

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, July 18, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the June 20, 2016 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Sustainability Policy (PL – Adm 005)
Recommendation: Adopt subject policy.
3. Workplace Violence Policy (PL – HR 013)
Recommendation: Adopt subject policy.

Items for Discussion and Action

4. Master Service Agreement for Main Replacements
Recommendation: Approve one year extension of contract with Doug Veerkamp General Engineering, Inc.
5. Fraud Prevention Presentation
Discuss and review fraud prevention policies and procedures for District operations.
6. Resolution No. 16-18 Recommendation to Initiate Application by Sacramento Suburban Water District and Carmichael Water District to Initiate LAFCo's Proceeding for Annexation/Detachment
Recommendation: Adopt subject resolution.
7. Mutual Aid and Assistance Agreement Between City of Roseville and Sacramento Suburban Water District
Recommendation: Approving a mutual aid agreement.
8. California Special Districts Association Board Elections – Seat B
Receive written staff report and direct staff as appropriate.
9. 2016 Triennial Public Health Goal Report
Receive written staff report and call for a public hearing on August 15, 2016.
10. Continuous Flow Report from Network – Read Water Meters
Receive written staff report and direct staff as appropriate.

Information Items

11. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report

12. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
13. Financial Report
 - a. Financial Statements – June 2016
 - b. Investments Outstanding and Activity – June 2016
 - c. Cash Expenditures – June 2016
 - d. Credit Card Expenditures – June 2016
 - e. Directors Compensation and Expense Accounting – Through June 2016
 - f. Market Report Yields – January 2010 through June 2016
 - g. District Reserve Balances – June 2016
 - h. Information Required by Bond Agreement
14. Financial Markets Quarterly Report
15. Year-to-Date Interest Expense Quarterly Report
16. 2016 Budget Reallocations
17. CIP Projects Quarterly Report
18. Human Resources Quarterly Report

19. State Water Resources Control Board Water Conservation Standard Self Certification
20. Board Packet Preparation Process And Schedule
21. 4533 Antelope Road Water Main Failure
22. Sacramento Regional County Sanitation District Notice of Violation
23. General Manager's Report
 - a. McClellan Business Park Improvement Issues Update
 - b. Long Term Warren Act Contract Update
 - c. Northridge Area D Water Supply – 9,000 AF
 - d. City of Sacramento Surface Water
 - e. Water Transfer – Bureau of Reclamation
 - f. 2016 Compensation Study Update
 - g. Forensic Analysis and Testing of Pipe Update
 - h. Water System Master Plan Update
 - i. Joint Defense Agreement Update
 - j. Review of 2017 Medical Plans, Rates and Renewal
24. Legislative and Regulatory Update
25. Upcoming Policy Review
 - a. Procurement Policy (PL – Fin 005)
 - b. Public Works Contracting Policy (PL – Eng 002)
26. Upcoming Water Industry Events

Committee Reports

27. a. Facilities and Operations Committee (Director Locke)
Notes from the June 23, 2016 Meeting.

- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Government Affairs Committee (Director Locke)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 28. a. Regional Water Authority (Director Thomas)
Agenda from the July 14, 2016 Meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the June 22, 2016 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)
No report.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
No report.
- d. Other Reports
No report.

Miscellaneous Correspondence and General Information

- 29. Correspondence received by the District
- 30. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 31. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957

Adjournment

Upcoming Meetings

Friday, July 22, 2016 at 3:00 p.m., Facilities and Operations Meeting
Monday, August 15, 2016 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the July 18, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by July 14, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District