17	39.48	39.48	
INTEREST	08/08/2024	08/08/2024	02/08/2029	009158BH8	AIR PRODUCTS & CHEMICALS (CALLABLE)	A	4.60	-	250,000.00	5,750.00	5,750.00	
INTEREST	08/01/2024	08/01/2024		MONEY0002	MONEY MARKET FUND		-	-	-	14,564.91	14,564.91	
INTEREST	08/01/2024	08/01/2024	08/01/2025	06051GFS3	BANK OF AMERICA CORP	A-	3.88	-	275,000.00	5,328.13	5,328.13	
INTEREST	08/01/2024	08/01/2024	08/01/2025	60412AK85	MINNESOTA ST-F-UNREF	AAA	0.63	-	130,000.00	409.50	409.50	
INTEREST Total									10,194,477.16	103,698.78	103,698.78	
MATURITY												
MATURITY	08/30/2024	08/30/2024	08/30/2024	254687FK7	WALT DISNEY COMPANY/THE (CALLABLE)	A-	1.75	400,000.00	400,000.00	-	400,000.00	
MATURITY	08/09/2024	08/09/2024	08/09/2024	69371RR40	PACCAR FINANCIAL CORP CORPORATE NOTES	A+	0.50	170,000.00	170,000.00	425.00	170,425.00	
MATURITY	08/01/2024	08/01/2024	08/01/2024	798306WN2	SAN JUAN CA UNIF SCH	NR	0.70	200,000.00	200,000.00	702.00	200,702.00	
MATURITY	08/01/2024	08/01/2024	08/01/2024	157411TK5	CHAFFEY UHSD, CA TXBL GO BONDS	AA-	2.10	100,000.00	100,000.00	1,050.50	101,050.50	
MATURITY	08/01/2024	08/01/2024	08/01/2024	05531FBH5	BB&T CORPORATION CORP BONDS	A-	2.50	400,000.00	400,000.00	5,000.00	405,000.00	
MATURITY Total								1,270,000.00	1,270,000.00	7,177.50	1,277,177.50	
PAYDOWNS												
PAYDOWNS	08/01/2024	08/25/2024	12/01/2024	3137BGK24	FHMS K043 A2	AA+	3.06	3,697.67	3,697.67	-	3,697.67	
PAYDOWNS	08/01/2024	08/25/2024	11/01/2026	3137BTUM1	FHMS K061 A2 FLOATING	AA+	3.35	493.69	493.69	-	493.69	
PAYDOWNS	08/01/2024	08/25/2024	06/01/2028	3137HAD45	FHMS KJ46 A1	AA+	4.78	189.89	189.89	-	189.89	
PAYDOWNS	08/01/2024	08/25/2024	05/01/2028	3137HBC69	FHMS KJ48 A1	AA+	4.86	476.42	476.42	-	476.42	
PAYDOWNS	08/21/2024	08/21/2024	01/21/2026	43815GAC3	HAROT 2021-4 A3	NR	0.88	5,695.86	5,695.86	-	5,695.86	
PAYDOWNS	08/16/2024	08/16/2024	06/16/2026	380140AC7	GMCAR 2021-3 A3	AAA	0.48	6,455.01	6,455.01	-	6,455.01	
PAYDOWNS	08/16/2024	08/16/2024	09/16/2026	362554AC1	GMCAR 2021-4 A3	AAA	0.68	4,533.40	4,533.40	-	4,533.40	
PAYDOWNS	08/15/2024	08/15/2024	02/17/2026	14314QAC8	CARMX 2021-2 A3	AAA	0.52	5,052.11	5,052.11	-	5,052.11	
PAYDOWNS	08/15/2024	08/15/2024	04/15/2027	14318MAD1	CARMX 2022-3 A3	AAA	3.97	15,701.55	15,701.55	-	15,701.55	
PAYDOWNS	08/15/2024	08/15/2024	06/15/2026	14317DAC4	CARMX 2021-3 A3	AAA	0.55	9,830.12	9,830.12	-	9,830.12	
PAYDOWNS	08/15/2024	08/15/2024	05/15/2026	44935FAD6	HART 2021-C A3	AAA	0.74	4,728.78	4,728.78	-	4,728.78	
PAYDOWNS	08/15/2024	08/15/2024	12/15/2025	14316NAC3	CARMX 2021-1 A3	AAA	0.34	1,930.76	1,930.76	-	1,930.76	
PAYDOWNS	08/15/2024	08/15/2024	10/15/2025	65480BAC1	NAROT 2021-A A3	AAA	0.33	16,454.62	16,454.62	-	16,454.62	
PAYDOWNS	08/15/2024	08/15/2024	09/15/2026	14044CAC6	COPAR 2021-1 A3	AAA	0.77	5,464.46	5,464.46	-	5,464.46	
PAYDOWNS	08/15/2024	08/15/2024	11/17/2025	89190GAC1	TAOT 2021-B A3	AAA	0.26	15,900.62	15,900.62	-	15,900.62	
PAYDOWNS Total								96,604.96	96,604.96	-	96,604.96	
Grand Total								377,138.77	12,591,082.12	109,734.16	486,872.93	



Agenda Item: 3

Date: September 16, 2024

Subject: September 2024 Legislation Update

Staff Contact: Greg Bundesen, Conservation and Communications Supervisor

Recommended Board Action:

Receive staff report regarding legislative bills of interest.

Background:

Legislative Response Policy (PL – Adm 004) establishes Sacramento Suburban Water District’s position relative to legislative proposals, and to respond to requests for support or opposition from various agencies (i.e., the Association of California Water Agencies and the Regional Water Authority).

Discussion:

The California Legislative Session concluded on August 31, 2024. All Senate and Assembly Bills (Bills) have either been passed or held in committee and will not be moving forward. All Bills that were passed, will now be sent to the Governor for him to sign or veto. The Governor has until September 30, 2024, to sign Bills into law.

Staff will prepare a legislative report for the October Board Meeting that will detail the outcomes of the Bills the Board of Directors took a Support or Opposed position on throughout the year.

Fiscal Impact:

Though there may be a fiscal impact if a Bill passes or fails, there is no immediate cost to approving staff’s recommended positions.

Strategic Plan Alignment:

- **Goal A:** Provide a High-Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe
- **Goal B:** Optimize Operational and Organizational Efficiencies
- **Goal C:** Ensure Fiscal Responsibility and Affordable Rates



Agenda Item: 4

Date: September 16, 2024

Subject: Policy Review – Public Works Contracting Policy (PL – Eng 002)

Staff Contact: Dana Dean, P.E., Engineering Manager

Recommended Board Action:

Ratify Public Works Contracting Policy (PL – Eng 002) without changes.

Background:

The Public Works Contracting Policy (PL – Eng 002) (Policy) was adopted by the Board of Directors (Board) on December 20, 2004, and was last reviewed by the Board on September 19, 2022. On August 19, 2024, the Policy was brought to the Board for its scheduled review. No comments from Directors have been received to date.

This Policy was reviewed by legal counsel for this update.

Discussion:

Staff recommends ratifying the Policy. A clean version (Attachment 1) is included for your reference.

Fiscal Impact:

Adopting the policy updates does not have a fiscal impact.

Strategic Plan Alignment:

Goal B – Optimize Operational and Organizational Efficiencies

Goal C – Ensure Fiscal Responsibility and Affordable Rates

Attachment:

1 - Public Works Contracting Policy (PL – Eng 002) – clean version

Sacramento Suburban Water District

Public Works Contracting Policy

Adopted: December 20, 2004
Ratified without Changes: September 16, 2024

Introduction

Under sections 31005 and 31049 of the California Water Code, County Water Districts may contract for the construction of public works projects. Under these provisions, the Sacramento Suburban Water District has broad discretion to contract for the construction of public works. The Board of Directors desires to provide District ratepayers the best value for the revenues spent on District public works projects. In determining best value, District will develop procedures that will include the following, as appropriate:

- Contractor Qualifications
- Quality of Service
- Quality of Product
- Schedule
- Acceptable Contract Terms, Including Cost
- Contractor's Reputation, History, and/or Performance on Similar Projects
- District Costs of Contract Management including District staff time

The Board of Directors desires to maintain flexibility for staff to contract District public works projects. Also, the Board desires to treat contractors working for the District in a fair and equitable manner to help ensure that the ratepayers procure the highest quality projects for the lowest reasonable cost with a low likelihood of contractor claims and bid protests. Methods of awarding contracts for public works projects shall be selected to produce the greatest economic advantage to District ratepayers, and shall be transparent and consistent with the method selected. Public works contracting processes also will avoid providing any favoritism or unfair advantage to individual contractors. Procedures developed for this policy will ensure proper District/contractor relationships.

Depending on the circumstances driving the need for a public works project, District staff may use a variety of methods to contract for that project. These methods may include, but are not limited to, the following:

- Design/Build Contracting
- Emergency Contracting
- Force Account Contracting
- Open Bid Contracting
- Multi-Year ("Master Services") Contracting

- Pre-Qualification Bid Contracting
- Request for Qualifications / Request for Proposal
- Sole Source Negotiations
- Solicitation of Price Quotes

The General Manager has the discretion to authorize staff to choose the appropriate contracting method, taking into consideration the project's requirements, available funds, effects on ratepayers, impacts on District operations, applicable legal and regulatory requirements, and any applicable grant or loan funding requirements. Staff will document the reasons for choosing a particular contracting method and, when appropriate, report them to the Board.

100.00 Purpose

The primary purpose of this policy is to provide guidance to District staff on Public Works Contracting practices so that the District's ratepayers receive the best value from public works contracts awarded by the District.

200.00 Authority

The General Manager is designated as the District's contracting officer with the authority to award and execute contracts binding the District to construction of public works projects. The purchasing authority and limitations of the General Manager are determined upon adoption of the annual Budget and in accordance with the District's Budget Policy (PL - Fin 012). Board approval of contracts is required when contract amounts exceed the purchasing authority of the General Manager. The General Manager has the authority to appoint designees, such as the Assistant General Manager and/or the Engineering Manager, to act on his/her behalf, subject to this Policy and to the establishment of procedures and controls governing such designees' authority.

Requirements for separate purchases of non-Public Works services, such as materials (including supplies, inventory, and equipment) and trade services, are set forth in the District's Procurement Policy (PL - Fin 005).

The Board, at its discretion, may direct the manner in which a particular public works contractor is selected and/or how the contract is awarded. The Board may delegate actions under this policy to a Board committee.

300.00 Procedure

The General Manager will maintain procedures for each method of contracting in conformance with this policy. Staff will utilize the method of contracting that best meets District needs. When time allows and it best suits the needs of the District, the District will utilize generally accepted methods to acquire competitive pricing to achieve this objective. Specific procedures for obtaining competitive pricing from competing contractors will follow District Policies.

400.00 Incorporation of Sustainability Policy

Whenever prudent, staff will incorporate applicable principles of the District's Environmental Sustainability Policy (PL - Adm 005) into the projects constructed.

500.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.



Agenda Item: 5

Date: September 16, 2024

Subject: Alternative to Merit Matrix Compensation System

Staff Contact: Matt Underwood, Assistant General Manager
Jeffery Ott, Director of Finance and Administration
Susan Schinnerer, Human Resources Manager

Recommended Board Action:

Discuss alternatives to Sacramento Suburban Water District’s current merit matrix compensation system as indicated in District’s 2024 Goals and the Employee Performance Evaluation, Merit and COLA Policy and direct staff as appropriate.

Background:

On October 20, 2003, Sacramento Suburban Water District (District) adopted the Employee Performance Evaluation, Merit and COLA Policy (Policy), which has been revised over the years with the last revision being accepted on October 19, 2020.

The purpose of the Policy is to “establish guidelines to evaluate and assess employee job performance to assist (employees) in improving their job performance...to provide the basis for annual merit increases...It is the District’s policy to provide a program for advancement of its employees within the pay/salary bands for their classification using a merit-based system based on performance and goal achievement documented through an evaluation process.”

Merit increases are recommended for individual employees based on their performance during a rating period. They are used as an incentive to motivate employees by recognizing performance at and beyond expectations or requirements for a position. In addition, merit increases serve as a retention, productivity, and performance management tool. Merit increases at the District move the employee’s salary to a higher level within their designated salary band, but do not adjust the salary band.

Per the District’s Employee Performance Evaluation, Merit and COLA Procedure, “merit increases are not automatic; they are given based on performance and in accord with...the budget allocation approved by the Board of Directors.”

