

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, October 20, 2014  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the September 8, 2014 Board Workshop  
*Recommendation: Approve subject minutes.*

2. Minutes of the September 15, 2014 Regular Board Meeting  
*Recommendation: Approve subject minutes.*
3. Setting the Dates for January and February 2015 Regular Board Meetings  
*Recommendation: Schedule the January and February 2015 regular Board meetings to the fourth Monday of those months.*
4. Resolution No. 14-22 Supporting Proposition 1 – The Water Quality, Supply and Infrastructure Improvement Act of 2014 (Water Bond)  
*Recommendation: Adopt the subject resolution to support Proposition 1.*
5. Resolution No. 14-23 Accepting Grant of Easement and Right of Way for 1020 Jonas Avenue – The Bridge at Jonas Subdivision  
*Recommendation: Adopt subject resolution to receive an easement and right of way for the subject site.*
6. Resolution No. 14-24 Accepting Grant of Easement and Right of Way for 4750 Manzanita Avenue – Crestview Village Center  
*Recommendation: Adopt subject resolution to receive an easement and right of way for the subject site.*
7. Employment Rules and Procedures Policy (PL - HR 001)  
*Recommendation: Reaffirm subject policy without changes.*
8. Driver Record and Insurance Review Policy (PL - HR 006)  
*Recommendation: Reaffirm subject policy without changes.*

#### **Items for Discussion and Action**

9. Claim Dispute – 5436 Hesper Way  
*Receive report on billing dispute and direct staff as appropriate.*
10. Extension of Existing Master Service Contract for Main Replacement Projects  
*Approve a master service contract with Doug Veerkamp General Engineering, Inc. and authorize the General Manager to execute any subsequent task order(s) on behalf of the District.*
11. Distribution Main Asset Management Plan Update  
*Receive report on the updated asset management plan and direct staff as appropriate.*
12. Memorandum of Understanding with San Juan Water District Re: Principles of Agreement to Be Incorporated into Operation and Maintenance Agreement for Antelope Pump Back Facility  
*Receive report and direct staff as appropriate.*

13. 2015 Budget - Third Draft  
*Adopt the proposed 2015 budget.*

**Information Items**

14. District Activity Reports
  - a. Water Operations and Exception Report
  - b. Customer Service Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Community Outreach Report
15. Engineering Report
  - a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Developer Projects
  - e. Other
16. Financial Report
  - a. Financial Statements – September 2014
  - b. Financial Activity – September 2014
  - c. Investments Outstanding and Activity – September 2014
  - d. Cash Expenditures – September 2014
  - e. Credit Card Expenditures – September 2014
  - f. Directors Compensation and Expense Accounting – Through September 2014
  - g. Market Report Yields – January 2010 through September 2014

- h. District Reserve Balances – September 2014
- i. Information Required by Bond Agreement
- 17. Upcoming Policy Review - Investment Policy (PL - Fin 003)
- 18. Financial Markets Quarterly Report
- 19. Year-to-Date Interest Expense Quarterly Report
- 20. Upcoming Policy Review – Drug and Alcohol Program Policy (PL - HR 010)
- 21. Human Resources Quarterly Report
- 22. CIP Projects Quarterly Report
- 23. Proposition 84 Drought Grant Implementation Program Status
- 24. Well Efficiency Testing Annual Report
- 25. North Highlands Jubilee Community Outreach Event
- 26. Status of Phase 2A Reorganization Study
- 27. The New Groundwater Legislation – Groundwater Sustainability Management Act
- 28. Legislative and Regulatory Update

### **Committee Reports**

- 29. a. Facilities and Operations Committee (Director Fellenz)  
Notes from October 6, 2014 meeting.
- b. Finance and Audit Committee (Director Schild)  
No report.
- c. Government Affairs Committee (Director Fellenz)  
No report.
- d. 2x2 Water Management Ad Hoc Committee (Director Thomas)  
See agenda item 26.
- e. Ad Hoc Water Banking and Transfer Committee (Director Robison)  
No report.

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 30. a. Regional Water Authority (Director Schild)  
No report.  
  
Regional Water Authority Executive Committee (General Manager Roscoe)  
No report.
- b. Sacramento Groundwater Authority (Director Robison)  
Agenda from October 9, 2014 meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)  
Agendas from September 24, 2014 and October 10, 2014 Water Caucus meetings.
- d. San Juan Water District Executive Committee (Assistant General Manager York)  
Agenda from September 23, 2014.
- e. Other Reports

**Miscellaneous Correspondence and General Information**

- 31. Correspondence received by the District
- 32. General Information

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 33. a. Conference with Legal Counsel –anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving two ratepayer threats to sue over amount of refunds paid by the District for overbilled water service charges.
- b. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

**Adjournment**

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**Upcoming Meetings**

Thursday, October 30, 2014 at 9:00 a.m., 2x2 Water Management Ad Hoc Committee Meeting

Monday, November 17, 2014 at 6:30 p.m., Regular Board Meeting

Monday, December 15, 2014 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the October 20, 2014 meeting of the Sacramento Suburban Water District Board of Directors was posted by October 16, 2014 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District