

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, June 20, 2016  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the May 16, 2016 Regular Board Meeting  
*Recommendation: Approve subject minutes.*
  
2. Minutes of the June 7, 2016 Special Board Meeting  
*Recommendation: Approve subject minutes.*

3. Employee Recruitment, Hiring and Promotion Policy (PL - HR 009)  
*Recommendation: Adopt subject policy.*
4. Director Sexual Harassment Prevention Training Policy (PL – BOD 005)  
*Recommendation: Adopt subject policy.*
5. Discrimination and Harassment Prevention Policy (PL – HR 012)  
*Recommendation: Adopt subject policy.*
6. Resolution No. 16-14 Accepting Grant of Easement and Right of Way at 4100 Bolden Lane  
*Recommendation: Adopt subject resolution.*
7. Resolution No. 16-15 and 16-16 Accepting Two Grants of Easement and Rights of Way at McClellan Business Park  
*Recommendation: Adopt subject resolution.*

#### **Items for Discussion and Action**

8. Regional Water Authority – Regional Water Reliability Plan  
*Presentation by Rob Schwartz.*
9. Resolution No. 16-17 Adopting an Urban Water Management Plan  
*Receive written staff report and direct staff as appropriate.*
10. 2015 Comprehensive Annual Financial Report and Annual Audit  
*Receive written staff report and direct staff as appropriate.*
11. Public Finance and the District Budgeting Process  
*Receive written staff report and direct staff as appropriate.*
12. 2016 Amended Budget  
*Receive written staff report and direct staff as appropriate.*

#### **Information Items**

13. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Customer Service Report
  - c. Community Outreach Report

14. Engineering Report
  - a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Groundwater Quality Projects
  - e. Developer Projects
  - f. Planning Studies
  - g. Other
15. Financial Report
  - a. Financial Statements – May 2016
  - b. Investments Outstanding and Activity – May 2016
  - c. Cash Expenditures – May 2016
  - d. Credit Card Expenditures – May 2016
  - e. Directors Compensation and Expense Accounting – Through May 2016
  - f. Market Report Yields – January 2010 through May 2016
  - g. District Reserve Balances – May 2016
  - h. Information Required by Bond Agreement
  - i. January – April Finalized Financial Statements
16. 2017 Scheduled Rate Increase
17. County Paving Requirements
18. California Special Districts Association Board Elections – Seat B
19. Elections Process and Dates

20. CEQA Exemption for El Prado/Park Estates Well (#2A) Pump Station Improvements Project
21. 2821 Lerwick Road – Damaged Water Main
22. General Manager’s Report
  - a. McClellan Restoration Advisory Board (RAB) Meeting
  - b. Long Term Warren Act Contact Update
  - c. Amendment No. 2 to the Groundwater Stabilization Agreement Between PCWA and SSWD
  - d. City of Sacramento Surface Water
  - e. US Cold Storage Facility McClellan Business Park
  - f. California Water Commission Adoption of Emergency Regulations for Groundwater Management Plans
  - g. ACWA/JPIA Annual Risk Assessment
  - h. SWRCB-DDW 2016 Compliance Inspection
23. Legislative and Regulatory Update
24. Upcoming Policy Review
  - a. Sustainability Policy (PL – Adm 005)
  - b. Workplace Violence Policy (PL – HR 013)
25. Upcoming Water Industry Events

**Committee Reports**

26. a. Facilities and Operations Committee (Director Locke)  
No report.
- b. Finance and Audit Committee (Director Thomas)  
Notes from the May 26, 2016 Meeting and Notes from the June 13, 2016 Meeting.

- c. Government Affairs Committee (Director Locke)  
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)  
No report.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

- 27. a. Regional Water Authority (Director Thomas)  
No report.  
  
Regional Water Authority Executive Committee (General Manager Roscoe)  
No report.
- b. Sacramento Groundwater Authority (Director Schild)  
Agenda from the June 9, 2016 Meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)  
Agenda from the June 9, 2016 Meeting.  
  
Carryover Storage Working Group Meetings  
No report.  
  
Water Forum Dry Year Conference Meeting  
No report.  
  
Water Caucus Meeting  
Agenda from the June 8, 2016 Meeting.
- d. Other Reports

**Miscellaneous Correspondence and General Information**

- 28. Correspondence received by the District
- 29. General Information

**Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

None.

**Adjournment**

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**Upcoming Meetings**

Thursday, June 23, 2016 at 4:00 p.m., Facilities and Operations Meeting  
Monday, July 18, 2016 at 6:30 p.m., Regular Board Meeting  
Friday, July 22, 2016 at 3:00 p.m., Facilities and Operations Meeting

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I certify that the foregoing agenda for the June 20, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by June 16, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District