

## **Minutes**

Sacramento Suburban Water District  
**Facilities and Operations Committee**  
Thursday, October 29, 2015

### **Call to Order**

Director Thomas called the meeting to order at 3:01 p.m.

### **Roll Call**

Directors Present: Kevin Thomas.

Directors Absent: Bob Wichert.

Staff Present: Assistant General Manager Dan York, Dan Bills, David Espinoza, Heather Hernandez-Fort, Dave Jones, John Valdes, James Arenz, Patrick Wilson.

**Public Present:** Craig Locke, William Eubanks, Paul Selsky, Melanie Holton

### **Announcements**

- Assistant General Manager Dan York (AGM York) announced that Director Wichert was unable to attend the meeting.
- AGM York announced that General Manager Robert Roscoe was also unable to attend the meeting due to being at a conference out of town.
- AGM York announced the Finance and Audit Committee meeting scheduled for Friday, October 30, 2015 at 10:00 a.m.

### **Public Comment**

Mr. Eubanks requested henceforth that his comments in all meeting notes reflect “(Mr. Eubanks) commented.”

### **Consent Items**

1. **Minutes of the September 3, 2015 Facilities and Operations Committee Meeting**  
A written report was provided.

Director Thomas approved the Minutes.

### **Items for Discussion and Action**

2. **Water System Master Plan and 2015 Urban Water Management Plan Update**  
AGM York presented the staff report.

Mr. John Valdes gave a brief description of the District’s Water System Master Plan (WSMP) and the 2015 Urban Water Management Plan (UWMP). Mr. Valdes introduced Brown and Caldwell consultants, Mr. Paul Selsky and Ms. Melanie Holton. Mr. Selsky and Ms. Holton presented a power point presentation on the UWMP and WSMP.

Director Thomas inquired about any additions the District may need to the SCADA system. Ms. Holton explained that they are looking into realistic next steps for the SCADA system.

Director Thomas recommended presenting this to the full Board as an information item.

Mr. Eubanks commented.

**3. Fulton/El Camino Recreation and Park District Easement Update**

Mr. Dave Jones presented the staff report.

Director Thomas liked the idea of working with the Fulton/El Camino Recreation and Park District (Park District). He inquired when the next meeting with the Park District was. Mr. Jones explained that all staff would need to do is coordinate a meeting.

Director Thomas recommended further discussions with the Park District on Options 1; “the Park District would provide the District with a new well site at another Park District park and also the required easement(s) at Santa Anita Park. In exchange for the new property, the District would deed the existing well at Santa Anita Park to the Park District, which would use the well for irrigation purposes,” and Option 3; “the Park District would like to partner with the District to build a drought demonstration garden at Howe Avenue Park. The Park District has committed to maintain the garden after it is constructed.”

**4. Water Transmission Main Asset Management Plan**

AGM York announced that Director Wichert requested that this item be pulled and brought back to the next Facilities and Operations Committee meeting.

Director Thomas gave consent to pull the item.

**5. Cost to Add Fluoridation to North Service Area Update**

AGM York introduced the item. Mr. Valdes presented the staff report.

Director Thomas expressed that he is not in support of fluoridating the North Service Area.

Mr. Eubanks commented.

**6. McClellan Business Park Improvement Agreement Update**

AGM York presented the staff report giving a brief history of the agreement.

AGM York reviewed the ten capital improvement items noting that 7 of the 10 items have been completed. AGM York further indicated that the three items left are near completion.

AGM York noted that staff's recommendation is to continue to honor the existing agreement, but enforce the District's rules and regulations internally at McClellan Business Park (MBP).

Director Thomas inquired if there is any litigation with MBP. AGM York clarified that there is not.

Director Thomas inquired if the District would be responsible for maintenance should a backflow device that the District installed malfunction. AGM York responded that once it is installed, MBP will have to maintain the backflow device from that point on.

Mr. Eubanks commented.

AGM York suggested bringing this item back to the Committee with an estimated cost to fulfill the District's agreement on the remaining three items.

### **Adjournment**

Director Thomas adjourned the meeting at 4:21 p.m.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District