



Agenda

Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting

3701 Marconi Avenue
Sacramento, CA 95821

November 13, 2024
6:00 p.m.

This meeting will be conducted both in-person in the Sacramento Suburban Water District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/84798501849?pwd=auNVihcRebrNmUp5QyHBb3rGaToU1k.1>

Meeting ID: 847 9850 1849

Password: 794140

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Please mute your line.

Where appropriate or deemed necessary, the Boards may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Boards less than 72 hours before the meeting are available for public inspection at each Agency's Administrative Offices.

The public may address the Boards concerning an agenda item either before or during the Boards's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to either one of the General Managers. The Chairperson will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Boards. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. **Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**
Recommendation: Approve the Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting.

Items for Discussion and/or Action

2. **Sacramento Local Area Formation Commission Resolution**
Recommendation: Finalize and approve the Draft Resolution of Application to the Sacramento Local Area Formation Commission.
3. **Plan for Services and Sacramento Local Area Formation Commission Application Timeline Update**
Recommendation: No action. Receive update on the Plan for Services and Sacramento Local Area Formation Commission Application Timeline.

4. **Operations Assistance Update**
Recommendation: No action. Receive update on Sacramento Suburban Water District providing Water System Operations to Del Paso Manor Water District.

5. **Grant Funding Status**
Recommendation: Receive update on the Grant Funding application.

6. **Surface Water and Groundwater – Water Quality**
Recommendation: No action. Receive staff presentation and direct staff as appropriate.

7. **Director Comments**
Recommendation: No action.

8. **Set Future Meetings of the Joint Boards**
Recommendation: Consider setting future meetings of the Del Paso Manor Water District and Sacramento Suburban Water District Joint Boards.

9. **Agenda Items for Future Joint Board Meetings**
Recommendation: Discuss agenda topics to be presented at the next meeting of Del Paso Manor Water District and Sacramento Suburban Water District and direct staff as appropriate.

Adjournment

I certify that the foregoing agenda for the November 13, 2024, meeting of the Del Paso Manor Water District and Sacramento Suburban Water District Joint Board was posted by November 8, 2024, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, CA 95821, and at the Del Paso Manor Water District office, 1817 Maryal Drive, Suite 300, Sacramento, CA 95864, and was made available to the public during normal business hours.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

Agenda Item: 1

Date: November 13, 2024

Subject: Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting

Staff Contact: Dan York, SSWD General Manager
Adam Cohan, DPMWD General Manager

Recommended Board Action:

Approve the Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting.

Attachment:

1. Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting.



Minutes

Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting October 23, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #865 7753 3691

Call to Order – Videoconference/Audioconference Meeting

Del Paso Manor Water District (DPMWD) Board Vice President Carl Dolk (Chair Dolk) called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chair Dolk led the Pledge of Allegiance.

Roll Call

SSWD Directors

Present: Jay Boatwright, Craig Locke, and Robert Wichert.

SSWD Directors

Absent: Kevin Thomas.

DPMWD Directors

Present: Carl Dolk, Gwynne Pratt, David Ross, and Robert Matteoli.

DPMWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York (SSWD GM York) and Heather Hernandez-Fort.

DPMWD Staff

Present: Del Paso Manor Water District (DPMWD) General Manager Adam Coyan (DPMWD GM Coyan).

Public Present:

SSWD Legal Counsel Josh Horowitz, DPMWD Legal Counsel Mona Ebrahimi, Ted Costa, Jose Henriquez, Victoria Hoppe, John Hoffman, Joyce Tribbey, Trish Harrington, Roy Wilson, Sabrina Gluch, Desirae

Fox, Cindy Leidahl, Deake Marschal, Inge Barsetti, Angela Knipp, and Kathy Lauer.

Public Comment

Cindy Leidahl expressed that at the Public Information Workshop she pointed out that there were some water quality complaints against SSWD on the Nextdoor website and distributed a handout of those complaints.

Consent Items

1. **Draft Minutes of the September 11, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**

DPMWD Director Pratt moved to approve the Consent Item; DPMWD Director Matteoli seconded.

The DPMWD motion passed by unanimous vote.

DPMWD Vote:

AYES:	Dolk, Pratt, Ross, and Matteoli.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

SSWD Director Boatwright moved to approve the Consent Item, SSWD Director Locke seconded.

The SSWD motion passed by unanimous vote.