After the annual merit increase budget is approved by the Board, merit increases are calculated based on final performance evaluation scores and approved by the General Manager. The evaluations currently provide ratings from 1-5 (1 low, 5 high). The ratings are totaled and then converted into a merit increase percentage. Of note is that not all employees receive the maximum merit percent in any year since merit increases are awarded based on scores in individual performance evaluations. In addition, employees who have performance that is rated

Alternatives to Merit Matrix Compensation System

September 16, 2024

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“Below Expectations” or “Unsatisfactory” are not eligible for and do not receive a merit increase.

For 2023, the maximum merit percentage approved by the Board of Directors as part of the labor budget was 5%, so the maximum merit percentage award for District employees was 5%:

Performance Rating	Unsatisfactory (1)	Below Expectations (2)	Meets Expectations (3)	Exceeds Expectations (4)	Exceptional (5)
Merit Increase	0%	0%	3%	4%	5%

Total scores may result in merit increases ranging from 3.0% to 5.0% in ½% increments.

Discussion:

As a part of the District’s goals for 2024, the Board directed the General Manager to develop alternatives to the current merit matrix compensation system “with the intent to identify top performers, mid performers and under performers to allow potential for up to a 10% merit increase to as low as a 0% merit increase.”

The District’s current merit process disqualifies underperforming employees (those with ratings of “Below Expectations” or “Unsatisfactory) from receiving a merit increase (0% merit increase). In 2024, merit percentages awarded, for the 2023 review period, ranged from 0.0% to 5.0%.

However, to address the option for a higher merit percentage, staff researched the merit systems of comparable agencies, many of which employ a “step” range of salaries, and is providing an alternative for the Board’s discussion and review, as well as the option to maintain the District’s current Merit process.

Below is an option that staff is providing to the Board for consideration:

Top Performer Award Program

This addition would maintain the current merit award system’s standard 3-5% merit increase for satisfactory performers and those at a higher-than-standard performance level and continue with no merit increase for those employees who are not meeting expectations. However, there would be an additional opportunity for up to an additional 5% merit to be awarded to the District’s highest tier, or exceptional, performers. This one-time “Top Performer” merit award would be granted by the General Manager to applicable employees, would be funded with the remaining merit budget after regular merit was awarded, and would require specific guidelines to be met:

Top Performer merit awards would be granted only when performance clearly exceeds even exceptional performance levels. Examples of “Top Performer” job performance could include: 1) developing and/or implementing new programs which result in significant financial savings or operational improvement in District services; 2) development of and/or active participation in operational, technical or management programs which may be utilized by departments other than the one in which the employee works; 4) willingness to accept management or special

assignment responsibilities; 5) significantly exceeding performance standards for the District as defined by the General Manager.

In this alternative, the District's top performer(s) could be eligible for a maximum of 10% in merit increase percentages: Up to 5% of the merit would be provided via the standard merit increase, either via movement through the salary band, or, for employees at the top of their position/salary band, in the form of a one-time payment and/or a one-time allocation of additional vacation hours. Up to an additional 5% would be paid out as a one-time "Top Performance" award. This one-time award would not affect the employee's placement in their salary band or affect PERS compensation.

Department managers would have the opportunity to present the General Manager with nominations, but the final award(s) would be at the discretion of the General Manager.

As part of the District's values to attract and retain a qualified and skilled workforce, the Board has continually voted to maintain the District as a competitive agency within the labor market. Part of remaining competitive is to provide clear incentives for employees to not only want to perform at the highest level, but to perform at a high level on a sustained basis.

Fiscal Impact:

Future applicable increases to salaries will be presented to the Board as part of the CY2025 Labor Budget, including Merit and COLA costs. No increase to the existing merit budget is being requested.

Strategic Plan Alignment:

Goal B - Optimize Operations and Organizational Efficiencies

Goal C - Ensure Fiscal Responsibility and Affordable Rates

Goal D - Maintain Excellent Customer Service

Goal E - Retain and Recruit a Qualified and Stable Workforce



Agenda Item: 6

Date: September 16, 2024

Subject: Calendar Year 2025 Rate Increase Budget Assumption

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Approve 2025 5.0% Rate Increase Budget Assumption as the starting point in preparing the Calendar Year 2025 Revenue Budget.

Background:

Each year at the inception of the annual budget process, staff provides the Board with key assumptions that are necessary to begin the Budget preparation process. These assumptions are based on either historical experience or reflect current or expected economic and climatic conditions. While these assumptions are necessary to provide an initial draft budget for Board review, such assumptions are subject to change at Board discretion throughout the budget approval process.

At the August 19, 2024, regular Board meeting, the Board directed staff to bring back the proposed Calendar Year 2025 budget rate increase assumption for further discussion. The proposed rate increase assumption of 5.0% is based on the 2024 Comprehensive Rate Study (Study) adopted by the Board at the July 15, 2024, regular Board meeting.

Discussion:

The final version of the Study report prepared by Hildebrand Consulting and approved by the Board on July 17, 2024, recommended rate increases of 5% per year in 2025 and 2026, 4% per year in years 2027 through 2029. These recommended rate adjustments will not be final until the Public Hearing is held on October 14, 2024, where the rates will be officially approved or rejected. The Board has the authority to adjust rates at an amount that is less than the approved recommended rates presented and approved after the Public Hearing on October 14, 2024. However, to prepare the 2025 Revenue Budget for Board review at the October 7, 2024, Budget Workshop, staff needs a value to use in preparing the 2025 Revenue Budget draft. Staff is recommending, for the initial budget assumptions, applying the recommended 2025 5.0% rate increase.

Calendar Year 2025 Rate Increase Budget Assumption

September 16, 2024

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Fiscal Impact:

Adoption of the Calendar Year 2025 Revenue Budget assumption will influence District finances, but the magnitude will not be available until the budget assumption is finalized.

Strategic Plan Alignment:

Goal C - Ensure Fiscal Responsibility and Affordable Rates



Agenda Item: 7

Date: September 16, 2024

Subject: Sacramento Suburban Water District - Division 1 Election Status

Staff Contact: Dan York, General Manager

Recommended Board Action:

Receive staff report and direct staff as appropriate.

Discussion:

The Nomination/Declaration of Candidacy period for the November 5, 2024, General Election was from July 15, through August 9, 2024. It has been determined that no person has filed a declaration of candidacy for Sacramento Suburban Water District (District), Division 1 Board of Director.

Pursuant to Elections Code Section 10515, if no person has filed a declaration of candidacy for any office, the supervising authority, Sacramento County Board of Supervisors (County Supervisors), shall appoint any person to the office who is qualified on the date when the election would have been held. The County Supervisors encourages districts to submit a candidate for consideration.

As a result of no person filing a declaration of candidacy for Division 1, the District will be sending out a targeted mailer (see Attachment 1) to the customers in the Division 1 area inquiring if there is anyone interested in applying for the open seat.

All applications will be collected, and Special Board Meetings will be scheduled for the Board of Directors to conduct interviews of those applicants.

Once the Board of Directors selects a qualified candidate, the candidate's name will be submitted to the County Supervisors for their approval and appointment

The person appointed by the County Supervisors shall qualify and take office and serve exactly as if elected at a general District election for the office.

At a subsequent Board Meeting, the Board will collectively discuss and choose the desired qualifications, application requirements, interview questions, and selection process to be used to appoint the successor Director. Therefore, the full Board will conduct the selection process collectively. This procedure will be conducted in a completely public process because there are no Brown Act exemptions permitting the entire Board to conduct any part of a Director selection

process in Closed Session. The key advantage of this option is that it permits all four remaining Directors to fully participate in selecting their new colleague.

Staff is in the process of developing the targeted mailer and setting up the Board meetings to interview the candidates to appoint a successor Director.

As a reminder, in order to be appointed to serve on the Board, applicants must be registered voters and reside in Division 1 of the District. If the Board selects a successor Director to fill the vacancy, the selected candidates name would be submitted to the County Supervisors for their consideration and appointment.

Once appointed by the County Supervisors, the Director would hold office until the 2026 District election. Because Division 1's current term expires in 2024, the person appointed to this seat will have to run for election during the 2026 regular election. If elected, the Director would serve a two-year term and would be required to run for election again in 2028.

Fiscal Impact:

Financial impact has not been determined at this time.



Agenda Item: 8

Date: September 16, 2024

Subject: General Manager’s Report

Staff Contact: Dan York, General Manager

a. Regional General Manager/Utility Director Meeting

Regional Water Authority (RWA) schedules a meeting every two months that is attended by regional General Managers and Utility Directors who are members of RWA. The intent of the meetings is to discuss regional/state issues, but also provide opportunities to collaborate. The subject meeting was held at Elk Grove Water District on August 28, 2024, with the following items on the agenda:

- Clean Fleet Regulations
- Paving Restoration Standards
- Regional Chlorine Production
- Groundwater Well Construction
- Joint Purchasing Program

The next meeting is scheduled for November 5, 2024.

b. General Manager Goals – 2024

The District’s Board of Directors developed and approved ten (10) goals for the General Manager for 2024. Staff will provide a verbal update as well as presenting a full update at the October 21, 2024, regular Board meeting. For reference, the goals are listed below:

- Organize a Strategic Plan status update workshop in June or July for the entire Board, to include areas of accomplishments, as well as areas of room for improvement.
- Review current status of Board-approved Asset Management Plans (AMP). If an AMP is out of schedule, provide a plan, acceptable to the Board, for achieving their goals.
- Comply with the Capital Improvement Program Policy providing deliverables/milestones/budget on construction progress along with any corresponding impacts to anticipated completion as it relates to the VA Early Funding projects.
- Continue to lead the Combination Discussions with Carmichael WD in a professional and ethical manner to achieve an outcome that is in the best interest of the District’s ratepayers, now and into the future.

- Develop alternatives to the current merit matrix compensation system that will identify top performers, mid performers and under performers for disbursement of the Board approved merit aggregate. Potential for up to 10% to as low as 0%.
- Continue to demonstrate acceptable significant improvement in off-line capacity percentage in each service area using the dedicated Kirby Pump contract, or other means. Wells offline for contamination are not counted in this evaluation.
- In addition, conduct a valuation for a potential purchase of Kirby Pump and provide the necessary steps to allow the Board to make a decision.
- Develop and issue an RFP/RFQ for treatment infrastructure improvements of a contaminated groundwater well for an existing contaminate. Groundwater well must produce approximately 1,500 gpm.
- Successful completion of a Rate Increase Analysis and potential implementation of a 2025 Rate Increase.



Agenda Item: 9

Date: September 16, 2024

Subject: Groundwater Well Status Report

Staff Contact: Dana Dean, P.E., Engineering Manager

This report summarizes off-line Active sources, their project status, and when they are expected to be operational (on-line). Additionally, the report includes a list of on-line sources that have been identified for future proactive projects. This information is categorized by the following sections: A) Capacity Status Summary; B) Off-Line Capacity Detail; and C) Proactive Projects.

Note: Work has been initiated on numerous facilities and steady progress is underway as indicated below in Section B. Unless specified differently, Kirby’s Pump and Mechanical, Inc. (KPM) is the contractor for a project.

Definitions

Active – A well is defined as an Active source within the District’s Drinking Water Permit.

On-line – A well is considered on-line when it is Active and available for operation into the distribution system.

Off-line – A well is considered off-line when it is Active and locked-out and tagged-out. As a result, it cannot and will not be used as a source of supply. There are various reasons why a well may be off-line, such as maintenance, power supply, water quality, among others.

A. CAPACITY STATUS SUMMARY

Table 1 below lists the District’s groundwater supply capacity for Active wells. It includes the *On-Line* capacity (amount and percentage), and the *Historical Demand* (amount): the *Average Day* demand (the current month’s daily demand based on the last three full years of data), and the *Highest Day* demand (the highest day’s demand over the same period, with a factor of 1.5 applied).

Table 1. Status Summary of Groundwater Supply Capacity by Service Area

Area	Groundwater Supply Capacity			Historical Demand (MGD)	
	Active (MGD)	On-Line (MGD)	On-Line (%)	Average Day (Month)	Highest Day (Year)
NSA	58.7 (Note 1)	43.6	74%	21.3	37.6
SSA	57.0	40.5	71%	16.9	30.4
Total	115.7	84.1	73%	38.2	66.6

MGD = Million Gallons per Day

Note 1. Well 80 is now on-line and its capacity has been added to NSA capacity.

Figure 1 below presents the Table 1 data graphically.

