

Minutes

Sacramento Suburban Water District Regular Board Meeting August 19, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #862 6486 1637

Call to Order

Vice President Wichert called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Vice President Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas (joined the meeting at 6:19 p.m.) and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Greg Bundesen, Lynn Pham, Tommy Moulton, Mike Simi, and Julie Nemitz.

Public Present: Paul Helliker.

Announcements

General Manager Dan York (GM York) announced that the Nomination/Declaration of Candidacy for the District's Divisions 1 and 2 closed on August 9, 2024. Sacramento Suburban Water District (SSWD) Division 1 had 1 position that was up for election, and that there were no nominees. Division 2 had 1 position that was up for election, and that Jay Boatwright filed for that position.

Public Comment

None.

Consent Items

1. **Draft Minutes of the July 15, 2024, Regular Board Meeting**
2. **Draft Minutes of the July 29, 2024, Special Board Meeting – Strategic Plan Workshop**
3. **Treasurer's Report**

4. **August 2024 Legislation Update**
5. **Policy Review – Environmental Sustainability Policy (PL – Adm 005)**
6. **Policy Review – Budget Policy (PL – Fin 012)**
7. **Policy Review – Discrimination, Harassment, and Abusive Conduct Prevention Policy (PL – HR 012)**
8. **Resolution No. 24-09 Amending Reserve Policy (PL – Fin 004)**

Director Boatwright moved to approve all Consent Items; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Locke, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Thomas.		

Items for Discussion and/or Action

9. **Urban Water Use Objective Update**
 Greg Bundesen (Mr. Bundesen) presented the staff report, Power Point presentation, and answered clarifying questions.

 President Thomas joined the meeting at 6:19 p.m.

 Paul Helliker provided additional information on the Urban Water Use Objectives.

 Mr. Bundesen answered clarifying questions.
10. **2024 Mid-Year Budget Update**
 Jeff Ott (Mr. Ott) presented the staff report and answered clarifying questions.

 Director Wichert asked clarifying questions.
11. **Calendar Year 2025 Budget Assumptions**
 Lynn Pham presented the staff report and answered clarifying questions.

 Director Wichert expressed that he was not in favor of the two positions that were included in the rate study and recommended removing them and lowering the first year’s proposed increase to 4.5% instead of 5%.

 President Thomas requested staff bring the item back to the September 16th regular Board meeting to give him an opportunity to examine further.

 Direction was provided to staff to move forward with the staff recommendation.

11.5 Committee and Liaison Appointments – Board Consideration of a Production Capacity Ad Hoc Committee

Mr. Ott presented the staff report.

President Thomas appointed Director Boatwright and Director Wichert to be on the Production Capacity Ad Hoc Committee, with Director Boatwright as the Chair.

General Manager’s Report

12. General Manager’s Report

GM York presented the staff report and answered clarifying questions.

a. SSWD Facilities Consolidation

GM York presented the staff report.

Director Wichert recommended staff engage with a real estate agent to look into a vacant space with enough parking. He additionally pointed out that with the potential upcoming consolidations, now might not be a good time to evaluate relocating.

GM York pointed out that the staff at the Walnut facility have outgrown that location both in building space as well as parking. He reminded the Board that the District is currently leasing a parking area for staff’s personal vehicles at approximately \$2,500 per month.

Director Wichert recommended staff hire a space consultant to look into the issue.

The Board agreed to recommend for staff to investigate the options further and report back on their findings.

Department/Staff Reports

13. Groundwater Well Status Report

Tommy Moulton presented the staff report and answered clarifying questions.

14. Engineering Report

Dana Dean presented the staff report and answered clarifying questions.

a. Major Capital Improvement Program Projects

A written report was provided.

b. Planning Documents

A written report was provided.

c. Other Projects

A written report was provided.

15. **Financial Report**

Mr. Ott presented the staff report.

a. *Financial Highlights*

A written report was provided.

b. *Financial Statements*

A written report was provided.

c. *Budgets*

A written report was provided.

16. **District Activity Report**

Mike Simi presented the staff report and answered clarifying questions.

Information Items

17. **Sacramento Regional Water Bank Update**

Assistant General Manager Matt Underwood presented the staff report and answered several clarifying questions.

18. **Upcoming Water Industry Meetings/Conferences**

A written report was provided.

19. **Upcoming Policy Review**

A written report was provided.

a. *Public Works Contracting Policy (Pl – Eng 002)*

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

20. a. Regional Water Authority (Director Wichert)

None.

b. Sacramento Groundwater Authority (Director Boatwright)

The agenda from the August 8, 2024, meeting was provided.

c. Director Reports – AB 1234

Director Jones provided an oral report of the meeting he had with the General Manager on July 9, 2024; and the LAFCo meeting he attended on July 16, 2024.

President Thomas provided an oral report of the DPMWD Board meeting he attended on July 2, 2024; the meeting he had with the General Manager on July 9, 2024; the meeting he had with Director Locke on July 13, 2024; the AeroJet CAG

meeting he attended on July 17, 2024; and the Water Forum meeting he attended on July 24, 2024.

Joint Board Meeting Items

- 21. a. Sacramento Suburban Water District and San Juan Water District Joint Special Board Meeting
The agenda from the July 31, 2024, meeting was provided.
- b. Sacramento Suburban Water District/Del Paso Manor Water District Joint Special Board Meeting
The Draft Minutes from the July 30, 2024, meeting were provided.

Adjournment

President Thomas adjourned the meeting at 7:51 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District