SSWD Vote:

AYES:	Boatwright, Locke, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Thomas.		

Items for Discussion and/or Action

2. **Public Information Workshop Recap**

SSWD GM York presented the staff report.

DPMWD Director Dolk expressed he received positive feedback regarding the Public Information Workshop.

DPMWD Director Ross expressed he felt it was very worthwhile to interact with the ratepayers.

SSWD Director Locke echoed the comments noting public information was very important.

3. **Plan for Services and Sacramento Local Area Formation Commission Application Update**

SSWD GM York presented the staff report, expressed that Planwest Partners has been hired to conduct the Plan for Services and the Local Agency Formation Commission (LAFCo) Application, and expressed the draft LAFCo Resolution would be presented at the November 13, 2024, DPMWD/SSWD Joint Board meeting with a recommendation for approval.

4. **Operations Assistance Update**

SSWD GM York presented the staff report.

DPMWD Director Ross expressed how impressed he was with SSWD staff when responding to a major leak call that they received from DPMWD. He noted that he received several compliments from DPMWD ratepayers about how impressed they were with SSWD staff and how helpful they have been.

DPMWD GM Coyan echoed DPMWD Director Ross noting that DPMWD has been receiving fantastic service from SSWD staff, and that their response time has been almost immediately and extended his appreciation for the great service.

5. **Grant Funding Status**

SSWD GM York presented the staff report.

Discussion ensued regarding the status of some specific projects.

6. **Agenda Items for Future Joint Board Meetings**

SSWD GM York presented the staff report.

The Joint Boards agreed to include the following items on the November 13, 2024, DPMWD/SSWD Joint Board meeting:

- The LAFCo draft Resolution and Application
- Grant Funding Status
- Director Comments Section

Chair Dolk requested at a future Joint Board Meeting to review the details and mechanics of the Special Assessment District recommendation.

SSWD Director Locke expressed that he overheard incorrect comments about SSWD's groundwater and wanted to clarify that the water that has been banked is an asset of the District as a whole, therefore anyone within the potentially combined District would be able to benefit from it as well.

DPMWD Director Ross moved to adjourn the meeting; DPMWD Director Matteoli seconded.

The DPMWD motion passed by unanimous vote.

DPMWD Vote:

AYES:	Dolk, Pratt, Ross, and Matteoli.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

SSWD Director Locke moved to adjourn the meeting, SSWD Director Boatwright seconded.

The SSWD motion passed by unanimous vote.

SSWD Vote:

AYES:	Boatwright, Locke, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Thomas.		

Adjournment

Chair Dolk adjourned the meeting at 6:38 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

Agenda Item: 2

Date: November 13, 2024

Subject: Sacramento Local Area Formation Commission Resolution

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

Finalize and approve the Draft Resolution of Application to the Sacramento Local Area Formation Commission.

Discussion:

As directed at the July 30, 2024, Joint Board meeting, staff developed a draft Resolution of Application (Resolution) to the Sacramento Local Area Formation Commission (LAFCo). For Del Paso Manor Water District (DPMWD) and Sacramento Suburban Water District (SSWD) to move forward in combining the two districts, it is necessary to submit a Resolution of Application to LAFCo. The adopted resolutions should be substantially similar for each district.

Staff and legal counsel made the appropriate edits to the draft Resolution and presented the second draft at the September 11, 2024, Joint Board meeting. The Boards thoroughly reviewed the draft Resolution at the meeting and provided edits. The Boards directed staff to update the draft Resolution and present it at a future Joint Board meeting.

Staff have made the appropriate edits to the draft Resolution and the third draft is attached (see Attachment 1).

Planwest Partners (Planwest) is under contract and working on a Plan for Services and additional materials needed to support an application to LAFCo. Planwest has provided a LAFCo Application Timeline, which identifies February 5, 2025, for a LAFCo Hearing. Planwest has indicated that the greatest challenge they foresee in being prepared for a LAFCo Hearing is getting the Resolutions adopted by the DPMWD and SSWD Boards in a timely manner. The current project timeline indicates adoption of the Resolutions by the end of November 2024.