Figure 1. Capacity vs. Demand by Service Area

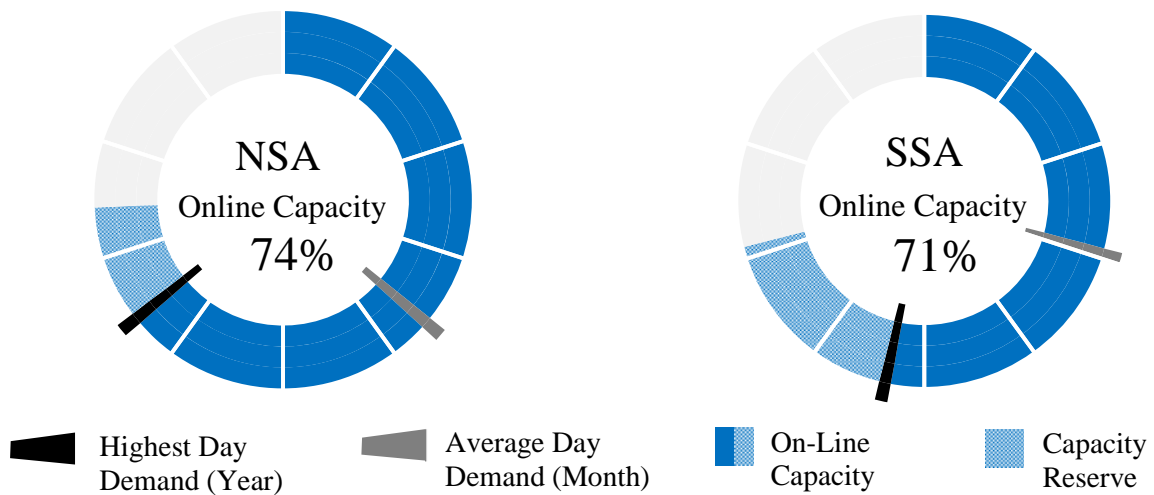
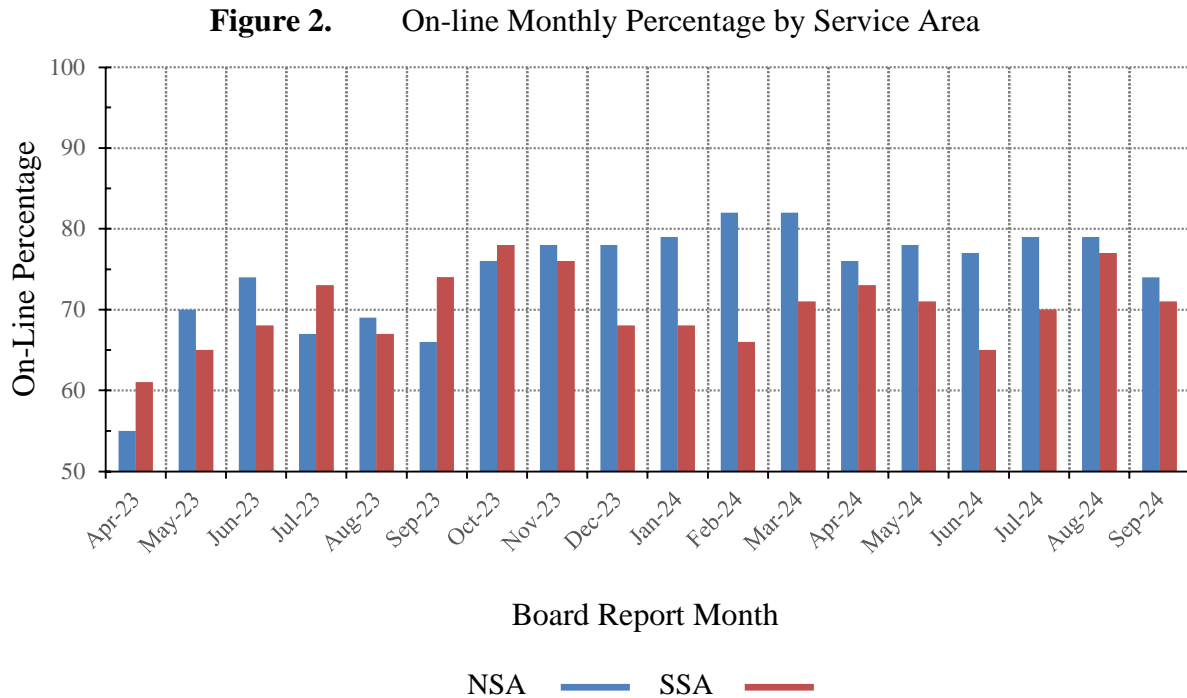


Figure 2 shows the online capacity monthly value by service area since the commencement of the KPM contract.



B. OFF-LINE CAPACITY DETAIL

The District generally has numerous wells undergoing some type of typical lifecycle activity – from preventive maintenance to component repair/replacement. Current off-line wells are listed below:

NORTH SERVICE AREA

Total Active capacity off-line for listed projects: 10,400 gpm / 15.0 MGD
(8,300 gpm last report)

Summary of Change in Well Status		
<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
N25 Sutter	Off	(1,400)
N32C Poker	Off	(700)
Net Change in Capacity:		(2,100)

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

Listed below are Condition Assessment (CA) and preliminary investigative projects for off-line sources. A CA is the initial step in assessing a well's physical condition necessary to monitor the well's health and is used in planning any further work efforts.

Projects in this category frequently move to the *Repair and Rehabilitation Projects* or the *Water Quality* category following completion of the CA and/or investigative project before moving to the *Completed* category.

In-Progress Projects: 1,100 gpm

N32C Poker

Capacity / Status: 700 gpm / Off-line 8/23/2024

Reason: Bacteriological

Contractor: N/A. District Production staff is performing a bacteriological investigation of the site.

Project Phase: Site investigation

Expected Completion: October 2024

N38 Coyle

Capacity / Status: 400 gpm / Off-line 3/28/2024

Reason: Pump breaking suction

Project Phase: Well cleaning and CA in progress.

Expected Completion: October 2024. Depending on the outcome of the CA, a decision will be made on the future course of action needed to return the well to service.

Planned Projects: 0 gpm

None. See Section C for proactive projects.

REPAIR AND REHABILITATION PROJECTS

Listed below are current projects of well casing repair / rehabilitation, pump repair / replacement, and other significant activities.

In-Progress Projects: 3,300 gpm

N9 Cameron

Capacity / Status: 1,200 gpm / Off-line 4/4/2024

Reason: Submersible motor failure

Project Phase: Test pumping in progress. Pump and motor installation to follow.

Expected Completion: October 2024

N25 Sutter

Capacity / Status: 1,400 gpm / Off-line 8/16/2024
Reason: VFD heatsink failure
Contractor: Emcor Services
Project Phase: Scheduling replacement of the heatsink components.
Expected Completion: October 2024

N26 Monument

Capacity / Status: 700 gpm / Off-line 5/23/2024
Reason: Programmable Logic Controller (PLC) failure
Contractor: N/A. District Production staff is performing the replacement.
Project Phase: Replacement of the PLC. This will require some retrofitting for the newer-version PLC.
Expected Completion: October 2024

Planned Projects: 0 gpm

None. See Section C for proactive projects.

WATER QUALITY PROJECTS

Listed below are current water quality investigation and remediation projects.

- Wells in this category have significant uncertainty as to successful outcome. As such, the probability of inactivation is higher for wells in this category.
- Wells in this category tend to require significant downhole modifications, chemical rehabilitation, and/or treatment plants. As a result, in almost all cases these projects have a much greater duration.

In-Progress Projects: 2,100 gpm

64 Galbrath/Antelope Woods

Capacity / Status: 900 gpm / Off-line 5/13/2024
Reason: Bacteriological
Project Phase: Test Pumping
Expected Completion: November 2024

N8 Field

Capacity / Status: 1,200 gpm / Off-line 5/2/2023
Reason: Bacteriological (initially), Manganese and PFAS (recently)
Project Phase: Bacteriological issue resolved. Additional water quality testing being scheduled.
Expected Completion: October 2024 (for additional water quality testing)

Groundwater Well Status Report

September 16, 2024

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Planned Projects: 3,900 gpm

N1 Evergreen

Capacity / Status: 1,100 gpm / Off-line 6/1/2021

Reason: PFAS

Contractor: Roadrunner

Project Phase: Project is well modification in an attempt to mitigate PFAS contamination. Ready for construction; waiting for well contractor availability.

Tentative Start: February 2025

N6A Palm

Capacity / Status: 1,700 gpm / Off-line 6/24/2024

Reason: Bacteriological

Project Phase: Rehabilitation plan and scoping

Tentative Start: October 2024

Expected Completion: March 2025

N20 Cypress

Capacity / Status: 1,100 gpm / Off-line 8/23/2018

Reason: Manganese

Project Phase: Additional water quality and packer testing.

Tentative Start: March 2025

Expected Completion: April 2025 (for well rehabilitation). Depending on the outcome of the rehabilitation, a decision will be made on the future course of action needed to return the well to service.

COMPLETED PROJECTS

Restored Capacity: 0 gpm

None.

SOUTH SERVICE AREA

Total Active capacity off-line for listed projects: 11,400 gpm / 16.5 MGD
(9,300 gpm last report)

Summary of Change in Well Status

<u>Well</u>	<u>Status</u>	<u>Capacity (gpm)</u>
28 Red Robin/Darwin	On	900
73 Riverwalk/NETP East	Off	(3,000)
Net Change in Capacity:		(2,100)

CONDITION ASSESSMENT AND INVESTIGATIVE PROJECTS

In-Progress Projects: 1,400 gpm

32A Eden/Root

Capacity / Status: 1,400 gpm / Off-line 12/21/2023

Reason: Failed treatment plant valve

Project Phase: MOV installation then testing. Treatment vessel re-conditioning will be required after the parts are replaced.

Expected Completion: December 2024

Planned Projects: 0 gpm

None. See Section C for proactive projects.

REPAIR AND REHABILITATION PROJECTS

In-Progress Projects: 5,600 gpm

13 Calderwood/Marconi

Capacity / Status: 700 gpm / Off-line 7/16/2020

Reason: Capacity loss (pump breaking suction)

Project Phase: Well cleaning

Expected Completion: November 2024

20A Watt/Arden

Capacity / Status: 1,100 gpm / Off-line 3/1/2022

Reason: Electrical service failure. Upgrading service from 3- to 4-wire.

Since this project has made significant progress towards upgrading to a 4-wire service, staff has decided to stay on this path rather than changing to a simpler 3-wire reactivation project. This is in keeping with the strategy to proactively upgrade existing 3-wire services to 4-wire services when practical to do so.

HP tank off-line due to safety concerns.

Project Phase: Waiting for SMUD to replace pole and install meter

Expected Completion: October 2024 (for electrical service based on anticipated SMUD schedule)

April 2025 (pending delivery of new HP tank)

35 Ulysses/Mercury

Capacity / Status: 800 gpm / Off-line 6/7/2023

Reason: Electrical service failure

Project Phase: Coordinating necessary repairs with SMUD for reactivation of service, and with SMUD and adjacent property owners for pole access. This site will be converted from 3- to 4-wire.

Expected Completion: November 2024

73 Riverwalk/NETP East

Capacity / Status: 3,000 gpm / Off-line 8/26/2024
Reason: Pump to waste valve pilotry leak
Project Phase: Parts on order
Expected Completion: October 2024

Planned Projects: 600 gpm

70 Sierra/Blackmer

Capacity / Status: 600 gpm / Off-line 5/10/2019
Reason: Capacity loss (total)
Additionally, HP tank has structural deficiencies (off-line due to safety concerns)
Project Status: Well CA completed. Casing is intact but screens are totally plugged. In work queue for well cleaning. Depending on the outcome of the cleaning, a decision will be made on the future course of action needed to return the well to service.
Tentative Start: February 2025
Expected Completion: April 2025 (for cleaning)

HYDRO-PNEUMATIC TANK PROJECTS

Background

In 2012, the District's insurance carrier, ACWA/JPIA, alerted its member agencies of the hazards concerning aging hydro-pneumatic (HP) tanks and the potential for catastrophic failure (with potential for major damage, injury, and death). They recommended regular preventive maintenance and inspections be conducted.

The process of performing HP tank inspections involves the following. The well and tank are isolated from the distribution system and the tank is drained. The tank is then cleaned and an inspection is performed which consists of visual inspection and metal thickness measurements. If needed, appurtenances like safety relief valves are replaced and coating repairs are completed.

Tanks are returned to service if the inspection shows that it is in serviceable condition. However, a tank may need to be recoated and/or repaired, or even replaced.

