

# Agenda

## Sacramento Suburban Water District

### Regular Board Meeting

3701 Marconi Avenue  
Sacramento, California 95821

Monday, October 21, 2024  
6:00 p.m.

**This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/82352281207?pwd=1aXGcWZntPqasv4NExOkm8nY0B0VCm.1>

**Meeting ID: 823 5228 1207**

**Password: 078474**

**You can also dial in using your phone: 1 (669) 900-6833**

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>  
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the September 16, 2024, Regular Board Meeting  
***Recommendation: Approve the Draft Minutes of the September 16, 2024, Regular Board Meeting.***
2. Treasurer's Report  
***Recommendation: Approve the items in the report as recommended.***
3. October 2024 Legislation Update  
***Recommendation: Approve staff's recommendation regarding the California Proposition listed in Table 1 and review the results of the bills that the District has taken a position on in 2024 in Table 2.***
4. Policy Review – Employment Rules and Procedures Policy (PL – HR 001)  
***Recommendation: Ratify Employee Rules and Procedures Policy (PL - HR 001) without changes.***

### **Items for Discussion and/or Action**

5. Resolution No. 24-11 Honoring Dave Jones for his Services as a Board of Director  
***Recommendation: Adopt Resolution No. 24-11 Honoring Dave Jones for his Service as a Board of Director.***

6. State of the District 2024  
***Recommendation: No action. The General Manager will provide the State of the District 2024 presentation.***
7. Board of Directors to Discuss Filling Vacancy Resulting from Director Jones' Resignation  
***Recommendation: Discuss and approve the process to fill the District's Division 1 Board of Director vacancy and direct staff as appropriate.***
8. Business Case Analysis Consultant  
***Recommendation: Approve the Selection of BakerTilly to conduct the Business Case Analysis for a potential combination of Sacramento Suburban Water District and San Juan Water District.***
9. Calendar Year 2024 Capital Budget Amendment  
***Recommendation: Approve the requested \$2,000,000 amendment to the 2024 Capital Budget to account for construction schedule changes and move \$2,000,000 from the CY2024 Capital Budget to the CY2025 Capital Budget for the Wells 81, 82, and 83 multi-year project.***
10. Mutual Aid and Assistance Agreement Between City of Roseville and Sacramento Suburban Water District  
***Recommendation: Authorize the General Manager to execute a Mutual Aid and Assistance Agreement between the City of Roseville and Sacramento Suburban Water District, provided there are no material changes from the draft agreement attached.***
11. Agreement Between City of Roseville and Sacramento Suburban Water District for Cost Sharing, Ownership, Operation and Maintenance of Interties  
***Recommendation: Authorize the General Manager to execute the Agreement Between City of Roseville and Sacramento Suburban Water District for Cost Sharing, Ownership, Operation and Maintenance of Interties.***
12. Fleet Asset Management Plans  
***Recommendation: Receive staff presentation and direct staff as appropriate.***
13. Committee and Liaison Appointments  
***Recommendation: Board President will consider appointing new committee members to fill the vacancy left by Director Jones resigning from the Board.***

### **General Manager's Report**

14. General Manager's Report
  - a. Grant of Easement and Right of Way
  - b. Women Who SPARK Award

### **Department/Staff Reports**

15. Groundwater Well Status Report
16. Engineering Report
  - a. Major Capital Improvement Program Projects
  - b. Planning Documents
  - c. Other Projects
17. Financial Report
  - a. Financial Highlights
  - b. Financial Statements
  - c. Budgets
18. Operations Report
19. Customer Service Report

### **Information Items**

20. Upcoming Water Industry Meetings/Conferences
21. Upcoming Policy Review
  - a. Capacity Fee Setting Policy (PL – Fin 010)
  - b. Debt Management Policy (PL – Fin 011)
  - c. Technology Maintenance, Security, Protection and Recovery Policy (PL – IT 004)

- d. Procurement Policy (PL – Fin 005)

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 22. a. Regional Water Authority (Director Wichert)  
None.
- b. Sacramento Groundwater Authority (Director Boatwright)  
Agenda from the October 10, 2024, meeting.
- c. Director Reports – AB 1234

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 23. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC. (Hexavalent chromium contamination claims).

**Open Session**

- 24. Report from Closed Session.

**Adjournment**

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**Upcoming Meetings**

Wednesday, October 23, 2024, at 6:00 p.m., DPMWD/SSWD Joint Special Board Meeting  
 Monday, November 11, 2024, at 6:00 p.m., Special Board Meeting – Budget Workshop  
 Wednesday, November 13, 2024, at 6: 00 p.m., DPMWD/SSWD Joint Special Board Meeting

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SSWD Regular Board Meeting Agenda

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I certify that the foregoing agenda for the October 21, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by October 11, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District