

Minutes

Sacramento Suburban Water District Audit Committee Meeting Wednesday, April 24, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821

Call to Order – Videoconference/Audioconference Meeting

Chair Locke called the meeting to order at 4:00 p.m.

Pledge of Allegiance

Chair Locke led the Pledge of Allegiance.

Roll Call

Directors Present: Jay Boatwright and Craig Locke.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, Heather Hernandez-Fort, Lynn Pham, and Jeff Ott.

Public Present: David Alvey and Jennifer Harris.

Public Comment

Jennifer Harris commented about the COVID relief funding with relation to tenants of apartment complexes.

Consent Items

1. **Draft Minutes of the November 1, 2023, Audit Committee Meeting**

Director Boatwright moved to approve the staff recommendation; Chair Locke seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **2023 Annual Comprehensive Financial Report and Audit Results**

Lynn Pham presented the staff report and introduced David Alvey (Mr. Alvey) with Maze and Associates, an independent auditor.

Mr. Alvey presented the 2023 Annual Comprehensive Financial Report and Audit Results, noting there were no material weaknesses or internal control deficiencies. He congratulated the Board on another very clean audit.

General Manager Dan York commended staff on continuing to follow policies and procedures and highlighted that with over one million dollars in inventory, in an open warehouse, he was proud to be able to report that there were no findings.

Chair Locke moved to approve the staff recommendation; Director Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

3. Ethics Policy (PL – BOD 004) Training Compliance Report

Jeff Ott presented the staff report.

Adjournment

Chair Locke adjourned the meeting at 4:20 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District