In-Progress Projects: 0 gpm

None

<u>Planned Projects:</u>	1,100 gpm
<u>18 Riding Club/Ladino</u>	
<i>Capacity / Status:</i>	900 gpm / Off-line 4/8/2022
<i>Reason:</i>	HP tank inspection (off-line due to safety concerns). Additionally, fluoride injection system is malfunctioning.
<i>Project Phase:</i>	Work activity/schedule coordination with adjacent homeowner for site access via easement. New HP tank on order.
<i>Tentative Start:</i>	March 2025
<i>Expected Completion:</i>	April 2025 (pending delivery of new HP tank).
<u>77 Larch/Northrop</u>	
<i>Capacity / Status:</i>	200 gpm / Off-line 12/21/2022
<i>Reason:</i>	HP tank inspection (off-line due to safety concerns).
<i>Project Phase:</i>	Pump testing to assess well condition. Depending on the outcome of the CA, a decision will be made on the future course of action needed to return the well to service.
<i>Tentative Start:</i>	March 2025 (for CA)
<i>Expected Completion:</i>	June 2025

WATER QUALITY PROJECTS

<u>In-Progress Projects:</u>	0 gpm
None	
<u>Planned Projects:</u>	2,800 gpm
<u>46 Jonas/Sierra</u>	
<i>Capacity / Status:</i>	700 gpm / Off-line 7/16/2018
<i>Reason:</i>	PFAS
<i>Contractor:</i>	N/A. District Environmental Compliance staff is conducting the evaluation.
<i>Project Phase:</i>	Evaluation for inactivation
<i>Tentative Start:</i>	N/A
<i>Expected Completion:</i>	October 2024
<u>68 Northrop/Dornajo</u>	
<i>Capacity / Status:</i>	1,600 gpm / Off-line 11/3/2021
<i>Reason:</i>	Entrained gas; manganese
<i>Project Phase:</i>	CA completed. In work queue for well cleaning.
<i>Tentative Start:</i>	June 2025
<i>Expected Completion:</i>	September 2025

69 Hilldale/Cooper

Capacity / Status: 500 gpm / Off-line 1/25/2017
Reason: Bacteriological
Contractor: N/A. District Environmental Compliance staff is conducting the evaluation.
Project Phase: Evaluation for inactivation
Tentative Start: N/A
Expected Completion: October 2024

COMPLETED PROJECTS

Restored Capacity: 900 gpm

28 Red Robin/Darwin

Capacity / Status: 900 gpm / Off-line 4/15/2024
Reason: Variable Frequency Drive (VFD) malfunctioning
Resolution: VFD Replaced

C. PROACTIVE PROJECTS

Listed below are on-line groundwater facilities selected for proactive work. Wells in this category are showing signs of declining health and/or have not been evaluated in a significant amount of time. When the project begins it is moved to the CA or Investigative Projects in Section B.

NORTH SERVICE AREA

Planned Projects: 3,500 gpm

56A Fairbairn/Karl

Capacity 2,000 gpm
Reason: Well maintenance/assessment

N5 Hillsdale

Capacity 700 gpm
Reason: Well maintenance/assessment

N22 River College

Capacity 800 gpm
Reason: Well maintenance/assessment

SOUTH SERVICE AREA

Planned Projects: 7,100 gpm

40A Auburn/Yard

Capacity 2,300 gpm
Reason: Well maintenance/assessment

Groundwater Well Status Report

September 16, 2024

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25 Thor/Mercury

Capacity

400 gpm

Reason:

Well maintenance/assessment

33A Auburn/Norris

Capacity

2,100 gpm

Reason:

Well maintenance/assessment

74 Riverwalk/NETP South

Capacity

2,300 gpm

Reason:

Well maintenance/assessment



Agenda Item: 10

Date: September 16, 2024

Subject: Engineering Report

Staff Contact: Dana Dean, P.E., Engineering Manager

Summarized below are Engineering Department activities. The report is separated into the following sections: A) Major Capital Improvement Program (CIP) Projects; B) Planning Documents; and C) Other Projects.

A. MAJOR CAPITAL IMPROVEMENT PROGRAM PROJECTS

Below are major CIP projects consistent with the Board’s approved funding program.

SUPPLY – NEW WELLS

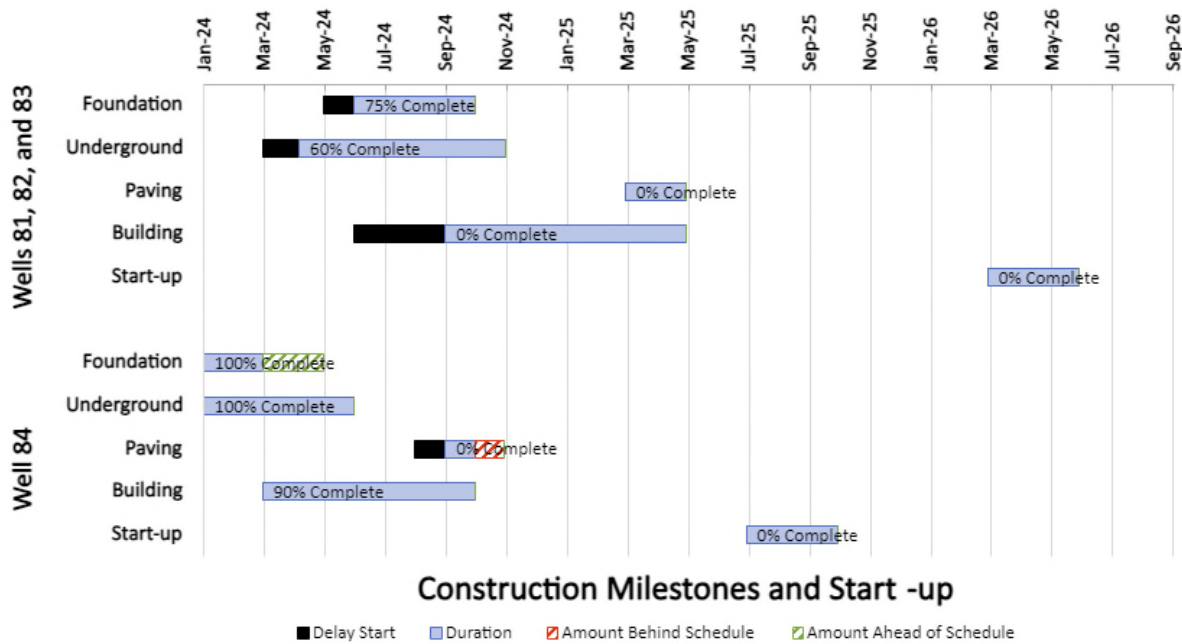
The table below shows the stages of the current projects.

Well 80 Walnut / Auburn	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	July 2024	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	August 2024	September 2024	No Change

<p style="text-align: center;">Wells 81, 82, and 83 Antelope North / Poker</p>	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Wells</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	March 2026	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	March 2026	May 2026	No Change

<p style="text-align: center;">Well 84 Antelope / Don Julio</p>	DESIGN AND CONSTRUCTION		
	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
	<i>Production Well</i>		
	Complete	Complete	n/a
	<i>Pump Station</i>		
	Complete	July 2025	No Change
	FACILITY COMMISSIONING		
	Start	End	Notes
	July 2025	September 2025	No Change

Progressive Design-Build Projects Milestones



Milestone Status

Wells 81, 82, and 83

- Foundation On-track – Delayed start due to weather but no anticipated impact on original completion date.
- Underground On-track – Delayed start due to weather but no anticipated impact on meeting original completion date.
- Paving On-track
- Building On-track – Waiting on final electrical submittals to terminate conduits in electrical room floor to allow for slab pour and then begin CMU walls.

Well 84

- Foundation Completed ahead of schedule.
- Underground Complete – Waterlines that were contracted in the original GMP were installed on schedule. District-requested second waterline to be installed to provide connection with the transmission main located in Antelope Road is now scheduled be completed in September due to material delay for tapping valve.
- Paving On-track – Paving activities have not been started and may fall into first part of October.
- Building On-track

DISTRIBUTION

MAIN REPLACEMENT PROGRAM

The table below shows stages of the current major main replacement/improvement projects.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
MBP Dudley Peacekeeper Main Replacement	2025	2026	No Change
MBP Dudley Dudley Main Replacement	December 2024	2025	No Change

B. PLANNING DOCUMENTS

The District has planning documents (e.g., Asset Management Plans (AMPs) and Master Plans (MPs)) for all of its infrastructure categories. AMPs are generally updated on a staggered schedule and the update frequencies range from 4 to 6 years.

The table below lists all of the District’s AMPs and MPs and their update status.

Plan	Last Update	Next Update	Comment
Buildings and Structures AMP	2020	2026	
Distribution Main AMP	2019	2025	In progress
Fleet AMP	2020	2025	
Groundwater Well AMP	2020	2026	
Meter AMP	2023	2028	
Reservoir and Booster Pump Station AMP	2011	2025	Note 1
SCADA AMP	2021	2026	
Transmission Main AMP	2020	2026	Note 2
Water System MP	2017	2025	Note 3
Urban Water Management Plan	2021	2026	Note 4

- Note 1.** Update planned to be initiated in CY2025.
- Note 2.** Update planned to be initiated in CY2026 as recommended in AMP.
- Note 3.** Update planned to be initiated in CY2025.
- Note 4.** Update planned to be initiated in CY2025 to meet 2026 State deadline.

C. OTHER PROJECTS

Enterprise Reservoir and Booster Pump Station – Operational Upgrades

Project integration and start-up was completed successfully at the end of July. This project is now complete and has entered a warranty period to allow for any needed further modifications that arise from operating the facility.



Agenda Item: 11

Date: September 16, 2024

Subject: Financial Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Summary:

This staff report contains summarized information on the District’s financial condition for the period ended July 31, 2024.

- Financial Statements – July 2024
- Budget to Actual Reports – July 2024

Financial Statements

Financial Statement Highlights – July 2024

Financial Highlights from the Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position are presented in the following tables. They are gleaned from the financial statements attached to this report.

	Statement of Net Position		
	Year-To-Date	Year-To-Date	Variance
	7/31/2024	7/31/2023	
LIQUIDITY	\$15,911,591.45	\$15,808,730.72	\$102,860.73
CUSTOMER RECEIVABLES	8,053,023.44	3,832,391.92	4,220,631.52
INVESTMENT	36,336,744.35	36,572,863.83	(236,119.48)
CAPITAL ASSETS	339,341,249.25	326,651,922.08	12,689,327.17
DEBT	48,757,875.58	54,455,858.46	(5,697,982.88)
NET POSITION	338,187,461.59	308,692,325.15	29,495,136.44

Key information from this table indicates that combined the District’s cash balance is \$0.1 million more, receivables are \$4.2 million more, and investments are \$0.2 million less than on July 31, 2023; long-term debt has decreased by \$5.7 million; and net position has increased by \$25.6 million in the last 12 months as the District continues to invest in capital infrastructure replacements while decreasing its outstanding debt. Starting January 1, 2024, all accounts are billed on or around the 5th day of the month for the previous month instead of billing four billing cycles throughout the month. Previously, one billing cycle was billed in the following month. The increase in receivables is mostly related to the new monthly billing method (\$5.2 million) and an increase in delinquent balances related to not locking off customer accounts (\$1.4 million). Investments are lower because of not reinvesting matured securities and holding in cash reserves (approximately \$3.5 million).

Statements of Revenues, Expenses and Changes in Net Position

	Year-To-Date	Year-To-Date	Variance
	7/31/2024	7/31/2023	
Operating Revenue	\$31,613,485.13	\$28,215,510.64	\$3,397,974.49
Operating Expense	(13,988,112.56)	(13,725,747.51)	(262,365.05)
Other, Net	(3,656,066.91)	(8,253,783.86)	4,597,716.95
NET INCOME	13,969,305.66	6,235,979.27	7,733,326.39

Operating revenues increased \$3.4 million, operating expenses increased \$0.3 million and other, net expenses decreased \$4.6 million, year to date compared to the same period a year ago. Increase in operating revenues primarily due to 16% increase in water consumption as of July, the 3% rate increase that occurred on January 1 of this year, and the change in monthly billing method. The year-over-year operating expense increase of \$0.3 million is primarily due to the following: 1) increased PCWA surface water purchases (units and cost) over last year (\$0.3 million), 2) increase in pumping costs from last year (\$0.3 million), 3) decrease in transmission and distribution expenses (\$0.6 million), 4) increase in administrative and general expenses (\$0.4 million). Other, net expenses decreased \$4.6 million net from 2023 primarily related to an increase of 1.8 million in capital grant revenues and \$2.2 million capacity fees from the previous year.