Attachment:

1 – Draft Resolution to Sacramento Local Area Formation Commission

THIRD DRAFT

RESOLUTION NO. 24-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SACRAMENTO SUBURBAN WATER DISTRICT MAKING APPLICATION TO THE
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION FOR
REORGANIZATION WITH DEL PASO MANOR WATER DISTRICT**

WHEREAS, the Sacramento Suburban Water District (“SSWD”) was formed and is operating under the County Water District Law (Water Code sections 30000 and following), and supports the consideration of reorganization with another water district, provided that both districts consent to the reorganization, and the reorganization would be in the best interests of the customers of each district;

WHEREAS, SSWD and Del Paso Manor Water District (“DPMWD”) have conducted an evaluation of the feasibility of combining SSWD and DPMWD through a process that has involved Joint Board meetings that have been open to the public, mailing of information on the proposed combination to each customer of SSWD and DPMWD to present information on the reorganization and receive public comment on it, responding in writing to written questions received from the public concerning the reorganization, and meetings with interested parties and the respective employees of SSWD and DPMWD to discuss the potential reorganization;

WHEREAS, on May 2, 2024, the Sacramento County Local Agency Formation Commission (“LAFCo”) approved a resolution of intent to initiate dissolution of DPMWD with a remediation period of twelve-months to allow the district time to address the deficiencies that were highlighted in the Sacramento Grand Jury and Municipal Service Review – Addendum reports, or to develop other plans; and

WHEREAS, SSWD has negotiated and reached a decision with the DPMWD, which was formed and is operating under the County Water District Law (Water Code sections 30000 and following), to reorganize the two districts as provided in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (California Government Code sections 56000 and following; the “LAFCo Law”) by dissolving DPMWD and transferring its assets, liabilities, and obligations to SSWD on terms and conditions agreed to by the Boards of Directors of the two districts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of SSWD as follows:

1. The foregoing recitals are true, represent the findings and independent judgment of the SSWD Board of Directors, and are hereby incorporated by reference.

2. Application is hereby made under the LAFCo Law to LAFCo for a reorganization encompassing the annexation by SSWD of DPMWD and its service area and the dissolution of DPMWD and transfer of its assets, liabilities, rights, and obligations to SSWD.
3. The President of the SSWD Board of Directors and the General Manager/Secretary of the District are hereby authorized and directed to complete and execute all documents required in connection with this application, and to do and perform every action necessary to carry out the purposes of this resolution.
4. This application is expressly made subject to the following special terms and conditions, which SSWD requests that LAFCo include within the order approving this reorganization application, the terms and conditions specified in subsections (c) and (d) being made under subdivisions (c), (h), (i), (k), (l), (m), (p), (s)(1), (t), and (v) of Government Code section 56886:
 - a. The effective date of the reorganization shall be following official certification by LAFCo and recording of a Certificate of Completion, or as soon as possible thereafter upon SSWD and DPMWD satisfying any conditions of approval.
 - b. Upon and after the reorganization, the following conditions shall apply to and bind the Board of Directors of the reorganized district:
 - (1) the following contracts, debts and contingent liabilities of the respective districts, although to be assigned and transferred to SSWD shall, nonetheless, continue to be the exclusive responsibility of the ratepayers within the respective service areas of SSWD and DPMWD until paid in full:
 - (A) all bonds, certificates of participation and similar indebtedness, including any refunding thereof;
 - (B) any other debt respecting real estate (including office buildings and other structures, pump stations and well sites), exclusive of such other debt respecting transmission and distribution system facilities, easements and rights-of-way;
 - (C) liability respecting any claims that have not been asserted in writing as of the effective date of the reorganization; and
 - (D) any contracts, debts, or liabilities, contingent or otherwise, specified in essentially parallel resolutions adopted by the Boards of Directors of both districts prior to the effective date of the reorganization.
 - (2) the following assets of the respective districts, although to be assigned and transferred to SSWD shall, nonetheless inure to the exclusive benefit of the ratepayers within the respective service areas of SSWD and DPMWD until the time that the SSWD Board terminates the collection of the assessment:

