

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, March 27, 2017  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the February 27, 2017 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Minutes of the March 9, 2017 Special Board Meeting – Closed Session  
*Recommendation: Approve subject minutes.*
3. Improvement Standards and Technical Specifications Policy (PL – Eng 001)  
*Recommendation: Adopt subject policy*
4. Resolution No. 17-03 Accepting Grant of Easement and Right of Way for 3124 Auburn Blvd.  
*Recommendation: Adopt subject resolution.*

### **Items for Discussion and Action**

5. Water System Master Plan Update  
*Recommendation: Review and Adopt Water System Master Plan*
6. Strategic Plan Policy (PL – BOD 001)  
*Recommendation: Adopt subject policy*
7. General Manager’s Employment Agreement  
*Report from Board negotiator, Robert Wichert, and consider approving revisions to the General Manager’s Employment Agreement.*
8. Facility Development Charges  
*Receive written staff report and direct staff as appropriate.*
9. Federal Watersmart Water Marketing Strategy Grant  
*Receive written staff report and direct staff as appropriate.*

### **Information Items**

10. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Water Conservation and Regional Water Efficiency Program Report
  - c. Customer Service Report
  - d. Community Outreach Report
11. Engineering Report
  - a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination

- c. McClellan Business Park
  - d. Groundwater Quality Projects
  - e. General
  - f. Planning Studies
  - g. Other
12. Financial Report
- a. DRAFT - Financial Statements – February 2017
  - b. Cash Expenditures – February 2017
  - c. Credit Card Expenditures – February 2017
  - d. DRAFT - District Reserve Balances – February 2017
  - e. DRAFT - Information Required by Bond Agreement
13. California WaterFix Update
14. McClellan Business Park and Operations Agreement Update
15. California Special Districts Association Call for Nominations for Seat C
16. ACWA Bay-Delta Flow Requirements
17. Legislative and Regulatory Update
18. General Manager's Report
- a. Easements Accepted on Behalf of the District by the General Manager
  - b. Sacramento Area Sewer District Lateral Damage
  - c. Parkland Estates Pipeline Separation Requirements
  - d. Long Term Warren Act Contract Update
  - e. Invitation from Doug Veerkamp General Engineering Inc.
  - f. Update on District Action to Address Chromium 6 Contamination of Groundwater Wells

- g. Rate Consultant Proposed Changes to Regulation
  - h. 2017 CAPIO Excellence in Communications Award
  - i. The ASCE Sacramento Section Outstanding Energy Project of the Year
  - j. SIGMA and the State Water Resources Control Board Draft Fee Sheet
19. Upcoming Policy Review
- a. Employee Compensation Policy (PL – HR 002)
  - b. Reserve Policy (PL Fin 004)
20. Upcoming Water Industry Events

**Committee Reports**

21. a. Facilities and Operations Committee (Director Schild)  
No report.
- b. Finance and Audit Committee (Director Thomas)  
Agenda for the April 4, 2017 Meeting.
- c. Water Quality Committee (Director Wichert)  
Agenda for the March 27, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)  
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)  
No report.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

22. a. Regional Water Authority (Director Thomas)  
Agenda from the March 9, 2017 meeting.
- Regional Water Authority Executive Committee (General Manager Roscoe)  
Agenda from the March 22, 2017 meeting.
- b. Sacramento Groundwater Authority (Director Schild)  
No report.
- c. Water Caucus Meeting  
No report.

d. Water Forum Successor Effort (General Manager Roscoe)  
No report.

e. Other Reports

**Miscellaneous Correspondence and General Information**

23. Correspondence Received by the District

24. General Information

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

None.

**Adjournment**

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**Upcoming Meetings**

Tuesday, April 4, 2017 at 3:00 p.m. Finance and Audit Committee Meeting

Monday, April 17, 2017 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the March 27, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by March 23, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District