Budgets:

Budget Item	Actual Amount YTD	Adjusted Budget Amount YTD	Variance YTD
Revenues and Sources of Funds	36,412,029	33,112,983	3,299,046
Operations and Maintenance	13,988,113	15,129,562	(1,141,449)
Capital Expenditures *	8,913,663	19,061,842	(10,148,179)
Debt Service - Interest	1,157,329	1,157,917	(588)

*Capital budget includes rollover budget from previous years.

The District’s revenues for July 2024 came in more than the approved budget by \$3.3 million primarily related to a combination of change in monthly billing method as explained above, increases in water consumption and capacity fees year-to-date over what was budgeted, higher investment interest income due to returns being higher than budgeted, and a small increase in other miscellaneous income.

The District’s operating expenditures as of July 31, 2024, came in less than the approved budget by \$1.1 million. Most of this positive variance is due to timing differences and is forecasted to decrease by years’ end.

The District's Capital Improvement Program (CIP) budget for 2024 is \$25.4 million plus \$3.5 million in rollover funds from previous years' budgets for a total of \$28.9 million. As of July 31, 2024, \$8.5 million has been spent while an additional \$15.7 million is under commitment. Expenditures continue to be primarily in new well construction, well rehabilitation, and distribution system replacements.

The District's Operating Capital Program (OCP) budget for 2024 is \$3.1 million plus \$0.7 million in rollover funds from previous years' budgets for a total of \$3.8 million. As of July 31, 2024, \$0.4 has been spent while an additional \$1.2 million is under commitment.

Scheduled 2024 principal payments of \$5.0 million are not due until the end of October 2024. Total outstanding debt as of July 31, 2024, is \$48.9 million. The District's debt service budget for 2024 is \$7.0 million consisting of \$5.0 million for principal and \$2.0 for interest payments. Interest payments are in line with the 2024 budget.

Attachments:

1. Financial Statements – July 31, 2024
2. Budget to Actual Reports – July 31, 2024

Financial Statements
July 31, 2024

**Sacramento Suburban Water District
Statements of Net Position**

	As Of	<u>Month End</u> <u>7/31/2024</u>	<u>Month End</u> <u>7/31/2023</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents		\$15,902,444.38	\$15,808,703.90
Restricted Cash and cash equivalents		9,147.07	26.82
Accounts receivable, net of allowance for uncollectible accounts		8,053,023.44	3,832,391.92
Interest receivable		191,461.96	133,568.21
Grants receivables		5,824,898.55	
Inventory		1,078,390.51	920,379.98
Prepaid expenses and other assets		1,954,607.65	1,748,156.85
TOTAL CURRENT ASSETS		<u>33,013,973.56</u>	<u>22,443,227.68</u>
NONCURRENT ASSETS			
Investments		36,336,744.35	36,572,863.83
TOTAL NONCURRENT ASSETS		<u>36,336,744.35</u>	<u>36,572,863.83</u>
Property, plant and equipment		584,294,536.14	558,754,859.55
Accumulated depreciation		(244,953,286.89)	(232,102,937.47)
TOTAL CAPITAL ASSETS		<u>339,341,249.25</u>	<u>326,651,922.08</u>
TOTAL ASSETS		<u>408,691,967.16</u>	<u>385,668,013.59</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on long-term debt refunding		2,611,827.87	3,570,306.27
Pension contribution subsequent to measurement date		4,833,965.00	4,842,834.00
Other post-employment benefits		1,124,093.00	1,300,500.00
Deferred outflow of Asset Obligation		1,258,538.87	981,339.87
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		<u>418,520,391.90</u>	<u>396,362,993.73</u>
LIABILITIES			
CURRENT LIABILITIES			
Current portion of long-term debt and capital leases		5,010,000.00	4,910,000.00
Current portion of Compensated Absences		1,200,000.00	1,000,000.00
Accounts payable		2,652,362.48	1,056,962.11
Accrued interest		495,998.03	521,223.03
Deferred revenue and other liabilities		1,530,687.35	4,876,139.26
Accrued expenses		571,938.50	1,047,431.33
TOTAL CURRENT LIABILITIES		<u>11,460,986.36</u>	<u>13,411,755.73</u>
NONCURRENT LIABILITIES			
Long-term debt		43,747,875.58	49,545,858.46
Compensated absences		55,114.37	286,849.39
Net pension liability		13,884,790.00	12,721,219.00
Net other post-employment benefits liability		3,077,711.00	3,139,340.00
Asset Retirement Obligation		5,454,858.00	5,133,984.00
TOTAL NONCURRENT LIABILITIES		<u>66,220,348.95</u>	<u>70,827,250.85</u>
TOTAL LIABILITIES		<u>77,681,335.31</u>	<u>84,239,006.58</u>
DEFERRED INFLOWS OF RESOURCES			
Employee pensions		409,458.00	705,650.00
Other post-employment benefits		2,242,137.00	2,726,012.00
NET POSITION			
Invested in capital assets, net of related debt		289,215,352.54	270,541,612.06
Restricted		15,624.14	2,358.84
Unrestricted		48,956,484.91	38,148,354.25
TOTAL NET POSITION		<u>338,187,461.59</u>	<u>308,692,325.15</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION		<u>418,520,391.90</u>	<u>396,362,993.73</u>

Sacramento Suburban Water District
Statements of Revenues, Expenses and Changes in Net Position
Period Ended

	Year-To-Date	Year-To-Date
	7/31/2024	7/31/2023
OPERATING REVENUES		
Water consumption sales	\$ 8,943,915.83	\$ 7,250,979.68
Water service charge	21,714,016.09	20,435,342.84
Wheeling water charge	243,006.06	37,918.01
Other charges for services	712,547.15	491,270.11
TOTAL OPERATING REVENUES	31,613,485.13	28,215,510.64
OPERATING EXPENSES		
Source of supply	2,135,892.64	1,853,432.78
Pumping	3,028,658.83	2,757,734.24
Transmission and distribution	2,431,845.84	3,062,645.01
Water conservation	374,899.97	451,695.76
Customer accounts	933,220.49	934,346.72
Administrative and general	5,083,594.79	4,665,893.00
TOTAL OPERATING EXPENSES	13,988,112.56	13,725,747.51
Operating income before depreciation	17,625,372.57	14,489,763.13
Depreciation and amortization	(7,848,240.77)	(8,013,398.42)
OPERATING INCOME	9,777,131.80	6,476,364.71
NON-OPERATING REV. (EXP.)		
Rental income	166,285.21	189,526.09
Interest and investment income	1,109,956.56	840,894.78
Interest expense and debt related costs	(1,256,784.41)	(1,315,642.72)
Other non-operating revenues	106,059.98	65,584.20
Other non-operating expenses	(109.91)	(20,747.79)
Gain(loss) on disposal of capital assets	110,796.05	
NON-OPERATING REV. (EXP.)	236,203.48	(240,385.44)
NET INCOME (LOSS) BEFORE CAPITAL	10,013,335.28	6,235,979.27
CAPITAL CONTRIBUTIONS		
Capacity fees	2,168,259.00	
Federal, state and local capital grants	1,787,711.38	
TOTAL CAPITAL CONTRIBUTIONS	3,955,970.38	
CHANGE IN NET POSITION	13,969,305.66	6,235,979.27
Net position at beginning of year	324,218,155.93	302,456,345.88
NET POSITION AT END OF PERIOD	\$ 338,187,461.59	\$ 308,692,325.15

**Budget to Actual Reports
July 31, 2024**

**Sacramento Suburban Water District
Budget to Actual As Of
Period Ended**

	7/31/2024 - YTD			2024
	Actual	Budget	Variance	Annual Budget
REVENUES				
Water consumption sales	\$8,943,915.83	\$7,268,000.00	\$1,675,915.83	\$16,582,000.00
Water service charge	21,714,016.09	21,660,333.31	53,682.78	37,132,000.00
Wheeling water charge	243,006.06	218,750.00	24,256.06	375,000.00
Other charges for services	712,547.15	541,000.00	171,547.15	993,000.00
Capacity fees	2,168,259.00	1,000,000.00	1,168,259.00	1,000,000.00
Interest and investment income	572,676.66	308,000.00	264,676.66	530,000.00
Rental & other income	269,896.34	116,900.00	152,996.34	200,000.00
Grant income	1,787,711.38	2,000,000.00	(212,288.62)	14,710,000.00
TOTAL REVENUES	36,412,028.51	33,112,983.31	3,299,045.20	71,522,000.00
EXPENSES				
Board of Directors	54,753.31	96,485.73	41,732.42	150,832.68
Administrative	1,678,911.59	1,676,184.81	(2,726.78)	2,803,219.96
Finance	752,270.44	796,124.46	43,854.02	1,361,285.19
Customer Services	855,519.59	958,298.85	102,779.26	1,712,226.60
Field Operations	304,519.07	354,785.19	50,266.12	608,206.16
Production	4,649,456.74	4,615,672.86	(33,783.88)	8,914,861.08
Environmental Compliance	515,094.73	583,342.85	68,248.12	1,100,784.96
Distribution	1,397,920.99	1,582,522.53	184,601.54	2,979,182.48
Field Services	729,405.78	906,849.89	177,444.11	1,682,285.01
Maintenance	466,985.40	459,269.79	(7,715.61)	787,319.64
Water Conservation	374,899.97	530,867.24	155,967.27	865,822.84
Engineering	886,351.51	952,552.81	66,201.30	1,770,855.32
GIS/CAD	271,248.95	292,692.80	21,443.85	499,532.80
Human Resources	223,819.77	279,742.82	55,923.05	479,574.12
Information Technology	749,253.82	882,910.70	133,656.88	1,513,561.16
Community Outreach	77,700.90	161,259.00	83,558.10	276,450.00
TOTAL OPERATING EXPENSES	13,988,112.56	15,129,562.33	1,141,449.77	27,506,000.00

Sacramento Suburban Water District
Capital Budget
7/31/2024

Project Name	Original Budget	Adjusted Budget	Roll-Over From Prior Year Budget	Total Budget Available	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
CIP-Well Rehad/Pump St Improv	\$4,723,000.00	\$4,612,000.00	\$414,274.29	\$5,026,274.29	\$298,423.03	\$1,332,373.28	\$1,774,866.20	\$1,919,034.81
CIP-SCADA/Com Improv	-	\$300,000.00	\$156,976.56	\$456,976.56	-	\$112,234.18	\$127,494.10	\$217,248.28
CIP-Well New Construction	\$15,302,000.00	\$15,302,000.00	\$2,577,587.09	\$17,879,587.09	\$1,585,944.01	\$5,776,044.22	\$11,738,248.74	\$365,294.13
CIP-Trans & Dist Improvements	\$1,650,000.00	\$1,369,000.00	\$203,431.02	\$1,572,431.02	\$78,944.44	\$302,375.76	\$542,256.44	\$727,798.82
CIP-Reservoir/Tank Improv	\$980,000.00	\$980,000.00	\$101,983.63	\$1,081,983.63	\$127,056.98	\$200,494.02	\$326,247.33	\$555,242.28
CIP-Corrosion Control	\$120,000.00	\$120,000.00	-	\$120,000.00	-	-	\$59,650.00	\$60,350.00
CIP-Valve/Hydrant/Service Repl	\$700,000.00	\$670,650.00	-	\$670,650.00	\$143,864.04	\$301,049.99	\$121,119.00	\$248,481.01
CIP-Large Meter Replacement	\$85,000.00	\$162,000.00	-	\$162,000.00	-	\$49,396.00	\$111,193.00	\$1,411.00
CIP-Meter Replacement PM	\$300,000.00	\$300,000.00	-	\$300,000.00	\$7,769.64	\$134,229.70	\$2,049.35	\$163,720.95
CIP-Special Projects	\$95,000.00	\$123,000.00	\$778.81	\$123,778.81	\$19,188.00	\$34,812.00	\$19,591.57	\$69,375.24
CIP-Water Related Street Imprv	\$1,500,000.00	\$1,500,000.00	-	\$1,500,000.00	\$199,882.23	\$249,429.40	\$896,853.65	\$353,716.95
CIP Subtotal	\$25,455,000.00	\$25,438,650.00	\$3,455,031.40	\$28,893,681.40	\$2,461,072.37	\$8,492,438.55	\$15,719,569.38	\$4,681,673.47
OCP - Equipment	-	\$7,700.00	-	\$7,700.00	\$7,652.13	\$7,652.13	-	\$47.87
OCP - Fleet & Facilities	\$60,000.00	\$75,000.00	\$17,000.00	\$92,000.00	-	\$67,102.37	\$0.05	\$24,897.58
OCP - Information Technology	\$1,487,000.00	\$1,187,000.00	\$7,910.50	\$1,194,910.50	-	\$14,769.04	\$114,712.93	\$1,065,428.53
OCP - Maintenance	\$606,000.00	\$563,075.00	\$130,000.00	\$693,075.00	\$5,150.00	\$88,368.50	\$248,765.87	\$355,940.63
OCP - Operations	\$902,000.00	\$1,199,575.00	\$217,731.33	\$1,417,306.33	\$8,027.39	\$226,921.35	\$446,226.15	\$744,158.83
OCP - Property Acquisition	-	\$39,000.00	\$339,771.03	\$378,771.03	\$7,298.93	\$16,410.44	\$350,765.59	\$11,595.00
OCB Subtotal	\$3,055,000.00	\$3,071,350.00	\$712,412.86	\$3,783,762.86	\$28,128.45	\$421,223.83	\$1,160,470.59	\$2,202,068.44
Total	\$28,510,000.00	\$28,510,000.00	\$4,167,444.26	\$32,677,444.26	\$2,489,200.82	\$8,913,662.38	\$16,880,039.97	\$6,883,741.91



Agenda Item: 12

Date: September 16, 2024

Subject: Operations Report

Staff Contact: Michael Simi, Operations Manager

This report describes significant District Activities and milestones over the past month. Included in this report are:

1. Water Operations Monthly Activity and Exceptions Report

This shows the various types and number of activities that are in the Operations Department.