- (A) the equity in real estate (including office buildings and other structures, pump stations and well sites), exclusive of transmission and distribution system facilities;
 - (B) easements and rights-of-way held by the respective districts as of the effective date of the reorganization; and
 - (C) all cash and investments, water sales receivable, grant and loan funds receivable, and accrued interest receivable attributed to each respective district.
- c. Upon the reorganization and for the period during which the assessment is collected and service area of DPMWD is operated as a separate water system following the effective date of the reorganization, the following conditions shall apply to and bind the Board of Directors of SSWD:
- (1) all contracts, debts, and liabilities of the respective districts, including contingent liabilities, other than those identified in or pursuant to section 4(b), although to be assigned and transferred to the SSWD shall, nonetheless, continue to be the exclusive responsibility of the ratepayers within the respective service areas of SSWD and DPMWD;
 - (2) previously authorized charges, fees, assessments and taxes of SSWD and DPMWD, which have been determined by the Boards of Directors of each respective district to properly allocate the costs incurred among its ratepayers, shall continue to be applied within the affected service area of each district, and any changes made to such charges, fees, assessments and taxes shall be governed by the same principles previously determined by the Board of Directors of each respective district, unless the Board of Directors of the SSWD specifically determines that different principles shall apply;
 - (3) the funds derived from the SSWD and the DPMWD service areas shall be accounted for separately, so that the ratepayers benefitting from the respective water system bear the cost of replacement, improvement, and bond debt service of that water system, provided that, the SSWD Board may continue imposing and collecting a separate and different debt service charge in DPMWD's service area after it is consolidated into the unified SSWD water system if necessary to collect sufficient funds for repayment of any indebtedness incurred for capital improvements in service area of DPMWD;
 - (4) the territory within DPMWD as of the effective date of the consolidation shall be designated the "Del Paso Manor Service Area" following the reorganization and shall be operated as a separate water system for rate-setting, billing, and collection, and all financial accounting purposes until such time as the SSWD Board determines to terminate the collection of the

assessment and to consolidate the Del Paso Manor Service Area into the SSWD water system;

- (5) the territory within SSWD as of the effective date of the reorganization, which is operated as a unified water system, shall be designated the “Sacramento Suburban Service Area” following the reorganization and shall continue to be operated in the same manner as prior to completion of the reorganization; and
 - (6) the Board of Directors of SSWD shall determine from time-to-time which funds derived from the operation of the Del Paso Manor Service Area water system and the Sacramento Suburban Service Area water system shall be used to pay the common administrative costs of operating the entire district.
- d. Subject to the foregoing, all assets, revenues, funds on deposit, rights and liabilities under contracts, liabilities for payment of principal and interest on contractual obligations for real property, furnishings and equipment, operating expenses, supplies, licenses and permits, and any contingent liabilities for existing civil litigation shall be assigned and transferred, and accrue to SSWD.
 - e. To ensure the transfer of the institutional knowledge of DPMWD retained by its existing staff, as of the effective date of the reorganization, existing DPMWD staff shall become employees of the combined district and be retained by SSWD during the transition period to facilitate the smooth transfer of all DPMWD operations to SSWD. Following the transition period, to the extent practical, every attempt will be made to maintain such employees in the same or similar positions of authority and responsibility with SSWD and shall be entitled to SSWD’s then-existing salary schedules and benefits.
 - f. As of the effective date of the reorganization, the current Board of Directors of the DPMWD will resign their positions as Board Members and become the Del Paso Manor Advisory Committee (“Committee”) to the SSWD Board of Directors. The Committee shall consist of five members, and shall be responsible for reviewing proposals and making recommendations to the SSWD Board for capital improvement projects within the Del Paso Manor Service Area. The Committee also shall be responsible for outreach to ratepayers within the Del Paso Manor Service Area and for communicating that community input to the SSWD Board. To facilitate its functions, the Committee shall adopt Bylaws and comply with all applicable provisions of the Ralph M. Brown Act. The Committee shall have the authority to appoint its members when vacancies occur according to the Bylaws. The Committee will have a limited duration of not less than three years and shall be terminated at a time determined in the SSWD Boards discretion in consultation with the Committee.

