

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, October 21, 2013
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the September 16, 2013 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the October 14, 2013 Special Board Meeting
Recommendation: Approve subject minutes.
3. Joint Board of Directors' Meeting Minutes – Sacramento Suburban Water District (SSWD) and San Juan Water District (SJWD) – October 15, 2013
Recommendation: Approve subject minutes.
4. Setting the Dates for January and February 2014 Regular Board Meetings
Recommendation: Schedule the January and February 2014 regular Board meetings to the fourth Monday of those months.
5. Resolution No. 13-32 Conveying Drainage Easement for Palm Well #N6 to the County of Sacramento
Recommendation: Adopt subject resolution to convey an easement and right of way to Sacramento County.
6. Resolution No. 13-33 Supporting For the Sake of the Lake Week
Recommendation: Consider adopting the subject Resolution.
7. Records Inspection, Retention, Disposal, and Storage Policy (PL - Adm 002)
Recommendation: Adopt updates to subject policy.

Items for Discussion and Action

8. Resolution No. 13-34 Honoring Tony Shedenhelm on His Retirement
Recommendation: Consider a Resolution recognizing Tony Shedenhelm on his retirement.
9. Water Banking and Transfer Policy (PL - BOD 006)
Recommendation: Adopt updates to subject policy.
10. Bartkiewicz, Kronick & Shanahan (BKS) Legal Conflict Waiver Re: Kirkwood Meadows
Recommendation: Consider approving waiver.
11. Staffing Recommendations
Recommendation: Approve an additional full-time position for an engineer.
12. 2014 Proposed Budget
Recommendation: Provide direction to staff or approve the 2014 proposed budget.

13. Sacramento LAFCo Election of Special District Commissioner and Alternate Special District Commissioner
Recommendation: Direct the Secretary of the Board to cast a vote for the position of Special District Commissioner and Alternate Special District Commissioner.

Information Items

14. District Activity Reports
 - a. Water Operations and Exception Report
 - b. Customer Service Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Community Outreach Report
15. Financial Report
 - a. Financial Statements – September 2013
 - b. Investments Outstanding and Activity – September 2013
 - c. Cash Expenditures – September 2013
 - d. Credit Card Expenditures – September 2013
 - e. Directors Compensation and Expense Accounting – Through September 2013
 - f. Market Report Yields – January 2010 through August 2013
 - g. District Reserve Balances – September 2013
 - h. Information Required by Bond Agreement
16. New Other Post-Employment Benefits (OPEB) Valuation
17. Upcoming Policy Review – Employee Standards of Conduct and Discipline Policy (PL - HR 011)
18. Status Report on Phase 1 and Phase 2 Billing Modifications
19. Statewide Water Action Plan (SWAP)

20. Sacramento Groundwater Authority Basin Management Report Update 2013
21. El Dorado Water and Power Authority (EDWPA) Update
22. McClellan Focused Strategic Sites Record of Decision – Consolidation Unit
23. McClellan Restoration Advisory Board Meeting
24. Maximum Contaminant Level for Hexavalent Chromium in Drinking Water
25. Sacramento Regional 2013-2014 Water Meter Installation Project Grant Award
26. SAWWA Regulations Committee – NPDES Compliance Work Group
27. CIP Projects Quarterly Report
28. Financial Markets Quarterly Report
29. Year-to-Date Interest Expense Quarterly Report
30. Human Resources Quarterly Report
31. Association of California Water Agencies (ACWA) Region Board Election Results
32. Legislative Update
33. Miscellaneous District Issues – General Manager’s Report

General Counsel’s Report

No report.

Committee Reports

34. a. Facilities and Operations Committee (Director Thomas)
Report from October 2, 2013 meeting.
- b. Finance and Audit Committee (Director Schild)
Report from October 7, 2013 meeting.
- c. 2X2 Water Management Ad Hoc Committee (Director Thomas)
Oral report from September 17, 2013 meeting.
- d. Ad Hoc Water Banking and Transfer Committee (Director Robison)
No report.

- e. Government Affairs Committee (Director Robison)
Meeting Notes and Statement of Purpose provided. An oral report was given at September 16, 2013 Board Meeting.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 35. a. Regional Water Authority (Director Schild)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from September 25, 2013 meeting.
- b. Sacramento Groundwater Authority (Director Fellenz)
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)
No report.
- d. San Juan Water District Executive Committee (Assistant General Manager Formosa)
Agenda from September 24, 2013 meeting.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 36. Correspondence received by the District
- 37. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session

None.

Adjournment

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Upcoming Meetings

Monday, November 18, 2013 at 6:30 p.m., Regular Board Meeting

Wednesday, December 4, 2013 at 5:30 p.m., Facilities and Operations Committee Meeting

Monday, December 16, 2013 at 6:30 p.m., Regular Board Meeting

Tuesday, December 17, 2013 at 6:30 p.m., Joint Board Meeting with San Juan Water District

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I certify that the foregoing agenda for the October 21, 2013 meeting of the Sacramento Suburban Water District Board of Directors was posted by October 17, 2013 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District