2. District Claims Update Report

This summarizes claims received by the District. Under the District’s Claims Processing Policy, the Board of Directors grants the General Manager, or his or her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

1. Water Operations Monthly Activity Report

	August 2024	Monthly Average CY 2024	Total CY 2024	Total # in System	Goal CY 2024	% of Goal Completed in CY 2024
Preventive Maintenance Program - Distribution						
Fire Hydrants Inspected	128	143	1141	6490	1298	88%
Fire Hydrant Valves Inspected	102	128	1020	5869	1174	87%
Mainline Valves Inspected	231	198	1585	11255	2251	70%
Blow Off Valves Inspected	18	18	147	1049	210	70%
ARV/CARV Inspected	16	4	30	283	57	53%
Preventive Maintenance Program - Meters						
Meters Tested (3 - 10 inch)	-	15	123	450	120	103%
Meters Replaced (⁶ / ₈ - 1 inch)	373	93	741	41167	826	90%
Meter Re-Builds (1 ¹ / ₂ - 2 inch)	-	31	244	2449	245	100%
AMI Collectors Inspected		1	9	9	9	100%
Preventive Maintenance Program - Production						
Air Release Valves	22	4	32	96	32	100%
Chemical Systems - Sodium Hypochlorite	2	8	60	71	71	85%
Chemical Systems - Hydro fluorosilicic Acid	1	2	14	30	30	47%
Generator Inspection & Maintenance	-	-	-	23	23	0%
Generator Load Bank Testing	-	-	-	23	10	0%
Generator Battery Replacement	-	-	-	23	6	0%
Hydraulic Control Valves	-	6	49	49	49	100%
Level Transducers	-	2	16	35	35	46%
Motors (Vertical Turbine)	-	10	82	82	82	100%
Pressure Transducers	12	10	81	95	95	85%
Sumps and Associated Pumps	-	2	19	19	19	100%
	August 2024	Monthly Average	YTD Completed	Total With GPS	Total Assets	Percentage Completed
Global Positioning System						
GPS Coordinates Marked	502	1095	8757	25945	84541	31%
	August 2024	Monthly Average CY 2024	Total CY 2024			
Service Requests						
Main Leaks	8	3	23			
Service Line Leaks	6	5	36			
Customer Pressure Inquiries	14	11	89			
Water Main Shutdown						
-- Unscheduled	3	3	23			
-- Scheduled	8	6	45			
After Hours Activity (On-Call Technician)						
Calls Received Distribution	50	45	358			
Calls Responded Distribution	40	31	248			
Calls Received Production	19	43	346			
Calls Responded Production	4	3	22			
Water Quality						
Complaints	3	1	11			
Taste & Odor Complaints	1	0	3			
Del Paso Manor Water District						
Normal Business Hours	107	107	107			
After Hours Calls (On-Call Technician)	7	7	7			
Overtime Hours	13	13	13			

2. District Claims Update Report

This summarizes claims received by the District. Under the District's Claims Processing Policy, the Board of Directors grants the General Manager, or his/her designee, the authority to review and to approve or reject a claim. The processing of all claims will be conducted in accordance with the Government Claims Act and Ordinance 02-02, including the time limits on claims processing and requirements for presenting claims. All claims will be presented as information to the Board of Directors at a regularly scheduled Board Meeting.

CLAIMS UNDER REVIEW/INVESTIGATION

No new claims filed in August.



Agenda Item: 13

Date: September 16, 2024

Subject: Customer Service Report

Staff Contact: Julie Nemitz, Customer Services Manager

This report describes Customer Service activities and milestones over the past month. Included in this report are:

1. Customer Service Monthly Activity Report

This shows the total number of Customer Service phone calls received.

2. Direct Levy Collections Update

This provides an update on the collection of direct levies on the Sacramento County tax roll.

3. Community Outreach Report

This provides a copy of the monthly bill insert.

1. Customer Service Monthly Activity Report

	Total Calls	Calls Abandoned	% of Calls Abandoned	Avg. Wait on Queue	Max. Wait on Queue	Avg. Talk Time
August	1761	27	1.53%	18s	6m, 37s	2m, 48s
July	1906	15	0.79%	23s	6m, 59s	2m, 47s
June	1614	19	1.18%	18s	6m, 29s	2m, 47s
May	1710	17	0.99%	13s	6m, 43s	2m, 57s
April	1588	10	0.63%	13s	3m, 39s	2m, 51s
March	1532	16	1.04%	16s	6m, 27s	3m, 16s

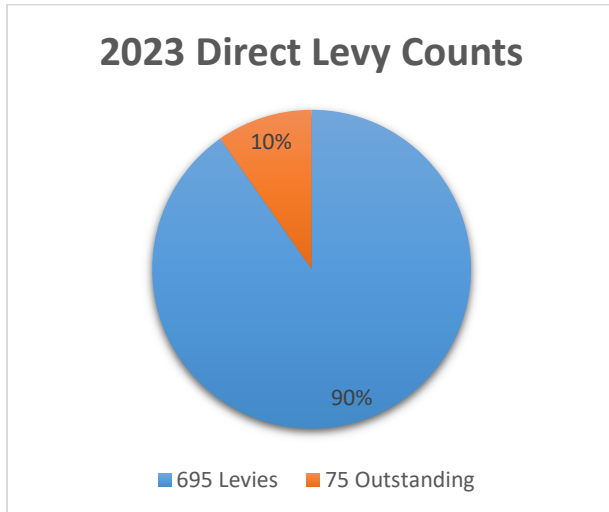
2. Direct Levy Collections Update

Tax Year 2023-24

Collection of delinquent water charges by the addition of direct levies on the Sacramento County (County) tax roll is complete for the 2023-24 tax year cycle. Payment of \$352,824.60 for 620 levies was received as customers paid their property taxes. The 75 outstanding levies total \$38,362.24, and staff anticipates that most or all will be purchased by the County under the Teeter plan. Payment for these levies is expected by January 2025.

In addition to the collection of delinquent water charges, the payments from the County included interest payments to SSWD of \$4,920.73.

The cost to the District to participate in the direct levy process was \$423.04.



3. Community Outreach Report

Bill Insert

A sample of the October 2024 Bill Insert is shown below.

00299574



H₂O on the GO

October 2024

October 14th Public Hearing on Rate Study

On Monday, October 14th, SSWD will hold a public hearing to consider the findings from the 2024 Comprehensive Rate Study (Study). The Study, conducted by an independent consulting firm, reviewed SSWD's finances, including current revenues, costs, and future investments in infrastructure.

The Study found that SSWD's current income and expenses are well managed and balanced, but recommends a series of annual rate increases over the next five years to address inflation, rising construction and operational costs, and investments in infrastructure improvements to ensure our water supplies remain safe and reliable.

See Rate Study | page 2



Working Behind the Scenes | How SSWD Plans It's Infrastructure Improvements

Sacramento Suburban Water District operates a vast water distribution system consisting of 694 miles of pipeline, 11,357 valves, 6,500 fire hydrants, 72 groundwater wells, and 48 interties with neighboring water systems. SSWD invests millions of dollars each year to update and enhance the water system's reliability.

In 2024, SSWD allocated \$29,710,000 for Capital Improvement Projects, including:

- \$1,650,000 for distribution main replacement
- \$16,502,000 for groundwater well replacement
- \$4,723,000 for well rehabilitation

See Behind the Scenes | page 2

SSWD-DPMWD Combination Talks

This past September, SSWD and Del Paso Manor Water District (DPMWD) held a public workshop at Mission Avenue Elementary to update customers from both water providers on their exploration of combining.

A combination could offer DPMWD financial stability and access to grant funding for infrastructure upgrades. SSWD is well-positioned to integrate DPMWD customers and staff without exposing existing SSWD customers to financial risk.

If you're interested in learning more, please visit <https://www.sswd.org/about/dpmwd-sswd-2x2-committee>.

You are also invited to attend the SSWD and DPMWD Joint Board meetings. Agendas and schedules are at: <https://www.sswd.org/about/meeting-agendas-packets-minutes>.

[sswd.org](https://www.sswd.org)

Phone: 916.972.7171

Fax: 916.972.7639

3701 Marconi Avenue, Suite 100

Sacramento, CA 95821-5346

Hours: M-F, 8:00 a.m. to 4:30 p.m.





Water Professionals Appreciation Week

In 2017, the California Legislature designated the first week in October as California Water Professionals Appreciation Week as a way to highlight the critical role water industry professionals and local public water agencies play in providing safe and reliable water service in California.

We are honored and proud of our remarkable team at SSWD, from the customer service department to engineering, field operations, conservation, accounting, environmental compliance, and inventory control; all our employees are dedicated to ensuring that high-quality water is always available whenever you need it.

Inquiring Minds | Why Doesn't the Grass to Garden Cover Replacing All of My Lawn With Gravel or Artificial Turf?

SSWD's Grass to Garden rebate, funded by the Department of Water Resources through the Urban Drought Relief Grant, is designed to help you reduce outdoor water use and encourage the planting of native and low-water use plants. To qualify for the rebate, a minimum of 25 percent of the area converted must include these types of plants.

An ideal water-wise yard features native and low-water-use plants, with mulch applied around the new plantings. Mulch helps regulate the soil temperature so that it doesn't get too hot or cold, reduces evaporation, and adds nutrients to the soil as it breaks down.

Conversely, rocks and gravel capture the sun's heat, raising the soil's temperature, and continue to radiate heat long after the sun sets.

A 2021 study found that artificial turf is hotter than asphalt during the summertime. Research showed that synthetic turf in Palm Springs and Redlands was over 40 degrees warmer than the air temperature, reaching over 150 degrees. Artificial turf also sheds microplastics, cannot be recycled, breeds bacteria from animal waste, and damages the soil underneath it. Consequently, the Grass to Garden rebate does not cover artificial turf installation.

Visit sswd.org/rebates to find out how to apply and other rebate program requirements.



Water Rates | from page 1

The proposed rate increases are:

- ▶ 5% in 2025 and 2026
- ▶ 4% annually from 2027 to 2029

If approved, these adjustments would start on January 1, 2025.

The Public Hearing will take place at 6:00 p.m. in the SSWD Boardroom at 3701 Marconi Avenue, Sacramento, CA 95821.

Visit sswd.org to review the Study and learn more.

Behind the Scenes | from page 1

Working with a consultant, SSWD's Engineering Department developed a series of Asset Management Plans (Plans), which help guide annual discussions with the Board about capital improvement budgets and priorities.

The Plans provide a detailed summary and inventory of each system component, including Buildings and Structures, Distribution Mains, Groundwater Wells, Transmission Systems, and Water Meters. The Plans list important factors like quantity, age, estimated replacement rate, and recommended upgrades.

For example, the Groundwater Well Asset Management Plan lists drilling dates, current conditions, performance levels, essential components, and expected lifespan. The Distribution Main Asset Management Plan describes the material used to create the various mains, its percentage of the system, and the rate for replacement.