- g. The reorganized district shall retain the name Sacramento Suburban Water District and be governed by a five-member Board of Directors comprised of the incumbent Directors of SSWD sitting at the time that the reorganization is completed. The Board of the reorganized district shall maintain the same rotation of election to office by and from the voting divisions existing at completion of the reorganization. Notwithstanding the foregoing, the Board of the reorganized district shall, in consultation with the Committee, redistrict the reorganized District prior to the 2026 District Election to ensure that the five voting divisions comply with the requirements of the California Voting Rights Act while providing the greatest possible voice to the ratepayers of the Del Paso Manor Service Area.
- h. An assessment district shall be formed within the Del Paso Manor Service Area in accordance with the requirements of Proposition 218 (Art. XIII D, section 6 of the California Constitution) and the Proposition 218 Omnibus Implementation Act (Gov't Code sections 53750 and following) to fund any portion of improvements required within the Del Paso Manor Service Area that are required to address the deficiencies identified in DPMWD's water system and are not funded through grants. The formation of the assessment district and annual levy of the proposed assessment is subject to approval by a mail ballot vote by a majority of owners of all parcels proposed to be assessed. The approval of the assessment district's formation and levy of the annual assessment is necessary to ensure a funding stream for necessary improvements to the DPMWD water system. The SSWD Board therefore requests that LAFCo make approval of the assessment district and levy of the annual assessment by the property owners of assessed parcels within the Del Paso Manor Service Area a condition of completing the reorganization. If the assessment is approved and the reorganization completed, the annual assessment will be levied until it is determined by the SSWD Board of Directors that the Del Paso Manor Service Area water system has been sufficiently rehabilitated and replaced to the same standard as SSWD's water system, at which time the Board of Directors shall terminate the levying of the annual assessment and instead collect funds for ongoing operations, maintenance, and capital improvement costs through regular water service rates and charges.
- i. Develop a Plan for Services approved by the SSWD and DPMWD Boards for submittal and approval by LAFCo that will govern how SSWD will operate the Del Paso Manor Service Area to ensure that existing SSWD ratepayers will not be required to in any way subsidize the capital improvement and operations and maintenance costs of the Del Paso Manor Service Area and to avoid any reduction in the level of service afforded existing SSWD ratepayers resulting from the addition of the Del Paso Manor Service Area.
- j. Adoption of this resolution of application shall be subject to the adoption of a resolution in substantially the same form by the Board of Directors of DPMWD.
- k. This Resolution shall take effect as of TBD.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on the XX day of MONTH, 2024, by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Name
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the XX day of MONTH, 2024.

(SEAL)

By: _____
Dan York
General Manager/Secretary
Sacramento Suburban Water District

Agenda Item: 3

Date: November 13, 2024

Subject: Plan for Services and Sacramento Local Area Formation Commission Application Timeline Update

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

No action. Receive update on the Plan for Services and Sacramento Local Area Formation Commission Application Timeline.

Discussion:

At the September 11, 2024, Del Paso Manor Water District (DPMWD) and Sacramento Suburban Water District (SSWD) Joint Board meeting, both Boards approved entering into an agreement with Planwest Partners (Planwest) to conduct a Plan for Services and additional materials needed to support an application to the Sacramento Local Agency Formation Commission (LAFCo). The agreement was executed on September 17, 2024.

On October 1, 2024, Planwest held a kick-off meeting with DPMWD and SSWD staff. Planwest provided the attached LAFCo Application Timeline.

