

Agenda

Sacramento Suburban Water District

Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, October 17, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the September 16, 2016 Special Board Workshop
Recommendation: Approve subject minutes.

2. Minutes of the September 19, 2016 Regular Board Meeting
Recommendation: Approve subject minutes.

3. Facility Development Charge Setting Policy (PL – Fin 010)
Recommendation: Adopt subject policy.
4. Employment Rules and Procedures Policy (PL – HR 001)
Recommendation: Adopt subject policy.
5. Setting the Dates for January and February 2017 Regular Board Meetings
Recommendations: Schedule the January and February 2017 Regular Board Meeting to the fourth Monday of those months.
6. Resolution No. 16-22 Amending District Conflict of Interest Code
Recommendation: Adopt subject resolution.

Items for Discussion and Action

7. A Week in the Life of Field Services
Presentation on Field Services Department activities.
8. Master Services Agreement 1 Year Extension For Main Replacements - Service Line Installation
Receive written staff report and direct staff as appropriate.
9. Resolution No. 16-23 Opposition to Proposed Changes to County Paving Program
Recommendation: Adopt subject resolution.
10. Resolution No. 16-24 Accepting Grant of Easement and Right of Way for 2701 – 2709 El Camino Avenue, APN 268-0280-056
Recommendation: Adopt subject resolution.
11. Project Agreement with RWA for Grant Management Services for 2016 Prop 84 Sacramento Regional Water Efficiency Regional Water Conservation Measures Project
Receive written staff report and direct staff as appropriate.
12. 2017 Budget and 2018 Forecast – Third Draft & Reserve Policy (PL – Fin 004)
Receive written staff report and direct staff as appropriate.

Information Items

13. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report

- c. Customer Service Report
- d. Community Outreach Report
- 14. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
- 15. Financial Report
 - a. Financial Statements – September 2016
 - b. Investments Outstanding and Activity – September 2016
 - c. Cash Expenditures – September 2016
 - d. Credit Card Expenditures – September 2016
 - e. Directors Compensation and Expense Accounting – Through September 2016
 - f. Market Report Yields – January 2010 through September 2016
 - g. District Reserve Balances – September 2016
 - h. Information Required by Bond Agreement
- 16. Financial Markets Quarterly Report
- 17. Year-to-Date Interest Expense Quarterly Report
- 18. 2016 Lead and Copper Sampling Program

19. Well Efficiency Testing Annual Report
20. Supplemental CIP Funding Report
21. Human Resources Quarterly Report
22. CIP Projects Quarterly Report
23. Cal WaterFix Hearing Update
24. Legislative and Regulatory Update
25. General Manager's Report
 - a. 2017 Benefits Renewal Analysis for Vision, Dental and Life/Disability Insurance Plans
 - b. Wholesale Customer Increases from San Juan Water District
 - c. McClellan Update
 - d. Water Transfer – Bureau of Reclamation Update
 - e. Long Term Warren Act Contract Update
 - f. Drinking Water Fee Regulations Update
 - g. Local Agency Formation Commission (LAFCO) Application by SSWD and Carmichael Water District Report to Initiate Annexation/Detachment
26. Upcoming Policy Review
 - a. Debt Management Policy (PL – Fin 011)
27. Upcoming Water Industry Events

Committee Reports

28. a. Facilities and Operations Committee (Director Locke)
Notes from the September 30, 2016 Meeting.
- b. Finance and Audit Committee (Director Thomas)
No report.

- c. Government Affairs Committee (Director Locke)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 29. a. Regional Water Authority (Director Thomas)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
No report.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda from the October 13, 2016 Meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)
No report.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
Agenda from the October 12, 2016 Meeting.
- d. Other Reports

Miscellaneous Correspondence and General Information

- 30. Correspondence received by the District
- 31. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, November 21, 2016 at 6:30 p.m., Regular Board Meeting
Friday, December 9, 2016 at 2:00 p.m., Facilities and Operations Meeting

I certify that the foregoing agenda for the October 17, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by October 12, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District