

Amended Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue
Sacramento, California 95821

Monday, November 18, 2024
6:00 p.m.

This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/83741941786?pwd=eCtzaWmvaSCTIzLhCB1YCPeo5KBPbY.1>

Meeting ID: 837 4194 1786

Password: 849363

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item after the staff presentation but before Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Draft Minutes of the October 14, 2024, Special Board Meeting – Rate Study Public Hearing
Recommendation: Approve the Draft Minutes of the October 14, 2024, Special Board Meeting – Rate Study Public Hearing.
2. Draft Minutes of the October 21, 2024, Regular Board Meeting
Recommendation: Approve the Draft Minutes of the October 21, 2024, Regular Board Meeting.
3. Treasurer's Report
Recommendation: Approve the items in the report as recommended.
4. 2024 Audit Engagement Letter and Task Order 5
Recommendation: Approve 2024 Audit Engagement Letter and Task Order 5, with Maze & Associates Accountancy Corporation and grant authorization for the Audit Committee Chair to execute the Engagement Letter and Task Order 5 as recommended by the Audit Committee at the November 4, 2024, Audit Committee meeting.

5. Policy Review – Capacity Fee Setting Policy (PL – Fin 010)
Recommendation: Ratify Capacity Fee Setting Policy (PL – Fin 010) without changes.
6. Policy Review – Debt Management Policy (PL – Fin 011)
Recommendation: Ratify Debt Management Policy (PL – Fin 011) without changes.
7. Policy Review – Technology Maintenance, Security, Protection and Recovery Policy (PL – IT 004)
Recommendation: Ratify Technology Maintenance, Security, Protection and Recovery Policy (PL – IT 004) without changes.
8. Policy Review – Procurement Policy (PL – Fin 005)
Recommendation: Ratify Procurement Policy (PL – Fin 005) without changes.

Items for Discussion and/or Action

9. Calendar Year 2025 Budget
Recommendation: Staff are recommending the Board to take the following actions: Adopt the Calendar Year 2025 Budget as presented; Adopt the multi-year project budgets and spending schedule as presented; Adopt implementation of the planned 5.0% rate increase as approved by the Board at the October 7, 2024, Rate Hearing effective January 1, 2025, and Approve the attached salary band schedule for 2025.
10. Alternative to Merit Matrix Compensation System
Recommendation: Discuss alternatives to Sacramento Suburban Water District's current merit matrix compensation system as indicated in District's 2024 Goals and the Employee Performance Evaluation, Merit and COLA Policy and direct staff as appropriate.
11. Regular Board Meeting Time
Recommendation: Either: Direct staff to bring back a Resolution to amend Policy PL-BOD 002, Rules for Proceedings of the Board of Directors with specific desired changes or; Take no action.
- 11.5 Resolution No. 24-12 Making Application to the Sacramento Local Agency Formation Commission for Reorganization with the Del Paso Manor Water District
Recommendation: Approve Resolution No. 24-12 Making Application to the Sacramento Local Agency Formation Commission for Reorganization with the Del Paso Manor Water District.

General Manager's Report

12. General Manager's Report
 - a. Grant of Easement and Right of Way
 - b. CalWEP Advocacy Committee Chair
 - c. Water Forum 2.0 Successor Effort Funding

Department/Staff Reports

13. Groundwater Well Status Report
14. Engineering Report
 - a. Major Capital Improvement Program Projects
 - b. Planning Documents
 - c. Other Projects
15. Financial Report
 - a. Financial Highlights
 - b. Financial Statements
 - c. Budgets
16. Operations Report
17. Customer Service Report

Information Items

18. Public Relations Society of America Influencer Award
19. Sacramento Regional Water Bank Update
20. Upcoming Water Industry Meetings/Conferences
21. Upcoming Policy Review
 - a. Investment Policy (PL – Fin 003)

Committee Reports

22. a. Audit Committee (Director Locke)
Draft Minutes from the November 4, 2024, meeting.

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 23. a. Regional Water Authority (Director Wichert)
Agenda for the November 14, 2024, Board meeting.
- b. Sacramento Groundwater Authority (Director Boatwright)
None.
- c. Director Reports – AB 1234

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 24. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.

Open Session

- 25. Report from Closed Session.

Adjournment

Upcoming Meetings

Monday, December 16, 2024, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the November 18, 2024, meeting of the Sacramento Suburban Water District Board of Directors was posted by November 15, 2024, in a publicly accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District