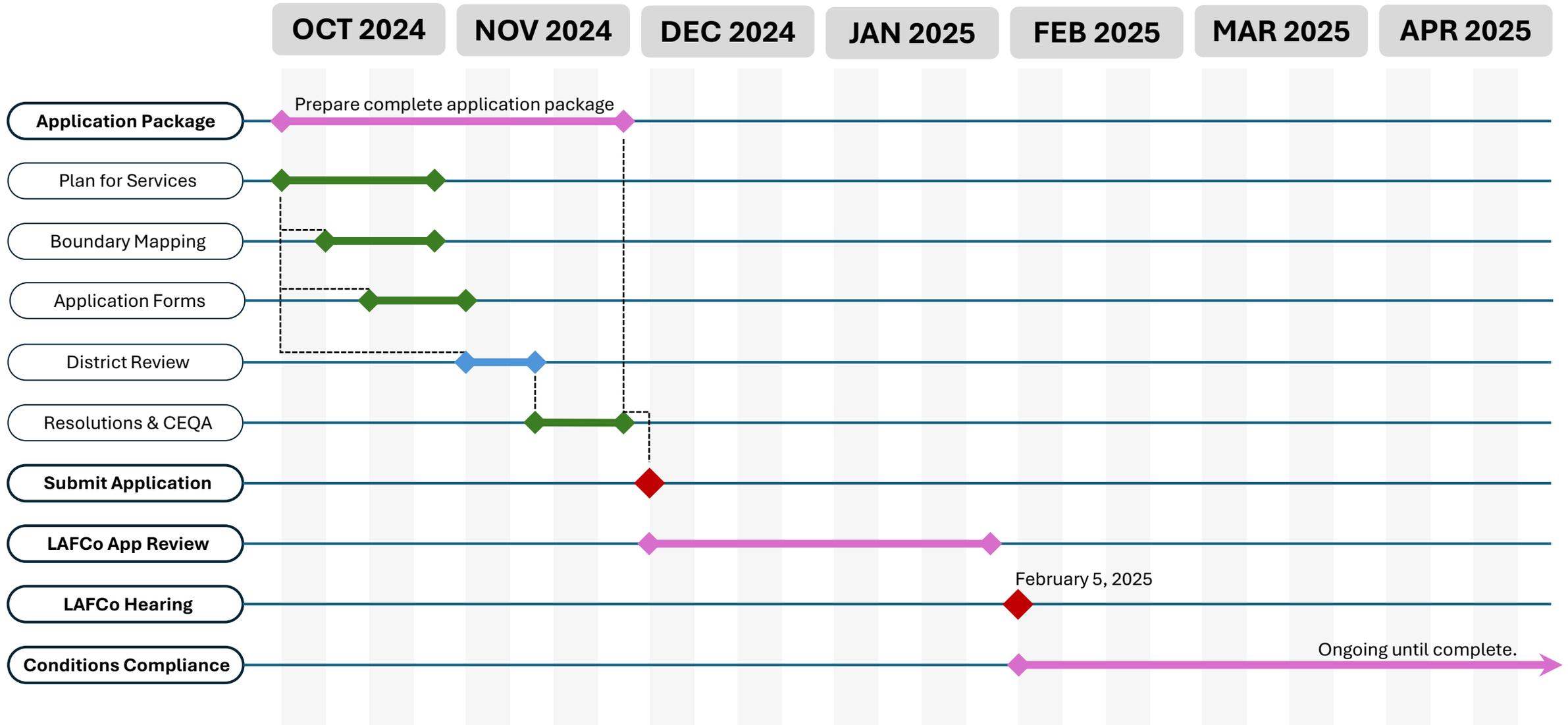
On November 2, 2024, Planwest submitted the Administrative Draft Plan for Services and forms as required by LAFCo for staff review. DPMWD and SSWD staff are currently reviewing and will provide comments to Planwest by November 18, 2024.

Staff will continue to keep the Boards updated.

Attachment:

1. SSWD and DPMWD LAFCo Application Timeline

SSWD and DPMWD LAFCo Application Timeline



Agenda Item: 4

Date: November 13, 2024

Subject: Operations Assistance Update

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

No action. Receive update on Sacramento Suburban Water District providing Water System Operations to Del Paso Manor Water District.

Discussion:

At the July 10, 2024, Joint Board meeting, the Sacramento Suburban Water District (SSWD) and Del Paso Manor Water District (DPMWD) Boards approved a Contract Services Agreement between SSWD and DPMWD for Operations Assistance, effective August 1, 2024.

As of August 16, 2024, SSWD fully assumed operational responsibility for the Del Paso Manor Water District (DPMWD) system. This transition involves SSWD's production and distribution teams taking charge of 24-hour system monitoring, emergency responses, and ongoing maintenance operations.

Operational Details:

- **SCADA Monitoring and Alarm Response:**
SSWD's production team provides 24/7 SCADA monitoring for DPMWD's system, managing alarms and standby operations during evenings.
- **Well Operations:**
The production team conducts well runs at nine facilities every Monday and Thursday.
- **Coliform Sampling Compliance:**
Total Coliform Rule sampling is conducted every Tuesday to ensure regulatory compliance.
- **Distribution Operations:**
The distribution team handles Underground Service Alerts (USA) daily as needed, monthly meter reads, and reactive maintenance including, but not limited to, service line locations and exposures, and fire hydrant knockdowns.

Workload Summary (August 16– October 31):

- 319 operations labor hours during normal business hours.
- 17 after-hours calls totaling 38 hours of overtime.

Fiscal Impact:

Costs incurred and labor support services will be reimbursed by DPMWD, so there will be no fiscal impact to SSWD. The total amount invoiced for labor and equipment hours for August thru October is \$52,584.56.

Agenda Item: 5

Date: November 13, 2024

Subject: Grant Funding Status

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

Receive update on the Grant Funding application.

