

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, September 19, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference location for the meeting are as follows: 44652 Guilford Drive, Suite 107, Ashburn, Virginia 20147; telephone number (916) 712-4481. Each teleconference location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the August 15, 2016 Regular Board Meeting
Recommendation: Approve subject minutes.
2. Water Service Charges and Rate Setting Policy (PL – Fin 009)
Recommendation: Adopt subject policy.
3. Driver Record and Insurance Review Policy – (PL – HR 006)
Recommendation: Adopt subject policy.

Items for Discussion and Action

4. 2016 Compensation Study
Presentation by Shelley Anderson of Bryce Consulting, Inc.
5. Update and Demonstration on Website Improvements
Presentation by Annette O'Leary on District Website.
6. California Special Districts Association 2017 Committee & Expert Feedback Team Participation
Consider becoming a member of CSDA's 2017 Committee & Expert Feedback Team.
7. 2016 Operations and Maintenance Expense Forecast
Receive written staff report and direct staff as appropriate.
8. Resolution No. 16-21 Delegate Authority to Accept Easements – General Manager
Recommendation: Adopt subject resolution.

Information Items

9. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report
10. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination

- c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
11. Financial Report
- a. Financial Statements – August 2016
 - b. Investments Outstanding and Activity – August 2016
 - c. Cash Expenditures – August 2016
 - d. Credit Card Expenditures – August 2016
 - e. Directors Compensation and Expense Accounting – Through August 2016
 - f. Market Report Yields – January 2010 through August 2016
 - g. District Reserve Balances – August 2016
 - h. Information Required by Bond Agreement
12. 2017/18 Budget Status
13. Internal Controls Update from Audit
14. Sacramento County Paving Requirements
15. Cost Increase for Water Supply Agreement for Groundwater Stabilization
16. CEQA Exemptions for Miscellaneous Water Facility Projects
17. California WaterFix – Joint Group Submissions
18. Legislative and Regulatory Update

19. General Manager's Report
 - a. Regional Water Reliability Plan Update
 - b. Elections Status Report
 - c. Water Conservation Executive Order Update (EO B-37-16)
 - d. Outreach Letter to Schools on Lead
 - e. Division of Drinking Water Annual System Inspection
 - f. Agreement Between Fulton El Camino Parks and Recreation
 - g. 2016 Premium Only Plan (POP) Discrimination Testing Results
 - h. Long Term Warren Act Contract Update
 - i. 2017 Benefits Renewal Analysis for Dental, Vision and Life/Disability Insurance Plans
20. Upcoming Policy Review
 - a. Facility Development Charge Setting Policy (PL – Fin 010)
 - b. Employment Rules & Procedures Policy (PL – HR 01)
21. Upcoming Water Industry Events

Committee Reports

22.
 - a. Facilities and Operations Committee (Director Locke)
Notes from the September 1, 2016 Meeting.
 - b. Finance and Audit Committee (Director Thomas)
Notes from the August 12, 2016 Meeting.
 - c. Government Affairs Committee (Director Locke)
No report.
 - d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

23. a. Regional Water Authority (Director Thomas)
Agenda from the September 8, 2016 Meeting.
- Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the August 24, 2016 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)
Agenda from the September 15, 2016 Meeting.
- Carryover Storage Working Group Meeting
No report.
- Water Forum Dry Year Conference Meeting
No report.
- Water Caucus Meeting
No report.
- d. Other Meetings
Notice for the September 15, 2016 McClellan Restoration Advisory Board (RAB)
Meeting.

Miscellaneous Correspondence and General Information

24. Correspondence Received by the District
25. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

26. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957

Adjournment

Upcoming Meetings

Friday, September 30, 2016 at 3:00 p.m., Facilities and Operations Committee Meeting
Monday, October 17, 2016 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the September 19, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by September 14, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District