The Plans enable SSWD to prioritize the system's components based on risk, condition assessments, and alignment with the budget and strategic goals, helping to ensure efficient use of the District's resources.





Agenda Item: 14

Date: September 16, 2024

Subject: United States Environmental Protection Agency’s Lead and Copper Rule Revisions Service Line Inventory – Compliance Efforts Update

Staff Contact: Mitch Jackson, Senior Project Manager

Summary:

The United States Environmental Protection Agency’s (EPA’s) Lead and Copper Rule Revisions (LCRR) requires all water purveyors to develop an initial inventory of the material types of all service lines. This initial inventory is required to include the customer side (privately-owned) portion of the service line. Sacramento Suburban Water District’s (District) inventory must be submitted to the California State Water Resources Control Board, Division of Drinking Water (DDW) by October 16, 2024.

- ✓ Staff is on track to meet the LCRR reporting deadline.

This staff report presents the following:

- An overview of the inventory efforts by the District.
- Plan to complete work that is required, but that is not required to be completed before the October 16, 2024, reporting deadline.

Background:

The inventory of service lines for the LCRR is the second inventory of service lines developed by the District to meet a regulatory requirement. Both inventories aimed to assess whether service lines containing lead material existed and are summarized below.

2019 Inventory of Service Lines

This inventory was completed to meet a DDW requirement. The scope of the inventory was limited to only the District-owned portion of service lines (as required).

- ✓ This effort concluded that there were no District-owned service lines that were lead.

2024 Initial Inventory of Service Lines

This inventory is being developed, with the assistance of Brown and Caldwell, to meet the LCRR requirement. The scope of this (expanded) inventory now includes both: a) the privately-owned portion of service lines; and b) the District-owned portion of service lines. It also increases the size range (larger diameter) of the District-owned service lines. Service locations within the Main Replacement Program, or within the Meter Retrofit Program, were categorized as non-lead.

The draft inventory results are presented in Table 1:

Table 1

District-Owned Service Lines		
CLASSIFICATION	% OF ALL SERVICES	NO. OF SERVICES
non-lead	99.86	47,601
unknown	0.14	69
lead	0	0
Privately-Owned Service Lines		
CLASSIFICATION	% OF ALL SERVICES	NO. OF SERVICES
non-lead	95.4	45,470
unknown	4.6	2,200
lead	0	0

➤ In total, there are **2,269** service lines of unknown material type.

Discussion:

The LCRR requires purveyors to annually update their inventory and submit them to DDW until such time that all service lines are identified as “non-lead”. In other words, “unknowns” will require further assessment/investigation; and service lines whose material has been identified as “lead” and “galvanized requiring replacement” (GRR) will need to be replaced. Identification of the service lines whose material type is unknown will require a field verification project.

Compliance Deadline

As of this writing, the EPA has not provided a timeline for either completing identification of unknowns, or replacement of lead and GRR service lines.

Verification Plan

Approach

DDW permits a statistical approach to field verification of unknowns such that a sampling rate of about 20% is expected to generate a data set that is statistically-sufficient to justify a conclusion as to the absence of a lead service line. Information learned during this project suggests that this approach is commonly utilized by water purveyors nationally. However, if even a single lead or GRR service line is encountered, greater scrutiny would be required (i.e., a more extensive field verification effort would need to be developed).

Workplan

Staff has developed a Workplan to conduct field verifications of unknowns to develop a statistically sufficient data set.

- ✓ DDW has approved the District's workplan for verification of unknowns based on the statistical approach discussed above.

A total of 470 service locations (approximately 21% of the total unknowns) are planned to be field verified in order to achieve the desired data set. This is comprised of:

- 19 District-owned service lines.
- 451 privately-owned service lines.

Field Work

A visual inspection is the first choice for material identification so as to limit impacts to customers.

- Inspection is made of exposed service line piping as it enters a structure.
- Where this is not possible, excavation will be required if a suitable alternate location is not available.

- ✓ DDW has approved this approach proposed by the District which is intended to yield acceptable data while limiting impacts to customers.

Cost and Schedule

The preliminary estimate to complete initial field verifications noted above is \$170,000. This is based on a best-case scenario whereby the majority of field verification locations can be made on exposed piping. Having said that, District staff, with a cumulative experience at the District of more than 100 years, have never encountered a lead service line outside of the former McClellan Air Force Base (now McClellan Park). As such, staff is confident the field verifications will result in an assessment that no lead services lines exist, with the possible exception of those within McClellan Park.

- Staff anticipates completing the field verifications in 2025.
- As discussed above, if a lead or GRR service line is encountered, further analysis and field verifications would be expected to be necessary, as well as additional reporting to DDW.

Customer Outreach

Notification of the public is required, as described below.

General Notification

The District is required to post a summary (similar to Table 1) of its initial inventory results within 30 days of completion in a publicly accessible format. Addresses are not required to be posted, except in cases of lead or GRR service lines. Staff anticipates that this information would be made publicly available on the District web site (www.sswd.org).

Location-Specific Notification

The District is also required to provide notification to “people served by” lead, GRR, or unknown service lines. Notification must:

- Be made within 30 days after completing the initial inventory.
- Include a statement that the service line material is unknown but may be lead (for those services that are of unknown service line material).
- Be repeated annually until the service line material is no longer lead, GRR, or unknown.

In addition, the District must demonstrate to DDW that it delivered the notification and provide a copy of the notification to DDW by July 1 of the following year (e.g., July 1, 2025, for notifications made in 2024 for the initial inventory).



Agenda Item: 15

Date: September 16, 2024

Subject: Sacramento Regional Water Bank Update

Staff Contact: Matt Underwood, Assistant General Manager

To enhance the long-term viability of the Sacramento Region’s communities, businesses, and families, certain water purveyors have committed to a collaborative effort to start up a program to assess the need to better adapt the regional water supply system to climate change and drought. The focus at this time is on expanding conjunctive use to increase the resilience of the region’s water supplies to meet needs – in short by creating a 21st-century water system. This program is known as the Sacramento Regional Water Bank (Water Bank).

The Water Bank is a multi-agency partnership that allows participating local water agencies to expand their conjunctive use by making greater use of the expansive natural reservoir (the aquifer) under the Sacramento region for storing water during wet times for use during dry times.

By enhancing the Sacramento Region’s utilization of conjunctive use through the Water Bank program the predicted health of the aquifer is improved with the benefit to Sacramento Suburban Water District (District) of its groundwater supply becoming more resilient and therefore more reliable.

To provide the District’s Board consistent updates, staff presented the Water Bank at the October 30, 2023, Water Banking Committee meeting, the November 20, 2023, regular Board meeting, the March 27, 2024, Water Banking Committee, the April 22, 2024, regular Board meeting, and the August 19, 2024, regular Board meeting.

The Water Bank Program Committee last met on August 21, 2024. The primary item on the agenda pertained to Previously Banked Water (PBW) associated with the Sacramento Groundwater Authority Water Accounting Framework. The following two options were presented for consideration:

Option A

- Initiate Water Bank Water Accounting System with separate parallel continuation of Sacramento Groundwater Authority Water Accounting Framework (Default Option).

Option B

- Sacramento Groundwater Authority Water Accounting Framework integration into the Water Bank Water Accounting System (via a Starting Water Balance).

Sacramento Regional Water Bank Update

September 16, 2024

Page 2 of 2

The intent of the agenda item was to solicit input from Participating Agencies, not to make final decisions. Discussion ensued regarding potential approaches to applying PBW as a starting balance in the Water Bank Water Accounting System.

All Participating Agencies in attendance unanimously supported Option B with a caveat to consider water banked by other Participating Agencies that was not accounted for in the Sacramento Groundwater Authority Water Accounting Framework.

All Participating Agencies agreed that if any PBW is acknowledged, the effect of its recovery on the subbasins and compliance with Groundwater Sustainability Plans should be accounted for.

The next Water Bank Program Committee meeting is scheduled September 18, 2024. Staff will continue to update the Board.



Agenda Item: 16

Date: September 16, 2024

Subject: Upcoming Water Industry Meetings/Conferences

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Sacramento Suburban Water District Board of Directors adopted Policy PL – BOD 003 governing Director compensation and expense reimbursement. Section 200.20(g) states that Directors may receive a meeting stipend for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Information provided on upcoming water industry events, or regularly scheduled meetings of other water districts, does not imply that approval for a compensable meeting or reimbursement of expenses are triggered.

Below is a list of upcoming water industry meetings/conferences:

Upcoming Meetings:

1. SGA Board Meeting
October 10, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

2. RWA Board Meeting
November 14, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://rwah2o.org/meetings/board-meetings/>

3. SGA Board Meeting
December 12, 2024
In-Person for voting Board of Directors, virtual option for all public
<https://www.sgah2o.org/meetings/board-meetings/>

Upcoming Conferences:

4. AWWA Fall Conference
October 21-24, 2024
Reno, NV
<https://ca-nv-awwa.org/canv/events>

5. ACWA 2024 Fall Conference & Exhibition
December 3-5, 2024
Palm Desert, CA
<https://www.acwa.com/events/page/3/>
6. ACWA 2025 Spring Conference & Exhibition
May 13-15, 2025
Monterey, CA
<https://www.acwa.com/events/page/2/>
7. ACWA 2025 Fall Conference & Exhibition
December 2-4, 2025
San Diego, CA
<https://www.acwa.com/events/page/2/>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Tuesday of the month at 6:00 p.m.
- Citrus Heights Water District: <http://chwd.org/> - Every 3rd Wednesday of the month at 6:30 p.m.
- Del Paso Manor Water District: <https://www.delpasomanorwd.org/> - Every 1st Tuesday of the month at 6:00 p.m.
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month at 10:00 a.m.
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Mondays of the month at 9:00 a.m.
- Fair Oaks Water District: <http://www.fowd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month at 9:00 a.m.
- Orange Vale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month at 4:00 p.m.
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month at 2:00 p.m.

Upcoming Water Industry Meetings/Conferences

September 16, 2024

Page 3 of 3

- Rio Linda/Elverta Community Water District: <http://www.rlecwd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month at 6:00 p.m.



Agenda Item: 17 a.

Date: September 16, 2024

Subject: Upcoming Policy Review – Employee Rules and Procedures Policy (PL - HR 001)

Staff Contact: Susan Schinnerer, Human Resources Manager

The Employee Rules and Procedures Policy (PL - HR 001) (Policy) is scheduled for review. The Policy was adopted by the Board of Directors (Board) on October 18, 2010, and was last reviewed by the Board on November 21, 2022, with minor language changes. Prior to that, it was approved on June 15, 2020, with no changes.

The Policy is scheduled for Board review and approval at the October 21, 2024, regular Board meeting. If a Director desires to comment on the Policy, staff requests that they do so by September 23, 2024. If no comment is received, this Policy will be placed as a Consent Item on the October 2024 regular Board meeting agenda.

The purpose of this Policy is to direct the General Manager to establish and maintain fair and consistent rules and procedures relating to District employment.

Staff have reviewed the Policy and are not recommending any changes to the Policy. This Policy was not reviewed by legal counsel since no changes are being recommended.

However, at the September 18, 2023, regular Board meeting, the Board approved an updated Policy Review Schedule (Schedule), which provides an opportunity for staff to recommend a different review period for policies when they are brought forward for Board review than what is listed on the Schedule. The Employee Rules and Procedures Policy is currently listed for review every two (2) years on the Schedule and requires legal review. Staff is recommending that the review period be updated to every four (4) years due to the general language in the policy and due to staff's observation of only minor language changes to the Policy being recommended to the Board over the last two reviews. In addition, the Board can request a review of a Policy at any time.

If the Board approves of the updated review period of four (4) years, the Schedule will be updated to reflect this change.

Attachment:

1 – Employee Rules and Procedures Policy (PL - HR 001) - clean

Sacramento Suburban Water District

Employment Rules and Procedures Policy

Adopted: October 18, 2010

Ratified without changes on: October 21, 2024

100.00 Purpose of the Policy

The purpose of this policy is to direct the General Manager to establish and maintain fair and consistent rules and procedures relating to District employment.

200.00 Policy

Pursuant to California Water Code Section 30580, the General Manager has full power and authority to employ, discharge and prescribe the duties of all District employees. The General Manager will ensure that all rules and procedures relating to District employment comply with state and federal labor laws and regulations governing public agency employment.

300.00 Authority and Responsibility

The General Manager will be responsible for administering this policy. The Assistant General Manager and Human Resources Manager will assist the General Manager in developing and maintaining an Employee Handbook that will be provided to all current and new employees.

