

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 21, 2014
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the March 17, 2014 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Resolution No. 14-09 Accepting Quitclaim Deed for 4938 Kingbird Way
Recommendation: Adopt subject resolution to receive an easement and right of way for the subject site.
3. Resolution No. 14-10 A Resolution of the Board of Directors of the Sacramento Suburban Water District Amending Regulation No. 7 of the Regulations Governing Water Service
Recommendation: Consider adopting subject resolution.
4. Resolution No. 14-11 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories
Recommendation: Consider changing signing authority.
5. Strategic Plan (PL – BOD 001)
Recommendation: Adopt updates to subject policy.
6. Information Technology/Disaster Recovery (PL – IT 004)
Recommendation: Adopt updates to subject policy.
7. Relinquishment of Public Utility Easements - Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL-Adm 003)
Recommendation: Adopt updates to subject policy.
8. Reasonable Accommodation and Interactive Process Policy (PL – HR 014) and Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)
Recommendation: Adopt updates to subject policy.

Items for Discussion and Action

9. 2013 Comprehensive Annual Financial Report and Annual Audit
Consider accepting the District's annual report and related documents.
10. California Special Districts Association Call for Nominations – Seat C
Consider nominating Director Gayle for the CSDA Board of Directors Seat C.
11. Disposing of Surplus District Real Property -1999 Takeuchi TB007
Consider surplusizing 1999 Takeuchi.

Information Items

12. District Activity Reports
 - a. Water Operations and Exception Report

- b. Customer Service Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Community Outreach Report
13. Engineering Report
- a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Developer Projects
 - e. Other
14. Financial Report
- a. Financial Statements – March 2014
 - b. Investments Outstanding and Activity – March 2014
 - c. Cash Expenditures – March 2014
 - d. Credit Card Expenditures – March 2014
 - e. Directors Compensation and Expense Accounting – Through March 2014
 - f. Market Report Yields – January 2010 through March 2014
 - g. District Reserve Balances – March 2014
 - h. Information Required by Bond Agreement
15. Upcoming Policy Review – Workplace Violence Policy (PL – HR 013)
16. Upcoming Policy Review – Purchasing Card Policy (PL – Fin 006)
17. Financial Markets Quarterly Report
18. Year-to-Date Interest Expense Quarterly Report

19. Update on Correction of District's Health Insurance Contributions for Employees and Retirees Under CalPERS Health Plan
20. Human Resources Quarterly Report
21. CIP Projects Quarterly Report
22. Update on Antelope Pump Back Project
23. New Sacramento Area Water Works Association Officers
24. Water Supply Outlook for 2014
25. Update on Emergency Drought Relief Legislation and Grant Funding
26. Joint Defense and Expert Cost-Sharing Agreement Regarding Development Strategy to Preserve and Protect American River Water Supplies
27. Mountain Counties Water Resources Association's (MCWRA) Sierra Nevada Headwater Policy Principles
28. North State Water Alliance Update
29. El Dorado Water Reliability Project – Notice of Preparation
30. Association of California Water Agencies (ACWA) Groundwater Sustainability Task Force
31. Sacramento Metro Chamber of Commerce Cap-to-Cap Event 2014
32. Legislative Update

General Counsel's Report

No report.

Committee Reports

33. a. Facilities and Operations Committee (Director Fellenz)
Notes from April 2, 2014 meeting.
- b. Finance and Audit Committee (Director Schild)
Notes from April 9, 2014 meeting.

- c. Government Affairs Committee (Director Fellenz)
Agenda from April 16, 2014 meeting.
- d. 2x2 Water Management Ad Hoc Committee (Director Schild)
Agenda from the March 19, 2014 meeting.
- e. Ad Hoc Water Banking and Transfer Committee (Director Robison)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 34. a. Regional Water Authority Government Relations Special Meeting/Workshop
(Director Schild)
Agenda from April 7, 2014 meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from March 26, 2014 meeting.
- b. Sacramento Groundwater Authority (Director Robison)
Agenda from April 10, 2014 meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)
Agenda from April 9, 2014 Water Caucus meeting.
- d. San Juan Water District Executive Committee (Assistant General Manager York)
Agenda from March 25, 2014 meeting.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 35. Correspondence received by the District
- 36. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 37. a. Public employee performance evaluation involving the General Manager
under Government Code section 54954.5(e) and 54957.

- b. Conference to provide Board negotiating committee (Directors Gayle and Thomas) with direction concerning changes to General Manager’s compensation and benefits; Government Code section 54954.5(f) and 54957.6.

Return to Open Session

A report will be made on any action taken in closed session.

Adjournment

Upcoming Meetings

Monday, April 28, 2014 at 6:30 p.m., Joint Board Meeting with San Juan Water District

Monday, May 19, 2014 at 6:30 p.m., Regular Board Meeting

Monday, June 16, 2014 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 21, 2014 meeting of the Sacramento Suburban Water District Board of Directors was posted by April 17, 2014 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
 General Manager/Secretary
 Sacramento Suburban Water District