Discussion:

As previously reported, a grant application was submitted on June 24, 2024, to the State Water Resources Control Board, Division of Financial Assistance program portal. The grant application was designated a project manager, Ryan Mitchell. A meeting with Mr. Mitchell was held on August 26, 2024. Mr. Mitchell described the grant process and requirements. The salient points of the meeting included the following:

- 1) Projects need to be “shovel ready” to be submitted for funding request.
- 2) Funding availability is determined annually. The FY2024/25 funding meeting was held in August 2024.
- 3) Consolidations/Reorganizations do take precedence in approving funding requests.
- 4) Del Paso Manor Water District (DPMWD) is not classified as a Disadvantaged Community based on Median Household Income (MHI) above 80% of statewide MHI. However, DPMWD is also not above the upper threshold for MHI (150% of statewide MHI) which makes it eligible for grant funding.
- 5) Issues related to meeting maximum day demand are also prioritized for funding.

In order to continue with the grant application process, one of the important aspects is to prepare “shovel ready” projects. Staff feels the distribution main replacement priority 1 level that was identified utilizing Sacramento Suburban Water District’s Distribution Asset Management Plan criteria, is a “shovel ready” project that would warrant grant funding.

DPMWD is awaiting final development of the design of the priority level one main replacement project from Forsgren Associates. This step must be completed to continue the application process for grant funding. The design is currently at the 60% complete level.

Fiscal Impact:

Unknown at this time.

Agenda Item: 6

Date: November 13, 2024

Subject: Surface Water and Groundwater – Water Quality

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

No action. Receive staff presentation and direct staff as appropriate.

Discussion:

Del Paso Manor Water District’s (DPMWD’s) source of supply is groundwater. There are occasions when one or more of the emergency interties with Sacramento Suburban Water District (SSWD) will open to provide water due to low pressure in the DPMWD system. The water delivered by SSWD through the intertie(s) may be groundwater, surface water, or a blend of both.

SSWD’s primary source of supply is groundwater. When available, SSWD supplements the groundwater supply with surface water. At any given time, SSWD customers may receive only groundwater, surface water, or a blend of both.

In general, groundwater is “harder” than surface water. Groundwater, for example, tends to be warmer and contains a higher concentration of naturally occurring minerals such as calcium and magnesium than surface water, sometimes leading to a tangy taste. Calcium and magnesium are the main components of the residue left behind when the water evaporates.

There may also be natural variations in the “hardness” of the water, which can cause scaling and soap scum on plumbing fixtures and reduced lathering of soaps and shampoos. Though hard water can be aesthetically unpleasing, it is not known to cause adverse health effects, and thus is not regulated by State Water Resources Control Board Division of Drinking Water or U.S. Environmental Protection Agency.

Surface water sources can exhibit greater fluctuations in water quality than groundwater sources. Time of year and weather events can have effects on the characteristics of surface water. On the other hand, groundwater sources tend to be more shielded from seasonal fluctuations and activities on the surface. In general, temperature and turbidity (a measure of cloudiness) can be expected to remain relatively constant in groundwater sources year-round, whereas the same factors will exhibit a wide range throughout the year for a surface water source.

No matter the source, all water delivered to DPMWD and SSWD customers, whether groundwater or surface water, is tested and treated to meet all federal and state drinking water quality standards.

Agenda Item: 7

Date: November 13, 2024

Subject: Director Comments

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

No Action.

Discussion:

This is a placeholder for Director comments.

Agenda Item: 8

Date: November 13, 2024

Subject: Set Future Meetings of the Joint Boards

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

Consider setting future meetings of the Del Paso Manor Water District and Sacramento Suburban Water District Joint Boards.

Discussion:

At the May 22, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Board meeting, the Boards agreed to hold Joint Board meetings every second Wednesday starting in July 2024. The November 13, 2024, Joint Board meeting is the last scheduled meeting.

Staff wanted to confirm that these dates and times still work for the Boards, and receive direction to schedule additional meetings at the same date and time. If so, staff would like to officially schedule the following dates:

December 11, 2024

January 8, 2025

February 12, 2025

March 12, 2025

April 9, 2025

Agenda Item: 9

Date: November 13, 2024

Subject: Agenda Items for Future Joint Board Meetings

Staff Contact: Dan York, SSWD General Manager
Adam Coyan, DPMWD General Manager

Recommended Board Action:

Discuss agenda topics to be presented at the next meeting of Del Paso Manor Water District and Sacramento Suburban Water District and direct staff as appropriate.

Discussion:

Direct staff on which topics need to be placed on the agenda for the next meeting of Del Paso Manor Water District and Sacramento Suburban Water District.