400.00 Policy Review

This policy shall be periodically reviewed by the Board of Directors in accordance with its established policy review schedule.

Jay Boatwright
Attended meetings.
July 2024

- 07/02/2024: Attended the Del Paso Water District regular board meeting.
 - 07/10/2024: Attended and participated in the SSWD/DPMWD joint board meeting.
 - 07/11/2024: Reviewed the upcoming board meeting agenda with GM York. .
 - 07/15/2024: Attended the SSWD regular board meeting.
 - 07/16/2024: Attended the LAFCo presentation on How LAFCo Works as presented to ratepayers of DPMWD. Good session with 150 in attendance.
 - 07/17/2024: A Conversation with Jen Quan, Reginal Administrator for Fisheries at NOAA. The presentation focused on salmon preservation and climate change.
 - 07/29/2024: SSWD Strategic Plan Workshop. Staff presentation
 - 07/30/2024: SSWD/DPMWD joint board meeting. Both boards formally voted to merge, with the understanding there are future offramps. Discussed elections and the makeup of future boards and how that might affect merger. Agreed to 5 directors with a DPMWD advisory board.
 - 07/31/2024: ACWA Region Event presentation regarding surface water, ground water and conjunctive use.
- Joint board meeting with SSWD/SJWD. Provided direction to staff regarding the RFP to prepare a Business Case Analysis for potential combination.

Craig Locke
AB1234

July 31st
Joint meeting SSWD-SJWD

July 30th
Joint meeting SSWD-DPM

July 29th
SSWD Strategic Plan

July 25th
Microgrids and DERs for Water and Wastewater Utilities

A microgrid is a group of interconnected loads and distributed energy sources (DERs) that acts as a single controllable entity with respect to the power grid. During a grid power outage, water and wastewater utilities could switch to an electric microgrid powered by both on-property and off-property sources (e.g., solar photovoltaics, wind turbines, biogas, battery banks) to sustain critical operations. Join EPA's Water Infrastructure and Cyber Resilience Division for a free webinar that will include a National Renewable Energy Laboratory (NREL) presentation on the basics of microgrids and DERs and case studies for how they have been implemented at utilities

July 23rd
DDW Lead Service Line Inventory (LSLI) Training session

The US EPA's Lead and Copper Rule Revisions (LCRR) requires all California community (CWS) and non-transient non-community (NTNC) water systems to develop and submit a service line material inventory to the Division of Drinking Water (DDW) by October 16, 2024.

Each service line must be categorized as one of the following: Lead, Non-lead (specify actual material if possible – copper, plastic...), Galvanized requiring replacement (GRR), Lead status unknown (unknown).

Training consists of 6 sections:, 1 Lead Service Line Inventory (LSLI) Reminder, 2 Training sessions via Zoom, 3 LSLI Virtual Office Hours – Meet staff and ask questions, 4 Do I need to submit an inventory workplan?, 5 LSLI Submission Web Portal & Inventory Submission, 6 What to include in a workplan (only if you need to submit one)

July 20th
Meet with Director Ross

July 18th
Meet with Director Boatwright DPM Merger Governance

July 17th

A Conversation with Jen Quan, Regional Administrator for NOAA Fisheries West Coast Region (RWA)

RWA Manager of Strategic Affairs Michelle Banonis will join Jen for a discussion on protecting and restoring salmon amidst the unfolding challenges of climate change. They will explore the current regulatory and physical landscape and offer insights into what lies ahead.

SJWD Board Meeting

July 16th

DPM LAFCO meeting

July 15th

SSWD Board Meeting

July 13th

Meeting with President Thomas to discuss communication

July 10th

SSWD-DPM Joint Board Meeting

July 9th

Meeting with GM to review agenda

July 3rd

SWRCB BOARD MEETING- proposed regulation to make conservation a California way of life



Minutes

**Del Paso Manor Water District and Sacramento Suburban Water District
Joint Special Board Meeting**

August 14, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #863 8524 7665

SSWD Call to Order – Videoconference/Audioconference Meeting

Del Paso Manor Water District (DPMWD) Board Vice President Carl Dolk (Chair Dolk) called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chair Dolk led the Pledge of Allegiance.

Roll Call

SSWD Directors

Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

SSWD Directors

Absent: None.

DPMWD Directors

Present: Carl Dolk, Gwynne Pratt, David Ross, and Robert Matteoli.

DPMWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, and Heather Hernandez-Fort.

DPMWD Staff

Present: General Manager Adam Coyan.

Public Present:

SSWD Legal Counsel Josh Horowitz, DPMWD Legal Counsel Andreas Boohar, Jose Henriquez, Jon Schulz, Ted Costa, Victoria Hoppe, Paul Helliker, Trish Harrington, Roy Wilson, Bruce Hartzell, Christine Kohn, Heather Hutchinson, Sabrina Gulch, and Desirae Fox.

Public Comment

Heather Hutchinson expressed that there was a scare tactic going around and that she was additionally concerned that DPMWD General Manager Adam Coyan (DPMWD GM Coyan) has been motivated to dissolve DPMWD for a while.

Consent Items

1. **Draft Minutes of the July 30, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**

Sacramento Suburban Water District (SSWD) Director Locke clarified that a comment that he made in the minutes of the July 30, 2024, meeting regarding fluoride should have expressed that he was in support of fluoridation, but that he was not a huge fan of it as he did not feel it was entirely economical to fluoridate the water.

SSWD Director Locke moved to approve the staff recommendation including the correction to the minutes as stated, SSWD Director Jones seconded.

The SSWD motion passed by unanimous vote.

SSWD Vote:

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

DPMWD Director Pratt moved to approve the staff recommendation including the correction to the minutes as stated; DPMWD Director Ross seconded.

The DPMWD motion passed by 3/1 vote, DPMWD Director Matteoli opposed.

DPMWD Vote:

AYES:	Dolk, Pratt, and Ross.	ABSTAINED:	
NOES:	Matteoli.	RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **Sacramento Local Area Formation Commission Resolution**

SSWD General Manager Dan York (SSWD GM York) presented the staff report.

Chair Dolk reviewed each page of the draft Resolution, requesting comments on each page. Those comments are as follows:

DPMWD Director Ross pointed out that there was a typo, and that “4C” should actually read, “4B.”

DPMWD Director Ross requested clarification on Page 2, Item 4. B. 1., on the operational funding section.

Clarification was requested on Page 2, Item 4. B. 2., where it stated that the assets would remain in their service area. The Board agreed to be sure the service area would be clarified as a part of the District and to amend the language not to state “permanently,” and include something along the lines of “until the assessment District is terminated.”

Page 3, Item C. 4. It was decided to include a “sunset date” or something similar with an end date.

It was also identified to update the language from “operated as a separate water system,” to “separate service area.”

On Page 3, Item C. 3. It was suggested to remove “operation, maintenance, and repair, from that section.”

On Page 4, Item 4. F., SSWD Director Wichert suggested that the DPMWD Advisory Committee (Committee) select their own members, as opposed to SSWD Directors selecting them. SSWD Director Boatwright expressed he would still want the SSWD Board to approve those Committee members. It was agreed that the Committee have bylaws and the details of that committee be included in those bylaws.

On Page 4, Item 4. C. 6. It was suggested to add some clarification to how the funds were distributed and to the intent of that paragraph.

On Page 4, Item 4. E., DPMWD Directors Ross and Pratt requested more specific details on retention offerings to the current DPMWD staff. SSWD Director Locke suggested that the SSWD Human Resources Department assist with developing language to include in this section. SSWD GM York suggested to delete the last sentence in this section, “These provisions shall not limit the authority of the General Manager of SSWD to exercise his/her discretion with respect to rights of assignment, transfer, discipline, and discharge of employees in accordance with the County Water District Law and other provisions of law.”

On Page 4, Item 4. G., it was suggested to remove the work “consider,” before “redistricting of the reorganized District...”

On Page 4, Item 4. F. in the last sentence, “The Committee will have a limited duration and be terminated at a time determined in the SSWD Boards discretion in consultation with the Committee,” it was recommended to have no less than 3 years.

On Page 5, Item 4. H. The Boards discussed the item and it was suggested to hold off on this section until further findings are revealed about the grant funding.

3. **Water System Operations Update**

DPMWD General Manager Adam Coyan (DPMWD GM Coyan) presented the staff report and reported that on Tuesday, August 13, 2024, SSWD took over all on call services for DPMWD, and on Friday, August 16, 2024, SSWD would be taking over full operations and support for DPMWD. He noted that he was very impressed with the service from SSWD staff.

4. **Communications Plan Update**

SSWD GM York presented the staff report and answered clarifying questions.

Chair Dolk reviewed each page of the draft Frequently Asked Questions document, requesting comments on each page. Those comments are as follows:

The Boards agreed to use the term “reorganization,” as opposed to the word “consolidation.”

On Page 3, it was suggested to remove the term “perceived loss of local control,” and place something similar to, “local control diminished.”

SSWD Director Boatwright suggested to place language in the document about the Advisory Committee.

SSWD Director Wichert requested to remove the grant funding amount and just say “grant funding.”

On Page 5. SSWD Director Wichert requested clarification on the section that states. “Importantly, the water districts and their customers are not liable for these remediation activities.”

On Page 6, the Boards agreed to use the term, “phase” instead of the term “group” under the Timeline and Process section.

Chair Dolk suggested that SSWD include some statistics on their financials, noting they are very strong.

Trish Harrington commented that she felt metering should be addressed as well.

5. **Plan for Services and Memorandum of Understanding**

SSWD GM York presented the staff report.

Both Boards agreed with the staff recommendation.

6. **Agenda Topics for Next Joint Board Meetings**

SSWD GM York presented the staff report and answered clarifying questions.

The Boards recommended the following topics be on the next Agenda:

- Sacramento Local Area Formation Commission Resolution
- Water System Operations Update
- Grant Funding Application Update

The Boards agreed that a quorum of each Board would need to be available to hold the SSWD/DPMWD Special Board Meeting Public Information Workshop.

DPMWD Director Pratt moved to adjourn the meeting; DPMWD Director Ross seconded.

The DPMWD motion passed by unanimous vote.

DPMWD Vote:

AYES:	Dolk, Matteoli, Pratt, and Ross.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

SSWD President Thomas adjourned the meeting at 8:13 p.m.

Adjournment

Chair Dolk adjourned the meeting at 8:13 p.m.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District



Agenda

Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting

3701 Marconi Avenue
Sacramento, CA 95821

September 11, 2024
6:00 p.m.

This meeting will be conducted both in-person in the Sacramento Suburban Water District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/87159590504?pwd=7uJV2GdbLGhIj3PnKbAmuy0eVtRC.1>

Meeting ID: 871 5959 0504

Password: 571341

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The two Agencies use a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Boards may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Boards less than 72 hours before the meeting are available for public inspection at each Agency's Administrative Offices.

The public may address the Boards concerning an agenda item either before or during the Boards's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to either one of the General Managers. The Chairperson will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Boards. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. **Draft Minutes of the August 14, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**
Recommendation: Approve the Draft Minutes of the August 14, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting.

Items for Discussion and/or Action

2. **Sacramento Local Area Formation Commission Resolution**
Recommendation: Review the Draft Resolution of Application to the Sacramento Local Area Formation Commission and direct staff as appropriate.
3. **Plan for Services and Memorandum of Understanding**
Recommendation: Approve a contract with Plan West Partners to conduct the Plan for Services and Memorandum of Understanding, pending final legal review.

- 4. **Operations Assistance**
Recommendation: No action. Receive update on Sacramento Suburban Water District providing Water System Operations to Del Paso Manor Water District.

- 5. **Public Workshop Update**
Recommendation: Receive report from staff regarding the Public Information Workshop.

- 6. **Grant Funding Status**
Recommendation: No action. Receive staff presentation and direct staff as appropriate.

- 7. **Joint Board Meeting Dates and Agenda Items**
Recommendation: Approve dates for future Del Paso Manor Water District and Sacramento Suburban Water District Joint Board meetings and discuss agenda topics to be presented.

Adjournment

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I certify that the foregoing agenda for the September 11, 2024, meeting of the Del Paso Manor Water District and Sacramento Suburban Water District Joint Board was posted by September 6, 2024, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, CA 95821, and at the Del Paso Manor Water District office, 1817 Maryal Drive, Suite 300, Sacramento, CA 95864, and was made available to the public during normal business hours.

Dan York
General Manager/Secretary
Sacramento Suburban Water District